

AGENDA
COVENTRY TOWN COUNCIL MEETING
November 21, 2016
7:30 PM
Town Hall Annex

1. Call To Order, Roll Call
2. Pledge Of Allegiance
3. Audience Of Citizens:
(30 minutes - 5 minutes maximum per citizen)
4. Acceptance Of Minutes:
 - 4.A. November 7, 2016 (E)
Documents:

[NOVEMBER 7, 2016 WITH ATTACHMENTS.PDF](#)

5. Consent Agenda:
All items listed with an asterisk (*) will be acted on by one motion. There will be no separate discussion on these items unless a Council member so requests, in which case, the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

6. Reports:

6.A. Council Chairwoman: Julie Blanchard

6.A.1. CCM Award For Municipal Excellence For The Renaissance Of Coventry Village

6.B. Council Members:

6.C. Finance Committee: Matthew O'Brien

6.C.1. * Monthly Financial Reports (E)

Documents:

[DIRECTOR REPORT NOV 2016.PDF](#)
[COUNCIL OBJ.PDF](#)
[SHORTCUMS.PDF](#)

6.C.2. * Minutes, November 14, 2016 (To Be Distributed)

6.D. * Steering Committee: Thomas Pope

6.E. * COVRRRA - John A. Elsesser:

6.F. Town Manager - John A. Elsesser:

6.F.1. Projects Update (E):

Documents:

[11-21- 16 PROJECT MEMO.PDF](#)

6.F.2. NCVFD: Assistance To Firefighter Grant Submission

6.F.3. * Eastern Gateway Public Meeting (E)

Documents:

[EASTERN_GATEWAYS_FLYER_COVENTRY.PDF](#)

6.F.4. * CT Siting Council: Coventry 900 Line Ruling (E)

Documents:

[SITING COUNCIL 900 LINE.PDF](#)

6.F.5. * Coventry 2015 Housing Data Profiles (E)

Documents:

[HOUSING DATA PROFILE.PDF](#)

7. Unfinished Business:

8. New Business:

8.A. 16/17-20: Consideration/Possible Action: 2017 STEAP Projects And Authorization For Submission Of Grant Application (E)

Documents:

[POSSIBLE STEAP PROJECTS 11-17-2016.PDF](#)

8.B. 16/17-21: Resolution Authorizing Lease Purchasing Pursuant To US Treasury Regulations Sections 1.150-2 (E)

Documents:

[LEASE PURCHASING BOILERS.PDF](#)

9. Miscellaneous/Correspondence:

9.A. * Thurber: Request For Increase In Funding For Senior Center Services (E)

Documents:

[THURBER SENIOR CENTER SERVICES.PDF](#)

9.B. * Board Of Education: (E)

1. November 10, 2016 meeting: agenda & minutes
2. 2017 Meeting dates

Documents:

[2017 BOE MEETING DATES.PDF](#)
[11-10-16_BOE_AGENDA_-_REVISED.PDF](#)
[11-10-16_BOE_UNAPPROVED_MINUTES.PDF](#)

10. Executive Session (E)

1. Negotiations
2. Litigation

Documents:

EXEC SESSION E.PDF
EXECUTIVE SESSION MOTION B LITIGATION.PDF

11. Adjournment

(E) *Denotes Enclosure*

Open Participation in Public Meetings: The Town of Coventry will provide reasonable accommodations to assist those with special needs to attend & participate in public meetings. Contact the Town Manager's Office at 742-6324 or e-mail Lstone@Coventryct.org at least 48 hours in advance to discuss special needs.

**MINUTES
COVENTRY TOWN COUNCIL MEETING
MONDAY, NOVEMBER 7, 2016
TOWN HALL ANNEX**

1. Call to Order, Roll Call

The November 7, 2016 Meeting of the Town Council was called to order by Council Chairperson Julie Blanchard at 7:30 p.m.

Members Present: Julie Blanchard, Richard Williams, Thomas Pope, Hannah Pietrantonio, Lisa Thomas, Andy Brodersen, Matthew O'Brien

Also Present: John A. Elsesser, Town Manager

2. Pledge of Allegiance

Recited by Members and the audience.

3. Audience of Citizens

Christine Pattee, 98 Brookline Road – spoke for the thirty-four senior citizens that signed a petition requesting that the Town Council approve an increase in funding for the Senior Center. They are requesting that the Senior Center Coordinator be elevated to Senior Center Director with a corresponding increase in pay, funds for soundproofing the hall where meetings are held, for new chairs, and for increase funding for additional van transport services. There are now two-thousand riders per year, which is an increase from four hundred per year. An increase in taxes to pay for these requested items would be fractions of cents as the Human Services budget is three percent of the Town budget with the Senior Center's budget being one-third of the Human Services total budget. The petitioners would also like to

Peter Depaola, 82 Wall Street – provided an update on the Connecticut Day Race at Patriot's Park. There are two hundred runners registered representing fifty-five towns and three states. They have received confirmation that the Lt. Governor will be visiting during the event. The race is scheduled to being at 10:00 p.m. on Saturday, November 12, 2016. Depaola expressed thanks to the Town Manager's office and the Recreation Department for their assistance in organizing the event.

4. Acceptance of Minutes

Motion - Broderson moved to accept the Minutes of the October 17, 2016 meeting; seconded by Williams. All Members voted in favor of the motion.

5. Consent Agenda

All items listed with an asterisk (*) will be acted on by one motion. There will be no separate discussion on these items unless a Council member so requests in which case, the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

Motion – Williams moved to accept the Consent Agenda; seconded by Broderson. Pietrantonio requested the removal of 6.F.8; Pope requested the removal of 6.F.9. All Members voted in favor of accepting the Consent Agenda with the requested items removed.

6. Reports:

6.A Council Chairwoman: Julie Blanchard

6.B. Council Members:

O'Brien attended the Veteran's Day Ceremony. The Senior Center provided refreshments. Mr. Elsesser did a wonderful job and Tim Ackert was the main speaker.

Broderson read a report that he wrote regarding the Senior Center concerns.

Thomas provided a reminder of the polling venues for presidential elections. Those are Coventry Grammar School and G.H. Robertson School, not the fire stations. Thomas then read a memo regarding her resignation from the Council effective November 3, 2016.

Pope referenced a Standard's and Poor study regarding the outlook of ratings for municipalities if forward looking policies are not in place due to state budget deficient and resulting cuts in municipal aid. While there have been job gains these have lower paying jobs, under \$50,000, and growth prospects for the state are .8% that is well below the national average of 2.4%. Connecticut has one of the largest tax burdens with 40% going to property taxes.

Pope had the opportunity to attend the Sinatra program that was hosted at the library. Four people attended the program.

6C. Steering Committee: Thomas Pope

Pope reported that the Committee met on October, 24, 2016. A number of corrections were made to reports. Reappointments to various commission were discussed. Avery Shores being considered to be taken over as a town road has been tabled as the Association did not respond to inquiries from the Committee. This Committee is suggesting action on the Tax Abatement program for Seniors. A policy is recommended for Interfund allocations.

6.C.1.a Cemetery Commission: Pagliuco

Motion – Pope moved to accept Pagliuco as a Cemetery Commission member; seconded by O'Brien. All Members voted in favor.

6.C.1.b. WPCA: Jamaitus

Motion – Pope moved to accept Jamaitus as a WPCA member; seconded by O'Brien. All Members voted in favor.

6.C.2 * Minutes October 24, 2016

6.D * Finance Committee: Matthew O'Brien

6.E * COVRRRA: John A. Elsesser:

6.F Town Manager: John A. Elsesser

6.F.1 Projects Update

The Main Street project has biweekly meetings each Wednesday. The upper milling work on Main Street has been completed. The culvert expected by Halloween has not yet been delivered. In the meantime, another contractor will begin the milling on the lower section of the road. Elsesser reported that Main Street will be very difficult to traverse in the coming week.

Lake Gate project progress has been very slow, which is very concerning. The contractor has sub-contracting some work to a local firm in hopes this will speed up progress. The project is of a 150-day duration with three weeks having passed. While concrete can be poured into December, the project work has to be at the point for that to occur. It is hoped that the concrete will be poured in December so the Lake level can be risen in the spring.

Williams asked about the progress of the tennis courts project at the high school. Mr. Elsesser reported that this project is stuck at 95% of the design completed due to staffing limitation and workload priorities. Once the project design is completed, it will be put out to bid. In the meantime, the high school tennis team cannot host matches.

There was money left on the table for the Cross Street project so the Town has gone back to ask to extend the work area. With the extra \$500,000 almost all of Cross Street will be completed.

The paperwork for the sidewalks project along Main Street and the Pucker Street project has not yet been completed.

6.F.2 Update: Senior Center Coordinator Hire

Emma King is Hannah Pietrantonio's daughter. Emma has a Master's degree in Social Work; she was the top candidate. Elsesser is convinced the seniors will love her. There is a paid part-time person filling in the afternoon at the Center. Lee Vida has tendered her resignation in running the van program effective December 31, 2016. This position will be filled and is funded by a grant program.

6.F.3 Booth & Dimock Library: Request for Council Funding for Unanticipated Internet Expenses

A report was provided by Beth Bauer regarding this item. The chart included in the memo shows how and where costs were budgeted.

Elsesser reported there is no contractual relationship between the Board of Education and Library.

Pope and O'Brien would like to know the details of the contract between Charter and the Board of Education. O'Brien opined that the Board of Education should have come back to the Council for funding rather than scare the library with no receiving internet services. Staff indicated that he will have to get a copy of that contract.

Motion – Thomas moved to appropriate the unbudgeted Library expenditure of \$4,680 for Charter and CEN Costs; seconded by Pietrantonio.

Motion – O'Brien moved to table the motion by Thomas until more information is received from the Board of Education in regards to the signed contract with Charter; seconded by Williams. All Members voted in favor of this motion.

Thomas questioned why the money cannot be appropriated in order to support the library and if Members question Ms. Bauer in not doing her due diligence in preparing her memo. Pope indicated that he supports the library and what it provides for citizens, but he does not feel a bill should be paid without knowing what the responsibility is for. It has been difficult in the past to get information from the Board of Education and this item seems to follow suit. O'Brien would know what the payment obligation is. Blanchard added that the Council will do what is necessary to support the library and the Town's citizens.

6.F.4 Crumbing Concrete Foundation: CRCOG Activities

The workgroup has a good meeting last week. The framework has been created to turn this into a bill; a sponsor will be needed. There will be a pot of money that homeowners can tap into for up to 75% of the cost of replacing a foundation up to \$75,000. This is the procedure that is used in Quebec. These amounts were decided upon because it was felt the bill suggests 100% up to \$200,000 be available, the bill would be dead on arrival. There is no appetite to leave the insurance companies off the hook. The Hartford and Travelers are willing to put money into the pot with the understanding that future litigation is not possible. Federal sources other than FEMA will be researched for assistance. Banks will have a low interest loan pool and also contribute to a community reinvestment act fund. Block grant money may be possible to be used toward testing.

A study by UConn dated August 31, 2016 identified the mineral that is causing the problem. There is no indication of faulty workmanship. Since this is a chemical reaction, chemists may be able to slow or stop the reaction.

O'Brien feels that banks should be asked to contribute in additional ways than just the low interest loan pool.

Reporting on real estate transactions forms is being developed. CROG went out to bid for engineering firms that can be used for consumers to pick from this list and have testing site lined up.

Towns do building codes different ways. Tolland is going through the process to waive fees. There is a waiver for governmental issue in the ordinance. The Council would have to agree to this method. Tolland, Vernon, South Windsor, and Ellington have already waived fees. The Town of Tolland is amending their ordinance. Pope is much more comfortable with amending the ordinance like Tolland is doing rather than making it a governmental issue. The Council agreed to transfer this issue to Steering to discuss and report back.

There are 15-16 homeowners in Coventry that are seeking reductions in their assessments. Elsesser feels this number is quite a bit under where Coventry will be eventually. The Town of Vernon now has 140 houses seeking the reduction.

6.F.5 CT Siting Council: Eversource Petition, 900 Transmission Line

Mr. Elsesser reported that a meeting was held on October 27, 2016 regarding the petitions. A decision will be made by March 8, 2018.

6.F.6 2017-18 Capital Improvement Program and Budget Calendar

Elsesser indicated this is the first step in developing the capital budget and that the calendar list important target dates.

6.F.7 * Quarterly Report, July-September 2016

6.F.8 * Human Services: 2016 Holiday Programs

Pietrantonio noted there are several announcements about the Salvation Army holiday bell ringers and team challenges. The Holiday committee is appealing for family adoptions for the holidays. November 21, 2016 is the due date for Thanksgiving and Christmas adoption commitments.

6.F.9 * EHHD Regional Opioid Presentation

Pope reported that there were three people from town at the Community work group. The town of Tolland is very much involved. Coventry is reported to have the largest number of admission for opioid treatment, which the people of Coventry should hear. He feels the town may be putting its head in the sand by not getting Coventry teens involved. Elsesser reported that opioids are generally a problem for people in the 30-50 years old range. Chief Palmer has reported that there are a lot of working heroin addicts that you would never guess was the case. This is the first step in the process, not the final product, and will involve long-term community involvement.

7. Unfinished Business

8. New Business

8.A 16/17-18: Consideration/Possible Action: Amendment to Tax Abatement Ordinance To Allow Tax Credit Option and Possible Call to Public Hearing

The Steering Committee is ready to bring this to the Council. Section 94-94 has a suggested language change in case the State drops the program. Pope reported

that the current program allows for a yearly \$1,000 tax abatement and includes a lien on the property. This amendment adds another option. That is for a yearly \$500 tax abatement with no lien added to the property. The income limits will be the same as the State uses. The citizen must have lived in Coventry for one year and be 65 years of age or older. The language must still be reviewed by the Town Attorney. He feels this needs to be approved by January 2017.

Motion – Pope moved to add this as a Public Hearing at the December 5, 2016 Council meeting; seconded by O’Brien. All Members voted in favor.

8.B 16/17-19: Consideration/Possible Action: Policy Governing Authority to Make Inter-Fund Allocations

Pope reported this is suggested to clarify the policy so in the future the option cannot be abused by a person making a fund to fund budget move to cover a budgetary problem. It is only a safeguard and not because of any wrongdoing.

Motion – Pope moved to accept this as a Town Council policy; seconded by Williams. All Members voted in favor.

9. Miscellaneous/Correspondence:

9.A Pepin: Call for Advocacy to Federal Government For Assistance with Crumbling Concrete Foundations

This is a letter from Willington citizens.

9.B Magnano: Testimonial, Coventry Farmers’s Market

9.C * Board Of Education:

1. October 13, 2016 minutes
2. October 27, 2016 agenda
3. October 27, 2016 minutes

10. Executive Session

1. Negotiations

Motion – O’Brien moved that the Town Council enter into Executive Session pursuant to Connecticut General Statutes 1-200(6)(E)-discussion of any matter which would result in the disclosure of public records or the information therein contained described in sub-section (b) of Section 1-200 with the following people in attendance – all Council members, Mr. Elsesser, and Beth Bauer at 9:08 p.m.; seconded by Williams. All Members voted in favor.

Motion – Pope moved that the Town Council exit Executive Session at 9:32 p.m.; seconded by O’Brien. All Members voted in favor.

11. Adjournment

Motion – Pope moved for adjournment of the meeting; seconded by O’Brien. All Members voted in favor.

Respectfully Submitted,

Yvonne B. Filip

Yvonne B. Filip
Acting Town Council Clerk

PLEASE NOTE: These minutes are not official until approved by the Council at the next Council meeting. Please see the next Council meeting minutes for approval or changes to these minutes.

Laura Stone

From: Lisa Thomas <lisadthomas.13@gmail.com>
Sent: Monday, November 07, 2016 7:54 PM
To: Laura Stone
Subject: Fwd: resignation speech

For 11/7/16 minutes.

----- Forwarded message -----

From: **Lisa Thomas** <lisadthomas.13@gmail.com>
Date: Monday, November 7, 2016
Subject: resignation speech
To: Lisa Thomas <lisadthomas.13@gmail.com>

I have notified the Council Chairwoman that I am resigning from the Town Council, effective Nov. 30.

This was a very difficult decision to come to, one that I have considered numerous times since late last spring as family health issues began to escalate. But then summer came, life seemed a bit less intense and I thought perhaps I could keep everything on my very full plate after all. It turns out, I can't.

My days are too unpredictably filled with medical crises and needs. For a few months now, I have not been able to adequately do the work of representing my constituents and our town. My focus is fractured, by the time I sit down at night or on the weekend to work my way through meeting agendas and Town Council issues I am too exhausted to dig deep.

