

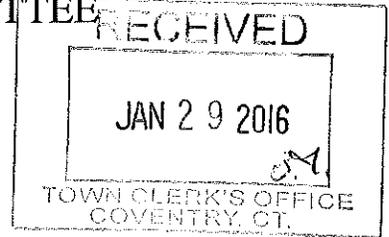
Town of Coventry
LIBRARY EXPANSION BUILDING COMMITTEE

• Meeting Minutes - - -

Thursday, January 21, 2016

7:30 P.M.

Booth & Dimock Memorial Library Community Room



1. Call to Order

The meeting was called to order in the Community Room of the Booth & Dimock Memorial Library at 7:35 P.M. by Library Building Committee Chairman Tim Timberman.

Those in attendance were—

- Glenn Miller, committee member
- Sondra Astor Stave, committee vice chairman
- Tim Timberman, committee chairman
- William Bonney, committee member
- John Elsesser, Town Manager
- Kristi Sadowski, Library Director

2. Approve Agenda

Glenn Miller motioned approval of agenda, Sondra Astor Stave seconded, motion passed unanimously.

3. Minutes of December 17, 2015

Sondra Astor Stave motioned approval of July 16, 2015 Minutes, Glenn Miller 2nd the motion. Motion to approve passed unanimously.

4. Election of Officers

Glenn Miller motioned the reappointment of the current slate of officers being Tim Timberman as Chairman, Sondra Astor Stave as Vice Chairman and Kathleen Ryan as Secretary. Bill Bonney seconded, motion passed unanimously.

5. Discuss Parking requirements for our library.

Tim reported on his letter to the Town Council of January 19, 2016. He stated that the method used by Mr. Pope referenced in the Library Guidelines was a “Rule of Thumb” estimate. The State Library recommends The Town’s Zoning regulations. Tim state that we will be with the Town Planner to assist us in the determination of parking for the Library.

Tim reported that he and e Kristi met with Town Planner, Eric Trott on the afternoon of January 21, 2016. Mr. Trott Stated that the zoning regulations was not specific for a definitive determination parking for our library. He recommended that we research various resources such as the Institute of Transportation Engineers parking studies, compile these results and meet again with him. Once we have a well thought out approach he would schedule a meeting with the Planning and Zoning Commission.

Tim also reported as to the January 11, 2016 Finance Committee meeting. At that meeting the committee requested John Elsesser to present to them various funding levels with their impact upon debt services. The committee also requested that durable goods be removed from the proposed library cost estimate.

The Library Building Committee discussed the possibility of scaling down the renovation and the cost reduction that may result in Design Build bidding of project. Various funding scenarios were also discuss together with impacts to building and programs.

6. Discuss marketing meetings, strategies and materials

The Library Building Committee discussed the community meetings with the PTOs, Historic Commission and VFW.

Our next community meetings are:

The Garden Club on February 9th at 8 PM at the Presbyterian Church

The Lion's Club on February 17th at 7PM at Accent's Hall

7. Adjournment

Glenn Miller made a motion to adjourn the meeting at 9:15 PM. The motion was seconded by Sondra Astor Stave carried unanimously.

Respectfully submitted,
Tim Timberman, Chairman