

Amended 4/23/2016
AGENDA
Town Council Steering Committee Meeting
April 25, 2016
7:00 PM
Town Hall Conference Room B

1. Call To Order, Roll Call
2. Acceptance Of Minutes:
 - 2.A. March 28, 2016 (E)
Documents: [MINUTES 3-28-16.PDF](#)
3. Reports:
 - 3.A. Chairperson
 - 3.B. Committee Members
 - 3.C. Possible Recommendations/Vacancy List/Board & Commission List (E)
Documents: [VACANCY REPORT.PDF](#), [EXPIRING TERMS REPORT.PDF](#), [BOARD DIRECTORY REPORT.PDF](#), [MEMBER REPORT.PDF](#)
4. Resignations/Not Wishing To Be Reappointed:
 - 4.A. Zoning Board Of Appeals: Watson (E)
Documents: [RESIGNATION WATSON.PDF](#)
5. Booth & Dimock Library Building Expansion Project: Policy Considerations (E)
6. Consideration: Acceptance Of Lake Association Roads (E)
 1. Gerald Park Association
 2. Pine Lake ShoresDocuments: [GERALD PARK OFFER TO TURN OVER ROADS.PDF](#), [2016-0316 COVENTRY RESPONSE TO GERALD PARK OFFER.PDF](#), [TURNOVER OF ASSOCIATION ROADS - THOMAS POPE REMARKS.PDF](#), [ROAD ACCEPTANCE STANDARDS AND POLICY.PDF](#)
7. Request For Improvements, Hinman Road (E)
Documents: [CORRESPONDENCE HINMAN RD.PDF](#)
8. Consideration: Tax Abatements For Seniors (E)
Documents: [REQUEST TO PARTICIPATE IN SENIOR TAX ABATEMENT PLAN FLIEGELMAN.PDF](#), [ELDERLY TAX RELIEF PROGRAM ISSUES LIST.PDF](#), [ELDERLY TAX RELIEF T.POPE RESPONSE ON ISSUES FOR CONSIDERATION.PDF](#), [STOP DRAFT 12 28 15.PDF](#)
9. Adjournment

Minutes
Special Town Council Steering Committee Meeting
March 28, 2016
Town Hall Annex

8. The meeting was called to order at 6:08 PM.
Present: Lisa Thomas, Thomas Pope, Richard Williams
Julie Blanchard (arrived 6:25 PM), John Elsesser (arrived 6:30 PM)

9. **Acceptance of Minutes, February 22, 2016:**
Accepted as written.

10. **Reports:**

A. Chairman – Thomas Pope: None.

B. Committee members:

Lisa Thomas asked when you think we will act on Inland Wetlands. Thomas replied he doesn't have the Statement of Interest forms – they were not sent. Lisa asked if the Steering Committee should plan to interview the candidates. Thomas said no – he is satisfied with both candidates. Laura will check with the Town Clerk's office for the forms.

C. Possible Recommendations: Vacancy/Board & Commissions List:

Thomas noted we have new report formats generated by the new software program. He gave commendations to John Elsesser and Lori Tollmann for getting the material updated. It is good to get information updated and presented in far superior fashion than what it was before.

11. **Appointments:**

A. Ad Hoc Lake Advisory & Monitoring Committee: Richard Williams moved to recommend the appointment of Scott Gallo to the Ad Hoc Lake Advisory & Monitoring Committee, term to expire 5-7-18. The motion was seconded by Lisa Thomas and carried on unanimous vote.

B. CHS Walls Code Compliance Committee: Richard Williams moved to recommend the appointment of Nathan Carter to the CHS Walls Code Compliance Committee for an indefinite term. The motion was seconded by Lisa Thomas and carried on unanimous vote.

Further discussion took place regarding appointments to the Inland Wetlands Agency and whether candidates should be interviewed. Lisa said in the past it was felt that interview questions could be prejudicial. Thomas said he would rather change the policy. It would be different if the people asking the questions had a legal background. Lisa asked that given it has been stated Council policy what would you do? Thomas replied he would be willing to rescind it tonight and put the candidates on the Commission. It is more of a practice than a policy. John Elsesser said that is partly because the Council is responsible for the Commission's actions. There was concern that they know the people. Thomas said in the case of these two they are very well known. He wouldn't want to jeopardize their appointments with questions. John noted the last meeting of Inland Wetlands did not take place because they didn't have a quorum. Thomas said if you look at the vacancy report it only shows one vacancy and one alternate. There are two vacancies – Ray Chicoine's resignation does not show up. Laura will check this with the Town Clerk's office, but all agreed they had seen Mr. Chicoine's resignation at a previous Steering Committee meeting. Lisa said typically the courtesy is to ask if the alternate wants to move up. She said we could put the appointments on the next regular Council agenda and contact the alternate in the meantime. Thomas replied that the alternate hasn't expressed

interest. Julie says the report shows David Sorich as the alternate. John said the danger of not moving alternates up with no discussion is they could get angry and quit. Lisa said she would recommend extending the courtesy. Thomas said he thinks he would have asked for it if he wants it. The expiration of terms for the two empty spots are 9-15-18 and 9-15-16. He would entertain a motion to recommend these appointments.

Lisa Thomas moved to add to the agenda consideration of two vacancies on the Inland Wetlands Agency under appointments. The motion was seconded by Richard Williams and carried on unanimous vote.

Lisa Thomas moved to recommend the appointment of Harvey Barrette to the Inland Wetlands Agency to fill the Chicoinc vacancy, term to expire 9-15-16. The motion was seconded by Richard Williams and carried on unanimous vote.

Lisa Thomas moved to recommend the appointment of Sam Norman to the Inland Wetlands Agency, term to expire 9-15-18. The motion was seconded by Richard Williams and carried on unanimous vote.

5. Booth & Dimock Library Building Expansion Project: Policy Considerations:

a. Planning & Zoning Commission – Parking Ratios:

Thomas Pope acknowledged receipt of these reports and asked if Committee members would like to comment. No comments were made.

8. Richard Williams made a motion to move to move up item 8: Consideration of request to legislate ban on outdoor wood furnaces. The motion was seconded by Lisa Thomas and carried on unanimous vote.

This topic was raised by a citizen. Julie said it had been discussed in the past. Lisa remembers there was some concern about particulates in the air. Thomas said he has some concerns about over-reach of government. Richard Williams moved to deny the request to consider legislating a ban on outdoor wood furnaces. Thomas Pope seconded the motion. Lisa said she thinks it is outside of our purview, plus it might overstep legislation that already exists. She asked if this needs to go forward to the whole Council. It was agreed that the Steering Committee does not need to move this forward to the whole Council. The motion carried on unanimous vote.

6. Review: Council Policy on Acceptance of Lake Association Roads: Thomas said we really need the Association representatives and Mark Kiefer here. Julie said she would like to see this wrapped up. It has been going on a long time. Thomas Pope made the following statement:

“The existing policy for Acceptance of Lake Association Roads as written is a source of concern, confusion and consternation. I have listened to input from a variety of people and perspectives. I have heard input from all sides and frankly we have a communication problem that is exacerbated from a lack of specificity as to the exact requirements that are required to facilitate the transfer.

The organizations have a perception that requirements have been fluid based on interpretations of individuals as personnel have changed. The Town has an interpretation based on experience and in-depth knowledge of public works projects. It would seem at this point that we need to clarify in writing a detailed checklist of tasks, that once complete will accomplish the goal of making the roads acceptable for transfer.

The Associations need to have a feeling of confidence in going forward that requirements are not fluid but are specific, realistic and can be accomplished. The Town must be comfortable that in the end the Town will be accepting roads that will not place an undue burden on the community as a whole that would not generally be beyond that of other roads accepted.

At this point in time once the checklist is written and understood by all parties, it may be prudent to examine the timeframe for completion in light of the existing approaching deadline for completion of the work. It should be the goal of all sides to work together in a spirit of harmony to bring this matter to a successful conclusion.”

Lisa said she couldn't agree more. She asked if we can move the checklist idea forward and identify who should put it together. John replied that the Associations and Mark will be here in April when there is more time.

7. **Consideration: Ordinance Prohibiting Disposal of Pet Waste on Public Property:** Lisa thinks what we have in our existing ordinances can cover this matter, i.e. "all other waste material". John said we will not be able to talk a police officer into issuing a ticket for that. The issue is that you're creating an expectation that the Town will do enforcement on this and it is just not going to happen. Thomas said our litter ordinance doesn't address it. Manchester's ordinance does that. Richard said he feels it is not an appropriate ordinance. John said if the Council were to entertain this he would recommend a year-long initiative to educate the community. The issue probably only involves about 5% of properties in the lake area. Manchester legislates but not on private property. If we put up bags, we have to keep them installed and hire a staff person to collect them. Not to say it is not a legitimate issue. We could start an education program in the Town newsletter. Committee consensus was to begin with education as the first approach to the problem. Lisa said she still thinks the ordinance we have can cover it if someone were able to bring evidence. Thomas said our ordinance only specifies on public property. Otherwise it would be a civil matter between the animal owner and the private owner. Lisa said UConn is doing a study at Crandall Park.

9. **Consideration: tax abatement for seniors:** Thomas said we will carry this forward when we have time to research the matter further. It was noted that a study committee might be required.

10. **Adjournment:**

The meeting was adjourned at 6:42 PM on a motion by Richard Williams, seconded by Lisa Thomas and unanimously approved.

Respectfully submitted,

Laura Stone
Town Council Clerk



Town of Coventry Vacancy Report for All Boards



Board Name	Position Name	Last Member	Start Date	End Date
Ad- Hoc Fire and EMS Study Committee	Seat 9	Post, Wayne T	3/3/2014	3/2/2113
Ad-Hoc Farmers' Market Operating Committee	Seat 4		12/28/2015	12/27/2018
Ad-Hoc Town Protected Spaces Stewardship	Seat 4		6/1/2015	5/31/2018
Ad-Hoc Town Protected Spaces Stewardship	Seat 5		6/1/2015	5/31/2018
Cable Television Advisory Committee	Seat 1		11/6/2016	11/5/2018
Cable Television Advisory Committee	Seat 2		3/2/2016	3/1/2018
Cable Television Advisory Committee	Seat 3		3/2/2016	3/1/2018
Conservation Commission	Seat 1		1/2/2014	1/1/2018
Coventry HS Walls Code Compliance Bulding Committee	Chairperson		4/4/2016	4/3/2115
Coventry HS Walls Code Compliance Bulding Committee	Seat 2		4/4/2016	4/3/2115
Coventry HS Walls Code Compliance Bulding Committee	Secretary		4/4/2016	4/3/2115
Coventry HS Walls Code Compliance Bulding Committee	Vice Chairperson		4/4/2016	4/3/2115
CoventryVision	Seat 1		5/4/2013	5/3/2016
CoventryVision	Seat 2		5/4/2013	5/3/2016
Hud Housing Rehab/Fair Housing Commission	Seat 5		1/1/2016	12/31/2017