One night over 10 years ago, when my daughters were just 6 and 10, I shared with my husband that I was considering both running for elected office and leaving my teaching position of 20 years to accept a job in another school district. Despite the fact that I had just told him that I was planning to walk away from tenure and 20 years of job security and turn our family upside down through campaigning and - if I took office - plenty of being absent from home, Eric stood by me and has ever since then never wavered in his support of the thousands of volunteer hours this elected office consumes. Our daughters have done the same, always stepping up when needed and encouraging me to be a role model for other women to be in leadership positions. Without these three people, I could never have served so long and I give them my heartfelt thanks. My gratitude also goes to Dorothy Grady who has been my inspiration and many times the surrogate parent who took my kids to the dentist or picked them up from school or rushed nail polish to the beauty salon when I was at work and my daughter was in prom preparation crisis!

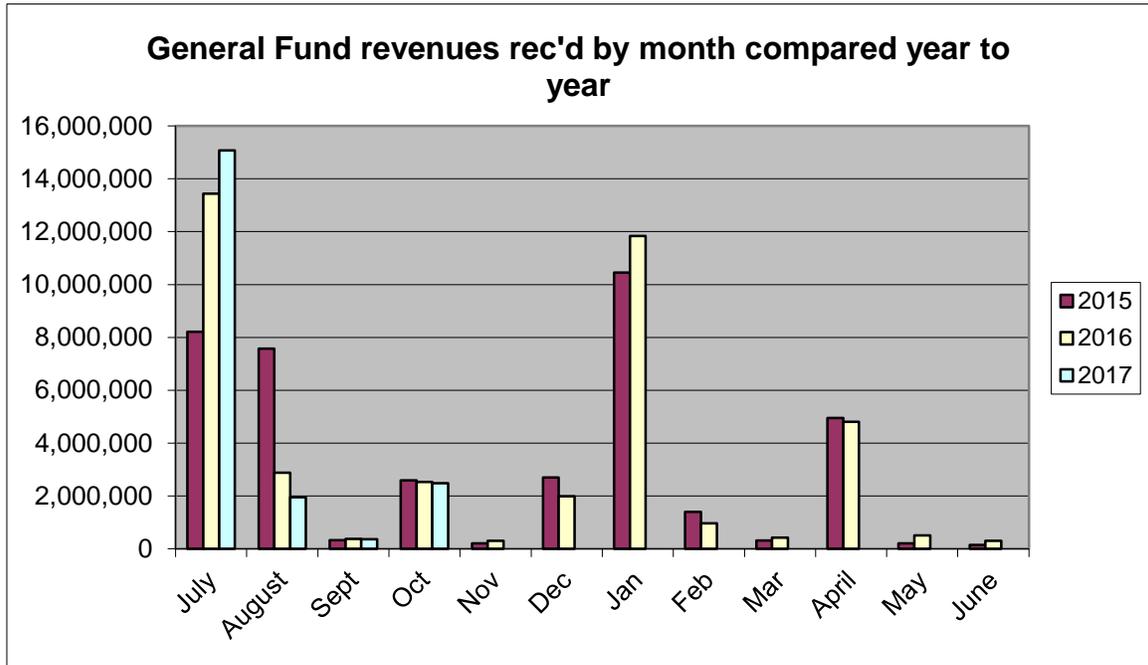
Serving our community has allowed me to know so many more people, to understand the roots of your families, and to be part of important growth over the years. I encourage all of you to

consider volunteering in some capacity in our town - there are so many opportunities from serving on a town board or commission to supporting a sports team or scouting group. There is a niche for everyone!

Thank you.

Date: November 11, 2016
 To: Finance Committee
 From: Elizabeth Bauer, Director of Finance
 Re: Monthly Update

Revenues

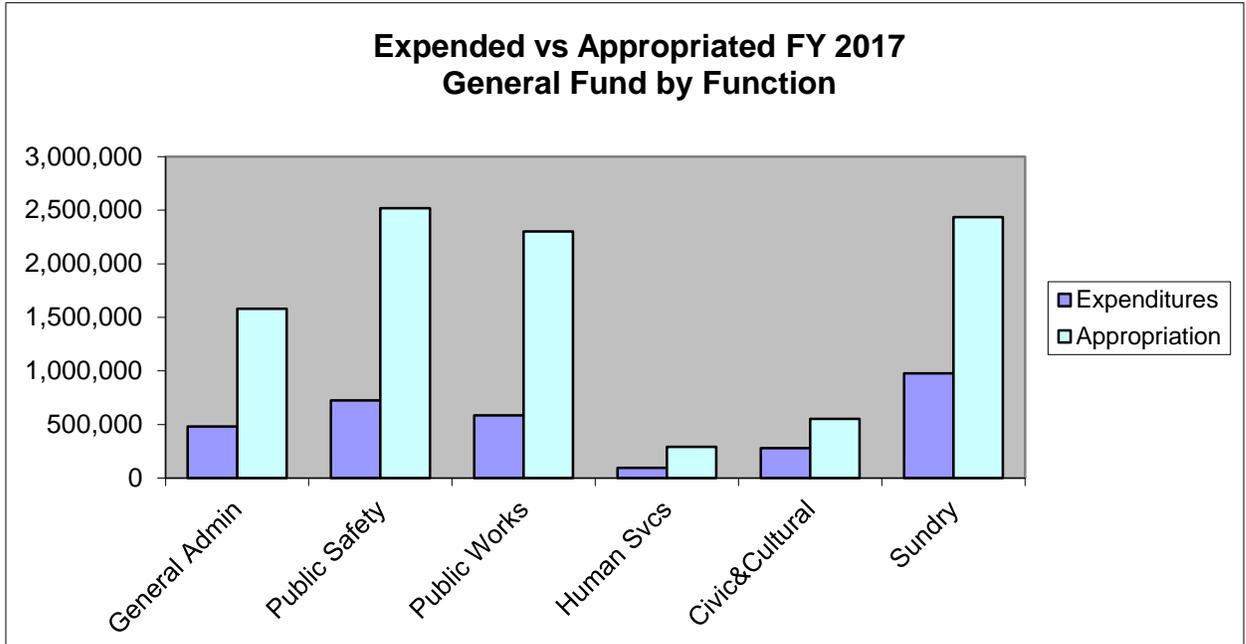


As of October 31, 2016, the Town of Coventry has collected \$17,032,550 or 57.03% of \$29,866,751 (anticipated) property tax revenue. The same period last year saw property tax revenue at 56.49% of anticipated revenue.

General fund revenue collections are \$19,881,143.44 or 49.03% of \$40,550,802 anticipated.

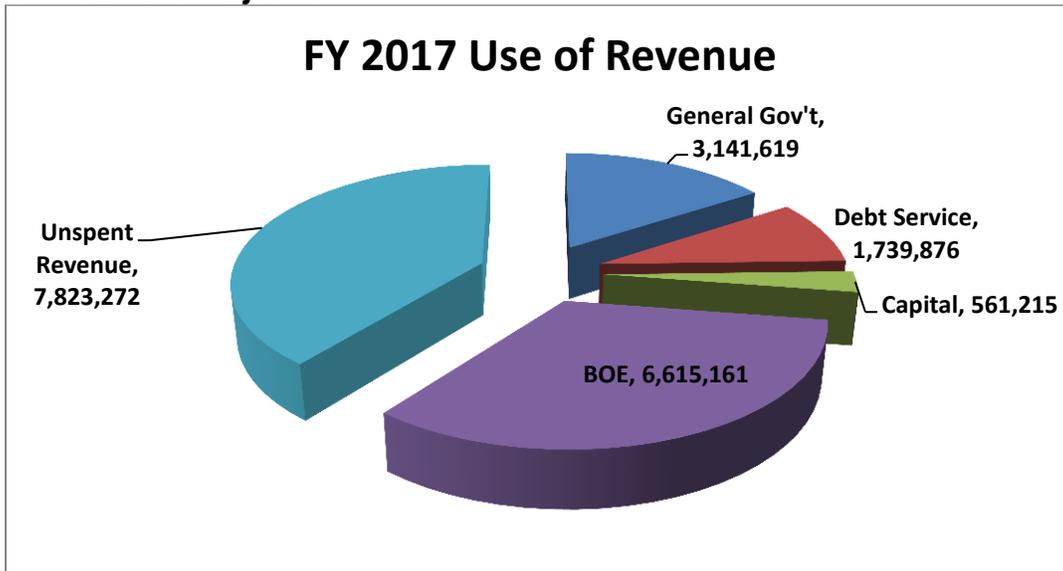
COVRRRA user fee collections are \$870,628 or 87.9% of \$989,888 anticipated. Note: the \$5 reduction in user fees is now reflected in the anticipated number. The same period last year saw COVRRRA collections at 92.16% of anticipated.

Expenditures



Current Fiscal year General Fund expenditures and encumbrances are at 41.65% of the adjusted budget appropriation, compared with 43.36% for the same period last year.

Cash Position/Projection



The chart above shows what has been spent from the revenues received this current fiscal year. As of October 31st, we have an unspent cash balance of \$7,823,272 and unspent appropriation of \$27,547,123. Available funds are currently invested at rates from .4% to .6%.

Tax Collector

Delinquent notices were sent to 286 Sewer Use accounts and 1,230 Motor Vehicle accounts. Back tax statements were sent to 25 taxpayers. Sewer Assessment bills were mailed ahead of the November 1st due date.

Tax Assessor

Personal property declarations were processed and priced during the month. For the 2015 grand list, the office has processed 915 Motor Vehicle corrections, 28 Personal Property corrections and 45 Real Estate corrections.

The year to date corrections against 10/1/2014 and 10/1/2015 grand lists are as follows:

	2014	2015
Original Grand List	930,973,231	949,163,141
BAA Reductions March	(407,900)	(22,040)
Corrections	(2,959,931)	(3,961,911)
BAA Reductions September	(16,370)	(16,710)
Prorates New Construction*	2,123,246	1,556,634
Supplemental MV GL	11,190,476	-
Total Net Grand List	940,904,766	946,719,114

Accounting

The yearend work continues in advance of the Auditors final visit at the end of October. Final numbers for fiscal year 2015-16 will not be available until after the audit work is done. Pension payouts were processed for 2 deferred vested employees. The office coordinated a flu shot clinic for all employees and worked on the health fair scheduled for 11/2/16. The open enrollment for the HDHP plan is scheduled for December. Longevity payments have been calculated in advance of the November payroll date.

IT

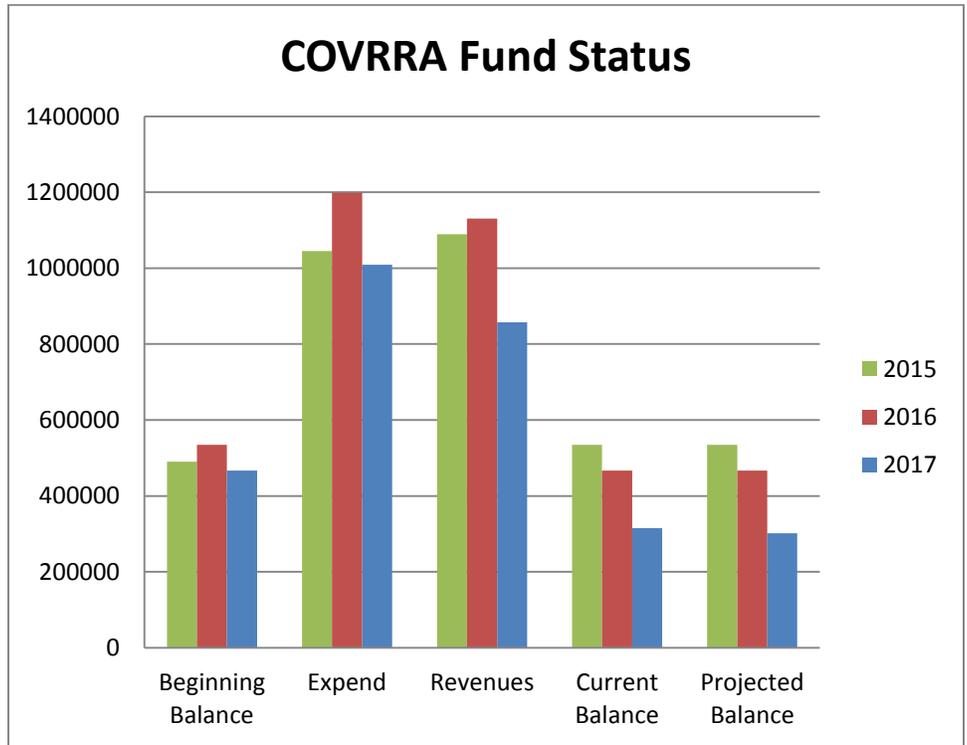
The Police department VOIP phones have been installed, the next step will be to install the Town Hall. No date has been set as of today. A stronger firewall design will be installed on 11/16-17 to separate the Town Hall and PD and allow for redundant support in the event of a power outage at either the Town Hall or PD.

BOE status

	BOE Expenditures to date
	FY 2017
Budget appropriation	27,141,365
Adjustments to approp	-
Encumbrances	
Expended to date	<u>6,615,161</u>
Balance remaining	20,526,204

Special Revenue Funds

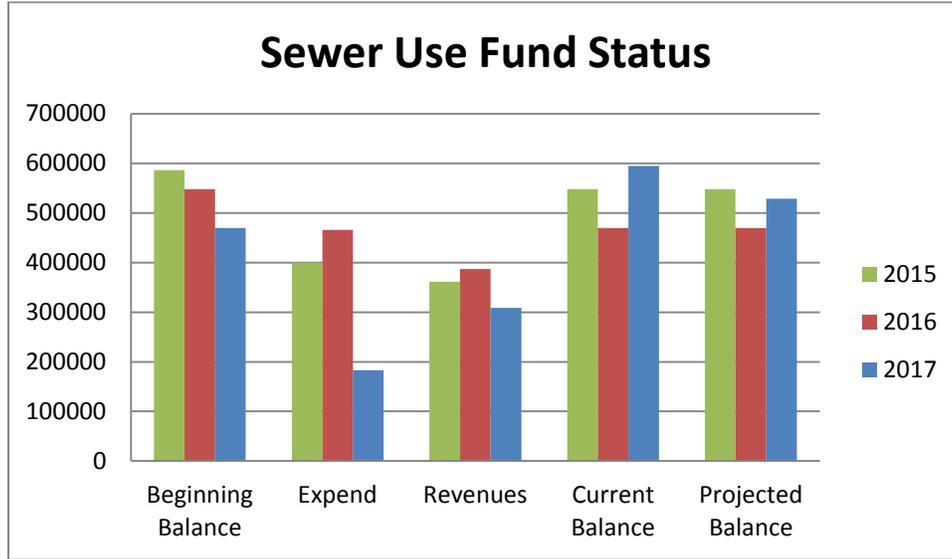
COVRRRA



	Beginning Balance	Expend	Revenues	Current Balance	Projected Balance
2017	466939	1009196	857278	315021	301683
2016	534282	1198200	1130857	466939	466939
2015	489808	1045363	1089836	534282	534282

FY 2016 numbers are unaudited

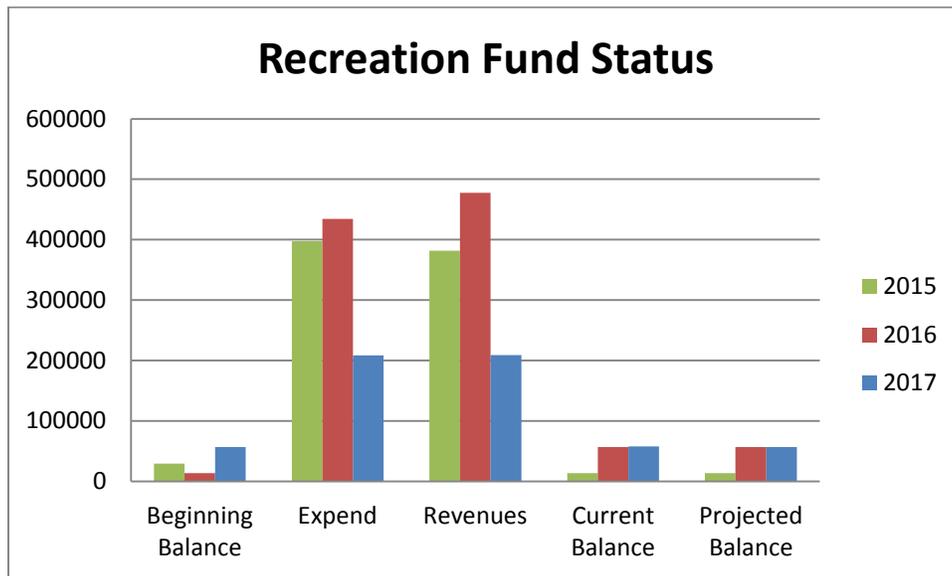
SEWER USE



	Beginning Balance	Expend	Revenues	Current Balance	Projected Balance
2017	469615	183257	308406	594765	528784
2016	548115	465526	387026	469615	469615
2015	586372	399792	361535	548115	548115

