

Capital Improvement Plan

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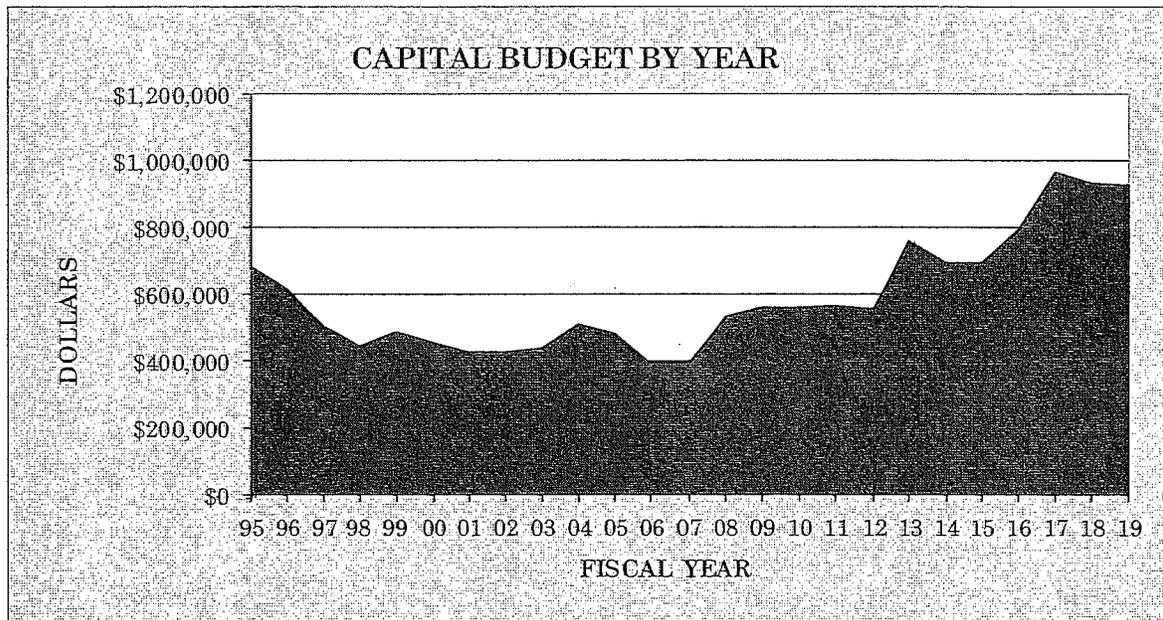
CAPITAL IMPROVEMENT PROGRAM: FY 2018-2023

PROGRAM DESCRIPTION

CAPITAL IMPROVEMENT PROGRAM BUDGET SUMMARY
FISCAL YEAR 18-19

Estimated Revenues	Adopted 17/18	Requested 18/19	Increase/ Decrease
General	\$ 932,800	\$ 932,000	\$ (800)
Town Aid Road	295,000	295,000	-
LOCIP	100,000	100,000	-
Capital Non-Recurring Reserve	147,700	90,000	(57,700)
State & Federal Grants	1,900,000	1,000,000	(900,000)
Notes & Bonds	8,400,000	4,000,000	(4,400,000)
Other	323,000	337,000	14,000
Lease Purchase	548,500	200,000	(348,500)
TOTAL	\$ 12,647,000	\$ 6,954,000	\$ (5,693,000)

Estimated Expenditures			
General Administration	\$ 160,500	\$ 148,000	\$ (12,500)
Public Safety	718,000	153,000	(565,000)
Public Works	1,033,500	1,211,000	177,500
Human Services	-	-	-
Culture & Recreation	5,885,000	5,030,000	(855,000)
Education	4,650,000	242,000	(4,408,000)
Reserve for Capital (CNREF)	200,000	170,000	(30,000)
TOTAL	\$ 12,647,000	\$ 6,954,000	\$ (5,693,000)



CAPITAL IMPROVEMENT PROGRAM

The following Capital Project Funds are established to account for the resources used for the acquisition of capital facilities and infrastructure for the Town of Coventry with the exception of those items financed by Special Revenue Funds.

