

AGENDA
Special Town Council Steering Committee Meeting
September 26, 2016
5:30 PM
Town Hall Conference Room B

1. Call To Order, Roll Call

2. Acceptance Of Minutes:

2.A. August 22, 2016 (E)

Documents:

[AUGUST 22, 2016 MINUTES WITH ATTACHMENTS.PDF](#)

3. Reports:

3.A. Chairperson

3.A.1. Consolidating Committees/Commissions

3.B. Committee Members

3.C. Possible Recommendations/Vacancy List/Board & Commission List (E)

Documents:

[VACANCY REPORT - 2016-09-20T10_34_15-04_00.PDF](#)
[EXPIRATION REPORT \(GENERATED 2016-09-20T10_20_39-04_00\).PDF](#)
[BOARD MEMBER REPORT - 2016-09-20T10_36_42-04_00.PDF](#)

4. Resignations/Not Wishing To Be Reappointed:

4.A. Board Of Assessment Appeals: McMahon (E)

Documents:

[RESIGNATION MCMAHON.PDF](#)

4.B. Cemetery Commission: Palmer (E)

Documents:

[NO REAPPOINTMENT PALMER.PDF](#)

5. Reappointments (E)

5.A. Cemetery Commission: Vieten

Documents:

[STATEMENT OF INTEREST VIETEN.PDF](#)

5.B. Planning & Zoning Commission: Pollansky (E)

Documents:

[STATEMENT OF INTEREST POLLANSKY.PDF](#)

5.C. Planning & Zoning Commission Alternate: Hall (E)

Documents:

[STATEMENT OF INTEREST HALL.PDF](#)

5.D. WPCA: Murphy (E)

Documents:

[STATEMENT OF INTEREST MURPHY.PDF](#)

5.E. WPCA: Wilmot (E)

Documents:

[STATEMENT OF INTEREST WILMOT.PDF](#)

6. Appointments (E)

6.A. Cemetery Commission: Sabino (E)

Documents:

[STATEMENT OF INTEREST SABINO.PDF](#)

6.B. Housing Rehab/Fair Housing Commission: Pinkston (E)

Documents:

[STATEMENT OF INTEREST PINKSTON.PDF](#)

6.C. Board Of Assessment Appeals: Lewis (E)

Documents:

[STATEMENT OF INTEREST LEWIS.PDF](#)

7. Waterfront Manor: Condition Of Roads (E)

Documents:

[WATERFRONT MANOR CONDITION OF ROADS.PDF](#)
[EMAIL CORRESPONDENCE WATERFRONT MANOR ROADS.PDF](#)

8. Consideration: Acceptance Of Avery Shores As Town Road (E)

Documents:

[AVERY SHORES TURNOVER SEPT 2016.PDF](#)

9. Consideration: Tax Abatements For Seniors (E)

Documents:

[MEMO TAX CREDIT ORDINANCE.PDF](#)
[PROPOSED DRAFT TAX CREDIT ORDINANCE.PDF](#)

10. Consideration: Development Of Policy Governing Authority To Make Inter-Fund Allocations

11. Adjournment

Minutes
Town Council Steering Committee Meeting
August 22, 2016
Town Hall Conference Room B

1. The meeting was called to order at 7:00 PM.
Present: Thomas Pope, Lisa Thomas, Richard Williams
Also present: John Elsesser, Town Manager
Absent: Julie Blanchard

2. **Acceptance of minutes, June 27, 2016:**
The minutes were accepted as written.

3. **Reports:**
 - A. **Chairman – Thomas Pope:**
The September 26, 2016 Steering Committee meeting will take place at 5:30 PM.

 - B. **Committee Members:** none.

 - C. **Possible recommendations/Vacancies/Board & Commission List:**
Lisa Thomas said there needs to be a way to show party affiliation on the Board and Commission reports. The new format doesn't show us this information. Thomas Pope said the Board Members report still has some inconsistencies – ending term dates are in the past. The report needs to be reviewed and updated. Laura Stone will review and discuss with the Town Clerk's office.

4. **Resignations/not wishing to be reappointed:**
 - A. **Inland Wetlands Agency – Clapp:** Acknowledged. A note of thanks will be sent.

 - B. **Insurance Advisory Committee – Chipkin:** Acknowledged. A note of thanks will be sent.

5. **Reappointments:**
 - A. **Inland Wetlands Agency – Mathieu:** Richard Williams moved to recommend the reappointment of Lori Mathieu to the Inland Wetlands Agency, term to expire 9/15/2019. The motion was seconded by Lisa Thomas and carried on unanimous vote.

6. **Appointments:**
 - A. **Coventry Farmers' Market Operating Committee – Weaver:** Lisa Thomas moved to recommend the appointment of Katrina Weaver to the Coventry Farmers' Market Operating Committee, term to expire 12/17/2018. The motion was seconded by Richard Williams and carried on unanimous vote.

 - B. **Parks & Recreation Commission Alt. – Parkinson:** Richard Williams moved to

recommend the appointment of Cory Parkinson as an alternate to the Parks & Recreation Commission, term to expire 1/1/2017. The motion was seconded by Lisa Thomas and carried on unanimous vote.

C. Inland Wetlands Agency – Rosa: Lisa Thomas moved to recommend the appointment of David Rosa to the Inland Wetlands Agency, term to expire 9/15/2019. The motion was seconded by Richard Williams and carried on unanimous vote.

D. & E. Ad-hoc Coventry Lake Advisory & Monitoring Committee – Rosa, McNaboe: No openings at the present time. Mr. McNaboe will be contacted to see if he might be interested in serving on Inland Wetlands since his expertise seems relevant. Mr. Rosa is being recommended for Inland Wetlands.

F. Conservation Commission – Liberati: Richard Williams moved to recommend the appointment of Marjorie Liberati to the Conservation Commission, term to expire 1/1/2018. The motion was seconded by Lisa Thomas and carried on unanimous vote.

G. Energy Conservation/Alternative Energy Advisory Committee – Hayes: Richard Williams moved to recommend the appointment of Jesse Hayes to the Energy Conservation/Alternative Energy Advisory Committee to fill the Mullen vacancy, term to expire 3/1/2017. The motion was seconded by Lisa Thomas and carried on unanimous vote.

H. Cemetery Commission – Chapman: Lisa Thomas moved to recommend the appointment of Michael Chapman to the Cemetery Commission, term to expire 10/17/2017, subject to verification of appropriate ratio of committee political party representation. The motion was seconded by Richard Williams and carried on unanimous vote.

Lisa Thomas said it might be helpful to include available seats by political party affiliation when posting a vacancy. Thomas Pope said it could create problems. John Elsesser said it is often better to get a volunteer who is interested and divert them to a Commission with an appropriate opening, rather than discouraging them to apply.

7. Consideration – Acceptance of Avery Shores as a Town Road:

John Elsesser distributed a memo outlining some potential options (*attached to these minutes.*) The sample deed shows how it might be done. Items 6 and 7 are relevant – regarding pass and re-pass and the right to enter a property for road and drainage maintenance. If Gerald Park Association transfers their rights to the Town then the Town would have the right to maintain the road. Item 2 indicates the Association could place additional restrictions so they could retain some defined rights. The Association's biggest concern seemed to be that they might be made to tear down buildings. Item 8 addresses that and may satisfy them that we are not trying to tear their buildings down. Our attorney feels this approach would be legally appropriate. We wanted to get the Council's thoughts before talking with the Association. In addition (DPW Director) Mark Kiefer's list of needed improvements still needs to be addressed. Thomas Pope said he likes the concepts in general although specifics need to be determined. He asked what would happen if the Association dissolves. John replied we could put in a clause that if the Association dissolves then rights go to the Town. Acceptance of off-road drainage also still needs to be clarified.

Consensus was reached to have the Town Manager start a discussion with the Association.

8. Consideration: Tax Abatements for Seniors:

John Elsesser reviewed information showing the number of participants Coventry currently has in the State circuit breaker program. There are 124 participants - 60 were renewals and 64 were new applications – we don't remember seeing that many in recent years. It could mean people are getting older and more people are income qualified. One concern would be if that number keeps going up. Many people who are eligible don't want to have a lien put on their home so they do not do it. Towns have a lot of ways to give additional benefits. Some give the same amount as the State, some do a percentage, some do a flat fee, some do a sliding scale based on income. Thomas Pope said he would like to keep it simple administratively. John said we talked with our attorney who said it could certainly be done. There is a maximum - no one can get more than 75% of their house value. The policy questions are whether you want to look at a piggyback method (that is most common across the state), and how much you want to give. Then the remaining issue is what you want to do with liens that are already in place. Thomas said he doesn't want to revise history. John said we could do it like the P.A. 490 program and release a portion over time. Thomas said he thinks it would anger those who didn't take it because they didn't want a lien. John said if we don't give 100% then the people who were willing to take the lien will get less money next year. We could do either program - one would have a higher limit than the other. Manchester does that. Thomas said he likes 50% - it somewhat limits our liability. John said long term the ordinance has a maximum cap. We could set that lower to protect the community as a whole. Consensus was to draft a program with 50%, lowering the maximum cap and leaving the lien option. Lisa asked if people with liens could switch. John said yes but the liens would remain. Lisa asked if the Town is comfortable with potential revenue impact. John replied it means \$35,000 is not available for something else but it is a relatively small amount of money. The town budget won't go up. Richard asked about the cost of administering this program. John replied it would be negligible because we already do it. A computer could do the calculations. There is no need to meet with people.

9. Consideration: Development of Policy Governing Authority to Make Inter-Fund Allocations:

Finance Committee meeting minutes were reviewed for the Finance Chairman's recommendations. Thomas said he thinks there is valid concern, but he doesn't think it is a reflection on John Elsesser's judgment or method of budget. It is more of a concern that it could be done improperly, not that it ever has. With COVRRRA we took an expense from the town budget and moved it over to the COVRRRA budget. The Council didn't move it, John did. There was nothing sinister about it but a future town manager could move 10 employees over. The Town passed the budget based on what was supposed to be in it. Moving money within the budget has never been a problem. Having some kind of authorization to move it to a separate budget seems to make sense. Lisa Thomas asked if that would be a policy or an ordinance. John Elsesser said the Council has the right to have Council policies. He has no issues or qualms with the recommendations dealing with the personnel side. Regarding the suggestion to seek authorization on anything that is going to affect a future budget, that is a little harder to define. Also any changes in excess of a certain dollar amount - with Recreation and COVRRRA they generate their own revenue and there are expenses, so that also would have to be defined. Is it a new expense or is it related to quantities that we don't control? Those numbers can fluctuate dramatically. We might need a higher threshold. There are lots of times expenses are split for shared services. Thomas noted the transfer of personnel affects that budget going forward. Lisa said the first part of the Finance Chairman's recommendations make sense – she has a

problem with the last one. It feels like we would be ham-stringing ourselves. Thomas said he thinks we need to keep it relatively simple and develop a policy for the personnel change. John asked if they want a dollar threshold. He said it doesn't happen very often. Thomas said if we limit it to personnel then we don't have to worry about other areas. If we do this now we can address other problems in the future if they come up. John said he will have (Finance Director) Beth (Bauer) draft something and bring it back to Steering.

10. Consideration: 2016 Volunteer Recognition:

A price quote for wall calendars was reviewed. The Committee would like to do something different and asked to see prices for a coffee cup instead. John Elsesser said he would like to upgrade the Town seal at some point – the original has gotten blurry over time. The artist who designed the Nathan Hale statue gave permission for us to use his sketch. The Town Charter specifies it must be Nathan Hale standing. The Committee agreed to have John look into it.

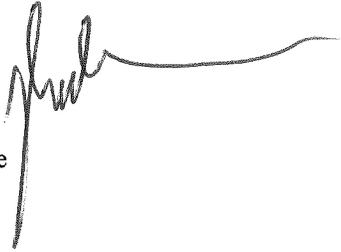
11. Adjournment:

The meeting was adjourned at 8:45 PM on a motion by Lisa Thomas, seconded by Richard Williams and unanimously approved.

Respectfully submitted,

Laura Stone
Town Council Clerk

TO: Council Steering Committee
FROM: John A. Elsesser, Town Manager
RE: Conveyance of Avery Shores Drive
DATE: August 22, 2016



Here is a suggestion for an option to proceed with the transfer of road ownership for Avery Shores Drive which may address most of the issues which have been obstacles:

1. Gerald Park Association conveys to the Town the rights they reserved in their conveyance to adjacent property owners including "the right to enter the property for road maintenance and improvements and drainage maintenance and improvements." (See attached sample deed.)
2. The Association could place additional restrictions on this conveyance to the Town that any "significant" (or other appropriate legal term) improvement will require the affirmative agreement of the Gerald Park Association Board of Directors which shall not unreasonably be withheld. Significant could be defined as any improvement work:
 - Beyond 5 feet of paved surface, or some other negotiated restriction.
 - It could also clearly state that no existing buildings could be required to be moved or not reconstructed per item 8 of their original conveyance.

Additionally, per the Council's Road Acceptance Policy the work identified in Mark Kiefer's memo dated May 22, 2016 will need to be addressed.

There remain other smaller issues such as some parcels without conveyances which the Association would need to convey to the Town and some areas which the Association does not appear to own anything more than a right to pass and re-pass.

GERALD PARK ASSOCIATION, a corporation specially chartered by the State of Connecticut for no consideration paid, grant to **BENEDICT D. EMANUELE** and **MARY ANN T. EMANUELE** of Coventry, Connecticut, as joint tenants, with **QUIT CLAIM COVENANTS** that certain piece or parcel of land located in the Town of Coventry, County of Tolland and State of Connecticut and more particularly bounded and described as follows:

NORTHERLY	by land of the Grantees
EASTERLY	by a line which is an extension of the Grantee's easterly boundary line to the paved portion of Avery Shores Drive
SOUTHERLY	by the paved portion of Avery Shores Drive
WESTERLY	by a line which is an extension of the Grantee's westerly boundary line to the paved portion of Avery Shores Drive

Said property is subject to:

1. Any and all provisions of any ordinance, municipal regulation, public or private law.
2. Any facts which an accurate survey or personal inspection of the premises would disclose.
3. Easements and restrictions as of record appear.
4. Taxes due the Town of Coventry on the List of October 1, 2005, which the Grantees assume and agree to pay.
5. Rights of way as set forth in an instrument recorded in Volume 66 at Page 91 of the Coventry Land Records.
6. The right of the Grantor and the owners of property, shown on a map entitled "Map of Gerald Park and Vicinity Lake Wamgumbaug So. Coventry Conn. By J.H. FitzGerald C.E." which map is on file in the Coventry Town Clerk's Office, to pass and repass over the property herein conveyed.
7. The Grantor reserves the right to enter the property for road maintenance and improvement and drainage maintenance and improvement.
8. The Grantees agree that by the acceptance and recording of this deed that the parcel described herein shall be merged with the Grantee's adjoining land known as 44 Avery Shores Drive and shall not be conveyed separately from the conveyance of the adjoining property. The Grantees further agree that no structures shall be built, enlarged or extended within the area of the property conveyed.

Handwritten mark resembling a star or asterisk.

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These restrictions shall be a covenant running with the land and shall be enforceable by the property owner owning property shown on the map referenced above.

Signed this 6th day of September, 2006

Witnessed by:

GERALD PARK ASSOCIATION

David C. Rappe
David C. Rappe

By Stewart E. Hillman II
Stewart E. Hillman II
Its President

Sharon Powers
Sharon Powers

STATE OF CONNECTICUT)

(SS: COVENTRY

September 6, 2006

COUNTY OF TOLLAND)

On this the 6th day of September, 2006, before me, David C. Rappe, the undersigned officer, personally appeared STEWART E. HILLMAN II, who acknowledged himself to be the President of GERALD PARK ASSOCIATION, a corporation, and that he as such officer, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as such officer.

In Witness Whereof I hereunto set my hand.