FY 2016 numbers are unaudited

RECREATION



	Beginning Balance	Expend	Revenues	Current Balance	Projected Balance
2017	56669	208248	209110	57531	56669
2016	13567	434273	477375	56669	56669
2015	29304	397283	381546	13567	13567

FY 2016 numbers are unaudited

Town of Coventry
 Monthly Expenditure Summary - (COUNCILOBJ.REP)

Fiscal Year: 2017 to 2017 for Dates from 01-Jul-2016 to 31-Oct-2016

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	% Used
51000 SALARY AND WAGES	289,657.00	.00	.00	77,720.86	211,936.14	26.83
51010 REGULAR FULL TIME	4,167,462.00	(2,045.60)	.00	1,276,023.15	2,889,393.25	30.63
51020 PART TIME	101,921.00	875.60	.00	32,658.47	70,138.13	31.77
51030 OVERTIME	232,611.00	.00	.00	49,483.77	183,127.23	21.27
51040 TEMPORARY	29,751.00	1,170.00	.00	10,091.03	20,829.97	32.64
51059 PAYROLL TAXES & INSURANCE	27,762.00	.00	.00	6,510.70	21,251.30	23.45
51063 FICA - GA	78,000.00	.00	.00	25,965.99	52,034.01	33.29
51064 FICA - PS	147,900.00	.00	.00	53,473.33	94,426.67	36.16
51065 FICA - PW	116,250.00	.00	.00	39,050.26	77,199.74	33.59
51066 FICA - HUMAN SVCS	17,100.00	.00	.00	5,759.98	11,340.02	33.68
51067 FICA - CIVIC/CULTURAL	5,050.00	.00	.00	1,709.58	3,340.42	33.85
51070 PENSION	32,800.00	.00	.00	.00	32,800.00	.00
51071 PENSION - GA	123,770.00	.00	1,351.80	107,564.22	14,853.98	88.00
51072 PENSION - PS	237,500.00	.00	.00	196,265.94	41,234.06	82.64
51073 PENSION - PW	165,000.00	.00	.00	107,640.97	57,359.03	65.24
51074 PENSION - HS	26,500.00	.00	.00	24,459.45	2,040.55	92.30
51075 PENSION - CC	13,480.00	.00	.00	11,981.90	1,498.10	88.89
51090 OTHER	69,955.00	.00	.00	16,200.57	53,754.43	23.16
51100 LONGEVITY	51,400.00	.00	.00	17,200.00	34,200.00	33.46
51110 DIFFERENTIAL	4,999.00	.00	.00	1,060.63	3,938.37	21.22
51121 FRINGE BENEFITS	26,500.00	.00	.00	6,395.13	20,104.87	24.13
51711 HEALTH INS GENERAL ADMIN	247,760.00	.00	1,827.33	52,514.43	193,418.24	21.93
51712 HEALTH INS PUBLIC SAFETY	359,540.00	.00	3,867.35	77,456.14	278,216.51	22.62
51713 HEALTH INS PUBLIC WORKS	410,646.00	.00	3,254.80	94,502.94	312,888.26	23.81
51714 HEALTH INS HUMAN SERVICES	27,100.00	.00	212.12	7,672.75	19,215.13	29.10
51715 HEALTH INS CIVIC & CULTURAL	8,650.00	.00	181.44	2,171.93	6,296.63	27.21
51720 LIFE INSURANCE	6,500.00	.00	3,381.76	1,674.24	1,444.00	77.79
51999 REVENUE OFFSET	(16,000.00)	.00	.00	(8,379.42)	(7,620.58)	52.37
52010 ARCHITECTS AND ENGINEERING	14,000.00	.00	7,500.00	.00	6,500.00	53.57
52020 FINANCE AND ACCOUNTING	7,600.00	.00	.00	1,950.00	5,650.00	25.66
52030 LEGAL	91,500.00	.00	.00	10,408.83	81,091.17	11.38
52040 LICENSES/SUPPORT-DATA PROCESSING	121,490.00	.00	5,158.85	86,829.10	29,502.05	75.72
52050 INSURANCE	142,800.00	.00	65,003.25	75,231.25	2,565.50	98.20
52060 INDEXING RECORDING	23,695.00	.00	.00	3,472.00	20,223.00	14.65
52070 OTHER PROFESSIONAL SERVICES	104,836.00	(136.08)	58,656.49	20,877.48	25,165.95	75.96
52080 PROFESSIONAL AFFILIATION	31,643.00	.00	375.00	24,514.85	6,753.15	78.66
52090 TRAVEL MEETINGS MILEAGE	91,940.00	.00	474.58	4,146.60	87,318.82	5.03
52100 TRAINING	35,725.00	(131.00)	1,450.00	7,774.25	26,369.75	25.92
52110 POSTAGE	30,300.00	.00	15,000.00	1,184.69	14,115.31	53.42
52130 SERVICE CONTRACTS	177,631.00	(2,386.84)	34,641.55	60,068.89	80,533.72	54.05
52140 EQUIPMENT REPAIRS	62,600.00	158.28	2,431.48	14,918.49	45,408.31	27.65
52150 RADIO AND ALARM REPAIRS	16,100.00	.00	7,331.45	1,168.55	7,600.00	52.80
52160 BUILDING REPAIRS/MAINTENANCE	64,060.00	(158.28)	10,209.93	22,965.19	30,726.60	51.92
52170 ADVERTISING	18,825.00	703.00	4,301.44	3,927.31	11,299.25	42.14
52180 PRINTING	26,820.00	.00	3,350.00	3,491.78	19,978.22	25.51
52190 COPIERS	3,350.00	.00	238.62	619.50	2,491.88	25.62
52200 EQUIPMENT RENTAL	2,400.00	.00	325.00	.00	2,075.00	13.54
52220 MEALS	5,480.00	.00	822.71	759.46	3,897.83	28.87
52240 MISCELLANEOUS	3,880.00	.00	.00	418.00	3,462.00	10.77
52250 GRANTS AND CONTRIBUTIONS	103,647.00	.00	259,385.68	176,754.22	(332,492.90)	420.79
52260 NEGOTIATED UNION CONTRACT	4,000.00	.00	.00	.00	4,000.00	.00

Town of Coventry
 Monthly Expenditure Summary - (COUNCILOBJ.REP)

Fiscal Year: 2017 to 2017 for Dates from 01-Jul-2016 to 31-Oct-2016

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	% Used
52270 OTHER SERVICES	300.00	.00	.00	.00	300.00	.00
52280 AUDIT	30,845.00	.00	22,570.00	4,966.36	3,308.64	89.27
52291 WORKER COMP - GA	24,100.00	.00	10,283.50	10,283.50	3,533.00	85.34
52292 WORKER COMP - PS	133,000.00	.00	54,846.50	54,846.50	23,307.00	82.48
52293 WORKER COMP - PW	105,000.00	.00	43,420.00	43,420.00	18,160.00	82.71
52294 WORKER COMP - HS	2,900.00	.00	1,142.50	1,142.50	615.00	78.79
52295 WORKER COMP - CC	13,010.00	.00	4,571.00	4,571.00	3,868.00	70.27
52840 VETERANS' PROGRAMS	1,000.00	.00	.00	.00	1,000.00	.00
52869 FEES	3,500.00	575.00	.00	4,075.00	.00	100.00
53010 OFFICE SUPPLIES	21,630.00	(450.00)	2,758.91	2,678.83	15,742.26	25.67
53020 OFFICE EQUIPMENT	350.00	.00	.00	.00	350.00	.00
53030 MICROFILM PHOTO SUPPLIES	1,100.00	.00	.00	518.46	581.54	47.13
53040 GASOLINE	51,400.00	.00	20,703.70	12,210.72	18,485.58	64.04
53050 DIESEL FUEL	50,500.00	.00	15,238.28	7,675.59	27,586.13	45.37
53060 MOTOR OIL LUBRICANTS	7,300.00	.00	1,939.74	2,585.26	2,775.00	61.99
53070 CUSTODIAL SUPPLIES	5,700.00	.00	1,151.07	1,466.89	3,082.04	45.93
53080 PAPER GOODS	6,350.00	.00	650.00	396.09	5,303.91	16.47
53090 CLOTHING SAFETY EQUIPMENT	45,250.00	.00	12,302.60	6,048.69	26,898.71	40.56
53091 OSHA REQMTS	4,000.00	.00	.00	663.21	3,336.79	16.58
53092 NFPA REQMTS	10,000.00	.00	.00	.00	10,000.00	.00
53100 AUTO PARTS	21,200.00	.00	4,558.22	2,538.29	14,103.49	33.47
53110 TRUCK PARTS	63,000.00	.00	13,651.82	23,278.87	26,069.31	58.62
53120 EQUIPMENT PARTS	65,000.00	(1,527.00)	14,939.04	13,876.25	34,657.71	45.40
53130 WELDING SUPPLIES	2,375.00	.00	2,019.69	280.31	75.00	96.84
53140 HAND TOOLS	6,200.00	.00	2,850.00	270.60	3,079.40	50.33
53150 BUILDING SUPPLIES	1,350.00	.00	22.30	.00	1,327.70	1.65
53160 CEMENT SAND SALT GRAVEL	202,450.00	.00	55,500.00	.00	146,950.00	27.41
53170 GROUND SUPPLIES	27,850.00	.00	3,388.87	9,817.57	14,643.56	47.42
53180 STREET CLEANING SUPPLIES	2,500.00	.00	.00	.00	2,500.00	.00
53190 POLICE EQUIPMENT SUPPLIES	8,750.00	.00	191.62	2,857.65	5,700.73	34.85
53200 TRAFFIC CONTROL SIGNS	6,000.00	.00	1,878.00	(2,611.14)	6,733.14	(12.22)
53210 OTHER PURCHASED	8,400.00	125.92	3,061.00	1,181.40	4,283.52	49.76
53220 SUBSCRIPTIONS BOOKS	41,470.00	.00	830.06	9,918.64	30,721.30	25.92
53225 PROGRAM COSTS	16,750.00	.00	3,001.61	1,964.97	11,783.42	29.65
53230 TRANSFERS	150,701.00	.00	5,154.03	26,050.47	119,496.50	20.71
53240 TIRES	25,350.00	.00	5,445.09	11,963.55	7,941.36	68.67
53280 ASPHALT/HOT & COLD PATCH	25,000.00	.00	3,675.36	6,568.85	14,755.79	40.98
53290 KENNEL SERVICES	3,000.00	.00	.00	3,000.00	.00	100.00
53300 PUBLIC RELATIONS	5,385.00	.00	742.42	2,710.02	1,932.56	64.11
53610 VAN EXPENSES	1,350.00	.00	.00	522.47	827.53	38.70
53640 LAUNDRY	600.00	.00	.00	.00	600.00	.00
54010 IMPROVEMENTS NOT BUILDING	1,000.00	.00	.00	.00	1,000.00	.00
54020 OFFICE FURNITURE & EQUIPMENT	3,000.00	.00	.00	.00	3,000.00	.00
54050 OTHER EQUIPMENT	10,450.00	1,227.00	450.00	976.60	10,250.40	12.22
54540 COMPUTER REPLACEMENT AND UPGRADES	4,000.00	.00	.00	.00	4,000.00	.00
54960 EQUIPMENT PURCHASES	8,500.00	.00	661.00	1,596.63	6,242.37	26.56
55010 TELEPHONE	23,632.00	.00	2,252.39	9,600.68	11,778.93	50.16
55020 ELECTRIC	159,950.00	2,000.00	52,468.04	35,603.73	73,878.23	54.38
55030 HEATING FUEL	59,145.00	.00	31,050.00	715.67	27,379.33	53.71
55040 WATER	1,005.00	.00	.00	189.16	815.84	18.82
55050 SEWER	4,535.00	.00	.00	4,200.00	335.00	92.61

Town of Coventry
 Monthly Expenditure Summary - (COUNCILOBJ.REP)

Fiscal Year: 2017 to 2017 for Dates from 01-Jul-2016 to 31-Oct-2016

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	% Used
55130 DISPOSAL FEES	3,000.00	.00	.00	690.13	2,309.87	23.00
57040 DOG TAGS	175.00	.00	.00	.00	175.00	.00
57050 VETERINARY FEES	1,500.00	.00	.00	.00	1,500.00	.00
57060 ST CT LICENSE FEES	4,100.00	.00	.00	.00	4,100.00	.00
57064 PET ADOPTION FEES DEP	250.00	.00	.00	.00	250.00	.00
58190 ANNIVERSARY CELEBRATIONS	500.00	.00	.00	.00	500.00	.00
*** Grand Total ***	9,680,544.00	.00	890,100.99	3,141,619.35	5,648,823.66	41.65

==== Selection Legend =====

Account Type: E
 FY: 2017 to 2017
 Trx. Date: 01-Jul-2016 to 31-Oct-2016
 Department: 0000 to 8900
 From Fund: 110 to 110
 Account Sub Type: CP

Town of Coventry
 Monthly Expenditure Summary - (SHORTCUMS.REP)

Fiscal Year: 2017 to 2017 for Dates from 01-Jul-2016 to 31-Oct-2016

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	% Used
OPERATING BUDGET						
1101 TOWN COUNCIL	33,963.00	.00	.00	23,940.70	10,022.30	70.49
1201 TOWN MANAGER	212,448.00	.00	132.48	65,804.25	146,511.27	31.04
1300 FINANCE ADMINISTRATION	115,710.00	.00	22,755.00	30,084.79	62,870.21	45.67
1301 ACCOUNTING	112,068.00	.00	.00	32,982.75	79,085.25	29.43
1302 COLLECTOR OF REVENUE	115,866.00	.00	.00	31,209.47	84,656.53	26.94
1303 ASSESSOR	140,064.00	.00	.00	42,164.09	97,899.91	30.10
1304 ASSESSMENT APPEALS	800.00	.00	.00	106.60	693.40	13.33
1305 TREASURER	25,324.00	.00	2,715.50	7,729.13	14,879.37	41.24
1306 INFORMATION TECHNOLOGY	157,590.00	.00	34,625.65	91,431.33	31,533.02	79.99
1401 PLANNING	142,769.00	.00	.00	42,255.28	100,513.72	29.60
1402 ZONING BOARD/APPEALS	23,271.00	.00	.00	7,817.45	15,453.55	33.59
1403 CONSERVATION	2,135.00	.00	.00	312.40	1,822.60	14.63
1404 ECONOMIC DEVELOPMENT	19,663.00	.00	50.00	4,257.43	15,355.57	21.91
1406 INLAND WETLANDS	47,686.00	.00	1,697.82	13,812.37	32,175.81	32.53
1407 P&Z COMMISSION	4,300.00	.00	2,182.53	978.47	1,139.00	73.51
1501 LEGAL COUNSEL	90,000.00	.00	.00	10,368.83	79,631.17	11.52
1502 PROBATE COURT	7,295.00	.00	.00	7,294.62	.38	100.00
1601 RECORDING/LICENSING	148,262.00	.00	450.00	41,534.62	106,277.38	28.32
1701 ELECTIONS	51,773.00	.00	3,521.09	9,717.13	38,534.78	25.57
1801 TOWN OFFICE BLDG.	77,499.00	.00	3,829.13	12,879.28	60,790.59	21.56
1802 CENTRAL SERS./SUPPLY	51,581.00	.00	15,846.04	4,885.47	30,849.49	40.19
2101 POLICE ADMINISTRATION	184,651.00	575.00	381.96	64,946.10	119,897.94	35.27
2102 POLICE OPERATIONS	1,327,102.00	.00	3,437.18	403,010.55	920,654.27	30.63
2103 POLICE SUPPORTIVE SERVICES	320,658.00	(575.00)	11,472.66	105,306.42	203,303.92	36.48
2104 POLICE MARINE PATROL	8,400.00	.00	.00	4,359.28	4,040.72	51.90
2105 POLICE STATION	56,300.00	.00	24,070.22	6,795.59	25,434.19	54.82
2201 FIRE MARSHAL	27,055.00	.00	325.00	8,029.44	18,700.56	30.88
2202 COVENTRY VOL FIRE ASSN	41,737.00	.00	28,519.94	6,850.27	6,366.79	84.75
2203 NORTH COV. VOL. FIRE DEPT	23,732.00	.00	11,242.37	8,841.28	3,648.35	84.63
2206 NO. COV. SUB-STATION	8,800.00	.00	2,014.68	285.32	6,500.00	26.14
2207 JOINT FIRE BUDGET	405,937.00	.00	29,716.05	83,229.82	292,991.13	27.82
2208 CVFA SOUTH ST. SUBSTATION	15,105.00	.00	4,439.99	2,055.14	8,609.87	43.00
2301 EMERGENCY MANAGEMENT	28,520.00	.00	.00	7,383.87	21,136.13	25.89
2401 ANIMAL CONTROL	71,201.00	.00	.00	23,094.55	48,106.45	32.44
3100 ROADS & DRAINAGE	571,233.00	.00	32,373.08	159,321.05	379,538.87	33.56
3101 PUBLIC WORKS BUILDING	55,257.00	.00	32,980.42	8,563.35	13,713.23	75.18
3102 SNOW REMOVAL	286,000.00	.00	56,423.48	2,876.52	226,700.00	20.73
3103 FACILITY MAINTENANCE	317,540.00	.00	2,000.54	95,058.03	220,481.43	30.57
3104 PUBLIC WORKS ADMINISTRATION	236,856.00	.00	8,147.36	71,494.71	157,213.93	33.63
3105 FLEET MAINTENANCE	452,593.00	.00	78,341.57	129,658.26	244,593.17	45.96
3107 MATCHING FUNDS	2,000.00	.00	.00	2,000.00	.00	100.00
3108 STREET LIGHTS	44,050.00	.00	.00	9,256.10	34,793.90	21.01
3109 CEMETERY COMM.	25,748.00	.00	373.04	6,987.24	18,387.72	28.59
3110 TREE WARDEN	23,450.00	.00	8,425.00	7,750.00	7,275.00	68.98
3201 ENGINEERING	78,280.00	.00	7,898.08	18,297.94	52,083.98	33.47
3301 BLDG. INSPECTION	142,989.00	.00	.00	41,681.56	101,307.44	29.15
3302 BUILDING CODE BD. OF APPEALS	45.00	.00	.00	.00	45.00	.00
3501 HEALTH DEPT.	64,730.00	.00	32,361.68	32,361.68	6.64	99.99
4102 VISITING NURSE & COMM. CARE	2,500.00	.00	2,212.00	288.00	.00	100.00

