

AGENDA
COVENTRY TOWN COUNCIL MEETING
May 16, 2016
Town Hall Annex
7:30 PM

1. Call To Order, Roll Call

2. Pledge Of Allegiance

3. Audience Of Citizens:
(30 minutes - 5 minutes maximum per citizen)

3.A. Chief Mark Palmer: "Law Enforcement Officer Of The Year" Award

Documents:

[NOMINATION WINDHAM CHAMBER PALMER 2016.PDF](#)

4. Acceptance Of Minutes:

4.A. May 2, 2016 (E)

Documents:

[MAY 2, 2016 WITH ATTACHMENTS.PDF](#)

5. Consent Agenda:

All items listed with an asterisk (*) will be acted on by one motion. There will be no separate discussion on these items unless a Council member so requests, in which case, the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

6. Reports:

6.A. Council Chairwoman: Julie Blanchard

6.B. Council Members:

6.C. Finance Committee: Matthew O'Brien

6.C.1. * Monthly Financial Reports (E)

Documents:

[FINANCE COMMITTEE 050216.PDF](#)
[COUNCILOBJ.PDF](#)
[SHORTCUMS.PDF](#)

6.C.2. * Minutes: 5/9/16 (To Be Distributed)

6.D. * Steering Committee: Thomas Pope

6.E. COVRRRA - John A. Elsesser:

6.F. Town Manager - John A. Elsesser:

6.F.1. Projects Update (E):

Documents:

[5-16-16 PROJECT MEMO.PDF](#)

6.F.2. Update - Public Hearing: Proposed Beach Rate Increases (E)

Documents:

[PUBLIC HEARING W ATTACHMENTS.PDF](#)

[5.4.16 MINUTES.PDF](#)

6.F.3. Save The Date: Memorial Day Parade, Monday 5/30/16

[DETAILS](#)

6.F.4. * CCM Legislative Update: Status Of Tracked Bills (E)

Documents:

[CCM LEGISLATIVE UPDATE - TRACKED BILLS.PDF](#)

6.F.5. * GreenCircle Award Finalist: Coventry Energy Conservation/Alternative Energy Advisory Committee (E)

Documents:

[GREEN CIRCLE AWARD.PDF](#)

6.F.6. * Notes From Staff Meeting: 5/4/16 (E)

Documents:

[MAY 4, 2016.PDF](#)

7. Unfinished Business:

8. New Business:

8.A. 15/16-95: Board Of Education: Request To Transfer \$50,000 Of FY 16 Funds To Non-Lapsing Account (E)

Documents:

[BOE REQUEST TO TRANSFER TO NON-LAPSING ACCOUNT.PDF](#)

8.B. 15/16-96: Establishment Of Mil Rate For FY 2016/17

8.C. 15/16-97: Invitation To Provide Input To Negotiation Process, Coventry Board Of Education And Education Association Of Coventry And Possible Selection Of Council Representative (E)

Documents:

[BOE INVITATION NEGOTIATIONS.PDF](#)

9. Miscellaneous/Correspondence:

9.A. * Board Of Education: (E)

1. Minutes, 4/27/16

2. Agenda, 5/12/16

Documents:

04-27-16 BOE UNAPPROVED MEETING MINUTES.PDF
05-12-16 BOE MEETING AGENDA.PDF

9.B. *Citizen Correspondence: Animal Waste, Blight, Economic Development (E)

Documents:

[CITIZEN CORRESPONDENCE.PDF](#)

10. Executive Session:

1. Litigation
2. Real Estate

Documents:

[EXECUTIVE SESSION MOTION B LITIGATION.PDF](#)
[EXEC SESSION D REAL ESTATE.PDF](#)

11. Adjournment

(E) *Denotes Enclosure*

Open Participation in Public Meetings: The Town of Coventry will provide reasonable accommodations to assist those with special needs to attend & participate in public meetings. Contact the Town Manager's Office at 742-6324 or e-mail Lstone@Coventryct.org at least 48 hours in advance to discuss special needs.

**Nomination: Windham Chamber of Commerce
Law Enforcement Officer of the Year 2016: Chief Mark Palmer, Coventry CT**

It is the Town of Coventry's pleasure to nominate Chief Mark Palmer for the Windham Chamber of Commerce's Law Enforcement Officer of the Year.

Chief Palmer joined the Coventry Police Department in November 2006 after 28 years with the Norwalk Police Department where he rose to the rank of Deputy Chief. During his tenure with the Town of Coventry, Chief Palmer has brought a modern focus to community policing with an emphasis on personal interaction. He was instrumental in the Department's successful application for national accreditation through the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA). Obtaining this accreditation is an extensive process designed to improve the delivery of public service agencies through adherence to a set of 484 standards which address all aspects of professional law enforcement. When the accreditation was awarded in 2010, Coventry Police Department was one of only 28 departments in the country with less than 25 employees to receive such distinction. The Department successfully achieved CALEA re-accreditation in 2013 under Chief Palmer's leadership and is applying for re-accreditation under CALEA's Gold Standard – an even more stringent set of requirements – in 2016.

On the local front, Chief Palmer is well respected in the field and serves as a member of the Emergency Medical Services Advisory Board of the Connecticut Chiefs of Police Association, an appointment made by the Governor of Connecticut. He also serves as the Treasurer for the Capitol Region Chiefs of Police Association. He is actively involved in programs to improve public safety at the local level, serving on the Town's Emergency Coordinating Committee, helping Coventry Public Schools with the development of school security initiatives and participating in the development of numerous programs to address domestic violence, traffic safety and youth mentoring.

Chief Palmer participated on the Town's Website Redesign Committee during a recent upgrade, improving the Police Department's [website](#) to provide greater interactivity and ease of use by community residents. He has also been successful in obtaining funding through numerous grant programs to expand the Department's technological resources at no increase to Coventry taxpayers, including the use of tablet devices in police cruisers which provides access to information more rapidly during enforcement operations.

A recent grant initiative spearheaded by Chief Palmer equipped Coventry Police officers with body cameras and the ability to dispense Naloxone, a potentially life-saving intervention, in the event of a drug overdose. In February 2016, Chief Palmer presented an Award of Meritorious Commendation to one of Coventry's Police Officers for the successful administration of Naloxone on two separate incidents during December 2015. During the presentation, Chief Palmer noted that a trained officer's actions at the scene of an overdose can make the difference between life and death. Chief Palmer has been invited to sit on a statewide forum regarding opiate use and he is pleased that elected officials are discussing it as the epidemic knows no boundaries. Another grant program implemented by Chief Palmer recently provided a prescription drug drop-off box, located in the lobby of the Coventry Police Department, that helps keep prescription drugs off the street – and through proper disposal, out of our rivers and streams.

Town Manager John Elsesser considers Chief Palmer to be a star employee and integral member of the Town's leadership team, noting that "he handles tough situations with grace and resolve."

April 11, 2016

Minutes
Coventry Town Council Meeting
May 2, 2016
Town Hall Annex

1. The meeting was called to order at 7:30 PM.

Present: Richard Williams, Julie Blanchard, Thomas Pope, Andy Brodersen, Lisa Thomas, Hannah Pietrantonio, Matthew O'Brien

Also present: John Elsesser, Town Manager; Beth Bauer, Finance Director

2. The Pledge of Allegiance was recited.

3. **Audience of Citizens:**

Mike D'Amicol, Town Assessor, has been employed as Assessor for the Town of Coventry for the past nine years. It has been great and he wants to express his appreciation. He has also been a member of the National Guard for 22 years and has been deployed twice since coming to work for the Town of Coventry. The Town has been terrific and supportive during his deployments, particularly John Elsesser and Beth Bauer. His most recent deployment was with short notice. While stationed in Guantanamo Bay, he made arrangements to have the American flag flown in the Town's honor. He is presenting it in the spirit of patriotism, in recognition of those who have lost their lives due to terrorism and in recognition of those who continue to serve. The Council thanked Mr. D'Amicol for his service.

Jenn Reilly, 496 Bunker Hill Road, is on the Town Energy Committee. We have been looking at the proposed extension of natural gas. The Energy Committee has received lots of emails about this. We are supporting the idea of natural gas coming to Coventry. We don't want to pick one winner of fuel choices available to our citizens, and natural gas could open the door to other energy opportunities, maybe hydrogen. We have openings on the Energy Committee and are always looking for members, especially related to solar, EV, and hydrogen. Give us a chance to show you what we do. Our next meeting is Wednesday at the Department of Public Works and we will be talking about solar and what is next for the Town.

7. **Unfinished Business:**

Motion #15/16-366: Matthew O'Brien made a motion to move up item 7B, 15/16-68:

Consideration and Possible Action: CNG proposal to extend natural gas to Coventry, as the next item of business. The motion was seconded by Andy Brodersen and carried on unanimous vote.

John Elsesser made a presentation giving an overview of the project, including the scope and projected costs. (*The presentation is attached to these minutes*). Members of the School Energy/Building Efficiency Committee were also in attendance. If the Town commits to the project, it would be designed, permitted and constructed this summer. The Building Committee would have to bid the boilers this summer as part of a larger project they are already doing. Concern has been raised about doing it while school is in session. There are 6 boilers at the school plant. We can pull down one at a time and phase it over. Gas piping from the meters is minimal because they are close to exterior walls. There is no discussion about changing the science labs or kitchen at this point. We could look at the kitchen in the future when equipment ages but the lab is not practical.

In terms of neighborhood impacts, there is no requirement to connect, and no betterment assessment.

There would be a 5-year grace period to tie in at no additional expense. After 5 years the property owner would need to pay to get the line installed. All roads will be repaired after construction. There are tax incentives and rebates for converting. Gas is just like electricity in that you can choose your supplier - CNG provides the transmission. CNG's prices are pretty competitive right now. People must be aware that there will be a buried gas line. Roads along the route include Lewis Hill, Eastview, Gardener Tavern and Ripley Hill. Construction is a simple trench. We already had Eastview and Gardner Tavern scheduled for road work this summer so we would hold off. Lewis Hill and Ripley are scheduled for the following year – we might defer to 2017 and do it all at once which would be paid for out of the summer roads program.

Natural gas fits into the State's energy policy. It is lower-cost, less polluting and domestically available. It will reduce greenhouse gas emissions and allow micro grids to keep emergency operations and shelters up and running, and prices are typically lower than oil.

Safety concerns have been raised. We already have a high-pressure gas line in the southern end of town operated by Duke Energy. There have never been any problems. We can't use that gas because the line is high pressure and a conversion station would cost millions. Plus it is not near any users. We sent out a query to other managers in the State regarding their towns' experience with natural gas. Respondents with gas indicated there have never been any issues, and others without it wish they could get it. They gave positive feedback regarding safety and the benefits of natural gas. The line would be constructed with plastic pipe, not metal which corrodes over time. Over a half million houses are already connected in Connecticut and the State is trying to get 300,000 more. Our percentage is low compared to other states. CNG complies with safety standards and has a 24/7 emergency response system.

We ran the potential project through various Town boards and commissions. The Energy Conservation/Alternative Energy Committee, the School Building Committee and the Planning & Zoning Commission all endorsed the project. The School Building Committee has been charged with evaluating traditional as well as non-traditional techniques and educating the public prior to any referendum. The committee was going to have to do work before the natural gas opportunity came along. Several of the oil tanks are at maximum life. One must be replaced within 2 years at a cost of \$74,000 and another tank with 12 more years will be \$45,000. At Town Hall we are borrowing a propane tank because ours went. It would cost \$6800 to buy. If we stay with oil there are no energy rebates, which are estimated at \$50,000. Converting to natural gas might solve a noise standards compliance issue with the school's unit ventilators. If so, code compliance money might kick in – those savings are not yet calculated. A detailed life cycle costing, prepared by BL Companies in very short time, shows a comparison over 20 years (*Attached to these minutes*). If we go to new boilers at the high school/middle school it projects a \$2,451,991 savings for that complex – there are other buildings on top of that. The State's energy plan talks about the importance of reducing CO₂ emissions. This project is projected to eliminate 1.8 million pounds of CO₂ over 20 years.

We are locked into buying oil from July 1-June 30 2017. There are various options. We could rent storage and save it. That adds up quickly and is not a great option. We could resell it to others – but we might have to pay an extra transportation fee. We could pay liquidated damages. The price today is \$1.20 per gallon. It adds up a lot. It is summer now - if we wait until winter we might be able to sell it at a higher rate. Based on an estimate of what was delivered between July-December last year, we believe it would be \$15,246 to sell or \$53,816 to liquidate. It is hard to get a handle on it but we are working with the oil dealer and this is where we are at this point. There are a couple alternatives: A) do conversion burners only. Even if we have to take liquidation damages it would be within the amount available in CNREF, or B) go with new high-efficiency boilers. The \$462,000 estimated expenditure might be eligible for \$50,000 in energy credits. We could lease purchase some of the

items. There would be no increase in taxes. Our payment plan to CNG would be \$90,000 for 7 years. This would be offset by fuel savings, maintenance, and higher efficiency. Natural gas prices are predicted to be steady. Looking at historical trend data, oil was higher then dipped dramatically, but is projected to widen out again over time. Propane is also higher. We would have the opportunity to change vendors annually.

Tom Kolodziej, Chair of the School Building Committee, was present along with committee members Matt Mullen, Cheri Trudon and Greg Longo from BL Companies. He said the committee has been working for several years and finally hired an engineering company, BL Companies. We have to address ADA issues, building code issues, energy issues and now this. We asked BL to drop their current project and fast-track this report. We commend them for their prompt response. Matt Mullen said he is also on the Energy Committee for the Town. As a member of both committees we have been talking about energy conservation and bemoaning the lack of natural gas. Getting it would open up a lot of opportunities. We asked BL Companies to look at options and a life-cycle analysis.

Greg Longo gave an overview of BL Companies' analysis, noting there are trade-offs in anything you do. (*The report is attached to these minutes.*) We looked at three options:

Option 1: Do nothing - keep the existing equipment and don't bring anything in. This results in the highest operating cost and fuel consumption at \$144,000 per year in energy costs. Matt noted there is an eventual additional cost because the boilers are 50 years old. We will have to replace them down the road. Greg said there is no Day 1 cost for them but there are incremental costs which are listed in the data.

Option 2: Replace the burners. This allows us to operate the existing boilers on natural gas. We don't get all the efficiencies but we would be running cleaner fuel and gain some efficiencies. We would have to remove the oil tanks and we will additionally need to replace the boilers down the road. Andy Brodersen asked if they might last longer if we switch to gas. Greg said possibly. They don't need to be cleaned as much, but there are downfalls including the possibility of condensing. John Elsesser noted at Town Hall we replaced our pumps with variable speed pumps which have energy savings because they don't run all the time.

Option 3: Replace the existing boilers. We could do a phased approach to save money. We put together a worst case scenario but could probably find some savings. John noted we could do it in the winter.

Matt Mullen noted that condensing boilers have to stay hot. We can only get so much heat. We have already replaced a lot of the boiler parts. On a cold winter morning when we send hot water through, a lot of them crack when they take the cold water back. Condensing boilers are designed to handle that. They also provide 92-93% efficiency vs. 75% (if we are lucky). With gas we can condense it and gain 20% more efficiency. That is a big savings. John noted the costs to re-loop water would be eliminated too.

Matthew O'Brien asked if BL could give an estimate of the remaining life of the boilers. Greg replied there was not a lot of time to get input - originally we had them scheduled for replacement earlier than shown but we didn't want to make it look like we were stacking the information. Matt Mullen noted the boiler itself may last longer but we are having difficulty getting parts for the burner. Tom Kolodziej said the original plan was to replace the boilers and fuel tanks. We already had a failure of the boiler at Town Hall, which was built the same year as the high school. The Middle School is a little further behind. We could do a conversion on those. We haven't delved into that in depth but we are trying to get the big picture. We had to drop everything to look at the gas conversion possibility.

Matt Mullen said if we stick with oil we are stuck with the unit ventilators we have. We were tasked with doing something about that. Going with gas may open up opportunities that we will talk to BL Companies about. We might gain additional benefits. Matthew O'Brien said he understands there are code violations for noise from the ventilators. Greg replied it is not a code violation - the way the law is written is that any new equipment paid for by State funds must meet the noise codes. Shutting them off because they are noisy is a violation. We could go to a dedicated air system or run it with natural gas instead of running heating pipes. We haven't had time to look at a lot of those things yet. Tom said we are really at the beginning stages. We don't have a lot of information yet. Greg said we started our work on the other schools first and switched to the high school instead. Tom said it became a top priority a week and a half ago.

Matthew O'Brien said there is a 5-year grace period for residents to connect – he would encourage the Energy Committee to work with homeowners to sign up. He thinks they will find it to be an economic as well as an environmental benefit. He asked if the committee feels too rushed to give a recommendation. Tom said no. We looked at the cost savings to the Town. If there is good savings in the high school/middle school complex we assume there would be similar savings to the other schools in the future and we unanimously support the project. We would say there is a substantial savings to the Town and the committee is in unanimous agreement to proceed.

Matthew O'Brien asked about John's slide showing \$3 million in savings. Tom Kolodziej noted that the chart showing oil prices was modest. Oil is already up 35 cents so the savings will only get better. Even with very conservative estimates we would imagine oil to be considerably higher. Greg said we are trying to put forth a fair comparison and used the same escalation for natural gas at 4% - it could really probably be 2%. We did a one-year model of the building and amount spent over the last 3 years and compared it to the model - then we changed the fuel over to natural gas and changed the prices.

Lisa Thomas said asked to clarify the committee's statement that seemed to indicate natural gas would save costs at the other school buildings, noting this project does not include G.H. Robertson and the Grammar School. John replied he thinks they were referring to the other town buildings, not the schools. Tom said we are tied to where the pipeline goes. Who knows when the pipeline might get to other facilities.

Richard Williams asked when they did the calculations if they made assumptions of the way the two prices follow each other. Greg said we assumed that both natural gas and fuel oil would be increasing at 4% per year. We could have been a little less conservative to have gas escalate less than oil. Matthew O'Brien asked if that has been the history. Matt Mullen said yes. The supply of natural gas is reliable and not subject to the whim of international events.

Hannah Pietrantonio asked why the kitchen is not being included in the conversion. Matt said some of the equipment can't be converted right now, but when the time comes to replace it then it should be looked at. John said there is little use in the science lab so it didn't make sense to convert that.

Andy Brodersen said this all sounds good. What could happen to screw it up? Matt Mullen replied if the pipeline is not installed in time. Our recommendation is not to touch any boilers until the pipeline and meters are in place. Once they are in we can do the boilers in a couple of weeks. Matthew O'Brien thanked the committee and BL Companies for all their hard work with short notice.

Motion #15/16-367: Matthew O'Brien moved to authorize the Town Manager to enter into the community agreement with CNG to extend natural gas to Coventry. Thomas Pope seconded the

motion.

Matthew O'Brien said these gentlemen have been working very hard and it seems very clear there are a lot of benefits in energy savings, energy efficiency and reduced CO₂ emissions. He is in favor of the project and thinks it would be fantastic to be able to set up a micro grid in times of emergency.

Andy Brodersen said he is also in favor and asked if we can see the agreement. John replied it was in the Council agenda packet. CNG accepted the language change we presented to them.

Lisa Thomas asked whether the road repairs would be done at Town or State expense. We know we can commit, but what about the State? John replied that CNG would fix the State roads. The Town would be responsible for town roads.

Lisa said there are a lot of different options for funding. We have consistently talked about taking money out of CNREF at least for the first two years of the project. She is concerned about what that leaves us and where we are for the remaining five years. John said it is predicated on putting the same amount into CNREF on an annual basis that we are doing this year. Operating budgets could be reduced by savings. Lisa said that future Councils will need to recognize this commitment. There have also been discussions about trying to build this fund. Another option might be to bond. Can bonds be pre-paid or paid down? John said not typically - not usually for 5-10 years. He doesn't think bonding would be the right mechanism. Lisa said we haven't heard a lot of concern about this at the table - this would be a bill that needs to be paid. John replied we have many multi-year contracts like buses. Matthew said another option would be to move it into the capital fund. Lisa said that is still a concern because it is being marked for a certain fund. Then it must be voted on by the voters each year. Matthew said when we do a lease purchase on a fire truck for 10 years isn't that the same? Lisa said we are voting on actions we don't control.

Richard said a lot of those costs are offset by savings. So a lot of it is balanced. If oil goes up there are increased savings that protect the taxpayer. We can't predict the future but he can almost see it happening. Even natural gas has ups and downs but it seems more stable. John said it is more stable because we have it locally.

Lisa agreed she doesn't want oil dependency.

Richard said he guesses he is in favor of the project. He has gone back and forth over the costs and it seems like the place we want to be. It seems like right thing to do.

Thomas Pope said after listening to all of the information, he would postulate that any position short of support for this project would not be in the best interest of our community in its entirety.

Julie Blanchard asked about the process with our oil commitment. John said we try to top the tanks off at the end of the season and don't take delivery until September/October. We don't use a lot in the summer. We had calculated 31% would be used by December 30th. East River Energy also looked at it and came up with a similar number. We think those estimates of surplus are fairly accurate. We expect oil prices will go up and we will be able to sell so we won't have to pay liquidated damages, or we could try to come up with a better storage method and use it at Robertson and the Grammar School the following year. We are already using the Town Hall storage tank for Public Works. We still have a contract for those buildings so we may have to wait. We can keep the tanks at the schools for storage to reduce the number of gallons we would have to pay to store. That could cut our storage needs in half. There are some simple additives you can put in. We were very comfortable taking it from Town Hall and running it through the waste fuel burner at Public Works. We would think there

are some larger users in town like St. Mary's Church that might want it because they weren't able to lock in at \$1.79. We haven't had time to pursue the option of using it for Fuel Bank deliveries. We can't make promises. We are paying the same tax as everyone else because fuel oil doesn't have sales tax. We think there are still other options we will be able to come up with. Richard asked if we really want to get into the business of selling fuel. John said no. The liquidation market is the easiest thing but right now it isn't reasonable because people aren't buying oil. Matthew asked if we have to store all of it now. John said no – we have to take it by July 2017. The tanks can stay in until 2018.

Lisa said the motion we are about to vote on is the agreement with CNG. It does not deal with conversion vs. replacement. John said he recommends letting the Building Committee proceed with what they were tasked with and then they would come back to the Council, who would decide how to fund it. He thinks they did spectacular work to get where we are today. A lot of things have fallen into place to allow it – they had an engineer on board, the road work was already scheduled, etc. The Town of Hebron gave up because they didn't feel they had costs calculated. We were fortunate. We would have time over the summer to work through other issues like the timing of the road work. We would bid out the equipment and connect when the meters are in. The road might be patched for one year but at the end it all would be the same.

Hannah asked if Town offices to be converted also include the school administration building. John said yes. That is propane so the conversion is very inexpensive. It is included on the slide for conversion of town buildings in the presentation.

Motion #15/16-367 carried on unanimous vote. Julie said she thinks we are doing a good thing for the community.

4. **Acceptance of Minutes, April 18, 2016:**

Motion #15/16-368: Matthew O'Brien moved to accept the minutes of the Town Council meeting on April 18, 2016. The motion was seconded by Andy Brodersen and carried on unanimous vote.

5. **Consent Agenda:**

Motion #15/16-369: Lisa Thomas moved to accept the Consent Agenda. The motion was seconded by Matthew O'Brien and carried on unanimous vote.

6. **Reports:**

A. Council Chairwoman: Julie Blanchard reminded people to vote tomorrow. Polls are open from 6 AM to 8 PM at the firehouses.

B. Council Members:

Matthew O'Brien said at the last meeting he had brought up receiving a letter from David Petrone detailing cuts to their budget, and the impact of a \$200,000 reduction. He wants to note for the record that reductions were achieved in utilities, technology, and savings from switching from buying insurance from Apple to a self-insured plan. Special Education was reduced because a student they were expecting is not coming. So the \$200,000 cut has zero impacts on our students and he hopes everyone will support the budget. The Board of Education was able to make adjustments without impacting their surplus for this year so that money is still available and able to be used for additional purposes.

Lisa Thomas gave congratulations to Probate Court Judge Barbara Riordan, who will be arguing before the Supreme Court.

Hannah Pietrantonio announced that she is a grandmother. Her grandson Miles Patrick King was born a few days ago and everyone is doing well.

C. Steering Committee: Thomas Pope:

- Citizens from Avery Shores and Pine Lake Shores attended the meeting to discuss acceptance of their lake association roads. Pine Lake Shores will need additional time. We had lengthy discussions with both groups. Avery Shores left the room satisfied we have made progress. Pine Lake Shores is also satisfied and feel we could move forward but not in the original timeframe. Later on the agenda is a request to modify the Council's road acceptance policy to give them additional time.
- The Library is still working on their items for the building expansion so we will meet with them next month.
- We will also work on the tax abatement initiative next month.
- There is a list of openings on Boards and Commissions on the Town website. We would welcome additional volunteers.

D. COVRRRA – John Elsesser:

The relocation study for the transfer station is proceeding. The engineer came out to take a look and feels there are two alternatives. The one near the sewage treatment plant would have had high tree removal costs. The remaining two options are staying where we are or a site near Public Works.