David C. Rappe
David C. Rappe
Commissioner of the Superior Court

Grantees' Mailing Address
44 Avery Shores Drive
Coventry, CT 06238

CONVEYANCE TAX RECEIVED

Local \$ 00 State \$ 00

Received for record Nov 21, 2006
At 11:54A. Recorded in Coventry
Land Records, Vol 1021 Page 288
By Coventry Town Clerk

Cheryl A. McEntere, Asst



Town of Coventry

Vacancy Report



Board Name	Position	Previous Position Holder First Name	Previous Position Holder Last Name
Ad-Hoc Town Protected Spaces Stewardship	Seat 4		
Ad-Hoc Town Protected Spaces Stewardship	Seat 5		
Board of Assessment Appeals	Seat 2	Robert	McMahon Jr
Cable Television Advisory Committee	Seat 2		
Cable Television Advisory Committee	Seat 3		
Cable Television Advisory Committee	Seat 1		
Coventry HS Walls Code Compliance Building Committee	Seat 2		
Coventry HS Walls Code Compliance Building Committee	Secretary		
Coventry HS Walls Code Compliance Building Committee	Vice Chairperson		
Coventry HS Walls Code Compliance Building Committee	Chairperson		
CoventryVision	Seat 1		
CoventryVision	Seat 2		
CoventryVision	Seat 5		
Energy Conservation/Alternative Energy Advisory Committee	Seat 4	Matthew	Mullen
Hud Housing Rehab/Fair Housing Commission	Seat 5		
Inland Wetlands Agency Alternate	Seat 1	Michael	Burokas
Insurance Advisory	Seat 2	Robert	Chipkin
Insurance Advisory	Seat 3	Robert	Chipkin
Insurance Advisory	Seat 4	David	Forte
Insurance Advisory	Seat 5		

Board Name	Position	Previous Position Holder First Name	Previous Position Holder Last Name
Municipal Historian	Seat 1		
Personnel Appeals Board	Seat 1		
Personnel Appeals Board	Seat 6		
Personnel Appeals Board	Seat 7		
Planning and Zoning Alternate	Seat 3		
School Energy and Building Efficiency Building Committee	Secretary	Matthew	Mullen
School Energy and Building Efficiency Building Committee Alt	Seat 1		
Veterans Memorial Committee	Seat 5		
Veterans Memorial Committee	Seat 6		
Veterans Memorial Committee	Seat 7		
Youth Advisory Board	Seat 13	Bill	Cannon
Zoning Board of Appeals	Seat 4	Jo Ann	Watson
<i>Board Name</i>	<i>Position</i>	<i>Previous Position Holder First Name</i>	<i>Previous Position Holder Last Name</i>

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Town of Coventry

Expiration Report



Expiring between 9/21/16 and 11/19/16

Board Name	Position	First Name	Last Name	Calculated End Date	Actual Start Date	Days Until Exp
Cemetery Commission	Seat 3	Anne	Vieten	10/17/16	10/18/13	27
Cemetery Commission	Seat 4	Linda	Pagliuco	10/17/16	11/4/13	27
Planning and Zoning Alternate	Seat 2	Steven	Hall	11/1/16	3/2/15	42
Planning and Zoning Commission	Seat 4	Darby	Pollansky	11/1/16	2/3/14	42
Water Pollution Control Authority	Seat 1	Daniel	Murphy	11/7/16	11/8/14	48
Water Pollution Control Authority	Seat 3	Lyndon	Wilmot	11/7/16	11/8/14	48
Water Pollution Control Authority	Seat 5	Susan	Jamaitus	11/7/16	11/8/14	48
<i>Board Name</i>	<i>Position</i>	<i>First Name</i>	<i>Last Name</i>	<i>Calculated End Date</i>	<i>Actual Start Date</i>	<i>Days Until Exp</i>

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Town of Coventry

Member Report



Board Name	Board Type	Notes	Position	Appointed By	Seat Active	First Name	Last Name	Political Party	Title	Appointed Date	Term Counter	Actual Start Date	Actual End Date	End Reason
A.D.A. Coordinator	Board		Seat 1	Town Manager	Yes	John A	Elsesser		Town Manager	1/1/00	1	1/1/00		
Ad-Hoc Coventry Lake Advisory and Monitoring Committee	Committee	Est by Conser Comm\n5-7 members 3yr term from appt	Seat 1	Town Council	Yes	Scott	Gallo	D	Member	4/4/16	1	4/4/16	5/7/18	
Ad-Hoc Coventry Lake Advisory and Monitoring Committee	Committee	Est by Conser Comm\n5-7 members 3yr term from appt	Seat 2	Town Council	Yes	Gerard	Zak	D	Member	2/17/15	1	2/17/15		
Ad-Hoc Coventry Lake Advisory and Monitoring Committee	Committee	Est by Conser Comm\n5-7 members 3yr term from appt	Seat 3	Town Council	Yes	Deborah	Zeppa	D	Chairperson	6/2/14	2	8/2/14		
Ad-Hoc Coventry Lake Advisory and Monitoring Committee	Committee	Est by Conser Comm\n5-7 members 3yr term from appt	Seat 4	Town Council	Yes	Linda	Comeau	R	Member	8/3/15	1	8/3/15		
Ad-Hoc Coventry Lake Advisory and Monitoring Committee	Committee	Est by Conser Comm\n5-7 members 3yr term from appt	Seat 5	Town Council	Yes	Leslie	Shor	R	Vice Chair	5/7/15	1	5/8/15		
Ad-Hoc Coventry Lake Advisory and Monitoring Committee	Committee	Est by Conser Comm\n5-7 members 3yr term from appt	Seat 6	Town Council	Yes	John	Clausen	U	Member	7/7/14	2	8/2/14		
Ad-Hoc Coventry Lake Advisory and Monitoring Committee	Committee	Est by Conser Comm\n5-7 members 3yr term from appt	Seat 7	Town Council	Yes	Charles	Brown	D	Member	5/5/15	1	5/5/15		
Ad-Hoc Farmers' Market Operating Committee	Committee	7 members, 3 yr term (staggered)\n1 vendor/1 Landmarks Rep	Seat 1	Town Council	Yes	Barbara	Barry	R	Member	12/7/15	1	12/7/15	12/7/18	
Ad-Hoc Farmers' Market Operating Committee	Committee	7 members, 3 yr term (staggered)\n1 vendor/1 Landmarks Rep	Seat 2	Town Council	Yes	Michelle	Pesce	D	Member	11/2/15	1	11/2/15	11/2/18	
Ad-Hoc Farmers' Market Operating Committee	Committee	7 members, 3 yr term (staggered)\n1 vendor/1 Landmarks Rep	Seat 3	Town Council	Yes	David	Chandler	D	Member	12/7/15	1	12/7/15		To stagger terms
Ad-Hoc Farmers' Market Operating Committee	Committee	7 members, 3 yr term (staggered)\n1 vendor/1 Landmarks Rep	Seat 4	Town Council	Yes	Katrina	Weaver	U	Member	9/6/16	1	12/28/15		

Board Name	Board Type	Notes	Position	Appointed By	Seat Active	First Name	Last Name	Political Party	Title	Appointed Date	Term Counter	Actual Start Date	Actual End Date	End Reason
Ad-Hoc Farmers' Market Operating Committee	Committee	7 members, 3 yr term (staggered)\n1 vendor/1 Landmarks Rep	Finance Director	Town Council	Yes	Elizabeth	Bauer		Member		1	11/2/15		
Ad-Hoc Farmers' Market Operating Committee	Committee	7 members, 3 yr term (staggered)\n1 vendor/1 Landmarks Rep	Vendor Representative	Town Council	Yes	Jean	Nelson	U	Member	1/4/16	1	1/4/16		
Ad-Hoc Farmers' Market Operating Committee	Committee	7 members, 3 yr term (staggered)\n1 vendor/1 Landmarks Rep	CT Landmarks Representative	Town Council	Yes	Ted	Jarrett	U	Member	1/4/16	1	1/4/16		
Ad-Hoc Town Protected Spaces Stewardship	Sub-Committee	5 Mem initially 3yr/2yr then 3 yr terms	Seat 1	Town Council	Yes	Eric	Thomas	D	Member	6/1/15	1	6/1/15		
Ad-Hoc Town Protected Spaces Stewardship	Sub-Committee	5 Mem initially 3yr/2yr then 3 yr terms	Seat 2	Town Council	Yes	Jasmine	Wolf	D	Member	6/1/15	1	6/1/15		
Ad-Hoc Town Protected Spaces Stewardship	Sub-Committee	5 Mem initially 3yr/2yr then 3 yr terms	Seat 3	Town Council	Yes	Joan	Oros	R	Member	6/1/15	1	6/1/15		
Ad-Hoc Water Supply Committee	Committee	5 MMBR, CNCL, BOE, PZC, EDC, HSNB, AUTH	Seat 1	Town Council	Yes	Albert	Bradley	D	Member	2/4/13	2	12/1/13		
Ad-Hoc Water Supply Committee	Committee	5 MMBR, CNCL, BOE, PZC, EDC, HSNB, AUTH	Seat 2	Town Council	Yes	Mark	Lavitt	D	Member	2/4/13	1	2/1/14	2/1/18	
Ad-Hoc Water Supply Committee	Committee	5 MMBR, CNCL, BOE, PZC, EDC, HSNB, AUTH	Seat 3	Town Council	Yes	Christine	Pattee	D	Member	10/6/14	1	10/6/14		
Ad-Hoc Water Supply Committee	Committee	5 MMBR, CNCL, BOE, PZC, EDC, HSNB, AUTH	Seat 4	Town Council	Yes	William	Zenko	D	Member	2/4/13	1	2/4/13		
Ad-Hoc Water Supply Committee	Committee	5 MMBR, CNCL, BOE, PZC, EDC, HSNB, AUTH	Seat 5	Town Council	Yes	Frank	Infante	R	Member	11/4/15	1	11/4/15		
Animal Control Officer	Department	Charter Sec 5-14	Officer	Town Manager	Yes	John	Chipman, III		Officer		1	4/3/00		
Ass't Town Clerk/Registrar of Vital Statistics	Department		Asst. Town Clerk	Town Manager	Yes	Dianna	Grindle		Asst. Town Clerk		1	4/6/15		
Ass't Town Clerk/Registrar of Vital Statistics	Department		Asst. Town Clerk	Town Manager	Yes	Brooke	Manning		Asst. Town Clerk		1	12/2/13		
Ass't. to the Assessor	Board		Seat 1	Town Manager	Yes	Rachel	Vertefeuille		Ass't. to Assessor	9/10/12	1	9/10/12		
Ass't. Treasurer	Department		Ass't. Treasurer	Town Manager	Yes	Debbie	Kratochvil		Ass't Treasurer	3/3/16	1	3/3/16		
Assessor	Department	Charter Sec 5-11	Assessor	Town Manager	Yes	Michael	D'Amicol		Assessor		1	6/9/08		
Auditor	Department		Vendor Representative	Town Council	Yes	Audit Firm	BlumShapiro		Member	4/7/08	1	4/7/08		

Board Name	Board Type	Notes	Position	Appointed By	Seat Active	First Name	Last Name	Political Party	Title	Appointed Date	Term Counter	Actual Start Date	Actual End Date	End Reason
Board of Assessment Appeals	Board	elec 4 yr terms	Seat 1	Elected	Yes	Ronald	Dextrateur	D	Member	11/6/13	1	11/8/13		
Board of Assessment Appeals	Board	elec 4 yr terms	Seat 3	Elected	Yes	Jill	Wood Reviczky	D	Member	11/6/13	1	11/8/13		
Board of Assessment Appeals	Board	elec 4 yr terms	Seat 4	Elected	Yes	Joyce	Chellstorp-Bonney	R	Member	11/4/15	1	11/8/15		
Board of Assessment Appeals	Board	elec 4 yr terms	Seat 5	Elected	Yes	Joan	Oros	R	Member	11/6/13	1	11/8/13		
Board of Education	Board	2 year term	Chairperson	Elected	Yes	William	Oros, Sr	R	Chairperson	11/4/15	1	11/4/15		
Board of Education	Board	2 year term	Vice Chairperson	Elected	Yes	Jennifer	Beausoleil	D	Vice Chair	11/4/15	1	11/4/15		
Board of Education	Board	2 year term	Secretary	Elected	Yes	Michael	Sobol	R	Secretary	11/4/15	1	11/4/15		
Board of Education	Board	2 year term	Seat 4	Elected	Yes	Mary	Kortmann	D	Member	11/4/15	1	11/4/15		
Board of Education	Board	2 year term	Seat 5	Elected	Yes	Eugene	Marchand	D	Member	11/4/15	1	11/4/15		
Board of Education	Board	2 year term	Seat 6	Elected	Yes	Michael	Griswold	R	Member	11/4/15	1	11/4/15		
Board of Education	Board	2 year term	Seat 7	Elected	Yes	Frank	Infante	R	Member	11/4/15	1	11/4/15		
Building Code Board of Appeals	Board	Staggered 1 per year\n3 REP 2 DEM	Seat 1	Town Council	Yes	Brian	Canny	D	Vice Chair	6/4/12	1	6/4/12		
Building Code Board of Appeals	Board	Staggered 1 per year\n3 REP 2 DEM	Seat 2	Town Council	Yes	John	Willnauer	D	Member	11/2/15	1	11/2/15		
Building Code Board of Appeals	Board	Staggered 1 per year\n3 REP 2 DEM	Seat 3	Town Council	Yes	Harvey	Barrette	R	Member	6/3/13	1	6/3/13		
Building Code Board of Appeals	Board	Staggered 1 per year\n3 REP 2 DEM	Seat 4	Town Council	Yes	Michael	Cleary	R	Chairperson	6/2/15	2	6/2/15	6/1/20	
Building Code Board of Appeals	Board	Staggered 1 per year\n3 REP 2 DEM	Seat 4	Town Council	Yes	Michael	Cleary	R	Chairperson	6/2/15	3	6/2/15		
Building Code Board of Appeals	Board	Staggered 1 per year\n3 REP 2 DEM	Seat 5	Town Council	Yes	Kathy	Fournier	I	Member	6/6/16	1	6/6/16		
Building Official	Department	Charter Sec 5-13	Building Official	Town Manager	Yes	Joseph	Callahan		Building Official	5/3/99	1	5/3/99		
Burning Officials (Permits)	Department		Seat 1	Town Manager	Yes	Robert	Breault		Official		1	5/16/07		
Burning Officials (Permits)	Department		Seat 2	Town Manager	Yes	Reginald	Hutchins, Jr		Official		1	5/1/00		
Burning Officials (Permits)	Department		Seat 3	Town Manager	Yes	Brigit	Tanganelli		Official		1	3/15/11		
Burning Officials (Permits)	Department		Seat 4	Town Manager	Yes	Noel	Waite		Official		1	10/15/90		
Business Manager	Department		Seat 1	Board of Education	Yes	Robert	Carroll		Business Manager	3/31/12	1	3/31/12		

Board Name	Board Type	Notes	Position	Appointed By	Seat Active	First Name	Last Name	Political Party	Title	Appointed Date	Term Counter	Actual Start Date	Actual End Date	End Reason
Capitol Region Council of Governments (CROG)	Board		Seat 1	Town Council	Yes	Arthur	Hall		Member	7/14/15	1	7/14/15		
Cemetery Commission	Commission	Ord#131(Town owned/maintained)\n5 mem 3 yr terms 3/2 staggered\n3 Dem 2 Un	Seat 1	Town Council	Yes	Thomas	Boudreau	D	Chairperson	11/5/12	2	10/18/15		
Cemetery Commission	Commission	Ord#131(Town owned/maintained)\n5 mem 3 yr terms 3/2 staggered\n3 Dem 2 Un	Seat 2	Town Council	Yes	Roger "Michael"	Chapman	D	Member	9/6/16	1	8/2/16		
Cemetery Commission	Commission	Ord#131(Town owned/maintained)\n5 mem 3 yr terms 3/2 staggered\n3 Dem 2 Un	Seat 3	Town Council	Yes	Anne	Vieten	D	Member	10/7/13	1	10/18/13		
Cemetery Commission	Commission	Ord#131(Town owned/maintained)\n5 mem 3 yr terms 3/2 staggered\n3 Dem 2 Un	Seat 4	Town Council	Yes	Linda	Pagliuco	U	Secretary	11/4/13	1	11/4/13		
Cemetery Commission	Commission	Ord#131(Town owned/maintained)\n5 mem 3 yr terms 3/2 staggered\n3 Dem 2 Un	Seat 5	Town Council	Yes	Susan	Palmer	U	Member	2/17/15	1	2/17/15	10/17/16	does not wish to be reappointed
Cemetery Commission	Commission	Ord#131(Town owned/maintained)\n5 mem 3 yr terms 3/2 staggered\n3 Dem 2 Un	Seat 6	Town Council	Yes	Michael	Merriam		Sexton	1/1/00	1	1/1/00		
Center Cemetery	Board	Boston Tpke / Rte 44	Seat 1	Church	Yes	Linda	Heckler		Secretary	1/1/00	1	1/1/00		
Center Cemetery	Board	Boston Tpke / Rte 44	Seat 2	Church	Yes	Judith	Hill		President	1/1/00	1	1/1/00		
Center Cemetery	Board	Boston Tpke / Rte 44	Seat 3	Church	Yes	Edward	Hill		Sexton	1/1/00	1	1/1/00		
Chief of Police	Department		Chief	Town Manager	Yes	Mark	Palmer		Chief	11/6/06	1	11/6/06		
Community Development (HUD)	Board		Administrator	Town Manager	Yes	Peter	Huckins		Administrator		1	1/1/00		
Conservation Commission	Commission	7 mem 4yr term\nterm exp 1/1 staggered \n4 Dem 2 Un	Seat 1	Town Council	Yes	Marjorie (Mauri)	Liberati	U	Member	9/6/16	1	1/2/14		
Conservation Commission	Commission	7 mem 4yr term\nterm exp 1/1 staggered \n4 Dem 2 Un	Seat 2	Town Council	Yes	Brian	Coss	D	Member	5/5/14	1	5/5/14		