Town of Coventry
 Monthly Expenditure Summary - (SHORTCUMS.REP)

Fiscal Year: 2017 to 2017 for Dates from 01-Jul-2016 to 31-Oct-2016

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	% Used
4200 HUMAN SERVICES/GA	194,495.00	.00	143.50	61,992.22	132,359.28	31.95
4205 ELDERLY SERVICES	95,439.00	.00	9,007.82	32,812.80	53,618.38	43.82
5101 BOOTH DIMOCK/PORTER LIBRARIES	449,624.00	.00	224,812.00	224,812.00	.00	100.00
5201 PARKS & REC SUPV/OPERATIONS	100,419.00	.00	.00	54,101.73	46,317.27	53.88
5301 MEMORIAL DAY	3,175.00	.00	.00	176.05	2,998.95	5.55
8101 MUNICIPAL INSURANCE	399,010.00	.00	171,945.50	176,162.50	50,902.00	87.24
8102 PENSION/SOCIAL SECURITY	925,650.00	.00	1,351.80	573,871.62	350,426.58	62.14
8103 HEALTH INSURANCE	1,060,196.00	.00	12,724.80	235,992.43	811,478.77	23.46
8301 CONTINGENCY	10,000.00	.00	.00	.00	10,000.00	.00
8303 CLAIMS AND LOSSES	40,000.00	.00	5,154.03	(9,650.53)	44,496.50	(11.24)
Total OPERATING BUDGET	9,680,544.00	.00	890,100.99	3,141,619.35	5,648,823.66	41.65
DEBT SERVICE / CAPITAL EXPENDITURES						
9101 DEBT SERVICE	2,760,106.00	.00	.00	1,739,876.19	1,020,229.81	63.04
9201 CAPITAL EXPENDITURES	968,787.00	.00	55,706.74	561,214.64	351,865.62	63.68
Total DEBT SERVICE / CAPITAL EXPENDITURES	3,728,893.00	.00	55,706.74	2,301,090.83	1,372,095.43	63.20
*** Grand Total ***	13,409,437.00	.00	945,807.73	5,442,710.18	7,020,919.09	47.64

==== Selection Legend =====

Account Type: E
 FY: 2017 to 2017
 Trx. Date: 01-Jul-2016 to 31-Oct-2016
 From Fund: 110 to 110
 Account Sub Type: CP
 Department :

Manager's project update: November 21, 2016 meeting

Below please find a brief summary and update of on-going projects.

Public Works/Engineering

- 1.) Survey and design complete for additional tennis court to be put out to bid for late spring construction. Optional pricing for recoating existing tennis courts will be included.
- 2.) Summer road work pretty much wrapped up. Association roads have been graded and we finished for the season minor drainage on Sean Circle. We are lining up chip seal work for spring and we are making progress on roadside mowing and curb repair too. Over the winter we will move into sign replacement work. All equipment is ready for winter snow removal.

Other Construction projects

- 1) Lake/Cross Street project is almost at bid stage (still anticipated real soon). We have received permission to extend scope for more pavement work and minor design work is in final review. This will allow more pavement work on their dime. We expect the work will start in winter and finish in spring.
- 2) We have elected to change to High Grade Propane for most Town buildings where we own the tanks.
- 3) The Depot Road Trails grant was awarded to us and grant contract is complete. This week we worked on clearing the DeCew property of overgrowth to line up outside grant funded work. Most of the work will be contracted out. Matching funds for this are from the sale of the old town garage which was set aside by Council for the Millbrook greenway.
- 4) Main Street Investment Fund project continues. Our sidewalk change order work is almost completed with the lighting installed awaiting final controls but they may be turned on by early December.. The State is paving this section (between 1st Church and the Library) now. Utilities installation to Tracy-Shoddy Mill is now delayed until December at the earliest due to Main Street project delays. We have started the balance of work with budget funds in the mill building. We had a goal of being operational for Christmas in the Village which is no longer likely. Handicap lift funding from CDBG bid specs are going out to bid and we are waiting for State authorization. Town Crews to finish up exterior parking and grading next week.
- 5) Continuing to work on association road concerns (no response to my letter from Gerald Park association yet) and. Mark Kiefer is working with Pine Lake Shores on turn arounds on dead ends.
- 6) the senior tax freeze for Steering. Mark Kiefer is working with Pine Lake Shores on turn arounds on dead ends.
- 7) The replacement propane furnace was installed in the lodge with work continuing on the closet for it.
- 8) Transfer Station plan is being considered. We await the outcome of some litigation on abutting land before considering moving any further with the option next to the Public Works facility. In the meantime we will cost out repairs.

Grants

STEAP Grants: CHS sidewalk is significantly complete. We are adding tree planting through the America the Beautiful grant program to the scope of work which is scheduled for spring. Lake Gate STEAP grant has started mobilization and required submittals are finally submitted and work should finally begin. We expect that next week the coffer dam will be underway. The main contractor has elected to pour concrete in place which at this point is scheduled for November 28th. They plan to have a majority of the work done by the end of December. The Council will need to start consideration of the round of STEAP grant applications. I will put together an options list for a future discussion.

DEEP open space: Williams' property survey work found minor title issue which required some probate work which was just approved... One heir is gathering family signatures, need 8 signatures, to clear the title issue. Progress is being made and CT DEEP is still ok.

Farmland development rights: State says we are now on deck and hope it is finalized soon. They had some technical survey issues which are being resolved.

We are proceeding ahead with completing the Greenbank, Clean Communities program Led lighting program. Indoor lighting replacement in the Community Center and lodge ceiling fans has been completed and reimbursement underway. This will be the last of this program since the State has eliminated the Clean Communities funding. Big Update: Eversource will proceed with replacing the balance of our streetlights and are changing to a warmer color (3000 Kelvin) to avoid the harshness of the blueish lights (4000 Kelvin). No time frame announced but we are high on their list.

Got a small grant from Last Green Valley to "tell our story" and will use it to share the old photographs we received from John Brainard. Initial work will be presented someday at A "soft opening" of select images will be displayed at the library during Christmas in the Village.

Public Safety

Onto the next round for police recruits. We have two slots for January and will consider candidates and options over the next month or so. Have ordered the Police staff vehicle in this year's budget. Police carpeting has been installed and VoIP phones in place with some tweaking still required.

Fire EMS/Administrator:

We continue to work with the State Department of Public Health to transfer the ambulance license. Post hearing requested information has been submitted to the State within the deadlines and we still await the outcome. The Quint has been secured for late fall/early winter (early December) delivery. We have ordered a new tanker truck from Midwest using the HGAC buying consortium. We are also finalizing the contract with Comstar for billing services (need to have DPH license first) which will save about \$8,000 per year.

Finance:

Tax bills were sent out and so far the DMV issues are manageable. Still do not know the financial impact to the Town of vehicles not garaged here. Supplemental MV taxes list is in and being priced. Crumbling foundation inspections are underway with around 15 households requesting relief. Audit field work has been completed. Open Gov data was again updated. A health fair including flu shots was run for Town and Board employees. Enrollment in the High deductible health plan is underway and work on the FY17/18 budget is starting. The school building and energy committee is finalizing scope and pricing for the proposed project and should be able to give a status report by January.

The senior tax freeze proposed ordinance is scheduled for a Public Hearing December 5th.

Development group:

PZC has geared up enforcement issues. Continue to work with attorney on stubborn cases. One case which sought a corrective agreement has been non responsive for 8 months and is now going to litigation. Court action expected in several other cases. A court deadline for a corrective action plan was requested. Another owner feels they are moving toward compliance but significant blight remains and we are demanding entry into the house for inspection. In response they have put the house on the market which may be the fastest way to resolve this violation. EDC is working on selected sites for concept planning approved in the July budget and will likely focus on the Bolton Town Line. 2016 Winter Farmers Market is opening this weekend. Staff submitted an Ag Viability grant for next year focused on business linkage to the Market. We are also working on a planning grant submission under the Rec Trails grant for the newly acquired Rte. 6 open space jointly with Bolton.

Pushing ahead to seek authorization to allow sewer connection on RT. 44 for very limited extension from Bolton system. Had a positive meeting with Bolton and have submitted a formal request. They need to conduct a flow capacity test and don't have money right now. We are getting a price for the Bolton flow study. We held a special WPCA meeting in August to discuss our long term sewer capacity issues and concerns and recommended a consortium meeting in late fall.

HR issues:

Negotiations with the Public Works Union are continuing and we expect to resolve this month. I am having our new labor attorney review our Personnel Rules which haven't had a major look since adopted in 1992. We are now reviewing options to replace Leigh Wadja who is retiring in December from her part time grant funded Senior Rides Coordinator position.

Other projects:

Working with the Assessing office on the sale of town acquired property. The first trial bid opened on November 3rd and we received just above our minimum. We are working on a closing for later this month.. NCFD solar panels are installed and should be operational this month.

Working with CRCOG and neighboring towns we have set up a series of meetings on the crumbling foundation issue. CRCOG's ad-hoc study committee is continuing to share experiences and get everyone on the same page. Most Assessors are using the common methodology for establishing values for affected applicants. CRCOG has received bids for engineering and testing services to try to help Towns help residents avoid fraud. The CNG natural gas project is still underway. They have finished work on Rte. 31 and are working on Rte. 44. The gas service lines to the schools and town buildings and Rte. 31 are in place. I understand that they believe they will get the Railroad permit soon. We are being allowed to wait until April to connect. The Energy Building Ccommittee contract for boiler replacement has been executed. The balance of the energy and ADA projects are now getting attention and pricing should be in place for Capital Budget consideration. . Eversource presented an update at the 9/19 Council Meeting regarding the high tension power line project in town. The work they characterized as minor vegetation removal is really full road construction with metal replacement poles at slightly higher height. A formal permit is now required. Work will proceed when this permit is granted by the State which now looks like a spring project.

SolarizeCoventry: Latest program stats - 8 9 contracts signed to date. Deadline to participate is 12/1.



What's YOUR view???

The Capitol Region Council of Governments is leading the **Eastern Gateways Study** to focus on solutions to address increasing travel demand along the Route 44 and Route 195 corridors. At three public meetings, the study team will share what it's learned so far about today's existing conditions and will seek public input on potential opportunities to improve mobility in the region for all travelers – pedestrians, bicyclists and motorists. Please bring your ideas and be ready to give the study team feedback at an information session held on:

Thursday, December 1

Open House starting at **7:00 PM**

Formal Presentation at **7:30 PM**

Coventry Town Hall Annex

1712 Main Street

Coventry, CT

Can't make this meeting but want to be engaged in the study? Two other meetings will be held on:

Tuesday, December 6

Open House starting at **7:00 PM**

Formal Presentation at **7:30 PM**

Tolland High School

1 Eagle Hill Road

Tolland, CT

Thursday, December 8

Open House starting at **6:30 PM**

Formal Presentation at **7:00 PM**

Mansfield Town Council Chambers

4 South Eagleville Road

Mansfield, CT

PUBLIC MEETING



Thursday
December 1



7:00 PM – 9:00 PM



Coventry Town Hall Annex
1712 Main Street
Coventry, CT

For more information
see study website:

www.cteasterngateways.com



STATE OF CONNECTICUT

CONNECTICUT SITING COUNCIL

Ten Franklin Square, New Britain, CT 06051

Phone: (860) 827-2935 Fax: (860) 827-2950

E-Mail: siting.council@ct.gov

www.ct.gov/csc

CERTIFIED MAIL RETURN RECEIPT REQUESTED

November 14, 2016

Kathleen M. Shanley, Manager – Transmission Siting
Eversource Energy
56 Prospect Street
P.O. Box 270
Hartford, CT 06103

RE: **PETITION NO. 1251** – Eversource Energy petition for a declaratory ruling that no Certificate of Environmental Compatibility and Public Need is required for the proposed rebuilding and reconductoring of approximately 3.8 miles of its existing No. 900 69-kV transmission line within existing right of way between Skungamaug Substation and Mansfield Junction in Coventry, Connecticut, and related transmission line structure improvements.

Dear Ms. Shanley:

At a public meeting held on November 10, 2016, the Connecticut Siting Council (Council) considered and ruled that the above-referenced proposal would not have a substantial adverse environmental effect, and pursuant to Connecticut General Statutes § 16-50k, would not require a Certificate of Environmental Compatibility and Public Need, with the following conditions:

1. The Petitioner submit a Development & Management plan to reduce permanent impacts from access road construction;
2. Use of off-road construction equipment that meets the latest EPA or California Air Resources Board standards, or in the alternative, equipment with the best available controls on diesel emissions, including, but not limited to, retrofitting with diesel oxidation catalysts, particulate filters and use of ultra-low sulfur fuel;
3. Compliance with the provisions of Section 22a-174-18(b)(3)(C) of the Regulations of Connecticut State Agencies that limit the idling of mobile sources to 3 minutes;
4. Approval of any minor project changes be delegated to Council staff;
5. The Petitioner shall implement protective measures for Natural Diversity Database wildlife and critical habitat in consultation with the Connecticut Department of Energy and Environmental Protection;
6. Unless otherwise approved by the Council, if the facility authorized herein is not fully constructed within three years from the date of the mailing of the Council's decision, this decision shall be void, and the facility owner/operator shall dismantle the facility and remove all associated equipment or reapply for any continued or new use to the Council before any such use is made. The time between the filing and resolution of any appeals of the Council's decision shall not be counted in calculating this deadline. Authority to monitor and modify this schedule, as necessary, is delegated to the Executive Director. The facility owner/operator shall provide written notice to the Executive Director of any schedule changes as soon as is practicable;

7. Any request for extension of the time period to fully construct the facility shall be filed with the Council not later than 60 days prior to the expiration date of this decision and shall be served on all parties and intervenors, if applicable, and the Town of Coventry;
8. Within 45 days after completion of construction, the Council shall be notified in writing that construction has been completed;
9. The facility owner/operator shall remit timely payments associated with annual assessments and invoices submitted by the Council for expenses attributable to the facility under Conn. Gen. Stat. §16-50v;
10. This Declaratory Ruling may be transferred, provided the facility owner/operator/transferor is current with payments to the Council for annual assessments and invoices under Conn. Gen. Stat. §16-50v and the transferee provides written confirmation that the transferee agrees to comply with the terms, limitations and conditions contained in the Declaratory Ruling, including timely payments to the Council for annual assessments and invoices under Conn. Gen. Stat. §16-50v; and
11. If the facility owner/operator is a wholly owned subsidiary of a corporation or other entity and is sold/transferred to another corporation or other entity, the Council shall be notified of such sale and/or transfer and of any change in contact information for the individual or representative responsible for management and operations of the facility within 30 days of the sale and/or transfer.

