

**THE HOUSING AUTHORITY OF THE  
TOWN OF COVENTRY  
MINUTES OF THE MONTHLY MEETING OF APRIL 12, 2016**



The meeting was called to order at 7:00 pm. Members present were: Albert Bradley, Marilyn Barrette, Jeff Arn, Lorraine Lynch and Susan Noyes. Also present was Laurie Pinkston, Executive Director.

**Absent:** None

**AUDIENCE OF CITIZENS:** None

**APPROVAL OF MINUTES:**

Motion was made by Jeff Arn and seconded by Susan Noyes to accept the March 8, 2016 meeting minutes as presented; voted unanimously in the affirmative.

**CORRESPONDENCE:**

DOH	RSC Grant rescission of \$2468
DOH	E-RAP funding notice
Peter Huckins	Asbestos report from roofs came back negative
DOH	MOR Close-out letter
Tom Arcari	Narratives and Estimates
Tom Arcari	Revised estimates including doors
HUD	New Income Limits
First Niagara	Updated Signatory resolution paperwork
DOH/CHFA	NOFA for utility incentives
Eversource	Granting portal access
CHFA	Notice of budget round table meeting
ConnNAHRO	E-news
DOH (Christina Keune)	Copy of letter to tenant explaining the necessity of requiring 6 bank statements for rent recertification
DPH	Revised total coliform rule-no longer a violation after 4/1/16
HUD	EIV computer matching unavailable for March 2016
DPH	Notice to use only approved bulk water haulers when necessary
DPH	New lead and copper submission requirements outlined

**TREASURER'S REPORT-** Motion to accept the March treasurer's report as presented made by Lorraine Lynch and seconded by Susan Noyes; voted unanimously in the affirmative.

**ITEM #I - REVIEW OF EXPENDITURES** Motion made to accept the expenditures as presented made by Jeff Arn; seconded by Marilyn Barrette and voted unanimously in the affirmative.

**ITEM #II -DIRECTOR'S REPORT** – Including Orchard Hill Estates I & II update. Laurie added that a tenant had forgotten to shut off the water (kitchen faucet) and that the water had overflowed the sink and run through the living room. This went unreported for 2 days, thus ruining the cabinets and countertops and nearly ruining the floors. The tenant is responsible for the damage.

**NEW BUSINESS-** Motion made by Jeff Arn and seconded by Lorraine Lynch and voted unanimously in the affirmative to approve the 2016 Income Limits as set by HUD as follows:

**HUD**

1 person- \$18,800

2 people- \$21,450

**STATE**

1 person \$46,000

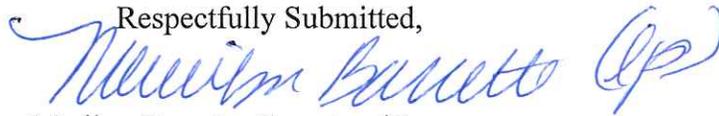
2 people \$52,600

In other new business, Laurie stated that she had changed the office hours to close on Wednesdays and Thursdays for the ability to work on paperwork uninterrupted as she is currently alone in the office. Also, the wait list has been reopened until June 30, 2016.

**OLD BUSINESS:** None

Motion made to adjourn the meeting made by Lorraine Lynch; seconded by Susan Noyes and voted unanimously in the affirmative. The meeting was adjourned at 7:41 pm.

Respectfully Submitted,



Marilyn Barrette, Secretary/Treasurer