Inland Wetlands Agency Alternate	Seat 1	Burokas, Michael John	9/16/2013	9/15/2016
Insurance Advisory	Seat 3	Chipkin, Robert	7/2/2014	7/1/2016
Insurance Advisory	Seat 4	Forte, David E	7/2/2015	7/1/2017
Insurance Advisory	Seat 5		7/2/2015	7/1/2017
Municipal Historian	Seat 1		6/20/2016	6/19/2020
Parks and Recreation Commission Alternates	Seat 2		1/2/2015	1/1/2017
Personnel Appeals Board	Seat 1		1/2/2015	1/1/2018
Personnel Appeals Board	Seat 6		1/2/2014	1/1/2017
Personnel Appeals Board	Seat 7		1/2/2014	1/1/2017
Planning and Zoning Alternate	Seat 3		11/2/2013	11/1/2016
School Energy and Building Efficiency Building Committee Alt	Seat 1		5/5/2014	5/4/2113
Special Constable	Seat 1		3/17/2014	3/16/2016
Tax Collector	Revenue Clerk	Pruneau, Marjolaine	1/3/2012	1/2/2111
Veterans Memorial Committee	Seat 5		1/2/2016	1/1/2018
Veterans Memorial Committee	Seat 6		1/2/2016	1/1/2018
Veterans Memorial Committee	Seat 7		1/2/2016	1/1/2018
Zoning Board of Appeals	Seat 4	Watson, Jo Ann	11/4/2015	11/3/2017



Town of Coventry Expiring Report for 4/20/2016



Board Name	Member	Position	Start Date	Calculated End	Days Until Exp
Building Code Board of Appeals	Motycka, John N	Seat 5	6/6/2011	6/1/2016	42
CoventryVision	Plant, Robert A	Seat 5	5/4/2013	5/3/2016	13
Health District Eastern Highlands	Elsesser, John A	Seat 1	6/8/2013	6/7/2016	48
Insurance Advisory	Chipkin, Robert	Seat 2	7/2/2014	7/1/2016	72



Town of Coventry Boards



Board Name	Board Type	# of Positions	Notes
A.D.A. Coordinator	Board	1	
Ad- Hoc Fire and EMS Study Committee	Committee	10	10 Mbrs 2 Cncl 2 Cfvd 2 Ncfd \n4 At-Large Indef Term
Ad-Hoc Coventry Lake Advisory and Monitoring Committee	Committee	7	Est by Conser Comm\n5-7 members 3yr term from appt
Ad-Hoc Farmers' Market Operating Committee	Committee	7	7 members, 3 yr term (staggered)\n1 vendor/1 Landmarks Rep
Ad-Hoc Town Protected Spaces Stewardship	Sub-Committee	5	5 Mem initially 3yr/2yr then 3 yr terms
Ad-Hoc Water Supply Committee	Committee	5	5 MMBR, CNCL, BOE, PZC, EDC, HSNB, AUTH
Animal Control Officer	Department	1	Charter Sec 5-14
Ass't Town Clerk/Registrar of Vital Statistics	Department	2	
Ass't. to the Assessor	Board	1	
Ass't. Treasurer	Department	1	
Assessor	Department	1	Charter Sec 5-11
Auditor	Department	1	
Board of Assessment Appeals	Board	5	elec 4 yr terms
Board of Education	Board	7	2 year term
Building Code Board of Appeals	Board	5	Staggered 1 per year\n3 REP 2 DEM
Building Official	Department	1	Charter Sec 5-13
Burning Officials (Permits)	Department	4	

Business Manager	Department	1	
Cable Television Advisory Committee	Committee	3	3 member 2yr term 2 council, 1 BOE
Capitol Region Council of Governments (CROG)	Board	1	
Cemetery Commission	Commission	6	Ord#131(Town owned/maintained) 5 mem 3 yr terms 3/2 staggered 3 Dem 2 Un
Center Cemetery	Board	3	Boston Tpke / Rte 44
Chief of Police	Department	1	
Community Development (HUD)	Board	1	
Conservation Commission	Commission	7	7 mem 4yr term term exp 1/1 staggered 4 Dem 2 Un
Coventry HS Walls Code Compliance Bulding Committee	Committee	5	5 members/ 1Town Council/1 BOE
Coventry Volunteer Fire Assn.	Board	4	
CoventryVision	Committee	5	3 term staggered
CT State Representative 8th Assembly District	Legislative Body	1	2 year term
CT State Senator 35th District	Legislative Body	1	2 year term
CT Water Co Advisory Council	Board	1	
Director of Health (District)	Department	1	
Director of Planning and Development	Department	1	
Eastern Connecticut Mental Health Board	Board	1	
Economic Development Commission	Commission	9	9 Mem 5yr terms terms staggered 2,2,2,2,1 CGS 136 5 Dem 1 Rep 1 Un
Emergency Management/Homeland Security	Department	1	Charter Sec 5-12

Energy Conservation/Alternative Energy Advisory Comm. Alt	Committee	1	1 member \n3 year term
Energy Conservation/Alternative Energy Advisory Committee	Committee	5	5 members 3 year terms\nInstaggered
Finance Director	Department	1	
Fire Marshal	Department	5	Charter Sec 5-17
Flood and Erosion Control Board	Board	7	7 Mem 2yr term appd Council Member serves elected term\n2 Dems 5 Rep
Governor	Legislative Body	2	
Health District Eastern Highlands	Board	2	2 Mem 3yr term
Housing Authority	Board	5	Staggered 1 per yr 5 yr terms\n3 Dem 2 Rep
Hud Housing Rehab/Fair Housing Commission	Commission	6	5 Mem 2 yr terms\n
Human Rights Commission	Commission	6	5 Mem 2yr term\nOrd# 146 & 185
Human Rights Officer	Department	1	Ord # 146
Human Services Administrator	Department	1	Charter Sec 5-9
Inland Wetlands Agency	Commission	6	5 member 3yr term\nOrd # 190 staggered (2,2,1)
Inland Wetlands Agency Alternate	Commission	2	2 mem 3yr terms\nOrd # 190 Staggered
Insurance Advisory	Board	5	5 Mem 2yr expire 7-1 staggered (2,3) 1 BOE recommend
Insurance Agent of Record	Department	1	
Justice of the Peace	Board	20	4yr elected
Library Expansion Building Committee	Committee	5	5 mbr indefinite term
Library Expansion Building Committee Alternate	Committee	1	
Local Emergency Coordinating Committee	Committee	11	FKA JT Fire/Safe

Mid- NEROC	Board	1	
Municipal Agent Elderly	Board	1	2 or 4 years. Mgr appt
Municipal Historian	Department	1	4 year term/Council appt
North Coventry Volunteer Fire Dept.	Board	3	
Parks and Recreation Commission	Commission	6	5 mbr 2yr terms\nOrd# 122,122A,216,238 \nStaggered terms (3,4)
Parks and Recreation Commission Alternates	Commission	2	2 mem 2yr term\nOrd# 226,238\n 1 exp odd yr 1 exp even yr
Pension and Retirement	Board	5	3-5 Members\n3yr terms
Personnel Appeals Board	Board	7	7 Mem 3yr term (5 cncl 2 mngr)\nExpire 1/1 stagger (2,3,2)
Planning and Zoning Alternate	Commission	3	3 member 3yr term\ncharter sec 5-7 staggered (1,1,1)
Planning and Zoning Commission	Commission	6	5 mem 3yr term\nCharter 5-7 staggered (2,2,1)
President	Legislative Body	1	
Public Works	Department	2	
Recreation	Department	2	
Regional Mental Health Council Rep	Board	1	
Registrar of Voters	Department	2	4 year term/elected
Registrar of Voters Deputy	Committee	2	App't by Registrar
Representative in Congress	Legislative Body	1	
Saint Mary Cemetery	Board	1	1600 Main Street
Sanitarian	Department	1	
School Energy and Building	Committee	5	5 Members: 1 Council, 1 BoE, 1 Energy Adv. Comm, 2 at large.

Efficiency Building Committee			Indefinite terms
School Energy and Building Efficiency Building Committee Alt	Committee	1	Indefinite term
School Readiness Council	Board	1	CEO/SUPT/PARENTS AND COMMUNITY REPS/NO MMBR LIMIT
Senior Center Coordinator	Department	1	
Sewer Treatment Plant Operator	Department	1	
Special Constable	Department	2	Council appt./2 yr terms/PD recommendation
Superintendent of Schools	Department	1	
Tax Collector	Department	3	Charter Sec 5-6
Tolland County Mutual Aid Fire Services Inc.	Board	1	
Tolland-Mansfield Probate Court	Board	1	4 year/elected
Town Attorney	Department	1	Charter Sec 5-10
Town Clerk/Registrar of Vital Statistics	Department	1	Charter Sec 5-4
Town Committee Chairman and Nominating Committee	Board	11	
Town Council	Legislative Body	7	7 members 2 year term
Town Council Finance Committee	Sub-Committee	3	
Town Council Steering/Liaison Committee	Sub-Committee	3	
Town Engineer	Department	1	
Town Manager	Department	1	Charter 6-1
Traffic Authority	Board	3	Town Mgr, Police Chief,\n Public Works Director
Treasurer	Department	1	Charter Sec 5-5

Tree Warden	Department	1	Charter Sec 5-15
United States Senators	Legislative Body	2	zip code 20515\n6 year terms
Veterans Memorial Committee	Committee	7	Ord # 151 + 171
Visiting Nurses Board of Directors	Board	1	
VNA East	Board	2	
Water Pollution Control Authority	Board	5	5 Mem 2yr term\nOrd# 134 & 173
Water System Advisory Committee	Committee	1	CT Water - UConn Water
Wetlands Agent	Department	1	
Windham Regional Transit District	Board	1	
WPCA Technician	Department	1	
Youth Advisory Board	Board	18	
Youth Services Administrator	Department	1	
Zoning Board of Appeals	Board	5	2 year terms/elected
Zoning Board of Appeals Alt.	Board	3	2 year terms/elected
Zoning Enforcement Officer	Department	1	



Town of Coventry Member Report for All Boards



Board Name	Member Name	Phone	E-mail	Start Date	End Date	Title	Notes
A.D.A. Coordinator	Elsesser, John A	(860) 742 - 6324	jelsesser@coventryct.org	1/1/2000	12/31/2098	Town Manager	
Ad- Hoc Fire and EMS Study Committee	Blanchard, Julie A	(860) 742 - 1082	pinepathabby@sbcglobal.net	3/3/2014	3/2/2113	Chairperson	R
Ad- Hoc Fire and EMS Study Committee	Boutin, Kenneth M	(860) 742 - 5777	ken.boutin@coventryfire.org	3/3/2014	3/2/2113	Member	R
Ad- Hoc Fire and EMS Study Committee	Eldridge, Jr, Raymond H	(860) 966 - 4035	r111ray@sbcglobal.net	3/3/2014	3/2/2113	Member	D
Ad- Hoc Fire and EMS Study Committee	Goldsneider, Beth Mancini	(860) 712 - 0252	cbgold@sbcglobal.net	3/3/2014	3/2/2113	Member	D
Ad- Hoc Fire and EMS Study Committee	Griswold, Michael Eric	(860) 742 - 5784	MIKE.GRISWOLD@YAHOO.COM	3/3/2014	3/2/2113	Vice Chair	R
Ad- Hoc Fire and EMS Study Committee	Rappe, David C	(860) 742 - 8191	daverappe@aol.com	3/3/2014	3/2/2113	Member	R
Ad- Hoc Fire and EMS Study Committee	Taber, Danielle M	(860) 617 - 9778		3/3/2014	3/2/2113	Member	D
Ad- Hoc Fire and EMS Study Committee	Twerdy, John L	(860) 742 - 8949		3/3/2014	3/2/2113	Member	D
Ad- Hoc Fire and EMS Study Committee	Zenko, William J	(860) 742 - 9754	ryanzenko@aol.com	3/3/2014	3/2/2113	Secretary	D
Ad-Hoc Coventry Lake Advisory and Monitoring Committee	Brown, Charles A	(860) 614 - 1725	CHARLIEBROWN.CB@GMAIL.COM	5/5/2015	5/4/2018	Member	D
Ad-Hoc Coventry Lake Advisory and Monitoring Committee	Clausen, John C	(860) 742 - 7216	johnclausen@gmail.com	8/2/2014	8/1/2017	Member	U
Ad-Hoc Coventry Lake Advisory and Monitoring Committee	Comeau, Linda	(860) 539 - 7090	STNEVIS@AOL.COM	8/3/2015	5/7/2018	Member	R
Ad-Hoc Coventry Lake Advisory and Monitoring Committee	Gallo, Scott	(860) 208 - 2337	lakefront130@yahoo.com	4/4/2016	5/7/2018	Member	D
Ad-Hoc Coventry Lake Advisory and Monitoring Committee	Shor, Leslie McCabe	(860) 617 - 4780	leslie.shor@uconn.edu or leslieshor@gmail.com	5/8/2015	5/7/2018	Vice Chair	R
Ad-Hoc Coventry Lake Advisory and Monitoring Committee	Zak, Gerard Francis	(860) 368 - 5404	garzak60@yahoo.com	2/17/2015	12/5/2017	Member	D
Ad-Hoc Coventry Lake Advisory and Monitoring Committee	Zeppa, Deborah B	(860) 742 - 7169	debby@zep.net	8/2/2014	8/1/2017	Chairperson	D