Board Name	Board Type	Notes	Position	Appointed By	Seat Active	First Name	Last Name	Political Party	Title	Appointed Date	Term Counter	Actual Start Date	Actual End Date	End Reason
Conservation Commission	Commission	7 mem 4yr term\nterm exp 1/1 staggered \n4 Dem 2 Un	Seat 3	Town Council	Yes	Arthur	Hall, Jr	D	Member	2/6/12	2	1/2/15		
Conservation Commission	Commission	7 mem 4yr term\nterm exp 1/1 staggered \n4 Dem 2 Un	Seat 4	Town Council	Yes	Leroy	Lowe, Jr	D	Chairperson	2/1/16	1	2/1/16		
Conservation Commission	Commission	7 mem 4yr term\nterm exp 1/1 staggered \n4 Dem 2 Un	Seat 5	Town Council	Yes	Paul	Manzone	D	Member	11/5/12	2	1/2/13		
Conservation Commission	Commission	7 mem 4yr term\nterm exp 1/1 staggered \n4 Dem 2 Un	Seat 6	Town Council	Yes	Vincent	Messino	U	Member	3/3/14	1	3/3/14		
Conservation Commission	Commission	7 mem 4yr term\nterm exp 1/1 staggered \n4 Dem 2 Un	Seat 7	Town Council	Yes	Robert	Proctor	U	Member	12/28/15	1	1/2/16		
Coventry HS Walls Code Compliance Building Committee	Committee	5 members/ 1Town Council/1 BOE	Seat 1	Town Council	Yes	Nathan	Carter	R	Member	4/4/16	1	4/4/16		
Coventry Volunteer Fire Assn.	Board		Seat 1	Town Council	Yes	Geoff	Firth		Chief		1	6/29/16		
Coventry Volunteer Fire Assn.	Board		Seat 2	Town Council	Yes	W Dennis	Dittrich		President	2/10/13	1	2/10/13		
Coventry Volunteer Fire Assn.	Board		Seat 3	Town Council	Yes	Sean	Brierley		Deputy Chief		1	6/29/16		
Coventry Volunteer Fire Assn.	Board		Seat 4	Town Council	Yes	Kenneth	Boutin	R	Assistant Chief		1	6/29/16		
CoventryVision	Committee	3 term staggered	Seat 3	Town Council	Yes	Bruce	Stave	D	Member	4/6/15	2	5/4/15		
CoventryVision	Committee	3 term staggered	Seat 4	Town Council	Yes	Konrad	Mroczek	U	Member	4/6/15	2	5/4/15	5/4/18	
CT State Representative 8th Assembly District	Legislative Body	2 year term	Seat 1	Elected	Yes	Timothy	Ackert	R	Representative	1/7/15	1	1/5/15		
CT State Senator 35th District	Legislative Body	2 year term	Seat 1	Elected	Yes	Anthony	Guglielmo	R	Senator	1/7/15	1	1/5/15		
CT Water Co Advisory Council	Board		Seat 1	Town Council	Yes	Albert	Landry, Jr	U	Member	4/3/06	1	4/3/06		
Director of Health (District)	Department		Director of Health	Co-Pres	Yes	Robert	Miller		Director of Health		1	6/7/97		
Director of Planning and Development	Department		Director	Town Manager	Yes	Eric	Trott		Director		1	12/5/94		
Eastern Connecticut Mental Health Board	Board		Seat 1	Town Council	Yes	David	Ruth		Member	9/20/99	1	1/1/00		

Board Name	Board Type	Notes	Position	Appointed By	Seat Active	First Name	Last Name	Political Party	Title	Appointed Date	Term Counter	Actual Start Date	Actual End Date	End Reason
Economic Development Commission	Commission	9 Mem 5yr terms\nterms staggered 2,2,2,2,1\nCGS 136\n5 Dem 1 Rep 1 Un	Seat 1	Town Council	Yes	Richard	Giggey	D	Member	2/17/15	1	2/17/15		
Economic Development Commission	Commission	9 Mem 5yr terms\nterms staggered 2,2,2,2,1\nCGS 136\n5 Dem 1 Rep 1 Un	Seat 2	Town Council	Yes	Alex	Koenigsberg	D	Member	8/3/15	1	8/3/15		
Economic Development Commission	Commission	9 Mem 5yr terms\nterms staggered 2,2,2,2,1\nCGS 136\n5 Dem 1 Rep 1 Un	Seat 3	Town Council	Yes	Mark	Lavitt	D	Secretary	2/1/13	1	2/2/13		
Economic Development Commission	Commission	9 Mem 5yr terms\nterms staggered 2,2,2,2,1\nCGS 136\n5 Dem 1 Rep 1 Un	Seat 4	Town Council	Yes	Carol	Polsky	D	Member	12/5/11	2	2/2/12		
Economic Development Commission	Commission	9 Mem 5yr terms\nterms staggered 2,2,2,2,1\nCGS 136\n5 Dem 1 Rep 1 Un	Seat 5	Town Council	Yes	Sondra	Stave	D	Chairperson	2/3/14	1	2/3/14		
Economic Development Commission	Commission	9 Mem 5yr terms\nterms staggered 2,2,2,2,1\nCGS 136\n5 Dem 1 Rep 1 Un	Seat 6	Town Council	Yes	Barbara	Barry	R	Member	12/28/15	2	2/2/16		
Economic Development Commission	Commission	9 Mem 5yr terms\nterms staggered 2,2,2,2,1\nCGS 136\n5 Dem 1 Rep 1 Un	Seat 7	Town Council	Yes	Samuel	Belsito, III	U	Member	5/5/14	1	5/5/14		
Economic Development Commission	Commission	9 Mem 5yr terms\nterms staggered 2,2,2,2,1\nCGS 136\n5 Dem 1 Rep 1 Un	Seat 8	Town Council	Yes	William	Jobbygy	U	Vice Chair	12/5/11	2	2/1/13		
Economic Development Commission	Commission	9 Mem 5yr terms\nterms staggered 2,2,2,2,1\nCGS 136\n5 Dem 1 Rep 1 Un	Seat 9	Town Council	Yes	Timothy	Liptrap	U	Member	2/17/15	1	2/17/15		

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Emergency Management/Homeland Security	Department	Charter Sec 5-12	Director	Town Manager	Yes	Noel	Waite		Director		1	7/1/04		
Energy Conservation/Alternative Energy Advisory Comm. Alt	Committee	1 member \n3 year term	Seat 1	Town Council	Yes	Andy	Depalma	U	Alternate	8/3/15	1	8/3/15		
Energy Conservation/Alternative Energy Advisory Committee	Committee	5 members 3 year terms\nstaggered	Chairperson	Town Council	Yes	Jennifer	Reilly	D	Chairperson	2/3/14	2	3/2/14		
Energy Conservation/Alternative Energy Advisory Committee	Committee	5 members 3 year terms\nstaggered	Seat 2	Town Council	Yes	Laura	Blake	D	Member	6/1/15	1	6/1/15		
Energy Conservation/Alternative Energy Advisory Committee	Committee	5 members 3 year terms\nstaggered	Seat 3	Town Council	Yes	Danielle	Kloster	D	Member	5/5/15	1	5/5/15		
Energy Conservation/Alternative Energy Advisory Committee	Committee	5 members 3 year terms\nstaggered	Seat 5	Town Council	Yes	Brandon	Bradley	U	Member	3/2/15	1	3/2/15		
Finance Director	Department		Finance Director	Town Manager	Yes	Elizabeth	Bauer		Finance Director		1	9/29/03		
Fire Marshal	Department	Charter Sec 5-17	Seat 1	Town Manager	Yes	Leslie	Kittle		Deputy		1	10/14/05		
Fire Marshal	Department	Charter Sec 5-17	Seat 2	Town Manager	Yes	Bud	Meyers		Deputy		1	1/1/00		
Fire Marshal	Department	Charter Sec 5-17	Seat 3	Town Manager	Yes	Richard	Palmer		Deputy		1	2/8/01		
Fire Marshal	Department	Charter Sec 5-17	Seat 4	Town Manager	Yes	Francis	Raiola Jr		Deputy		1	12/16/91		
Fire Marshal	Department	Charter Sec 5-17	Seat 5	Town Manager	Yes	Noel	Waite		Marshal		1	10/15/90		
Flood and Erosion Control Board	Board	7 Mem 2yr term appd Council Member serves elected term\n2 Dems 5 Rep	Seat 1	Town Council	Yes	Hannah	Pietrantonio	D	Member	11/4/15	1	11/8/15		
Flood and Erosion Control Board	Board	7 Mem 2yr term appd Council Member serves elected term\n2 Dems 5 Rep	Seat 2	Town Council	Yes	Lisa	Thomas	D	Member	11/4/15	1	11/8/15		

Board Name	Board Type	Notes	Position	Appointed By	Seat Active	First Name	Last Name	Political Party	Title	Appointed Date	Term Counter	Actual Start Date	Actual End Date	End Reason
Flood and Erosion Control Board	Board	7 Mem 2yr term appd Council Member serves elected term\n2 Dems 5 Rep	Seat 3	Town Council	Yes	Julie	Blanchard	R	Member	11/4/15	1	11/8/15		
Flood and Erosion Control Board	Board	7 Mem 2yr term appd Council Member serves elected term\n2 Dems 5 Rep	Seat 4	Town Council	Yes	Andy	Brodersen	R	Member	11/4/15	1	11/8/15		
Flood and Erosion Control Board	Board	7 Mem 2yr term appd Council Member serves elected term\n2 Dems 5 Rep	Seat 5	Town Council	Yes	Matthew	O'Brien	R	Member	11/4/15	1	11/8/15		
Flood and Erosion Control Board	Board	7 Mem 2yr term appd Council Member serves elected term\n2 Dems 5 Rep	Seat 6	Town Council	Yes	Thomas	Pope	R	Member	11/4/15	1	11/8/15		
Flood and Erosion Control Board	Board	7 Mem 2yr term appd Council Member serves elected term\n2 Dems 5 Rep	Seat 7	Town Council	Yes	Richard	Williams, Jr	R	Member	11/4/15	1	11/8/15		
Governor	Legislative Body		Seat 1	Elected	Yes	Dan	Malloy	D	Governor	1/7/15	1	1/8/15		
Governor	Legislative Body		Seat 2	Elected	Yes	Nancy	Wyman	D	Lt Governor	1/7/15	1	1/8/15	1/9/19	
Health District Eastern Highlands	Board	2 Mem 3yr term	Seat 1	Town Council	Yes	John A	Elsesser		Member	6/7/16	3	6/8/16		
Health District Eastern Highlands	Board	2 Mem 3yr term	Seat 2	Town Council	Yes	M	Walsh	D	Member	6/2/14	1	6/8/14		
Housing Authority	Board	Staggered 1 per yr 5 yr terms\n3 Dem 2 Rep	Seat 1	Town Council	Yes	Albert	Bradley	D	Chairperson	10/2/12	2	12/1/13		
Housing Authority	Board	Staggered 1 per yr 5 yr terms\n3 Dem 2 Rep	Seat 2	Town Council	Yes	Lorraine	Lynch	D	Member	10/6/14	2	12/1/14		
Housing Authority	Board	Staggered 1 per yr 5 yr terms\n3 Dem 2 Rep	Seat 3	Town Council	Yes	Susan	Noyes	D	Member	12/28/15	1	12/28/15		
Housing Authority	Board	Staggered 1 per yr 5 yr terms\n3 Dem 2 Rep	Seat 4	Town Council	Yes	Jeffrey	Arn	R	Member	1/3/12	1	1/3/12		
Housing Authority	Board	Staggered 1 per yr 5 yr terms\n3 Dem 2 Rep	Seat 5	Town Council	Yes	Marilyn	Barrette	R	Secretary/Treasurer	11/30/13	1	12/1/13		
Hud Housing Rehab/Fair Housing Commission	Commission	5 Mem 2 yr terms\n	Seat 1	Town Council	Yes	Albert	Bradley	D	Member	11/2/15	2	1/1/16		
Hud Housing Rehab/Fair Housing Commission	Commission	5 Mem 2 yr terms\n	Seat 2	Town Council	Yes	Dorothy	Grady	D	Member	11/2/15	1	1/1/15		
Hud Housing Rehab/Fair Housing Commission	Commission	5 Mem 2 yr terms\n	Seat 3	Town Council	Yes	Marjorie	Roach	D	Member	11/2/15	2	1/1/16		

Board Name	Board Type	Notes	Position	Appointed By	Seat Active	First Name	Last Name	Political Party	Title	Appointed Date	Term Counter	Actual Start Date	Actual End Date	End Reason
Hud Housing Rehab/Fair Housing Commission	Commission	5 Mem 2 yr terms\n	Seat 4	Town Council	Yes	Sarah	Szczebak		Member	11/2/15	2	1/1/16		
Hud Housing Rehab/Fair Housing Commission	Commission	5 Mem 2 yr terms\n	Community Consult	Town Council	Yes	Peter	Huckins		Registrar of Voters Republican	1/1/00	1	1/1/00		
Human Rights Commission	Commission	5 Mem 2yr term\nOrd# 146 & 185	Seat 1	Town Council	Yes	Albert	Bradley	D	Housing Authority Rep	1/1/16	1	1/2/16		
Human Rights Commission	Commission	5 Mem 2yr term\nOrd# 146 & 185	Seat 2	Town Council	Yes	Marjorie	Roach	D	Member	11/2/15	2	1/2/16		
Human Rights Commission	Commission	5 Mem 2yr term\nOrd# 146 & 185	Seat 3	Town Council	Yes	Bruce	Stave	D	Member	12/28/15	2	1/2/16		
Human Rights Commission	Commission	5 Mem 2yr term\nOrd# 146 & 185	Seat 4	Town Council	Yes	Heather	Bear	U	Member	12/28/15	2	1/2/16		
Human Rights Commission	Commission	5 Mem 2yr term\nOrd# 146 & 185	Seat 5	Town Council	Yes	Michael	Kurpiewski	U	Member	12/28/15	2	1/2/16		
Human Rights Commission	Commission	5 Mem 2yr term\nOrd# 146 & 185	Seat 6	Town Manager	Yes	Courtney	Chan		Representative	9/4/07	1	9/4/07		
Human Rights Officer	Department	Ord # 146	Officer	Town Manager	Yes	Courtney	Chan		Officer		1	9/4/07		
Human Services Administrator	Department	Charter Sec 5-9	Administrator	Town Manager	Yes	Courtney	Chan		Administrator		1	9/4/07		
Inland Wetlands Agency	Commission	5 member 3yr term\nOrd # 190 staggered (2,2,1)	Seat 1	Town Council	Yes	David	Rosa	D	Member	9/6/16	1	7/12/16		
Inland Wetlands Agency	Commission	5 member 3yr term\nOrd # 190 staggered (2,2,1)	Seat 2	Town Council	Yes	Thomas	Woolf	D	Vice Chair	8/4/14	2	9/16/14		
Inland Wetlands Agency	Commission	5 member 3yr term\nOrd # 190 staggered (2,2,1)	Seat 3	Town Council	Yes	Luke	McNaboe	U	Member	9/6/16	2	9/16/16		
Inland Wetlands Agency	Commission	5 member 3yr term\nOrd # 190 staggered (2,2,1)	Seat 4	Town Council	Yes	Lori	Mathieu	U	Member		2	9/16/16		
Inland Wetlands Agency	Commission	5 member 3yr term\nOrd # 190 staggered (2,2,1)	Seat 5	Town Council	Yes	Sam	Norman		Member	4/4/16	1	4/4/16		
Inland Wetlands Agency	Commission	5 member 3yr term\nOrd # 190 staggered (2,2,1)	Seat 6	Town Manager	Yes	Todd	Penney		Agent	10/9/07	1	10/9/07		
Inland Wetlands Agency Alternate	Commission	2 mem 3yr terms\nOrd # 190 Staggered	Seat 2	Town Council	Yes	David	Sorich	U	Member	9/4/12	2	9/16/15		
Insurance Advisory	Board	5 Mem 2yr expire 7-1 staggered (2,3) 1 BOE recommend	Seat 1	Board of Education	Yes	Dena	Dejulius		Member	9/11/15	1	9/12/15		