CAPITAL EXPENDITURES (General Fund):

This funding source relies on the use of Town cash, raised through taxes, to undertake necessary capital improvements or make capital purchases. This year \$932,000 is requested, a decrease of \$800 under last year's Capital Budget. The budget was decreased last year due to State aid cuts and this year is essentially frozen so we have not made progress toward our need of funding at least \$1,000,000 per year. We have established a threshold of not lease purchasing items under \$50,000. Industry standards for capital replacement call for funding 10% of the annual operating budget for capital replacement. We fall far short of that standard by over \$3,000,000. This means that over time, we rely on borrowing to pay for projects and incur interest expenses which could be avoided if we properly funded this account. It should be noted that the Capital Expenditures budget for FY 95/96 was \$615,500 which, if adjusted for inflation, would be over \$1,000,000 today. Sixteen (16) projects are planned for this activity. They include:

1 Summer Road Program (partial-see also Town Aid)	\$ 270,000
2 School Computers	150,000
3 Town Hall Computer Upgrades	38,000
4 Classroom furniture	30,000
5 Police SUV vehicle	41,000
6 SCBA fire paks\ hose	10,000
7 Fire gear	10,000
8 Open Space Fund	25,000
9 Revaluation YR2	45,000
10 CNREF	170,000
11 Plan of C&D update-YR1	10,000
12 Police Technology-in car video replacement	37,000
13 DPW pick-up truck	39,000
14 Coventry Academy outfitting	35,000
15 Taser replacements	10,000
16 Lake management	12,000
TOTAL	<u>\$ 932,000</u>

TOWN AID ROADS

The State of Connecticut grants money to the Town based upon the number of miles of improved and unimproved roads. The improved road funds supplement town tax dollars for the annual road resurfacing program. The unimproved road fund is designed to upgrade non-paved roads. We hope to receive \$295,000 in Town Aid for Roads (TAR) funds from the State. TAR funds are supplemented by \$270,000 of local funds for a total summer roads program of \$565,000.

LOCAL CAPITAL IMPROVEMENT PROGRAM (LOCIP)

The State of Connecticut has established a trust fund to promote local infrastructure repair. The State will reimburse the Town for 100% of eligible improvement projects to Town roadways, buildings and facilities. LoCIP, in general, cannot be utilized to purchase equipment or furnishings, or on school buildings. The Town will not receive these funds if the projects are not completed. The funds are not included in the revenue projections per auditor's advice. Instead a separate Special Revenue Fund has been created. A separate question at Town meeting is required. Annually the fund receives around \$100,000 and balances can be carried forward. Five project totaling \$100,000 has been proposed:

1	Patriots Park improvements	\$10,000
2	Laidlaw Park improvements	15,000
3	Town Hall Renovations	20,000
4	Large Drainage projects	40,000
5	Guardrail	15,000
	Total	\$100,000

CAPITAL & NON-RECURRING EXPENDITURES FUND (CNREF)

The Town Charter provides for the establishment and funding of a Capital Non-Recurring Expenditures Fund for the purpose of paying the cost of capital improvements over multi-year periods. In accordance with Chapter 108 of the Connecticut General Statutes, the Town Council may levy an annual tax not to exceed two (2) mils for the benefit of CNREF. In addition, the Council may transfer to the CNREF any portion of resources of the General Fund not otherwise appropriated. In an effort to restore this fund, increasing appropriations are scheduled to get to the point where major equipment purchases can be made. This year a contribution is proposed for this fund of \$170,000. One purchase out of the fund is envisioned, the second of seven annual payments to CT Natural Gas for our share of extending the gas pipeline into our town for \$90,000. This will allow a net increase into the fund of \$80,000.

STATE & FEDERAL GRANTS

Occasionally the Town becomes aware of opportunities to undertake special projects utilizing funds from government or private grants. Grants anticipated include Library addition funding of \$1,000,000.