E. Town Manager – John Elsesser:

1. Projects Update:

- On May 11th there is a meeting about crumbling concrete foundations that we are part of. It is at E.O. Smith Auditorium at 6:30 PM. Another group also met at Ellington High School last week. This is an update from State officials. We are trying to get the State Senator or Representative to come and talk about legislation that just passed to allow affected property owners to appeal to the Board of Assessment Appeals to reduce the value of their properties. This is an important meeting for people who think they have these problems. Matthew said he understands the legislation also prevents insurance companies from dropping you.
- We finished grading Mt. Ridge and got the drainage done. The paving crew got up there Friday and Saturday. They were supposed to work today but weather is a factor. Matthew said everybody in the neighborhood said it is the best it's been in 20 years.
- Village drainage work is finishing up then then we will be reclaiming those sections of road, and then moving on to binder and paving.
- Crack sealing is complete.
- Final grooming is done and the water system is going in at the Laidlaw soccer field next week. It looks great and will be a great field. Matthew asked how the parking lot is coming along. John said we are using drainage materials from Mt. Ridge there. It is more of a goal for fall.
- The Miller Richardson parking area is done. We got the five remaining trees planted and rocks installed for a barrier so cars can't drive on the field. The Locip money was released so we will proceed with the fence and backstop.
- There is a forum about the Lake Management Plan on May 18th at the Lodge.
- The Tax Sale is down to 6 properties from 21. That is good news.
- More good news today: we had nominated Chief Palmer for the Law Enforcement Officer of the Year award from the Windham Chamber of Commerce and he won. The event is May 4th but unfortunately we got very last minute notice – we are not happy about that as people's schedules are already booked. The Council may wish to recognize him at a future meeting.
- Thomas Pope said back on March 8th we celebrated Sunshine Week and the following day the Board of Education said they were going to get pricing to join in our financial transparency

initiative. He knows they have surplus funds available so they could do it, but he hears they are still waiting for a price. Thomas asked if John would please follow up. Matthew noted they shared some information on their website. John said it appears they have a quote – we will look into it. Matthew said he still has a lot of trouble with their website. He wishes they would switch and join us.

2. Public Hearing: Proposed Beach Fee Increase: The hearing is May 4th. Council members can speak as individuals or take action as a Council. We urged them to move to the Annex so there will be enough room. They will do a presentation at the meeting. Part of the reason for the increase is their expenses have increased since the minimum wage increased. The numbers of hours at Lisicke Beach require \$700 per week in attendant fees. We could subsidize it through other funds or reduce the attendant's hours. Matthew said he thought the Recreation Department said they were good budget-wise when they came to meet with us. John said no - he thought they made it clear that expenses are higher than revenue.

Thomas Pope asked how much the sale of beach stickers brings in. John replied \$8,000-\$10,000. Thomas said it is interesting we met with them on March 8th and then a week later they began to crunch the numbers. He questioned why they waited to crunch their numbers until after they met with us. We collect an awful lot of money for open space and the lake is the largest area. Maybe if the Recreation Director had crunched her numbers beforehand we could have given her money from open space. He thinks this is putting an additional burden on taxpayers. Lisa Thomas disagreed, saying there has been consistent conversation at this table for a couple years regarding how the beach sticker pricing has not gone up and that they are depleting their funds as they are being asked to do more and more. To her this wasn't a new conversation and they are restructuring the price of the stickers, so the first one is \$20 and then it goes down to \$10. She also said Mr. Pope is consistently confusing conversations about open space, and she gets the sense he might not support what has been done in the community about open space. She thinks he is muddying the waters. We don't have an open space fund that money can be taken out of to cover beach usage. She thinks he talks about open space in a way that is not very transparent. Thomas said nothing in the minutes of the meeting reflect that a fee increase is needed. The only thing that was mentioned was when Richard Williams was talking about fees. Richard mentioned he thought the fees were a little low for what we are providing and that there might be a need to raise fees.

Richard said we are getting off topic. He thinks what is in question is how Parks & Recreation is going to raise revenue to cover their programs and one of the things they are looking at is raising beach fees. Andy said or reducing gate attendant time. It might mean the police have to stop by once in a while. Lisa asked John to give a history of why the gate attendants are there, noting there have been problems with alcohol, etc. John said the attendants at the beaches have different roles. At Lisicke they check for resident parking stickers. At Patriots they distribute literature, check coolers etc. It is relatively new to have an attendant at Lisicke - people had felt non-residents were parking there. At that point an attendant was put in and a fee was charged to cover it. For the number of weeks we have, with minimum wage now at \$10 per hour, it adds up quickly. Lisa asked how the lifeguards are paid. John said some is through Town funds and some through swim program revenue. Matthew said he is not sure why we are having this discussion – he is not questioning what the gate attendants do or the lifeguards, this is about disappointment with staff for not raising this issue during budget discussions when we could do something about it. Richard noted most of the fees will be paid by non-residents.

Thomas said the last item on the sheet says seniors may receive a sticker at no charge if they regularly use the Senior Center, but if you are not a regular attendee you don't get to go. This is establishing a preferred class of senior citizen. Shouldn't we treat every senior equally? John said that is not the intent of this and that the language could be corrected. The issue is parking access for the Senior Center. We

will work with staff on the language. On very busy days at Patriots Park the seniors complain they may not have a parking spot. It is not for beach use. It is not for Lisicke. It is for use in visiting the Senior Center so they don't get a ticket. It shows they are legitimately at the Senior Center. It is available for anybody who goes to the Senior Center and goes on their dash.

3. Earth Day Brief: We wanted to share the progress our community as a whole has made with energy savings and CO₂ emissions. Thomas Pope asked if this is just for residential. John replied it is what they are aware of for the community. Thomas said under the item for electricity saved maybe we could ask them what was saved at the high school since we can't seem to get a number for the solar project. John said we will continue to ask for information. They have provided an update – the cells are producing what they are supposed to. Energy use savings is only showing a 3% decrease so they still think something is wrong with the meter. They shut down the preschool for a week and it didn't affect the meter. Now they will shut the panels off and see what happens. Thomas said if it's not working the way we think it should, are we still going forward with other projects? John said all the other solar projects are working fine, just not at the high school. Richard asked how much the panels produce in real dollars. John replied it is 8.5 cents per kilowatt but he doesn't have a total.

7. Unfinished Business:

A. 15/16-15: Discharge Ad-Hoc Study Committee on the Strategic Plan for Coventry Fire and EMS Services: Motion #15/16-370: Matthew O'Brien moved to discharge the Ad-Hoc Study Committee on the Strategic Plan for Coventry Fire and EMS with great thanks for their hard work. The motion was seconded by Richard Williams and carried on unanimous vote.

8. New Business:

A. 15/16-93: Authorization: Town Council Student Achievement Awards: Julie Blanchard said each year the high school staff picks winners in six achievement categories and the Council presents a plaque at the awards ceremony. If the Council is in favor of continuing this tradition we would look for volunteers to present the awards. The event is June 2nd. Consensus was to continue this initiative. Hannah said she will go – she will be there anyway presenting the Larry Pietrantonio scholarship. Julie will also go.

B. 15/16-94: Consideration and Possible Action: Amendment to Road Acceptance Policy (E)

1. Amendment to policy

2. Consideration: Extension of deadline for Pine Lake Shores

Motion #15/16-371: Thomas Pope moved to insert language into section 2.0 in the last line as follows: "Requests for extensions will be considered on case by case basis by the Town Council." Lisa Thomas seconded the motion. Thomas said the reason for the change is lack of specificity by town staff that has caused misinterpretations by both residents and staff. It is going to take time to accomplish our goal and he feels with an extension it would be possible. **The motion carried on unanimous vote.**

Motion #15/16-372: Thomas Pope moved to extend Pine Lake Shores an additional five years to bring their roads up to acceptance standards and allow the Town Council to make a judgement to accept them if they are brought up to standards. Matthew O'Brien seconded the motion. Matthew asked their deadline is currently. John replied September 2017. The extension would be to September 2022. **The motion carried on unanimous vote.**

Andy Brodersen asked once the roads become the Town's, if it changes the tax status at all? John said theoretically. A house on a town road has a higher value than a house on a private road. It takes a while for the market to adjust, but there is more certainty of repair if your house is on a town road. He thinks the difference might be several thousand, not tens of thousands of dollars.

9. **Executive Session:**

Motion #15/16-373: Thomas Pope moved that the Town Council enter into Executive Session pursuant to Connecticut General Statutes 1-200(6)(B)-discussion of strategy and negotiation with respect to pending claims and litigation to which the public agency or a member thereof, because of his conduct as a member of such agency is a party until such litigation claim has been finally adjudicated or otherwise settled with the following people in attendance: Town Council members, the Town Manager and the Finance Director. The motion was seconded by Matthew O'Brien and carried on unanimous vote.

Motion #15/16-374: Thomas Pope moved that the Town Council enter into Executive Session pursuant to Connecticut General Statutes 1-200(6)(D)-discussion of the selection of a site or the lease, sale or purchase of real estate by a political subdivision of the state when publicity regarding such a site, lease, sale, purchase or construction would cause a likelihood of an increased price until such time as all of the property has been acquired or all proceedings or transactions concerning same have been terminated or abandoned with the following people in attendance: Town Council members, the Town Manager and the Finance Director. The motion was seconded by Matthew O'Brien and carried on unanimous vote.

Executive Session commenced at 9:40 PM.

Motion #15/16-375: Richard Williams moved to leave Executive Session at 10:05 PM. The motion was seconded by Matthew O'Brien and carried on unanimous vote.

10. **Adjournment:**

Motion #15/16-376: Matthew O'Brien moved to adjourn the meeting at 10:06 PM. The motion was seconded by Thomas Pope and carried on unanimous vote.

Respectfully submitted,

Laura Stone
Town Council Clerk

Note: These minutes are not official until acted on by the Town Council at its next regular meeting. Those meeting minutes will reflect approval or changes to these minutes.



Natural Gas Extension

Mansfield Depot to Main Street in Coventry

May 2, 2016: Office of Town Manager

Coventry Proposed Expansion

- Proposed 4 miles of new gas infrastructure.
- Main to be installed starting from Mansfield in the vicinity of the UConn Depot Campus and will continue ending at Main Street.
- Natural Gas available to:
 - Coventry High School
 - Nathan Hale Middle School
 - Coventry Town Offices
 - Fire Station
 - Police Station
- 65 homes along the route



- Coventry Potential Customers
1. Coventry High School
 2. Nathan Hale Middle School
 3. Coventry Fire Department
 4. Coventry Police Station
 5. Coventry Police Department

- Project Cost Estimate: \$2,287,000
- CNG Subsidy: \$1,154,800
- Town payment request: \$629,200: \$90,000/yr. for 7 years 0% interest
- Balance of project expense to CNG to be recouped from sales estimated by CNG (with no Town risk)
- Town to patch local roads
- CNG to patch State roads
- Connect our schools and buildings by 12/31
- CNG to pay property taxes: Estimated at \$76,448 for first 7 years

CNG Offer

- If approved the work would be designed, permitted and constructed by CNG this summer.
- Town and School buildings must connect within 90 days of meter installation or December 31.
- Town Building committee would bid work for boilers this summer as top priority of their larger project.
- Anticipated installation and cut over of boilers in December 2016.
- Project should not impact normal school routine since Schools have dual boilers in three locations. The installation and/or conversions can be phased without loss of heat to complex. Gas piping from meter to boiler rooms is minimal and will not be disruptive.

Project Timing

- No one is required to connect
- No additional cost impact to pipeline abutters
- Owners have five year grace period to tie in without any expense to them for service line and meter to house
- Will have roads, or right of ways repaired after construction
- Eligible for tax incentives and rebates for gas heating systems. Can also select alternative supplier
- Will need to be aware of buried pipelines and comply with already required Call Before You Dig requirements.

Neighborhood Impact

- Town Roads impacted: Lewis Hill Road, Eastview Drive, Gardner Tavern Lane, Ripley Hill Road
- Construction call for 18 to 24 inch trench in road or shoulder
- CNG restores State roads: Town fixes Town roads
- Eastview and Gardner Tavern were already scheduled for work this year and Lewis Hill and Ripley the following year
- Town will patch and chip seal summer of 2017. Would delay planned work on Gardner Tavern and Eastview a year to allow work to be completed and add in other two roads
- To be paid for out of summer roads program

Roads

- DID YOU KNOW WE ALREADY HAVE NATURAL GAS IN TOWN? - DUKE ENERGY HIGH PRESSURE GAS LINE
- CT Town experiences very positive. In survey of membership of CTCMA members no safety concerns raised
- CNG to use plastic pipe to avoid corrosion issues and enhance flexibility and bonding
- 562,000 CT homes and businesses connected
- Nationwide 65 million homes and businesses
- Complies with State and Federal safety standards
- Training given to first responders, 24 hour monitoring and response crews

Safety

- “...Shale gas for a **lower-cost, less polluting and domestically available** (and thus more reliable) foundation for society’s needs. In identifying natural gas as a **bridge** to a truly sustainable energy future, it [the plan]puts forward a seven-year game plan for expanding access to natural gas across the state with a goal of providing nearly 300,000 CT homes, businesses and other facilities with an energy choice that includes natural gas...”
- “... initiatives...will **measurably reduce** CT’s greenhouse gas emissions...”
- “Promote ‘distributed generation’...microgrids that would keep critical facilities...(police & fire), warming shelters ‘up...’”
- “...increased availability of shale gas at prices that are now **significantly lower** than oil...”
- “Because natural gas combustion produces **lower emissions than oil** or coal, conversion to natural gas promises a **cheaper, cleaner and more reliable fuel**...”

DEEP: Comprehensive Energy Strategy for CT (2013)

- This project was reviewed and endorsed (with conditions on financial impacts) by the following Town agencies:
- Energy Advisory/Alt. Energy Committee
- Coventry Board of Education
- Building Energy and Efficiency Building Committee
- Coventry Planning and Zoning Commission

Reviews and Endorsements

- Established May 5, 2014 to address efficiency repairs and other improvements at Capt. Nathan Hale Middle School/Coventry High School, the Town Hall, and other Town and School facilities.
- Committee charged with reviewing energy audits and other plans, hiring a professional engineer, and developing a projected scope of work with cost estimates.
- Committee asked to consider traditional funding techniques as well as performance contracting techniques.
- The Committee asked to present its report to public forums, including a Special Town Meeting (if needed), and to educate the public prior to any referendum.
- After approval the Committee is charged to construct project including:
 - a) Properly expending funds provided by the Town
 - b) Designing and bidding, and monitoring
 - c) Assuring timely submittal of requests for grant reimbursements/payments from the State of Connecticut
 - d) Hiring a Clerk of the Works, if required, to assure quality construction practices and to keep a log of construction.

Role of Energy & Building Efficiency Building Committee

- Savings on replacing oil tanks at CHS, CNHMS which need to be removed by 2018 per State regulations. (\$74,532) plus additional tank in 12 years for \$45,386
- Savings from avoiding buying and installing a propane tank at Town Hall (\$6,800-estimate)
- Energy Rebates on new gas boilers not available for previously planned oil boiler replacing-\$50,000
- Possible State school construction aid for unit ventilators alternatives due resolving existing noise code violations in future project stages.
- Existing fuel oil contract issues: see future slides

Cost Impact

- BL Companies, the consultant to the Building Energy and Efficiency Building Committee, was requested to prepare a life cycle comparison of the cost of the previously proposed school energy project comparing proceeding with oil versus converting to natural gas

Twenty Year Comparison of systems

	<u>1) Existing oil</u>	<u>2) Gas conversion burners</u>	<u>3) Gas Boiler replacement</u>	<u>Saving conversion burners</u>	<u>Savings New Gas Boilers</u>	<u>Annualized</u>
Total Cost	\$4,936,315	\$2,642,157	\$2,484,324	\$2,294,158	\$2,451,991	\$122,600
Energy Cost	\$1,276,180	\$669,912	\$593,140	\$606,268	\$683,040	\$34,152
Maintenance cost	\$169,440	\$107,872	\$54,000	\$61,568	\$115,440	\$5,772
CO2 emissions (lbs)	1,853,669	11,594	8,541	1,842,075	1,845,128	92,256

Cost Comparison

- Fuel oil purchase contract requires Town and Schools to buy 98,000 gallons of oil at \$1.79 per gallon between 7/1/16 and 6/30/17 (80,000 School, 18,000 Town)
- Assuming a December conversion a significant quantity of oil will remain on this contract.
- Options being pursued as of this writing:
 - Rent fuel storage and carryover oil for use in remaining Town/School facilities (\$.15 cents per gallon per month quoted but other options may exist)
 - Resell to other user (may need to pay extra transportation fee estimated around 5 cents/gal depending on distance)
 - Pay liquidated damages: Set by market and varies based on current fuel prices, season and demand. Today's price is \$1.20/gal which reflects summer pricing. Mid winter and rising oil prices should be less than this.

Other issues: Existing fuel contracts

- Best estimate of fuel balance on 1/1/17
 - Schools 31,299 gallons
 - Town 13,544 gallons (Town Hall 9,600 gallons regardless of decision since it was changed to propane)
 - Best Guess of worst case scenarios: selling oil at discount at 1.50/gallon to large users (44,843 gallons at .29 loss=\$13,004 plus .05 delivery fee increase = \$2,242 for a total of \$15,246
 - Alternative cost to liquidate these gallons = \$53,816

Excess fuel discussion

- OPTION 1: Combo of new boilers and conversions
- CHS/Hale new HE Gas Boilers \$462,000
- Other buildings (Police, CVFA, Town Hall, Annex, School admin.) burner conversions \$10,000 total
- Tank removals Schools \$27,536, Town Hall \$3,500.
- Financing plan: Lease purchase boilers at \$52,790/yr. for ten years and pay for other expenses from CNREF fund for a total in FY 16/17 of \$93,826. Note: \$150,000 increase in FY 16/17 budget.
- Liquidated damages (if applicable) could also be paid out of the CNREF fund
- In FY 17/18 the \$150,000 annual payment into CNREF would be adequate to cover Community payment of \$90,000 and lease purchase payment of \$52,790 (total \$142,790); no increase in taxes required

Other issues: 1) Paying for new boilers for school and conversions for other buildings

- Option 2: Conversion burners only
- CHS/Hale conversions \$57,997 plus other buildings \$10,000
- Tank removals Schools \$27,536, Town Hall \$3,500.
- Total from CNREF in FY 16/17 \$99,033
- Liquidated damages (if applicable) could also be paid out of the CNREF fund
- No on going expenses after FY 16/17

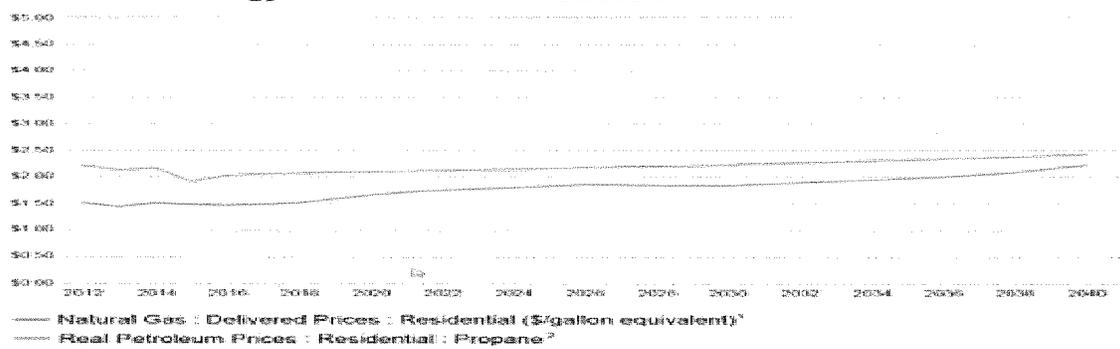
Other issues: 2) paying for conversion burners for all

- Annual interest free payments of \$90,000 to CNG from Annual budget for seven years starting FY 2017-18, to be offset by fuel differential savings (gas vs. oil), property taxes paid by CNG, lower HVAC maintenance, and higher efficiency equipment. Estimated to break even within 7 years.
- CNG Payments will be from CNREF Fund. If we keep current annual payment into fund unchanged the payments will not require a tax increase, or cuts to other Capital budget items.
- Cost of equipment conversion of existing boilers can be paid for out of this account in FY 16/17 since no CNG payment is due until following year.
- Replacing school boilers over 50 years old (as planned before this CNG offer was made) will require additional funding authorization such as a Town Meeting/Referendum or lease purchase.

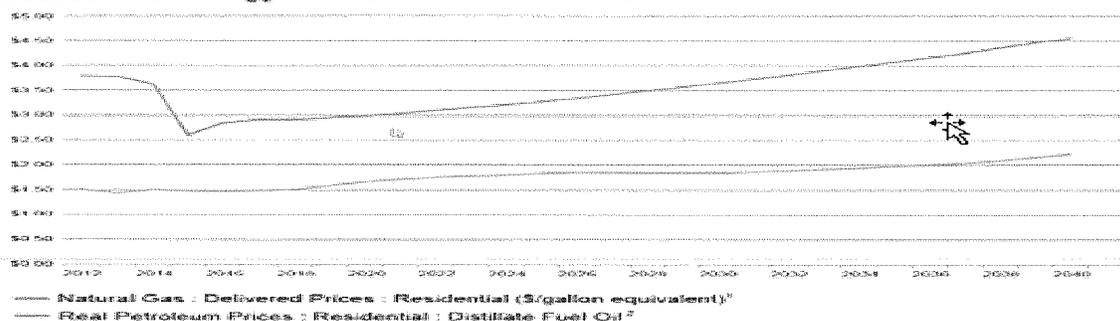
Payment Plan to CNG

Price comparison of Gas to propane & oil

National Average Comparison Residential Propane vs. Natural Gas
 Source: U.S. Energy Information Administration



National Average Comparison Residential Fuel Oil vs. Natural Gas
 Source: U.S. Energy Information Administration



- 
- Like electric power supply purchases the Town/Schools could buy natural gas from third party vendors and just pay applicable transmission costs
 - Town/School can change vendors annually
 - The Capitol Region Council of Governments bids out natural gas pricing for Towns when market conditions warrant
 - Current Fuel dealer gave estimate of \$1.16 per CCF which is above high volume pricing but below smaller buildings pricing offered by CNG.

Price Competition

Engineering Economic Analysis for



High School Complex Natural Gas Expansion

Coventry High School Complex
78 Ripley Hill Road
Coventry, CT 06238

Prepared by:

BL Companies

355 Research Parkway
Meriden, Connecticut 06450
203-630-1406
www.blcompanies.com
BL#16D3011

School Energy and Building Efficiency Committee

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A. EXECUTIVE SUMMARY

A.1 – Project Overview

On April 20th, 2016 BL Companies was engaged to perform an engineering economics analysis for the Coventry High School Complex. The purpose of this report is to provide a base line energy use and operating expenses that can be used to determine the cost benefit of converting the complex to natural gas.

An overall summary of the projected operating costs is as follows:

		EXISTING SYSTEM	GAS CONVERSION BURNERS	GAS BOILER REPLACEMENT
20 Year	Total Cost	\$ 4,936,315	\$ 2,642,157	\$ 2,484,327
	Energy Cost	\$ 1,276,180	\$ 669,912	\$ 593,140
	Maintenance Cost	\$ 169,440	\$ 107,872	\$ 54,000

Note: This data is based on the assumptions listed in appendix D.1.

A.2 - Recommendations

The option with the lowest total present net worth is the Gas Boiler Replacement, although the “First Year” investment is estimated to be \$525,000. The energy savings will be approximately \$68,000 per year with a simple payback of 7-10 years. Additionally, the project would qualify for approximately \$50,000 through the current Connecticut Gas Heating Equipment Rebate program. Currently this program refunds \$8.00 per input MBH, see “C.1– Energy Use Data”. This option includes the removal of all existing oil fired hot water boilers serving the High School Complex, installation of new high efficiency gas fired boilers, and all Professional Services.

A.3 –Assumptions

Utility Rate Assumptions		
Fuel	Cost Basis	Escalation
Electricity	\$0.18 kWh	0% Per Year
No. 2 Heating Oil	\$1.79 Gal.	4% Per Year
Natural Gas	\$0.81 Therm.	4% Per Year

Maintenance, Existing Equipment – The average yearly cost is based on three years of maintenance records. These records include replacement parts, major services, and emergency services. The costs do not include any labor for town employees or maintenance staff.

Maintenance, New High Efficiency Gas Boilers – The average yearly cost is based on data provided by the manufacturer regarding the labor hours and material required for annual maintenance. The labor rate was calculated using RSMMeans Mechanical Cost Data.

Oil Boiler Replacement Costs – The estimated cost of replacing the existing oil fired boilers is based on new manufactured equivalent sized equipment. The material estimates were provided by a reputable manufacturer. The labor estimates were calculated using RSMMeans Mechanical Cost Data.

Gas Conversion Costs – The estimated cost of installing gas conversion burners for the existing oil fired boilers is based on material estimates provided by a reputable heating distributor and the labor estimates were calculated using RSMMeans Mechanical Cost Data.

