



THE HOUSING AUTHORITY OF THE
TOWN OF COVENTRY
MINUTES OF THE MONTHLY MEETING OF FEBRUARY 14, 2023
FRONT COMMUNITY BUILDING
And via ZOOM
Meeting ID 499 837 4678
Passcode: 8uUajZ

The meeting was called to order at 7:00 pm. Members present were: Jeffrey Arn, Marilyn Barrette, and Susan Noyes. Also present was Peter Kasacek, Executive Director.

Absent: Albert Bradley, Lorraine Lynch

Audience of Citizens: Karen Laymen

Motion made by Marilyn Barrette; seconded by Susan Noyes to move Agenda Item #1 to before the approval of minutes; voted unanimously in the affirmative.

ITEM I UPDATE ON PIPE LINING REPAIR PROJECT GIVEN BY PETE KASACEK

Pete explained what Savy & Sons and he think the issue is with the remaining area of the pipe lining that continues to have occasional clogs. There is ridge in the lining that they have been sanding and grinding down to make smooth. They are making progress, and the clogs have become less. He showed video of the issue and how we are resolving it. Karen Laymen asked if she could ask questions, and was concerned about residents having to leave for the day within an unknown return time, and that it was difficult for those tenants who don't drive, she asked about keeping apartments empty if needed. She also thought that the town van should be available for anyone who had to leave for the day. Jeffrey Arn said that those decisions were up to the Executive Director, Laurie Bradley, and that the board just oversees her.

APPROVAL OF MINUTES: Motion was made by Susan Noyes; seconded by Marilyn Barrette to accept the January 10, 2023 meeting minutes as presented; voted unanimously in the affirmative.

CORRESPONDENCE:

- | | |
|--------------------|--|
| Wmtc HA | Authorization for Housing Choice Voucher Porting to CHA |
| Savy & Sons | Schedule confirmation of repair work 76-80 for 1/12/23 |
| Phoenix Labs | Will cover cost of additional testing |
| Sign Professionals | Proofs for property signs |
| SAM.gov | Renewal reminder |
| RBD | New mileage rate from IRS 65.5 cents/mile |
| Karen Laymen | Request for meeting on pipeline (update on project) |
| John Elsesser | Request for Microgrid "oftakers" attorney representation |
| Aqua Pump | Instructional water testing requirements for our alkalinity testing |
| CHFA | HA Annual report reminder 3/1/23 |
| David Hoopes | Scheduling a call to discuss attorney needs for representing CHA for the Microgrid |
| Realty Advisors | Proposal for Rent Comparability Study |

Albert Bradley

Letter of resignation

TREASURER'S REPORT- Motion to approve the January treasurer's report made by Marilyn Barrette ; seconded by Susan Noyes and voted unanimously in the affirmative.

ITEM # I – ELECTION OF OFFICERS- Motion made by Susan Noyes to nominate Jeffrey Arn as Chairman, Marilyn Barrette as Vice Chairwoman/Secretary Treasurer; seconded by Marilyn Barrette and voted unanimously in the affirmative. Susan Noyes remains as tenant commissioner. Motion made to close the nominations made by Marilyn Barrette; seconded by Susan Noyes and voted unanimously in the affirmative. Motion made by Marilyn Barrette, secretary to cast one ballot in favor of the slate; seconded by Susan Noyes and voted unanimously in the affirmative. Motion made by Marilyn Barrette to accept the slate, thereby appointing the slate of officers for the upcoming year, seconded Susan Noyes and voted unanimously in the affirmative.

ITEM #II – REVIEW AND APPROVAL OF EXPENDITURES – Motion made by Marilyn Barrette and seconded by Susan Noyes to approve the expenditures as presented, voted unanimously in the affirmative.

ITEM #IV– DIRECTOR'S REPORT INCLUDING ORCHARD HILL ESTATES I & II UPDATE – The Directors Report was reviewed and Pete Kasacek was available to answer questions regarding the kitchen and door upgrades.

NEW BUSINESS: Marilyn Barrette requested that the Board recognize the years of volunteer service of Albert Bradley.

OLD BUSINESS: None

Motion made by Jeffrey Arn to adjourn the meeting, seconded by Susan Noyes and voted unanimously in the affirmative. The meeting was adjourned at 7:46 pm.

Respectfully Submitted,


Marilyn Barrette, Secretary/Treasurer