Ad-Hoc Farmers' Market Operating Committee	Barry, Barbara J	(860) 742 - 7160	bhbmail@rcn.com	12/7/2015	12/7/2018	Member	R
Ad-Hoc Farmers' Market Operating Committee	Bauer, Elizabeth	(860) 742 - 3528	BBAUER@COVENTRYCT.ORG	11/2/2015	11/1/2017	Member	
Ad-Hoc Farmers' Market Operating Committee	Chandler, David	(612) 306 - 2932	TRAZEUS@GMAIL.COM	12/7/2015	12/6/2017	Member	D
Ad-Hoc Farmers' Market Operating Committee	Jarrett, Ted	(413) 537 - 1914	tjmapleheights@aol.com	1/4/2016	12/27/2018	Member	U
Ad-Hoc Farmers' Market Operating Committee	Nelson, Jean	(860) 209 - 9851	jeancnelson@hotmail.com	1/4/2016	12/27/2018	Member	U
Ad-Hoc Farmers' Market Operating Committee	Pesce, Michelle	(516) 491 - 7156	MKPESCE@GMAIL.COM	11/2/2015	11/2/2018	Member	D
Ad-Hoc Town Protected Spaces Stewardship	Oros, Joan M	(860) 742 - 9077	orosjoanmary@snet.net	6/1/2015	5/31/2018	Member	R
Ad-Hoc Town Protected Spaces Stewardship	Thomas, Eric	(860) 742 - 9908	WATERTHAMES@YAHOO.COM	6/1/2015	5/31/2018	Member	D
Ad-Hoc Town Protected Spaces Stewardship	Wolf, Jasmine	(860) 742 - 5253	JBIRSINGS@AOL.COM	6/1/2015	5/31/2018	Member	D
Ad-Hoc Water Supply Committee	Bradley, Albert E	(860) 882 - 2702	aebjeb@aol.com	12/1/2013	11/30/2017	Member	D
Ad-Hoc Water Supply Committee	Infante, Frank	(860) 742 - 9375	FRANK1066@AOL.COM	11/4/2015	11/3/2017	Member	R
Ad-Hoc Water Supply Committee	Lavitt, Mark C	(860) 306 - 6293	mlav11@sbcglobal.net	2/1/2014	2/1/2018	Member	D
Ad-Hoc Water Supply Committee	Pattee, Christine	(860) 742 - 6511	c2pattee@aol.com	10/6/2014	10/5/2017	Member	D
Ad-Hoc Water Supply Committee	Zenko, William J	(860) 742 - 9754	ryanzenko@aol.com	2/4/2013	2/3/2112	Member	D
Animal Control Officer	Chipman, III, John H	(860) 742 - 4074	jchipman@coventryct.org	4/3/2000	4/2/2099	Officer	
Ass't Town Clerk/Registrar of Vital Statistics	Grindle, Dianna	(860) 742 - 7966	dgrindle@coventryct.org	4/6/2015	4/5/2114	Asst. Town Clerk	
Ass't Town Clerk/Registrar of Vital Statistics	Manning, Brooke R	(860) 742 - 7966	bmannings@coventryct.org	12/2/2013	12/1/2112	Asst. Town Clerk	
Ass't. to the Assessor	Vertefeuille, Rachel	(860) 742 - 4067	rvertefeuille@coventryct.org	9/10/2012	12/31/2098	Ass't. to Assessor	EXT. 124
Ass't. Treasurer	Kratochvil, Debbie	(860) 742 - 3528		1/1/2000	8/7/2086	Ass't Treasurer	
		(860)					

Assessor	D'Amicol, Michael	742 - 4067	mdamicol@coventryct.org	6/9/2008	6/8/2107	Assessor	
Auditor	BlumShapiro, Audit Firm	(860) 561 - 6824		4/7/2008	4/6/2107	Member	
Board of Assessment Appeals	Chellstorp-Bonney, Joyce	(860) 742 - 0332	JCBONNEY@SBCGLOBAL.NET	11/8/2015	11/7/2019	Member	R
Board of Assessment Appeals	Dextrateur, Ronald E	(860) 742 - 7127	jrDEX@yahoo.com	11/8/2013	11/7/2017	Member	D
Board of Assessment Appeals	McMahon Jr, Robert	(860) 742 - 5152	Bobmcm24@gmail.com	11/8/2015	11/7/2019	Chairperson	D
Board of Assessment Appeals	Oros, Joan M	(860) 742 - 9077	orosjoanmary@snet.net	11/8/2013	11/7/2017	Member	R
Board of Assessment Appeals	Wood Reviczky, Jill G	(860) 402 - 1554	jillianwood@sbcglobal.net	11/8/2013	11/7/2017	Member	D
Board of Education	Beausoleil, Jennifer E	(860) 742 - 0039	jebeausoleil@coventryct.org	11/4/2015	11/3/2017	Vice Chair	D
Board of Education	Griswold, Michael Eric	(860) 742 - 5784	MIKE.GRISWOLD@YAHOO.COM	11/4/2015	11/3/2017	Member	R
Board of Education	Infante, Frank	(860) 742 - 9375	FRANK1066@AOL.COM	11/4/2015	11/3/2017	Member	R
Board of Education	Kortmann, Mary S	(860) 742 - 0272	mkortmann@coventryct.org	11/4/2015	11/3/2017	Member	D
Board of Education	Marchand, Eugene T	(860) 742 - 7371	gmarchand@coventryct.org	11/4/2015	11/3/2017	Member	D
Board of Education	Oros, Sr, William M	(860) 742 - 9077	woros@coventryct.org	11/4/2015	11/3/2017	Chairperson	R
Board of Education	Sobol, Michael A	(860) 918 - 0415	msobol@coventryct.org	11/4/2015	11/3/2017	Secretary	R
Building Code Board of Appeals	Barrette, Harvey R	(860) 742 - 5261	lakefront24@att.net	6/3/2013	6/1/2018	Member	R
Building Code Board of Appeals	Canny, Brian W	(860) 212 - 1819	brian.canny@sbcglobal.net	6/4/2012	6/1/2017	Vice Chair	D
Building Code Board of Appeals	Cleary, Michael F	(860) 742 - 1303		6/2/2015	6/1/2020	Chairperson	R
Building Code Board of Appeals	Motycka, John N	(860) 742 - 5000	jmot@prodigy.net	6/6/2011	6/1/2016	Member	R
Building Code Board of Appeals	Willnauer, John	(860) 742 - 7770	ASHERWRIGHT1776@AOL.COM	11/2/2015	6/1/2019	Member	D
Building Official	Callahan,	(860) 742 -	jcallahan@coventryct.org	5/3/1999	5/2/2098	Building Official	

	Joseph	4064					
Burning Officials (Permits)	Breault, Robert	(860) 573 - 5969		5/16/2007	5/15/2106	Official	
Burning Officials (Permits)	Hutchins, Jr, Reginald V	(860) 742 - 5798		5/1/2000	4/30/2099	Official	
Burning Officials (Permits)	Tanganelli, Brigit	(860) 742 - 4064	btanganelli@coventryct.org	3/15/2011	3/14/2110	Official	
Burning Officials (Permits)	Waite, Noel	(860) 742 - 4064	nwaite@coventryct.org	10/15/1990	10/14/2089	Official	
Business Manager	Carroll, Robert	(860) 742 - 7317	rcarroll@coventryct.org	3/31/2012	3/30/2111	Business Manager	
Capitol Region Council of Governments (CROG)	Hall, Arthur	(860) 742 - 7454		7/14/2015	7/13/2114	Member	
Cemetery Commission	Boudreau, Thomas Scott	(860) 742 - 0749	tombo0749@charter.net	10/18/2015	10/17/2018	Chairperson	D
Cemetery Commission	Merriam, Michael	(860) 869 - 5772	mcmerriam@gmail.com	1/1/2000	12/31/2098	Sexton	
Cemetery Commission	Naegeli, Patricia	(860) 742 - 7117	FOGHOLLOWSTUDIO@GMAIL.COM	10/18/2015	10/17/2017	Member	D
Cemetery Commission	Pagliuco, Linda G	(860) 742 - 0274	lgpagliuco@sbcglobal.net	11/4/2013	10/17/2016	Secretary	U
Cemetery Commission	Palmer, Susan	(860) 498 - 0356	SUZY619@CHARTER.NET	2/17/2015	10/17/2016	Member	U
Cemetery Commission	Vieten, Anne Claudine	(860) 742 - 6750	avieten@comcast.net	10/18/2013	10/17/2016	Member	D
Center Cemetery	Heckler, Linda	(860) 742 - 7963		1/1/2000	12/31/2098	Secretary	
Center Cemetery	Hill, Edward	(860) 742 - 7803		1/1/2000	12/31/2098	Sexton	
Center Cemetery	Hill, Judith	(860) 742 - 9024		1/1/2000	12/31/2098	President	
Chief of Police	Palmer, Mark A	(860) 742 - 7331	mpalmer@coventryct.org	11/6/2006	11/5/2105	Chief	
Community Development (HUD)	Huckins, Peter	(860) 456 - 0782	peterhuckins@charter.net	1/1/2000	12/31/2098	Administrator	
Conservation Commission	Coss, Brian D	(860) 817 - 2310		5/5/2014	1/1/2018	Member	D
Conservation Commission	Hall, Jr, Arthur W	(860) 742 - 7454		1/2/2015	1/1/2019	Member	D

