



Town of Coventry
LIBRARY EXPANSION BUILDING COMMITTEE

- - - Meeting Minutes - - -

Thursday, May 19, 2016

7:30 PM

Booth & Dimock Memorial Library Community Room

1.) Call to Order

Committee Chairman Tim Timberman called the meeting to order at 7:30 PM. Committee members in attendance were—

- Tim Timberman, Committee Chairman
- Sondra Astor Stave, Committee Vice Chairman
- Kathleen Ryan, Committee Secretary
- Glenn Miller, Committee member

2.) Approve Agenda

Glenn Miller moved to approve tonight's agenda as presented. Sondra Astor Stave seconded the motion. C.U.

3.) Approve Minutes of March 17, 2016 and April 21, 2016

Glenn Miller moved and Sondra Astor Stave seconded the motion that the minutes for the March 17, 2016 meeting be approved as presented. C.U.

Because there was no meeting held on April 21 due to a lack of a quorum, the record of that cancelled meeting should read:

The meeting was not called to order in the Community Room of the Booth & Dimock Memorial Library by Library Building Committee Chairman Tim Timberman because of a lack of a quorum.

Committee Chairman Tim Timberman will submit this updated report to the Town Clerk's office.

4.) Discuss Reduction of Expansion Cost

Since our last meeting on March 17, Tim Timberman met with Town Manager John Elsesser about possible cost reductions for the library expansion project. Working together, they compiled a list of reductions:

- A reduction in construction costs of approximately \$750,000
- A reduction of approximately \$200,000 in architectural fees is possible if we go with the Design/Build concept as well as reductions in new furnishings, phone system and related technology
- A resulting 5% reduction in contingency costs based upon the above reductions in total cost of the project

5.) Discuss Historic Renovation Grants

Committee Chairman Tim Timberman distributed an e-mail (attached) from Library Director Kristi Sadowski on potential funding opportunities based on the restoration and refurbishing elements of the expansion on the historical portion of the Booth & Dimock Memorial Library building. These include a very competitive application from the State Historic Preservation Office for a grant up to \$50,000 and an additional \$15,000 from the 1772 Foundation. Both grants require 1:1 matches in non-state funds. Committee member Glenn Miller said that fixing the corner of the original building that has settled and shifted should be done anyway, and that these grants would address this important aspect of the building project (including repointing areas on the outside of the brick structure such as the water shelf, cornice and one of the chimneys, the water drainage off the roof, and the plaster restoration both inside and on the exterior front entry way).

Sondra Astor Stave moved and Glenn Miller seconded her motion to pursue both the SHPO preservation grant and the 1772 Foundation grant. C.U.

6.) Discuss marketing meeting, strategies, and materials

Committee Chairman Tim Timberman reported that the CGS PTO said that we could present an update at one of its upcoming meetings. The GHR PTO replied to Library Director Kristi Sadowski that it anticipates fewer attendees at its spring meetings than what were present at the meeting at which we presented our library expansion proposal earlier in the school year. The CNHS-CHS PTO did not answer K. Sadowski's e-mail request for a meeting date.

Upcoming library expansion publicity opportunities include Coventryfest in late June, the Coventry Regional Farmers' Market at the Hale Homestead throughout the summer, and the Coventry Arts Festival on September 10.

Committee Chairman Tim Timberman said that the issue of library ownership is the only outstanding issue of the Town Council in regards to the library expansion project. The parking issue has been resolved. The Library Association's Board of Trustees will meet with an attorney on May 25 to discuss the library ownership. The Board of Trustees will then be able to go to the Town Council in June to discuss library ownership. At that time both the Town Council's Steering Committee and its Finance Committee will have the information that it had previously requested in this regard, and the Council will be able to make a decision to set a date for a town meeting in August on library expansion and a referendum to coincide with the November elections.

The possibility of a library expansion political action committee was discussed with the Library's Association taking the point on this.

7.) Adjournment

The Library Expansion Building Committee will next meet on Thursday night, June 16, 2016 at 7:30 PM.

Glenn Miller moved and Sondra Astor Stave seconded his motion to adjourn the meeting at 8:30 PM. C.U.

Respectfully submitted,

Kathleen Ryan, Committee Secretary

Tim Timberman

From: Kristi Sadowski [Ksadowski@coventryct.org]
Sent: Thursday, May 12, 2016 11:14 AM
To: Tim; Tim Timberman
Cc: John Elsesser
Subject: Library Expansion Grants & Next Meeting

Hi Tim,

I wanted to let you know that I will not be able to attend the meeting next week on May 19th. You may want to meet at the Town Hall (if available so that you don't have to worry about locking the library in my absence).

I met this morning with Gregory Farmer, the Circuit Rider Manager for the Connecticut Trust, to talk about potential funding opportunities towards the restoration and refurbishing elements of the expansion on the historical portion of the building. Below is a brief overview of that conversation. I will type up and send you a more detailed report for the next meeting.

Mr. Farmer believes we could have a very competitive application from both the State Historic Preservation Office (up to \$50,000) for which we would need to start the application process now. They currently have money available. And then for an additional \$15,000 from the 1772 Foundation for which the application process will begin in December. Both of these require 1:1 matches in non-state funds.

The areas he felt these funding opportunities would cover again need to be explained under refurbishing and restoration. His primary concerns were to repoint areas on the outside of the brick structure (the water shelf, cornice and one of the chimneys), the water drainage off the roof, and the plaster restoration both inside and on the exterior front entry way. He also believes there are a couple of additional minor repairs etc. that we could also fit into this funding project. As for the corner of the parlor which has settled so drastically, he suggests having a structural engineer look at it before including it in the application.

I will continue looking into the SHPO grant and type up the remainder of my conversation and get it to you in advance of the next meeting, which again, I can't attend, in hopes that the committee can decide if or how I should proceed. I am not sure if any of these concerns were part of the original project, but I did want to demonstrate what we are still investigating additional funds to the town and council. Let me know if you have any questions or want me to specifically elaborate on a certain point.

Kristi Sadowski

Library Director

Booth & Dimock Memorial Library

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