



**THE HOUSING AUTHORITY OF THE
TOWN OF COVENTRY
MINUTES OF THE MONTHLY MEETING OF MARCH 8, 2016**

The meeting was called to order at 7:00 pm. Members present were: Albert Bradley, Jeff Arn, Lorraine Lynch and Susan Noyes. Also present was Laurie Pinkston, Executive Director.

Absent: Marilyn Barrette

AUDIENCE OF CITIZENS: None

APPROVAL OF MINUTES:

Motion was made by Jeff Arn and seconded by Lorraine Lynch to accept the February 9, 2016 meeting minutes as presented; voted unanimously in the affirmative. Motion was made by Lorraine Lynch and seconded by Susan Noyes to accept the February 23, 2016 special meeting minutes as presented; voted unanimously in the affirmative.

CORRESPONDENCE:

- | | |
|-----------------------|--|
| Peter Huckins | To check status of automatic doors |
| Peter Huckins | Looking for Cert of Substantial Completion |
| CT MERS | Contribution requirements for 2016 |
| Peter Huckins | Looking for Cert. Payroll from Automatic Doors |
| Peter Huckins | Reiterating to Automatic Doors what was needed |
| RBD | HUD Blast –Passbook Savings rate staying at .06% |
| Automatic Doors | Copy of their submission |
| DOH | Accepting applications for the Home Investment Partnership Program |
| Levco Energy | Competitive new rate for generation services |
| RBD | Amending protocol for inspections with bedbugs |
| ConnNAHRO | E-News |
| Orrie Vardar | Request for signature page for quarterly reports |
| Access Agency | Energy Assistance program wrapping up |
| RBD | HUD Blast – 2016 Poverty Guidelines |
| Peter Huckins | CDBG documents to prepare |
| ConnNAHRO | Training for legal proceedings |
| Tom Arcari | Schedule of meeting for Architectural work for CDBG |
| Security Technologies | Requesting circuit overload to be corrected |
| Tom Arcari | Cost Estimate |
| Tom Arcari | Contracts and Documents |
| ConnNAHRO | Fair Housing Training in April |
| First Niagara | Updated Signature Card |
| DOH | MOR follow up letter and request for eviction status |

TREASURER’S REPORT- Motion to accept the February treasurer’s report as presented made by Jeff Arn and seconded by Lorraine Lynch; voted unanimously in the affirmative.

ITEM #I - REVIEW OF EXPENDITURES

ITEM #II –RESOLUTION TO APPROVE BANK SIGNATORIES – Motion made by Jeff Arn and seconded by Lorraine Lynch (see following page for full resolution); voted unanimously in the affirmative.

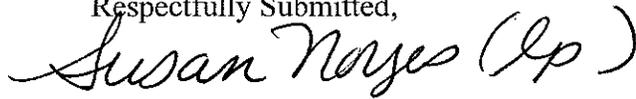
ITEM #III -DIRECTOR'S REPORT – Including Orchard Hill Estates I & II update.

NEW BUSINESS- None

OLD BUSINESS: None

Motion made to adjourn the meeting made by Lorraine Lynch; seconded by Susan Noyes and voted unanimously in the affirmative. The meeting was adjourned at 7:21 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Susan Noyes (lp)". The signature is written in black ink and is positioned above the printed name.

Susan Noyes, Secretary/Treasurer

“Resolved, that First Niagara Bank, N.A. headquartered in Buffalo, New York is designated an authorized depository of this corporation; and

Further resolved, that all drafts, checks, or other instruments or orders for the payment of money drawn against the account or accounts of this corporation with said depository shall be signed by any 2 of the following:

**Albert E. Bradley, Chairman
Laurie J. Pinkston, Executive Director
Marilyn Barrette, Secretary/Treasurer
Susan G. Noyes, Assistant Secretary/Treasurer**

Further resolved, that said depository is authorized to place to the credit of the account, or any of the accounts, of this corporation, funds, drafts, checks or other property by whomever delivered to said depository or agent thereof for deposit to the accounts of this corporation, endorsed with the name of this corporation, by rubber stamp, facsimile, mechanical, manual, or other signature (and any such endorsement by whomever affixed shall be the endorsement of this corporation), or otherwise endorsed, or unendorsed, provided that if any such item shall bear, or be accompanied by, directions (by whomever made) for deposit to specific account, then such deposit shall be to the credit of such specific account: and

Further resolved, that said depository is hereby directed to accept, and/or pay and/or apply any draft, check, instrument or order for the payment of money, or any proceeds thereof, drawn on such account or accounts when signed as required by these resolutions by manual, rubber stamp, facsimile, or other mechanical signature (by whomever affixed) without limit as to amount, without inquiry, and without regard to the disposition of any such item or any proceeds thereof. Further, said depository shall not be liable in connection therewith notwithstanding that such item may be payable to the order of a person whose signature appears thereon or of any other officer or officers, agent or agents of this corporation, or such items or any proceeds thereof may be used or disposed of for the personal credit or account of any such person or persons, officer or officers, agent or agents with the depository or otherwise.”