Conservation Commission	Lowe, Jr, Leroy Amos	(860) 742 - 6460	leroylowe1@gmail.com	2/1/2016	1/1/2020	Chairperson	D
Conservation Commission	Manzone, Paul C	(860) 742 - 6633	pmanz66@gmail.com	1/2/2013	1/1/2017	Member	D
Conservation Commission	Messino, Vincent E	(860) 742 - 9020	vincent.messino@sbcglobal.net	3/3/2014	1/1/2017	Member	U
Conservation Commission	Proctor, Robert R	(860) 742 - 6143	rrproctor@charter.net	1/2/2016	1/1/2020	Member	U
Coventry HS Walls Code Compliance Bulding Committee	Carter, Nathan	(843) 407 - 0384	natecarterengineer@gmail.com	4/4/2016	4/3/2115	Member	R
Coventry Volunteer Fire Assn.	Boutin, Kenneth M	(860) 742 - 5777	ken.boutin@coventryfire.org	2/10/2013	2/9/2112	Chief	R
Coventry Volunteer Fire Assn.	Dittrich, W Dennis	(860) 742 - 3510	dennisdittrich@earthlink.net	2/10/2013	2/9/2112	President	
Coventry Volunteer Fire Assn.	Pacholski, Steve	(860) 742 - 3510		2/10/2013	2/9/2112	Deputy Chief	
Coventry Volunteer Fire Assn.	Taber, Danielle M	(860) 617 - 9778		2/10/2013	2/9/2112	Vice President	D
CoventryVision	Mroczek, Konrad	(860) 301 - 5295	Mroczu33@msn.com	5/4/2015	5/4/2018	Member	U
CoventryVision	Plant, Robert A	(860) 742 - 8347	bplant8347@charter.net	5/4/2013	5/3/2016	Member	U
CoventryVision	Stave, Bruce M	(860) 742 - 0200	bstave@earthlink.net	5/4/2015	5/3/2018	Member	D
CT State Representative 8th Assembly District	Ackert, Timothy J	(860) 742 - 5287	tackert@aol.com	1/5/2015	1/4/2017	Representative	R
CT State Senator 35th District	Guglielmo, Anthony	(860) 648 - 4878	anthony.guglielmo@cga.ct.gov	1/5/2015	1/4/2017	Senator	R
CT Water Co Advisory Council	Landry, Jr, Albert	(860) 742 - 9490		4/3/2006	4/2/2105	Member	U
Director of Health (District)	Miller, Robert L	(860) 429 - 3325	MillerRL@ehhd.org	6/7/1997	6/6/2096	Director of Health	
Director of Planning and Development	Trott, Eric M	(860) 742 - 4062	etrott@coventryct.org	12/5/1994	12/4/2093	Director	
Eastern Connecticut Mental Health Board	Ruth, David	(860) 742 - 5121		1/1/2000	12/31/2098	Member	
Economic Development Commission	Barry, Barbara J	(860) 742 - 7160	bhbmail@rcn.com	2/2/2016	2/1/2021	Member	R

Economic Development Commission	Belsito, III, Samuel	(860) 306 - 0176	SAMBELSITO@GMAIL.COM	5/5/2014	2/1/2019	Member	U
Economic Development Commission	Giggey, Richard	(860) 742 - 9344	RGIGGEY@GMAIL.COM	2/17/2015	2/1/2020	Member	D
Economic Development Commission	Jobbagy, William J	(860) 742 - 9401	bjobbagy@earthlink.net	2/1/2013	2/1/2017	Vice Chair	U
Economic Development Commission	Koenigsberg, Alex	(860) 918 - 8876	ALEX_KOENIGSBERG@YAHOO.COM	8/3/2015	2/1/2018	Member	D
Economic Development Commission	Lavitt, Mark C	(860) 306 - 6293	mlav11@sbcglobal.net	2/2/2013	2/1/2018	Secretary	D
Economic Development Commission	Liptrap, Timothy	(860) 742 - 4171	Tim.Liptrap@Nichols.edu	2/17/2015	2/1/2020	Member	U
Economic Development Commission	Polsky, Carol F	(860) 916 - 4798	cpolsky@snet.net	2/2/2012	2/1/2017	Member	D
Economic Development Commission	Stave, Sondra Astor	(860) 742 - 0200	pkat7@earthlink.net	2/3/2014	2/1/2019	Chairperson	D
Emergency Management/Homeland Security	Waite, Noel	(860) 742 - 4064	nwaite@coventryct.org	7/1/2004	6/30/2103	Director	
Energy Conservation/Alternative Energy Advisory Comm. Alt	Depalma, Andy	(860) 944 - 1269	ANDY.DEPALMA@GMAIL.COM	8/3/2015	3/1/2018	Alternate	U
Energy Conservation/Alternative Energy Advisory Committee	Blake, Laura	(860) 778 - 4705	LBLAKE@ECOVA.COM	6/1/2015	3/1/2018	Member	D
Energy Conservation/Alternative Energy Advisory Committee	Bradley, Brandon	(617) 501 - 5255	BBRADLEY@ABCO.CO	3/2/2015	3/1/2018	Member	U
Energy Conservation/Alternative Energy Advisory Committee	Kloster, Danielle	(845) 661 - 2316		5/5/2015	3/1/2018	Member	D
Energy Conservation/Alternative Energy Advisory Committee	Mullen, Matthew E	(860) 742 - 1221	memullen@charter.net	4/7/2014	3/1/2017	Member	R
Energy Conservation/Alternative Energy Advisory Committee	Reilly, Jennifer Lynn	(860) 742 - 6766	jennlj79@gmail.com	3/2/2014	3/1/2017	Chairperson	D
Finance Director	Bauer, Elizabeth	(860) 742 - 3528	BBAUER@COVENTRYCT.ORG	9/29/2003	9/28/2102	Finance Director	
Fire Marshal	Kittle, Leslie A	(860) 228 - 5939		10/14/2005	10/13/2104	Deputy	
Fire Marshal	Meyers, Bud	(860) 234 - 9325	budforewarned@aol.com	1/1/2000	12/31/2098	Deputy	

Fire Marshal	Palmer, Richard	(860) 487 - 0388		2/8/2001	2/7/2100	Deputy	
Fire Marshal	Raiola Jr, Francis P	(860) 742 - 8145	RaiolaFP@mansfieldct.org	12/16/1991	12/15/2090	Deputy	
Fire Marshal	Waite, Noel	(860) 742 - 4064	nwaite@coventryct.org	10/15/1990	10/14/2089	Marshal	
Flood and Erosion Control Board	Blanchard, Julie A	(860) 742 - 1082	pinepathabby@sbcglobal.net	11/8/2015	11/7/2017	Member	R
Flood and Erosion Control Board	Brodersen, Andy	(860) 875 - 1730	abrodersen@coventryct.org	11/8/2015	11/7/2017	Member	R
Flood and Erosion Control Board	O'Brien, Matthew	(860) 803 - 9319	MOBRIEN@COVENTRYCT.ORG	11/8/2015	11/7/2017	Member	R
Flood and Erosion Control Board	Pietrantonio, Hannah G	(860) 742 - 0063	hpietrantonio@coventryct.org	11/8/2015	11/7/2017	Member	D
Flood and Erosion Control Board	Pope, Thomas V	(860) 989 - 8344	tpope@coventryct.org	11/8/2015	11/7/2017	Member	R
Flood and Erosion Control Board	Thomas, Lisa D	(860) 742 - 9908	lthomas@coventryct.org	11/8/2015	11/7/2017	Member	D
Flood and Erosion Control Board	Williams, Jr, Richard L	(860) 742 - 1739	rwilliams@coventryct.org	11/8/2015	11/7/2017	Member	R
Governor	Malloy, Dan	(860) 566 - 4840		1/8/2015	1/7/2019	Governor	D
Governor	Wyman, Nancy	(860) 524 - 7384		1/8/2015	1/9/2019	Lt Governor	D
Health District Eastern Highlands	Elsesser, John A	(860) 742 - 6324	jelsesser@coventryct.org	6/8/2013	6/7/2016	Member	
Health District Eastern Highlands	Walsh, M Deborah	(860) 742 - 7116	debwalshbell@earthlink.net	6/8/2014	6/7/2017	Member	D
Housing Authority	Arn, Jeffrey S	(860) 742 - 7854	jeffa@vernonhousing.org	1/3/2012	11/30/2016	Member	R
Housing Authority	Barrette, Marilyn E	(860) 742 - 5261	lakefront24@att.net	12/1/2013	11/30/2018	Secretary/Treasurer	R
Housing Authority	Bradley, Albert E	(860) 882 - 2702	aebjeb@aol.com	12/1/2013	11/30/2017	Chairperson	D
Housing Authority	Lynch, Lorraine U	(860) 742 - 7430	iamlul@aol.com	12/1/2014	11/30/2019	Member	D
Housing Authority	Noyes, Susan	(860) 498 - 0363		12/28/2015	11/30/2020	Member	D
Hud Housing Rehab/Fair Housing	Bradley,	(860) 882 -					

Commission	Albert E	2702	aebjeb@aol.com	1/1/2016	12/31/2017	Member	D
Hud Housing Rehab/Fair Housing Commission	Grady, Dorothy M	(860) 742 - 0449	dmgrady@aol.com	1/1/2015	12/31/2016	Member	D
Hud Housing Rehab/Fair Housing Commission	Huckins, Peter	(860) 456 - 0782	peterhuckins@charter.net	1/1/2000	12/31/2098	Registrar of Voters Republican	
Hud Housing Rehab/Fair Housing Commission	Roach, Marjorie	(860) 742 - 8549	roachmarj@aol.com	1/1/2016	12/31/2017	Member	D
Hud Housing Rehab/Fair Housing Commission	Szczebak, Sarah	(413) 222 - 4970	SARAHSCZEBAK@GMAIL.COM	1/1/2016	12/31/2016	Member	U
Human Rights Commission	Bear, Heather A	(860) 593 - 8395	heather.bear1979@gmail.com	1/2/2016	1/1/2018	Member	U
Human Rights Commission	Bradley, Albert E	(860) 882 - 2702	aebjeb@aol.com	1/2/2016	1/1/2018	Housing Authority Rep	D
Human Rights Commission	Chan, Courtney	(860) 742 - 5324	cchan@coventryct.org	9/4/2007	9/3/2106	Representative	
Human Rights Commission	Kurpiewski, Michael J	(860) 508 - 1814	mjkurp@aim.com	1/2/2016	1/1/2018	Member	U
Human Rights Commission	Roach, Marjorie	(860) 742 - 8549	roachmarj@aol.com	1/2/2016	1/1/2018	Member	D
Human Rights Commission	Stave, Bruce M	(860) 742 - 0200	bstave@earthlink.net	1/2/2016	1/1/2018	Member	D
Human Rights Officer	Chan, Courtney	(860) 742 - 5324	cchan@coventryct.org	9/4/2007	9/3/2106	Officer	
Human Services Administrator	Chan, Courtney	(860) 742 - 5324	cchan@coventryct.org	9/4/2007	9/3/2106	Administrator	
Inland Wetlands Agency	Barrette, Harvey R	(860) 742 - 5261	lakefront24@att.net	4/4/2016	9/15/2016	Member	R
Inland Wetlands Agency	Clapp, Jr, Charles S	(860) 742 - 5155	cclapp01@charter.net	9/16/2014	9/15/2017	Member	D
Inland Wetlands Agency	Mathieu, Lori J	(860) 305 - 1906	ljmathieu@att.net	10/7/2013	9/15/2016	Member	U
Inland Wetlands Agency	Norman, Sam	(860) 729 - 9169	snorman2252@gmail.com	4/4/2016	9/15/2018	Member	
Inland Wetlands Agency	Penney, Todd	(860) 742 - 4062		10/9/2007	12/31/2098	Agent	
Inland Wetlands Agency	Wolf, Thomas P	(860) 742 - 2256	twoolfcvct@charter.net	9/16/2014	9/15/2017	Vice Chair	D
Inland Wetlands Agency Alternate	Sorich, David W	(860) 742 -	dwsorich@yahoo.com	9/16/2015	9/15/2018	Member	U

