

THE HOUSING AUTHORITY OF THE  
TOWN OF COVENTRY  
MINUTES OF THE MONTHLY MEETING OF MARCH 14, 2023  
FRONT COMMUNITY BUILDING  
And via ZOOM  
Meeting ID 499 837 4678  
Passcode: 8uUajZ

The meeting was called to order at 7:00 pm. Members present were: Jeffrey Arn, Marilyn Barrette, and Susan Noyes. Also present was Laurie Bradley, Executive Director.

**Absent:** Lorraine Lynch

**Audience of Citizens:** None

**APPROVAL OF MINUTES:** Motion was made by Marilyn Barrette; seconded by Susan Noyes to accept the February 14, 2023 meeting minutes as presented; voted unanimously in the affirmative.

**CORRESPONDENCE:**

Sign Professionals	New sign designs
Navigate Renewals	150 day reminder letter
DEF	Progress report on kitchen and other grant work
Garvey Lathrop	Audit draft
Realty Advisors	Rent Comparability Study proposal
DEF	Revised schedule for grant work
SAM.gov	Successful annual renewal
Community Consulting	Estimated remaining grant money
Realty Advisors	Scheduling site visit for units
Navigate	Notification of possible shortage of funds for HUD to cover March HAP payment
David Hoopes	Review and revision of MOU for Microgrid
Berkshire Bank	Schedule a call for CD rates
Amanda Backhaus	Forwarding notice of unclaimed property for CHA

**TREASURER'S REPORT-** Motion to approve the February treasurer's report made by Marilyn Barrette ; seconded by Susan Noyes and voted unanimously in the affirmative.

**ITEM #I – REVIEW AND APPROVAL OF EXPENDITURES** – Motion made by Susan Noyes and seconded by Susan Noyes to approve the expenditures as presented, voted unanimously in the affirmative.


**ITEM #II– DIRECTOR'S REPORT INCLUDING ORCHARD HILL ESTATES I & II**

**UPDATE** – The Directors Report was reviewed and Laurie Bradley added that she had been dealing with a tenant calling the emergency phone up to 17 times in one night, and also added that she was looking into a new phone system with VOIP through Frontier.

**NEW BUSINESS:** In a follow-up to Marilyn's suggestion at the February meeting, Jeff Arn proposed that the Community Building be named after Albert Bradley, and Marilyn also suggested that if possible, the road in be named after him as well. Motion made by Marilyn Barrette and seconded by Susan Noyes to do both; voted unanimously in the affirmative.

**OLD BUSINESS:** The Greenskies MOU for the Microgrid included language for the three off-takers to contribute to a "break-up fee". Motion made by Marilyn Barrette and seconded by Susan Noyes not to be party to a break-up fee with Greenskies. Voted unanimously in the affirmative.

Motion made by Marilyn Barrette to adjourn the meeting, seconded by Susan Noyes and voted unanimously in the affirmative. The meeting was adjourned at 7:33 pm.

Respectfully Submitted,  
  
Marilyn Barrette, Secretary/Treasurer