This decision is under the exclusive jurisdiction of the Council and is not applicable to any other modification or construction. All work is to be implemented as specified in the petition dated September 9, 2016, and supplemental information dated October 26, 2016.

Enclosed for your information is a copy of the staff report on this project.

Very truly yours,



Robert Stein
Chairman

RS/FOC/cm

Enclosure: Staff Report dated November 10, 2016

- c: The Honorable Julie A. Blanchard, Chairman, Town of Coventry
John A. Elsesser, Town Manager, Town of Coventry
Eric M. Trott, Director of Planning & Development, Town of Coventry



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Petition No. 1251
Eversource Energy
900 Line Upgrade Project – Coventry, Connecticut
Staff Report
November 10, 2016

Introduction

On September 9, 2016, the Connecticut Siting Council (Council) received a petition (Petition) from The Connecticut Light and Power Company d/b/a Eversource Energy (Eversource) for a declaratory ruling that no Certificate of Environmental Compatibility and Public Need is required for proposed modifications to transmission line no. 900 in the Town of Coventry. Council member Daniel P. Lynch, Jr. and Council staff Fred Cunliffe conducted a field review of the proposed project on September 30, 2016. Eversource representatives in attendance included Kathleen Shanley, Brian Raggozine, and Stephen Marien, as well as Dean Gustafson of All Points Technology. No members of the public or the Town of Coventry were present.

The purpose of the proposed project is to eliminate potential transmission line structure failures. The existing 69 kilovolt (kV) wood H-frame structures were constructed in the 1950s and now exhibit degraded conditions such as: rotting, cracks, leaning, bowed, split tops, or wood pecker damage. The replacement is necessary to maintain physical integrity and operating reliability of the 900 line.

On October 26, 2016, Eversource submitted responses to Council interrogatories relevant to access road construction.

Project Status

The project was initiated as a maintenance project in anticipation of structure replacements that were to be no taller than the existing structures being replaced. After initial project activities had begun, Eversource reconsidered the field conditions and the deteriorated condition of the wood poles and decided to use steel structures. The final engineering determined that most of the structures would need to increase in height to accommodate a larger conductor and to comply with updated clearance requirements. At the time of this final engineering determination, the project was immediately stopped until the project could be reviewed through the siting process. To date, all access roads and work pads have been constructed.

Eversource has modified its approach to access road and work platform construction in light of major storm events in recent years. Given the continued and increasing reliance on utilizing transmission across the New England bulk power grid, Eversource believes it is prudent to maximize opportunities to create permanent access roads and work platforms. The Eversource goals are to:

- Improve corridor accessibility by building permanent unimpeded, all weather access for all parts of the transmission rights-of-ways;
- Allow sections of access roads that have been upgraded for transmission project activities to remain in place for future right-of-way accessibility; and
- Minimize erosion and sedimentation to wetland resource areas by implementing stormwater controls when the road is built in support of a project or maintenance activity and periodically evaluating the condition of those erosion and sedimentation controls and performing maintenance if needed to ensure that they continue to function as designed.

Proposed Project

Eversource proposes to rebuild an approximate 3.8 mile section of its 900 Line, a 69-kV transmission line extending in a southeast direction from Skungamaug Substation on North River Road (structure no. 6590) to Mansfield Junction south of Route 275 (structure no. 6629) in Coventry. Specifically, the project entails the following components:

- a. Replacement of 40 existing single-circuit, wood H-frame structures with direct-embedded, single-circuit weathering steel H-frame structures;
- b. Replacement of the existing transmission 2/0 copper conductor with new 556-kcmil aluminum conductor with steel support conductor; and
- c. Installation of new optical ground wire.

The work would occur in the existing Eversource right-of-way (ROW) which was established in 1938 and is typically 125 feet in width. Presently, Eversource maintains approximately 75 feet of ROW width characterized by low growth vegetation. No expansion of the established ROW or clearing of the ROW is proposed. Tree limbs within 20 feet of the conductor would be removed. All work would take place within the existing ROW.

The new structures would be direct-embedded and would be located five to ten feet in front of or behind the existing structures. Guying would be used for all dead-end and angle structure locations. One structure (no. 6628) is proposed to be moved 100 feet east of its present location to facilitate conductor clearances over two distribution lines; one that shares the transmission ROW and one that parallels River Road.

The existing structures range in height from 50 feet to 65 feet above ground level (agl). The proposed structures would be 5 feet to 25 feet taller than the existing structures. The maximum structure height would be 74.5 feet agl. The increase in structure height is required to comply with the 2012 National Electrical Safety Code conductor to ground clearance requirements for the larger conductor size.

The 900 line is a radial transmission line that operates at 69-kV. The proposed conductor is capable to operate at 115-kV; however, Eversource does not intend to operate at this voltage.

Project Construction and Work Procedures

Construction areas would be demarcated by establishing erosion and sedimentation controls (E&S controls) in accordance with the 2002 *Connecticut Guidelines for Soil Erosion and Sediment Control* and Eversource's Best Management Practices (Eversource BMPs). Typical E&S controls include, but are not limited to, the use of hay bales and silt fence, check dams, berms, swales, and sediment basins. Following the completion of construction, seeding and mulching would occur to permanently stabilize previously disturbed areas. Temporary E&S controls would remain in place until construction is complete and all disturbed areas are stabilized.

Construction along the ROW would utilize existing access roads, new access roads and spurs. Existing access roads have been improved in order to be used safely and effectively during construction. Existing access road improvements as well as new access roads included clearing adjacent vegetation and establishing a gravel travel surface approximately 16 to 20 feet wide. Sensitive area avoidance is always the first priority to consider when designing new or improving existing access roads. Alternate access points are always considered by accessing the ROW in the opposite direction or occasionally separate access agreements are made with landowners if the alternate access is outside the ROW.

At each transmission line structure site, a 100-foot by 100-foot work pad has been constructed to stage material for final on-site assembly. Construction of a work pad required the removal of vegetation, grading and the installation of gravel to provide a safe, level work base for the construction equipment.

The new structure sections and associated materials and hardware would be delivered by truck and would be stored at a nearby staging area. The new structure would be delivered to the installation location in sections, and then it would be assembled and installed with a crane. Insulators and connecting hardware would be installed on most structures at this time.

The installation of the overhead line conductors and shield wires would require the use of special pulling and tensioning equipment, which would be positioned at the work pad locations. Once the new lines are installed on the new structures, the old structures and associated equipment would be removed and either recycled or disposed in accordance with Eversource BMPs and applicable regulations.

Access roads and/or structure work pads that are constructed in upland areas would be left in place to facilitate future maintenance, unless requested to be removed by the underlying property owner.

Eversource anticipates beginning construction during fall of 2016 with completion by end of year. Normal work hours would be Monday through Saturday from 7:00 a.m. to 7:00 p.m., as daylight hours permit. Some work may occur on Sunday if work days are lost to inclement weather.

Environmental Considerations

Land-use in the project area consists of a mix of rural residential and subdivision development, nearby public school athletic fields and undeveloped forest lands. Although the project includes slightly taller towers than what presently exists, the new weathering steel structures would have a similar appearance as the existing wood structures, be essentially in the same location as the existing structures and have a negligible visual impact.

No scenic or recreational areas directly abut Eversource's ROW.

No tree clearing was required for the project. The project would traverse some maintained lawn areas, driveways and stone walls that exist in the ROW. Eversource would coordinate with affected property owners to maintain necessary access as well as restore disturbed areas upon completion of construction. Eversource has installed numerous gates where ROW access intersects with roadways.

A cultural resources review determined that no National Register of Historic Places properties or historic districts are located within 500 feet of the proposed project area. However, Eversource is currently consulting with the State Historic Preservation Office for guidance to employ BMPs to avoid disturbance in sensitive areas in context to access roads and work pads, if necessary.

Eversource's review of the Connecticut Department of Energy and Environmental Protection's (DEEP) Natural Diversity Database identified a State-listed species in the vicinity of the proposed project area. According to a data sharing agreement with DEEP, Eversource is unable to publicly identify the protected species. However, Eversource and DEEP have agreed upon protection strategies for this species that might be found within the project area. Eversource will adhere to the DEEP protection measures during construction and will incorporate them into the Company's BMPs relative to the listed species.

Of the six watercourses that exist within the project area, Eversource would only need to cross Green Brook to access structure no. 6623. Green Brook is within Wetland 9 (W9). Eversource installed a new 24-inch diameter by 20-foot long pipe culvert within Green Brook to refurbish existing conditions (improve flow over the existing large rock bottom crossing) and to provide more stable permanent access to the work pad at this location in addition to future maintenance. The pipe culvert crossing used stream-crossing techniques as detailed in Eversource's BMPs, and was placed in a manner that minimizes disruption to the existing bank full and low flow patterns.

A total of ten wetlands were identified within the project area. Construction of the project would require the installation of temporary construction mats/gravel fill in three separate wetland areas (W2, W7, and W10) to access work pad locations, affecting a total of 0.8-acre of wetlands. The temporary mats and gravel fill would be removed upon completion of construction and disturbed wetland areas would be restored in accordance with Eversource BMPs. Approximately 0.27 acre of wetlands would be permanently filled with stone and gravel fill in pre-existing access road crossings of wetlands (W4, W6, and W9). Access roads in W4 and W6 were kept to a 12-foot width. These improvements were designed to minimize the potential of impeding or impounding surface flows through wetlands consistent with Eversources's best management practices. Eversource has obtained U.S. Army Corps of Engineer permits for these regulated activities. No vernal pools were identified within the project area.

Skungamaug Substation and adjacent structure nos. 6628 and 6629 are located in a Federal Emergency Management Agency 100-year flood zone. The diameter of the new structures is slightly larger than the existing structures but would not impact the base flood elevation as a result of construction.

No public water supply sources are located in the vicinity of the proposed project. The project is not located within an aquifer protection area.

Construction-related noise is exempt per DEEP noise regulations. Notwithstanding, any construction-related noise would be short-term and localized in the vicinity of work sites. There would be no permanent changes to the existing sound levels along the transmission right-of-way after completion of the project.

Magnetic Fields

Eversource reviewed magnetic field (MF) levels associated with the project. The project route already contains an existing transmission line that emits MF. In the United States, no state or federal exposure standards for 60-hertz MF based on demonstrated health effects have been established, nor are there any such standards established world-wide. However, the International Commission on Non-Ionizing Radiation Protection (ICNIRP) has established a level of 2,000 milliGauss (mG), based on extrapolation from scientific experimentation, and the International Committee on Electromagnetic Safety (ICES) has calculated a guideline of 9,040 mG for exposure to workers and the general public, and recognized in the Council's *Electric and Magnetic Field Best Management Practices for the Construction of Electric Transmission Lines in Connecticut*.

Calculations performed by Eversource indicate MF would increase slightly along the edges of the ROW and decrease slightly along the center of the ROW under average annual loading (AAL) conditions. Eversource relied on the 2016 ISO-New England Capacity, Energy, Loads, and Transmission Report for its EMF calculations. These values are well below the guidelines established by ICNIRP and ICES.

Summary of Electric and Magnetic Field Calculations

<i>EMF Information</i>					
Units		ROW Edge	South Edge	Maximum within ROW	North Edge
Electric Field	kV/m	Pre-Project	0.18	0.78	0.07
		Post Project	0.32	0.70	0.13
Magnetic Field (AAL)	mG	Pre-Project	3.1	18.7	1.5
		Post Project	4.5	15.0	2.2

Municipal and Abutter Notice

Eversource began project consultation with the Town of Coventry and landowners abutting the ROW for the maintenance phase of the project. Formal notice of the Petition was provided to the Town and abutting property owners on or about September 9, 2016. The Council received comments from one property abutter and one neighboring property owner. The concerns raised include change from wood poles to weathering steel and taller structures, aesthetics, property values, health concerns and construction of access roads which create opportunity for increased use to hike or bike and a request for gates (several gates were installed). The Town did not comment.

Recommended Conditions

Staff recommends the following conditions:

1. Use of off-road construction equipment that meets the latest EPA or California Air Resources Board standards, or in the alternative, equipment with the best available controls on diesel emissions, including, but not limited to, retrofitting with diesel oxidation catalysts, particulate filters and use of ultra-low sulfur fuel;
2. Compliance with the provisions of Section 22a-174-18(b)(3)(C) of the Regulations of Connecticut State Agencies that limit the idling of mobile sources to 3 minutes;
3. Approval of any minor project changes be delegated to Council staff; and
4. The Petitioner shall implement protective measures for Natural Diversity Database wildlife and critical habitat in consultation with the Connecticut Department of Energy and Environmental Protection



Housing Data Profiles

2015



Population, Households & Age

Source: 2009-13 American Community Survey

	2009-13	2000	% Change		2009-13	2000	% Change
Population	12,435	11,504	8%	Householders living alone	14%	19%	-5%
Households	4,732	4,261	11%	Residents living in families	81%	75%	6%
Average household size	2.62	2.69	-3%	Households with someone <18	35%	40%	-5%
Average family size	2.86	3.09	-7%	Households with someone > 65	24%	17%	7%

Median age for those living in Coventry is 44.4 years old, 4.2 years older than CT's median age of 40.2 years old.

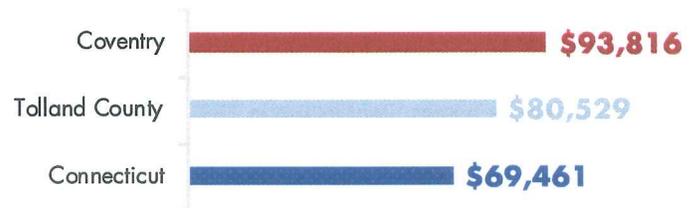


Income & Age

Coventry's annual median household income in 2013 was \$93,816, 35% more than Connecticut's median household income of \$69,461. It is 16% more than Tolland County's median household income of \$80,529. Coventry's median household income ranks 43 (1=highest, 169=lowest) among CT's 169 municipalities.

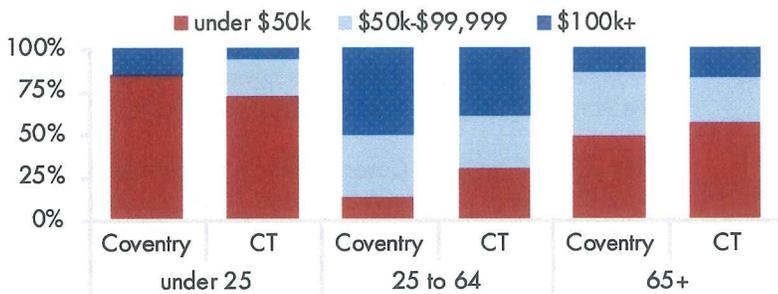
Median Household Income

Source: 2009-13 American Community Survey



Income by Age of Head of Household: Coventry

Source: American Community Survey 2009-13



In Coventry, 1% (36) of the heads of households were under 25 years old, 29% (1,366) were 25-44 years old, 51% (2,431) were 45-64 years old and 19% (899) were 65 or older.

Throughout Connecticut, households headed by those under 25 and those 65 and over tend to have lower incomes than those 25-64 years old, limiting their housing options.

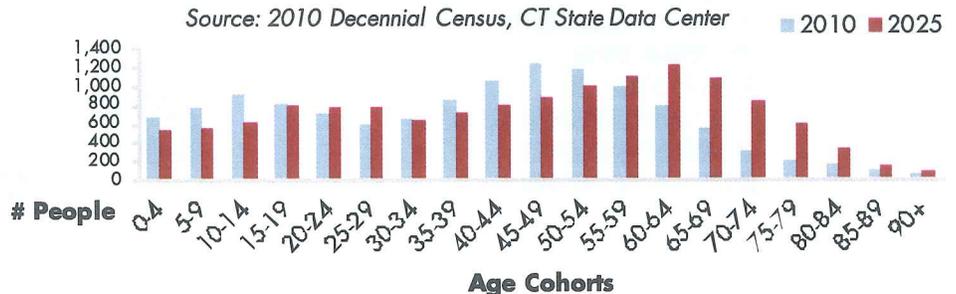


Ageing of the Population

Coventry is one of the 153 Connecticut municipalities projected to see a drop in school-age population between 2015 and 2025. Many municipalities will see declines over 30%. The projected decrease for Coventry is 21%. Meanwhile the 65+ population for Coventry is projected to increase by 67%.