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Insurance Advisory	Chipkin, Robert	(860) 498 - 1024	rchipkin@comcast.net	7/2/2014	7/1/2016	Member	R
Insurance Advisory	Dejulius, Dena	(860) 742 - 4525	DDEJULIUS@COVENTRYCT.ORG	9/12/2015	9/11/2017	Member	
Insurance Agent of Record	Quigley, Kim	(860) 896 - 2263		1/1/2000	12/31/2098	Member	
Justice of the Peace	Barrette, Harvey R	(860) 742 - 5261	lakefront24@att.net	1/7/2013	1/2/2017	JP	R
Justice of the Peace	Birch, Victor A	(860) 742 - 6699		1/7/2013	1/2/2017	JP	U
Justice of the Peace	Birge, Robert R	(860) 742 - 5122		1/7/2013	1/2/2017	JP	U
Justice of the Peace	Bonney, Joyce C	(860) 742 - 0332		1/7/2013	1/2/2017	JP	R
Justice of the Peace	Bradley, Albert E	(860) 882 - 2702	aebjeb@aol.com	1/7/2013	1/2/2017	JP	D
Justice of the Peace	Chicoine, Phyllis P	(860) 742 - 3051	rdchicoine@sbcglobal.net	1/7/2013	1/2/2017	JP	R
Justice of the Peace	Chicoine, Raymond D	(860) 742 - 3051	rdchicoine@sbcglobal.net	1/7/2013	1/2/2017	JP	R
Justice of the Peace	Grady, Dorothy M	(860) 742 - 0449	dmgrady@aol.com	1/7/2013	1/2/2017	JP	D
Justice of the Peace	Jatkowski, Paul F	(860) 742 - 7801	skyking10@charter.net	1/7/2013	1/2/2017	JP	D
Justice of the Peace	Krider, M Kathleen	(860) 742 - 1078		1/7/2013	1/2/2017	JP	D
Justice of the Peace	Lamore, David E	(860) 742 - 0669	DTHINELK@YAHOO.COM	1/7/2013	1/2/2017	JP	U
Justice of the Peace	Naegeli, Patricia	(860) 742 - 7117	FOGHOLLOWSTUDIO@GMAIL.COM	1/7/2013	1/2/2017	JP	D
Justice of the Peace	Oros, Joan M	(860) 742 - 9077	orosjoanmary@snet.net	1/7/2013	1/2/2017	JP	R
Justice of the Peace	Piccolo, Jacqueline A	(860) 742 - 1051		1/7/2013	1/2/2017	JP	U
Justice of the Peace	Pollansky, Darby L	(860) 742 - 9334	darbyp@gmail.com	1/7/2013	1/2/2017	JP	R
Justice of the Peace	Pope, Thomas V	(860) 989 - 8344	tpope@coventryct.org	1/7/2013	1/2/2017	JP	R

Justice of the Peace	Riordan, Barbara E	(860) 742 - 1427	BG@bgardnerlaw.com	1/7/2013	1/2/2017	JP	D
Justice of the Peace	Shorts, Valerie A	(860) 742 - 2203		1/7/2013	1/2/2017	JP	R
Justice of the Peace	Stave, Sondra Astor	(860) 742 - 0200	pkat7@earthlink.net	1/7/2013	1/2/2017	JP	D
Justice of the Peace	Wood Reviczky, Jill G	(860) 402 - 1554	jillianwood@sbcglobal.net	1/7/2013	1/2/2017	JP	D
Library Expansion Building Committee	Bonney, William R	(860) 742 - 0332	WRBONNEY@GMAIL.COM	6/2/2014	6/1/2113	Member	R
Library Expansion Building Committee	Miller, Glenn P	(860) 519 - 8630	millermusic5658@yahoo.com	8/4/2014	8/3/2113	Member	R
Library Expansion Building Committee	Ryan, Kathleen M	(860) 742 - 9754	ryanzenko@aol.com	4/7/2014	4/6/2113	Secretary	D
Library Expansion Building Committee	Stave, Sondra Astor	(860) 742 - 0200	pkat7@earthlink.net	4/7/2014	4/6/2113	Vice Chair	D
Library Expansion Building Committee	Timberman, Dewilton	(860) 742 - 0378	timbermant@sbcglobal.net	4/7/2014	4/6/2113	Chairperson	D
Library Expansion Building Committee Alternate	Laplante, Felicia	(860) 878 - 4245		12/28/2015	12/27/2114	Member	U
Local Emergency Coordinating Committee	Blanchard, Julie A	(860) 742 - 1082	pinepathabby@sbcglobal.net	1/1/2000	12/31/2098	Chairperson	R
Local Emergency Coordinating Committee	Brodersen, Andy	(860) 875 - 1730	abrodersen@coventryct.org	1/1/2000	12/31/2098	Member	R
Local Emergency Coordinating Committee	Dittrich, W Dennis	(860) 742 - 3510	dennisdittrich@earthlink.net	1/1/2000	12/31/2098	Member	
Local Emergency Coordinating Committee	Eldridge, Jr, Raymond H	(860) 966 - 4035	r111ray@sbcglobal.net	1/1/2000	12/31/2098	Chief	D
Local Emergency Coordinating Committee	Elsesser, John A	(860) 742 - 6324	jelsesser@coventryct.org	1/1/2000	12/31/2098	Town Manager	
Local Emergency Coordinating Committee	Firth, Geoff		goeff.firth@coventryfire.org	1/1/2000	12/31/2098	Chief	
Local Emergency Coordinating Committee	Kiefer, Mark	(860) 742 - 6588	mkiefer@coventryct.org	1/1/2000	12/31/2098	Public Works	
Local Emergency Coordinating Committee	Meyers, Bud	(860) 234 - 9325	budforewarned@aol.com	1/1/2000	12/31/2098	President	
Local Emergency Coordinating Committee	Palmer, Mark A	(860) 742 - 7331	mpalmer@coventryct.org	1/1/2000	12/31/2098	Police Chief	
Local Emergency Coordinating Committee	Trudelle, Bill	(860) 742 - 4525	wtrudelle@coventryct.org	1/1/2000	12/31/2098	Member	

Local Emergency Coordinating Committee	Waite, Noel	(860) 742 - 4064	nwaite@coventryct.org	1/1/2000	12/31/2098	Fire Marshall	
Mid- NEROC	Wyman, Nancy	(860) 524 - 7384		6/20/2012	6/19/2111	Member	D
Municipal Agent Elderly	Chan, Courtney	(860) 742 - 5324	cchan@coventryct.org	7/1/2013	6/30/2017	Agent	
North Coventry Volunteer Fire Dept.	Beecher, Chuck	(860) 742 - 1606	cbeec2@sbcglobal.net	6/18/2013	6/17/2112	Deputy Chief	
North Coventry Volunteer Fire Dept.	Curtiss, Stephen P	(860) 742 - 0104	spcurtiss@gmail.com	1/1/2014	12/31/2112	President	D
North Coventry Volunteer Fire Dept.	Eldridge, Jr, Raymond H	(860) 966 - 4035	r111ray@sbcglobal.net	6/18/2013	6/17/2112	Chief	D
Parks and Recreation Commission	Butler, Sean	(860) 761 - 4482	rgrdad3@gmail.com	1/2/2015	1/1/2017	Member	U
Parks and Recreation Commission	Conti, Antonia C	(860) 742 - 5026	toniconti948@yahoo.com	2/17/2015	1/1/2017	Secretary	D
Parks and Recreation Commission	Gallo-Hall, Marie	(860) 205 - 1908	mariegallohall@yahoo.com	1/2/2016	1/1/2018	Member	D
Parks and Recreation Commission	Messier, Todd W	(860) 742 - 7392	messier4@sbcglobal.net	1/2/2015	1/1/2017	Member	R
Parks and Recreation Commission	Rodgers, Jennifer	(978) 660 - 2078		2/1/2016	1/1/2018	Member	U
Parks and Recreation Commission	Rubin, Wendy L	(860) 742 - 4068	wrubin@coventryct.org	6/16/2008	12/31/2098	Rec Director	
Parks and Recreation Commission Alternates	Miner, Jillian	(860) 377 - 2218	JILLIANHMINER@YAHOO.COM	2/1/2016	1/1/2018	Member	D
Pension and Retirement	Emanuele, Benedict D	(860) 742 - 5082	emanuele88@aol.com	2/3/2014	1/1/2017	Member	R
Pension and Retirement	Jatkowski, Paul F	(860) 742 - 7801	skyking10@charter.net	1/2/2014	1/1/2017	Member	D
Pension and Retirement	Murzyn, Robert	(860) 742 - 9442		2/3/2014	1/1/2017	Member	D
Pension and Retirement	Powers, David C	(860) 742 - 1090	dkjpowers@charter.net	1/2/2014	1/1/2017	Member	R
Pension and Retirement	Revett, Cara M	(860) 498 - 0172	crevett@charter.net	1/2/2014	1/1/2017	Member	U
Personnel Appeals Board	Emanuele, Benedict D	(860) 742 - 5082	emanuele88@aol.com	1/2/2015	1/1/2018	Member	R

Personnel Appeals Board	Jatkowski, Paul F	(860) 742 - 7801	skyking10@charter.net	1/2/2016	1/1/2019	Member	D
Personnel Appeals Board	Riordan, Barbara E	(860) 742 - 1427	BG@bgardnerlaw.com	2/1/2016	1/1/2019	Member	D
Personnel Appeals Board	Zenko, William J	(860) 742 - 9754	ryanzenko@aol.com	1/2/2015	1/1/2018	Member	D
Planning and Zoning Alternate	Genovese, Brent Alton	(860) 781 - 7147	70SKYVIEW@CHARTER.NET	3/2/2015	11/1/2017	Member	D
Planning and Zoning Alternate	Hall, Steven	(860) 742 - 5872	NEVEHLL@YAHOO.COM	3/2/2015	11/1/2016	Member	D
Planning and Zoning Commission	Giglio, Raymond P	(860) 742 - 9310	rgiglio@charter.net	11/2/2014	11/1/2017	Chairperson	R
Planning and Zoning Commission	Jobbagy, William J	(860) 742 - 9401	bjobbagy@earthlink.net	11/2/2015	11/1/2018	Vice Chair	U
Planning and Zoning Commission	Marek, Stephen (Ed)	(860) 498 - 0243	SMAREK6701@HOTMAIL.COM	11/2/2015	11/1/2018	Member	R
Planning and Zoning Commission	Pattee, Christine	(860) 742 - 6511	c2pattee@aol.com	11/2/2014	11/1/2017	Secretary	D
Planning and Zoning Commission	Pollansky, Darby L	(860) 742 - 9334	darbyp@gmail.com	2/3/2014	11/1/2016	Member	R
Planning and Zoning Commission	Trott, Eric M	(860) 742 - 4062	etrott@coventryct.org	1/1/2000	12/31/2098	Representative	
President	Obama, Barack	(456) 141 - 4		1/21/2013	1/20/2017	President	D
Public Works	Kiefer, Mark	(860) 742 - 6588	mkiefer@coventryct.org	12/8/2014	12/7/2113	Director	
Public Works	Reese, Douglas R	(860) 742 - 6588	dreese@coventryct.org	11/8/2010	11/7/2109	Supt. Operations	
Recreation	Merriam, Caterina	(860) 742 - 4068		11/6/2006	11/5/2105	Assistant	
Recreation	Rubin, Wendy L	(860) 742 - 4068	wrubin@coventryct.org	6/16/2008	6/15/2107	Director	
Regional Mental Health Council Rep	Brunell, Christine J	(860) 742 - 1024		10/5/1992	10/4/2091	Member	D
Registrar of Voters	Pope, Inge	(860) 742 - 4061	ipope@coventryct.org	1/1/2013	12/31/2016	Registrar of Voters Republican	R
Registrar of Voters	Roach, Marjorie	(860) 742 - 8549	roachmarj@aol.com	1/1/2013	12/31/2016	Registrar of Voters Democratic	D
		(860)					

