

**Coventry Water Pollution Control Authority**  
**Public Hearing Minutes**  
**March 3, 2016**

- MEMBERS PRESENT:** Matthew Twerdy, Richard Brand, Susan Jamaitus, Lyndon Wilmot, Daniel Murphy
- OTHERS PRESENT:** Mark Kiefer, Director of Public Works  
Mike Ruef, WWTP Operator
- MEMBERS ABSENT:** None

1. **CALL TO ORDER:** Matthew Twerdy called the March 3, 2016 WPCA Public Hearing to order at 6:45 P.M. in the Coventry Public Works Facility, 100 Olsen Farm Rd. Coventry, CT.
2. **LEGAL NOTICE:** Matthew Twerdy read the following legal notice which was published in the Willimantic Chronicle on February 19, 2016:

Notice is hereby given that the Water Pollution Control Authority of the Town of Coventry will hold a Public Hearing on Thursday, March 3<sup>rd</sup>, 2016 at 6:45 P.M. in the Coventry Public Works Facility Conference Room, 100 Olsen Farm Road Coventry, Connecticut. The purposes of the Public Hearing will be; to allow the property owner(s) of 100 Edgewater Drive Coventry, Connecticut an opportunity to be heard regarding a proposed sewer assessment, and to give the owner(s) of 16 & 28 Lake Street an opportunity to be heard regarding new sewer construction which will affect their property. The proposed sewer assessment will be posted in the Coventry Town Clerk's Office no later than February 22, 2016.

3. **PROPOSED SEWER EXTENSION; 16 & 28 LAKE STREET:**  
- No residents spoke to the proposed sewer extension.
4. **PROPOSED SEWER ASSESSMENT 100 EDGEWATER DRIVE:**  
- No residents spoke to the proposed sewer assessment at 100 Edgewater Drive.
5. **ADJOURNMENT:** The March 3, 2016 WPCA Public Hearing was adjourned at 6:50 PM.

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**Coventry Water Pollution Control Authority**  
**Regular Meeting Minutes**  
**March 3, 2016**

- MEMBERS PRESENT:** Matthew Twerdy, Richard Brand, Susan Jamaitus, Lyndon Wilmot, Daniel Murphy
- OTHERS PRESENT:** Mark Kiefer, Director of Public Works  
Mike Ruef, WWTP Operator

**MEMBERS ABSENT:** None

1. **CALL TO ORDER:** Matthew Twerdy called the March 3, 2016 WPCA Regular Meeting to order at 6:51 P.M. in the Coventry Public Works Facility, 100 Olsen Farm Rd. Coventry, CT.
2. **AUDIENCE OF CITIZENS:** None
3. **NEW BUSINESS:**

- a. The Minutes from the February 4, 2016 WPCA Regular Meeting were reviewed.

**MOTION 3-3-2016-1:** To approve February 4, 2016 WPCA Regular Meeting Minutes with the following correction: Under Old Business section 4. d. , first sentence change "proposed Route 44 sewer extension" to "Western Route 44 sewer planning area".

By: Murphy                      Seconded: Brand  
**The Motion carried with the following vote:**  
For: Jamaitus, Brand, Twerdy, Murphy  
Against: None  
Abstain: Wilmot

- b. The potential sewer extension from #198 Cross Street to South Street was discussed.
  - Staff contacted all potentially affected property owners to gauge interest in a sewer extension. The majority of property owners were not interested in sewers at this time. The WPCA had given approval for #210 Cross Street to connect to sewers during the January 14, 2014 WPCA Special Meeting. Staff will work on design to extend sewers to # 210 Cross Street prior to road reconstruction and determine how to recoup cost of construction. Sleeves will be installed under the road so that if a sewer extension is planned in the future the road will not need to be excavated after paving.

**MOTION 3-3-2016-2:** To add item 3. c. "Proposed Sewer Assessment 100 Edgewater Drive" to the agenda.

By: Wilmot                      Seconded: Brand  
**The Motion carried with the following vote:**  
For: Jamaitus, Brand, Twerdy, Murphy, Wilmot  
Against: None  
Abstain: None

- c. The proposed sewer assessment for 100 Edgewater Drive was discussed. The property shall be assessed in accordance with WPCA policy.

**MOTION 3-3-2016-3: To establish a sewer assessment for 100 Edgewater Drive with the following terms: Gross Assessment = \$12,000, Period = 20 years, Interest = 2.0%, paid in semi-annual installments due May 1 and November 1 each year to the Coventry Collector of Revenue. First payment due May 1, 2016.**

By: Brand                      Seconded: Wilmot  
**The Motion carried with the following vote:**  
For: Jamaitus, Brand, Twerdy, Wilmot, Murphy  
Against: None  
Abstain: None

**4. OLD BUSINESS:**

- a. Revisions to the WPCA Regulations and Ordinance were discussed. Staff will email WPCA members the existing documents along with drafts of the revisions and policy questions. Revisions will be discussed during the April Meeting.
- b. The status of CT DOT project 32-130; Main Street Reconstruction was discussed. The contractor performed value engineering and submitted a plan to avoid bypass pumping and save costs. The Town Manager negotiated with the contractor to allow them to use #41 Stonehouse Road for staging in exchange for additional utility work.
- c. The status of the proposed Lake Street sewer extension was discussed. Staff met with the property owner of 16 & 28 Lake Street to discuss lateral placement. Work is scheduled to begin April 1, 2016. After construction has been completed sewer assessments will be levied.
- d. The status of the Western Route 44 Sewer Planning Area was discussed. Our GIS consultant created a map of the planning area which was given to our engineering consultant to estimate flow. A letter of intent will be submitted to the Bolton Lakes Regional WPCA later this month.

**5. WPCA STAFF REPORT:**

- a. Mike Ruef presented the Treatment Plant Operator Report for February 2016.
  - Dan Smith checked the Treatment Plant every Saturday to make sure the boiler was working and to fuel the generator.
  - We ran on generator power for 19 hours on 2/25. The generator ran fine but the alarm dialer did not work due to downed phone lines. We are soliciting quotes to upgrade to a mobile phone based alarm system and will review during the April meeting.
- b. Mike Ruef presented the Collection System Report for February 2016.
  - Dan Smith responded to a grinder pump alarm Sunday 2/14.
  - We replaced the flow meter at Lakeview Pump Station.

**6. CORRESPONDENCE/COMMUNICATION:**

- a. The Legal Notice for the proposed sewer assessment for 100 Edgewater Drive and the proposed sewer extension to serve 16 & 28 Lake Street was mailed to respective property owners.
- b. An email was sent to Eric Trott regarding Bidwell Village 94 Stonehouse Road Planning and Zoning Commission permit renewal and review of Developer's Agreement for Sanitary Sewer.

**7. ADJOURNMENT:**

**MOTION 3-3-2016-4: To adjourn the March 3, 2016 WPCA Regular Meeting at 8:30 P.M.**

By: Brand                      Second: Jamaitus

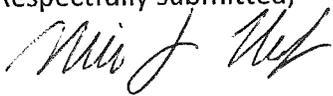
**The Motion carried with the following vote:**

For: Twerdy, Brand, Jamaitus, Wilmot, Murphy

Against: None

Abstain: None

Respectfully submitted,

 3/4/2016

Mike Ruef, WWTP Operator

***\*These minutes are not official until approved by the WPCA at the next regular WPCA meeting.***