

Meeting Notes – Town of Coventry
School Energy and Building Efficiency Committee Meeting
April 20, 2016 - 7:00 PM - Town Hall

1. Meeting called to order at 7:05 by Chairman Tom Kolodziej. In attendance were Committee members Jeff Arn, Matt Mullen, Mary Kortmann and Cheryl Trudon. Also in attendance were John Elsesser, Town Manager, and William Trudelle, BOE Director of Facilities. Also attending were Greg Longo and Blair Richardson from BL companies.
2. Acceptance of March 16, 2016 Meeting Minutes – Motion to approve by Mary Kortmann, seconded by Jeff Arn. Unanimous vote to accept
3. BL Companies went through their 50% progress draft report. The draft report was discussed with suggestions for final report.
4. The Committee discussed the CNG proposed natural gas pipeline expansion to the High School/Middle School complex. The BL Companies were asked to develop a life cycle analysis of different alternatives for the existing heating plants:
 - a. The “existing condition” alternative including future oil tank replacements, oil fired boiler replacements, fuel costs and maintenance costs.
 - b. The natural gas conversion alternative including oil burner to natural gas conversions , oil tank removal/decommissioning, fuel costs, and maintenance costs but without any boiler replacements.
 - c. The high efficiency natural gas conversion alternative including replacement of some or all of existing boilers to high efficiency condensing boilers, oil tank removal/decommissioning, fuel costs, and maintenance costs.
5. After much discussion, Matt Mullen made the following motion:
 - a. “If the BL Companies Life Cycle Cost Analysis for the proposed upgrades to the Coventry High School and Captain Nathan Hale School heating plant upgrades demonstrates a positive financial benefit to the Town of Coventry, the Committee would anticipate similar financial benefits for the other buildings under consideration for conversion and therefore would support the acceptance of the CNG proposal.”
 - b. Jeff Arn moved to approve the mostion, Cheryl Trudon seconded the motion. The Committee voted unanimously to approve the motion.
6. The next meeting will be May 18, 2016 at 7 pm.
7. Adjournment at 9:34 pm.

Respectfully submitted,

Matthew Mullen
Committee Secretary