Registrar of Voters Deputy	Johnson, Barbara K	742 - 7662		1/1/2013	12/31/2016	Deputy Registrar Democratic	D
Registrar of Voters Deputy	Sewell, Pamela	(860) 742 - 9907		1/1/2013	12/31/2016	Deputy Registrar Republican	R
Representative in Congress	Courtney, Joe	(202) 225 - 2076	NORWICH, CT 06360	1/4/2015	1/3/2017	Representative	D
Saint Mary Cemetery	Melichar, Judy	(742) 068 - 1		10/1/2014	9/30/2113	Sexton	
Sanitarian	Bagdoian, Glenn	(860) 742 - 4064	bagdoiagh@ehhd.org	1/1/2000	12/31/2098	Sanitarian	
School Energy and Building Efficiency Building Committee	Arn, Jeffrey S	(860) 742 - 7854	jeffa@vernonhousing.org	6/1/2015	5/31/2114	Member	R
School Energy and Building Efficiency Building Committee	Kolodziej, Thomas	(860) 742 - 8513	TOMKOLODZIEJ@CHARTER.NET	12/5/2014	12/4/2113	Chairperson	D
School Energy and Building Efficiency Building Committee	Kortmann, Mary S	(860) 742 - 0272	mkortmann@coventryct.org	8/14/2014	8/13/2113	Vice Chair	D
School Energy and Building Efficiency Building Committee	Mullen, Matthew E	(860) 742 - 1221	memullen@charter.net	8/4/2014	8/3/2113	Secretary	R
School Energy and Building Efficiency Building Committee	Trudon, Cheryl	(860) 214 - 1054	CTRUDONCON@GMAIL.COM	6/1/2015	5/31/2114	Member	D
School Readiness Council	Lewis, Joan	(860) 742 - 3231	joan-lewis@charter.net	4/6/2005	4/4/2104	Chairperson	D
Senior Center Coordinator	Concatelli, Carrie	(860) 742 - 3525	cconcatelli@coventryct.org	11/17/2014	11/16/2113	Coordinator	
Sewer Treatment Plant Operator	Ruef, Michael	(860) 742 - 4069	mruef@coventryct.org	8/18/2008	8/17/2107	Operator	
Special Constable	Chipman, III, John H	(860) 742 - 4074	jchipman@coventryct.org	3/17/2014	3/16/2016	Special Constable	
Special Constable	Meikle, Norm	(860) 742 - 7331	nmeikle@coventryct.org	7/6/2015	7/5/2017	Special Constable	
Superintendent of Schools	Petrone, David	(860) 742 - 7317	dpetrone@coventryct.org	1/3/2012	1/2/2111	Administrator	
Tax Collector	Greenbacker, Linda L	(860) 742 - 4066	lgreenbacker@coventryct.org	6/18/2002	6/17/2101	Tax Collector	
Tax Collector	Zahner, Carrie	(860) 742 - 4066	czahner@coventryct.org	9/24/2012	9/23/2111	Ass't. Collector of Revenue	
Tolland County Mutual Aid Fire Services Inc.	Waite, Noel	(860) 742 - 4064	nwaite@coventryct.org	1/1/2000	12/31/2098	Representative	
Tolland-Mansfield Probate Court	Gardner-Riordan,	(860) 871 -	BG@bgardnerlaw.com	1/1/2015	1/6/2018	Probate Judge	D

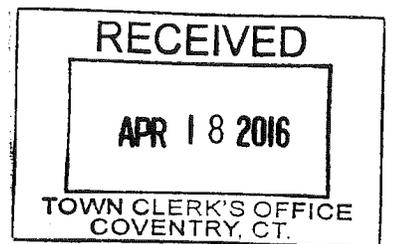
	Barbara	3640					
Town Attorney	Forsyth, Duncan	(860) 522 - 6103		5/4/2009	5/3/2108	Attorney	
Town Clerk/Registrar of Vital Statistics	Tollmann, Lori	(860) 742 - 7966	ltollmann@coventryct.org	12/1/2014	11/30/2113	Town Clerk	
Town Committee Chairman and Nominating Committee	Blanchard, Julie A	(860) 742 - 1082	pinepathabby@sbcglobal.net	6/10/2015	6/9/2114	Secretary	R
Town Committee Chairman and Nominating Committee	Bonney, Joyce C	(860) 742 - 0332		3/13/2014	3/12/2113	Deputy Treasurer	R
Town Committee Chairman and Nominating Committee	Chipkin, Robert	(860) 498 - 1024	rchipkin@comcast.net	3/13/2014	3/12/2113	Treasurer	R
Town Committee Chairman and Nominating Committee	Conti, Antonia C	(860) 742 - 5026	toniconti948@yahoo.com	3/13/2012	3/12/2111	Secretary	D
Town Committee Chairman and Nominating Committee	Grady, Dorothy M	(860) 742 - 0449	dmgrady@aol.com	3/13/2012	3/12/2111	Chairperson	D
Town Committee Chairman and Nominating Committee	Jatkowski, Paul F	(860) 742 - 7801	skyking10@charter.net	3/13/2012	3/12/2111	Ass't Treasurer	D
Town Committee Chairman and Nominating Committee	Milkovic, Marty	(860) 742 - 8478	marty@milkovic.org	3/13/2012	3/12/2111	Vice Chair	D
Town Committee Chairman and Nominating Committee	O'Brien, Matthew	(860) 803 - 9319	MOBRIEN@COVENTRYCT.ORG	6/10/2015	6/9/2114	Vice Chair	R
Town Committee Chairman and Nominating Committee	Pope, Thomas V	(860) 989 - 8344	tpope@coventryct.org	6/10/2015	6/9/2114	Chairperson	R
Town Committee Chairman and Nominating Committee	Woolf, Thomas P	(860) 742 - 2256	twoolfcvct@charter.net	2/11/2016	2/10/2115	Treasurer	D
Town Committee Chairman and Nominating Committee	Zenko, William J	(860) 742 - 9754	ryanzenko@aol.com	2/11/2016	2/10/2115	Member	D
Town Council	Blanchard, Julie A	(860) 742 - 1082	pinepathabby@sbcglobal.net	11/4/2015	11/3/2017	Chairperson	R
Town Council	Brodersen, Andy	(860) 875 - 1730	abrodersen@coventryct.org	11/4/2015	11/3/2017	Member	R
Town Council	O'Brien, Matthew	(860) 803 - 9319	MOBRIEN@COVENTRYCT.ORG	11/4/2015	11/3/2017	Vice Chair	R
Town Council	Pietrantonio, Hannah G	(860) 742 - 0063	hpietrantonio@coventryct.org	11/4/2015	11/3/2017	Member	D
Town Council	Pope, Thomas V	(860) 989 - 8344	tpope@coventryct.org	11/4/2015	11/3/2017	Member	R
Town Council	Thomas, Lisa D	(860) 742 - 9908	lthomas@coventryct.org	11/4/2015	11/3/2017	Member	D

Town Council	Williams, Jr, Richard L	(860) 742 - 1739	rwilliams@coventryct.org	11/4/2015	11/3/2017	Secretary	R
Town Council Finance Committee	Brodersen, Andy	(860) 875 - 1730	abrodersen@coventryct.org	11/4/2015	11/3/2017	Member	R
Town Council Finance Committee	O'Brien, Matthew	(860) 803 - 9319	MOBRIEN@COVENTRYCT.ORG	11/4/2015	11/3/2017	Chairperson	R
Town Council Finance Committee	Pietrantonio, Hannah G	(860) 742 - 0063	hpietrantonio@coventryct.org	11/4/2015	11/3/2017	Member	D
Town Council Steering/Liaison Committee	Pope, Thomas V	(860) 989 - 8344	tpope@coventryct.org	11/4/2015	11/3/2017	Chairperson	R
Town Council Steering/Liaison Committee	Thomas, Lisa D	(860) 742 - 9908	lthomas@coventryct.org	11/4/2015	11/3/2017	Member	D
Town Council Steering/Liaison Committee	Williams, Jr, Richard L	(860) 742 - 1739	rwilliams@coventryct.org	11/4/2015	11/3/2017	Member	R
Town Engineer	Penney, Todd	(860) 742 - 4062		10/9/2007	10/8/2106	Town Engineer	
Town Manager	Elsesser, John A	(860) 742 - 6324	jelsesser@coventryct.org	5/6/1988	5/5/2087	Town Manager	
Traffic Authority	Elsesser, John A	(860) 742 - 6324	jelsesser@coventryct.org	2/11/2016	2/10/2114	Member	
Traffic Authority	Kiefer, Mark	(860) 742 - 6588	mkiefer@coventryct.org	2/11/2016	2/10/2115	Member	
Traffic Authority	Palmer, Mark A	(860) 742 - 7331	mpalmer@coventryct.org	2/11/2016	2/10/2115	Member	
Treasurer	Bauer, Elizabeth	(860) 742 - 3528	BBAUER@COVENTRYCT.ORG	9/29/2003	9/28/2102	Treasurer	
Tree Warden	Kiefer, Mark	(860) 742 - 6588	mkiefer@coventryct.org	12/8/2014	12/7/2113	Tree Warden	
United States Senators	Blumenthal, Richard	(860) 258 - 6940		1/5/2011	1/3/2017	Senator	D
United States Senators	Murphy, Christopher S	(202) 225 - 4476		1/4/2013	1/3/2019	Senator	D
Veterans Memorial Committee	Lowe, Jr, Leroy Amos	(860) 742 - 6460	leroylowe1@gmail.com	2/1/2016	1/1/2018	Member	D
Veterans Memorial Committee	Ohlund, Eric J	(860) 742 - 7969	ohlundej@mansfieldct.org or kiasobeak@charter.net	1/2/2016	1/1/2018	Chairperson	R
Veterans Memorial Committee	Sanborn, Jr, Richard C	(860) 742 - 7615		1/2/2016	1/1/2018	Treasurer	U
Veterans Memorial	Sanborn- Ledoyt,	(860)					

Committee	Donna Louise	742 - 7565		1/2/2016	1/1/2018	Member	R
Visiting Nurses Board of Directors	Bobbitt, Annie	(860) 742 - 7458	abobbitt7458@charter.net	3/7/2011	3/6/2110	Liaison	D
VNA East	Ohlund, III, John A	(860) 742 - 7819		2/11/2016	2/10/2115	Co-Pres	R
VNA East	Roach, Marjorie	(860) 742 - 8549	roachmarj@aol.com	2/11/2016	2/10/2115	Co-Pres	D
Water Pollution Control Authority	Brand, Richard W	(860) 742 - 6532	sailcat18@yahoo.com	12/7/2015	11/7/2017	Vice Chair	U
Water Pollution Control Authority	Jamaitus, Susan E	(860) 742 - 6195	suezeeque@earthlink.net	11/8/2014	11/7/2016	Member	U
Water Pollution Control Authority	Murphy, Daniel R	(860) 742 - 5885	murphydr@cdmsmith.com	11/8/2014	11/7/2016	Member	D
Water Pollution Control Authority	Twerdy, Matthew J	(860) 742 - 6479	mtwerdy@charter.net	12/7/2015	11/7/2017	Chairperson	D
Water Pollution Control Authority	Wilmot, Lyndon	(860) 742 - 1419	blueberryhill01@charter.net	11/8/2014	11/7/2016	Member	R
Water System Advisory Committee	Hall, Arthur	(860) 742 - 7454		8/4/2014	12/31/2098	Chairperson	
Wetlands Agent	Penney, Todd	(860) 742 - 4062		10/19/2007	10/18/2106	Agent	
Windham Regional Transit District	Roach, Marjorie	(860) 742 - 8549	roachmarj@aol.com	4/4/2011	4/3/2110	Member	D
WPCA Technician	Ruef, Michael	(860) 742 - 4069	mruef@coventryct.org	8/18/2008	8/17/2107	Technician	
Youth Advisory Board	Bishop, Phyllis Cohen	(860) 508 - 8137		1/1/2000	12/31/2098	Member	
Youth Advisory Board	Bobbitt, Annie	(860) 742 - 7458	abobbitt7458@charter.net	1/1/2000	12/31/2098	Member	D
Youth Advisory Board	Burr, Judy	(860) 742 - 7346		1/1/2000	12/31/2098	Member	
Youth Advisory Board	Cannon, Bill	(860) 428 - 4931	billdcannon@gmail.com	1/1/2000	12/31/2098	Member	D
Youth Advisory Board	Carpenter, Terrie D	(860) 742 - 8611	COMMUNITY MEMBER	1/1/2000	12/31/2098	Chairperson	R
Youth Advisory Board	Deveau, Vicki	(860) 742 - 7341		1/1/2000	12/31/2098	Member	
Youth Advisory Board	Elsesser, John A	(860) 742 -	jelsesser@coventryct.org	1/1/2000	12/31/2098	Member	

