

Minutes
Local Emergency Coordinating Committee Meeting
January 7, 2016
Town Hall Conference Room B

1. The meeting was called to order at 5:00 PM by Julie Blanchard.
Present: Noel Waite, Fire/EMS Administrator; Dennis Dittrich, CVFA; Ray Eldridge, NCVFD; Bud Meyers, NCVFD; Mark Palmer, Police Department; Geoff Firth, CVFA; Julie Blanchard, Town Council; Andy Brodersen, Town Council; John Elsesser, Town Manager
Also present: Lisa Thomas, Sean Brierly, Chuck Beecher
Absent: Mark Kiefer, Public Works; William Trudelle, Coventry Public Schools
2. **Audience of Citizens:** none
3. **Acceptance of Minutes:** A motion was made by Bud Meyers to approve the minutes of 12/3/15 as submitted, seconded by Noel Waite and unanimously approved.
4. **Agency Updates:**

Police Department – Mark Palmer:

- Thanks to NCFD for cooperating on a successful toy drive which gathered over 200 toys for Human Services distribution.
- Kelsey Carpenter was sworn in and started the academy in late December for June graduation.
- Continue working with schools on security planning follow-up and staff safety training; a 4/27 meeting is scheduled to go over CIRMA's security review.
- Body cameras have been in the press. Our experience has to date been positive and not like the experience reported.
- The new animal control vehicle is complete. It has a lift gate and can tow the traffic trailer or boat.
- NARCAN has been used twice successfully.
- Over 300 lbs. of drugs have been collected in the drop box.
- Dispatch studies continue: waiting for a Tolland Country Dispatch proposal. Hunt Software is meeting with them.

NCVFD – Ray Eldridge/Bud Meyers:

- Getting pricing for standardized AED units.
- Several members completed Fire Fighting II and Fire Fighting I classes.
- They participated in Tolland's Santa Run in December.
- Joan Lewis was named an honorary lifetime member for her service to the Town.
- The new sign is up. Posting will be available.

CVFA – Geoff Firth/Dennis Dittrich:

- 78 emergency calls in December – 80% medical.
- One member passed FF I and one FF II.
- One house fire: good regional response.

Fire/EMS – Noel Waite:

- Fire reports systems: reduced from three systems to one. Web-based which allows input from anywhere and added CAD mapping components. TN can now input data from calls to reduce paperwork.
- Paramedic contract signed and delivered to Windham Hospital. Reduces loss on Medicaid calls.
- Members are covered for workers' comp if responding to calls whether toned out or not.
- Sections of hose being repaired.
- Presentation made to Finance Committee with proposal for two trucks at \$650,000 – a tanker and used Quint. Forwarded to Council.
- Working on budget. Will be consolidated with a larger joint account.
- Reminder that staff vehicles are available for training. Contact Laura Stone.
- Vintech proposal for staffing 3 days a week will go to Council with 5 days proposed in July.

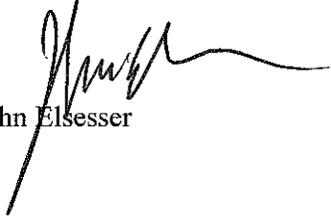
Town Manager – John Elsesser:

- Updated several construction projects.
- Discussed the budget process.
- Confirmed that NCFD solar building permits were approved and waiting a start date.

5. **Adjournment:**

The meeting was adjourned at 5:45 PM on a motion by Geoff Firth, seconded by Ray Eldridge and unanimously approved.

Respectfully submitted,



John Elsesser