Board Name	Board Type	Notes	Position	Appointed By	Seat Active	First Name	Last Name	Political Party	Title	Appointed Date	Term Counter	Actual Start Date	Actual End Date	End Reason
Insurance Agent of Record	Department		Vendor Representative	Town Manager	Yes	Kim	Quigley		Member		1	1/1/00		
Justice of the Peace	Board	4yr elected	Seat 1	Elected	Yes	Albert	Bradley	D	JP	1/7/13	1	1/7/13		
Justice of the Peace	Board	4yr elected	Seat 2	Elected	Yes	Dorothy	Grady	D	JP	1/7/13	1	1/7/13		
Justice of the Peace	Board	4yr elected	Seat 3	Elected	Yes	M	Krider	D	JP	1/7/13	1	1/7/13		
Justice of the Peace	Board	4yr elected	Seat 4	Elected	Yes	Patricia	Naegeli	D	JP	1/7/13	1	1/7/13		
Justice of the Peace	Board	4yr elected	Seat 5	Elected	Yes	Barbara	Riordan	D	JP	1/7/13	1	1/7/13		
Justice of the Peace	Board	4yr elected	Seat 6	Elected	Yes	Sondra	Stave	D	JP	1/7/13	1	1/7/13		
Justice of the Peace	Board	4yr elected	Seat 7	Elected	Yes	Paul	Jatkowski	D	JP	1/7/13	1	1/7/13		
Justice of the Peace	Board	4yr elected	Seat 8	Elected	Yes	Jill	Wood Reviczky	D	JP	1/7/13	1	1/7/13		
Justice of the Peace	Board	4yr elected	Seat 9	Elected	Yes	Harvey	Barrette	R	JP	1/7/13	1	1/7/13		
Justice of the Peace	Board	4yr elected	Seat 10	Elected	Yes	Joyce	Bonney	R	JP	1/7/13	1	1/7/13		
Justice of the Peace	Board	4yr elected	Seat 11	Elected	Yes	Phyllis	Chicoine	R	JP	1/7/13	1	1/7/13		
Justice of the Peace	Board	4yr elected	Seat 12	Elected	Yes	Raymond	Chicoine	R	JP	1/7/13	1	1/7/13		
Justice of the Peace	Board	4yr elected	Seat 13	Elected	Yes	Joan	Oros	R	JP	1/7/13	1	1/7/13		
Justice of the Peace	Board	4yr elected	Seat 14	Elected	Yes	Darby	Pollansky	R	JP	1/7/13	1	1/7/13		
Justice of the Peace	Board	4yr elected	Seat 15	Elected	Yes	Thomas	Pope	R	JP	1/7/13	1	1/7/13		
Justice of the Peace	Board	4yr elected	Seat 16	Elected	Yes	Valerie	Shorts	R	JP	1/7/13	1	1/7/13		
Justice of the Peace	Board	4yr elected	Seat 17	Elected	Yes	Victor	Birch	U	JP	1/7/13	1	1/7/13		
Justice of the Peace	Board	4yr elected	Seat 18	Elected	Yes	Robert	Birge	U	JP	1/7/13	1	1/7/13		
Justice of the Peace	Board	4yr elected	Seat 19	Elected	Yes	David	Lamore	U	JP	1/7/13	1	1/7/13		
Justice of the Peace	Board	4yr elected	Seat 20	Elected	Yes	Jacqueline	Piccolo	U	JP	1/7/13	1	1/7/13		
Library Expansion Building Committee	Committee	5 mbr indefinite term	Seat 1	Town Council	Yes	Kathleen	Ryan	D	Secretary	4/7/14	1	4/7/14		
Library Expansion Building Committee	Committee	5 mbr indefinite term	Seat 2	Town Council	Yes	Sondra	Stave	D	Vice Chair	4/7/14	1	4/7/14		
Library Expansion Building Committee	Committee	5 mbr indefinite term	Seat 3	Town Council	Yes	Dewilton	Timberman	D	Chairperson	4/7/14	1	4/7/14		
Library Expansion Building Committee	Committee	5 mbr indefinite term	Seat 4	Town Council	Yes	William	Bonney	R	Member	6/2/14	1	6/2/14		
Library Expansion Building Committee	Committee	5 mbr indefinite term	Seat 5	Town Council	Yes	Glenn	Miller	R	Member	8/4/14	1	8/4/14		
Library Expansion Building Committee Alternate	Committee		Seat 1	Town Council	Yes	Felicia	Laplante	U	Member	12/28/15	1	12/28/15		
Local Emergency Coordinating Committee	Committee	FKA JT Fire/Safe	Seat 1	Town Council	Yes	Julie	Blanchard	R	Chairperson	1/1/00	1	1/1/00		

Board Name	Board Type	Notes	Position	Appointed By	Seat Active	First Name	Last Name	Political Party	Title	Appointed Date	Term Counter	Actual Start Date	Actual End Date	End Reason
Local Emergency Coordinating Committee	Committee	FKA JT Fire/Safe	Seat 2	Town Council	Yes	Andy	Brodersen	R	Member	1/1/00	1	1/1/00		
Local Emergency Coordinating Committee	Committee	FKA JT Fire/Safe	Seat 3	Town Council	Yes	W Dennis	Dittrich		Member	1/1/00	1	1/1/00		
Local Emergency Coordinating Committee	Committee	FKA JT Fire/Safe	Seat 4	Town Council	Yes	Raymond	Eldridge, Jr	D	Chief	1/1/00	1	1/1/00		
Local Emergency Coordinating Committee	Committee	FKA JT Fire/Safe	Seat 5	Town Council	Yes	John A	Elsesser		Town Manager	1/1/00	1	1/1/00		
Local Emergency Coordinating Committee	Committee	FKA JT Fire/Safe	Seat 6	Town Council	Yes	Geoff	Firth		Chief	1/1/00	1	1/1/00		
Local Emergency Coordinating Committee	Committee	FKA JT Fire/Safe	Seat 7	Town Council	Yes	Mark	Kiefer		Public Works	1/1/00	1	1/1/00		
Local Emergency Coordinating Committee	Committee	FKA JT Fire/Safe	Seat 8	Town Council	Yes	Bud	Meyers		President	1/1/00	1	1/1/00		
Local Emergency Coordinating Committee	Committee	FKA JT Fire/Safe	Seat 9	Town Council	Yes	Mark	Palmer		Police Chief	1/1/00	1	1/1/00		
Local Emergency Coordinating Committee	Committee	FKA JT Fire/Safe	Seat 10	Town Council	Yes	Bill	Trudelle		Member	1/1/00	1	1/1/00		
Local Emergency Coordinating Committee	Committee	FKA JT Fire/Safe	Seat 11	Town Council	Yes	Noel	Waite		Fire Marshall	1/1/00	1	1/1/00		
Mid- NEROC	Board		Seat 1	Town Council	Yes	Nancy	Wyman	D	Member	6/20/12	1	6/20/12		
Municipal Agent Elderly	Board	2 or 4 years. Mgr appt	Agent	Town Manager	Yes	Courtney	Chan		Agent		1	7/1/13		
North Coventry Volunteer Fire Dept.	Board		Seat 1	Town Council	Yes	Chuck	Beecher		Deputy Chief	6/18/13	1	6/18/13		
North Coventry Volunteer Fire Dept.	Board		Seat 2	Town Council	Yes	Peter	Krawetzky		President	6/1/16	1	6/29/16		
North Coventry Volunteer Fire Dept.	Board		Seat 3	Town Council	Yes	Raymond	Eldridge, Jr	D	Chief	6/18/13	1	6/18/13		
North Coventry Volunteer Fire Dept.	Board		Chief	Department	Yes	Bud	Meyers		Capt		1	6/1/16		
Parks and Recreation Commission	Commission	5 mbr 2yr terms\nOrd# 122,122A,216,238\nStaggered terms (3,4)	Seat 1	Town Council	Yes	Antonia	Conti	D	Secretary	2/17/15	1	2/17/15		
Parks and Recreation Commission	Commission	5 mbr 2yr terms\nOrd# 122,122A,216,238\nStaggered terms (3,4)	Seat 2	Town Council	Yes	Marie	Gallo-Hall	D	Member	12/28/15	1	1/2/16		

Board Name	Board Type	Notes	Position	Appointed By	Seat Active	First Name	Last Name	Political Party	Title	Appointed Date	Term Counter	Actual Start Date	Actual End Date	End Reason
Parks and Recreation Commission	Commission	5 mbr 2yr terms\nOrd# 122,122A,216,238\nStaggered terms (3,4)	Seat 3	Town Council	Yes	Todd	Messier	R	Member	8/5/13	2	1/2/15		
Parks and Recreation Commission	Commission	5 mbr 2yr terms\nOrd# 122,122A,216,238\nStaggered terms (3,4)	Seat 4	Town Council	Yes	Sean	Butler	U	Member	11/3/14	2	1/2/15		
Parks and Recreation Commission	Commission	5 mbr 2yr terms\nOrd# 122,122A,216,238\nStaggered terms (3,4)	Seat 5	Town Council	Yes	Jennifer	Rodgers	U	Member	2/1/16	1	2/1/16		
Parks and Recreation Commission	Commission	5 mbr 2yr terms\nOrd# 122,122A,216,238\nStaggered terms (3,4)	Seat 6	Town Council	Yes	Wendy	Rubin		Rec Director	6/16/08	1	6/16/08		
Parks and Recreation Commission Alternates	Commission	2 mem 2yr term\nOrd# 226,238\n1 exp odd yr 1 exp even yr	Seat 1	Town Council	Yes	Jillian	Miner	D	Member	2/1/16	1	2/1/16		
Parks and Recreation Commission Alternates	Commission	2 mem 2yr term\nOrd# 226,238\n1 exp odd yr 1 exp even yr	Seat 2	Town Council	Yes	Cory	Parkinson	U	Member	9/6/16	1	1/2/15		
Pension and Retirement	Board	3-5 Members\n3yr terms	Seat 1	Town Council	Yes	Paul	Jatkowski	D	Member	12/2/13	2	1/2/14		
Pension and Retirement	Board	3-5 Members\n3yr terms	Seat 2	Town Council	Yes	Robert	Murzyn	D	Member	2/3/14	1	2/3/14		
Pension and Retirement	Board	3-5 Members\n3yr terms	Seat 3	Town Council	Yes	Benedict	Emanuele	R	Member	2/3/14	1	2/3/14		
Pension and Retirement	Board	3-5 Members\n3yr terms	Seat 4	Town Council	Yes	David	Powers	R	Member	12/16/13	2	1/2/14		
Pension and Retirement	Board	3-5 Members\n3yr terms	Seat 5	Town Council	Yes	Cara	Revett	U	Member	12/16/13	2	1/2/14		
Personnel Appeals Board	Board	7 Mem 3yr term (5 cncl 2 mngr)\nExpire 1/1 stagger (2,3,2)	Seat 2	Town Council	Yes	Paul	Jatkowski	D	Member	12/28/15	1	1/2/16		
Personnel Appeals Board	Board	7 Mem 3yr term (5 cncl 2 mngr)\nExpire 1/1 stagger (2,3,2)	Seat 3	Town Council	Yes	Barbara	Riordan	D	Member	2/1/16	1	2/1/16		
Personnel Appeals Board	Board	7 Mem 3yr term (5 cncl 2 mngr)\nExpire 1/1 stagger (2,3,2)	Seat 4	Town Manager	Yes	William	Zenko	D	Member	11/3/14	2	1/2/15		
Personnel Appeals Board	Board	7 Mem 3yr term (5 cncl 2 mngr)\nExpire 1/1 stagger (2,3,2)	Seat 5	Town Council	Yes	Benedict	Emanuele	R	Member	11/7/11	2	1/2/15		

Board Name	Board Type	Notes	Position	Appointed By	Seat Active	First Name	Last Name	Political Party	Title	Appointed Date	Term Counter	Actual Start Date	Actual End Date	End Reason
Planning and Zoning Alternate	Commission	3 member 3yr term\ncharter sec 5-7 staggered (1,1,1)	Seat 1	Town Council	Yes	Brent	Genovese	D	Member	3/2/15	1	3/2/15		
Planning and Zoning Alternate	Commission	3 member 3yr term\ncharter sec 5-7 staggered (1,1,1)	Seat 2	Town Council	Yes	Steven	Hall	D	Member	3/2/15	1	3/2/15		
Planning and Zoning Commission	Commission	5 mem 3yr term\nCharter 5-7 staggered (2,2,1)	Seat 1	Town Council	Yes	Christine	Pattee	D	Secretary	10/6/14	2	11/2/14		
Planning and Zoning Commission	Commission	5 mem 3yr term\nCharter 5-7 staggered (2,2,1)	Seat 2	Town Council	Yes	Raymond	Giglio	R	Chairperson	9/2/14	2	11/2/14		
Planning and Zoning Commission	Commission	5 mem 3yr term\nCharter 5-7 staggered (2,2,1)	Seat 3	Town Council	Yes	Stephen (Ed)	Marek	R	Member	8/3/15	2	11/2/15		
Planning and Zoning Commission	Commission	5 mem 3yr term\nCharter 5-7 staggered (2,2,1)	Seat 4	Town Council	Yes	Darby	Pollansky	R	Member	2/3/14	1	2/3/14		
Planning and Zoning Commission	Commission	5 mem 3yr term\nCharter 5-7 staggered (2,2,1)	Seat 5	Town Council	Yes	William	Jobbagy	U	Vice Chair	8/6/12	2	11/2/15		
Planning and Zoning Commission	Commission	5 mem 3yr term\nCharter 5-7 staggered (2,2,1)	Seat 6	Town Manager	Yes	Eric	Trott		Representative	1/1/00	1	1/1/00		
President	Legislative Body		Seat 1	Elected	Yes	Barack	Obama	D	President	1/21/13	1	1/21/13		
Public Works	Department		Director	Town Manager	Yes	Mark	Kiefer		Director		1	12/8/14		
Public Works	Department		Supt. Operations	Town Manager	Yes	Douglas	Reese		Supt. Operations		1	11/8/10		
Recreation	Department		Director	Town Manager	Yes	Wendy	Rubin		Director		1	6/16/08		
Recreation	Department		Assistant	Town Manager	Yes	Caterina	Merriam		Assistant		1	11/6/06		
Regional Mental Health Council Rep	Board		Seat 1	Town Council	Yes	Christine	Brunell	D	Member	10/5/92	1	10/5/92		
Registrar of Voters	Department	4 year term/elected	Seat 1	Elected	Yes	Marjorie	Roach	D	Registrar of Voters Democratic		1	1/1/13		
Registrar of Voters	Department	4 year term/elected	Seat 2	Elected	Yes	Inge	Pope	R	Registrar of Voters Republican		1	1/1/13		
Registrar of Voters Deputy	Committee	App't by Registrar	Seat 1	Co-Pres	Yes	Barbara	Johnson	D	Deputy Registrar Democratic		1	1/1/13		
Registrar of Voters Deputy	Committee	App't by Registrar	Seat 2	Co-Pres	Yes	Pamela	Sewell	R	Deputy Registrar Republican		1	1/1/13		

Board Name	Board Type	Notes	Position	Appointed By	Seat Active	First Name	Last Name	Political Party	Title	Appointed Date	Term Counter	Actual Start Date	Actual End Date	End Reason
Representative in Congress	Legislative Body		Seat 1	Elected	Yes	Joe	Courtney		Representative	1/3/15	1	1/4/15		
Saint Mary Cemetery	Board	1600 Main Street	Sexton	Town Council	Yes	Judy	Melichar		Sexton	10/1/14	1	10/1/14		
Sanitarian	Department		Seat 1	Co-Pres	Yes	Glenn	Bagdoian		Sanitarian		1	1/1/00		
School Energy and Building Efficiency Building Committee	Committee	5 Members: 1 Council, 1 BoE, 1 Energy Adv. Comm, 2 at large. Indefinite terms	Vice Chairperson	Board of Education	Yes	Mary	Kortmann	D	Vice Chair	8/14/14	1	8/14/14		
School Energy and Building Efficiency Building Committee	Committee	5 Members: 1 Council, 1 BoE, 1 Energy Adv. Comm, 2 at large. Indefinite terms	Chairperson	Town Council	Yes	Thomas	Kolodziej	D	Chairperson	12/5/14	1	12/5/14		
School Energy and Building Efficiency Building Committee	Committee	5 Members: 1 Council, 1 BoE, 1 Energy Adv. Comm, 2 at large. Indefinite terms	Seat 4	Town Council	Yes	Cheryl	Trudon	D	Member	6/1/15	1	6/1/15		
School Energy and Building Efficiency Building Committee	Committee	5 Members: 1 Council, 1 BoE, 1 Energy Adv. Comm, 2 at large. Indefinite terms	Seat 5	Town Council	Yes	Danielle	Kloster	D	Member	6/6/16	1	6/6/16		
School Readiness Council	Board	CEO/SUPT/PARENTS AND COMMUNITY REPS/NO MMBR LIMIT	Chairperson	Town Council	Yes	Joan	Lewis	D	Chairperson	4/6/05	1	4/6/05		
Senior Center Coordinator	Department		Coordinator	Town Manager	Yes	Carrie	Concatelli		Coordinator		1	11/17/14		
Sewer Treatment Plant Operator	Department		Operator	Town Manager	Yes	Michael	Ruef		Operator		1	8/18/08		
Special Constable	Department	Council appt./2 yr terms/PD recommendation	Seat 1	Town Council	Yes	John	Chipman, III		Special Constable		2	3/17/16		
Special Constable	Department	Council appt./2 yr terms/PD recommendation	Seat 1	Town Manager	Yes	Norm	Meikle		Special Constable	7/6/15	1	7/6/15		
Superintendent of Schools	Department		Superintendent	Board of Education	Yes	David	Petrone		Administrator	1/2/12	1	1/3/12		
Tax Collector	Department	Charter Sec 5-6	Tax Collector	Town Manager	Yes	Linda	Greenbacker		Tax Collector		1	6/18/02		
Tax Collector	Department	Charter Sec 5-6	Revenue Clerk	Town Manager	Yes	Ida	Cabral		Tax Collector	4/12/16	1	4/12/16		
Tax Collector	Department	Charter Sec 5-6	Asst Collector of Revenue	Town Manager	Yes	Carrie	Zahner		Ass't. Collector of Revenue		1	9/24/12		
Tolland County Mutual Aid Fire Services Inc.	Board		Seat 1	Town Manager	Yes	Noel	Waite		Representative		1	1/1/00		