New Natural Gas Boiler Costs – The estimated cost of removing the existing oil (or gas converted) boilers and installing new high efficiency gas boilers is based on installing five (5) high efficiency gas boilers per boiler room. The material estimates were provided by a reputable manufacturer. The labor estimates were calculated using RSMMeans Mechanical Cost Data.

Additional Costs - All equipment costs include a 10% Contingency, 10% Project Management, and 7% for Professional Engineering Design, Construction Administration, and Commissioning.

B. SCENARIO DESCRIPTION

The three scenarios presented are representative of the most cost effective options for the Town of Coventry.

Option 1 – Existing System

Continue to use existing boilers and burners:

This option represents the project fuel usage, maintenance, and planned replacement costs for the High School Complex. All equipment would remain operating as is. The maintenance costs per year are estimated based on three years of maintenance bills. Planned replacements of the existing boilers are based on a 25-year life expectancy. Boilers are scheduled to be replaced with equivalent equipment of similar size. The state mandates that in ground oil tanks be replaced within 30 years of initial installation. The in ground oil tanks are scheduled to be replaced at year 2, 5, and 9 to represent this state required scheduled replacement.

Option 2 – Gas conversion burners

Convert oil burners to use natural gas:

This option represents the projected fuel usage, maintenance, and planned replacement costs for the High School Complex. All oil fired boilers providing building heat would be modified to burn natural gas. The cost of converting the existing boilers to natural gas is seen in year one. The maintenance costs per year are estimated based on three years of maintenance bills. The maintenance costs reflect the lower cost of servicing new high efficiency gas boilers. Planned replacements of the existing boilers are based on a 25-year life expectancy. Boilers are scheduled to be replaced with high efficiency gas equipment sized to meet the actual heating load of the building. The in ground oil tanks are scheduled to be removed in year one to satisfy the state requirements and reduce liability for the town.

Option 3 – Gas boiler replacement

Replace all boilers with high efficiency gas equipment:

This option represents the projected fuel usage, maintenance, and planned replacement costs for the High School Complex. All oil fired boilers providing building heat would be replaced with high efficiency gas equipment sized to meet the actual heating load of the building. The cost of replacing the existing boilers with high efficiency equipment is seen in year one. The maintenance costs are estimated based on regional averages for the proposed equipment. The in ground oil tanks are scheduled to be removed in year one to satisfy the state requirements and reduce liability for the town.

C. ENERGY USE DATA

The recommendations and economic analysis are based on the heat loss estimates for each hydronic heating system. These systems are broken out by the space that they serve; CNH Middle School, Complex Addition, and High School. These calculations are based on the average occupancy and ventilation classifications for each building.

C.1 – CNH Middle School

Air System Information

Air System Name	CNH Middle School	Floor Area	64,158.0 ft ²
Equipment Class	TERM	Location	Coventry, Connecticut

Heating System Sizing Data

Max load	1,490.6 MBH	Outside/ Indoor Air Temp	2.0 / 70.0 °F
----------------	-------------	--------------------------------	---------------

Outdoor Ventilation Air Data

Design airflow CFM	20,315 CFM
CFM/ft ²	0.32 CFM/ft ²

C.2 – Complex

Air System Information

Air System Name	Complex	Floor Area	53,642.0 ft ²
Equipment Class	TERM	Location	Coventry, Connecticut

Heating System Sizing Data

Max load	1,182.0 MBH	Outside/ Indoor Air Temp	2.0 / 70.0 °F
----------------	-------------	--------------------------------	---------------

Outdoor Ventilation Air Data

Design airflow CFM	16,100 CFM
CFM/ft ²	0.30 CFM/ft ²

C.3 – High School

Air System Information

Air System Name	High School	Floor Area	88,235.0 ft ²
Equipment Class	TERM	Location	Coventry, Connecticut

Heating System Sizing Data

Max load	2,058.4 MBH	Outside/ Indoor Air Temp	2.0 / 70.0 °F
----------------	-------------	--------------------------------	---------------

Outdoor Ventilation Air Data

Design airflow CFM	28,050 CFM
CFM/ft ²	0.32 CFM/ft ²

D.1

Life Cycle Summary

Lifecycle Summary

Project: Coventry Energy Projects - High School Complex
 Prepared By: BL Companies

4/29/2016
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Coventry Energy Project - High School Complex

Existing System or Base Line 20 Year Life Cycle Analysis

Gas Conversion Burners 20 Year Life Cycle Analysis

Gas Boiler Replacement 20 Year Life Cycle Analysis

Type of AnalysisPublic Sector Lifecycle Analysis
 Type of Design AlternativesIndependent
 Length of Analysis 20 yrs

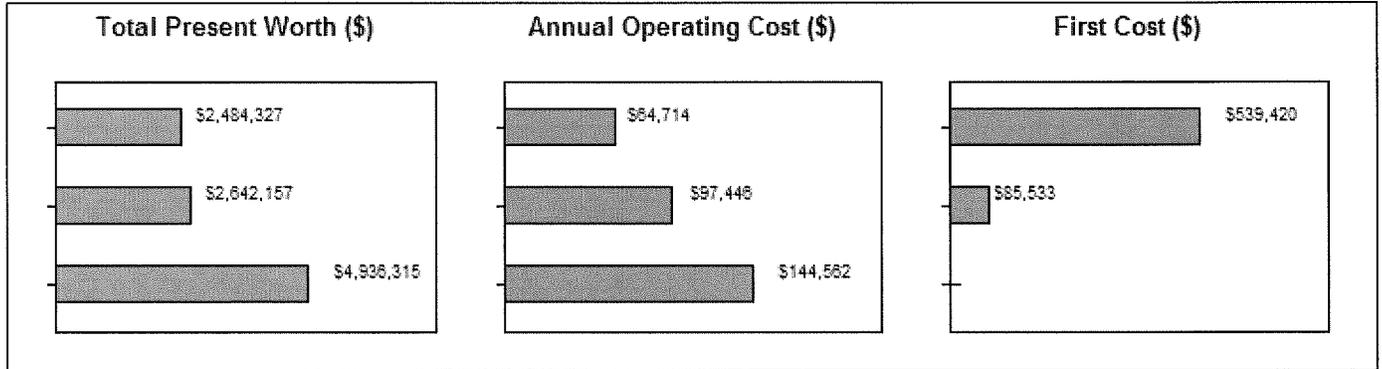


Table 1. Executive Summary

Economic Criteria	Best Design Case for Each Criteria	Value (\$)
Lowest Total Present Worth	Gas Boiler Replacement	\$2,484,327
Lowest Annual Operating Cost	Gas Boiler Replacement	\$64,714
Lowest First Cost	Existing System	\$0

Table 2. Design Cases Ranked by Total Present Worth

Design Case Name	Total Present Worth (\$)	Annual Operating Cost (\$/yr)	First Cost (\$)
Gas Boiler Replacement	\$2,484,327	\$64,714	\$539,420
Gas Conversion Burners	\$2,642,157	\$97,446	\$85,533
Existing System	\$4,936,315	\$144,562	\$0

D.2

Design Case Inputs

Design Case Inputs

Project: Coventry Energy Projects - High School Complex
 Prepared By: BL Companies

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Type of Analysis Public Sector Lifecycle Analysis
 Length of Analysis 20 yrs
 Income Taxes Not Considered

General Information :

Design Case Name Existing System

Description :

Continue to use existing boilers and burners:

Investment Costs :

Cost Item	Cost (\$)	Year Incurred	Useful Life (yrs)
Replace CNH Boilers	\$ 134,058	8	25
Replace CHS Boilers	\$ 202,455	11	25
Replace Complex Boilers	\$ 188,776	15	25
Replace CNH Oil Tank	\$ 24,544	2	30
Replace Complex Oil Tank	\$ 45,386	5	30
Replace CHS Oil Tank	\$ 49,988	9	30

Annual Operating Costs :

Cost Item	Cost (\$)	Start Year	Number Of Years	Esc Rate (%/yr)
No. 2 Fuel Oil	\$ 127,618	1	20	4.00
Maintenance and Repair	\$ 16,944	1	20	0.00

Design Case Inputs

Project: Coventry Energy Projects - High School Complex
 Prepared By: BL Companies

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Type of Analysis.....Public Sector Lifecycle Analysis
 Length of Analysis20 yrs
 Income TaxesNot Considered

General Information :

Design Case Name Gas Conversion Burners

Description :

Convert oil burners to use natural gas:

Investment Costs :

Cost Item	Cost (\$)	Year Incurred	Useful Life (yrs)
Oil Tank Removal - All Tanks	\$ 27,536	0	0
Oil to Gas - Burner Conversions	\$ 57,997	0	0
CNH Boiler Replacement	\$ 170,628	8	25
CHS Boiler Replacement	\$ 170,628	11	25
Complex Boiler Replacement	\$ 170,628	15	25

Annual Operating Costs :

Cost Item	Cost (\$)	Start Year	Number Of Years	Esc Rate (%/yr)
Natural Gas	\$ 80,502	1	3	4.00
Natural Gas	\$ 75,014	3	1	4.00
Natural Gas	\$ 65,546	4	3	4.00
Natural Gas	\$ 59,314	7	13	4.00
Maintenance and Repair	\$ 16,944	1	3	0.00
Maintenance and Repair	\$ 13,096	3	1	0.00
Maintenance and Repair	\$ 9,248	4	3	0.00
Maintenance and Repair	\$ 5,400	7	13	0.00

Design Case Inputs

Project: Coventry Energy Projects - High School Complex
 Prepared By: BL Companies

4/29/2016
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Type of Analysis.....Public Sector Lifecycle Analysis
 Length of Analysis20 yrs
 Income TaxesNot Considered

General Information :

Design Case Name Gas Boiler Replacement

Description :

This option represents repalcing all the boilers with high efficiency gas boilers on day one.

Investment Costs :

Cost Item	Cost (\$)	Year Incurred	Useful Life (yrs)
Oil Tank Removal - All Tanks	\$ 27,536	0	0
CNH Boiler Replacement	\$ 170,628	0	1
CHS Boiler Replacement	\$ 170,628	0	1
Complex Boiler Replacement	\$ 170,628	0	1

Annual Operating Costs :

Cost Item	Cost (\$)	Start Year	Number Of Years	Esc Rate (%/yr)
Natural Gas	\$ 59,314	1	25	4.00
Maintenance and Repair	\$ 5,400	1	20	0.00

D.3

Cash Flow Details

Cash Flow Details

Project: Coventry Energy Projects - High School Complex
Prepared By: BL Companies

4/29/2016
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Coventry Energy Project - High School Complex

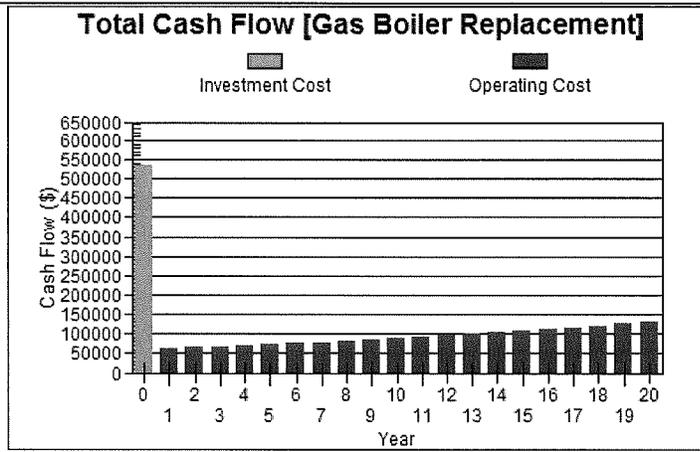
Existing System or Base Line 20 Year Life Cycle Analysis

Gas Conversion Burners 20 Year Life Cycle Analysis

Gas Boiler Replacement 20 Year Life Cycle Analysis

Type of Analysis Public Sector Lifecycle Analysis
Type of Design Alternatives Independent
Length of Analysis 20 yrs

Cash Flow Details



1A. Component Cash Flows [Gas Boiler Replacement], Actual Value

Year	Date	Cash Investment (\$)	Annual Operating Cost (\$)	Total Cash Flow (\$)
0	Initial	539,420	0	539,420
1	1	0	67,087	67,087
2	2	0	69,554	69,554
3	3	0	72,120	72,120
4	4	0	74,789	74,789
5	5	0	77,565	77,565
6	6	0	80,451	80,451
7	7	0	83,453	83,453
8	8	0	86,575	86,575
9	9	0	89,822	89,822
10	10	0	93,199	93,199
11	11	0	96,711	96,711
12	12	0	100,364	100,364
13	13	0	104,162	104,162
14	14	0	108,113	108,113

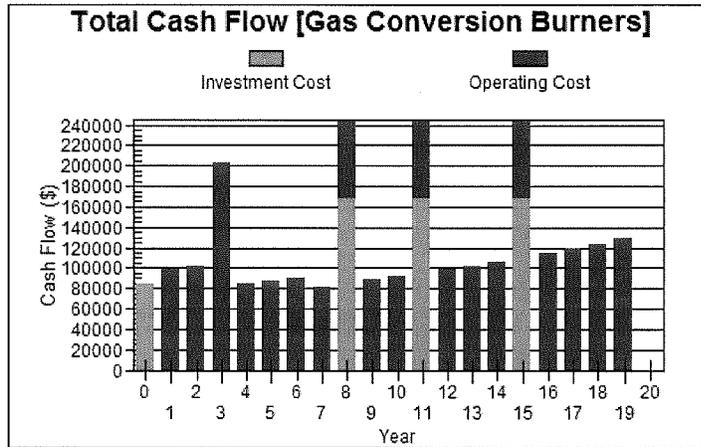
Cash Flow Details

Project: Coventry Energy Projects - High School Complex
Prepared By: BL Companies

4/29/2016
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Year	Date	Cash Investment (\$)	Annual Operating Cost (\$)	Total Cash Flow (\$)
15	15	0	112,221	112,221
16	16	0	116,494	116,494
17	17	0	120,938	120,938
18	18	0	125,559	125,559
19	19	0	130,366	130,366
20	20	0	135,364	135,364
Totals		539,420	1,944,907	2,484,327

Cash Flow Details



2A. Component Cash Flows [Gas Conversion Burners], Actual Value

Year	Date	Cash Investment (\$)	Annual Operating Cost (\$)	Total Cash Flow (\$)
0	Initial	85,533	0	85,533
1	1	0	100,666	100,666
2	2	0	104,015	104,015
3	3	0	204,974	204,974
4	4	0	85,928	85,928
5	5	0	88,995	88,995
6	6	0	92,185	92,185
7	7	0	83,453	83,453
8	8	170,628	86,575	257,203
9	9	0	89,822	89,822
10	10	0	93,199	93,199
11	11	170,628	96,711	267,339
12	12	0	100,364	100,364
13	13	0	104,162	104,162

Cash Flow Details

Project: Coventry Energy Projects - High School Complex
Prepared By: BL Companies

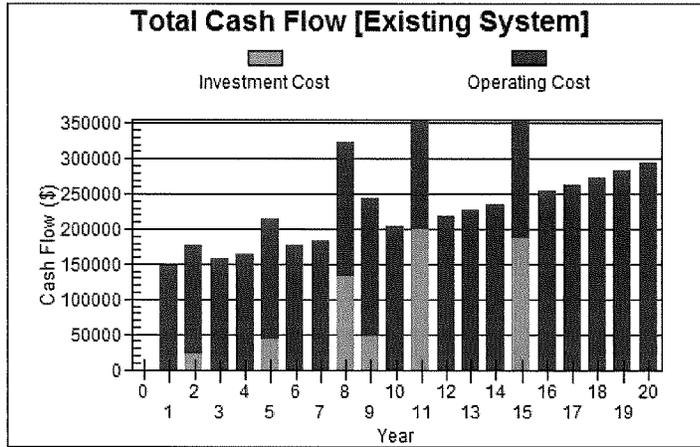
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Year	Date	Cash Investment (\$)	Annual Operating Cost (\$)	Total Cash Flow (\$)
14	14	0	108,113	108,113
15	15	170,628	112,221	282,849
16	16	0	116,494	116,494
17	17	0	120,938	120,938
18	18	0	125,559	125,559
19	19	0	130,366	130,366
20	20	0	0	0
Totals		597,417	2,044,740	2,642,157

Cash Flow Details

Project: Coventry Energy Projects - High School Complex
 Prepared By: BL Companies

4/29/2016
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3A. Component Cash Flows [Existing System], Actual Value

Year	Date	Cash Investment (\$)	Annual Operating Cost (\$)	Total Cash Flow (\$)
0	Initial	0	0	0
1	1	0	149,667	149,667
2	2	24,544	154,976	179,520
3	3	0	160,497	160,497
4	4	0	166,239	166,239
5	5	45,386	172,211	217,597
6	6	0	178,421	178,421
7	7	0	184,881	184,881
8	8	134,058	191,598	325,656
9	9	49,988	198,584	248,572
10	10	0	205,850	205,850
11	11	202,455	213,406	415,861
12	12	0	221,265	221,265
13	13	0	229,437	229,437
14	14	0	237,937	237,937

Cash Flow Details

Project: Coventry Energy Projects - High School Complex
Prepared By: BL Companies

4/29/2016
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Year	Date	Cash Investment (\$)	Annual Operating Cost (\$)	Total Cash Flow (\$)
15	15	188,776	246,777	435,553
16	16	0	255,970	255,970
17	17	0	265,531	265,531
18	18	0	275,475	275,475
19	19	0	285,816	285,816
20	20	0	296,571	296,571
Totals		645,207	4,291,109	4,936,316

D.4
Annual Energy and Emissions
– Existing System

Annual Energy and Emissions – Existing System

Coventry Energy Projects - High School Complex
BL Companies

04/25/2016
11:08AM

Table 1. Annual Costs

Component	CNH (\$)	Complex (\$)	High School (\$)
HVAC Components			
Fuel Oil	36,807	34,629	56,182
HVAC Sub-Total	36,807	34,629	56,182
Non-HVAC Components			
Electric	18,345	15,338	25,230
Non-HVAC Sub-Total	18,345	15,338	25,230
Grand Total	55,152	49,968	81,411

Table 2. Annual Energy Consumption

Component	CNH	Complex	High School
HVAC Components			
Fuel Oil (Gallon)	20,563	19,346	31,386
Non-HVAC Components			
Electric (kWh)	101,918	85,213	140,166

Table 3. Annual Emissions

Component	CNH	Complex	High School
CO2 Equivalent (lb)	534,627	502,996	816,046

Cost Basis:

\$0.18 per kWh

\$1.79 per Gallon No. 2 Heating Oil

\$0.8123 per Therm Natural Gas

D.5

Annual Energy and Emission – Gas Burner Conversion

Annual Energy and Emissions – High School

Coventry Energy Projects - NG Conversion
BL Companies

04/25/2016
11:44AM

Table 1. Annual Costs

Component	CNH (\$)	Complex (\$)	High School (\$)
HVAC Components			
Natural Gas	23,218	21,844	35,440
HVAC Sub-Total	23,218	21,844	35,440
Non-HVAC Components			
Electric	18,345	15,338	25,230
Non-HVAC Sub-Total	18,345	15,338	25,230
Grand Total	41,563	37,183	60,669

Table 2. Annual Energy Consumption

Component	CNH	Complex	High School
HVAC Components			
Natural Gas (Therm)	28,582	26,891	43,627
Non-HVAC Components			
Electric (kWh)	101,918	85,213	140,166

Table 3. Annual Emissions

Component	CNH	Complex	High School
CO2 Equivalent (lb)	3,344	3,146	5,104

Cost Basis:

\$0.18 per kWh

\$1.79 per Gallon No. 2 Heating Oil

\$0.8123 per Therm Natural Gas

D.6

Annual Energy and Emissions – Gas Boiler Replacement

Annual Energy and Emissions – High School

Coventry Energy Projects - NG Replacement
BL Companies

04/25/2016
11:55AM

Table 1. Annual Costs

Component	CNH (\$)	Complex (\$)	High School (\$)
HVAC Components			
Natural Gas	17,730	15,612	25,972
HVAC Sub-Total	17,730	15,612	25,972
Non-HVAC Components			
Electric	18,345	15,338	25,230
Non-HVAC Sub-Total	18,345	15,338	25,230
Grand Total	36,075	30,950	51,202

Table 2. Annual Energy Consumption

Component	CNH	Complex	High School
HVAC Components			
Natural Gas (Therm)	21,826	19,219	31,972
Non-HVAC Components			
Electric (kWh)	101,918	85,213	140,166

Table 3. Annual Emissions

Component	CNH	Complex	High School
CO2 Equivalent (lb)	2,553	2,248	3,740

Cost Basis:

\$0.18 per kWh

\$1.79 per Gallon No. 2 Heating Oil

\$0.8123 per Therm Natural Gas

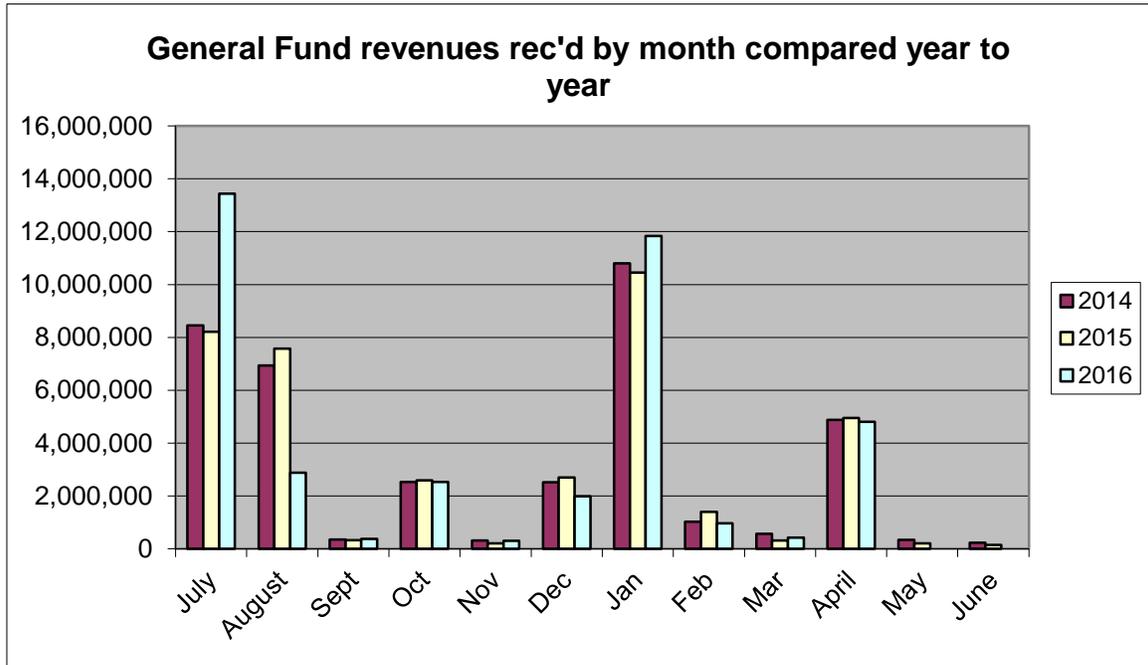
- BL Companies, the consultant to the Building Energy and Efficiency Building Committee, was requested to prepare a life cycle comparison of the cost of the previously proposed school energy project comparing proceeding with oil versus converting to natural gas

Twenty Year Comparison of systems						
	1) Existing	2) Gas conversion burners	3) Gas Boiler replacement	Saving conversion	Savings New Gas Boilers	Annualized
Total Cost	\$4,936,315	\$2,642,157	\$2,484,324	\$2,294,158	\$2,451,991	\$122,600
Energy Cost	\$1,276,180	\$669,912	\$593,140	\$606,268	\$683,040	\$34,152
Maintenance cost	\$169,440	\$107,872	\$54,000	\$61,568	\$115,440	\$5,772
CO2 emissions (lbs)	1,853,669	11,594	8,541	1,842,075	1,845,128	92,256

Cost Comparison

Date: May 2, 2016
 To: Finance Committee
 From: Elizabeth Bauer, Director of Finance
 Re: Monthly Update

Revenues

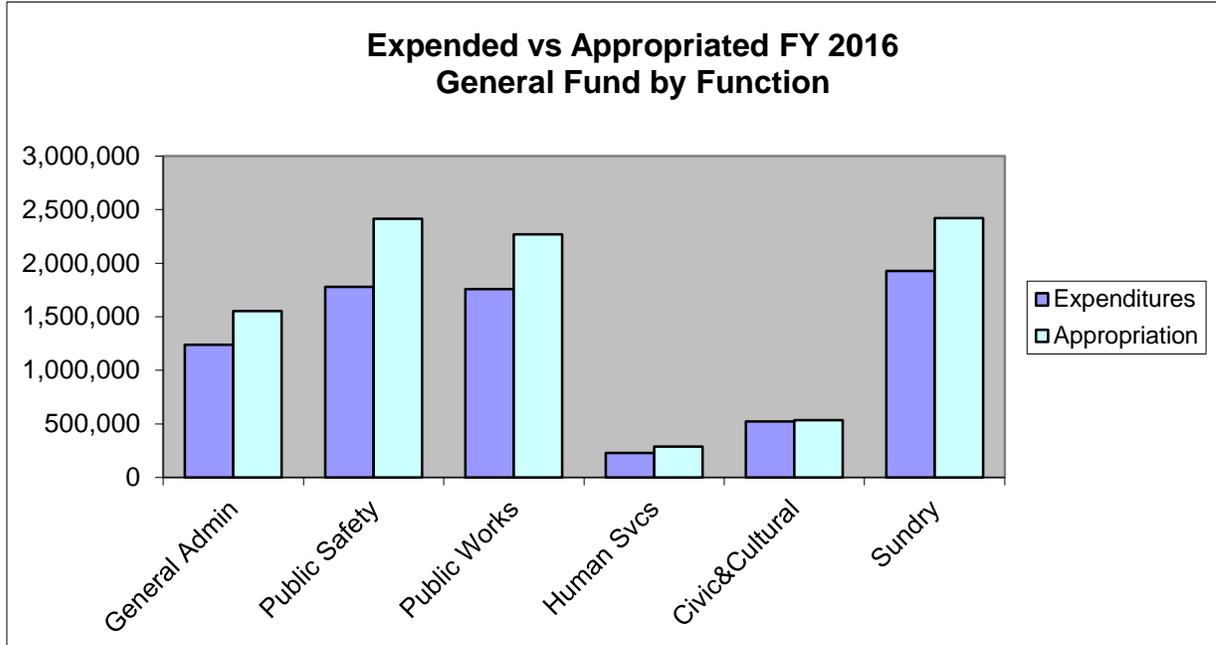


As of April 30, 2016, the Town of Coventry has collected \$29,433,683 or 100.44% of \$29,305,320 (anticipated) property tax revenue. The same period last year saw property tax revenue at 99.74% of anticipated revenue.