NOTES & BONDS

The Town borrows money from time to time to finance large expenditures beyond the Town's ability to pay on a cash basis. To borrow money or undertake a project of more than \$100,000, approval of a Town meeting and referendum is required in accordance with Section 9-3 of the Town Charter. The Town has received a million dollar grant for the expansion and renovation of the Booth Dimock Library which is being studied for a possible fall referendum. This budget has a place holder of a \$4,000,000 local share which is tentatively scheduled for a November vote. No debt service funds are proposed in this budget for this project. A plan is also being developed to address projects for energy, codes and civil rights compliance issues improvements for Town and school buildings. At this time this is envisioned for a vote with the annual budget to allow summer work.

OTHER

Special project funds are established from time to time for specific projects. Several projects are envisioned this year. Verizon rental income from leases on the radio tower (\$25,000) will be used to implement the recommendations from the town-wide Communications Study. Priority this year is targeted at resolving any outstanding dead spots in the north east corner. Funds are also reserved for the on-going operation of Verizon phones used by emergency responders, the Everbridge system, and vehicle location systems.

1.	Patriots Park improvements	Recreation fund	\$5,000
2.	Tower equipment	Radio Tower fund	\$10,000
3.	Millbrook Place vestibule	Local LoCIP	\$10,000
4.	Kitchen Equipment	Cafeteria fund	\$27,000
5.	Transfer Station relocation	COVRRRA	\$250,000
6.	Medical/duty crew Fire vehicle	EMS fund	\$35,000
	Total		\$337,000

LEASE PURCHASE

From time to time the Town decides to lease purchase equipment over time to lessen the immediate impact of the acquisition cost. These lease purchase agreements must contain a clause which releases the Town from the agreement if the payment is not funded. The annual payments are typically carried in the debt service portion of the budget. One lease purchase is proposed for \$200,000 (7-year lease for \$31,200 annually) to purchase a large fully equipped dump truck. This amount will be offset by two retiring lease obligations, with annual payments totaling of \$31,295.

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Town of Coventry
Town Manager Recommended Budget

Budget Fiscal Year: 2019 to 2019

Account# and Description	2017 Actual	2018 Base Budget	2018 Budget	2018 Actual YTD	2018 Est. Actual	Dept Head	Town Manager	Mgr/Bud Inc/Dec	%
9201 CAPITAL EXPENDITUR									
110-9201-54190 OPEN SPACE	25,000	25,000	0	0	25,000	25,000	25,000	0	.00
110-9201-54300 CAPITAL & NON	331,850	167,300	167,300	167,300	167,300	170,000	170,000	2,700	1.61
110-9201-54536 KITCHEN IMPRO	0	20,000	0	0	20,000	0	0	(20,000)	(100.0)
110-9201-54810 PLAN OF CONSE	0	12,500	0	0	12,500	10,000	10,000	(2,500)	(20.00)
110-9201-54910 CLASSROOM FUR	15,158	30,000	0	0	30,000	30,000	30,000	0	.00
110-9201-57980 LAKE MANAGEME	62,587	12,000	12,000	12,000	12,000	12,000	12,000	0	.00
110-9201-58022 CAD/RMS MOBIL	0	37,000	0	0	37,000	37,000	37,000	0	.00
110-9201-58296 PARKING LOT R	0	30,000	0	0	30,000	0	0	(30,000)	(100.0)
110-9201-58465 BOE WOOD FLOO	19,500	20,000	4,800	4,729	20,000	0	0	(20,000)	(100.0)
110-9201-58467 COVENTRY ACAD	0	0	0	0	0	35,000	35,000	35,000	.00
110-9201-58540 COMPUTER REPL	36,700	38,000	20,000	0	38,000	38,000	38,000	0	.00
110-9201-58702 POLICE CRUISE	22,500	41,000	35,000	31,331	41,000	41,000	41,000	0	.00
110-9201-58703 TASER REPLACE	0	0	0	0	0	10,000	10,000	10,000	.00
110-9201-58718 PICK UP TRUCK	0	0	0	0	0	39,000	39,000	39,000	.00
110-9201-58727 SCBA FIRE PAK	15,000	10,000	5,000	0	10,000	10,000	10,000	0	.00
110-9201-58730 FIRE EQUIPMEN	20,000	10,000	10,000	0	10,000	10,000	10,000	0	.00
110-9201-58820 REVALUATION	0	60,000	40,000	40,000	60,000	45,000	45,000	(15,000)	(25.00)
110-9201-59880 SUMMER ROAD P	308,980	270,000	270,000	270,000	270,000	270,000	270,000	0	.00
110-9201-59910 EDUCATIONAL C	150,000	150,000	30,000	0	150,000	150,000	150,000	0	.00
Total 9201 CAPITAL EXPE	1,007,275	932,800	594,100	525,360	932,800	932,000	932,000	(800)	(.09)