Board Name	Board Type	Notes	Position	Appointed By	Seat Active	First Name	Last Name	Political Party	Title	Appointed Date	Term Counter	Actual Start Date	Actual End Date	End Reason
Tolland-Mansfield Probate Court	Board	4 year/elected	Seat 1	Elected	Yes	Barbara	Gardner-Riordan	D	Probate Judge	1/1/15	1	1/1/15		
Town Attorney	Department	Charter Sec 5-10	Vendor Representative	Town Council	Yes	Duncan	Forsyth		Attorney	5/4/09	1	5/4/09		
Town Clerk/Registrar of Vital Statistics	Department	Charter Sec 5-4	Town Clerk	Town Manager	Yes	Lori	Tollmann		Town Clerk		1	12/1/14		
Town Committee Chairman and Nominating Committee	Board		Seat 1	Town Committee	Yes	Antonia	Conti	D	Secretary	3/13/12	1	3/13/12		
Town Committee Chairman and Nominating Committee	Board		Seat 2	Town Committee	Yes	Dorothy	Grady	D	Chairperson	3/13/12	1	3/13/12		
Town Committee Chairman and Nominating Committee	Board		Seat 3	Town Committee	Yes	Paul	Jatkowski	D	Ass't Treasurer	3/13/12	1	3/13/12		
Town Committee Chairman and Nominating Committee	Board		Seat 4	Town Committee	Yes	Marty	Milkovic	D	Vice Chair	3/13/12	1	3/13/12		
Town Committee Chairman and Nominating Committee	Board		Seat 5	Town Committee	Yes	Thomas	Woolf	D	Treasurer	2/11/16	1	2/11/16		
Town Committee Chairman and Nominating Committee	Board		Seat 6	Town Committee	Yes	William	Zenko	D	Member	2/11/16	1	2/11/16		
Town Committee Chairman and Nominating Committee	Board		Seat 7	Town Committee	Yes	Julie	Blanchard	R	Secretary	6/10/15	1	6/10/15		
Town Committee Chairman and Nominating Committee	Board		Seat 8	Town Committee	Yes	Joyce	Bonney	R	Deputy Treasurer	3/13/14	1	3/13/14		
Town Committee Chairman and Nominating Committee	Board		Seat 9	Town Committee	Yes	Robert	Chipkin	R	Treasurer	3/13/14	1	3/13/14		
Town Committee Chairman and Nominating Committee	Board		Seat 10	Town Committee	Yes	Matthew	O'Brien	R	Vice Chair	6/10/15	1	6/10/15		
Town Committee Chairman and Nominating Committee	Board		Seat 11	Town Committee	Yes	Thomas	Pope	R	Chairperson	6/10/15	1	6/10/15		
Town Council	Legislative Body	7 members 2 year term	Chairperson	Elected	Yes	Julie	Blanchard	R	Chairperson	11/4/15	1	11/4/15		
Town Council	Legislative Body	7 members 2 year term	Vice Chairperson	Elected	Yes	Matthew	O'Brien	R	Vice Chair	11/4/15	1	11/4/15		

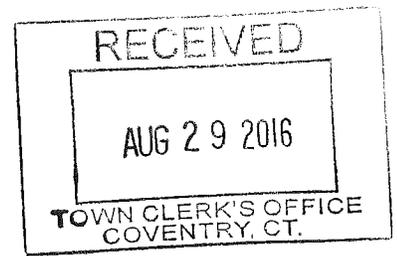
Board Name	Board Type	Notes	Position	Appointed By	Seat Active	First Name	Last Name	Political Party	Title	Appointed Date	Term Counter	Actual Start Date	Actual End Date	End Reason
Town Council	Legislative Body	7 members 2 year term	Secretary	Elected	Yes	Richard	Williams, Jr	R	Secretary	11/4/15	1	11/4/15		
Town Council	Legislative Body	7 members 2 year term	Seat 4	Elected	Yes	Andy	Brodersen	R	Member	11/4/15	1	11/4/15		
Town Council	Legislative Body	7 members 2 year term	Seat 5	Elected	Yes	Hannah	Pietrantonio	D	Member	11/4/15	1	11/4/15		
Town Council	Legislative Body	7 members 2 year term	Seat 6	Elected	Yes	Thomas	Pope	R	Member	11/4/15	1	11/4/15		
Town Council	Legislative Body	7 members 2 year term	Seat 7	Elected	Yes	Lisa	Thomas	D	Member	11/4/15	1	11/4/15		
Town Council Finance Committee	Sub-Committee		Chairperson	Town Council	Yes	Matthew	O'Brien	R	Chairperson	11/4/15	1	11/4/15		
Town Council Finance Committee	Sub-Committee		Seat 2	Town Council	Yes	Andy	Brodersen	R	Member	11/4/15	1	11/4/15		
Town Council Finance Committee	Sub-Committee		Seat 3	Town Council	Yes	Hannah	Pietrantonio	D	Member	11/4/15	1	11/4/15		
Town Council Steering/Liaison Committee	Sub-Committee		Chairperson	Town Council	Yes	Thomas	Pope	R	Chairperson	11/4/15	1	11/4/15		
Town Council Steering/Liaison Committee	Sub-Committee		Seat 2	Town Council	Yes	Lisa	Thomas	D	Member	11/4/15	1	11/4/15		
Town Council Steering/Liaison Committee	Sub-Committee		Seat 3	Town Council	Yes	Richard	Williams, Jr	R	Member	11/4/15	1	11/4/15		
Town Engineer	Department		Engineer	Town Manager	Yes	Todd	Penney		Town Engineer		1	10/9/07		
Town Manager	Department	Charter 6-1	Seat 1	Town Council	Yes	John A	Elsesser		Town Manager	5/6/88	1	5/6/88		
Traffic Authority	Board	Town Mgr, Police Chief,\n Public Works Director	Seat 1	Town Council	Yes	John A	Elsesser		Member	2/11/16	1	2/11/16		
Traffic Authority	Board	Town Mgr, Police Chief,\n Public Works Director	Seat 2	Town Council	Yes	Mark	Kiefer		Member	2/11/16	1	2/11/16		
Traffic Authority	Board	Town Mgr, Police Chief,\n Public Works Director	Seat 3	Town Council	Yes	Mark	Palmer		Member	2/11/16	1	2/11/16		
Treasurer	Department	Charter Sec 5-5	Treasurer	Town Manager	Yes	Elizabeth	Bauer		Treasurer		1	9/29/03		
Tree Warden	Department	Charter Sec 5-15	Seat 1	Town Manager	Yes	Mark	Kiefer		Tree Warden		1	12/8/14		

Board Name	Board Type	Notes	Position	Appointed By	Seat Active	First Name	Last Name	Political Party	Title	Appointed Date	Term Counter	Actual Start Date	Actual End Date	End Reason
United States Senators	Legislative Body	zip code 20515\n6 year terms	Seat 1	Elected	Yes	Richard	Blumenthal	D	Senator	1/5/11	1	1/5/11		
United States Senators	Legislative Body	zip code 20515\n6 year terms	Seat 2	Elected	Yes	Christopher	Murphy	D	Senator	1/3/13	1	1/4/13		
Veterans Memorial Committee	Committee	Ord # 151 + 171	Seat 1	Town Council	Yes	Leroy	Lowe, Jr	D	Member	2/1/16	1	2/1/16		
Veterans Memorial Committee	Committee	Ord # 151 + 171	Seat 2	Town Council	Yes	Eric	Ohlund	R	Chairperson	12/28/15	2	1/2/16		
Veterans Memorial Committee	Committee	Ord # 151 + 171	Seat 3	Town Council	Yes	Donna	Sanborn-Ledoyt	R	Member	12/28/15	2	1/2/16		
Veterans Memorial Committee	Committee	Ord # 151 + 171	Seat 4	Town Council	Yes	Richard	Sanborn, Jr	U	Treasurer	12/28/15	2	1/2/16		
Visiting Nurses Board of Directors	Board		Seat 1	Town Council	Yes	Annie	Bobbitt	D	Liaison		1	3/7/11		
VNA East	Board		Seat 1	Town Council	Yes	Marjorie	Roach	D	Co-Pres	2/11/16	1	2/11/16		
VNA East	Board		Seat 2	Town Council	Yes	John	Ohlund, III	R	Co-Pres	2/11/16	1	2/11/16		
Water Pollution Control Authority	Board	5 Mem 2yr term\nOrd# 134 & 173	Seat 1	Town Council	Yes	Daniel	Murphy	D	Member	11/3/14	1	11/8/14		
Water Pollution Control Authority	Board	5 Mem 2yr term\nOrd# 134 & 173	Seat 2	Town Council	Yes	Matthew	Twerdy	D	Chairperson	12/7/15	1	12/7/15		
Water Pollution Control Authority	Board	5 Mem 2yr term\nOrd# 134 & 173	Seat 3	Town Council	Yes	Lyndon	Wilmot	R	Member	10/6/14	2	11/8/14		
Water Pollution Control Authority	Board	5 Mem 2yr term\nOrd# 134 & 173	Seat 4	Town Council	Yes	Richard	Brand	U	Vice Chair	12/7/15	1	12/7/15		
Water Pollution Control Authority	Board	5 Mem 2yr term\nOrd# 134 & 173	Seat 5	Town Council	Yes	Susan	Jamaitus	U	Member	11/5/12	2	11/8/14		
Water System Advisory Committee	Committee	CT Water - UConn Water	Seat 1	Town Council	Yes	Arthur	Hall		Chairperson	8/4/14	1	8/4/14		
Wetlands Agent	Department		Agent	Town Manager	Yes	Todd	Penney		Agent		1	10/19/07		
Windham Regional Transit District	Board		Seat 1	Town Council	Yes	Marjorie	Roach	D	Member	4/4/11	1	4/4/11		
WPCA Technician	Department		Technician	Town Manager	Yes	Michael	Ruef		Technician		1	8/18/08		
Youth Advisory Board	Board		Seat 1	Town Council	Yes	Phyllis	Bishop		Member	1/1/00	1	1/1/00		
Youth Advisory Board	Board		Seat 2	Town Council	Yes	Judy	Burr		Member	1/1/00	1	1/1/00		
Youth Advisory Board	Board		Seat 3	Town Council	Yes	Vicki	Deveau		Member	1/1/00	1	1/1/00		

Board Name	Board Type	Notes	Position	Appointed By	Seat Active	First Name	Last Name	Political Party	Title	Appointed Date	Term Counter	Actual Start Date	Actual End Date	End Reason
Youth Advisory Board	Board		Seat 4	Town Council	Yes	John A	Elsesser		Member	1/1/00	1	1/1/00		
Youth Advisory Board	Board		Seat 5	Town Council	Yes	Florence	Lajeunesse		Member	1/1/00	1	1/1/00		
Youth Advisory Board	Board		Seat 6	Town Council	Yes	Heather	MacKintosh		Member	1/1/00	1	1/1/00		
Youth Advisory Board	Board		Seat 7	Town Council	Yes	Michael	McDonagh		Member	1/1/00	1	1/1/00		
Youth Advisory Board	Board		Seat 8	Town Council	Yes	Ginny	Molleur		Member	1/1/00	1	1/1/00		
Youth Advisory Board	Board		Seat 9	Town Council	Yes	Crystal	Morawitz		Member	1/1/00	1	1/1/00		
Youth Advisory Board	Board		Seat 10	Town Council	Yes	Lynn	Obomalayat		Member	1/1/00	1	1/1/00		
Youth Advisory Board	Board		Seat 11	Town Council	Yes	David	Petrone		Member	1/1/00	1	1/1/00		
Youth Advisory Board	Board		Seat 12	Town Council	Yes	Annie	Bobbitt	D	Member	1/1/00	1	1/1/00		
Youth Advisory Board	Board		Seat 14	Town Council	Yes	Shannon	King		Member	1/1/00	1	1/1/00		
Youth Advisory Board	Board		Seat 15	Town Council	Yes	Roger	Lapierre		Member	1/1/00	1	1/1/00		
Youth Advisory Board	Board		Seat 16	Town Council	Yes	Terrie	Carpenter		Chairperson	1/1/00	1	1/1/00		
Youth Advisory Board	Board		Seat 17	Town Council	Yes	Arthur	Houlberg, Jr		Member	1/1/00	1	1/1/00		
Youth Advisory Board	Board		Seat 18	Town Council	Yes	Maria	Genca		Member	1/1/00	1	1/1/00		
Youth Services Administrator	Department		Administrator	Town Manager	Yes	Crystal	Morawitz		Administrator		1	3/1/08		
Zoning Board of Appeals	Board	2 year terms/elected	Seat 1	Elected	Yes	William	Riordan	D	Member		1	11/4/15		
Zoning Board of Appeals	Board	2 year terms/elected	Seat 2	Elected	Yes	Claire	Twerdy	D	Member		1	11/4/15		
Zoning Board of Appeals	Board	2 year terms/elected	Seat 3	Elected	Yes	Carol	Chipkin	R	Member		1	11/4/15		
Zoning Board of Appeals	Board	2 year terms/elected	Secretary	Elected	Yes	Raymond	Chicoine	R	Secretary		1	11/4/15		
Zoning Board of Appeals Alt.	Board	2 year terms/elected	Seat 1	Elected	Yes	Stephen	Curtiss	D	Member		1	11/4/15		
Zoning Board of Appeals Alt.	Board	2 year terms/elected	Seat 2	Elected	Yes	William	Bonney	R	Member		1	11/4/15		
Zoning Board of Appeals Alt.	Board	2 year terms/elected	Seat 3	Elected	Yes	Suzanne	Pollinger	R	Member		1	11/4/15		

Board Name	Board Type	Notes	Position	Appointed By	Seat Active	First Name	Last Name	Political Party	Title	Appointed Date	Term Counter	Actual Start Date	Actual End Date	End Reason
Zoning Enforcement Officer	Department		Officer	Town Manager	Yes	Mason	Perrone		Officer		1	11/2/15		
Board Name	Board Type	Notes	Position	Appointed By	Seat Active	First Name	Last Name	Political Party	Title	Appointed Date	Term Counter	Actual Start Date	Actual End Date	End Reason

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August 25, 2016

Town Clerk
Town of Coventry
1712 Main Street
Coventry, CT 06238

To Whom It May Concern:

I regret to inform you that due to my personal circumstances I will no longer be a resident of Coventry as of August 26, 2016. As such, I will not be able to perform my duties as chairman of the board of assessment appeals. I apologize for the inconvenience.

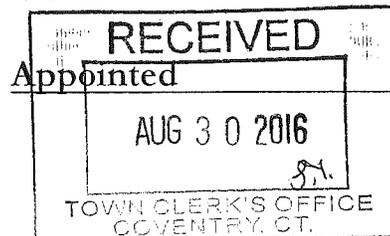
Thank you,
Robert J. McMahon Jr.

A handwritten signature in black ink, consisting of a large, stylized 'R' followed by 'J. McMahon Jr.' in a cursive script.

Vacancy - does not wish to be reappointed



STATEMENT OF INTEREST
IN SERVING ON A
TOWN BOARD OR COMMISSION



Use this form to apply online to serve on a Town Board of Commission. This helps the Town Council get to know those being considered for an appointment. Candidates are reviewed at the monthly meeting of the Town Council Steering Committee and recommended for appointment at the following full Town Council meeting.

