

Coventry Cemetery Commission Minutes

June 8, , 2016



Present: Tom Boudreau, Linda Pagliuco, Claudine Vieten, Mike Merriam, Beth Bauer, Mark Kiefer, Susan Palmer

Absent: Patti Naegeli

1. Call to order and roll call

Meeting called to order at 6:36 PM by Beth Bauer.

2. Audience of citizens

Jacob Orcutt

. Minutes

Reviewed and accepted by unanimous vote.

3. Review of Financials

Beth B. reports that moneys unspent, in the amount of \$8,973.99 minus about \$3000 in payroll, needs to be spent now or forfeited. Mark wants to encumber tree work for about \$1000. Discussed signage for New Cemetery, using Sign of All Times, which already has a template: design should be modified to include street number and directional arrow on both sides. Claudine will order, Mark to approve PO. Mike will purchase safety shoes for his use, and submit receipt to Mark. Discussion of applying to town council regarding Bob Visny's purchase of flagholders for Center Cemetery and the 4 town cemeteries, which the commission would receive as a gift. Mike will provide details of this gift (approximate amount \$3000) to Tom, who will write a summary for John Elsassor's reference for town council. Mark has provided details to Laura (town manager secretary) regarding the sizes of flags to order for these holders.

4. Nathan Hale Cemetery (NHC) Circumstances

Mark K. reports:

- A. Wall along left border needs repair.
- b. Eversource indicates that as soon as phone and cable companies have removed their wires, the cable will be removed from our tree.
- c. Contemplation Area pathway - expect to begin and complete in this summer.

d. Bird baths have been installed at CNH and CC look nice. Claudine will finish installation with a surrounding of Belgian blocks.

5. Caretakers Report

Mike M.:

- a. No new burials.
- b. A plot owner at New Cemetery wants permission to install a bluebird house by the fence
- c. A plot owner has inquired about selling 3 of her plots back to the commission. Mike will look at them and report back about their layout and original purchase price.
- d. Discussion about excavation fees for gravesites. Mark will contact 3 contractors for estimates for next meeting.
- e. Pietras funeral home staff has not responded to repeated requests for an informational speaker. Linda will contact another funeral director re coming to address the commission regarding current trends in cemetery useage.

6. New Business

- a. Review of computer project - Beth has spoken to Scott, who has no students for the project. Beth is interested in working on it herself, with the assistance of a photographer, and input from Scott.
- b. Claudine approached Jacob regarding doing some writing for publication in town's fall newsletter about the Commission's upcoming events, such as Walktober; also for the Chronicle. Jacob accepted and will be in contact with various members for info.

Meeting adjourned at 7:35. PM. Next meeting scheduled for July, 13 2017 at 6:30 PM at town garage.

Recorded and submitted by
Linda Pagliuco, secretary