		6324					
Youth Advisory Board	Genca, Maria L	(860) 742 - 6239		1/1/2000	12/31/2098	Member	U
Youth Advisory Board	Houlberg, Jr, Arthur James	(860) 319 - 9427	whitee25@yahoo.com	1/1/2000	12/31/2098	Member	R
Youth Advisory Board	King, Shannon Elizabeth	(860) 331 - 0712	SHANNONKING@MY.CCSU.EDU	1/1/2000	12/31/2098	Member	D
Youth Advisory Board	Lajeunesse, Florence	(860) 742 - 9991	flo62955@charter.net	1/1/2000	12/31/2098	Member	
Youth Advisory Board	Lapierre, Roger J	(860) 742 - 6086		1/1/2000	12/31/2098	Member	D
Youth Advisory Board	MacKintosh, Heather	(860) 742 - 7346		1/1/2000	12/31/2098	Member	
Youth Advisory Board	McDonagh, Michael	(860) 742 - 7331	mmcdonagh@coventryct.org	1/1/2000	12/31/2098	Member	
Youth Advisory Board	Molleur, Ginny	(860) 930 - 2512		1/1/2000	12/31/2098	Member	
Youth Advisory Board	Morawitz, Crystal	(860) 742 - 5324		1/1/2000	12/31/2098	Member	
Youth Advisory Board	Obomalayat, Lynn	(860) 742 - 7346		1/1/2000	12/31/2098	Member	
Youth Advisory Board	Petrone, David	(860) 742 - 7317	dpetrone@coventryct.org	1/1/2000	12/31/2098	Member	
Youth Services Administrator	Morawitz, Crystal	(860) 742 - 5324		3/1/2008	2/28/2107	Administrator	
Zoning Board of Appeals	Chicoine, Raymond D	(860) 742 - 3051	rdchicoine@sbcglobal.net	11/4/2015	11/3/2017	Secretary	R
Zoning Board of Appeals	Chipkin, Carol	(860) 498 - 1024	CCHIPKIN@COMCAST.NET	11/4/2015	11/3/2017	Member	R
Zoning Board of Appeals	Riordan, William J	(860) 742 - 1427	wjriordan@snet.net	11/4/2015	11/3/2017	Member	D
Zoning Board of Appeals	Twerdy, Claire	(860) 742 - 8949	JUDGECCCT@AOL.COM	11/4/2015	11/3/2017	Member	D
Zoning Board of Appeals Alt.	Bonney, William R	(860) 742 - 0332	WRBONNEY@GMAIL.COM	11/4/2015	11/3/2017	Member	R
Zoning Board of Appeals Alt.	Curtiss, Stephen P	(860) 742 - 0104	spcurtiss@gmail.com	11/4/2015	11/3/2017	Member	D
Zoning Board of Appeals Alt.	Pollinger, Suzanne E	(860) 808 - 9974	SUEZQ03@HOTMAIL.COM	11/4/2015	11/3/2017	Member	R

Zoning Enforcement Officer	Perrone, Mason	(860) 742 - 4062		11/2/2015	11/1/2114	Officer	
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April 14, 2016

*It is with deep regret that
I must resign from the
going board of appeals as
of May 1, 2016.*

John Watson

Gerald Park Offer to Turn Avery Shores Over to the Town of Coventry

- 1: The Gerald Park Association will provide a quit claim deed transferring the paved surface of Avery Shores over to the Town of Coventry wherever the paved surface of Avery Shores lies within the fifty foot right-of-way, subject to items #3 and item #4 below.
- 2: The Gerald Park Association will provide a deed assigning an easement for highway maintenance purposes over, under, and through a five foot strip of land on either side of Avery Shores wherever the five foot strip of land lies within the fifty foot right of way. The deed will reference the volume and page for each previously conveyed portion right of way deeded to abutting property owners by the Gerald Park Association.
- 3: Jean Ries, of 14 Avery Shores, will provide an Easement for Highway Purposes for the property she owns extending into the paved surface of Avery Shores as well as an easement for highway maintenance purposes for an additional five foot strip of land abutting that property along the southern boundary of the paved surface of Avery Shores.
- 4: The Gerald Park Association will quit claim an area approximately eighteen feet deep and forty feet wide to the owner of #6 Avery Shores to be used for parking for #6 and #8 Avery Shores. This area will not be transferred to the Town; it will be used to satisfy the parking rights referred to in the Town records for #6 and #8 Avery Shores.
- 5: Regarding the east and west ends of Avery Shores:

On the east end:

The Gerald Park Association will hire, at its own expense, a contractor to do excavation and grading work to provide an extra five to six feet of snow shelf for pushing snow further off of the easternmost end of the paved surface of the road, as recommended by Mark Kiefer, Director of Public Works during a walkthrough of Avery Shores on October 15, 2015..

On the west end,

Sam and Teri Norman, of 225 Avery Shores, will provide an easement on their property for a twenty foot wide by thirty foot deep turn around area for the Town trucks to use when plowing, and the Town will continue plowing to the east end terminus of Avery Shores.

The Gerald Park Association will, at its own expense, and as indicated by Town-supplied specifications, have this area known as the Norman's "old driveway" graded and paved. Once constructed, any future maintenance of this turnaround will be the responsibility of the Town.

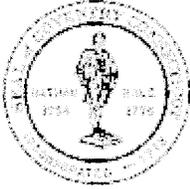
6. Other easements:

The Town of Coventry will advise the Gerald Park Association of any other easements requested, such as drainage easements, and the Gerald Park Association will make every effort possible to secure such easements.

7. The Gerald Park Association will provide an A-2 Survey map that depicts all the items mentioned in items 1 through 6 above.

Please feel free to direct questions about or responses to this offer to:

either Ben Emanuele 860-742-5082 Emanuele88@aol.com
or Sam Norman 860-498-0559 Snorman2252@gmail.com



Town of Coventry

Office of the Town Engineer

Todd M. Penney, P.E. - Town Engineer / Wetlands Agent

1712 Main Street • Coventry, CT 06238

Phone: 860 742-4078

Fax: 860 742-5467

Web: coventryct.org

MEMORANDUM

DATE: March 18, 2016

TO: Gerald Park Association
C/o Sam Norman

SUBJECT: Avery Shores
Road Turnover

This document is in response to Gerald Park Association's (GPA) offer to turn Avery Shores over to the Town of Coventry submitted to Coventry's Planning and Zoning office. This document references the April 2, 2007 Town of Coventry Council Policy "Special Requirements for Acceptance of Lake Association Roads" herein called "The Policy" and is attached for the reader's use.

- GPA Quit Claim Deed for pavement surface:** Requirement 3.0 of The Policy requires the existing Right of Way to be conveyed with an A-2 Property Survey. This requirement cannot be met by Gerald Park Association as portions of the property of the Right of Way. The compromise suggested by the Town Engineer was to Transfer the paved section only. This compromise will need to be ultimately approved by the Town Council. A deed describing the transfer with reference to the final version of the A-2 Property Survey will need to be reviewed by the Town Attorney to determine compliance with section 4.0 of The Policy.
- GPA Deed Assignment for 5-Foot Easement:** The compromise initiated in Bullet number 1 requires there to be an easement granted to the Town of Coventry that would allow the Town to perform activities to the immediately adjacent pavement surface edge without requiring private property owner permission. The 5-Foot Easement was identified by the Town Engineer as it would create a 30-Foot easement corridor as the existing pavement width is 20 feet wide. This 30-Foot corridor width is consistent with other the Right of Ways received in other Lake Associations. The stipulation to this 5-Foot Easement by the Town Engineer was for GPA's licensed land surveyor to "develop" a uniformed 30-Foot Easement boundary using horizontal geometry. A horizontal geometry, tangent curves and bearings and distance, for an approximate centerline of the pavement surface would be developed and 15-Foot offsets would create the 30-Foot Corridor. This approach would not provide an exact 5-Foot buffer to the pavement edge, but rather a more importantly a boundary that could be easily recreated on site. For the record, the Town Engineer volunteered to perform the centerline geometry task during Town office time if the appropriate CAD file was provided. Once complete the data would be returned to the licensed land surveyor to finish the work. The other option to this 5-Foot Easement would be for GPA to quit claim over to the Town the existing 50-Foot

Avery Shores boundary for highway purposes. These rights/easements GPA has maintained when the Right of Way property has been Quit Claimed to abutters as GPA has told the Town Engineer. GPA needs to explain on how it plans on obtaining necessary easements for all properties where the paved surface is at or encroaches over the Avery Shores right of way line. The Town Engineer will not recommend acceptance unless those easements are obtained as well to make the corridor complete.

3. **Jean Ries Property:** It is the Town Engineer's opinion that quit claim title for the portion of the paved surface of the road on Ms. Ries property needs to be obtained to be in compliance with section 4.0 of The Policy
4. **On Street Parking for #6 & #8:** The Town Engineer will not recommend any perpendicular parking that encroaches into the deeded (paved) section of Avery Shores. GPA needs to map exactly how this bullet will be accomplished with clarity before concurrence can be obtained.
5. Regarding the east and west ends of Avery Shores:
 - On the East End:** The GPA will hire, at its own expense, a contractor to do excavation and grading work to provide an extra five to six feet of snow shelf for pushing snow further off of the easternmost end of the paved surface of the road, as recommended by Mark Kiefer, Director of Public Works during a walkthrough of Avery Shores on October 15, 2015. This work will be inspected by the Department of Public works prior to acceptance; in accordance with section 6.0 of The Policy.
 - On the West End:** Sam and Teri Norman, of 225 Avery Shores, will provide an easement on their property for a twenty foot wide by thirty foot deep turn around area for the Town trucks to use when plowing, and the Town will continue plowing to the east end terminus of Avery Shores. The Gerald Park Association will, at its own expense, and as indicated by Town-supplied specifications, have this area known as the Norman's "old driveway" graded and paved. Once constructed, any future maintenance of this turnaround will be the responsibility of the Town. This work will be inspected by the Department of Public works prior to acceptance; in accordance with section 6.0 of The Policy.
6. **Other easements:** The Town of Coventry will review and inspect all rights-of-ways and easements in accordance with section 5.0 and 6.0 of The Policy and will advise the GPA of any deficiencies. All storm drainage discharges from Avery Shores to the Lake need to be deeded to the Town. The Town Engineer will not recommend acceptance of Avery Shores if these critical easements are not obtained.
7. The GPA will provide an A-2 Survey map that depicts all the items mentioned in items 1 through 6 above. This requirement is consistent with section 8.0 of The Policy.

The existing policy for Acceptance of Lake Association Roads as written is a source of concern, confusion and consternation. I have listened to input from a variety of people and perspectives. I have heard input from all sides and frankly we have a communication problem that is exacerbated from a lack of specificity as to the exact requirements that are required to facilitate the transfer.