General fund revenue collections are \$39,581,055 or 99.63% of \$39,727,778 anticipated. Anticipated revenues from the State of Connecticut have been reduced by the \$48,673 PILOT payment, \$10,533 MRSA payment and \$5,646 of public school transportation money for a total reduction of \$64,852. A positive note: if Conveyance tax and Building department revenues continue at the same pace through fiscal year end, we will exceed those revenues by \$67,000. In addition, the final ECS payment as adjusted was higher than expected by \$20,187.

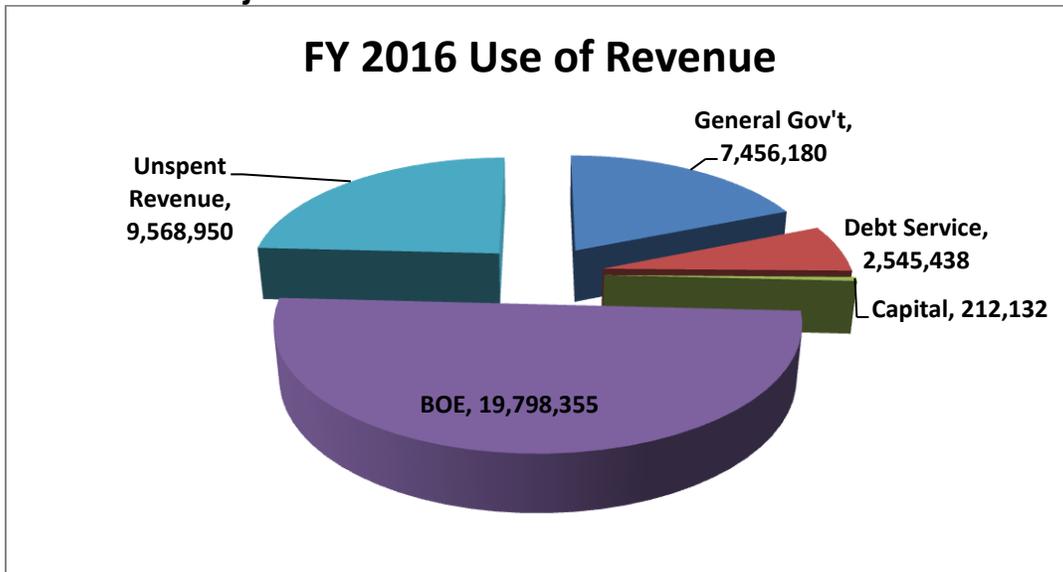
COVRRRA collections are \$1,038,275 or 106.4% of \$976,183 anticipated. The same period last year saw COVRRRA collections at 106.5% of anticipated.

Expenditures



Current Fiscal year General Fund expenditures and encumbrances are at 81.13% of the adjusted budget appropriation, compared with 83.15% for the same period last year. Projected over expenditures include the advertising line item in the Town Managers budget (110-1201-52170), Legal (110-1501-52030), Town Hall building repairs/maintenance (110-1801-52160) due to emergency repairs to the boiler/HVAC systems, and Claims and losses (110-8303-53230).

Cash Position/Projection



The chart above shows what has been spent from the revenues received this current fiscal year. As of April 30th, we have an unspent cash balance of \$9,568,950 and unspent appropriation of \$9,471,971. Available funds are currently invested at rates from .4% to .6%.

Tax Collector

Intent to lien notices were sent to 370 unpaid Real Estate accounts. Intent to lien notices were sent to 140 Sewer Use accts. Liens were filed on 350 COVRRRA accounts. Back tax statements were mailed to 89 delinquent taxpayers. Sewer Assessment bills were mailed to 409 accounts for the May 1st due date. This year the bills were generated from the new tax software which uses a slightly different logic and only bills one installment at a time. Payments were received redeeming 2 of the properties in the tax sale, 129 Gardner Tavern Rd and 10 Wall St.

Tax Assessor

For the 2014 grand list, the office has processed 781 Motor Vehicle corrections, 126 Supplemental MV corrections, 31 Personal Property corrections and 149 Real Estate certificates of correction. The Real Estate corrections include 36 newly constructed prorates.

For the 2015 grand list, the office has processed 285 Motor Vehicle corrections, 19 Personal Property corrections and 36 Real Estate corrections. The Real Estate corrections include the Court case for Imperial Development. We are still waiting for corrected information from DMV.

The year to date corrections against 10/1/2014 and 10/1/2015 grand lists are as follows:

	2014	2015
Original Grand List	930,973,231	949,163,141
BAA Reductions March	(407,900)	(22,040)
Corrections	(2,718,217)	(2,217,823)
BAA Reductions September	(16,370)	-
Prorates New Construction*	2,123,246	-
Supplemental MV GL	11,190,476	-
Total Net Grand List	941,146,480	946,923,278

Accounting

Final budget documents were prepared in advance of the Special Budget Meeting on April 23. The office finalized the OpenGov website and went live on April 15th.

IT

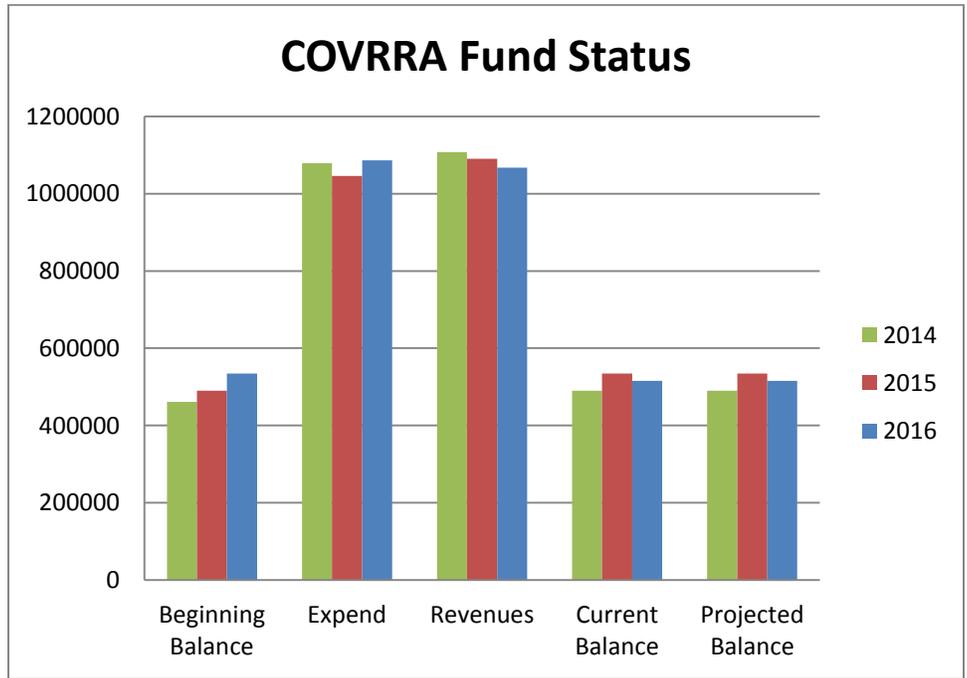
The final installation of equipment at CVFA to interconnect the department with the Towns network was completed. Switches were replaced at the Police department.

BOE status

	BOE Expenditures to date
	FY 2016
Budget appropriation	26,811,045
Adjustments to approp	27,855
Encumbrances	
Expended to date	<u>19,798,355</u>
Balance remaining	7,040,544

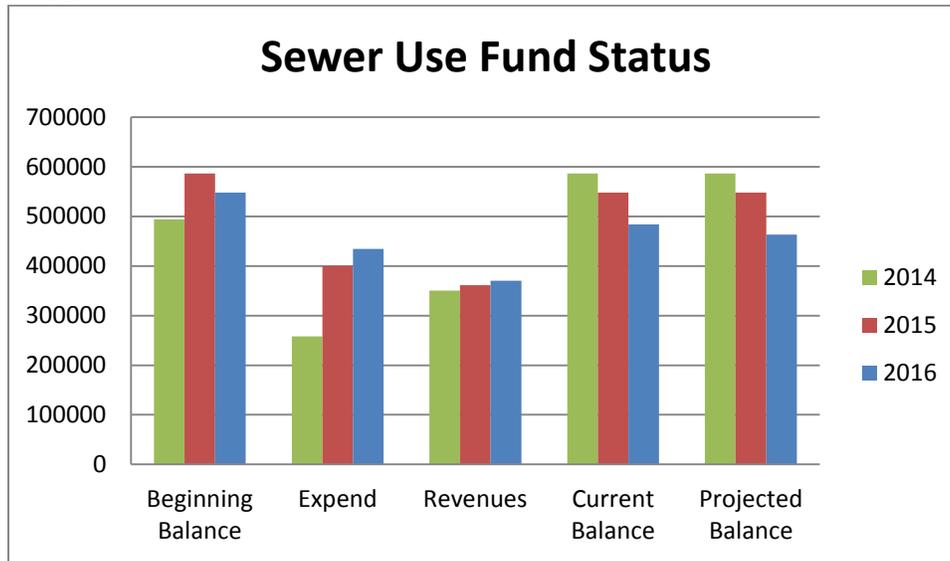
Special Revenue Funds

COVRRRA



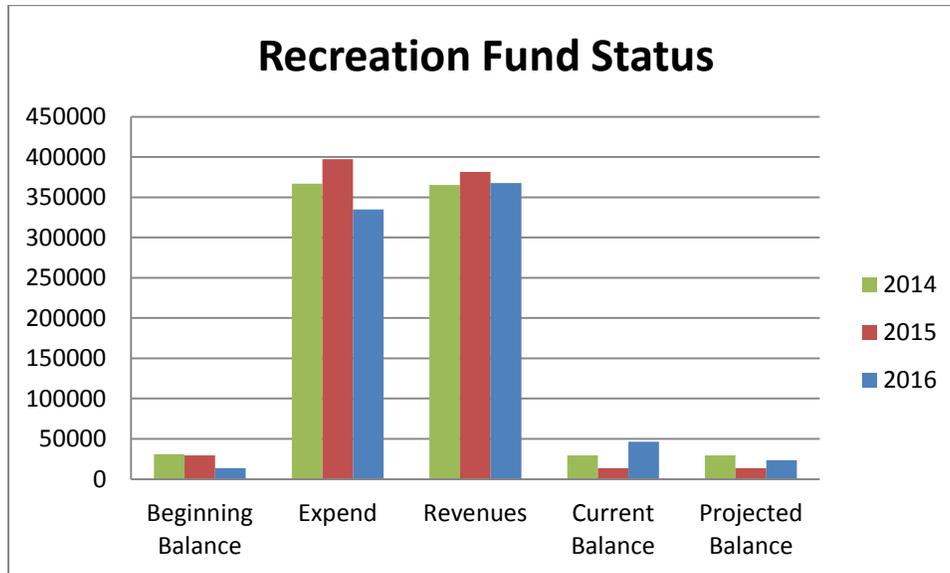
	Beginning Balance	Expend	Revenues	Current Balance	Projected Balance
2016	534282	1085916	1067410	515776	515772
2015	489808	1045363	1089836	534282	534282
2014	461074	1078893	1107627	489808	489808

SEWER USE



	Beginning Balance	Expend	Revenues	Current Balance	Projected Balance
2016	548115	434383	370182	483915	463115
2015	586372	399792	361535	548115	548115
2014	494117	257880	350135	586372	586372

RECREATION



	Beginning Balance	Expend	Revenues	Current Balance	Projected Balance
2016	13567	334836	367569	46300	23567
2015	29304	397283	381546	13567	13567
2014	30951	366927	365280	29304	29304

Town of Coventry
 Monthly Expenditure Summary - (COUNCILOBJ.REP)

Fiscal Year: 2016 to 2016 for Dates from 01-Jul-2015 to 30-Apr-2016

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	% Used
51000 SALARY AND WAGES	273,134.00	.00	.00	212,448.62	60,685.38	77.78
51010 REGULAR FULL TIME	4,019,898.00	(12,843.00)	.00	3,195,070.60	811,984.40	79.74
51020 PART TIME	95,101.00	18,000.00	.00	83,157.91	29,943.09	73.53
51030 OVERTIME	229,056.00	895.75	.00	174,775.12	55,176.63	76.01
51040 TEMPORARY	30,310.00	6,884.25	.00	21,271.32	15,922.93	57.19
51059 PAYROLL TAXES & INSURANCE	26,309.00	.00	.00	18,614.45	7,694.55	70.75
51063 FICA - GA	77,237.00	.00	.00	60,142.32	17,094.68	77.87
51064 FICA - PS	147,460.00	.00	.00	117,020.54	30,439.46	79.36
51065 FICA - PW	116,250.00	1,100.00	.00	97,031.16	20,318.84	82.69
51066 FICA - HUMAN SVCS	16,740.00	650.00	.00	14,332.96	3,057.04	82.42
51067 FICA - CIVIC/CULTURAL	5,016.00	100.00	.00	4,203.57	912.43	82.17
51070 PENSION	32,800.00	(1,000.00)	.00	31,800.00	.00	100.00
51071 PENSION - GA	122,210.00	.00	321.48	116,990.88	4,897.64	95.99
51072 PENSION - PS	216,963.00	.00	.00	207,201.35	9,761.65	95.50
51073 PENSION - PW	144,000.00	(2,440.00)	.00	107,589.30	33,970.70	76.00
51074 PENSION - HS	27,860.00	590.00	.00	27,740.74	709.26	97.51
51075 PENSION - CC	14,266.00	.00	.00	13,832.16	433.84	96.96
51090 OTHER	69,785.00	2,000.00	.00	59,525.15	12,259.85	82.92
51100 LONGEVITY	48,700.00	(15.00)	.00	47,700.00	985.00	97.98
51110 DIFFERENTIAL	4,199.00	2,195.00	.00	5,179.41	1,214.59	81.00
51121 FRINGE BENEFITS	23,270.00	.00	.00	19,304.66	3,965.34	82.96
51711 HEALTH INS GENERAL ADMIN	239,855.00	.00	429.16	170,338.81	69,087.03	71.20
51712 HEALTH INS PUBLIC SAFETY	417,230.00	(16,000.00)	845.15	255,265.94	145,118.91	63.83
51713 HEALTH INS PUBLIC WORKS	393,015.00	16,000.00	608.01	301,890.99	106,516.00	73.96
51714 HEALTH INS HUMAN SERVICES	34,880.00	.00	31.24	21,165.81	13,682.95	60.77
51715 HEALTH INS CIVIC & CULTURAL	9,225.00	.00	37.55	7,186.32	2,001.13	78.31
51720 LIFE INSURANCE	6,500.00	.00	1,349.82	4,977.71	172.47	97.35
51999 REVENUE OFFSET	(14,800.00)	.00	.00	(5,447.56)	(9,352.44)	36.81
52010 ARCHITECTS AND ENGINEERING	8,240.00	7,660.00	5,403.33	10,892.21	(395.54)	102.49
52020 FINANCE AND ACCOUNTING	8,930.00	.00	.00	5,400.00	3,530.00	60.47
52030 LEGAL	93,000.00	.00	.00	122,480.48	(29,480.48)	131.70
52040 LICENSES/SUPPORT-DATA PROCESSING	113,987.00	.00	3,764.26	104,247.72	5,975.02	94.76
52050 INSURANCE	138,750.00	.00	2,439.00	133,549.92	2,761.08	98.01
52060 INDEXING RECORDING	26,650.00	108.00	855.00	14,506.77	11,396.23	57.41
52070 OTHER PROFESSIONAL SERVICES	104,835.00	1,759.23	25,068.41	65,174.04	16,351.78	84.66
52080 PROFESSIONAL AFFILIATION	31,293.00	(477.00)	.00	28,675.60	2,140.40	93.05
52090 TRAVEL MEETINGS MILEAGE	75,790.00	1,195.98	1,105.52	8,895.00	66,985.46	12.99
52100 TRAINING	35,030.00	2,119.00	4,855.00	18,906.25	13,387.75	63.96
52110 POSTAGE	37,200.00	.00	4,306.00	3,814.20	29,079.80	21.83
52130 SERVICE CONTRACTS	217,171.00	2,116.00	22,537.67	159,602.22	37,147.11	83.06
52140 EQUIPMENT REPAIRS	61,919.00	(237.00)	2,533.62	28,992.02	30,156.36	51.11
52150 RADIO AND ALARM REPAIRS	16,150.00	1,282.35	4,641.48	9,685.12	3,105.75	82.18
52160 BUILDING REPAIRS/MAINTENANCE	55,070.00	5,418.71	3,715.73	46,618.17	10,154.81	83.21
52170 ADVERTISING	18,180.00	(349.00)	3,871.55	12,526.86	1,432.59	91.97
52180 PRINTING	27,415.00	(950.52)	948.00	10,385.73	15,130.75	42.83
52190 COPIERS	4,950.00	(1,000.00)	288.22	2,174.99	1,486.79	62.36
52200 EQUIPMENT RENTAL	2,400.00	(1,400.00)	125.00	774.65	100.35	89.97
52220 MEALS	5,030.00	(57.50)	500.00	2,528.66	1,943.84	60.91
52240 MISCELLANEOUS	3,800.00	.00	.00	3,796.39	3.61	99.91
52250 GRANTS AND CONTRIBUTIONS	99,954.00	3,033.87	1,897.12	204,013.84	(102,923.09)	199.94
52260 NEGOTIATED UNION CONTRACT	6,000.00	.00	.00	5,024.60	975.40	83.74

Town of Coventry
 Monthly Expenditure Summary - (COUNCILOBJ.REP)

Fiscal Year: 2016 to 2016 for Dates from 01-Jul-2015 to 30-Apr-2016

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	% Used
52270 OTHER SERVICES	300.00	.00	46.00	.00	254.00	15.33
52280 AUDIT	30,845.00	.00	.00	28,176.60	2,668.40	91.35
52291 WORKER COMP - GA	23,340.00	.00	.00	20,688.00	2,652.00	88.64
52292 WORKER COMP - PS	128,280.00	.00	.00	114,744.75	13,535.25	89.45
52293 WORKER COMP - PW	101,800.00	.00	.00	91,172.00	10,628.00	89.56
52294 WORKER COMP - HS	2,810.00	.00	.00	2,406.00	404.00	85.62
52295 WORKER COMP - CC	12,545.00	.00	.00	11,544.25	1,000.75	92.02
52840 VETERANS' PROGRAMS	1,000.00	.00	.00	543.40	456.60	54.34
52869 FEES	3,500.00	.00	.00	3,470.00	30.00	99.14
53010 OFFICE SUPPLIES	23,080.00	3,379.30	6,210.59	12,374.10	7,874.61	70.24
53020 OFFICE EQUIPMENT	650.00	.00	.00	.00	650.00	.00
53030 MICROFILM PHOTO SUPPLIES	1,300.00	.00	640.86	538.17	120.97	90.70
53040 GASOLINE	62,625.00	.00	10,000.00	35,073.88	17,551.12	71.97
53050 DIESEL FUEL	54,500.00	.00	10,000.00	36,221.65	8,278.35	84.81
53060 MOTOR OIL LUBRICANTS	7,700.00	1,700.00	200.00	8,851.93	348.07	96.30
53070 CUSTODIAL SUPPLIES	6,350.00	(1,077.00)	348.58	2,774.60	2,149.82	59.23
53080 PAPER GOODS	6,900.00	(18.40)	304.07	4,819.42	1,758.11	74.45
53090 CLOTHING SAFETY EQUIPMENT	44,950.00	(290.32)	9,067.99	26,200.15	9,391.54	78.97
53091 OSHA REQMTS	4,350.00	(1,700.00)	.00	174.95	2,475.05	6.60
53092 NFPA REQMTS	10,010.00	.00	174.95	7,085.45	2,749.60	72.53
53100 AUTO PARTS	22,950.00	(30.00)	6,023.26	11,413.84	5,482.90	76.08
53110 TRUCK PARTS	61,500.00	(1,800.00)	7,797.10	47,401.23	4,501.67	92.46
53120 EQUIPMENT PARTS	64,600.00	(1,214.00)	14,223.85	43,717.39	5,444.76	91.41
53130 WELDING SUPPLIES	2,375.00	.00	1,477.99	822.01	75.00	96.84
53140 HAND TOOLS	6,200.00	(1,001.00)	.00	4,648.94	550.06	89.42
53150 BUILDING SUPPLIES	1,350.00	649.70	.00	1,154.85	844.85	57.75
53160 CEMENT SAND SALT GRAVEL	198,200.00	(1,300.00)	11,189.45	163,010.13	22,700.42	88.47
53170 GROUND SUPPLIES	27,100.00	.00	11,170.98	12,835.99	3,093.03	88.59
53180 STREET CLEANING SUPPLIES	2,500.00	.00	.00	2,349.18	150.82	93.97
53190 POLICE EQUIPMENT SUPPLIES	9,250.00	.00	2,363.95	5,856.96	1,029.09	88.88
53200 TRAFFIC CONTROL SIGNS	6,000.00	.00	7,074.00	(1,138.00)	64.00	98.93
53210 OTHER PURCHASED	16,800.00	840.00	1,626.10	14,149.20	1,864.70	89.43
53220 SUBSCRIPTIONS BOOKS	41,680.00	(174.43)	483.31	24,810.33	16,211.93	60.94
53225 PROGRAM COSTS	17,050.00	(310.00)	2,087.85	7,647.81	7,647.34	54.32
53230 TRANSFERS	86,350.00	.00	4,751.00	82,625.58	(1,026.58)	101.19
53240 TIRES	25,850.00	(603.05)	1,966.93	22,011.37	1,268.65	94.98
53280 ASPHALT/HOT & COLD PATCH	25,000.00	.00	16,656.96	8,296.45	46.59	99.81
53290 KENNEL SERVICES	3,000.00	.00	.00	.00	3,000.00	.00
53300 PUBLIC RELATIONS	5,385.00	141.56	.00	4,000.45	1,526.11	72.39
53610 VAN EXPENSES	1,350.00	(237.88)	400.00	556.51	155.61	86.01
53640 LAUNDRY	580.00	.00	.00	12.11	567.89	2.09
54010 IMPROVEMENTS NOT BUILDING	1,300.00	.00	.00	.00	1,300.00	.00
54020 OFFICE FURNITURE & EQUIPMENT	3,500.00	(1,286.05)	154.88	1,282.53	776.54	64.93
54050 OTHER EQUIPMENT	17,169.00	3,843.00	1,880.00	14,107.72	5,024.28	76.09
54540 COMPUTER REPLACEMENT AND UPGRADES	3,000.00	.00	.00	1,532.41	1,467.59	51.08
54960 EQUIPMENT PURCHASES	3,200.00	.00	.00	1,750.00	1,450.00	54.69
55010 TELEPHONE	23,132.00	164.00	561.75	18,095.49	4,638.76	80.09
55020 ELECTRIC	174,200.00	(4,158.13)	28,118.55	106,943.11	34,980.21	79.43
55030 HEATING FUEL	73,169.00	.00	14,029.96	48,505.39	10,633.65	85.47
55040 WATER	1,040.00	.00	249.98	605.69	184.33	82.28
55050 SEWER	3,920.00	72.45	.00	3,687.45	305.00	92.36

Town of Coventry
 Monthly Expenditure Summary - (COUNCILOBJ.REP)