Age Cohorts - 2010 Population, 2025 Population Projections: Coventry

Source: 2010 Decennial Census, CT State Data Center





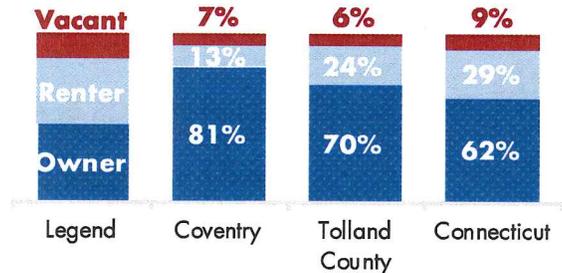
Characteristics of Housing Stock

Tenure

	Coventry	Tolland County	Connecticut
Total	5,062	58,067	1,486,995
Owner-Occupied	4,093	40,397	919,488
Renter-Occupied	639	13,930	436,361
Vacant	330	3,740	131,146

Source: 2009-13 American Community Survey

Percent of Owner-Occupied, Renter-Occupied and Vacant Housing Units



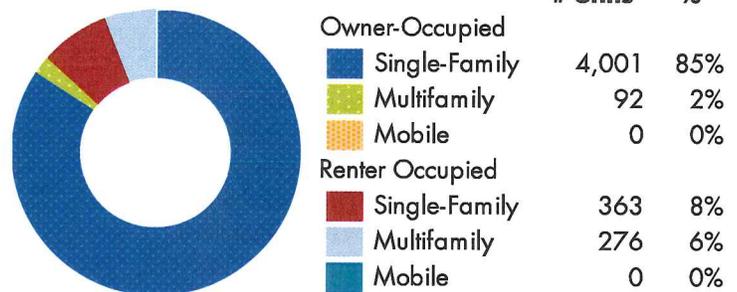
Coventry saw its number of housing units increase by 13% from 2000 to 2013. Renters live in 13% of Coventry's housing stock, compared to 24% for Tolland County and 29% for Connecticut.

Units in Structure

Overall, 67% of CT's occupied housing stock is comprised of single-family housing, while 33% is multifamily housing (2+ units in structure) and 1% is mobile homes.

In Coventry, 92% of occupied homes are single-family, 8% are multifamily (2+ units in structure), and 0% are mobile homes. Renters live in 75% of Coventry's 368 multifamily homes, and owners occupy 92% of its 4,364 single-family homes.

Units in Structure by Tenure: Coventry



Source: 2009-13 American Community Survey

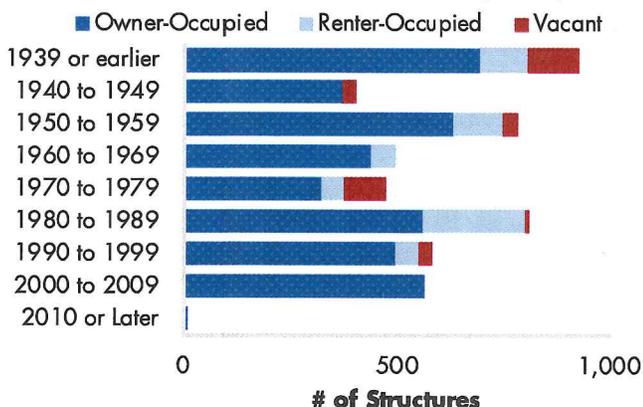
Year Built

CT's housing stock varies in age, with 23% built before 1939, 36% built from 1940 to 1969 and 41% built from 1970 on.

In Coventry, 18% of the housing stock was built prior to 1939, 33% was built between 1940 and 1969 and the remaining 48% was built after 1970. Shifting demographics indicate that housing built from 1970 on may not meet the needs of CT's current and future residents.

Tenure by Year Structure Built: Coventry

Source: 2009-2013 American Community Survey



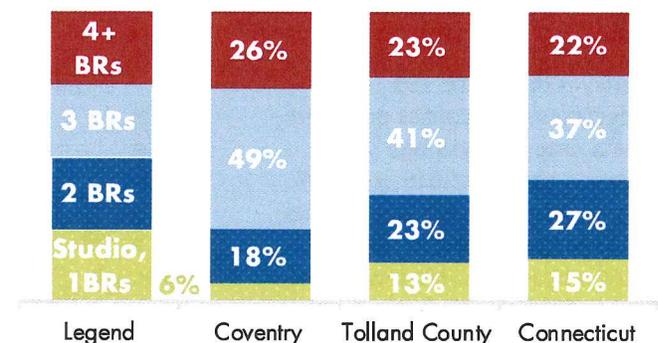
Bedrooms

A majority of homes in CT have 3 or more bedrooms, with 37% having 3 bedrooms and 22% having 4 or more. 42% of the homes in the state have 2 or fewer bedrooms.

Over 75% of homes in Coventry have 3 or more bedrooms, while 25% have 2 or fewer bedrooms. Towns and cities that have larger homes with more bedrooms offer fewer housing options for younger workers or downsizing Baby Boomers.

Housing Units by Number of Bedrooms

Source: 2009-13 American Community Survey



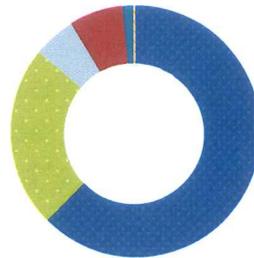


Housing Costs for Owners and Renters

Affordability

Across CT, 50% of renters and 35% of owners spend more than 30% of their income on housing. In Coventry, 40% of renters spend more than 30% of their income on housing, while 27% of owners do the same. Households that spend more than 30% of their income on housing may have little left over for necessities such as transportation, food, health care, etc.

Housing Costs as a % of Household Income: Coventry



	# Units	% Total
Owner-Occupied		
Spending <30%	2,894	62%
Spending >=30%	1,101	24%
Not computed	9	0%
Renter Occupied		
Spending <30%	327	7%
Spending >=30%	255	5%
Not computed	57	1%

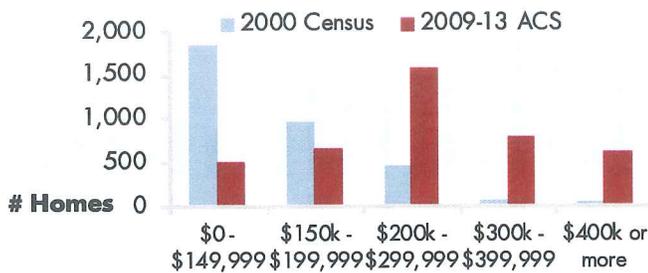
Source: 2009-13 American Community Survey

Home Value

The value of homes in Connecticut has risen significantly over the last 15 years, putting home ownership out of reach for many middle-class households. In Coventry, 55% of homes were valued under \$150,000 in 2000, compared to 12% now. The median home value in Coventry is now \$259,600, an increase of 78% since 2000.

Self-Reported Value of Owner-Occupied Homes: Coventry

Source: Census 2000, 2009-2013 American Community Survey

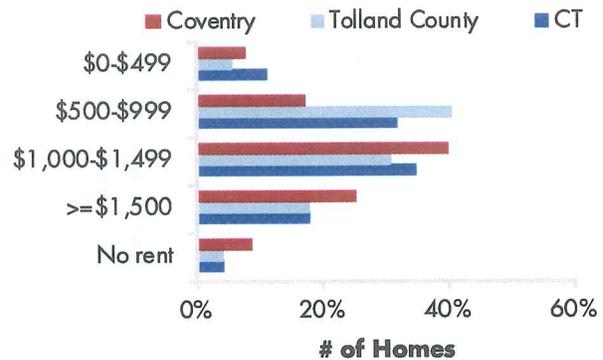


Gross Rent

According to 2009-13 American Community Survey data, 66% of Coventry's 639 rental units have a gross rent over \$1,000 per month and 16% have a gross rent under \$750 per month.

Rental Units by Gross Rent: Coventry

Source: 2009-2013 American Community Survey



Housing Costs & Income

Owner Households: Coventry

The average homeowner household in Coventry has a median income of

\$99,124

Households with a Mortgage

Median Income:
\$106,152

Median Monthly Owner Costs:
\$1,882

Households w/out a Mortgage

Median Income:
\$81,200

Median Monthly Owner Costs:
\$693

In Connecticut, incomes among those who own their homes tend to be much higher than incomes for renter households. Incomes for owners who no longer pay a mortgage also tend to be lower than for those paying a mortgage, as those no longer paying a mortgage may be retired and living on fixed incomes.

Source: 2009-13 American Community Survey

Renter Households: Coventry

Median Income Renter Households =

\$47,868

49% less than the median income of all households.

Median Gross Rent =

\$1,200

30% of income spent on rent. **70%** of income for all other expenses.

Housing Market General Information

Housing Wage

2015 Housing Wage: Coventry

 **\$22.00**

Coventry is included in the Hartford-West Hartford-East Hartford Metro Area.

Each year, the National Low Income Housing Coalition calculates the "housing wage," the hourly wage needed for a household to afford a typical 2-bedroom apartment in metro areas throughout the United States.

Connecticut's housing costs are typically high, ranking #8 in 2015 with a housing wage of \$24.29.

Grand List

Real Property Grand List Values, 2008-13: Coventry

Total Real Property 2008 \$768,674,610

Total Real Property 2013 \$891,719,220

% Change, 2008-13 16%

Connecticut housing prices declined precipitously after the 2008 financial crisis and have not rebounded to pre-crisis levels, particularly in municipalities - 114 of 169 - where housing stock is dominated by single-family homes. Across the state, 152 municipalities have seen either no change in real property grand lists, or declines, forcing most to raise mil rates, reduce services, or both.

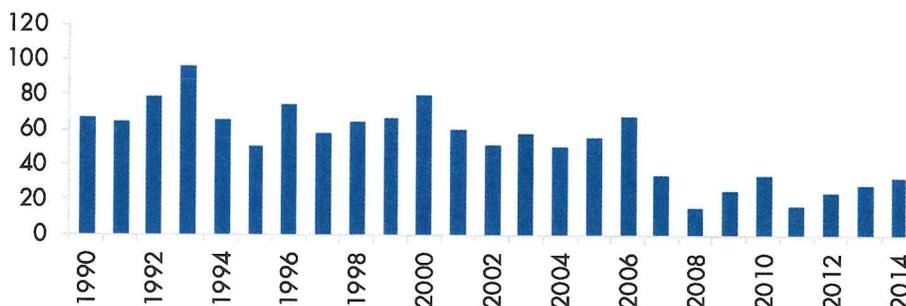
Source: CT Office of Policy and Management

Building Permits

Connecticut saw a sharp decline in building permits following the crash of the housing market in the mid-2000s. As the housing market slowly recovers, statewide building permits have increased by small amounts since 2011, with permits for multifamily units at levels not seen for a decade. Building permits issued, however, remain well below the levels seen in the 1980s and 1990s.

Building Permits by Year, 1990-2014: Coventry

Source: CT Department of Economic and Community Development



Affordable Housing Appeals List

Each year the CT Department Of Housing surveys municipalities in the state to determine the number of affordable units each has. The data is compiled for the Affordable Housing Appeals List. The following housing units are counted as affordable in Coventry in 2014:

Assisted Units Counted in 2014 Appeals List:

Coventry	
103	Governmentally Assisted Units
1	Tenant Rental Assistance
176	CHFA/USDA Mortgages
+	20 Deed Restricted Units
<hr/>	
300	Total Assisted Units

Calculation of % of Total Units Assisted:

Coventry			
300	÷	5,099	= 5.9%
Total Assisted Units		Total Units, 2010 Census	Units Assisted

Housing Data Profiles are produced by the Partnership for Strong Communities. Updated November 16, 2015.

For more information about the information presented or to use any of the graphics presented in the Housing Data Profiles, please contact: Christina Rubenstein, Deputy Policy Director, christina@pschousing.org.



Analysis of Housing Conditions

Key Stats

Population

12,435

Households

4,732

Projected Change in Population from 2015-2025

5-19 Year Olds: -21%

65+ Year Old: 67%

Median Household Income

All Households: \$93,816

Owners: \$99,124

Renters: \$47,868

Housing Units

Total Units: 4,732

Owner-Occupied: 81%

Renter-Occupied: 13%

Vacant: 7%

Single-Family/Multifamily

Single Family: 92%

Multifamily: 8%

Median Home Value

\$259,600

Median Gross Rent

\$1,200

Households Spending 30% or More on Housing

All Households: 30%

Owners: 27%

Renters: 40%

Housing Built 1970 or Later

48%

2014 Affordable Housing Appeals List

Assisted Units: 6%

% Change in Total Real Property, 2008-2013

16%

Coventry's Housing Data Profile: The Story Behind the Numbers

Coventry, like most of Connecticut's municipalities, has a high median household income, high housing costs, few units for a variety of the municipality's workforce (such as, teachers, nurses, electricians, firefighters and town employees), and a narrow range of housing choices for Baby Boomers seeking to downsize and Millennials and young families seeking to move to town.

Housing remains expensive in Coventry relative to the median household income. Statewide, 50% of renters and 35% of homeowners spend 30% or more of their household incomes on housing. In Coventry, where the \$93,816 median household income is higher than the statewide median of \$69,461, 40% of renters and 27% of homeowners spend 30% or more of their income on housing.

Coventry is one of the 153 Connecticut municipalities that could see a potentially significant decline in school enrollment through 2025 because of a projected decline in school-age (5-19) population of 21% from 2015 to 2025. At the same time, its population is getting older, with a projected increase of 67% in the 65+ population from 2015 to 2025, potentially leading to the need for smaller, denser, more affordable homes closer to the town center, services and, if possible, transit connections.

While the number of renting households in Connecticut has increased from 30% to 34% since 2007, many towns are ill-prepared to accommodate the needs of renters. Coventry is one of 114 Connecticut municipalities with single-family homes dominating its housing stock (92%) and little modest or multifamily housing to offer (25% units are 0-2 bedrooms, compared to 42% statewide), mostly because many of those towns built the bulk of their homes after 1970 (48% in Coventry) to accommodate the needs of new Baby Boomer families then in their 20s.

Now in their 60s, those families are seeking more modest homes. But their attempts to sell are being met by few offers because few young families can afford to move to those towns, flattening median sales prices and stunting the growth of Grand Lists – the towns' total value of real property – and thus property tax revenues needed to pay for increasingly expensive services. From 2008 through 2013 (latest OPM figures), 151 towns experienced negative growth in real property values, 1 had no growth and 3 had only slight growth of 2 percent or less. The total real property Grand List in Coventry has grown by 16% from 2008 through 2013.

Across the state, 138 of the 169 municipalities have affordable homes totaling less than 10% of their housing stock. These are the kinds of homes increasingly sought by young professionals, families, town workers, downsizing Baby Boomers and others. In Coventry, 6% of the homes are affordable, according to the state's 2014 Affordable Housing Appeals List.



Data Sources & Notes

Page 1

- ⇒ Populations, Households & Age
 - DP-1 - Profile of General Demographic Characteristics: 2000, Census 2000 Summary File 1 (SF 1) 100-Percent Data
 - DP02 - Selected Social Characteristics In The United States, 2009-2013 American Community Survey 5-Year Estimates
 - DP05 - ACS Demographic And Housing Estimates, 2009-2013 American Community Survey 5-Year Estimates
- ⇒ Age & Income
 - Median Household Income
 - B25119 - Median Household Income The Past 12 Months (In 2013 Inflation-Adjusted Dollars) By Tenure, Universe: Occupied Housing Units More Information, 2009-2013 American Community Survey 5-Year Estimates
 - Income by Age of Head of Householder
 - B19037 - Age Of Householder By Household Income In The Past 12 Months (In 2013 Inflation-Adjusted Dollars), Universe: Households, 2009-13 American Community Survey 5-Year Estimates
- ⇒ Aging of Population
 - P12 - Sex by Age, Universe: Total population, 2010 Census Summary File 1
 - 2015-2025 Population Projections for Connecticut, November 1, 2012 edition, CT State Data Center

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- ⇒ Tenure, Units in Structure, Year Built, Bedrooms
 - DP04 - Selected Housing Characteristics, 2009-2013 American Community Survey 5-Year Estimates
- ⇒ Tenure note: Universe is all housing units. Total housing stock includes vacant units.
- ⇒ Units in Structure notes: Multifamily includes all units with 2+ units in structure. Does not include boats, RVs, vans, etc. Universe is occupied housing units (does not include vacant units).