Date: August 28, 2016

First Name: Susan Palmer

Address: 125 Zeya Drive

Telephone (Day) 860 498-0356 (Evening) same

Email address: suzy619@charter.net

Board or Commission name: Cemetery Commission
New term to expire 10-17-2019

Current members please indicate:

I wish to be reappointed

I do not wish to be reappointed

Prospective members, please answer the following questions.

Where did you hear of this opening?

Channel 191 Website Word of mouth Town e-blast Recruited by
Committee Member or Town Council Other: (specify) _____

How long have you lived in Coventry? _____

Are you a registered voter of Coventry? (Must be a resident elector to serve)

Yes No

What is your political party affiliation? Democratic Republican Unaffiliated

Other (specify): _____

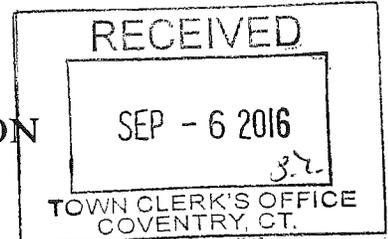
Susan A Palmer

Reappointment new term to expire 10-17-2019

Appointed



STATEMENT OF INTEREST
IN SERVING ON A
TOWN BOARD OR COMMISSION



Use this form to apply online to serve on a Town Board of Commission. This helps the Town Council get to know those being considered for an appointment. Candidates are reviewed at the monthly meeting of the Town Council Steering Committee and recommended for appointment at the following full Town Council meeting.

Date: 8-31-16

First Name: **Anne Vieten**

Address: **10 Godiva Lane**

Telephone (Day) 860-324-7956 (Evening) 860-742-6750

Email address: AVIETEN@COMCAST.NET

Board or Commission name: **Cemetery Commission**
New term to expire 10-17-2019

Current members please indicate:

I wish to be reappointed I do not wish to be reappointed

Prospective members, please answer the following questions.

Where did you hear of this opening?

Channel 191 Website Word of mouth Town e-blast Recruited by Committee Member or Town Council Other: (specify) _____

How long have you lived in Coventry? _____

Are you a registered voter of Coventry? (Must be a resident elector to serve)

Yes No

What is your political party affiliation? Democratic Republican Unaffiliated

Other (specify): _____

Briefly explain why you are interested in serving on this Board or Commission and what you would like to accomplish.

Please outline other relevant education or experience which would be helpful to the Board or Commission you are requesting:

Conflict of Interest Statement

In order to promote impartiality of decisions and fairness in the treatment of those having business with the Town of Coventry through its Boards and Commissions, any conflict of interest must be eliminated. Members of any Board or Commission having direct or indirect financial or personal interest in any contract, transaction or decision of that board to commission, or any officer or agent of the Town of Coventry, shall disclose that interest to said Board or Commission and disqualify themselves from any awarding, assignment or discussion of any contract, transaction, or decision regarding their personal interests.

By signing below, I certify that the information I have provided on this form is true and accurate to the best of my knowledge, that I desire appointment to a Board or Commission in Coventry, that I am willing to adhere to the conflict of interest policy stated above, and that I will abide by Council policies for volunteers as detailed in the Volunteer Handbook.

Date: 3-31-16 Signature: *A. Claudine Vester*

TOWN COMMITTEE ENDORSEMENT: (optional)

The _____
recommends _____
for (re)appointment to _____
Official _____ Office _____

Rev. 3/3/2016

RECEIVED
SEP - 6 2016
TOWN CLERK'S OFFICE
COVENTRY, CT.

Reappointment
New Term to Expire 11-1-2019

Appointed



STATEMENT OF INTEREST IN SERVING ON A TOWN BOARD OR COMMISSION

Use this form to apply online to serve on a Town Board of Commission. This helps the Town Council get to know those being considered for an appointment. Candidates are reviewed at the monthly meeting of the Town Council Steering Committee and recommended for appointment at the following full Town Council meeting.

Date: August 31, 2016

First Name: **Darby Pollansky**

Address: **92 Ross Ave.**

Telephone (Day) 800-798-2854 (Evening) 860-742-9334

Email address: darbyp@gmail.com

Board or Commission name: **Planning & Zoning Commission**
New term to expire 11-1-2019

Current members please indicate:

I wish to be reappointed I do not wish to be reappointed

Prospective members, please answer the following questions.

Where did you hear of this opening?

Channel 191 Website Word of mouth Town e-blast Recruited by Committee Member or Town Council Other: (specify) _____

How long have you lived in Coventry? _____

Are you a registered voter of Coventry? (Must be a resident elector to serve)

Yes No

What is your political party affiliation? Democratic Republican Unaffiliated

Other (specify): _____

Briefly explain why you are interested in serving on this Board or Commission and what you would like to accomplish.

Please outline other relevant education or experience which would be helpful to the Board or Commission you are requesting:

Conflict of Interest Statement

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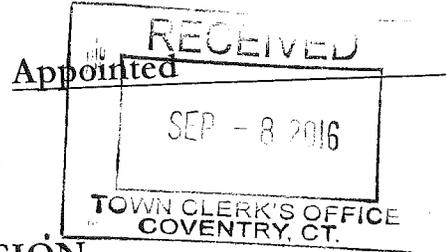
Date: 8/31/14 Signature: 

TOWN COMMITTEE ENDORSEMENT: (optional)

The _____
recommends _____
for (re)appointment to _____
Official _____ Office _____

Rev. 3/3/2016

Reappt to expire 11/1/19



STATEMENT OF INTEREST IN SERVING ON A TOWN BOARD OR COMMISSION

Use this form to apply online to serve on a Town Board or Commission. This helps the Town Council get to know those being considered for an appointment. Candidates are reviewed at the monthly meeting of the Town Council Steering Committee and recommended for appointment at the following full Town Council meeting.

Date: 8/30/16

First Name: **Steven Hall**

Address: **40 Old Tolland Tpke**

Telephone (Day) 860-742-5872 (Evening) 860-742-5872

Email address: gallohall@live.com

Board or Commission name: **Planning & Zoning Alternate**
New term to expire 11-1-2019

Current members please indicate:

I wish to be reappointed I do not wish to be reappointed

Prospective members, please answer the following questions.

Where did you hear of this opening?

Channel 191 Website Word of mouth Town e-blast Recruited by
Committee Member or Town Council Other: (specify) Member of Coventry DTC

How long have you lived in Coventry? _____

Are you a registered voter of Coventry? (Must be a resident elector to serve)

Yes No

What is your political party affiliation? Democratic Republican Unaffiliated
 Other (specify): _____

Briefly explain why you are interested in serving on this Board or Commission and what you would like to accomplish.

Continued service and public involvement. Participate in decisions effecting character and development of Coventry.

Please outline other relevant education or experience which would be helpful to the Board or Commission you are requesting:

B.A. from UCONN - History 1983
Served on Town Council 2009-2013

Conflict of Interest Statement

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By signing below, I certify that the information I have provided on this form is true and accurate to the best of my knowledge, that I desire appointment to a Board or Commission in Coventry, that I am willing to adhere to the conflict of interest policy stated above, and that I will abide by Council policies for volunteers as detailed in the Volunteer Handbook.

Date: 8/30/14 Signature: Steven L Hall

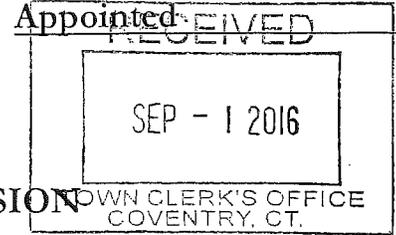
TOWN COMMITTEE ENDORSEMENT: (optional)

The _____
recommends _____
for (re)appointment to _____
Official _____ Office _____

Reappoint - new term to expire 11-7-18



STATEMENT OF INTEREST
IN SERVING ON A
TOWN BOARD OR COMMISSION



Use this form to apply online to serve on a Town Board of Commission. This helps the Town Council get to know those being considered for an appointment. Candidates are reviewed at the monthly meeting of the Town Council Steering Committee and recommended for appointment at the following full Town Council meeting.

Date: 9/30/16

First Name: **Daniel Murphy**

Address: **144 Eastview Drive**

Telephone (Day) 860-808-2265 (Evening) 860-942-5885

Email address: Murphydr@COMSMITH.COM

Board or Commission name: **Water Pollution Control Authority**
New term to expire 11-7-2018

Current members please indicate:

I wish to be reappointed I do not wish to be reappointed

Prospective members, please answer the following questions.

Where did you hear of this opening?

Channel 191 Website Word of mouth Town e-blast Recruited by Committee Member or Town Council Other: (specify) _____

How long have you lived in Coventry? 17 years

Are you a registered voter of Coventry? (Must be a resident elector to serve)
 Yes No

What is your political party affiliation? Democratic Republican Unaffiliated
 Other (specify): _____

Briefly explain why you are interested in serving on this Board or Commission and what you would like to accomplish.

My education and job are in line with the issues faced by this Board.

Please outline other relevant education or experience which would be helpful to the Board or Commission you are requesting:

BS and MS in Environmental Engineering; CT Professional Engineer (PE); worked for 23 years for CDM Smith on wastewater collection and treatment projects.

Conflict of Interest Statement

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By signing below, I certify that the information I have provided on this form is true and accurate to the best of my knowledge, that I desire appointment to a Board or Commission in Coventry, that I am willing to adhere to the conflict of interest policy stated above, and that I will abide by Council policies for volunteers as detailed in the Volunteer Handbook.

Date: 8/20/16 Signature: 

TOWN COMMITTEE ENDORSEMENT: (optional)

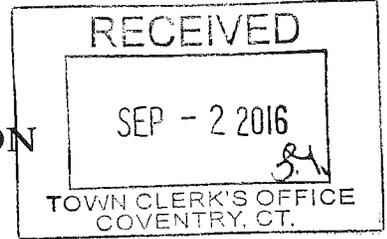
The _____
recommends _____
for (re)appointment to _____
Official _____ Office _____

Reappoint - New term to expire on 11-7-2018

Appointed



STATEMENT OF INTEREST
IN SERVING ON A
TOWN BOARD OR COMMISSION



Use this form to apply online to serve on a Town Board of Commission. This helps the Town Council get to know those being considered for an appointment. Candidates are reviewed at the monthly meeting of the Town Council Steering Committee and recommended for appointment at the following full Town Council meeting.

Date: SEPT 1, 2016

First Name: **Lyndon Wilmot**

Address: **317 Woodbridge Road**

Telephone (Day) 860 742 1419 (Evening) SAME

Email address: BLUEBERY Hill 01 @ CHATTEL . NET

Board or Commission name: **Water Pollution Control Authority**
New term to expire 11-7-2018

Current members please indicate: ✓

I wish to be reappointed I do not wish to be reappointed

Prospective members, please answer the following questions.

Where did you hear of this opening?

Channel 191 Website Word of mouth Town e-blast Recruited by Committee Member or Town Council Other: (specify) _____

How long have you lived in Coventry? _____

Are you a registered voter of Coventry? (Must be a resident elector to serve)

Yes No

What is your political party affiliation? Democratic Republican Unaffiliated

Other (specify): _____

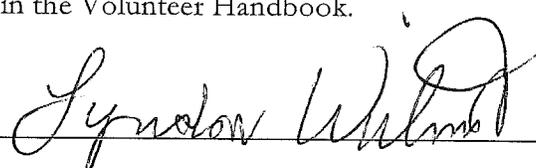
Briefly explain why you are interested in serving on this Board or Commission and what you would like to accomplish.

Please outline other relevant education or experience which would be helpful to the Board or Commission you are requesting:

Conflict of Interest Statement

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By signing below, I certify that the information I have provided on this form is true and accurate to the best of my knowledge, that I desire appointment to a Board or Commission in Coventry, that I am willing to adhere to the conflict of interest policy stated above, and that I will abide by Council policies for volunteers as detailed in the Volunteer Handbook.

Date: SEPT 1, 2016 Signature: 

TOWN COMMITTEE ENDORSEMENT: (optional)

The _____
recommends _____
for (re)appointment to _____
Official _____ Office _____

Rev. 3/3/2016

To Fill Naegeli vacancy - new term to expire 10-17-2017

Appointed



STATEMENT OF INTEREST
IN SERVING ON A
TOWN BOARD OR COMMISSION

Use this form to apply online to serve on a Town Board of Commission. This helps the Town Council get to know those being considered for an appointment. Candidates are reviewed at the monthly meeting of the Town Council Steering Committee and recommended for appointment at the following full Town Council meeting.

Date: 8-22-16

First Name: Josephine Last Name: Sabino

Address: 1630 Main St., APT. 1, Coventry

Telephone (Day) 860-742-8523 (Evening) —

Email address: —

Board or Commission name: Cemetery

Current members please indicate:

— I wish to be reappointed — I do not wish to be reappointed

Prospective members, please answer the following questions.

Where did you hear of this opening? Inquiry

Channel 191 Website Word of mouth Town e-blast Recruited by Committee Member or Town Council Other: (specify) Town Hall

How long have you lived in Coventry? 20 years

Are you a registered voter of Coventry? (Must be a resident elector to serve)

Yes No

What is your political party affiliation? Democratic Republican Unaffiliated

Other (specify): —

Briefly explain why you are interested in serving on this Board or Commission and what you would like to accomplish.

I am interested in the history of all Coventry cemeteries, and hope to learn if it is possible to settle the question, if it is possible for an old record of a family of three to be buried in two cemeteries. Also, provide photographs of interest regarding 'random' stone markers separated from grave sites.

Please outline other relevant education or experience which would be helpful to the Board or Commission you are requesting:

I have worked at the Coventry Visitor's Center for one year, and have some dealings regarding, especially, Bunker Hill deceased.

Conflict of Interest Statement

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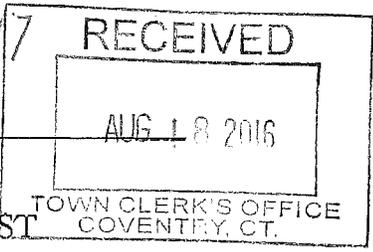
By signing below, I certify that the information I have provided on this form is true and accurate to the best of my knowledge, that I desire appointment to a Board or Commission in Coventry, that I am willing to adhere to the conflict of interest policy stated above, and that I will abide by Council policies for volunteers as detailed in the Volunteer Handbook.

Date: 8-22-16 Signature: Josephine A. Salino

TOWN COMMITTEE ENDORSEMENT: (optional)

The _____
recommends _____
for (re)appointment to _____
Official _____ Office _____

To fill vacancy term to expire 12/31/2017



APPOINTED

STATEMENT OF INTEREST
IN SERVING ON A
TOWN BOARD OR COMMISSION

To help the Town Council get to know those being considered for appointment to a Town Board or Commission, the following information is requested of prospective appointees.

Name: Laurie J. Pinkston

Address: 192 Ripley Hill Rd., Coventry, CT 06238

Telephone (Day): 860 742-5518

(Evening): 860-465-6204

Email address: lpinkston59@gmail.com

If this is reappointment please check one of the following:

Board or Commission name:

I wish to be reappointed

I do not wish to be reappointed

If this is not a reappointment, please answer the following questions.

How long have you lived in Coventry? 55 years

Are you a registered voter of Coventry? Yes

What is your party affiliation? Democrat

On which Board or Commission are you seeking to serve?

Housing Rehab / Fair Housing Commission

Briefly explain why you are interested in serving on this body and

what you would like to accomplish? I have over 20 years experience in Elderly / Disabled Housing as Executive Director. I take Fair Housing classes regularly & think I would bring much to the table. I am also very interested in preserving existing housing in the town.

Conflict of Interest Statement

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Please certify your desire for appointment to a board or commission in Coventry and your willingness to adhere to the conflict of interest policy stated above with your signature.

Date: 8/18/2016 Signature: 

TOWN COMMITTEE ENDORSEMENT: (not required)

The _____
recommends _____
for (re)appointment to _____
Official _____ Office _____

Please provide a brief resume of your education and employment experience:

Education: Manchester Community College

Degree: Associates

Major: Business

Employment: Coventry Housing Authority 1996 - Present
1630 Main St

Coventry, CT 06238

Duties: Executive Director

Employment: Construction Management Associates 1994-1995
RT 85

Salem, CT

Duties: Assistant Project Manager

Employment: Shop Rite

Manchester, Willimantic, West Hartford

Norwich, Groton

Duties: Brookkeeper / Management

Please outline other experience which would be helpful to the Board or Commission you are requesting:

20 years in Housing

Annual Fair Housing Training - certified annually

I am well-versed in Fair Housing issues

Thank you!

