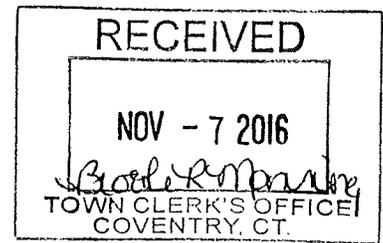


Coventry Water Pollution Control Authority
Regular Meeting Minutes
November 3, 2016



MEMBERS PRESENT: Matthew Twerdy, Richard Brand, Lyndon Wilmot, Susan Jamaitus

OTHERS PRESENT: Mark Kiefer, Director of Public Works
Mike Ruef, WWTP Operator

MEMBERS ABSENT: Daniel Murphy

1. **CALL TO ORDER:** Matthew Twerdy called the November 3, 2016 WPCA Regular Meeting to order at 6:45 P.M. in the Coventry Public Works Facility, 100 Olsen Farm Rd. Coventry, CT.
2. **AUDIENCE OF CITIZENS:** None
3. **NEW BUSINESS:**
 - a. The Minutes from the October 6, 2016 WPCA Regular Meeting were reviewed.

MOTION 11-3-2016-1: To approve October 6, 2016 WPCA Regular Meeting Minutes.

By: Brand Seconded: Jamaitus

The Motion carried with the following vote:

For: Brand, Twerdy, Jamaitus

Against: None

Abstain: Wilmot

- b. Inflow & Infiltration was discussed. Flows are down right now due to low groundwater. Staff continue to inspect the system for sources of infiltration.
- c. Sewer Use Billing at 41 Edgewater Drive was discussed. The house at this property was destroyed by a fire on 12/22/2015 and has not been occupied since then. The owner requested that his sewer use bill be suspended until a new house is constructed. The bill that became due on September 1st, 2016 cannot be refunded. Staff will inquire with the Revenue Collector's Office about the logistics of suspending the sewer use bill going forward. Staff will inquire with the owner about when they anticipate to sell or build a new house.

MOTION 11-3-2016-2: To add item 3. d. to the November 3, 2016 WPCA Agenda; 2017 WPCA Regular Meeting Schedule.

By: Wilmot Seconded: Brand

The Motion carried with the following vote:

For: Brand, Twerdy, Jamaitus, Wilmot

Against: None

Abstain: None

- d. The 2017 WPCA Regular Meeting Schedule was discussed. Meetings will be held on the 2nd Thursday of every month at 6 P.M. in the Coventry Public Works Conference Room, 100 Olsen Farm Rd.

MOTION 11-3-2016-3: To approve the 2017 WPCA Regular Meeting Schedule.

By: Brand Seconded: Wilmot

The Motion carried with the following vote:

For: Brand, Twerdy, Jamaitus, Wilmot

Against: None

Abstain: None

4. OLD BUSINESS:

- a. Revisions to the WPCA Regulations, Ordinance, and Water Pollution Control Plan were discussed. Members and Staff will review revisions by Susan Jamaitus.
- b. Sewer system capacity was discussed. Staff have been performing manhole inspections and rehab. The WPCA will continue to monitor capacity closely and review sewer extension requests on a case by case basis.
- c. The Western Route 44 Sewer Planning Area was discussed. We are awaiting a scope of work from our engineers to perform a hydraulic study of Bolton's system. Staff will inquire how this is coming.

5. WPCA STAFF REPORT:

- a. Mike Ruef presented the Treatment Plant Operator Report for October 2016.
 - We upgraded the starter for pump 1, installed the new pump, and set up the thermal and moisture sensors on all 3 pumps. We inspected the comminutor.
- b. Mike Ruef presented the Collection System Report for October 2016.
 - We received an inquiry to extend sewers to 99 Stonehouse Road. The property is outside of the Sewer Service Area and a sewer connection is not feasible.

6. CORRESPONDENCE/COMMUNICATION: None

7. ADJOURNMENT:

MOTION 11-3-2016-4: To adjourn the November 3, 2016 WPCA Regular Meeting at 8:13 P.M.

By: Brand Second: Jamaitus

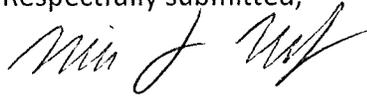
The Motion carried with the following vote:

For: Twerdy, Brand, Wilmot, Jamaitus

Against: None

Abstain: None

Respectfully submitted,



11/7/2016

Mike Ruef, WWTP Operator

****These minutes are not official until approved by the WPCA at the next regular WPCA meeting.***