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- ⇒ Affordability
 - DP04 - Selected Housing Characteristics, 2009-2013 American Community Survey 5-Year Estimates, Note: Percent income spent on housing costs is not calculated for some households, noted in chart as "Not computed."
- ⇒ Home Value
 - B25075 - Value, Universe: Owner-occupied housing units, 2009-2013 American Community Survey 5-Year Estimates
- ⇒ Gross Rent
 - DP04 - Selected Housing Characteristics, 2009-2013 American Community Survey 5-Year Estimates
- ⇒ Housing Costs & Income
 - Median Household Income by Tenure
 - B25119 Median Household Income The Past 12 Months (In 2013 Inflation-Adjusted Dollars) By Tenure, Universe: Occupied housing units, 2009-2013 American Community Survey 5-Year Estimates
 - Median Household Income for Owner-Occupied Households by Mortgage Status
 - B25099 - Mortgage Status By Median Household Income The Past 12 Months (In 2013 Inflation-Adjusted Dollars), Universe: Owner-occupied housing units, 2009-2013 American Community Survey 5-Year Estimates
 - Median Monthly Housing Costs by Mortgage Status, Median Gross Rent
 - DP04 - Selected Housing Characteristics, 2009-2013 American Community Survey 5-Year Estimates, Note: Median Gross Rent data suppressed for some geographies by Census Bureau, reasons for suppression may vary.

Page 4

- ⇒ Housing Wage
 - Out of Reach 2015, 2-Bedroom Housing Wage, National Low Income Housing Coalition
- ⇒ Grand Lists
 - Total Grand Lists by Town, 2008 and 2013, CT Office of Policy and Management
- ⇒ Building Permits
 - Connecticut New Housing Authorizations in 2014, Construction Report: Housing Production & Permits, CT Dept. of Economic and Community Development
- ⇒ Affordable Housing Appeals List
 - 2014 Affordable Housing Appeals List, CT Dept. of Housing

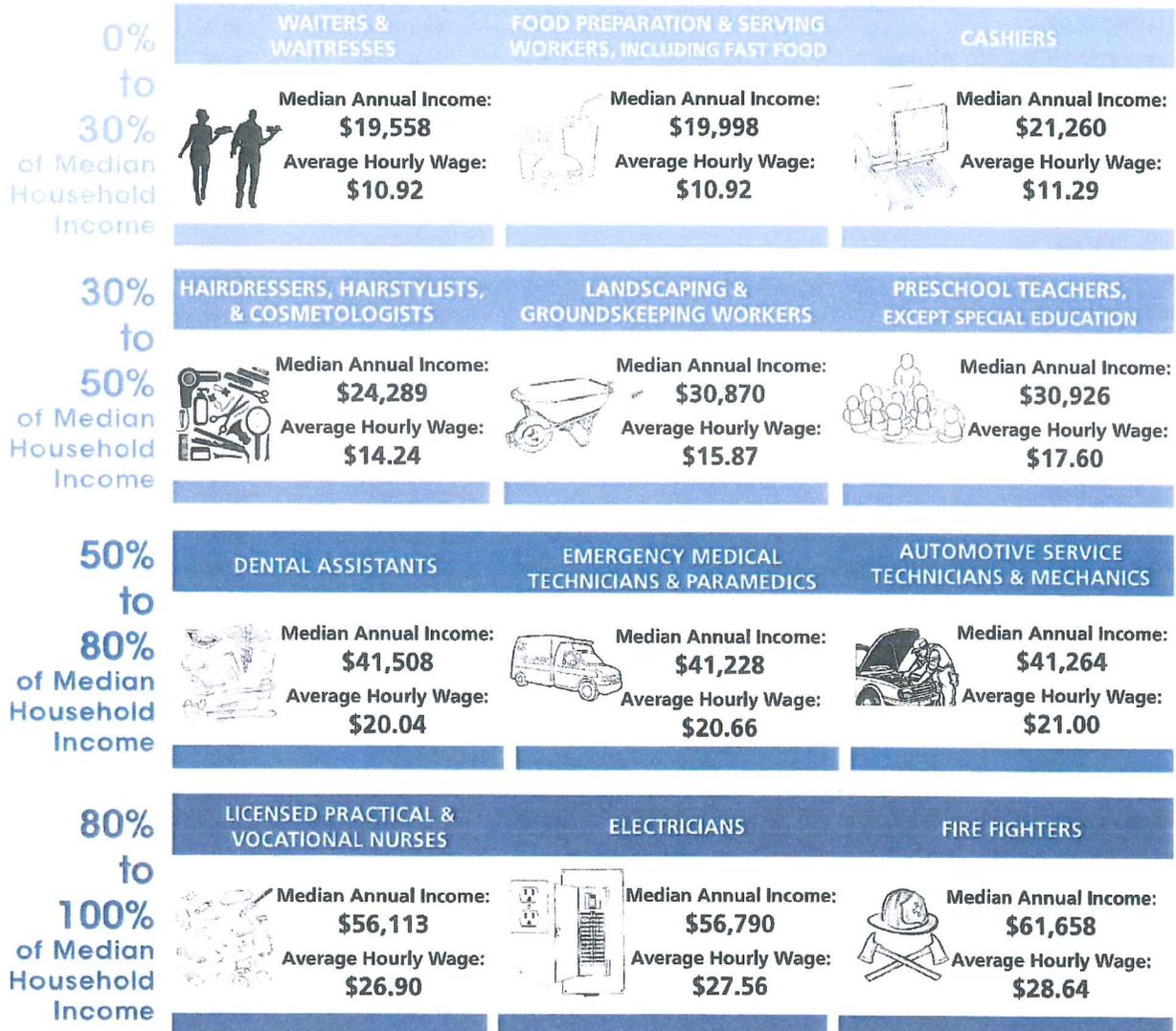
Income & Jobs in Connecticut

Many Working Households Struggle to Get By

Changes in the economy and in household formation leave many in Connecticut struggling to afford housing. Many jobs pay less than the state's median household income of **\$70,048** annually and have an hourly wage that is less than the housing wage (what one needs to afford a typical 2-BR apartment) of **\$24.29**.

- The median annual income of the state's 730 occupations is **\$43,812**, 63% of the state median household income.
- The median annual income of **72%** of occupations is less than 100% of the state median households income.
- The median annual income of **22%** of occupations is less than 50% of the state median households income.
- The average hourly wage of **47%** of occupations is less than the state housing wage.

Here are some examples of occupations where median annual income is...



Turn this page over for more examples →

Sources: State Median Household Income - U.S. Census Bureau, 2014 1-Year American Community Survey; Housing wage data - National Low Income Housing Coalition, Out of Reach 2015; Occupations data - CT Dept. of Labor, Labor Market Information, Statewide Wages, 1Q 2015

More occupations where the median annual income is less than the state median household income:

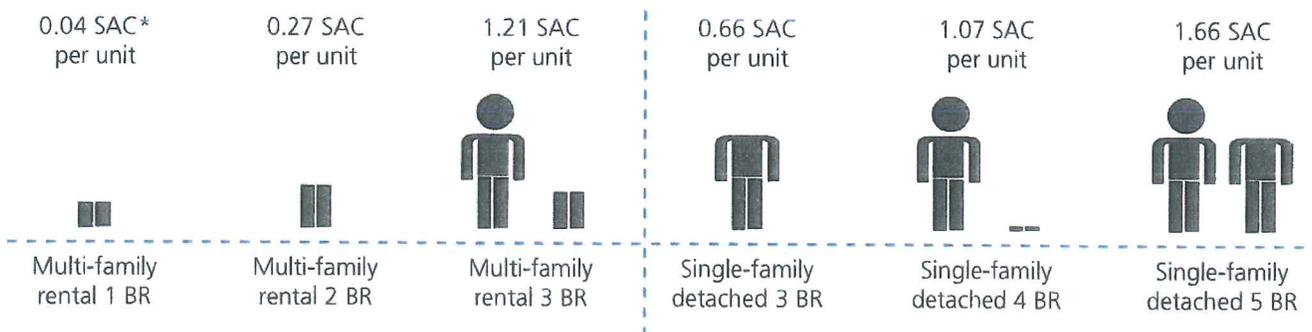
Occupation	Median Annual Income	% of State Median Household Income	Average Hourly Wage	% of State's Housing Wage
Counter Attendants, Cafeteria, Food Concession, and Coffee Shop	\$19,568	28%	\$9.88	39%
Bartenders	\$19,620	28%	\$11.28	39%
Manicurists and Pedicurists	\$19,660	28%	\$10.67	39%
Transportation Attendants, Except Flight Attendants	\$20,374	29%	\$10.50	40%
Nonfarm Animal Caretakers	\$21,919	31%	\$11.68	43%
Food Preparation Workers	\$22,184	32%	\$11.82	44%
Retail Salespersons	\$23,786	34%	\$13.72	47%
Laundry and Dry-Cleaning Workers	\$24,163	34%	\$12.51	48%
Personal and Home Care Aides	\$25,260	36%	\$12.62	50%
Janitors and Cleaners, Except Maids and Housekeeping Cleaners	\$27,386	39%	\$14.77	54%
Packaging and Filling Machine Operators and Tenders	\$28,438	41%	\$14.73	56%
Laborers and Freight, Stock, and Material Movers, Hand	\$28,559	41%	\$14.95	57%
Team Assemblers	\$29,629	42%	\$15.67	59%
Tellers	\$29,683	42%	\$14.81	59%
Production Workers, All Other	\$30,657	44%	\$16.86	61%
Landscaping and Groundskeeping Workers	\$30,870	44%	\$15.87	61%
Receptionists and Information Clerks	\$32,190	46%	\$15.85	64%
Healthcare Support Occupations	\$32,433	46%	\$16.63	64%
Office Clerks, General	\$34,625	49%	\$17.27	69%
Medical Assistants	\$34,743	50%	\$17.37	69%
Library Technicians	\$36,807	53%	\$19.16	73%
Veterinary Technologists and Technicians	\$36,827	53%	\$18.82	73%
Social and Human Service Assistants	\$37,466	53%	\$18.93	74%
Customer Service Representatives	\$37,913	54%	\$19.27	75%
Bus Drivers, Transit and Intercity	\$38,695	55%	\$19.83	77%
Secretaries, Except Legal, Medical, and Executive	\$39,557	56%	\$19.63	78%
Automotive Service Technicians and Mechanics	\$41,264	59%	\$21.00	82%
Dental Assistants	\$41,508	59%	\$20.04	82%
Construction Laborers	\$42,744	61%	\$21.28	85%
Computer-Controlled Machine Tool Operators, Metal and Plastic	\$42,749	61%	\$21.30	85%
Maintenance and Repair Workers, General	\$43,231	62%	\$21.50	86%
First-Line Supervisors/Managers of Retail Sales Workers	\$44,847	64%	\$23.31	89%
Machinists	\$45,487	65%	\$21.90	90%
Truck Drivers, Heavy and Tractor-Trailer	\$46,066	66%	\$22.68	91%
Fitness Trainers and Aerobics Instructors	\$46,586	67%	\$23.68	92%
Medical and Clinical Laboratory Technicians	\$48,204	69%	\$24.24	95%
Carpenters	\$50,051	71%	\$24.65	99%
Paralegals and Legal Assistants	\$52,199	75%	\$25.62	103%
Construction and Extraction Occupations	\$52,361	75%	\$25.85	104%

Sources: State Median Household Income - U.S. Census Bureau, 2014 1-Year American Community Survey; Housing wage data - National Low Income Housing Coalition, Out of Reach 2015; Occupations data - CT Dept. of Labor, Labor Market Information, Statewide Wages, 1Q 2015

The School Cost Myth: All Housing **Doesn't** Increase School Costs

Only larger homes bring many school-age children

Rutgers University's Center for Urban Policy Research analysis (June 2006) of Connecticut's number of school age children living in various housing types indicate the following averages:



* SAC = School-Age Children

Plus, school enrollments are falling

Report by the CT State Data Center (June 2008) projected significant declines in CT school enrollment:

From their peak in 2004-05, school enrollments are expected to drop by 17% by 2020. Even if new housing brings additional school children, it is likely that classroom vacancies will be able to absorb them without additional costs.

Most school budget increases are not related to enrollment, or to the number of children in housing

Findings of a University of Massachusetts Donohue Institute study (May 2007) on school cost impact of mixed-income housing:

Studying seven Massachusetts communities with mixed-income housing between 1994 and 2004, they found teaching staff levels and overall expenditures increased independently of changes in enrollment.

During that time period, school enrollments statewide were essentially flat, while employment of full time equivalent (FTE) teaching staff increased by eight percent, and total school expenditures grew by 28.6 percent.

Some school districts studied had costs rise significantly even while their enrollment declined. There are clear fiscal pressures on municipalities due to educational costs, but there is no evidence that student enrollment growth is the cause of the budgetary problems.



HOMECONNECTICUT
For Our Economy, Our Families, Our Future
a campaign of the Partnership for Strong Communities

The Property Value Myth: Mixed-Income & Affordable Housing Doesn't Lower Property Values

MIT research shows that mixed-income and affordable housing **does not** lower property values

Effects of Mixed-income, Multi-family Rental Housing Developments on Single-family Housing Values

Massachusetts Institute of Technology's Center for Real Estate

Study found **no significant differences** between home values close to affordable developments and those in other parts of town. Study methodology:

- MIT researchers looked at 7 mixed-income rental housing developments in Massachusetts.
- They chose densely populated, controversial developments they predicted would be most likely to adversely impact property values.
- Their analysis of each development focused on an "impact area" around the development, and a "control area" in another part of town. They made the impact area intentionally small, to not dilute the potential impact observed.
- Instead of simply reporting whether surrounding property values went up or down, they compared property value changes in the impact area with property value changes in control area. This method controls for other impacts on house prices.

MIT report available at <http://web.mit.edu/cre/research/hai/>

Research done by others on property values near affordable housing also indicates no negative effects

Affordable Housing and Property Values

Enterprise Foundation

Reviews and summarizes 14 research publications, finding that subsidized, special-purpose or manufactured housing had either a positive effect or no negative effect on nearby property values.

Enterprise report available at <http://www.practitionerresources.org/showdoc.html?id=19395>

Why Affordable Housing Does Not Lower Property Values

Habitat for Humanity

A brief discussion of common perceptions, studies conducted and what the studies found in regards to the relationship between affordable housing and neighboring properties. Includes a list of 11 studies conducted to test the effect of affordable housing on surrounding properties.

Habitat for Humanity report available at <http://www.habitat.org/how/propertyvalues.aspx>



FOR MORE INFORMATION, CONTACT:
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DAVID@PSCHOUSING.ORG

PARTNERSHIP FOR STRONG COMMUNITIES
860.244.0066
WWW.PSCHOUSING.ORG

TO: Coventry Town Council
FROM: John A. Elsesser, Town Manager
RE: Possible STEAP Projects
DATE: November 17, 2016

While we have not heard yet either way about the outcome of last year's STEAP grant for the Town Hall Addition since it has not been awarded I assume it is dead. Formally the application will no longer be considered after December 30th. So it is time to start selecting a priority for this year's application. STEAP has a maximum grant of \$500,000. Funds were included in this year's State budget but I have not heard any word about whether they are happening or have been cut. There is no rush but some projects will take some time to work with outside groups to fine tune project and costs.

Below is an updated list using four groupings: 1) Economic Development, 2) Recreational, 3) Municipal and 4) Civic/Quality of Life. The Capital Improvement Plan also envisioned uses of STEAP and outlined projects by year.

Economic Development:

1. Sewers on Rt. 44 – not quite ready, but could be soon. Bolton has completed project.
2. Timber bridge to Coventry Ridge (Rt. 6) – need developer with real project first.
3. Public water extension/water tower (\$500,000) – Grant pending (but not really viable).

Recreational:

- | | |
|--|-----------|
| 1. Skateboard Park | \$250,000 |
| 2. Splash pad | \$250,000 |
| 3. Miller Richardson baseball field or girls' softball field
– need transfer station decision | \$450,000 |
| 4. Environmental Interpretative Center at Creaser | \$300,000 |
| 5. Ropes Course | \$300,000 |
| 6. Laidlaw restrooms/snack shack/additional irrigation | \$450,000 |
| 7. Miller Richardson baseball/football irrigation | \$300,000 |

Municipal:

- | | |
|---|-----------|
| 1. Town fiber network run
(Fiber to GHR & Senior Center to replace Charter and to DPW) | \$450,000 |
| 2. Bus parking facility including land | \$375,000 |
| 3. Town Council Chamber addition | \$500,000 |
| 4. Hop River Bridge match | \$450,000 |
| 5. Day room addition: Merrow Road sub-station | \$350,000 |
| 6. Cheney Lane sewers (\$1.5 million project: plant capacity issue) | \$500,000 |
| 7. Library addition and/or HVAC/elevator upgrades | \$500,000 |
| 8. New Transfer/Recycling Station including land | \$250,000 |
| 9. Renovations to Caretakers house to Food bank/commercial kitchen | \$350,000 |

Civic:

- | | |
|---|-----------|
| 1. Additional Farmers' Market parking/sidewalk from South St. | \$350,000 |
| 2. Glass Museum | \$500,000 |
| 3. Tracy Shoddy Mill completion | \$150,000 |

RESOLUTION

WHEREAS, the Town of Coventry wishes to replace boilers at the High School, Middle School, Coventry Volunteer Fire Dept. and Police department, the total of all not to exceed \$213,056; and

WHEREAS, the Town plans to purchase these items initially with funds currently within the Town's non-recurring capital expenditure fund; and

WHEREAS, in order to replenish said non-recurring capital expenditure fund the Town intends to enter into a lease purchase financing agreement with a recognized lending company at a date in the near future; and

WHEREAS, a lease purchase financing agreement will allow the Town to immediately obtain and utilize this equipment for the benefit of Town residents, allow the Town to pay for said equipment over time and further allow the Town to reimburse its non-recurring capital fund for other possible uses for the benefit of the Town; and

WHEREAS, the Town Council has determined that a lease purchase financing agreement of this nature is in the best interests of the Town of Coventry.