COVENTRY DEMOCRATIC TOWN COMMITTEE
P.O. Box 535
Coventry, CT 06238

Members

Dorothy Grady, Chair
Marty Milkovic, Vice
Chair
Cheryl Resha, Secretary
Thomas Woolf,
Treasurer
Mary Ann Hansen,
DeputyTreasurer

Antonla Conti
Ronald Dextrateur
Bonnie Edmondson
Marie Gallo-Hall
Steven Hall
Suzanne Haviland
Paul Jatkowski
Barbara Johnson
Mary Kortmann
Joan Lewis
Gene Marchand
Chris Merisotis
Theresa Merisotis
Jillian Miner
Sam Norman
Michelle Pesce
Hannah Pietrantonio
Jillian Wood Reviczky
Steven Reviczky
Barbara Rlordan
Marjorie Roach
Denise Ryan
Bruce Stave
Sondra Astor Stave
David Sumner
Lisa Thomas
Cheri Trudon
Claire Twerdy
Valdis Vinkels
Kerri Wojcik
Elizabeth Woolf
Thomas Woolf
William Zenko

September 14, 2016

To: Lori Tollmann, Town Clerk
Coventry, CT

Dear Lori:

Last night at our Coventry Democratic Town Committee meeting, we unanimously endorsed Joan Lewis to fill the vacant position on the Board of Assessment Appeals left by the resignation of Robert McMahon.

Please arrange to have this nomination moved forward to the next agenda of the Town Council Steering Comm.

Thank-you.

Liz Woolf

Elizabeth Woolf, Chair
Nominating Comm.
Coventry DTC

Cc: Dorothy M. Grady, Chair
Coventry DTC

To fill McMahon vacancy term to expire 11/7/2019

Lori Tollmann

From: noreply@civicplus.com
Sent: Wednesday, September 14, 2016 2:06 PM
To: Lori Tollmann; Laura Stone
Subject: Online Form Submittal: Statement of Interest In Serving on a Town Board or Commission

Statement of Interest In Serving on a Town Board or Commission

STATEMENT OF INTEREST IN SERVING ON A TOWN BOARD OR COMMISSION

Date 9/14/2016

Use this form to apply online to serve on a Town Board or Commission. This helps the Town Council get to know those being considered for appointment. Candidates are reviewed at the monthly meeting of the Town Council Steering Committee and recommended for appointment at the following full Town Council meeting.

First Name Joan
Last Name Lewis
Address 48 Antrim Rd.
City Coventry
State CT
Zip 06238
Telephone (Day): 860 742-3231
Telephone (Evening): 860 742-3231
Email address: joan-lewis@charter.net
Board or Commission name: Bd. of Assessment Appeals
Current members please indicate: *Field not completed.*
Where did you hear of this opening? Other:
If other please specify DTC

Prospective members: how long have you lived in Coventry?	all my life
Are you a registered voter in Coventry? (Must be a resident elector to serve)	Yes
What is your party affiliation?	Democratic
Other party (please specify)	<i>Field not completed.</i>
Briefly explain why you are interested in serving on this Board or Commission and what you would like to accomplish.	we need to resolve the crumbling foundation issue. Bd. of Assessment Appeals will be called upon for reassessment consideration. I am thoroughly versed in this issue.
Please outline other education or experience which would be helpful to the Board or Commission to which you are applying:	I have served on many Bds. and Commissions throughout my adult life, including as Chair of both BOE and Town Council. I served as a representative for many years in the State House.
Conflict of Interest Statement: <i>In order to promote impartiality of decisions and fairness in the treatment of those having business with the Town of Coventry through its Boards and Commissions, any conflict of interest must be eliminated. Members of any Board or Commission having direct or indirect financial or personal interest in any contract, transaction or decision of that Board or Commission, or any officer or agent of the Town of Coventry, shall disclose that interest to said Board or Commission and disqualify themselves from any awarding, assignment or discussion of any contract, transaction, or decision regarding their personal interests.</i>	
Electronic verification of accuracy and adherence to Conflict of Interest Statement:	Verified

Email not displaying correctly? [View it in your browser.](#)



Town of Coventry

1712 Main Street • Coventry, CT 06238 • Fax (860) 742-8911

OFFICE OF THE TOWN MANAGER
(860) 742-6324

September 20, 2016

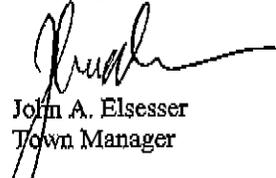
Steven Hamblett
1392 South Street
Coventry, CT 06238

Dear Mr. Hamblett,

The Town's acceptance of Waterfront Manor Association roads specifically detailed that the roads would not be upgraded any time soon. That being said, the dirt roads will be scheduled for grading before winter to allow us to plow. Maple Trail pavement is so broken up it is not likely that it can be saved. The two years since acceptance has nothing to do with its condition.

We will need to evaluate what treatment is appropriate for Maple Trail and address it in future budget years along with 120 miles of other roads.

Sincerely,



John A. Elsesser
Town Manager

Cc: Mark Kiefer, Director of Public Works
Julie Blanchard, Town Council Chairwoman

September 15, 2016

Mark Kiefer DPW

Julie Blanchard Town Council

John Elsesser Town Manager

1712 Main Street

Coventry CT 06238

Re: Waterfront Manor Association Roads

The town has taken possession of all of our major roads and trails back in July of 2014. Since that time many of our trails have fallen into disrepair and the town has not maintained them at all after we had spent tens of thousands to bring them up to the town's standards.

For the safety of our residents and to avoid more damage to our vehicles could someone please inspect and implement a maintenance schedule to repair our roads and trails before they get worse.

Sincerely,  STEVEN HAMBLETT

1392 SODA ST.
8 MEADOW TRAIL
COVENTRY CT. 06238

Laura Stone

From: John Elsesser
Sent: Wednesday, September 14, 2016 8:47 AM
To: Thomas Pope
Cc: Laura Stone
Subject: RE: Acceptance of Roads, Waterfront Manor: July 2014

Ok.....the dirt roads do need grading and will be schedule....but the base material is bad, the one paved road is not saveable.

From: Thomas Pope
Sent: Wednesday, September 14, 2016 8:46 AM
To: John Elsesser
Subject: Re: Acceptance of Roads, Waterfront Manor: July 2014

This should be discussed in Steering, place on agenda.

Sent from my iPad

On Sep 13, 2016, at 10:35 AM, John Elsesser <jelsesser@coventryct.org> wrote:

Another FYI for steering....roads that the town council accepted 2 years ago the association wants major work on. They complained to Julie, me and Mark. This is why we have concerns. I wish we could offer to give them back. We are pulling our records and will patch and grade as time allows but it will be a big bill coming up.

From: Mark Kiefer
Sent: Tuesday, September 13, 2016 10:30 AM
To: John Elsesser
Subject: RE: Acceptance of Roads, Waterfront Manor: July 2014

We currently have work requests for pot hole patch on Maple Tr. and grading on Birch Tr. We will send a crew pot hole patching later this week. The other roads need grading and in my opinion should not have been taken in that condition due to a poor base. We have been pot hole patching Maple Tr. Since I came back and that road needs to be reclaimed and repaved. This is exactly what I am trying to avoid with future takeover of roads! Those roads should have never been taken by the town in that condition.

At this point the best I can do is pot hole patch and grading then get them on the list for major roadwork. I will have Doug pull the maintenance records and we can decide how they fit into next years plan.

From: John Elsesser
Sent: Tuesday, September 13, 2016 10:14 AM
To: Mark Kiefer
Cc: Julie Blanchard
Subject: FW: Acceptance of Roads, Waterfront Manor: July 2014

We need to talk about these roads which the association just sent a letter on saying we haven't done anything too since they were accepted in 2014 after they spent "tens of thousands on them". Do you want to go look at them together. 2 years is not a long time if they we in good shape when they gave them to us. The Policy tells them not to expect major improvements. Can you pull the work records if any. We will need to respond.

From: Laura Stone
Sent: Tuesday, September 13, 2016 10:03 AM
To: John Elsesser
Subject: Acceptance of Roads, Waterfront Manor: July 2014

Motion made at July 7, 2014 meeting:

14/15/11: Acceptance of Roads in Waterfront Manor Association: Maple Trail, Birch Trail, Laurel Trail, Spring Trail (part), Meadow Trail (part): John Elsesser said that a number of years ago the Council set standards for acceptance of Association roads, including an A2 survey, allowing roads to be narrower than Town roads, and a number of other factors. This association has been working on it for several years. Pine Lake Shores will be coming next month. **Motion #14/15-15: Joan Lewis moved to accept the roads in Waterfront Manor Association per Town Engineer's memo included with the agenda packet and as recommended by Planning and Zoning. The motion was seconded by Micah Welintukonis.** John Elsesser noted that for Spring Trail the acceptance is from Forest Road to Echo Road, and for Meadow Trail it is 456 linear feet from Echo Road. **Motion #14/15-15 carried on unanimous vote.**

Todd's memo is attached.

Laura Stone
Executive Assistant to the Town Manager
Town of Coventry
1712 Main Street
Coventry, CT 06238
(860) 742-6324
(860) 742-8911 fax
lstone@coventryct.org



Town of Coventry

1712 Main Street • Coventry, CT 06238 • Fax (860) 742-8911

OFFICE OF THE TOWN MANAGER
860-742-6324

September 20, 2016

Sam Norman
225 Avery Shores
Coventry, CT 06238

RE: Turnover of Avery Shores

Dear Sam,

At last month's Council Steering Committee meeting we discussed a pathway to move the issue of turning over Avery Shores to the Town. Enclosed is my August 22, 2016 memo, the Town Council's road acceptance policy and Mark Kiefer's broad work list required by said policy.

The Steering Committee agreed conceptually that if the Gerald Park Association grants the same rights to the Town that you reserved for your use, the transfer could proceed. The Association could add some additional reasonable restrictions to the Town's use, such as the existing pavement surface shall not be relocated within the area of the reservation of rights greater than five (5) feet in any direction without your written consent. If you haven't already deeded these rights away to others you would also need to grant these areas to the Town.

The Steering committee also noted that if the Association dissolves these rights must remain unfettered so the Town can continue to maintain the roads. We also need to fine-tune the drainage ownership. You will note that Section 5.0 of the policy states whenever a drainage system crosses private property the Association must arrange for the conveyance of an additional easement generally of 20 feet in a warrantee deed possibly with title insurance. Further, given the age of the systems from the road to the lake, Mark Kiefer is recommending the lines be videoed to determine their condition. I therefore recommend we discuss the Association giving us just the right to drain into your systems without any responsibility or liability for maintenance or repair. The Association would keep their rights and responsibilities. This will save the expense of the required process, the expense of pre-transition drainage repairs, and basically maintain the status quo for these drainage rights and structures.

I would be pleased to meet with you to further discuss this offer and see whether this approach is worth pursuing. I am sure there are other issues which will need to be fine-tuned such as the work list and areas where the Association does not own the road.

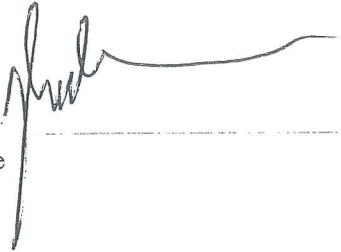
Please call Laura Stone at 860-742-6324 to set up a meeting.

Sincerely,

John A. Elsesser
Town Manager

Cc: Town Council Steering Committee
Mark Kiefer, Director of Public Works

TO: Council Steering Committee
FROM: John A. Elsesser, Town Manager
RE: Conveyance of Avery Shores Drive
DATE: August 22, 2016



Here is a suggestion for an option to proceed with the transfer of road ownership for Avery Shores Drive which may address most of the issues which have been obstacles:

1. Gerald Park Association conveys to the Town the rights they reserved in their conveyance to adjacent property owners including "the right to enter the property for road maintenance and improvements and drainage maintenance and improvements." (See attached sample deed.)
2. The Association could place additional restrictions on this conveyance to the Town that any "significant" (or other appropriate legal term) improvement will require the affirmative agreement of the Gerald Park Association Board of Directors which shall not unreasonably be withheld. Significant could be defined as any improvement work:
 - Beyond 5 feet of paved surface, or some other negotiated restriction.
 - It could also clearly state that no existing buildings could be required to be moved or not reconstructed per item 8 of their original conveyance.

Additionally, per the Council's Road Acceptance Policy the work identified in Mark Kiefer's memo dated May 22, 2016 will need to be addressed.

There remain other smaller issues such as some parcels without conveyances which the Association would need to convey to the Town and some areas which the Association does not appear to own anything more than a right to pass and re-pass.

TOWN OF COVENTRY
COUNCIL POLICY
ADOPTED – APRIL 2, 2007
SPECIAL REQUIREMENTS FOR ACCEPTANCE
OF LAKE ASSOCIATION ROADS

The following Standards and Procedures shall be used by the Town in determining whether to accept private roads, currently owned by lake associations, into the public roads system.

- 1.0 The acceptance of a private road into the public road system has unique characteristics and the circumstances surrounding the acceptance cannot be fully anticipated in any statement of general policy. Therefore, the Standards and Procedures set forth in this Policy are intended to be general guidelines only, and they shall not bind the Town, under any circumstances, to accept any private road into the public road system.
- 2.0 Roads constructed prior to December 31, 1980, and currently owned by lake associations, are being given a special opportunity and consideration for acceptance, in accordance with this temporary policy, because of the historical circumstances surrounding, and the problems arising from, the creation, ownership and maintenance of those roads. This policy shall apply only to those lake-association roads for which the Town Council has received, on or before September 1, 2007, written notification of the association's request to transfer ownership of the road right-of-way to the Town. Any request, received on or after September 2, 2007, for transfer of a lake-association road to the Town shall be processed under the Town's existing general policy for acceptance of such roads. The Associations shall complete all the requirements listed in the below sections no later than September 1, 2017 or the special conditions shall be revoked.
- 3.0 The transferor shall provide the Town with a current A-2 Property Survey of the existing right-of-way of the road. All surface and subsurface drainage systems and utilities should be noted within the right of way. The right-of-way must be of sufficient width and regularity to allow the Town to conduct normal maintenance (including, but not limited to, paving, patching, sealing and snow removal) and repair, as well as to provide sufficient room for the installation, maintenance, repair and replacement of drainage facilities. Where the right-of-way contains public sewer or public water facilities, it must also be of sufficient width to allow access to those facilities for maintenance, repair and replacement. The Town Council may consider all relevant factors in determining whether the width of the right-of-way is adequate. In extraordinary circumstances, the Council may accept defined easements over abutting private land in lieu of a deeded right-of-way, but such easements shall not generally be deemed adequate.

- 4.0 Title to the right-of-way shall be conveyed to the Town with warranty covenants. If the conveyance is by a corporation, association, or other legal entity, the transferor must supply suitable evidence that the transfer has been properly and lawfully authorized.
- 5.0 Whenever existing road drainage systems cross private property, the transferor must arrange for the conveyance to the Town of easements of adequate width (generally, no less than 20 feet in width) from the property owner(s) to allow the Town to maintain these systems when all rights of way are transferred to the Town. The easements shall be conveyed with warranty covenants, and the Town may require a title opinion or title insurance of suitable amount.
- 6.0 The transferor and the Town shall inspect and review all right of ways that are proposed to be transferred to the Town. During these inspections, any deficiencies (i.e., conditions that need to be corrected to ensure safe travel within the right of ways) will be noted. All deficiencies shall be addressed by the transferor to the satisfaction of the Town prior to any vote on acceptance by the Town. Deficiencies may include, but are not limited to, problems with existing drainage structures, the need for tree removal or trimming, and sight-line obstructions.
- 7.0 If any major obstacles, such as stone walls, fences, trees or structures are in the right of way, although not presently a problem, the transferor shall notify the property owner(s) in writing, copying the Town, that the obstacle is within the right of way being transferred to the Town and will be subject to conditions governed by the Town after the transfer is completed. The Town may enter into agreement with person or persons claiming ownership or possession of such obstacles, assuring the Town that such obstacles will not be replaced unless a written agreement is entered into with the Town to grandfather such obstacles.
- 8.0 The A-2 Property Survey and recommendations with a final inspection report from the Public Works Department will be referred to the Town Planning and Zoning Commission through the Town Planner's Office. The Planning and Zoning Commission shall issue its recommendations with regard to the proposed acceptance of the right(s)-of-way to the Town Council under Conn. Gen. Stat. Section 8-24.

