



**THE HOUSING AUTHORITY OF THE
TOWN OF COVENTRY**
MINUTES OF THE MONTHLY MEETING OF SEPTEMBER 13, 2016

The meeting was called to order at 7:00 pm. Members present were: Albert Bradley, Jeff Arn, Marilyn Barrette and Susan Noyes. Also present was Laurie Pinkston, Executive Director.

Absent: Lorraine Lynch

Audience of Citizens: Margaret Machie, Claire Connelly, Frances Papcke and Lisa Williams. Claire asked whether or not we had secured the CDBG grant funding for this round and was told that we did not. She also questioned the need for the new bird feeding policy since no one had ever seen a mouse on the property. She again requested that the tenants be allowed to install their own air conditioners instead of heat pumps. Lisa Williams commented that she had seen a mouse in front of the office. Margaret Machie said that she wanted the storm doors to seal "air tight" so that no bugs could get in; that she did not think that the gutters had been cleaned and that during the last rain fall the water was pouring over the gutters and not down the downspout and that maintenance had done a horrible job on the crack filling and sidewalk repair. Frances Papcke said that her ramp had a crack in it, her countertop needed to be replaced and that there were shingles lifting off of the roof. Laurie said she would check into the complaints.

APPROVAL OF MINUTES:

Motion was made by Susan Noyes and seconded by Jeff Arn to accept the August 9, 2016 meeting minutes as amended; voted unanimously in the affirmative.

CORRESPONDENCE:

DOH	Looking for Audit report for the previous audit
DOH	Received audit
CONN-NAHRO	E-News
The Hartford Ins. Co	Scheduling workers comp audit
Cathy Branch-Stebbins	Acknowledgement of thank you note
Access Agency	Notice that Direct Express Statements are unnecessary
DOH	RSC Award for 2016/17 \$14,950
DOH	Approved RSC Mgmt. plan
Thames Valley Winair	Quotes for new heat pump compressors
Access Agency	Check to cover supplies for previous year's assistance
DOH	Contract for RSC 2014-/2015 year satisfied
Town of Coventry	Sewer bill (increased)
First Niagara	Changing to Key Bank- elimination of passbooks

TREASURER'S REPORT- Motion to accept the August treasurer's report as presented made by Jeff Arn and seconded by Marilyn Barrette: voted unanimously in the affirmative.

ITEM #I -DIRECTOR'S REPORT INCLUDING ORCHARD HILL ESTATES I & II UPDATE – Jeff Arn asked about both the Energy Assistance program and the

Renter's Rebate program and the time to complete applications. There was a discussion in regards to the length of time it takes to process the applications for these programs and what's involved. He also asked about which heat pumps were having issues and what those issues were. Laurie explained that there were some heat pumps that were having

issues that were most likely related to the install and the lack of pressure testing. There were others that had issues due to mice infestation and some that had issues because they were being turned on and off too frequently. Jeff suggested that they were more of a “set it and forget it” unit. Laurie agreed.

NEW BUSINESS - Marilyn Barrette asked how the memorial tribute to Julie Bradley was coming along and Laurie said that the posts and the signs had been purchased and would be put in the ground soon.

OLD BUSINESS: None

Motion made to adjourn the meeting made by Jeff Arn; seconded by Marilyn Barrette and voted unanimously in the affirmative. The meeting was adjourned at 7:44 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Marilyn Barrette (lp)".

Marilyn Barrette, Secretary/Treasurer