NOW THEREFORE, BE IT RESOLVED THAT:

Town Manager, John A. Elsesser, is hereby authorized to negotiate and execute all documents necessary for the purchase and installation of said equipment from funds contained within the non-recurring capital fund; and

BE IT FURTHER RESOLVED THAT:

Town Manager, John A. Elsesser, is hereby authorized to negotiate and execute a lease purchase financing agreement with a recognized and responsible lending company under such terms as he views favorable to the

Town in order to effectuate the intent of this resolution and which meets the requirements of United States Treasury Regulation Section 1.150-2; and

BE IT FURTHER RESOLVED THAT:

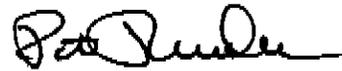
Upon the execution of said lease purchasing financing agreement and the receipt of funds from such financing agreement, the Town Manager or Finance Director shall use such funds to reimburse the non-recurring capital fund for the expenditure of the above referenced vehicles.

Adopted _____ by Coventry Town Council

November 3, 2016

TO: John A. Elsesser, CM, Town Manager, Coventry; cc: Town Council ✓

FROM: Pat Thurber, 233 Mark Drive, Coventry, CT 06238



AARP recognizes the age for a senior citizen to be 50; you have exceeded that by three years. Soon retirement will beckon and you will become one of us:

In a new world of retirement benefits; social security; Medicare (these last two if you are lucky since these monies could be eliminated entirely); freedom, bringing with it joy in doing whatever whenever within the bounds of financial, personal and physical capabilities.

Along with aging comes a pain or a shuffle where firm steps led before; hearing aids, cataract surgery, potential for prostate cancer for you. And the final insult you acquire a new name, a new status, which includes lack of appreciation for who you are and the experiences you had. One minute you are an important cog in the wheel of business and the world at large and next you are called "hon" and "dear," and metaphorically patted on the head to be sent on your merry way.

You join the senior center and become informed that it receives one percent or less in a town budget where little remains for operating expenses since the director's salary is paid out of that amount and with a part-time assistant director coming on board, how much will be left for those operating expenses. You told us at the recent Senior Center meeting, "If we give more to you, we have to take from others," a "guilt" we do not deserve; especially since we pay taxes, vote and frequent town businesses in support of Coventry, the same as other residents do.

Exercise classes are an illustration of how we are impacted by the pittance allotted to the senior center since attendance has a fee attached: $\$3.00/\text{class} \times 8 = \24.00 a month, a class that used to be free. My daughter attends an exercise club. For \$20 a month she gets unlimited visits to the club; yoga, spinning, tanning, weight area, exercise equipment. Seniors may not be able to avail themselves of an exercise club due to age and physical issues, however the cost/benefits comparison between the two is great. You said seniors could get financial assistance, but to whom was that broadcast? A number of us were unaware that aid was available. You also said a study was done to compare costs to other centers and that the prices they charged were comparable. Why not set an example in Coventry that it's not necessary to do so and maybe other towns will follow.

The instructor, you say, needs a salary but why can't it come from somewhere else in the budget, or grants, or bonds, or other creative thinking. I realize that money is tight, it's a global problem, but surely, seniors deserve a little more. Just remember, one day you may need or want a senior center. What will your reaction be when you are considered a less than one percenter?

COVENTRY BOARD OF EDUCATION

From: Kimberlee Delorme, Executive Assistant
Date: November 14, 2016
Re: Board of Education Meeting Dates 2017

At its duly warned meeting on November 10, 2016, the Board of Education approved the following meeting dates for 2017:

January 12
January 26
February 9
February 23
March 9
March 30
April 27
May 11
May 25
June 8
* June 22
* July 20
August 10
August 31
September 14
September 28
October 12
October 26
November 9
December 14

All meetings will be held in the Administration Building conference room at 7:30 p.m., unless otherwise noted on the agenda.

* These meeting dates have been adjusted from the normal schedule due to school and fiscal calendar needs.

/kd

Adopted by Board VOTE: November 10, 2016

Coventry Board of Education
Coventry, Connecticut

Regular Board of Education Meeting Agenda – Page 1 of 2 – REVISED

Thursday, November 10, 2016 at 7:30 p.m.

Administration Building Conference Room

- I.** Call to Order
- II.** Salute to the Flag
- III.** Audience of Citizens
- IV.** Report of Superintendent
 - A. Community Recognition: Sgt. Michael McDonagh, Community Policing Award
 - B. Information: Student Board of Education Representative Report - Ben Urbanski
 - C. Administrator 2016-2017 Goal Presentations
 - 1. Food Service Department - Ms. Pratt
 - 2. Teaching and Learning - Ms. Mullaly
- V.** VOTE: Consent Agenda
 - A. Accept Resignation of Anna Booska, GHR Para-educator
 - B. Accept Resignation of Colleen Lozier, CHS Custodian
- VI.** Report of Chairman
- VII.** Communications
- VIII.** VOTE: Approval of Minutes
 - A. Approve Minutes of October 27, 2016
- IX.** New Business
 - A. Discussion and Possible VOTE: Approve the **2017-18** Calendar
 - B. VOTE: Approve the BOE Regular Meeting dates for 2017
 - C. Discussion: Policies Up for Adoption and Revision (To be warned for a VOTE of Adoption/Revision at a future regular BOE meeting)
 - 1. Proposed New Policies
 - a. 1231 - Non-Discrimination
 - b. 1252 - Possession of Deadly Weapons or Firearms
 - c. 4116.11 - Policy Regarding Employees and Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990
 - d. 5131.72 - Child Sexual Abuse and Assault Policy and Reporting Procedures
 - 2. Policies up for Revision
 - a. 1350 - School Security and Safety

- b. 4110 - Employment Checks
- c. 4116.1 - Non-Discrimination
- d. 4116.34 - Reports of Suspected Abuse or Neglect of Adults with an Intellectual Disability or Autism Spectrum Disorder
- e. 4116.35 - Reports of Suspected Abuse or Neglect of Children or Sexual Assault of Students by School Employees
- f. 4130 - Social Media
- g. 4151.2 - Family and Medical Leave
- h. 4216.2 - Alcohol, Tobacco and Drug-Free Workplace
- i. 5110 - Attendance and Truancy
- j. 5122.2 - Non-Discrimination
- k. 5125 - Confidentiality and Access to Education Records
- l. 5131.7 - Bullying Prevention and Intervention Policy
- m. 5131.71 - Safe School Climate Plan
- n. 5135.1 - Fundraising Activities
- o. 5141.21 - Administration of Student Medications in the Schools
- p. 5144 - Student Discipline
- q. 5145 - Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act 1990
- r. 5145.4 - Student Privacy
- s. 6157 - Individuals with Disabilities Education Act - Alternative Assessments for Students with Disabilities for Statewide and District-Wide Assessments

X. Report of Board Members

- A. Information: Fiscal Committee Review, Meeting of November 10, 2016 M. Sobol

XI. Adjournment

Coventry Board of Education
Coventry, Connecticut

Regular Board of Education Meeting
Unapproved Minutes of Thursday, November 10, 2016
Administration Building Conference Room

Attendance Taken at 7:35 p.m.:

Board Members Present:

William Oros, Board Chair
Jennifer Beausoleil, Board Vice-Chair
Michael Sobol, Secretary
Mary Kortmann
Eugene Marchand
Mary Minor

Board Members Absent:

Frank Infante

Others Present:

Ben Urbanski, Student BOE Representative

Administrators Present:

David J. Petrone, Superintendent of Schools
Robert Carroll, Director of Finance and Operations

Audience members present: Sgt. Michael McDonagh, Coventry Police Department; Todd Giansanti, PSSS Director; Joseph Blake, CHS Principal; Cathie Drury, Educational Technology Director; Beth Giller, GHR Principal; Marybeth Moyer, CGS Principal; Dena DeJulius, CNH Principal; Michele Mullaly, Director of Teaching and Learning; Beth Pratt, Food Services Director; and several CHS students.

I. Call to Order

W. Oros called the meeting to order at 7:34 p.m.

II. Salute to the Flag

W. Oros led the salute to the flag.

III. Audience of Citizens

There were none.

IV. Report of Superintendent

Mr. Petrone reviewed different items happening around the district and also with different state and superintendent groups.

IV.A. Community Recognition: Sgt. Michael McDonagh, Community Policing Award

Mr. Petrone noted how pleased he is to acknowledge Sgt. McDonagh for receiving this recognition. He talked about his history with Sgt. McDonagh and commented on what a resource he is for the town and community.

J. Beausoleil said there is a great connection between the schools and the police department. She said Sgt. McDonagh is a fixture in the community and she thanked him for his service. M. Sobol said it is great that relationships such as this one has been established and thanked him.

IV.B. Information: Student Board of Education Representative Report

B. Urbanski talked about the November schedule and noted the drama production will take place at the end of next week. He said the soccer teams are doing well and are going to the quarter finals. He reviewed the other teams as well. He talked about the mock elections held at the high school, the great participation, and reviewed the parties that won.

IV.C. Administrator 2016-2017 Goal Presentations

IV.C.1. Food Service Department

Ms. Pratt reviewed the Food Service Goals for the 2016-17 school year. Those goals can be found on the district's website.

J. Beausoleil asked if the dietary restriction database could be merged with the social media application so decisions could be made ahead of time. Ms. Pratt said she would look into that. M. Kortmann asked about the vendor restrictions. Ms. Pratt said she is looking forward to the training where she will learn more.

IV.C.2. Teaching and Learning

Ms. Mullaly reviewed the goals for Teaching and Learning for the 2016-17 school year. Those goals can be found on the district website.

V. VOTE: Consent Agenda

J. Beausoleil asked that the resignation of Colleen Lozier be removed from the consent agenda for discussion purposes.

V.A. Accept Resignation of Anna Booska, GHR Para-educator

MOTION: Approve the consent agenda item V.A

By: E. Marchand

Seconded: M. Sobol

Result: Motion passes unanimously

V.B. Accept Resignation of Colleen Lozier, CHS Custodian

MOTION: Move to reluctantly accept the resignation of Colleen Lozier

By: J. Beausoleil

Seconded: M. Kortmann

Discussion: J. Beausoleil said she is very sad to see Ms. Lozier go. She added she is a wonderful lady and was a welcoming member of the high school staff.

Result: Motion passes unanimously

VI. Report of Chairman

Mr. Oros noted the Board of Education will be recognized at the CABE/CAPSS Convention. He also said that students will be there presenting the 3D project.

Mr. Oros also talked about the data portal developed by the SDE, which is available to the public. He said comparisons are available on many things such as dropout rates and test scores.

Mr. Oros said the Board will be reviewing the District Goals this winter. Mr. Petrone said he has secured Jonathan Costa to work with the Board on February 23 at 5:30 p.m.

VIII. VOTE: Approval of Minutes

VIII.A. Approve Minutes of October 27, 2016

MOTION: To approve the minutes of October 27, 2016

By: J. Beausoleil

Seconded: M. Kortmann

Result: Motion passes unanimously

IX. New Business

IX.A. Discussion and Possible VOTE: Approve the 2017-18 Calendar

Mr. Oros said there are regulations from the State now regarding calendars. Mr. Petrone said there are benefits to having the same professional development days as surrounding towns and our RESC, EASTCONN.

J. Beausoleil said she has concerns and noted specifically, November. The Board talked about November and how broken up it is.

The Board talked about the Veterans Day and possibly having school in session and focusing on Veterans programs that day.

They also discussed the November grades 6-12 parent conference days and if they could be adjusted.

Mr. Petrone said he would be happy to do further research and come back with other suggestions.

The item was tabled.

IX.B. VOTE: Approve the BOE Regular Meeting dates for 2017

M. Kortmann asked about July and if we could do an early meeting in July. The Board continued to talk about summer dates.

J. Beausoleil asked for a meeting in August before school starts instead of after school starts. M. Minor said she enjoys a meeting right after school starts.

They decided to keep July 20. In addition, there was consensus to schedule the August dates for 10 and 31.

MOTION: To approve the 2017 Board of Education meeting dates with agreed upon adjustments

By: E. Marchand

Seconded: M. Minor

Result: Motion passes unanimously

IX.C. Discussion: Policies Up for Adoption and Revision (To be warned for a VOTE of Adoption/Revision at a future regular BOE meeting)

J. Beausoleil said this is the first warning or public reading of the policies. They can either move forward for a vote at a future meeting, or back to the Policy Committee for further review.

She said all listed can be grouped together or the Board can go through each one individually.

M. Minor asked if they just track developments in the law. J. Beausoleil responded yes.

The Board agreed the items listed could move forward to a future meeting for a vote of approval.

IX.C.1. Proposed New Policies

1231 - Non-Discrimination

1252 - Possession of Deadly Weapons or Firearms

4116.11 - Policy Regarding Employees and Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990

5131.72 - Child Sexual Abuse and Assault Policy and Reporting Procedures

IX.C.2. Policies up for Revision

1350 - School Security and Safety

4110 - Employment Checks

4116.1 - Non-Discrimination

4116.34 - Reports of Suspected Abuse or Neglect of Adults with an Intellectual Disability or Autism Spectrum Disorder

4116.35 - Reports of Suspected Abuse or Neglect of Children or Sexual Assault of Students by School Employees

4130 - Social Media

4151.2 - Family and Medical Leave

4216.2 - Alcohol, Tobacco and Drug-Free Workplace

5110 - Attendance and Truancy

5122.2 - Non-Discrimination

5125 - Confidentiality and Access to Education Records

5131.7 - Bullying Prevention and Intervention Policy

5131.71 - Safe School Climate Plan

5135.1 - Fundraising Activities

5141.21 - Administration of Student Medications in the Schools

5144 - Student Discipline

5145 - Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act 1990

5145.4 - Student Privacy

6157 - Individuals with Disabilities Education Act - Alternative Assessments for Students with Disabilities for Statewide and District-Wide Assessments

X. Report of Board Members

X.A. Information: Fiscal Committee Review, Meeting of November 10, 2016

M. Sobol reviewed the Fiscal Committee meeting discussions, including the Uniform Chart of Accounts, the possible Solar Panel Car Ports, and the next steps for the preschool program. The Board talked about what information will be needed and requested for the preschool program.

M. Sobol continued and noted the discussion surrounding the Use of Facilities. M. Kortmann reviewed the points and changes in the Policy and the Administrative Regulations.

M. Sobol continued and talked about the OpenGov discussion. He noted that at no fiscal expense to the Board we can get the program up and running. He said the item will be assessed as we move forward.

Mr. Carroll did a brief review of the Management Report, including the special education costs.

XI. Adjournment

MOTION: To adjourn the meeting at 9:44 p.m.
By: M. Kortmann **Seconded: M. Sobol**
Result: Motion passes unanimously

Respectfully submitted,

Kimberlee Arey Delorme
Board Clerk

Approved: _____

SUGGESTED MOTION: EXECUTIVE SESSION 1-200(6)(E)

I move that the Town Council enter into Executive Session pursuant to Connecticut General Statutes 1-200(6)(E)-discussion of any matter which would result in the disclosure of public records or the information therein contained described in sub-section (b) of Section 1-210 with the following people in attendance.....

SUGGESTED MOTION: EXECUTIVE SESSION 1-200(6)(B)

I move that the Town Council enter into Executive Session pursuant to Connecticut General Statutes 1-200(6)(B)-discussion of strategy and negotiation with respect to pending claims and litigation to which the public agency or a member thereof, because of his conduct as a member of such agency is a party until such litigation claim has been finally adjudicated or otherwise settled with the following people in attendance.....