Town of Coventry, Connecticut

Capital Improvement Plan

FY '19 thru FY '23

PROJECTS BY DEPARTMENT

Department	Project #	Priority	FY '19	FY '20	FY '21	FY '22	FY '23	Total
CNREF								
CNREF FUND	12-GA-001	2	170,000	200,000	250,000	275,000	275,000	1,170,000
CNREF Total			170,000	200,000	250,000	275,000	275,000	1,170,000
Culture & Recreation								
Carpet replacement/interior painting: Library	09-cr-004	3				35,000		35,000
Parking lot extension: Library	09-cr-005	5					225,000	225,000
Patriots Park improvements	09-cr-006	2	15,000	15,000	15,000	15,000	15,000	75,000
Miller Richardson Improvements	09-cr-007	1					15,000	15,000
Laidlaw Park Improvements	09-cr-008	3	15,000					15,000
Creaser Park	09-cr-011	3		15,000				15,000
Canoe/kayak launch	11-cr-002	3		18,000				18,000
Library expansion	15-cr-001	3	5,000,000					5,000,000
Culture & Recreation Total			5,030,000	48,000	15,000	50,000	255,000	5,398,000
Education								
Classroom computerization & network upgrades	09-ed-001	1	150,000	150,000	300,000	200,000	200,000	1,000,000
Classroom Furniture	09-ed-011	2	30,000	35,000	45,000	45,000	45,000	200,000
School Carpet replacement	09-ed-014	3		30,000	30,000			60,000
School Energy/electrical/security upgrades/ada	12-ed-007	1			900,000			900,000
School Custodial equipment	14-ed-003	3		25,000				25,000
School Maintenance vehicles	14-ed-005	3		35,000			35,000	70,000
School wood Floor refinishing	14-ed-006	3			32,500			32,500
CHS Lecture hall seating	14-ed-009	3		70,000				70,000
Tennis Courts	14-ed-011	3					25,000	25,000
CHS track resurfacing	16-ED-1	4		65,000				65,000
Kitchen equipment upgrades	16-ED-2	2	27,000					27,000
Window replacement	17-ed-01	3				5,000,000		5,000,000
Add AC to lecture Hall and LGI	18-ED-002	3				35,000		35,000
Exhaust fan replacements	18-ED-003	4		25,000	25,000			50,000
Fire and security alarm replacement	18-ED-004	3		100,000	100,000			200,000
Roof replacement	18-ED-005	2			2,500,000			2,500,000
PSS Van replacement	18-ED-006	2			50,000			50,000
GHR parking lot replacement	18-ED-007	2			500,000			500,000
Band Room Compressor	18-ED-008	3				25,000		25,000
AC replacement	18-ED-009	3		25,000	100,000			125,000
Replace CGS parking lot	18-ED-010	3			500,000			500,000
Coventry Academy outfitting	19-ED-001	1	35,000	33,000				68,000
Fiber connections	19-ED-002	2		60,000	60,000			120,000
Café Modifications @ CHS	19-ED-003	3		60,000				60,000
GHR Exterior work	19-ED-004	n/a		25,000				25,000
Education Total			242,000	738,000	5,142,500	5,305,000	305,000	11,732,500
General Administration								