Adopted: April 2, 2007

SAMPLE

GERALD PARK ASSOCIATION, a corporation specially chartered by the State of Connecticut for no consideration paid, grant to [REDACTED] and [REDACTED] [REDACTED] of Coventry, Connecticut, as joint tenants, with QUIT CLAIM COVENANTS that certain piece or parcel of land located in the Town of Coventry, County of Tolland and State of Connecticut and more particularly bounded and described as follows:

- NORTHERLY by land of the Grantees
- EASTERLY by a line which is an extension of the Grantee's easterly boundary line to the paved portion of Avery Shores Drive
- SOUTHERLY by the paved portion of Avery Shores Drive
- WESTERLY by a line which is an extension of the Grantee's westerly boundary line to the paved portion of Avery Shores Drive

Said property is subject to:

1. Any and all provisions of any ordinance, municipal regulation, public or private law.
2. Any facts which an accurate survey or personal inspection of the premises would disclose.
3. Easements and restrictions as of record appear.
4. Taxes due the Town of Coventry on the List of October 1, 2005, which the Grantees assume and agree to pay.
5. Rights of way as set forth in an instrument recorded in Volume [REDACTED] at Page [REDACTED] of the Coventry Land Records.
6. The right of the Grantor and the owners of property, shown on a map entitled "Map of Gerald Park and Vicinity Lake Wangumbaug So. Coventry Conn. By J.H. FitzGerald C.E." which map is on file in the Coventry Town Clerk's Office, to pass and repass over the property herein conveyed.
7. The Grantor reserves the right to enter the property for road maintenance and improvement and drainage maintenance and improvement.
8. The Grantees agree that by the acceptance and recording of this deed that the parcel described herein shall be merged with the Grantee's adjoining land known as [REDACTED] Avery Shores Drive and shall not be conveyed separately from the conveyance of the adjoining property. The Grantees further agree that no structures shall be built, enlarged or extended within the area of the property conveyed.

Handwritten mark resembling a stylized 'A' or signature.

Handwritten scribble or mark at the top center of the page.



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These restrictions shall be a covenant running with the land and shall be enforceable by the property owner owning property shown on the map referenced above.

Signed this 6th day of September, 2006

Witnessed by:

GERALD PARK ASSOCIATION

David C. Rappe
David C. Rappe

By Stewart E. Hillman II
Stewart E. Hillman II
Its President

Shawn Powers
Shawn Powers

STATE OF CONNECTICUT)

(SS: COVENTRY

September 6, 2006

COUNTY OF TOLLAND)

On this the 6th day of September, 2006, before me, David C. Rappe, the undersigned officer, personally appeared STEWART E. HILLMAN II, who acknowledged himself to be the President of GERALD PARK ASSOCIATION, a corporation, and that he as such officer, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as such officer.

In Witness Whereof I hereunto set my hand.

David C. Rappe
David C. Rappe
Commissioner of the Superior Court

Grantees' Mailing Address
Avery Shores Drive
Coventry, CT 06238

CONVEYANCE TAX RECEIVED

Local \$ 00 State \$ 00

Received for record Nov 21, 2006
At 11:54A. Recorded in Coventry
Land Records, Vol 1021 Page 288
By Coventry Town Clerk

Cheryl A. McIntire, Asst





Town of Coventry

100 Old Farm Road
Coventry Connecticut 06238

PUBLIC WORKS DEPARTMENT
(860) 742588 phone
(860) 742467 fax

May 23, 2016

Report to the Steering Committee concerning condition of Avery Shores:

I have inspected Avery Shores in accordance with sections 6, 7 and 8 of the Town Council Policy for acceptance of Lake Association Roads.

I find the following deficiencies:

- 1.) Five dead Ash Trees near the intersection of Washburn need to be removed for public safety. Three Birch Trees across the street from #24 Avery Shores should be removed for public safety.
- 2.) Traffic Signs at three locations should be upgraded to meet the MUTCD and be approved by the Town of Coventry Traffic Authority.



1.) Dangerous Trees.



2.) Deficient Traffic Signs.

3.) The overall drainage system of Avery Shores needs to be toughly cleaned, is in disrepair and needs to be upgraded. The catch basins that need repair do not have adequate sumps to filter sedimentation from entering the lake.



3.) Inlet to CB at intersection of Dooley Ave.



4.) Inlet to CB east end of Avery Shores



5.) CB top at east end structurally deficient.



6.) CB at east end with direct discharge to lake.

Both catch basins are structurally deficient and cannot be cleaned using the Town Vac-All. The drainage structures located near the intersection of Washburn Ave. are raised above the road and the cross culvert is heaved; both discharge directly to the lake. This entire system is inadequate, structurally deficient and cannot be properly cleaned with the Town Vac-All. The structures should be lowered for public safety.



4.) The condition of the road up to # 34 Avery Shores is in need of crack sealing. Crack sealing will seal the surface to slow further deterioration of the road.



The road from #34 Avery shores to the east end (150 feet). This section of road has several areas that need full depth patch due alligator cracking and asphalt failure.



The east end of the road needs to be full depth patched to keep the road safe for public travel.



5.) The turnaround at the east end needs to be completed and stabilized for erosion.

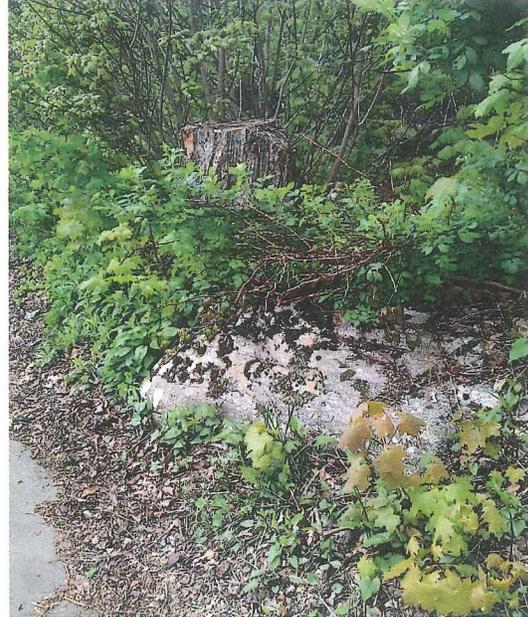
The turnaround on the west end needs to be constructed as specified.



6.) Several areas of Avery Shores need the brush cut back to allow for safe travel.



7.) Rocks and stumps should be removed from the road edge for safe public travel.



I have completed a thorough inspection of Avery shores, this report identifies the areas of concern that I feel should be addressed as part of the Town acceptance.

I would also recommend that the drainage pipes that discharge directly to the lake be videoed for structural integrity.

Mark Kiefer
Public Works Director
Town of Coventry

Laura Stone

Subject: FW: Tax Credit Ordinance [IWOV-iManage.FID267554]
Attachments: Tax Credit Ordinance.docx; ATT00001.htm

From: John Elsesser
Sent: Friday, September 16, 2016 3:46 PM
To: Laura Stone
Subject: Fwd: Tax Credit Ordinance [IWOV-iManage.FID267554]

For steering

Sent from my iPad

Begin forwarded message:

From: "Forsyth, Duncan J." <Forsyth@halloransage.com>
Date: September 16, 2016 at 1:38:35 PM EDT
To: 'John Elsesser' <jelsesser@coventryct.org>
Cc: "Collins, Michael C." <Collins@halloransage.com>
Subject: Tax Credit Ordinance [IWOV-iManage.FID267554]

John:

Mike and I think this should work within your statutory authority. Note that the alternative tax credit is the new section 94-104. The applicability section becomes 94-105 and everything is effective as of 7/1/16. Let us know if you have any questions.

Thanks

RESPONSES TO:

Duncan J. Forsyth, Esq.
Halloran & Sage LLP
225 Asylum Street
Hartford, CT 06103-4303
Telephone: 860-297-4696
Fax: 860-548-0006
<mailto:forsyth@halloransage.com>
www.halloransage.com

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- **ARTICLE III. - LOCAL TAX DEFERRAL PROGRAM**^[2]
- **Sec. 94-91. - Short title.**

This article shall be known and may be cited as the "Local Tax Deferral Program."

(Ord. No. 236, 5-7-12)

- **Sec. 94-92. - Qualifying.**

All residents who have been taxpayers in the town for one year immediately preceding their receipt of tax deferral benefits under this section and meet the other requirements in this article may apply for the town local tax deferral program on real property owned and occupied as their principal residence. Principal residence shall include the house and lot on which the house is situated but shall not include excess acreage as determined by the assessor. Unit owners of a cooperative, condominium or other common interest ownership unit will also qualify if they meet the other requirements of this program.

(Ord. No. 236, 5-7-12)

- **Sec. 94-93. - Requirements.**

All applicants must be 65 years of age by December 31 of the preceding year or reside with spouses who are 65 years of age or older by December 31 of the preceding year, or be eligible in accordance with applicable federal regulations to receive permanent total disability benefits under Social Security, or have not been engaged in employment covered by Social Security and accordingly have not qualified for benefits thereunder, but have become qualified for permanent total disability benefits under any federal, state or local government retirement or disability plan, including the Railroad Retirement Act and any government related teacher's retirement plan in which requirements with respect to such qualifications for such permanent total disability benefits are comparable to such requirements under Social Security as of December 31 preceding application with the town.

(Ord. No. 236, 5-7-12)

- **Sec. 94-94. - Declaration of income; income ceilings.**

All applicants must declare all sources of income* received during the prior calendar year as part of the application process. The income ceilings for program qualification shall be the same as those approved by the state office of policy and management for the homeowners' - elderly/disabled (circuit breaker) tax relief program, and shall be adjusted annually to reflect each year's current income standards, which are normally predicated on the cost of living index provided by the Social Security Administration.

Note— *Total income includes earned and unearned income including but not limited to all income derived from wages, Social Security, bank interest, interest and dividends from stocks and bonds, etc.

(Ord. No. 236, 5-7-12)

- **Sec. 94-95. - Time period to file application.**

All property owners who wish to apply for this tax deferral may do so from February 1 through May 15 annually by filing an application with the assessor. Upon application, all applicants must complete all of the information on a form prepared by the assessor and provide proof of all forms of income from the prior calendar year. All approved applicants will be required to re-file biennially with the assessor.

(Ord. No. 236, 5-7-12)

- **Sec. 94-96. - Lien filing upon approval of application.**

Upon approval of the application by the assessor, a lien shall be filed annually by the collector of revenue with the town clerk. This lien will be for the amount of tax annually deferred with no interest charge. This lien shall have priority in the settlement of the applicant's estate.

(Ord. No. 236, 5-7-12)

- **Sec. 94-97. - Tax adjustment based on sliding scale.**

After the processing of all other exemptions that the eligible applicant may also qualify for (e.g., veterans exemption, circuit breaker, additional veteran's exemption, etc.), the eligible applicant shall receive a tax adjustment for the local tax deferral program based on the sliding scale used by the circuit breaker program.

(Ord. No. 236, 5-7-12)

- **Sec. 94-98. - When tax deferral prorated.**

In cases where title to real property is recorded in the name of the taxpayer or his or her spouse who is eligible for tax deferral and any other person or persons, the tax deferral under this article shall be prorated to allow a tax deferral equivalent to the fractional share in the property of such taxpayer or spouse, and the persons not otherwise eligible for tax deferral shall not receive any tax deferral.

(Ord. No. 236, 5-7-12)

- **Sec. 94-99. - Applicants who are not record owners of the property.**

Applicants who are not the record owners of property but have a deeded life use to their residence which requires the applicant to pay the property taxes may qualify for a benefit under this program provided that the record owner consents to the requested tax deferral and lien upon the property and that applicants comply with all other requirements.

(Ord. No. 236, 5-7-12)

- **Sec. 94-100. - Death of beneficiary—Surviving spouse to re-file biennially.**

Upon the death of a beneficiary of this program who is elderly, the surviving spouse may continue to receive this tax deferral if he/she is 60 years of age or older as of the date of the primary applicant's death. The surviving spouse will be required to re-file biennially with the assessor and meet all other program eligibility guidelines. Should a surviving spouse not qualify for the local tax deferral program for any reason other than age, he/she shall not be eligible to continue to receive this tax deferral. The surviving spouse may apply as a primary applicant if totally disabled prior to reaching age 65 or upon reaching age 65 as specified in [section 94-103](#).

(Ord. No. 236, 5-7-12)

- **Sec. 94-101. - Same—No surviving spouse.**

Upon the death of a qualified applicant, or upon the recording of any instrument with the town clerk indicating that the local tax deferral program beneficiary is no longer the primary recipient of the local tax deferral benefit, (such as a transfer of the title of the property) and there is no surviving spouse eligible to assume continuation of the benefit, the tax deferral status shall be removed and the current assessment for that assessment year shall be prorated.

(Ord. No. 236, 5-7-12)

- **Sec. 94-102. - Assessor to determine eligibility and calculate deferral.**

The assessor shall determine the eligibility of each person who has applied for the program and shall calculate the tax deferral for all eligible persons except that a lesser deferral shall be made when and to the extent required to ensure that:

(1)

Any person may receive a property tax deferral, even if such deferral entirely eliminates/postpones payment of current taxes, when combined with any such other tax relief for which such taxpayer may be eligible in accordance with G.S. §§ 12-129b, 12-129d inclusive, 12-129h, or 12-170aa.

(2)

The total of all deferrals granted under the provisions of this article for any tax year shall not exceed an amount equal to one-half of one percent of the town's current adopted operating budget in effect as of February 1. In the event it exceeds one-half percent

of the budget, the tax deferrals given to eligible persons shall be prorated uniformly to keep the total amount of town tax deferral within the statutory limit using the following formula:

FORMULA = one-half of one percent of total operating budget = Prorate percent cost of program.

(Ord. No. 236, 5-7-12)

- **Sec. 94-103. - Duration of deferral; exceptions.**

The amount deferred shall be determined by the taxes on the grand list preceding the application period and remain in effect for two years unless one of the following occurs:

(1)

In the event that under a revaluation, and by applying the current mill rate, the tax owed on a property under this article is less than the deferred figure granted under this article, then the assessor shall re-set the deferred tax at the lower figure.

(2)

If there are improvements, changes, alterations, or additions that result in an increase in the assessed value of the deferred residential property, the property shall be reevaluated at the deferred mill rate.

(3)

In the event the total deferral of taxes of all eligible residents exceeds an amount greater than or equal to one-half of one percent of the total budget and a prorate is implemented as per section 94-102(2), the deferred tax for each recipient will be prorated to reflect the new amount.

(Ord. No. 236, 5-7-12)

- **Sec. 94-104. – Alternate Tax Credit**

A. There shall be available to any person owning real property in the Town and who occupies that property as his or her principal residence, a tax credit in the amounts set forth hereinafter, provided the following conditions are met:

1. Such person shall be 65 years of age or over, or the spouse of such person living with such person shall be 65 years of age or over; or such person shall be the surviving spouse of a taxpayer who otherwise qualified under this article at that time of his or her death, which surviving spouse shall be 60 years of age or older, or with respect to real property on which such residents or their spouses are liable for taxes under Connecticut General Statutes § 12-48.

2. Such person shall have individually, if unmarried, or jointly, if married, whether or not separate income taxes were paid by the spouses during the calendar year preceding the filing of his or her claim for the tax credit hereunder, adjusted gross income as defined pursuant to the Internal Revenue Code of 1954, as from time to time amended; plus tax-exempt interest, as defined pursuant to § 103 of the Internal Revenue Code of 1954, as from time to time amended; dividend exclusions pursuant to § 116 of the Internal Revenue Code of 1954, as from time to time amended; social security benefits; railroad retirement benefits; income from other tax-

exempt retirement and annuity sources in an amount not greater than \$28,800 if unmarried or \$35,300 if married. The foregoing income limits shall be adjusted periodically and as necessary to coincide with the income levels established pursuant to Connecticut General Statutes § 12-170aa.

3. Such person has, for one year immediately preceding the receipt of the tax credit under this article, been a resident taxpayer of the Town.

4. Any person receiving a tax credit pursuant to this article may not receive the benefits in the Town's tax deferral program as outlined in Sections 94-91 through 94-103. Upon making property application to the Town for participation in these programs, if the applicant does not specify between the tax deferral program and this alternate tax credit, the alternate tax credit shall be implemented.

5. Any person receiving a tax credit pursuant to this article may receive the benefits in the State of Connecticut tax credit program, also referred to as the homeowner's program, pursuant to Connecticut General Statutes § 12-170e.

B. The tax credit available shall be one-half the amount of the tax deferral allowed for pursuant to Section 94-97, above as calculated by the assessor. No lien shall be required for the amount of any annual credit.

C. The Town Council may review the provisions of this section periodically, to determine if any adjustments need to be made with regards to eligibility requirements and benefit provisions.

D. Notwithstanding the foregoing provisions, any person owning real property in the Town of Coventry and who receives benefits pursuant to the State of Connecticut program known as Property Tax Relief for Elderly Homeowners (elderly tax freeze program) at the time that program expired, and continues to receive the benefits of that program, is entitled to an annual tax credit from the Town of Coventry in an amount that is equal to the amount of annual real property taxes due the Town of Coventry in excess of the applicable cap that a property owner receives from the Property Tax Relief for Elderly Homeowners program. The property owner remains responsible for the annual payment of the taxes as previously capped by the program. The provisions of this section shall be applicable to the real property tax bills due on July 1, 2017, and thereafter.

- **Sec. 94-105. - Applicability.**

This article shall apply to annual real property taxes as are due and payable for the fiscal year beginning July 1, 2017, and all subsequent fiscal years.