

**THE HOUSING AUTHORITY OF THE
TOWN OF COVENTRY
MINUTES OF THE MONTHLY MEETING OF JANUARY 9, 2016**

The meeting was called to order at 7:00 pm. Members present were: Albert Bradley, Jeff Arn Marilyn Barrette, Lorraine Lynch and Susan Noyes. Also present was Laurie Pinkston, Executive Director and Peter Kasacek, Maintenance.

Absent: None

AUDIENCE OF CITIZENS: None

DISCUSSION, QUESTION AND ANSWER SESSION WITH JOHN ELSESSER

AND CRAIG PATLA (CT WATER)- John Elsesser and Paul Lowry (who replaced Craig Patla from CT Water) presented the tentative plan for supplying water to the village and discussed what our role would be in it should we decide to tie in our two wells. There was a lengthy question and answer session. There will be more questions we will forward to them to John for clarification.

APPROVAL OF MINUTES:

Motion was made by Jeff Arn and seconded by Lorraine Lynch to accept the December 8, 2015 meeting minutes as presented; voted unanimously in the affirmative.

CORRESPONDENCE:

ConnNAHRO	Newsletter & Small PHA Meeting
ConnNAHRO	January meeting
Community Consultants	Regarding missing paperwork for Security Technologies and Automatic Doors
CHFA	Request for our auditor to PDF his Excel files to them
Conn NAHRO	Confirmation of annual membership
ConnNAHRO	E-news
Community Consultants	Still waiting for paperwork for doors and cameras
Automatic Doors	Warranty for approval
CT DRS	W-2 and CT W-3 Earlier filing deadline
DOH	Regarding Green Bank predevelopment funding
ConnNAHRO	Training Schedule for the Rent Recert Process
ACCESS Agency	Password issues for Captain Software
DOH Paula Thantaha	Requesting approved budget from CHFA for E-RAP
USI Insurance	Crime Policy Renewal
CHFA	Copy of approved budget for E-RAP
Town Clerk	Certification of new tenant commissioner Susan Noyes

TREASURER'S REPORT- Motion to accept the December treasurer's report as amended and the January treasurer's report as presented made by Jeff Arn and seconded by Lorraine Lynch; voted unanimously in the affirmative.

REVIEW OF EXPENDITURES

ITEM #1 – ELECTION OF OFFICERS – Motion made by Jeff Arn and seconded by Lorraine Lynch to nominate Sue Noyes for Assistant Secretary/Treasurer and keep the remainder of the existing slate of officers; Albert Bradley, Chairman, Jeff Arn, Vice Chairman, Marilyn Barrette, Secretary Treasurer; voted unanimously in the affirmative. There being no more nominations, a motion was made by Lorraine Lynch to close the nominations; seconded by Susan Noyes and voted unanimously in the affirmative.

Motion made by Marilyn Barrette and seconded by Susan Noyes that the Secretary cast one ballot in favor of the slate, thereby appointing the slate of officers for the coming year; voted unanimously in the affirmative.

ITEM #II – REVIEW AND APPROVAL OF QUARTERLY REPORTS – Motion made by Marilyn Barrette and seconded by Lorraine Lynch to accept the quarterly reports as presented; voted unanimously in the affirmative.

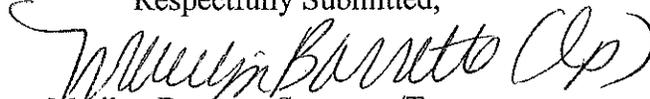
ITEM #III -DIRECTOR'S REPORT – Including Orchard Hill Estates I & II update. Laurie added that the Bobcat was repaired on site (second repair). There was sand in the valve, making the fan stick and the Bobcat overheat. We were also offered (and accepted) a Textile Donation Box that the Public Works Department offered us. The town will get a small stipend from the recycling company and we will have a place for the residents to drop off their clean bagged clothing, linens and shoes.

NEW BUSINESS- The Town will not be able to apply for the CDBG grant this funding round and we have been offered the opportunity to apply for it. It is a very tight turnaround time and I am diligently working to find an Architect that can provide plans and specs in 2-3 weeks.

OLD BUSINESS: Both Automatic Doors and Security Technologies had a bit of trouble with their paperwork submission and had to be reminded several times to submit things correctly and to the correct office. As of this writing, they still had outstanding items to complete. Also, one of the receivers for the camera system is bad and needs to be both replaced and moved to a location with a better signal.

Motion made to adjourn the meeting made by Susan Noyes; seconded by Lorraine Lynch and voted unanimously in the affirmative. The meeting was adjourned at 8:47 pm.

Respectfully Submitted,


Marilyn Barrette, Secretary/Treasurer