Department	Project #	Priority	FY '19	FY '20	FY '21	FY '22	FY '23	Total
Information Technology	09-ga-001	1	38,000	40,000	41,000	42,000	43,000	204,000
Reevaluation	09-ga-002	1	45,000	45,000				90,000
Open space acquisition	09-ga-005	2	25,000	25,000	25,000	25,000	25,000	125,000
Meeting room addition	09-ga-008	3			500,000			500,000
Town Hall Renovations	09-ga-009	1	20,000					20,000
Plan of C&D update	14-ga-001	4	10,000					10,000
Water tower	14-ga-002	3		500,000				500,000
Tracy Shoddy Mill	17-ga-001	3	10,000					10,000
General Administration Total			148,000	610,000	566,000	67,000	68,000	1,459,000

Human Services

Elderly Van replacement	09-HS-001	3				60,000		60,000
Human Services Total						60,000		60,000

Public Safety

Police Cruiser/staff cars replacements	09-ps-001	1	41,000	42,000	84,000	42,000	84,000	293,000
Fire admin/Emergency Manager vehicle	09-ps-003	3			35,000			35,000
Personal Protective Turn-out gear	09-ps-004	2	10,000	10,000	10,000	10,000	10,000	50,000
Self Contained Breathing Apparatus\ hose etc.	09-ps-005	1	10,000	20,000	20,000	20,000	20,000	90,000
Radio replacement/enhancement	09-ps-008	2	10,000	10,000	10,000	10,000	10,000	50,000
ET 311 replacement	09-ps-015	2			450,000			450,000
Service 211 replacement	14-ps-002	3		60,000				60,000
Police technology	15-ps-001	2	37,000	22,000	33,000			92,000
Ambulance replacement	18-ps-001	1				275,000		275,000
Taser replacements	19-ps-002	2	10,000					10,000
Service truck replacements	19-ps-003	2	35,000	35,000				70,000
Forestry truck replacement	19-ps-004	2				50,000		50,000
engine tanker refurbishment	19-ps-005	2		175,000		200,000		375,000
Police station updates	19-ps-006	3					30,000	30,000
Public Safety Total			153,000	374,000	642,000	607,000	154,000	1,930,000

Public Works

Large Dump replacement	09-pw-001	1	200,000	205,000		210,000	215,000	830,000
Staff cars	09-pw-003	3		35,000				35,000
Summer Roads	09-pw-006	1	565,000	3,600,000	600,000	600,000	600,000	5,965,000
Large drainage projects	09-pw-007	3	40,000	25,000			35,000	100,000
Large bridges	09-pw-008	2		25,000	560,000	60,000		645,000
Small bridge & culverts	09-pw-009	3		25,000		30,000		55,000
Field irrigation	09-pw-011	4			25,000			25,000
Small Dump trucks	09-pw-014	2			80,000			80,000
Pick up trucks	09-pw-015	3	39,000	37,000				76,000
Mowers: fine cut, small area	09-pw-016	2			12,500	15,000		27,500
Urban Forestry Stewardship	09-pw-018	3		10,000		10,000		20,000
Sidewalk extension/repair	11-pw-003	4			15,000			15,000
Open space stewardship	13-pw-005	3			10,000		10,000	20,000
Tri-axle dump	13-pw-007	3					225,000	225,000
Guardrail	13-pw-008	3	15,000		10,000			25,000
Wheelloader	13-pw-010	2				225,000		225,000
Cemetery expansion	14-pw-004	3			30,000			30,000
Plant modifications or Windham Connection	14-pw-008	5					8,000,000	8,000,000
Lake management projects	17-pw-1	1	12,000	30,000	30,000	30,000	30,000	132,000
CNG gas expansion	18-PW-5	1	90,000	90,000	90,000	90,000	90,000	450,000
wpcal/covrra pick-up	19-pw-1	2			34,000			34,000
Relocate transfer station	19-pw-2	n/a	250,000					250,000

Department	Project #	Priority	FY '19	FY '20	FY '21	FY '22	FY '23	Total
Public Works Total			1,211,000	4,082,000	1,496,500	1,270,000	9,205,000	17,264,500
GRAND TOTAL			6,954,000	6,052,000	8,112,000	7,634,000	10,262,000	39,014,000