Fiscal Year: 2016 to 2016 for Dates from 01-Jul-2015 to 30-Apr-2016

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	% Used
55130 DISPOSAL FEES	3,165.00	.00	.00	2,065.94	1,099.06	65.28
57040 DOG TAGS	200.00	.00	.00	276.95	(76.95)	138.48
57050 VETERINARY FEES	1,250.00	300.00	.00	1,273.00	277.00	82.13
57060 ST CT LICENSE FEES	4,100.00	.00	.00	.00	4,100.00	.00
57064 PET ADOPTION FEES DEP	250.00	.00	.00	180.00	70.00	72.00
58190 ANNIVERSARY CELEBRATIONS	500.00	.00	.00	500.00	.00	100.00
*** Grand Total ***	9,483,213.00	32,228.87	263,758.21	7,456,179.99	1,795,503.67	81.13

==== Selection Legend =====

Account Type: E
 FY: 2016 to 2016
 Trx. Date: 01-Jul-2015 to 30-Apr-2016
 Department: 0000 to 8900
 From Fund: 110 to 110
 Account Sub Type: CP

Town of Coventry
 Monthly Expenditure Summary - (SHORTCUMS.REP)

Fiscal Year: 2016 to 2016 for Dates from 01-Jul-2015 to 30-Apr-2016

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	% Used
OPERATING BUDGET						
1101 TOWN COUNCIL	33,418.00	.00	829.35	29,685.32	2,903.33	91.31
1201 TOWN MANAGER	208,462.00	.00	88.81	172,391.83	35,981.36	82.74
1300 FINANCE ADMINISTRATION	114,289.00	.00	900.00	95,122.88	18,266.12	84.02
1301 ACCOUNTING	110,300.00	3,426.00	.00	84,642.89	29,083.11	74.43
1302 COLLECTOR OF REVENUE	114,209.00	.00	.00	82,303.03	31,905.97	72.06
1303 ASSESSOR	137,699.00	.00	3,400.00	88,490.65	45,808.35	66.73
1304 ASSESSMENT APPEALS	800.00	.00	.00	196.40	603.60	24.55
1305 TREASURER	24,956.00	.00	910.00	20,010.75	4,035.25	83.83
1306 INFORMATION TECHNOLOGY	150,367.00	.00	12,012.10	131,927.72	6,427.18	95.73
1401 PLANNING	143,983.00	(279.01)	.00	109,981.41	33,722.58	76.53
1402 ZONING BOARD/APPEALS	23,872.00	844.44	.00	15,626.91	9,089.53	63.23
1403 CONSERVATION	2,135.00	.00	146.00	82.50	1,906.50	10.70
1404 ECONOMIC DEVELOPMENT	14,093.00	20,464.15	.00	21,268.17	13,288.98	61.55
1406 INLAND WETLANDS	47,274.00	(29.58)	1,246.86	35,337.87	10,659.69	77.44
1407 P&Z COMMISSION	4,200.00	(1,000.00)	1,261.60	1,637.52	300.88	90.60
1501 LEGAL COUNSEL	90,000.00	.00	.00	122,480.48	(32,480.48)	136.09
1502 PROBATE COURT	7,055.00	.00	.00	7,053.06	1.94	99.97
1601 RECORDING/LICENSING	144,461.00	.00	991.00	111,274.10	32,195.90	77.71
1701 ELECTIONS	43,560.00	.00	471.68	30,890.92	12,197.40	72.00
1801 TOWN OFFICE BLDG.	80,808.00	210.00	1,156.22	64,134.79	15,726.99	80.59
1802 CENTRAL SERS./SUPPLY	59,001.00	(160.00)	6,424.46	14,658.98	37,757.56	35.83
2101 POLICE ADMINISTRATION	185,551.00	.00	1,436.76	148,758.53	35,355.71	80.95
2102 POLICE OPERATIONS	1,247,711.00	.00	4,697.51	992,128.58	250,884.91	79.89
2103 POLICE SUPPORTIVE SERVICES	319,630.00	546.95	17,861.03	235,065.84	67,250.08	79.00
2104 POLICE MARINE PATROL	7,850.00	.00	7,850.00	5,084.08	2,765.92	64.77
2105 POLICE STATION	59,480.00	(546.95)	12,347.44	39,195.46	7,390.15	87.46
2201 FIRE MARSHAL	26,446.00	.00	5.00	20,746.24	5,694.76	78.47
2202 COVENTRY VOL FIRE ASSN	112,466.00	(50.00)	19,378.01	57,943.41	35,094.58	68.78
2203 NORTH COV. VOL. FIRE DEPT	111,441.00	.00	16,419.26	61,786.24	33,235.50	70.18
2206 NO. COV. SUB-STATION	9,600.00	.00	3,708.75	1,891.25	4,000.00	58.33
2207 JOINT FIRE BUDGET	218,466.00	.00	8,532.38	135,727.45	74,206.17	66.03
2208 CVFA SOUTH ST. SUBSTATION	18,410.00	.00	2,740.11	8,788.20	6,881.69	62.62
2301 EMERGENCY MANAGEMENT	26,711.00	.00	.00	19,961.02	6,749.98	74.73
2401 ANIMAL CONTROL	70,891.00	.00	107.06	52,139.52	18,644.42	73.70
3100 ROADS & DRAINAGE	549,362.00	(1,983.32)	45,037.41	419,273.40	83,067.87	84.82
3101 PUBLIC WORKS BUILDING	57,592.00	347.32	10,418.70	45,127.83	2,392.79	95.87
3102 SNOW REMOVAL	276,000.00	(300.00)	4,990.00	240,370.52	30,339.48	89.00
3103 FACILITY MAINTENANCE	292,991.00	436.00	11,512.99	222,022.72	59,891.29	79.59
3104 PUBLIC WORKS ADMINISTRATION	248,867.00	2,000.00	5,031.73	193,101.27	52,734.00	78.98
3105 FLEET MAINTENANCE	461,599.00	(500.00)	42,494.40	347,665.38	70,939.22	84.62
3107 MATCHING FUNDS	1,500.00	.00	.00	1,500.00	.00	100.00
3108 STREET LIGHTS	46,050.00	.00	.00	31,650.62	14,399.38	68.73
3109 CEMETERY COMM.	25,772.00	.00	742.95	10,567.47	14,461.58	43.89
3110 TREE WARDEN	23,000.00	.00	3,762.50	19,087.50	150.00	99.35
3201 ENGINEERING	77,099.00	6,000.00	5,760.91	55,637.81	21,700.28	73.89
3301 BLDG. INSPECTION	146,150.00	.00	.00	109,007.78	37,142.22	74.59
3302 BUILDING CODE BD. OF APPEALS	45.00	.00	.00	45.00	.00	100.00
3501 HEALTH DEPT.	62,180.00	.00	.00	62,179.12	.88	100.00
4102 VISITING NURSE & COMM. CARE	3,000.00	.00	1,288.00	1,212.00	500.00	83.33

Town of Coventry
 Monthly Expenditure Summary - (SHORTCUMS.REP)

Fiscal Year: 2016 to 2016 for Dates from 01-Jul-2015 to 30-Apr-2016

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	% Used
4200 HUMAN SERVICES/GA	190,736.00	.00	137.10	151,657.78	38,941.12	79.58
4205 ELDERLY SERVICES	94,982.00	2,802.87	6,527.60	76,861.91	14,395.36	85.28
5101 BOOTH DIMOCK/PORTER LIBRARIES	432,513.00	.00	.00	432,513.00	.00	100.00
5201 PARKS & REC SUPV/OPERATIONS	100,419.00	.00	.00	88,219.92	12,199.08	87.85
5301 MEMORIAL DAY	3,175.00	.00	609.12	1,043.40	1,522.48	52.05
8101 MUNICIPAL INSURANCE	386,775.00	.00	.00	355,835.42	30,939.58	92.00
8102 PENSION/SOCIAL SECURITY	883,106.00	.00	321.48	766,084.98	116,699.54	86.79
8103 HEALTH INSURANCE	1,100,705.00	.00	3,300.93	760,825.58	336,578.49	69.42
8301 CONTINGENCY	10,000.00	(6,900.00)	.00	465.38	2,634.62	15.01
8303 CLAIMS AND LOSSES	40,000.00	6,900.00	4,751.00	45,810.20	(3,661.20)	107.81
Total OPERATING BUDGET	9,483,213.00	32,228.87	263,758.21	7,456,179.99	1,795,503.67	81.13
DEBT SERVICE / CAPITAL EXPENDITURES						
9101 DEBT SERVICE	2,638,900.00	.00	.00	2,545,437.65	93,462.35	96.46
9201 CAPITAL EXPENDITURES	794,620.00	78,640.00	118,667.68	212,131.58	542,460.74	37.88
9301 ADDITIONAL APPROPRIATIONS	.00	(110,868.87)	.00	.00	(110,868.87)	.00
Total DEBT SERVICE / CAPITAL EXPENDITURES	3,433,520.00	(32,228.87)	118,667.68	2,757,569.23	525,054.22	84.56
*** Grand Total ***	12,916,733.00	.00	382,425.89	10,213,749.22	2,320,557.89	82.03

==== Selection Legend =====

Account Type: E
 FY: 2016 to 2016
 Trx. Date: 01-Jul-2015 to 30-Apr-2016
 From Fund: 110 to 110
 Account Sub Type: CP
 Department :

Manager's project update: May 16, 2016 meeting

Below please find a brief summary and update of on-going projects:

Public Works/Engineering

- 1.) Survey and design complete for additional tennis court to be put out to bid for early summer construction. Expect to bid this in June for July/August work (still needs Wetlands permit). Optional pricing for recoating existing tennis courts will be included.
- 2.) Summer road work is scheduled. Mountain Ridge work is in the home stretch. Driveway aprons starting this week then down to loaming and seeding. Very positive feedback from the neighborhood. Milling of Maple, Homestead and a section of Bellevue is complete and scheduled for cold mix paving, along with Edgemere area and Woods Lane in late June. Drainage work is needed first on Homestead and Maple. The recycling train is scheduled on May 23rd for South Street (Silver to South River), South River (sections) and Case road. Milling of the gutter line of sections of South from round-about to around Gable and several bridge decks is being scheduled for June. They will be passable during construction. Village roads drainage work is wrapping up and those sections will be milled late May and paved in late June. A lot of drainage and road prep by Town forces and outside contractors over next several months getting ready for the August chip seal work including Flanders, Flanders River, Grant Hill, Springdale, Olde Tavern, and the CVFA parking lot. Crack sealing is complete. Shimming for next year's chip sealing planned in August for Richmond, Zeya, Satari, Sean Circle, and Oak Leaf.

Other Construction/projects:

- 1) Locip funds have been released which will allow contractors to complete some fencing, back stop at Miller Richardson baseball. Getting pricing.
- 2) Cross Street project is slowly moving. Still need one sidewalk easement before bidding, owner agreeable. Work on some related sewer extensions are under construction. Seeking additional assistance from Jacobson Engineering to get bid packet out. Construction inspector job advertised and candidates being reviewed.
- 3) Laidlaw soccer field: Rough grading complete. Top soil being graded with grass seeding late May. Water tank has been installed and irrigation work is underway and should finish soon. The Laidlaw Playscape phase one is slated for installation in the next several weeks. It was delayed to allow field construction. We are using the gravel removed from Mt. Ridge to expand parking lots. Due to work load this will be a late summer project. Working on pricing for fence installation, planned for July when funds are available.

- 4) Propane specs drafted and have been approved by school staff. Will get out now that we know what buildings are involved.
- 5) Depot Road Trails grant awarded to us; just got the contract and will start the planning.
- 6) Main Street project has started with blasting wrapping up soon. Taking longer than predicted. BSC design group has submitted paperwork for our Main street grant to the State which will be handled as a change order to the State project. Per State timetable this work needs to be completed by September 5th. Clock has been selected and ordered. Gazebo selected and waiting for installation prices.
- 7) Working on association road concerns and the senior tax freeze with the Town Attorney.
- 8) Waiting for final prices for deck replacement at the senior center.

Grants

Aquatic invasive grant: We are getting funds though slightly reduced. Match was included in proposed budget for next year. Work scheduled for July.

Main Street Investment grant: Funds for ADA lift (maybe project income from CDBG grant), utilities (Contractor will install in conjunction with Main Street project in exchange for use of Stonehouse Road property) and completion of bathrooms and kitchen and connecting vestibule have been budgeted. Still waiting for contractor for pricing to complete and they are still fine-tuning scope of work. Floors have been poured and they are moving on with interior walls. Wetlands permit approved and waiting for pricing for exterior work from a local contractor since town forces are too busy. Should be underway week of May 16th. Gazebo, clock and sidewalks in conjunction with State Main Street project all in process.

STEAP: CTDOT wants full bid package review; encroachment permit has been filed with State and they now want a gutter flow study which Todd will do but it is a first and will impact timing of this and other projects. Lake Gate STEAP grant underway with preliminary plans complete and permit application submitted. Permit to take 4 to 6 months. Now need to design to allow eels to climb from stream to lake. Construction still planned for fall 2016 to avoid low water issues during summer.

Small community water systems: Received formal grant notice and have delayed this grant at least one year while we work through some issues with CT Water. Discussed with Housing Authority - they have some concerns and we have asked for formal questions we can respond to. I have reminded them of this request. Have meeting with CT Water week of the 16th on their plans since they indicated they may shrink the project back to the water tower and line up the hill. CT Water would be doing the well to the Village on their own outside the grant to avoid burdensome regulations (and expenses) which will assist getting the water tower project moving.

DEEP open space: Williams' property survey work found minor issue which will require some probate work. Manchester Probate court has discussed issue and asked for some supplemental information. Found a lot of heirs which may need to sign off on the purchase. CT DEEP is still ok with progress.

Farmland development rights: Reynolds survey is also underway.

Still putting finishing work on grant reimbursement of \$12,500 from Greenbank from Clean Communities program. Other outdoor LED lighting work has been completed. Solar lights all working now, got spare parts free of charge under warranty from China. Now we are looking at indoor lighting replacement in the Community Center. Initial pricing was over budget so the scope is being scaled back (waiting for revised pricing). Also was awarded another Greenbank grant for \$4,500 which will be put toward re-lamping the Town Hall in conjunction with Eversource lighting rebate program. Eversource completed review last week and it also came in over budget so we will need to scale back work. Still waiting on Eversource to complete the LED Pilot streetlight project on Rt. 31/44 which missed a few lights. About 4 lights are controlled by the State and they will ask the State if they are also willing to convert.

Staff submitted another America the Beautiful grant for a little over \$10,000 to plant trees along the next phase of sidewalks, replace the next phase of pine trees removed at Miller Richardson and some legacy trees in the center area at Laidlaw. It was awarded. Successfully closed out last year's grant.

Library Building Committee continues to address the Council questions. The issue raised at Steering regarding ownership of building and land was discussed at their Board of Trustees meeting in April. I was invited to attend, and had a productive discussion. They have some issues they wish to discuss with their own Counsel on the sample agreements given them as models.

Public Safety

Continuing review of dispatch options with other police departments due to the pending upgrade of the Next Gen 911 system. Tolland County Dispatch is putting together a study committee to add in some level of Police dispatch to their current service. Also continue discussion with two Police clusters 1) Manchester, South Windsor, Vernon and 2) Glastonbury, East Hampton and Marlborough. It appears the status quo will not be a viable option since the State will not allow the new equipment required for us to become a full Public Safety Answering Point and the current call transfer method will not include text messages or video. Work proceeding slowly.

New in-car computers (in this year's budget) being evaluated. This year's cruiser is in and getting equipment installed. Got grant for several replacement vests and are seeking state funding to allow body camera upgrade.

Fire EMS/Administrator: We continue to work with the State Department of Public Health to transfer the ambulance license. Application has been submitted and reviewed by the State. A public hearing may be needed. Vintech contract in place and the first few weeks went well. Bid specs for a medical insurance billing agency out to bid for July 1 start.

Finance

Imperial Development tax appeal on PA 490 denial was heard by the court and written briefs filed. We lost the case based on precedent of a lower court ruling. Are not appealing and will concentrate on legislative relief. Tax sale is scheduled for May 17th. Appear to be down to 3 or so properties (see <http://www.cttaxsales.com/>). Open Gov went live on April 15th. The Board of Ed is getting prices to join our page. Budget passed and now waiting for mil rate adoption to get the tax bills out. New wellness initiatives are underway. ICE grant for computers has been screened for approval by OPM staff and awaits Bond Commission approval slated for next month.

Development group:

PZC has geared up enforcement issues. Resolved one issue of a person living in an RV in a driveway. Continue to work with attorney on stubborn cases. Court action expected in several cases. Motion for Default in one case for nonappearance in court. The Trepkus zoning appeal was heard and briefs filed. Based on briefs I would be very surprised if the PZC's zone change is not upheld. We won an Inland Wetlands appeal.

2016 Farmers Market proceeding. Already received over 140 vendor applications and notching up marketing for sponsors. Several other sponsors have committed. The option to clear wooded lot across the street from the Homestead for additional parking did not pan out. CT Landmarks could not decide at this time. Some positive possibilities arose from discussions with the Fife and Drum Corps last week and they will allow parking for about 40 cars....but will ask for donations. Coventry Historical Society may be interested in having their wooded land restored to field in exchange for parking use. These can be looked at as part of a grant for next year.

Pushing ahead to seek authorization to allow sewer connection on RT. 44 for very limited extension from Bolton system. Had a positive meeting with Bolton and have submitted a formal request. Scheduling a staff meeting to discuss long term sewer capacity issues and concerns.

HR issues:

Negotiations with the Public Works Union will start later this month.

Other projects:

Working on sale of town acquired property, just need some time. New software for board lists is in use. Still needs some fine tuning and choosing which reports to use. A new version is coming along soon.

NCFD solar building permit approved and awaiting an installation schedule this summer.

Working with neighboring towns we have set up a forum on the crumbling foundation issue. A letter was sent to 1515 Coventry owners of properties constructed in the 20-year period in question to provide information and invite them to a multi-town citizens meeting on May 11th at E. O. Smith Auditorium at 6:30.

CNG natural gas project was approved and is underway. Have final community agreement documents and individual building agreements. Need to work out a Memorandum of Understanding with the Board of Ed on how this project work will flow.

Hydrilla: DEEP is still reviewing Dr. Kortmann's treatment recommendation. Also still working on funding for the Flyboard study.

Had a meeting with Eversource on April 1 to discuss the high tension power line project in town. The work they characterized as minor vegetation removal is really full road construction. Our citizens are not happy with work or communications from Eversource. Project will be coming to a pause to allow design for metal replacement poles at slightly higher height. A public hearing will be held over summer with a fall restart. Rep. Ackert is now involved.

**COVENTRY PARKS & RECREATION COMMISSION
PUBLIC HEARING MINUTES
WEDNESDAY, MAY 4TH, 2016**

The Coventry Parks & Recreation Commission held a Public Hearing on Wednesday, May 4th, 2016 in Town Hall Annex to discuss the proposed changes to the summer 2016 beach operations, including fee increases and hours of operation. Todd Messier called the meeting to order at 6:30pm.

Members Present: Todd Messier, Sean Butler (arrived at 6:56pm), Jennifer Rodgers, Antonia Conti, Marie Gallo-Hall and Jillian Miner.

Members Absent: None.

Others Present: Wendy Rubin, Director of Parks & Recreation and Caterina Merriam, Recreation Supervisor.

Wendy Rubin, Parks & Recreation Director began the meeting with some background information, and a summary of the current proposal. Printed copies of the proposed changes were available for those in attendance (see attached).

Audience of Citizens:

1. Christine Pattee, 98 Brookline Road:
 - Ms. Pattee began by saying that Ms. Rubin's summary along with the handout answered most of her questions, and that she is very impressed with the careful way the Commission has worked this out. She said that she was initially concerned that this was a ploy to deter non-residents from coming to the beach. She said that the Commission has done a great job and that she supports the increases in fees as she finds them to be reasonable.
2. Ray Streeter, 211 North River Road:
 - While he appreciates the Department's efforts to make the beaches self-sustaining, he feels that there should be a line item in the Town's budget to subsidize these costs. He is willing to support the Commission's efforts, however he is concerned about discrimination of senior citizens, and that seniors should be given a free beach sticker. He noted that he is not a member of the Senior Center, and would not benefit from that pass.
3. Andy Broderson, 340 Cassidy Hill Road:
 - Mr. Broderson noted that he is opposed to the increase in parking fees. He said that if the revenue generated by parking fees is not covering the costs, then gatekeepers' hours should be lowered. He also suggested that the Police Department patrol the parking lots and give tickets to those without beach stickers. If the intention is for fees to be a revenue source, then perhaps other sources of revenue should be considered. He also noted that it is inappropriate to raise some fees and not others; he believes that other facilities do not have parking fees. He concluded by saying that if most folks are only going to the beaches once or twice a season, then we may sell less stickers this years as folks may not be willing to pay the increased price. (see attached)

4. Tom Pope, 683 Brigham Tavern Road:
 - Mr. Pope explained that he was speaking as an individual, not as a member of the Town Council. He reiterated his comments made at the May 2nd Town Council meeting, of which minutes and video are available. He noted his opposition to the proposal, explaining that seniors should not have to pay for a pass and that this proposal should have been discussed at the Department's budget presentation. He went on to say that the Council could have allocated additional funds, if asked. He also questioned why we staff the beaches with lifeguards, as the National Seashore does not. He asked if it was about safety.
5. Christine Pattee, 98 Brookline Road:
 - Ms. Pattee spoke for the second time, to express that she likes the fact that we provide lifeguards. She is a resident in Waterfront Heights, which does not provide lifeguards and a near drowning has happened there. She said that with so many kids in a small space, we should be protecting them. She also noted that this is the first time she has heard a Town Council member suggest more spending. She also noted that she has recently been by the Senior Center, and is planning on participating more; she asked about obtaining the senior center beach pass and noted that she does not believe that seniors should get everything for free. Ms. Rubin noted that a shift from government funding to "pay to play" in Parks & Recreation Departments nationwide happened back in the 1970's; in 2009, the Department was asked to subsidize formally funded programs with revenue, as a large fund balance existed. Since the economic downturn, that fund balance has depleted and revenues have been down.
6. Lois Frankland, 18 Prospect Street:
 - She asked about the senior center hangtag, and whether that was just for access to the Senior Center, or if it included beach access. She also noted that she does not believe that seniors should have to pay, especially if it's just for a few trips throughout the season. She mentioned that she was a lifeguard, and knows what they go through. She asked if there is still a free pass available for swim lessons.
7. Tom Pope, 683 Brigham Tavern Road:
 - Mr. Pope expressed noted the "contradiction" of the purpose of the Senior Center pass, noting that the Town Manager said that the pass is not a beach pass, but rather a pass just to gain access to the Senior Center – he asked that the policy be clarified. Ms. Rubin noted that when the pass was first instituted, that it was meant for access just to the Senior Center, however that has since changed and that the pass can be used for park/beach access as well, Monday-Friday. Mr. Pope said it should be called a free beach sticker then. He also noted that if you don't attend the Center regularly, you're unlikely to obtain that pass.
8. Lisa Thomas, 255 Geraldine Drive:
 - Ms. Thomas noted that she is speaking as a private citizen, not as a Town Council member. She noted that many beaches on Cape Cod have lifeguards and do charge resident and non-resident parking fees, so that is not uncommon. She asked about how swimming is managed at Patriots Park while Camp is in session. Ms. Rubin noted that the beach is split in half, with 1 half designated solely for Camp (with their own lifeguard) and the other half is for the public so there is limited, if any, interaction. Ms. Thomas also asked about charging fees at other parks, and if Patriots and Lisicke are the only places where fees are charged. Ms. Rubin responded that there are fees associated with the sports fields, and Creaser Park for rental space. Ms. Thomas then asked for clarification on the differing roles played by the gatekeepers at Patriots Park versus the

gatekeepers at Lisicke Beach. Ms. Rubin explained that the gatekeeper at Lisicke monitors resident beach stickers and swim lesson parking; the gatekeeper at Patriots Park monitors beach stickers and collects non-resident parking fees; they also address park rules and sell resident stickers on weekends. Ms. Thomas asked if there has been issues with alcohol-use at Patriots Park in the past; Ms. Rubin answered yes. Ms. Thomas also noted that she agrees with Mr. Streeter, in that the resident sticker should be free for seniors, as she does not believe it would be a large loss in revenue. She also noted that she finds the fee structure proposed to be reasonable, especially in comparison with surrounding facilities. She also noted that increase use by residents of our facilities has also increased the maintenance needed. She thanked the Commission for their efforts and service.

9. Lois Frankland, 18 Prospect Street:

- Ms. Frankland explained that she does not think it's right, that if you live in a lake association, that you should have to pay association fees, on top of swim lesson fees for your kids, and then also have to purchase a beach pass. She said a lot of families are hurting and cannot bear that burden. She also said that many of them are too proud to seek out assistance.

10. Ray Streeter, 211 North River Road:

- Mr. Streeter noted that he was not too proud; that Ryan's Fund purchased his beach sticker for him last year. He said that to pay \$4,000 in taxes each year, you get nothing.

