

**Town of Coventry  
School Energy and Building Efficiency Committee Meeting  
Minutes of the meeting February 15, 2017**

1. Meeting called to order at 7:00 by Chairman Tom Kolodziej. In attendance were Committee members Mary Kortmann, and Danielle Kloster. Also in attendance were Beth Bauer; Town Finance Director, Robert Carroll; BOE Fiscal Services Director. Bill Trudelle; BOE Director of Facilities arrived at 7:15
2. **Approval of Jan 18 2017 meeting minutes: – Mary Kortmann moved to approve the minutes, seconded by Danielle Kloster. All voted in favor.**
3. **Review of Project Priorities and Timing:** – The committee discussed the project priorities, using the December 8<sup>th</sup>, 2016 Schematic Design Cost Estimates prepared by BLCompanies. Tom Kolodziej proposed that the code work be the top priority. Mary Kortmann proposed that the security redesign be given a lower priority. Danielle Kloster asked if the project could be divided into three, code work, security and energy efficiency. Mary Kortmann thinks that the code work is to be done first and that it makes sense to do the rest of the project at the school so that the buildings are not disturbed more than once. Bob Carroll reported that Sen Storms has proposed legislation which may extend the life of the oil tanks. Bill Trudelle was asked about the age of the equipment to be replaced, the air handling units are all the age of the buildings. The GHR boilers are from 1993 and 2000, the CGS boilers were installed in 1991 and 1996. Mary Kortmann asked about the maintenance costs, are there any areas that are more troublesome? Bill Trudelle said that as the boilers need repair, many sections have been replaced. The issue with the air handlers is that they can't keep some rooms warm when they are open. At CGS this is a bigger problem because the younger children spend more time on the floors. Tom Kolodziej recommends that the project be presented as one project for authorization. Mary Kortmann noted that the Town Manager wanted to add the removal of asbestos floor tile at CHS to the project and asked Bill Trudelle to get pricing. The committee reviewed the design cost estimates and removed the following; Security entry modifications at the Pre-School and a generator connection at the Capt. Nathan Hale Middle School. The committee added the floor tile replacement and a generator connection to the School Admin Bldg. It was noted that the water heater conversions will have to be done before the oil tanks are removed, so that part of the project will have to be included with the code work. The committee discussed project priorities and agreed on the following:
  - **Code work plus the heaters – eligible for 58% reimbursement**
  - **CGS and GHR boiler replacements – need energy savings costs**
  - **Mechanical replacement/upgrades**
  - **Misc work – need costs incurred from lightening strikes**
  - **Security entry modifications**
4. **Approval of invoices: Danielle Kloster moved to approve payment of invoices 9 and 10 in the amount of 797.50. Mary Kortmann 2<sup>nd</sup>. All voted in favor.**
5. **Mary Kortmann moved to adjourn at 8:45pm, Danielle Kloster 2<sup>nd</sup>. All voted in favor.**

Respectfully submitted,

Beth Bauer  
Recording Secretary