

## **CHARGE TO THE AD-HOC SENIOR HOUSING ALTERNATIVES STUDY COMMITTEE**

**WHEREAS:** The Town Council has been approached by many seniors about issues regarding housing options to allow seniors to remain within Coventry, and

**WHEREAS:** The Planning and Zoning Commission is looking into significant issues related to updating the Plan of Conservation and Development,

**NOW, THEREFORE,** the Coventry Town Council hereby establishes the AD-HOC SENIOR HOUSING ALTERNATIVES STUDY COMMITTEE and requests it conduct its business as follows:

1. The Committee shall have seven (7) members, each one being a resident elector of Coventry. There shall be one member each representing the interests of the Town Council, the Planning and Zoning Commission, the Human Services Advisory Committee, the Coventry Housing Authority, and three members at large, including someone with housing development experience. Five (5) members shall constitute a quorum. All members shall be recommended by the respective Boards and Commissions and reviewed by the Town Council Steering/Liaison Committee for recommendation to the Town Council. The Town Council shall hear the recommendations of the Steering/Liaison Committee and appoint the committee membership.
2. The Committee shall conduct its business with due regard to all laws and regulations governing the actions of municipal agencies, including those requirements of the Freedom of Information Act.
3. The Committee shall choose its officers annually, including a Chairman, Vice Chairman and Secretary and establish a calendar of regular meeting dates.
4. The Committee shall be advisory only and shall work with Town staff to develop:
  - a. Conduct an assessment of community needs and learn from the successes and failures of other communities. If the need appears to exist, then
  - b. Review concepts and estimated costs and informational needs. These options may include expansion of the operations of the current Housing Authority, private sector housing or some combination.
  - c. Conduct a forum and other means of obtaining feedback.
5. The Committee shall report findings to the Town Council within six months of convening.

*Adopted by the Coventry Town Council: 9/3/2019*