11. Richard Williams, 508 Wrights Mill Road:

- Mr. Williams noted that he finds it appropriate that the resident beach stickers be free for seniors.

Todd Messier, Commission Chair, thanked those in attendance for their thoughts. He said that they would be taken under advisement during their regular meeting, beginning following this hearing.

Adjournment: Mr. Messier closed the public hearing at 7:24pm. The Commission's regular meeting will begin following a short break, at 7:30pm.

Respectfully Submitted,

Caterina Merriam,
Recreation Supervisor

Please note: These minutes are not official until approved by the Parks & Recreation Commission at the next Parks & Recreation Commission Meeting. Please see the next Parks & Recreation Commission Meeting Minutes for approval or changes to these minutes.

Monday, April 21st - legal notice in Chronicle, post on Ch. 13 & websites, Facebook

The Coventry Parks & Recreation Commission is holding a Public Hearing on Wednesday, May 4th at 6:30 pm at the Town Hall Conference Room B to seek input from the public regarding proposed rate fee increases for Patriots Park & Lisicke Beach. For detailed information, go to www.coventryrec.com

PATRIOTS PARK - VISITOR/NON-RESIDENTS: Visitors to Coventry may only purchase a daily pass to use the Patriots Park beach.

Current Non-Residents Fees:

Weekdays: (Mon. – Thurs.) \$10 per Car

Weekends: (Fri. - Sun. and Holidays) \$20 per Car

PROPOSED:

From current \$10 per car to \$15 per car Mondays – Fridays (changes Friday from weekend status to weekday status)

From current \$20 per car to \$25 per car Saturdays & Sundays, and \$30 per car on Holiday weekends

Daily Organized Group rates: Vans: \$35 per vehicle, Busses \$75/ vehicle – must be arranged in advance and may require additional charge for lifeguards

Note: also proposed to have Gate Attendant on duty at 12 noon Mon- Fri with beaches opening at 3 pm to general public with lifeguard staffing, closing at 7 pm. One additional lifeguard will be scheduled to work at Patriots Park mon-Fridays starting at 1 pm to assist with summer camp swim time and keep public out of water until guards are on duty.

LISICKE BEACH RESIDENT PERMITS:

Current rate - \$10 per beach sticker per vehicle

PROPOSED: \$20 for 1st vehicle, \$10 for each additional vehicle

Caregivers/ Nannies/Grandparents may purchase a beach sticker regardless of their residency providing proof of their role as caregiver by the resident.

SENIOR CITIZENS may receive a parking pass for access to the Senior Center at no charge if they regularly attend the Coventry Senior Center. Passes are available with proper identification, at the Senior Center at Patriots Park during their regular hours.

**Andy Brodersen
340 Cassidy Hill Road Coventry
May 3, 2016**

I am opposed to increasing parking fees at our town beaches. Although these fees are parking fees, many of our town residents consider them as fees for using the beach facilities. I believe that if the parking fees do not cover the cost of the attendant whose job is to assure only residents with passes can park at the beaches, then the amount of hours spent by the attendant should be reduced appropriately. Patrols by our town police could be implemented when the attendant is not on duty. If it is your intention to have these fees be a revenue source then I believe that serious consideration of other sources of revenue should be considered. I do not believe we have parking fees at any of our other sports facilities. I believe it is inappropriate to selectively create, or increase, a fee to use some facilities and not the others. This proposed increase to the beach fees may result in consequences you have not anticipated. Also, those who only use the beach a couple times a year, may no longer wish to buy a ticket as they might feel it is no longer worth the price - a category into which my wife and I would fall. Therefore as a result, your total number of parking sticker sales would be reduced.

Thank you for your consideration.

**COVENTRY PARKS & RECREATION COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY, MAY 4TH, 2016**

The Coventry Parks & Recreation Commission held a regular meeting on Wednesday, May 4th, 2016 in Town Hall Annex. Jennifer Rodgers called the meeting to order at 7:30pm, following the conclusion of the Public Hearing.

Members Present: Todd Messier, Sean Butler, Jennifer Rodgers, Antonia Conti, Marie Gallo-Hall and Jillian Miner.

Members Absent: None.

Others Present: Wendy Rubin, Director of Parks & Recreation and Caterina Merriam, Recreation Supervisor.

Audience of Citizens: None.

Acceptance of Minutes:

Jennifer Rodgers moved to accept the meeting minutes from April 6th, 2016. Marie Gallo-Hall seconded. Motion voted in the affirmative by Todd Messier, Sean Butler, Jennifer Rodgers, Antonia Conti and Marie Gallo-Hall. Motion carried.

Correspondence: None.

Staff Report:

- Laidlaw Park:
 - Ms. Rubin noted that the field is constructed, with irrigation going in this week. The field is being seeded and will now needs to rest for 1 year to allow the grass to grow.
- Miller-Richardson:
 - Additional work is being done, including fencing, replacing the backstop on the major league field, and parking.
- Community Gardens:
 - DPW has assisted by spreading manure and lime, which has been much appreciated. The gardeners have met twice thus far and are building quite the community. Bill Oros, Master Gardener has signed on to help advise the gardeners and provide workshops/training. We are also working with the Boy Scouts on the construction of a sign/message board to be installed at the garden.
- Summer Staff:
 - We are wrapping up the hiring of summer staff now, including camp counselors, lifeguards, gate keepers and park maintainers.
- Beach Stickers:
 - Stickers are in and we are planning on beginning the sale of beach stickers on June 1st, pending the results of this meeting.
- Special Events:
 - The Father Daughter Dance is being held on Friday, May 13th and the Town Wide Tag Sale is scheduled for Saturday, May 7th. 43 homes are participating this year!

- Plan for Health, EHHD:
 - Ms. Rubin has been working with the Eastern Highlands Health District on this grant, which is completed and a Healthy Communities Toolkit has been created. The toolkit includes a lot about “playability” which is great for Parks & Rec.
- National Kids to Parks Day:
 - We’ll be doing a social media blitz ahead of the event, which is Saturday, May 21st. Stay tuned!

Old Business:

- Beach Operations:
 - The Commission spoke at length about the many points brought up during the Public Hearing, including Senior Citizen passes, financial assistance, and 1-day passes for residents.
 - Senior Citizen Passes:
 - The Commission discussed how to define a senior citizen and if the pass should be free. They discussed whether it should just be based on age, or should there be income qualifications. Ms. Rodgers noted that the senior center hangtag pass that is currently offered could be changed to include park and beach access to both beaches, Monday-Friday. The Commission agreed.
 - Financial Assistance:
 - Ms. Gallo-Hall also added that Ryan’s Fund does subsidize a lot, as Mr. Streeter noted when he spoke during the hearing.
 - Ms. Miner asked about other sources of funding, such as the Campership Fund? Ms. Merriam noted that the Human Services office has purchased beach stickers for those in need, but not through the Campership Fund as that is designated for day camp only and they have other funds available for those who qualify. The Commission agreed that we should do some additional promotion as to the avenues folks could take to obtain assistance.
 - 1-Day Passes for Residents:
 - Ms. Miner noted that when Mr. Streeter spoke, he also mentioned only going to the beach once or twice a year; can we offer a 1-day resident pass for those residents who don’t find it worth it to buy a sticker? The Commission agreed, and discussed offering said pass for \$5 per day. If a resident decides to purchase a sticker, what they’ve paid in daily passes could be used as credit toward the seasonal sticker.
 - The Commission also discussed the current status of the Parks & Recreation budget, and operation costs. Ms. Gallo-Hall noted that she found it very disingenuous of Town Council members present at the hearing to say that we should have asked for more money. She went on to say that the message has always been to come in at a 0% increase. Ms. Rubin also mentioned that it has been discussed for several years now, particularly with the Steering Committee that revenue is low and expenses are up.
 - Ms. Conti noted that there were folks present in opposition of the proposal; do we know if there are residents who are in support? Ms. Gallo-Hall noted that there was some chatter on Facebook, on the Citizens Collective page, and some of the comments were supportive but we have no way of knowing.

- Ms. Gallo-Hall also asked if the Town Council has to approve what is agreed to tonight. Ms. Rubin said no, that it is within the Parks & Recreation Commission's charter to set fees and policies.
- Ms. Rodgers noted that the bottom line is that we have a financial issue, and that we have to charge fees for programs to exist. Ms. Rubin added that an important piece to note is that the entire salary and benefits for the Recreation Supervisor position is paid for out of the fees generated by programs, which is not common. Full-time staff are usually funded by Town government. Mr. Butler added that the message needs to be that this is not something we want to do, but rather have to do.

Todd Messier moved to approve the proposal as presented, including the addition of a \$5 one-day resident beach sticker, and amending the senior center pass to include access to both Patriots Park & Lisicke Beach Monday-Friday. Jennifer Rodgers seconded. Motion voted in the affirmative by Todd Messier, Sean Butler, Antonia Conti, Marie Gallo-Hall, and Jennifer Rodgers. Motion carried.

- Proposed Hours of Operations:
 - Ms. Rubin opted to clarify Mr. Pope's comments during the Hearing, regarding our "number crunching." She said that the numbers had been crunched, with several options from which to choose, but upon further study regarding the scheduling of staff, it was determined that the schedule would be challenging to work with, therefore, additional review and a change in the proposal was required.

Marie Gallo-Hall moved to approve the hours of operation as proposed. Sean Butler seconded. Motion voted in the affirmative by Todd Messier, Sean Butler, Antonia Conti, Marie Gallo-Hall and Jennifer Rodgers.

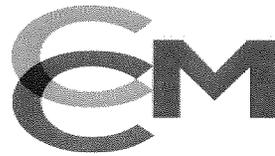
New Business: None.

Adjournment: With no other business to discuss the meeting was adjourned at 8:28pm.

Respectfully Submitted,

Caterina Merriam,
Recreation Supervisor

Please note: These minutes are not official until approved by the Parks & Recreation Commission at the next Parks & Recreation Commission Meeting. Please see the next Parks & Recreation Commission Meeting Minutes for approval or changes to these minutes.



Connecticut Conference
of Municipalities

CCM LEGISLATIVE UPDATE

This is a list of selected bills being tracked by CCM. For additional information on these or other bills,

please visit CCM's Legislative Action Center at www.ccm-ct.org.

Bill #	Bill Title	Staff	Current Status
HB 5053	AN ACT CONCERNING OPIOIDS AND ACCESS TO OVERDOSE REVERSAL DRUGS.	Michael Muszynski	PASSED

OPIOID PREVENTION

Would, among other things, (a) require municipalities to amend their local emergency medical service plans to ensure that their first responder is trained and equipped with opioid antagonist medication, such as Narcan; (b) expand the availability of Narcan; (c) restrict the amount of opioid medication prescribed to adults and minors; (d) require pharmacies to update opioid dispensing information in the Prescription Monitoring Program (PMP) the next business day after dispensing the medication; and (e) authorize an physicians to authorize an agent (i.e. Staffer) to access the PMP system.

HB 5139	AN ACT CONCERNING THE USE OF RECYCLED TIRE RUBBER AT MUNICIPAL AND PUBLIC SCHOOL PLAYGROUNDS.	Alex Beaudoin	FAILED
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RECYCLED TIRE RUBBER AT MUNICIPAL PLAYGROUNDS

Would prohibit shredded or ground rubber recycled from motor vehicle tires from being installed on municipal and public school playgrounds.

Bill #	Bill Title	Staff	Current Status
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HB 5141	AN ACT CONCERNING CONCUSSIONS AND YOUTH ATHLETIC ACTIVITIES CONDUCTED ON PUBLIC ATHLETIC FIELDS.	Alex Beaudoin	FAILED
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CONCUSSIONS AND YOUTH ATHLETICS ON PUBLIC FIELDS

Would, among other things, require operators of youth athletic activities utilizing public athletic fields to follow concussion protocols substantially similar to those used for intramural/interscholastic athletic activities.

HB 5149	AN ACT CONCERNING RECYCLING AT MUNICIPAL BALLFIELDS.	Alex Beaudoin	FAILED
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TIRE RECYCLING

Would require DEEP to (a) identify a beneficial end use for discarded tires and (b) evaluate tire hauling licenses as a means to prevent the illegal disposal of tires, and (c) consider the viability of establishing a tire stewardship program.

HB 5175	AN ACT CONCERNING LOCAL BOARD OF EDUCATION BUDGETS.	Randy Collins	FAILED
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BOARDS OF EDUCATION ACCOUNTABILITY

Would, among other things (a) require local boards of education and regional school districts to have annual audits of their financial statements and (b) allow local boards of finance to increase, decrease or eliminate any noneducational expense in a proposed board of education budget.

Bill #	Bill Title	Staff	Current Status
HB 5176	AN ACT CONCERNING COMMUNITY RESIDENCES.	Randy Collins	FAILED

COMMUNITY RESIDENCES

Would require DPH, DMHAS and DOC, at a municipality's request, 1) to designate a department employee to serve as liaison to the municipality with respect to existing or proposed community residences that the department funds or operates within the municipality and 2) notify the municipality of community residences located within the municipality.

HB 5179	AN ACT AUTHORIZING HISTORIC PROPERTIES COMMISSIONS TO CHARGE REASONABLE FEES FOR THE PROCESSING OF CERTIFICATE OF APPROPRIATENESS APPLICATIONS.	Randy Collins	FAILED
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AUTHORIZING HISTORIC PROPERTIES COMMISSIONS TO CHARGE REASONABLE FEES FOR PROCESSING CERTAIN APPLICATIONS

Would allow municipalities to establish a schedule of fees for certain applications related to historic properties.

HB 5180	AN ACT CONCERNING CONCRETE FOUNDATIONS.	Alex Beaudoin Michael Muszynski Randy Collins	PASSED
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DOCUMENTATION OF CONCRETE FOUNDATION APPLICATIONS

Among other things, would require documentation of the name of the individual or entity that poured a concrete foundation at a new residential or commercial building and the date upon which the foundation was poured prior to the issuance of a certificate of occupancy.

Bill #	Bill Title	Staff	Current Status
HB 5189	AN ACT INCREASING THE MAXIMUM FINE FOR LITTERING.	Alex Beaudoin	PASSED

LITTERING AND DUMPING FINES

Would increase the fines for littering and illegal dumping to \$1,000, and allow the state to keep a portion or the full amount of the fine. CCM request to add in the option to allow municipalities to keep a portion of any fine they issue.

HB 5262 AN ACT ESTABLISHING A FIREFIGHTERS CANCER RELIEF PROGRAM.

Dan Giungi
Michael Muszynski
Randy Collins
Ron Thomas

PASSED

FIREFIGHTERS CANCER RELIEF PROGRAM

Creates the firefighters cancer relief account and the firefighters cancer relief program to provide wage replacement benefits to eligible paid and volunteer firefighters diagnosed with cancer.

Requires establishes particular requirements firefighters must meet in order to be eligible for wage replacement through the fund.

Establishes a new cancer relief subcommittee of the Connecticut State Firefighters Association to award benefits under the program. Firefighters are not eligible until July 1, 2019.

The account will be funded through a diversion of money from the enhanced emergency 9-1-1-program, which is funded through a monthly subscriber fee that the Public Utilities Regulatory Authority (PURA) imposes on phone service .

Bill #	Bill Title	Staff	Current Status
HB 5309	AN ACT CONCERNING FACILITATION OF THE MUNICIPAL RESIDENTIAL SOLAR APPLICATION PROCESS.	Alex Beaudoin	FAILED
	<p><u>SOLAR PERMITTING PROCESS</u> Would require the Green Bank to approve a standardized solar PV system permit application form for use by municipalities.</p>		
HB 5310	AN ACT CONCERNING LOCATION OF SITING COUNCIL PUBLIC HEARINGS.	Alex Beaudoin	FAILED
	<p><u>LOCATION OF CT SITING COUNCIL PUBLIC HEARINGS</u> Would require the Connecticut Siting Council to hold a public hearing in the municipality in which a proposed facility is to be located if the proposed facility will be located only in that municipality.</p>		
HB 5337	AN ACT CONCERNING THE ACQUISITION OF REAL PROPERTY TO BE USED FOR SCHOOL CONSTRUCTION.	Randy Collins	FAILED
	<p><u>ACQUISITION OF REAL PROPERTY: SCHOOL CONSTRUCTION</u> Would change current eminent domain law to provide that owners of real property taken for school construction purposes be compensated the greater of the average value of two independent appraisals, or the assessed value of such property according to the most recent grand list.</p>		

Bill #	Bill Title	Staff	Current Status
HB 5339	AN ACT CONCERNING PENALTIES FOR THE FAILURE TO REGISTER A RESIDENTIAL PROPERTY BY A FORECLOSING PARTY.	Randy Collins	FAILED
<u>FAILURE TO REGISTER A RESIDENTIAL PROPERTY BY A FORECLOSING PARTY</u>			
Would increase the fine for failing to register a residential property in foreclosure with municipalities, from \$100 to \$1000.			
HB 5363	AN ACT CONCERNING THE AFFORDABLE HOUSING LAND USE APPEALS PROCEDURE.	Randy Collins	FAILED
<u>AFFORDABLE HOUSING LAND USE APPEALS PROCEDURE</u>			
Would expand the types of housing that may allow a municipality to qualify for a moratorium from the affordable housing land use procedure			
HB 5364	AN ACT CONCERNING THE FILING OF WORKERS' COMPENSATION CLAIMS WHEN A MUNICIPALITY IS THE EMPLOYER.	Michael Muszynski	PASSED
<u>FILING WORKERS' COMPENSATION CLAIMS</u>			
Would establish that the Town Clerk be the person to whom a municipal employee must file a Worker's Compensation Form 30C or Form 30D.			

Bill #	Bill Title	Staff	Current Status
HB 5371	AN ACT CONCERNING A MINIMUM WORKWEEK FOR PERSONS PERFORMING BUILDING MAINTENANCE SERVICES.	Dan Giungi Randy Collins	FAILED

MINIMUM WORKWEEK FOR BUILDING MAINTENANCE WORKERS

Would institute a 30 hour minimum workweek for individuals performing building maintenance services.

HB 5377	AN ACT CONCERNING THE PREVAILING WAGE.	Dan Giungi Randy Collins	FAILED
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PREVAILING WAGE THRESHOLDS

Would, among other things, adjust the prevailing wage thresholds to \$4 million dollars for new construction projects and \$2 million dollars for remodeling, refinishing, refurbishing, rehabilitation, alteration or repair projects.

HB 5399	AN ACT CONCERNING STATE REIMBURSEMENT FOR TAX ABATEMENTS AND PAYMENTS IN LIEU OF TAXES.	Randy Collins	FAILED
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STATE REIMBURSEMENT FOR TAX ABATEMENTS AND PAYMENTS IN LIEU OF TAXES

Would (a) impose a \$3.9 million per year unfunded mandate on towns and cities by creating a two year property tax abatement for low to moderate-income housing projects and (b) extend by two years the requirement that municipalities that host these housing projects waive certain payments due from certain state-financed housing authorities. PA 15-5 eliminated the funding that was available to DOH, to make these payments on behalf of these housing authorities and prohibited municipalities from requiring a housing authority to make these payments.

Bill #	Bill Title	Staff	Current Status
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HB 5405 AN ACT CONCERNING REIMBURSEMENT OF THE COST OF CERTIFICATION FOR A POLICE OFFICER.

Michael Muszynski

FAILED

REIMBURSABLE COSTS FOR POLICE OFFICER TRAINING

Would require municipalities be reimbursed for the cost of the Police Officer Standards and Training Council (POST) certification when the officer is hired by another law enforcement entity within three years of his/her certification.

HB 5411 AN ACT CONCERNING DEPARTMENT OF TRANSPORTATION RECOMMENDATIONS REGARDING THE LOCAL BRIDGE PROGRAM, WORK ZONE SAFETY, THE TRANSIT-ORIENTED DEVELOPMENT PROJECT, COMMUTER PARKING AREAS, REVISIONS TO STATUTES RELATED TO TRANSPORTATION AND OUTDATED REPORTING MANDATES.

Randy Collins

PASSED

DOT RECOMMENDATIONS

Would, (a) among other things, increase the grant funding available to municipalities under the Local Bridge Program from the current range of 15% to 50% to a flat rate of 50%, and (b) remove the ability of a municipality to purchase DOT property at assessed price before it is offered for sale.

Bill #	Bill Title	Staff	Current Status
HB 5457	AN ACT CONCERNING LOCAL HEALTH DIRECTORS.	Michael Muszynski	FAILED
	<p><u>LOCAL HEALTH DIRECTORS</u> Would require the director of a local health district to serve in a full-time capacity, instead of devoting his or her "entire time" to performing the duties of the position, as is required under current law. It also prohibits the director from engaging in private practice.</p>		
HB 5462	AN ACT REQUIRING THE INSTALLATION OF SEAT SAFETY BELTS ON SCHOOL BUSES.	Randy Collins	FAILED
	<p><u>SEAT BELTS ON SCHOOL BUSES</u> Would require all school buses purchased after 2021 be equipped with three-point restraint harnesses.</p>		
HB 5478	AN ACT CONCERNING GRANTS IN LIEU OF TAXES.	Randy Collins	FAILED
	<p><u>GRANTS IN LIEU OF TAXES</u> Would specify that real property owned by a private nonprofit institution of higher learning that is used primarily for primary and secondary education purposes, is not eligible for PILOT grants.</p>		
HB 5480	AN ACT CONCERNING THE ESTABLISHMENT OF A LOAN FUND TO REMEDIATE BLIGHTED PROPERTIES.	Randy Collins Ron Thomas	FAILED
	<p><u>ANTI-BLIGHT AND QUALITY OF LIFE IMPROVEMENT</u> Would provide funding for the Connecticut Housing Revitalization Loan Fund to maintain residential properties.</p>		

Bill #	Bill Title	Staff	Current Status
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HB 5485	AN ACT CONCERNING MUNICIPAL TAXATION.	Randy Collins.	FAILED
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MUNICIPAL TAXATION

Would, among other things, (a) remove the three-year limitation regarding the correction of municipal tax assessments, and (b) allow municipalities to provide property tax relief to property owners who are unable to occupy their property due to damage from natural disasters.

HB 5518	AN ACT IMPOSING A SURCHARGE ON CERTAIN PERSONAL RISK INSURANCE POLICIES TO FUND REGIONAL FIRE SCHOOLS' OPERATING BUDGETS AND CERTAIN FIREFIGHTER TRAINING COSTS.	Dan Giungi Michael Muszynski Randy Collins	FAILED
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A SURCHARGE ON CERTAIN PERSONAL RISK INSURANCE POLICIES TO FUND REGIONAL FIRE SCHOOLS

Would, among other things, establish a 1% surcharge on certain insurance policies and allocate the revenue generated to support the operating budgets of regional fire schools.

HB 5544	AN ACT CONCERNING THE CONSOLIDATION OF PUBLIC SAFETY ANSWERING POINTS.	Michael Muszynski	FAILED
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PUBLIC SAFETY ANSWERING POINTS (PSAPs)

Would, among other things, require municipalities that have populations of less than 40,000 to regionalize their PSAP or risk losing state financial assistance.

Bill #	Bill Title	Staff	Current Status
HB 5547	AN ACT CONCERNING THE TRAINING CURRICULUM AND EDUCATION OF POLICE OFFICERS.	Michael Muszynski	PASSED

POLICE OFFICER TRAINING CURRICULUM

Would create a task force to examine the training and curriculum of police officers within Connecticut.

HB 5550	AN ACT CONCERNING VARIOUS REVISIONS AND ADDITIONS TO THE EDUCATION STATUTES.	Dan Giungi George Rafael	FAILED
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REVISIONS AND ADDITIONS TO EDUCATION STATUTES

This bill would delay implementation of scheduled changes to high school graduation requirements by 1 year.

Additionally, it requires public school superintendents to recommend to parents that their children are examined by an optometrist or ophthalmologist.

HB 5551	AN ACT CONCERNING THE COMMISSIONER'S NETWORK OF SCHOOLS.	Dan Giungi	FAILED
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COMMISSIONER'S NETWORK SCHOOLS

Would, among other things, (a) remove the authority of local boards of education in Commissioner's Network Schools, and (b) allow the Education Commissioner to close Network schools without oversight.

Bill #	Bill Title	Staff	Current Status
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HB 5601	AN ACT CONCERNING REGIONALISM.	Randy Collins	PASSED
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STUDY OF SCHOOL TRANSPORTATION EFFICIENCIES

Would require the Connecticut Transportation Institute to study student transportation and make recommendations to promote efficiencies and cost savings.

HB 5602	AN ACT CONCERNING REGIONALISM.	Randy Collins Ron Thomas	FAILED
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CONCERNING REGIONALISM

Would, among other things, (a) require that towns and cities update local Plans of Conservation and Development (POCD) include recommendations to promote regional efficiencies in educational and educational opportunities; (b) allow any municipality to purchase equipment, supplies, materials or services from a person who has a contract to sell such goods or services to other state governments, political subdivisions of the state, nonprofit organizations or public purchasing consortia available through a regional educational service center or regional council of governments; (c) add Regional Education Service Centers (RESCs) to the existing list of entities that may apply for grants available under the RPIP grant; (d) allow any municipality to partner with one or more municipalities to share the services of resident state troopers or other law enforcement personnel; and (e) allow for RPIP funds to be used by the State Auditors of Public Accounts to audit private providers of special education services.

HB 5603	AN ACT CONCERNING REGIONAL TECHNOLOGY.	Randy Collins Ron Thomas	FAILED
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REGIONAL TECHNOLOGY

Would require that local Plans of Conservation and Development (POCD) consider the application and use of technology to promote efficiencies and reduce costs.

Bill #	Bill Title	Staff	Current Status
HB 5604	AN ACT CONCERNING REGIONAL EFFICIENCIES.	Randy Collins Ron Thomas	FAILED

REGIONAL EFFICIENCIES

Would require the MORE Commission, in consultation with OPM, municipalities, labor unions and business leaders, to study regionalization best practices and develop a regionalization evaluation tool, which would be used to measure and assess the performance of and efficiencies achieved by each municipality and local and regional board of education. Additionally, would require the MORE Commission to submit recommendations for municipal aid funding based on criteria established by the regionalization evaluation tool.

HB 5641	AN ACT CONCERNING PROVISIONAL PARDONS.	Michael Muszynski	FAILED
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PROVISIONAL PARDONS

Would, among other things, (a) distinguish the provisional pardon from the certificate of rehabilitation, (b) to provide for the sealing of records of a provisional pardon holder and (c) to provide for conversion of a provisional pardon to an absolute pardon if the person holds a provisional pardon for five years and has not been convicted of a crime during that time.

SB 19	AN ACT ESTABLISHING THE TRANSIT CORRIDOR DEVELOPMENT ASSISTANCE AUTHORITY.	Randy Collins	FAILED
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TRANSIT CORRIDOR DEVELOPMENT ASSISTANCE AUTHORITY

Would establish a Transit Corridor Development Assistance Authority, with which a municipality may enter into an agreement to spur economic development around transit stations.

Bill #	Bill Title	Staff	Current Status
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SB 34

AN ACT CONCERNING DISPENSATION AND COVERAGE OF A PRESCRIBED DRUG FOR A CHRONIC DISEASE DURING CERTAIN ADVERSE DETERMINATION REVIEWS, AND DECREASING THE TIME FRAMES FOR URGENT CARE ADVERSE DETERMINATION REVIEW REQUESTS.

Dan Giungi
Randy Collins

FAILED

DISPENSATION AND COVERAGE OF A PRESCRIBED DRUG FOR A CHRONIC DISEASE DURING CERTAIN ADVERSE DETERMINATION REVIEWS

Would establish procedures for the dispensation of and coverage for a prescribed drug for a chronic disease during certain adverse determination reviews.

SB 37

AN ACT REQUIRING HEALTH INSURANCE COVERAGE FOR PEDIATRIC AUTOIMMUNE NEUROPSYCHIATRIC DISORDER ASSOCIATED WITH STREPTOCOCCAL INFECTIONS.

Dan Giungi
Randy Collins

FAILED

HEALTH INSURANCE COVERAGE: STREPTOCOCCAL INFECTIONS

Would require health insurance coverage for the diagnosis and treatment of pediatric autoimmune neuropsychiatric disorders associated with streptococcal infections.

Bill #	Bill Title	Staff	Current Status
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SB 66	AN ACT EXTENDING PAID SICK LEAVE TO SCHOOL PARAPROFESSIONALS.	Dan Giungi	FAILED
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PAID SICK LEAVE: SCHOOL PARAPROFESSIONALS
 Would extend paid sick leave to school paraprofessionals.

SB 88	AN ACT ESTABLISHING A TASK FORCE TO STUDY THE ZONING OF TEMPORARY HEALTH CARE STRUCTURES.	Randy Collins	PASSED
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TEMPORARY HEALTH CARE STRUCTURES
 Would establish a task force to study the zoning of temporary health care structures, and to develop a model zoning ordinance for temporary health care units. Would also define the situation or issue that would warrant the placement of a temporary health care structure.

SB 89	AN ACT CONCERNING ADDITIONAL APPROPRIATIONS BY TOWN BOARDS OF FINANCE WITHOUT TOWN MEETING APPROVAL.	Randy Collins	FAILED
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ADDITIONAL APPROPRIATIONS BY BOARDS OF FINANCE
 Would expand the thresholds at which a municipality must convene a town meeting to authorize additional appropriations to a local department.

Bill #	Bill Title	Staff	Current Status
SB 91	AN ACT CONCERNING THE INTEREST RATE ON DELINQUENT PROPERTY TAXES.	Randy Collins Ron Thomas	FAILED
<u>INTEREST RATE ON DELINQUENT PROPERTY TAXES</u>			
Would allow municipalities to set the annual interest on delinquent taxes at a rate between 10% and 18%. Current law sets the annual interest rate at 18%.			
SB 100	AN ACT CONCERNING ELIGIBILITY FOR UNEMPLOYMENT COMPENSATION BENEFITS.	Michael Muszynski	FAILED
<u>UNEMPLOYMENT COMPENSATION BENEFITS</u>			
Would change the unemployment threshold, from \$500 to \$2,000, which would be charged directly to the employer for the cost of the unemployment benefits. Currently, the cost of the unemployment benefits for an employee that makes \$500 or less is spread amongst all employers in the unemployment pool.			
SB 134	AN ACT CONCERNING WORKERS' COMPENSATION COVERAGE FOR POLICE OFFICERS AND FIREFIGHTERS WHO ARE DIAGNOSED WITH POST-TRAUMATIC STRESS DISORDER.	Dan Giungi Michael Muszynski Randy Collins Ron Thomas	FAILED
<u>MENTAL STRESS BENEFITS FOR POLICE AND FIRE</u>			
Would expand workers' compensation to provide for medical and full wage replacement for police officers and firefighters diagnosed with PTSD. As amended, greatly broadens the scope of which medical professionals can render a diagnosis by allowing for any board certified medical professional to render a diagnosis of PTSD.			

Bill #	Bill Title	Staff	Current Status
SB 158	AN ACT CONCERNING COST-SHARING FOR MAMMOGRAMS AND BREAST ULTRASOUNDS.	Dan Giungi Randy Collins	FAILED
<p><u>AN ACT CONCERNING COST-SHARING FOR MAMMOGRAMS AND BREAST ULTRASOUNDS</u> Would prohibit certain health insurance policies from imposing a copayment or deductible or annual or lifetime limits on mammograms and breast ultrasounds.</p>			
SB 177	AN ACT ESTABLISHING A TASK FORCE TO STUDY DECLINING STUDENT ENROLLMENT.	Dan Giungi George Rafael	FAILED
<p><u>TASK FORCE TO STUDY DECLINING STUDENT ENROLLMENT</u> Would establish a task force to study declining student enrollment in school districts.</p>			
SB 199	AN ACT CONCERNING THE OBSERVANCE OF VETERANS' DAY.	Randy Collins	FAILED
<p><u>VETERANS' DAY OBSERVANCE MANDATE</u> Would require towns and cities that conduct public school sessions on Veterans' Day to incorporate lessons related to the service and sacrifice of Veterans.</p>			
SB 202	AN ACT CONCERNING VETERANS' PROPERTY TAXES.	Randy Collins	PASSED
<p><u>VETERANS' PROPERTY TAXES</u> Would impose a "de facto mandate" allowing municipalities to increase the current property tax exemption for Veterans, from \$10,000 to \$15,000.</p>			

Bill #	Bill Title	Staff	Current Status
SB 221	AN ACT CONCERNING PAID FAMILY AND MEDICAL LEAVE.	Dan Giungi Randy Collins	FAILED
	<u>PAID FAMILY AND MEDICAL LEAVE</u>		
	This bill expands current FMLA law as it applies to private sector employers to municipalities and establishes a Family and Medical Leave Compensation program.		
SB 225	AN ACT AUGMENTING THE FEE SCHEDULE FOR RADIOLOGY SERVICES UNDER THE WORKERS' COMPENSATION STATUTES.	Dan Giungi Randy Collins	FAILED
	<u>RADIOLOGY SERVICES UNDER WORKERS' COMPENSATION</u>		
	Would increase the cost of certain radiology procedures under workers' compensation statutes by 15%.		
SB 240	AN ACT ELIMINATING THE REQUIREMENT FOR A FENCE AROUND A SPLASH PAD OR SPRAY PARK.	Michael Muszynski	PASSED
	<u>SPLASH PADS</u>		
	Would eliminate the requirement that a fence be constructed around splash pad and spray parks.		

Bill #	Bill Title	Staff	Current Status
SB 244	AN ACT CONCERNING THE REPORTING OF INJURIES RESULTING FROM THE DISCHARGE OF A FIREARM AND STAB WOUNDS.	Michael Muszynski	PASSED
<p><u>REPORTING OF INJURIES FROM DISCHARGE OF FIREARM OR STAB WOUND</u> Would expand current reporting procedures and evidence maintenance procedures concerning injuries resulting from the discharge of a firearm and to include stab wound injuries as those wounds reported to police departments.</p>			
SB 245	AN ACT CONCERNING MUNICIPAL RECOVERY OF MONEYS PAID ON BEHALF OF DISPLACED TENANTS.	Michael Muszynski	FAILED
SB 246	AN ACT CONCERNING THE ZERO-TOLERANCE SAFE SCHOOL ENVIRONMENT ACT.	Michael Muszynski	FAILED

ZERO-TOLERANCE IN SCHOOLS

Would increase the penalties when a threat involves a preschool, school or an institution of higher education. Also would provide for an automatic pardon for certain persons who make such a threat prior to attaining 18.

Bill #	Bill Title	Staff	Current Status
SB 253	AN ACT CONCERNING POLLING PLACES FOR PRIMARIES.	Michael Muszynski	FAILED
<p><u>CONSOLIDATING POLLING PLACES FOR PRIMARIES</u> Would allow municipalities, under certain circumstances, to designate polling places other than those used during General Election - allowing local registrars of voters to achieve a level of savings by consolidating polling places, when appropriate.</p>			
SB 321	AN ACT CONCERNING PROPERTY TAXES AND DISABLED VETERANS OVER THE AGE OF SIXTY-FIVE.	Randy Collins	FAILED
<p><u>PROPERTY TAXES AND DISABLED VETERANS</u> Would increase the property tax exemption amount, from \$1,000 to \$3,000, for veteran taxpayers who: 1) are over age 65, 2) have a U.S. Veterans Affairs disability rating of at least 10%, and 3) are already in the Elderly Freeze Tax Relief program. Additionally, would allow municipalities to expand the Freeze program, for eligible veterans, beyond \$3,000.</p>			
SB 367	AN ACT CONCERNING SEVERE MENTAL AND EMOTIONAL IMPAIRMENT AND WORKERS' COMPENSATION COVERAGE.	Dan Giungi Randy Collins	FAILED
<p><u>WORKERS' COMPENSATION COVERAGE FOR POLICE OFFICERS DIAGNOSED WITH PTSD</u> Would expand workers' compensation to provide for medical and full wage replacement for police officers diagnosed with PTSD by a psychologist or psychiatrist.</p>			

Bill #	Bill Title	Staff	Current Status
SB 394	AN ACT CONCERNING AUTHORIZATIONS RELATING TO VIRTUAL NET METERING FOR CERTAIN ZERO OR LOW EMISSION GENERATION PROJECTS.	Alex Beaudoin	PASSED
	<p><u>VIRTUAL NET METERING</u> Would, among other things, require the Public Utilities and Regulatory Authority to authorize additional funding for municipal virtual net metering projects.</p>		
SB 403	AN ACT CONCERNING FORECLOSURE BY COMMERCIAL POWER OF SALE.	Alex Beaudoin Michael Muszynski	FAILED
	<p><u>FORECLOSURE BY COMMERCIAL POWER OF SALE</u> Would permit mortgages on non-owner occupied real estate to incorporate into the mortgage a statutory power of sale.</p>		
SB 408	AN ACT CONCERNING THE PROTECTION OF DELINQUENT HOMEOWNERS AND THE EMERGENCY MORTGAGE AND LIEN DEBT ASSISTANCE PROGRAM.	Alex Beaudoin Michael Muszynski Randy Collins	FAILED
	<p><u>DELINQUENT REAL ESTATE TAXES</u> Would, among other things, reduce the interest rate on delinquent property taxpayers, from 18% to 8%. It would also prohibit the assignment of any municipal lien valued at \$5,000 or less on a property.</p>		

Bill #	Bill Title	Staff	Current Status
SB 409	AN ACT CONCERNING THE ASSIGNMENT OF CERTAIN LIENS AND EXPANDING HOMEOWNER PROTECTIONS UNDER THE EMERGENCY MORTGAGE ASSISTANCE PROGRAM.	Alex Beaudoin Michael Muszynski Randy Collins	FAILED

ASSIGNMENT OF LIENS AND HOMEOWNER PROTECTIONS

Would eliminate municipalities' ability to collect interest that is accruing on a tax lien when it is assigned to a third party. Would make lien assignments less attractive for investors, and that would hurt municipalities that use the process.

SB 421	AN ACT CONCERNING COMMUNITY EMPOWERMENT AND THE NEIGHBORHOOD ASSISTANCE ACT.	Randy Collins	FAILED
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COMMUNITY EMPOWERMENT BOARDS

Would mandate the establishment of at least one Community Investment Board (CIB) in every town and city. In particular, require these boards to determine the distribution and expenditure of municipal aid received under the Municipal Revenue Sharing Account or PILOT grants.

Would allocate that the specified municipal aid would be expended as follows: (1) 35% of such grant shall be expended on priorities identified by the CIB; (2) 35% of such grants shall be expended on priorities identified by the legislative body of the municipality; and (3) 30% shall be expended on priorities jointly agreed upon by the CIB and the legislative body of the municipality. In the event that the community investment board or community investment boards and the legislative body of the municipality cannot agree on priorities for expenditure, 30% of such grant would be remitted to the state.

Bill #	Bill Title	Staff	Current Status
SB 449	AN ACT CONCERNING THE PILOT PROGRAM FOR THE ALTERNATIVE METHOD OF ASSESSMENT FOR COMMERCIAL PROPERTIES.	George Rafael Randy Collins	FAILED

ALTERNATIVE METHOD OF ASSESSMENT FOR COMMERCIAL PROPERTIES

Would expand the pilot program which participating municipalities can, by ordinance, provide for the assessment of not more than three commercial properties based upon the net profits from the commercial property rather than the value of the real and personal property.

SB 453	AN ACT CONCERNING REMITTANCE OF REVENUE FROM CERTAIN TRAFFIC FINES TO MUNICIPALITIES.	Randy Collins	PASSED
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REMISSION OF REVENUE FROM CERTAIN TRAFFIC FINES TO MUNICIPALITIES

Would remit 50% of fines issued for violation of blocking the box traffic statutes.

SB 466	AN ACT CONCERNING PROPERTY TAXES AND PAYMENTS IN LIEU OF PROPERTY TAXES.	Randy Collins	FAILED
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MUNICIPAL SPENDING CAP

SB 466 would, among other things, (1) make adjustments to the motor vehicle property tax cap to ensure towns and cities are held harmless; (2) provide an "opt-out" option from the Municipal Revenue Sharing grant for towns and cities; (3) direct that 35% of grant moneys awarded to regional councils of governments (COGs) be used to facilitate regional education service centers (RESCs) in merging back office functions with municipalities located within their region; (4) provide clarification as to what expenses and costs are counted against the municipal spending cap; and (5) allow for population growth to be considered against increases in municipal spending.

Bill #	Bill Title	Staff	Current Status
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SB 467	AN ACT CONCERNING MUNICIPAL IMPLEMENTATION OF CRIMINAL JUSTICE REFORMS.	Michael Muszynski	FAILED
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BODY CAMERAS FOR POLICE OFFICERS

Would, among other things, exempt the use of body-worn recording equipment from collective bargaining.

SB 470	AN ACT CONCERNING A PILOT PROGRAM FOSTERING NEIGHBORHOOD SAFETY AND CREATING A SET-ASIDE PROGRAM FOR PARTICIPANTS IN THE PILOT PROGRAM, AND AUTHORIZING BONDING FOR RELATED PROJECTS.	Michael Muszynski	FAILED
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PILOT PROGRAM TO FOSTER NEIGHBORHOOD SAFETY

Would create a pilot program in Hartford to foster neighborhood safety in urban environments. This would be funded through federal, state and private money.

Laura Stone

Subject: FW: Green circle finalist

The GreenCircle Sustainability Awards will recognize those who take a coordinated and holistic approach to reducing their environmental impact and resource demands of their operations and activities.

Hartford Business Journal and DEEP join together for a special evening event to celebrate and recognize the 2016 winners and to spread the word about the strides that companies right here in Connecticut are making. Join us on May 23rd, 2016 at Infinity Music Hall to celebrate these fine companies who are doing their part to help improve the environment!

Any business, institution, individual or group operating or living in the state of Connecticut is eligible to participate. Projects will be recognized in the Business, Government, Individual/Groups, Schools and Universities sectors.

2016 GreenCircle Sustainability Awards Finalists

This list is in alphabetical order and is no indication of ranking

All American Waste, LLC

All Waste, Inc.

BD Medical Systems

BJ's Wholesale Club

Boehringer Ingelheim Pharmaceuticals, Inc.

Brewer Pilots Point Marina

Brookfield YMCA Comprehensive Energy Efficiency and Resilience Upgrades

CED Greentech East

Chapman Manufacturing Company

Christopher Kueffner, Partner, The Adventure Park at Storrs

Clean Energy and Sustainability Task Force

Comcast Cable

Connecticut Farm Energy Program - CT Resource Conservation & Development Area, Inc.

Connecticut Green LEAF Schools

Connecticut Technical High School System (CTHSS)

Coventry Energy Conservation Alternative Energy Advisory Committee

CT Department of Correction

CTfastrak, Connecticut's First Bus Rapid Transit System

DaCruz Manufacturing, Inc (formerly C&M Screw Machine Products, Inc.)

Domingo Medina

Eastern Connecticut State University: Green Campus Committee

Eco-Smart, Inc.

ESPN Inc.

Ginger Chapman/Yale Office of Sustainability

Goodwin College

Greenwich Academy

Hartford Marathon Foundation

Joel M Rinebold, Director of Energy Initiative at Connecticut Center for Advanced Technology, Inc (CCAT)

Joyce D. and Andrew J. Mandell Greater Hartford Jewish Community Center, Inc.

Kate Donnelly, Chair, Hampton Green Energy Committee

King Low Heywood Thomas

Leticia Colon de Mejias and the Green Eco Warriors

Materials Innovation and Recycling Authority (MIRA)

Meriden Enterprise Center c/o 290 Pratt Street, LLC

Middletown Area Transit Bus Maintenance and Storage Facility
New Haven Board of Education(NHBOE)/AFB Management
O&G Industries, Inc.
Oak Grove Montessori School
Pharmacia and Upjohn Company LLC
Pitney Bowes
Pratt & Whitney
Saybrook Point Inn & Marina, LLC
Southern Connecticut State University
Stamford 2030 District
Sub Edge Farm
The City of Hartford Planning & Zoning Commission; Sara Bronin, Chair
The Hartford
The Orchards at Southington
Town of Cheshire Water Pollution Control Department
Town of Manchester Sewer Department
Town of Old Saybrook
United Technologies Corporation
University of Connecticut
University of Connecticut/Department of Natural Resources and the Environment
USA Hauling & Recycling
Valley Container, Inc
Wilton Go Green, Inc.
Windsor Marketing Group

Event Information

Date: May 23, 2016

Time: 5:30pm-8:30pm

Location: Infinity Music Hall
32 Front Street, Hartford

Single Ticket Rate: \$75.00

Additional Information

Ticket Information:

Single Ticket Rate: \$75.00

Pack of 6 Tickets: \$410.00

Pack of 12 Tickets: \$780.00

Please note: This is a cocktail style event. There are no "tables" for this event.

Hors d'ouvres will be served

Cash bar

Notes from Staff Meeting May 4, 2016

Present: John Elsesser, Laura Stone, Wendy Rubin, Joe Callahan, Kevin Roberto, Kristi Sadowski, Linda Greenbacker, Mike D'Amicol, Beth Bauer, Mason Perrone, Courtney Chan

John Elsesser gave a budget update. The FY 16/17 budget passed at yesterday's referendum. It was a low turnout. That is the expenditure side of the budget – the State is working on the revenue side. It sounds like some ECS cuts may be restored but not all. The property tax relief money we counted on (MRSA) is probably gone. We don't think they funded the mil rate reduction although we were under that threshold. Casino money was reduced and Education Transportation funding was eliminated. His guess is there will be a \$350,000 - \$400,000 reduction for Coventry. We won't know until they finish. We will see what action the Town Council decides to take. While we have an approved budget, only the Board of Education is authorized to spend effective July 1. Adjustments may be required such as freezes, increased taxes, etc. While we are grateful we have a budget we are not yet out of the woods. The Implementer Bill is usually hundreds of pages long and difficult to decipher. It will be 4-5 days before we understand preliminary impacts and a month for full understanding. Staff should understand that this is as good as it's going to get for quite some time. The State fiscal climate continues to hemorrhage and will continue to get worse. If you have heard talk of "structural change" it is true, short of a miraculous new revenue stream. We need to continue to do what we do every day – continue to provide services and reduce expenses. We anticipate 5-7 years of difficulty. Other states made their adjustments to the recession some time ago while Connecticut towns were protected, so our state is an outlier. There have been a lot of State employee layoffs. This is the start of a long trend – we need to think about how to keep moving forward.

Council meeting:

John Elsesser gave highlights from the 5/2/16 Town Council meeting, minutes for which will be available separately.

- Audience of Citizens: Mike D'Amicol presented an American flag to John and Beth to thank the Town for our support during his recent deployment with the National Guard. The flag was flown over the base in Coventry's honor.
- Council Reports: Lisa Thomas mentioned that Barbara Riordan, Coventry's probate judge, has been admitted to hear cases at the Supreme Court. That is a big accomplishment and quite an honor.
- There is a meeting on May 11th at 6:30 PM at E.O. Smith regarding crumbling concrete foundations. The State Legislature passed a bill which protects homeowners from cancellation of their insurance and foreclosures. It also has a provision where, with certification from an engineer, you can go before the Board of Assessment Appeals and get your assessment reduced. The issue is still in its infancy. There is a new testing method which Joe Callahan will outline under his report.
- Road work continues. The binder course is down at Mt. Ridge, with backfill, curbing and final layer anticipated by the end of the month. The timeline on this project has worked out very well. Village drainage is taking a little longer than anticipated, but will be done this month, and then the roads will be finished by the end of June. Road work continues around the lake on Bellevue, Homestead and Maple and should be wrapped up in June. Some drainage work is needed which will be done by our crews. Crack sealing is done. Chip sealing is planned for August. We are having some issues getting the Lake/Cross Street project out to bid as Todd's schedule is very busy – we are getting help with that. The sidewalk from First Church to the Library should be approved and start in a couple weeks. We are also milling up several bridge decks this summer, including Flanders Road, South Street and Jones Crossing.

- Work continues on the Main Street project. Gazebo quotes are being finalized and the clock has been ordered. Interior work is proceeding at Tracy Shoddy Mill. Some grading is required.
- The new soccer field at Laidlaw Park is graded and we are installing the irrigation system next week – then grass seed. The water tank was installed today. This project is on budget and on schedule. Installation of fencing is planned for July.
- Some additional tree and stone work has been done at Miller Richardson Field. LOCIP money is available now and we will start looking at a backstop replacement.
- Chief Palmer has been selected as Law Enforcement Officer of the Year and will receive an award at the Windham Chamber of Commerce’s annual awards dinner tonight. Congratulations to him.
- A State road safety audit is going to be done to evaluate pedestrian and walkway safety between Ripley Hill to Lisicke Beach.
- CNG’s proposal to extend natural gas into Coventry was authorized on unanimous vote. Work will proceed on a rapid timeline to be operational by December 31, 2016. We will proceed with equipment evaluations (conversion vs. replacement) and financing options. A presentation made on this issue at the Council meeting will be posted on the Town website.

Department Updates:

Administration – Laura Stone:

- Laura will be on vacation from 5/5-5/9.

Human Services – Courtney Chan:

- Our energy season ended, and then we received notification it was extended for new clients. Available funding was rolled over for that. We have done 95-98 so far with more appointments pending.
- Eversource shut-offs are coming in. We are now able to help clients get payment plans set up online which is saving time on the phone.
- The Hoarding Task Force which Courtney and Noel serve on pushed a hoarding bill through legislation and it awaits the Governor’s signature. This will establish an official statewide task force.
- Our intern Janay graduates in a couple weeks with a degree in Social Service. Her last day is tomorrow. The two interviews we set up for interns for the next round did not go well so right now we have no one lined up.
- Volunteer hours for the Food Bank between January – March 2016 totaled 300. It was a huge help and gave the high school students valuable experience. Wendy Rubin noted the value of those hours totals \$6,921.
- Youth Services mentoring programs will continue into June. Project Graduation planning is underway. We are working with students to design a Youth Services Bureau logo. Camperships are being accepted.
- The Senior Center is busy. The Tax program processed 104 tax returns which is way up from last year. The volunteer recognition luncheon was attended by 40 people. They took a bus trip yesterday but it rained. A beach trip is coming up. Carrie continues with CHOICES training. The Senior Center is getting a good intern who will also be CHOICES trained.

Booth & Dimock Library – Kristi Sadowski:

- We attended the CT Library Association Conference at got an Honorable Mention award for publicity efforts.
- Chris is chairing a statewide gaming group.
- Videos on the proposed Library building expansion are up on the website.

- Kate Berube – an illustrator who is being published in a book entitled, *The Summer Nick Taught His Cats to Read*, used Booth & Dimock Library as her inspiration. A book signing event will be planned.

Parks & Recreation – Wendy Rubin:

- There is a public hearing tonight in the Annex at 6:30 PM regarding proposed beach sticker price increases. Stickers go on sale 6/1 and beaches open 6/18. We have finished hiring and are doing training.
- We are finalizing close-out of the Arts Guild grant.
- The Father/Daughter Dance is next Friday May 13.
- Our new mascot, Wangie, will debut on National Take Kids to Park Day on May 21.
- Summer camp is ready to go.

Tax Collector – Linda Greenbacker:

- The Tax Sale is 5/17. We are down to 6 properties.
- Sewer assessment bills were mailed last week to 409 homeowners.

Finance – Beth Bauer:

- Audit season is beginning. The auditors will be on site in two weeks to begin preliminary work, mostly in the Tax Office.
- We are coming up on year end. If you have purchase orders to put through, or things you might not be proceeding with, please evaluate and begin to wrap up.

Police Department – Kevin Roberto:

- Our two interns are done today. One will volunteer a couple days a week until she finds a job.
- Our officer who is in the academy is currently #2 in the class with a month and a half of academy training left.
- We have started a “Warrant Wednesday” feature on Facebook. Within hours of posting the first one the person was apprehended. A post about recent theft of political lawn signs also generated results within several hours.
- The “Click It or Ticket” campaign will start up again in about a month.
- Linda asked about the large number of emergency personnel who responded to the incident on Lake Street last week. Kevin said the CREST Team mobilized for this. They sent out two teams of 6-10 individuals each. When the incident was originally called in, the scope of the situation was unknown. John noted the CREST response does not cost the Town, for those who might be concerned. It is mutual aid. Any live incident is also an immense training opportunity. It is important not to minimize the seriousness of the incident. The person had a gun and was threatening people with it, and then barricaded herself into a trailer. The situation could have gotten bad really quickly.

Building – Joe Callahan:

- We are busy – house inspection work is picking up. There is also a big push on pool permits this year.
- Regarding crumbling concrete foundations, the Town of Stafford has found someone who does sonar testing and can tell whether a concrete surface is solid or fractured. The test costs \$500. Stafford picked 10 houses and will pick up half the cost. John said he would like to have the sonar test evaluated by the State. Current costs for the boring test are \$5,000 so this could be significant. Joe looked at a couple houses in town last week. One was a water issue, not related to this problem.

- Joe met at Vinton Village with a potential business owner for a pizza business called Wicked Slice. We evaluated the septic system and think it will be ok.

Land Use/Development – Mason Perrone:

- Vendors and musicians are selected for the Farmers’ Market and a new traffic plan is underway. A new website will be unveiled soon.
- We have wrapped up the 2015 America the Beautiful grant and are preparing for 2016.
- We are waiting for CT DEEP on the Hydrilla and flyboard issues.
- There is a forum on May 17th at 7 PM at Patriots Park Lodge to present the Lake Management Plan and get input.
- The EDC Commission is working with Bolton EDC to do an assessment and priority-setting.
- Zoning: Mason is drafting a parcel layer for implementation late this year or early next.
- Development activities are picking up.
- We are working on a variety of blight enforcement issues at various stages of the process. It is a lot of work.
- Mason is at the halfway point of his zoning training and will pick back up in September.

Fire/EMS – Noel Waite:

- The progress on the Hoarding Task Force is a good thing.
- A pressurized hydrant has been installed at Jones Crossing and will be energized in a couple weeks.
- Fire prevention appears to be working – it has been quiet.
- Bids are out for ambulance billing service.

WPCA – (submitted by Mike Ruef):

- Sewer construction on Lake St is going much slower than we had hoped due to ledge but we got a very low price on rock excavation from the State’s contractor. They will be installing the first manhole today.
- Installation of the sewer mains for Phase 2 of Bidwell Village is almost complete.
- CVFD (South Coventry Fire Dept.) created a fire pre-plan for the Treatment Plant to aid responders in the event of a fire or other emergency. They said we are in pretty good shape and did not recommend any changes to storage, access, or operations.
- We’re going to be raising 26 manholes during road work this spring/summer. Thirteen manholes were repaired last year and the other 13 will be repaired this year.



COVENTRY PUBLIC SCHOOLS

1700 MAIN STREET COVENTRY, CONNECTICUT 06238-1654
PHONE (860) 742-7317 FAX (860) 742-4567
www.coventrypublicschools.org

DAVID J. PETRONE
Superintendent

MICHELE MULLALY
Director of Teaching & Learning

ROBERT CARROLL
Director of Finance & Operations

CHRISTINE C. MURPHY
Director of Pupil &
Staff Support Services

April 28, 2016

Ms. Julie Blanchard, Chairwoman
Coventry Town Council
Town Hall
1712 Main Street
Coventry, CT 06238

Dear Ms. Blanchard:

Please know on April 27, 2016, the Board of Education made and unanimously passed the following motion:

To authorize the Superintendent to send a letter to the Town Council requesting they move \$50,000 of FY16 Board funds into the Board's 1% non-lapsing account according to Town Council policy

Please accept this letter on behalf of the Board of Education as this formal request to transfer funds as allowed by CGS 10-248a and per Town Council policy. As outlined in the policy, the Board of Education intends for these funds to be used for capital and non-recurring expenditures as identified in the Capital Improvement Plan (CIP). In addition, these funds may be used for any emergency conditions, repairs, or replacements to capital items not included in the CIP.

We appreciate the efforts made by the Town Council on behalf of the students and community of Coventry. Thank you for your dedication and commitment to our town.

Sincerely,

David J. Petrone
Superintendent of Schools

cc: Board of Education
John Elsesser, Town Manager





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Director of Finance & Operations

CHRISTINE C. MURPHY
Director of Pupil &
Staff Support Services

May 6, 2016

Ms. Julie Blanchard, Chairman
Town Council
Town of Coventry
1712 Main Street
Coventry, CT 06238

Re: Renegotiation of Education Association of Coventry Agreement

Dear Ms. Blanchard,

The Agreement between the Coventry Board of Education and the Education Association of Coventry will expire on June 30, 2017. Under the timelines established by the Teacher Negotiation Act, the negotiations for this contract must commence not later than August 16, 2016. The deadline for the start of mediation is October 5, 2016, and, if there is no agreement, we will be in interest arbitration as of October 30, 2016.

The Teacher Negotiations Act requires that the Town Council be given an opportunity to provide input to the negotiations. Please accept this letter as an invitation for the Council to provide said input. We hope that the Council will name a representative to be present at all sessions.

Please contact my office if and when a member is chosen. We look forward to working with you as we strive to reach an agreement which is acceptable to all parties involved.

Sincerely,

David J. Petrone
Superintendent of Schools

DJP/kd

Cc: Board of Education Members
Kevin Roy, Shipman and Goodwin
John Elsesser, Town Manager



**Coventry Board of Education
Coventry, Connecticut**

Regular Board of Education Meeting
Unapproved Minutes of April 27, 2016
Administration Building Conference Room

Attendance Taken at 5:30 p.m.:

Board Members Present:

William Oros, Chairman
Jennifer Beausoleil, Vice Chairman
Mary Kortmann
Eugene Marchand (arrived 5:45 p.m.)

Administrators Present: David J. Petrone, Superintendent of Schools and Cathie Drury, Educational Technology Director

I. 5:30 p.m. - Board Workshop - Website Review (45 Minutes)

Ms. Drury was introduced and shared a slideshow presentation on the new website layout. Board members present asked various questions about the different options. Mr. Petrone and Ms. Drury answered those items as they came up throughout the presentation. Mr. Petrone recognized Ms. Drury for the amount of detailed work that she put into this project. He said he was impressed with the quality of work she completed and her dedication to "getting it right."

II. Recess for the Fiscal Committee Meeting to take place.

6:30 p.m. The Board recessed so the Fiscal Committee could meet.

Attendance Taken at 7:34 p.m.

Board Members Present:

William Oros, Chairman
Jennifer Beausoleil, Vice Chairman
Michael Sobol, Secretary
Michael Griswold
Frank Infante
Mary Kortmann
Eugene Marchand

Administrators Present:

David J. Petrone, Superintendent of Schools
Robert Carroll, Director of Finance and Operations

Audience members present: Christine Murphy, PSSS Director; Dena DeJulius; CNH Principal; Joseph Blake, CHS Principal; Michele Mullaly, Director of Teaching and Learning; Meredith Kirkpatrick, CHS Teacher; Jennifer DeRagon, ELA Specialist K-12; Jeff Spivey, CEP Teacher; and several students and parents.

III. Call to Order Regular Meeting

W. Oros called the meeting to order at 7:35 p.m.

IV. Salute to the Flag

W. Oros led the salute to the flag.

V. Audience of Citizens

There were none.

VI. Report of Superintendent

Mr. Petrone reviewed recent happenings in and around the district.

VI.B. Staff Recognition: Jeff Spivey - Neag Alumni Society - Outstanding School Educator Award

VI.C. Staff Recognition: 3D Printer Work - Jeff Spivey, CEP Teacher; Jon Landry and Sarah Landry, CNH Teachers

Mr. Petrone talked about the award Mr. Spivey received from UConn and also the 3D printing program. Ms. DeJulius read a statement from teachers Mr. and Mrs. Landry (who could not be present) which noted their appreciation of being involved in the 3D printing at CNH. Mr. Spivey, who brought one of the 3D printers to show the Board, shared details of how the printer works. Celia Delvecchio, CNH student, talked about the CECA Tech Expo they were able to attend today and showcased the 3D printer work they have been doing. W. Oros and J. Beausoleil both spoke positively about the 3D printing program and how it serves the students well in many ways.

Parent Donald Swinton was recognized by the Chair and spoke how this project has a direct bearing on what is going on in the working field right now.

J. Beausoleil noted how rewarding it is to see young woman excited to be involved in the program.

Mr. Spivey continued to talk about the 3D printer in action.

The Board noted how impressed they are with the work that is being done.

M. Griswold said his children love the opportunity to work with technology. He said he thinks society needs to prioritize what is being taught and that more time should be spent on this type of program - this is what the world is doing.

Mr. Petrone talked about the award that Mr. Spivey received at the NEAG awards night at UConn. He talked about the awards event and reiterated that Mr. Spivey has been and will continue to be an outstanding educator.

J. Beausoleil said there is not a better person to receive this recognition. She commended Mr. Spivey for his teaching both in the classroom and as a CEP teacher. Mr. Petrone also spoke about his work with Mr. Spivey.

Mr. Spivey said a few words of thanks to Board members, students, parents and co-workers in Coventry. He said the receipt of the award is due to the support he has received in Coventry.

VI.D. Student Recognition: Emma Grimaldi, Brain Dance Award Winner

Mr. Petrone noted that Emma had to be at a rescheduled track meet this evening. He introduced Meredith Kirkpatrick, who talked about the Brain Dance Awards and Emma's award.

VI.E. Staff Recognition: Meredith Kirkpatrick, CHS Teacher - College 12 English Mock Interviews

Mr. Petrone talked about the mock interviews and how it is one of his favorite things to be a part of. Ms. Kirkpatrick talked about the effort and how it has grown over the years and mentioned the different parts of the program. She noted that this year there were over 100 seniors who participated. She extended an invitation to the Board to be interviewers next year.

VI.F. Staff Recognition: Jennifer DeRagon, ELA Specialist and Meredith Kirkpatrick, CHS English Teacher for their Presentation at CCSU's Literacy Essentials Conference

Mr. Petrone asked Ms. DeRagon to join Ms. Kirkpatrick and recognized them both for the work they are doing and their presentation at CCSU. Ms. DeRagon and Ms. Kirkpatrick both talked about the presentation and what work they did in preparing for it.

VII. VOTE: Consent Agenda

VII.A. Accept the resignation of Victoria Fox, CNH Teacher

VII.B. Accept the retirement of Nancy Plaster, CGS Teacher

VII.C. Approve the CGS June Field Experience to Mendon, MA

MOTION: Accept the consent agenda as presented

By: E. Marchand

Seconded: M. Sobol

Result: Motion passes unanimously

VIII. Report of Chairman

W. Oros noted the visit of the NEASC Committee on Sunday, May 1. He also talked about the May 6 Art Show at CNH. He noted other upcoming events of which folks should be aware, including the referendum.

He talked about the State budget proposal and how that will effect towns. He asked the Board for their support for the Chairman to write to the state representatives stating opposition to any cuts to the ECS grant. The Board members agreed that would be fine.

IX. Communications

J. Beausoleil said she would like to point out the outstanding job the Superintendent did at the Town Meeting on Saturday. She noted his preparedness and said the presentation was excellent.

X. Approval of Minutes

X.A. VOTE: Approve Minutes of March 31, 2016 Regular Meeting

MOTION: To Approve the minutes of March 31, 2016

By: M. Kortmann

Seconded: E. Marchand

Result: Motion passes 6-0-1 (M. Griswold abstained)

X.B. VOTE: Approve Minutes of April 7, 2016 Special Meeting

MOTION: To Approve the minutes of April 7, 2016 Special Meeting

By: M. Kortmann

Seconded: M. Sobol

Discussion: M. Kortmann asked that the list of areas cut be added to the minutes, before the vote to take action on the budget on page 3.

Result: Motion to approve the minutes with noted addition passes unanimously

XI. Old Business: Information - Gas Conversion Project Mr. Petrone

Mr. Petrone said he met with Mr. Elsesser last week. He said that an economic comparison analysis as been ordered. M. Kortmann said this is due by Friday for the Town Council's consideration on Monday evening. She said the energy committee approved the conversion, if the comparison came out in favor of the conversion. She went on to explain the process in further detail. Mr. Petrone said the Board will be kept informed as the project moves forward.

XII. New Business

XII.A. Assign Members to EAC Negotiation Committee

W. Oros asked J. Beausoleil to fill the Board in on past practice. J. Beausoleil noted the differences in the unions and that teachers' unions have special State timeline rules regarding negotiations for new contracts. She added that due to the fiscal impact of the negotiations, the entire Board would act as the negotiation committee. She added that the Town Council is invited to send a non-voting member to sit in on negotiations.

The Board talked more about the negotiation history and process. W. Oros thanked the Board for their service on this committee.

XII.B. Information: Discussion of CECC Board of Directors' Request

Mr. Petrone reviewed the request from the CECC Board. He reviewed financial data from previous years. Mr. Petrone talked about different avenues the Board could take. He said he wanted a feel from the Board on how they might want to proceed before more work and research would need to be done.

M. Kortmann said she would like to see detailed and separate economics of the program specked out. She noted the Town has a history of running programs separately. J. Beausoleil noted that we are not required to have a preschool, so she agreed it needs to be run separately and be self-sufficient.

Mr. Petrone agreed and said that is the goal.

W. Oros said finances are the real issue.

The Board continued to discuss the different options and long term scenarios.

W. Oros asked in what direction the Board would like to go.

M. Sobol said it makes sense as a district to take advantage of this situation. He said the bigger picture is, it will attract families to town and increase the tax base.

E. Marchand said he agrees with M. Sobol. He said he wants to be sure the Board scrutinizes the proposal to be sure no liabilities are missed.

J. Beausoleil said she does not have any objections, but she does have a few questions and she relayed those specifically. Mr. Petrone said he would come back to the next meeting with those answers.

The Board agreed the item would be considered again on May 12.

XIII. Report of Board Members

XIII.A. Information: Transportation Committee Meeting of March 31, 2016

M. Sobol reviewed the meeting. He said there was one issue on the table and that was transporting Coventry East Catholic High Schools students on the Cheney Tech bus. He noted the Committee decided a parent-signed waiver would work.

J. Beausoleil said she is very concerned about any liability to the district and if these students are covered under the district's insurance or the bus company's insurance if anything did go wrong. The Board and Superintendent discussed this at length.

Mr. Petrone said he would check on the liability issue.

It was decided the process of a waiver would continue through the school year, but further information would be gathered.

XIII.B. Information: Fiscal Committee Report - Meetings of April 7 and April 27

XIII.B.1. Review of March Reports

XIII.B.2. 2015-2016 and 2016-17 Operating Budgets

Mr. Sobol reviewed the meeting of April 7 and April 27. He said the Committee talked about wanting to move funds into the 1% account. In addition, he noted other items the Committee discussed, like the solar panel issues.

J. Beausoleil said she wanted to make a motion that if we do not have a solid answer related to the issue at high school by May 30 that the Board would authorize that the panels be shut down. The Board discussed that option for a moment. J. Beausoleil withdraw her attempt to make a motion and ask that it be placed on the next BOE meeting agenda for further discussion and possible vote.

The Board continued to discuss different scenarios and weather conditions and who would be hurt most if the panels were shut off.

J. Beausoleil stated she is frustrated and is ready for new options.

XIII.B.3. VOTE: Request Movement of BOE 15-16 Funds into the 1% non-lapsing account with the Town

M. Kortmann said if the Council does not agree to transfer funds, the Board will reserve the right to spend it this fiscal year.

The Board discussed the workings of the 1% non-lapsing account.

MOTION: To authorize the Superintendent to send a letter to the Town Council requesting they move \$50,000 of FY16 Board funds into the Board's 1% non-lapsing account according to Town Council policy

By: J. Beausoleil

Seconded: E. Marchand

Result: Motion passes unanimously

XIII.B.4. VOTE: Approve Transfers

M. Sobol reviewed the reasons for the transfers. Mr. Carroll talked to those in more detail and noted the transfer papers are very detailed. J. Beausoleil talked about the VOIP funds.

MOTION: To approve the transfer of \$85,000 from 100 Salaries to 700 Property; \$23,500 from 100 salaries which consists of \$15,500 to 400 contracted services and \$8,000 to Property; \$14,575 from 100 salaries to 700 property; \$14,121 from 112 salaries to 430 contracted services; and \$45,000 from 600 supplies to 410 contracted services/utilities to pay off the conservation loan

By: M. Sobol

Seconded: M. Kortmann

Result: Motion passes unanimously

XIV. VOTE: Executive Session (Administrative Level Interviews)

Coventry Board of Education
Coventry, Connecticut

Regular Board of Education Meeting Agenda
Thursday, May 12, 2016 7:30 p.m.
Administration Building Conference Room

- I.** Call to Order
- II.** Salute to the Flag
- III.** Audience of Citizens
- IV.** Report of Superintendent
 - A. Information: Student Board of Education Representative Report - Emily Oliver
 - B. Information: 2015-2016 Administrators' Goal Achievement Update
 - 1. Business Office - Mr. Carroll
 - 2. Technology - Ms. Drury
- V.** VOTE: Consent Agenda
 - A. Approve the 2015-2016 Tuition Rate for Non-Resident Students at \$14,044
 - B. Approve the Annual GRIDIRON Sponsorship Advertising Proposal
- VI.** Report of Chairman
- VII.** Communications
- VIII.** Approval of Minutes
 - A. Approve Minutes of April 27, 2016
- IX.** Old Business
 - A. Information and possible VOTE: CECC Board of Directors' Request
 - B. Discussion and Possible VOTE: iPad Replacement Plan
- X.** Report of Board Members
 - A. Information: Fiscal Committee Meeting of May 12 Report - M. Sobol and Mr. Carroll
- XI.** VOTE: Executive Session (Terms of Conditions of Employment for Non-Union Employees)
- XII.** Open Session - The Board will return to Open Session to VOTE on the Terms of Conditions of Employment for Non-Union Employees
- XIII.** Adjournment

May 2, 2016

To: Julie Blanchard, Town Council Chairwoman

Dear Ms. Blanchard,

I have lived in this town for almost 40 years and during that time, I have seen the little town of Coventry, CT grow, change and blossom into a beautiful community that I am proud to call home. The progress that has been made to improve this town has been incredible and I applaud the Town Manager and Town Council for their hard work.

I have enclosed a news clipping that appeared in the Chronicle in early March regarding a story about animal waste in Coventry and a local resident who was appealing to the Council for action. I am pleased that this issue did not consume the Council, even though this resident felt it should. One of two bigger issues though could use some prodding as we look to the future. 1. Bringing new businesses to Coventry is a must. With the realignment of Main St. in the works, and a streetscape that when finished appears to accent the center of town, is the Council actively pursuing developers and new shops and stores along Main St. to accent what was once a thriving community at the turn of the century? I know that in December, the "Christmas in the Village" activity attracts many along this route. At the Memorial Day parade, Main St is also filled with residents but the rest of the time, it is void of pedestrian traffic. With wonderful improvements to the fire, police, schools and Town Hall, the parks and rec areas, Coventry has come a very long way since I moved here and I hope that the Council is looking to the future and actively pursues much needed development. 2. The other issue that really prompted me to write when I saw the article about animal waste is the obvious "blight" that is splashed across many neighborhoods in Coventry. I know that with everything turning green now, those homes with junk, trash, abandoned cars and debris will become less obvious but throughout the fall and winter without the cover of foliage, the blighted areas detracted from this beautiful community. I am appealing to the Council to enact strong rules and see that they are enforced throughout the community. These eyesores lower home values and send a message that this type of behavior is acceptable. Just take a drive around Coventry and take note of the good, the bad and the ugly and please do something. I know that the course of action is for someone like myself to report on areas of blight but then nothing seems to happen. As one of the presidential candidates has made as his slogan "make America great again" can the Council continue to make Coventry great as well? Good luck

A Coventry Resident



waste falls under the town's "anti-litter ordinance," where litter is defined as "garbage, refuse and rubbish and all other waste material which, if thrown or deposited as prohibited in the article, tends to create a danger to public health, safety and welfare."

She said she feels pet waste would fall under this ordinance, but she would like it to be more well-defined and she said the solution to this problem may be a "quick" fix.

Anyone in violation of the ordinance could be fined no more than \$25 per day.

"This is not a lot of money at all, but it's something," Comeau said.

Coventry Town Manager John Elsesser said it's not so simple, since it would cost the town \$3,000 to adopt an ordinance and then the question arises of who is going to enforce it.

Elsesser said the issue has come up before and understands that this is a "valid point and concern."

He said he would like to see residents be courteous and he believes the best way to eradicate this problem is for people to say something to their neighbors.

Elsesser noted there aren't too many towns with a dog waste ordinance since it's not easily enforced, and he strongly encouraged townspeople to simply clean up after their pets. "It's discouraging that people are so disrespectful of their town and their neighborhood," Elsesser said. "Don't spread dog waste around your neighborhood."

The matter was just brought forth to the town council, and council members may discuss a plan of action when there aren't as many pressing issues.

The Town of Mansfield passed an ordinance earlier this year that requires dog owners to clean up after their pets at Town Square and other public areas, and comes with a list of fines for offenders.

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Animal waste a worry in Coventry

By **KIMBERLY WETZEL**
Chronicle Staff Writer

COVENTRY — Local resident Linda Comeau would like the town to take a look into making sure pet owners need to pick up after their pets.

"My family and I walk in our neighborhood and in surrounding neighborhoods, probably 3 miles out in all directions just about every day," Comeau said of her Avery Shores home at a recent town council meeting. "It's unpleasant, unhealthy and you contaminating the streets and you know what's rolling down hill, eventually into the water."

Comeau urged town council members to look into this matter, providing a copy of pet waste disposal rules for the Town of Manchester and research from a veterinarian's web site showing the dangers of pet waste.

Local officials, however, agreed the issue needs addressing, but stopped short of planning the adoption of an ordinance any time soon.

Comeau said someone is currently using plastic bags from the produce section and tosses them untied into wooded areas.

She said she was unclear if pet

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SUGGESTED MOTION: EXECUTIVE SESSION 1-200(6)(B)

I move that the Town Council enter into Executive Session pursuant to Connecticut General Statutes 1-200(6)(B)-discussion of strategy and negotiation with respect to pending claims and litigation to which the public agency or a member thereof, because of his conduct as a member of such agency is a party until such litigation claim has been finally adjudicated or otherwise settled with the following people in attendance.....

SUGGESTED MOTION: EXECUTIVE SESSION 1-200(6)(D)

I move that the Town Council enter into Executive Session pursuant to Connecticut General Statutes 1-200(6)(D)-discussion of the selection of a site or the lease, sale or purchase of real estate by a political subdivision of the state when publicity regarding such a site, lease, sale, purchase or construction would cause a likelihood of an increased price until such time as all of the property has been acquired or all proceedings or transactions concerning same have been terminated or abandoned with the following people in attendance