The organizations have a perception that requirements have been fluid based on interpretations of individuals as personal has changed. The Town has an interpretation based on experience and in-depth knowledge of public works projects. It would seem at this point that we need to clarify in writing a detailed checklist of tasks, that once complete will accomplish the goal of making the roads acceptable for transfer.

The Associations need to have a feeling of confidence in going forward that requirements are not fluid but are specific, realistic and can be accomplished. The Town must be comfortable that in the end the Town will be accepting roads that will not place an undue burden on the community as a whole that would not generally be beyond that of other roads accepted.

At this point in time once the checklist is written and understood by all parties, it may be prudent to examine the timeframe for completion in light of the existing approaching deadline for completion of the work. It should be the goal of all sides to work together in a spirit of harmony to bring this matter to a successful conclusion.

TOWN OF COVENTRY
COUNCIL POLICY
ADOPTED – APRIL 2, 2007
SPECIAL REQUIREMENTS FOR ACCEPTANCE
OF LAKE ASSOCIATION ROADS

The following Standards and Procedures shall be used by the Town in determining whether to accept private roads, currently owned by lake associations, into the public roads system.

- 1.0 The acceptance of a private road into the public road system has unique characteristics and the circumstances surrounding the acceptance cannot be fully anticipated in any statement of general policy. Therefore, the Standards and Procedures set forth in this Policy are intended to be general guidelines only, and they shall not bind the Town, under any circumstances, to accept any private road into the public road system.
- 2.0 Roads constructed prior to December 31, 1980, and currently owned by lake associations, are being given a special opportunity and consideration for acceptance, in accordance with this temporary policy, because of the historical circumstances surrounding, and the problems arising from, the creation, ownership and maintenance of those roads. This policy shall apply only to those lake-association roads for which the Town Council has received, on or before September 1, 2007, written notification of the association's request to transfer ownership of the road right-of-way to the Town. Any request, received on or after September 2, 2007, for transfer of a lake-association road to the Town shall be processed under the Town's existing general policy for acceptance of such roads. The Associations shall complete all the requirements listed in the below sections no later than September 1, 2017 or the special conditions shall be revoked.
- 3.0 The transferor shall provide the Town with a current A-2 Property Survey of the existing right-of-way of the road. All surface and subsurface drainage systems and utilities should be noted within the right of way. The right-of-way must be of sufficient width and regularity to allow the Town to conduct normal maintenance (including, but not limited to, paving, patching, sealing and snow removal) and repair, as well as to provide sufficient room for the installation, maintenance, repair and replacement of drainage facilities. Where the right-of-way contains public sewer or public water facilities, it must also be of sufficient width to allow access to those facilities for maintenance, repair and replacement. The Town Council may consider all relevant factors in determining whether the width of the right-of-way is adequate. In extraordinary circumstances, the Council may accept defined easements over abutting private land in lieu of a deeded right-of-way, but such easements shall not generally be deemed adequate.

- 4.0 Title to the right-of-way shall be conveyed to the Town with warranty covenants. If the conveyance is by a corporation, association, or other legal entity, the transferor must supply suitable evidence that the transfer has been properly and lawfully authorized.
- 5.0 Whenever existing road drainage systems cross private property, the transferor must arrange for the conveyance to the Town of easements of adequate width (generally, no less than 20 feet in width) from the property owner(s) to allow the Town to maintain these systems when all rights of way are transferred to the Town. The easements shall be conveyed with warranty covenants, and the Town may require a title opinion or title insurance of suitable amount.
- 6.0 The transferor and the Town shall inspect and review all right of ways that are proposed to be transferred to the Town. During these inspections, any deficiencies (i.e., conditions that need to be corrected to ensure safe travel within the right of ways) will be noted. All deficiencies shall be addressed by the transferor to the satisfaction of the Town prior to any vote on acceptance by the Town. Deficiencies may include, but are not limited to, problems with existing drainage structures, the need for tree removal or trimming, and sight-line obstructions.
- 7.0 If any major obstacles, such as stone walls, fences, trees or structures are in the right of way, although not presently a problem, the transferor shall notify the property owner(s) in writing, copying the Town, that the obstacle is within the right of way being transferred to the Town and will be subject to conditions governed by the Town after the transfer is completed. The Town may enter into agreement with person or persons claiming ownership or possession of such obstacles, assuring the Town that such obstacles will not be replaced unless a written agreement is entered into with the Town to grandfather such obstacles.
- 8.0 The A-2 Property Survey and recommendations with a final inspection report from the Public Works Department will be referred to the Town Planning and Zoning Commission through the Town Planner's Office. The Planning and Zoning Commission shall issue its recommendations with regard to the proposed acceptance of the right(s)-of-way to the Town Council under Conn. Gen. Stat. Section 8-24.

Adopted: April 2, 2007

4 APR 2016

MEMORANDUM FOR: Coventry Town Manager; John Eisesser

SUBJECT: Condition of Road on Hinman Road

My name is James Houlberg and I live on 62 Lamotte Rd in Coventry. The roads along my property line (Hinman Road and Lamotte Rd) are pretty beat up as I'm told many of the smaller roads in Coventry are. I called the Department of Public Works and spoke to Doug Reese on Friday 1 APR and he rudely told me that the roads are private roads and I needed to contact the Association. I told him there was no Association and he seemed to care less. Today I received a phone call from Mark Kiefer who was the total opposite and I had a pleasant conversation with him. He explained that the Association disbanded and the roads were reverted to ownership of the home owners, therefore I would need to pay to have the roads improved.

Hinman Road is a dirt road and very badly pot holed especially as it connects to Springdale Rd. Because of this I believe that if someone in the neighborhood had an emergency situation where either the Police, Fire, or Ambulance had to respond their vehicles would be slowed and/or possibly damaged driving through there. The longer this goes without repair the worse it will get too and possibly to the point that Emergency Responders would be severely impacted in their response.

So I'm asking if the Town of Coventry can donate 1-2 loads of process aggregate to Hinman Road. If the date can be coordinated with me for the drop off then I will go outside and spread the process aggregate along the road filling in the pot holes. It's my belief that it can be repaired with 1 load but it may need a second or a partial second load. Lamotte Road is a paved road and therefore would cost considerably more to repair.

Doing this will benefit the neighborhood by providing safe access in and out of it and also benefit the town in case of emergencies. I am not asking the town to do 100% of the work as I realize that we are in a time of reduced budgets so if the town can provide the materials then I will provide the labor. Hopefully this is something that can be worked with.

Respectfully,

James A Houlberg Jr
62 Lamotte Road, Coventry, CT
(860) 319-9427
Whitee25@yahoo.com

April 9, 2016

Town of Coventry
Town Council Steering Committee
Attn: Thomas Pope, Chairman of the Committee
Main Street (1712)
Coventry, CT 06238

Dear Mr. Pope:

We want to apply for the Senior Tax Option Plan ("STOP"), which was considered at the January 25th meeting, referenced in the enclosed article by Tim Leininger of the Journal Inquirer.

Calls were made in February, March and April by us questioning how this "STOP" program has progressed. We were told that there has not been any resolution in this matter.

When applications for this program become available, we would like to receive one. We do qualify for all the conditions of the proposed ("STOP") program.

Neuse Heydman

cc: Tim Leininger,
Journal Inquirer

Sincerely,
Barbara Heydman
153 Fieldstone Lane
Coventry, CT 06238
home phone: 860-742-8979

Coventry eyes tax abatement for elders

By Tim Leininger

For the Journal Inquirer

COVENTRY — A tax abatement plan to ease the property tax burden of elderly residents is being considered by the Town Council Steering Committee.

The Senior Tax Option Plan or STOP would put a hold on any increase in property taxes for elderly homeowners eligible for the program for as long as they choose to participate, a document distributed at the Jan. 25th committee meeting says.

According to the Connecticut Economic Resource Center's 2014 profile of Coventry, there are 1,447 elderly citizens, about 8.5 percent of the population.

According to Councilman Thomas Pope, who is chairman of the committee, there are approximately 650 to 700 elderly households in Coventry. Pope believes the number of actual accepted applications would be less than that.

"By its nature it's not going to be huge," Pope said.

According to the proposal, requirements necessary to qualify for the STOP plan, which is subject to change, are:

- Individuals holding interest or title to the property must be at least 65 years old.

- Property must be within Coventry and the owners must be solely responsible for tax payments.

- Individuals must prove that they have owned the property and paid taxes for at least 30 years within Coventry.

- With the exception of one individual providing medical and/or residential care, the only residents living in the house must be the applicants.

- Applications must be completed in full and must be reaffirmed every year for continued participation.

- If participants in the program do not renew their participation of STOP, their tax rates will adjust to the current rate with no penalty.

- Property cannot be used for additional income, such as a business being run out of it or a room being leased out.

- STOP will cease immediately upon failure to continue to meet eligibility requirements.

- STOP will not apply to special tax or emergency tax assessments.

According to the minutes of the Jan. 25 meeting, committee member and Councilman Richard Williams voiced concern about how people would remember to reapply annually.

Town Manager John A. Elsesser said the town would send out reminders, the minutes say.

Elderly Tax Relief Program Issues for Consideration

- Future tax impact
- What happens in revaluation?
- What happens when property improvements are made?
- Home offices
- Issues regarding living trusts
- Staff time to process applications
- Concerns regarding unequal protections if qualify by age rather than income
- Concerns regarding discrimination if qualify by long-term residency

Elderly Tax Relief Program Issues for Consideration

Future tax impact – referred to the Finance Committee for this consideration

What happens in revaluation?

Since the amount of tax is frozen at current levels revaluation would not have any impact. Remember in the original concept re-certification would be annual and any person may withdraw from the program at the end of any year by not taking any action to renew. The revaluation value would still appear on the land records just as it currently does. The act of revaluation would not directly impact a beneficiary of STOP but a beneficiary may find that revaluation could result in a lower tax bill than the amount at which their tax was originally frozen. In the year of revaluation as in any other year an applicant has the option and must make their own decision concerning the opportunity to enroll or re-enroll in STOP.

What happens when property improvements are made? The act of revaluation does not raise or lower taxes it merely redistributes the obligation of tax payments based on current values for the purpose of equality.

Home offices

Home offices are by their nature part of a business and used for income producing activities, hence under the original draft such property would not qualify for a STOP enrollment.

Issues regarding living trusts

As originally drafted the concept was for "individuals" and would not apply to corporations, LLC, or trusts. However this is an area that may have to be examined in more detail

Staff time to process applications

This does not have to be complicated and can rely on the applicant to a great degree to accept responsibility for certifying the accuracy of the application. That being said, any knowingly false statement to receive the benefit of STOP would be considered fraudulent. During the initial application period the Steering Committee could perhaps act as a clearing house for verification or review of the applications to not only reduce the burden on staff but to also better monitor the program for future refinement.

Concerns regarding unequal protections if qualify by age rather than income

This was a concern when the concept of senior citizen discounts were first popularized however much of that concern was put aside with the opinion that an age qualification was in fact equal since everyone has an equal opportunity to reach the age. This has been the justification voice in discount programs and housing set asides for age restricted living.

Concerns regarding discrimination if qualify by long-term residency

This is a concern not based on residency but on length of residency since State Statute requires a length of residency in enabling legislation it is well established some term is permissible. It is hard to argue that STOP is any more discriminatory than the longevity bonus given to employees in State Union contracts. The benefit is accrued over time and everyone is eligible to earn that benefit provided they comply with all other qualification factors of the program one need only stay alive to qualify.

Senior Tax Option Plan

(CONCEPTIAL DRAFT ONLY)

The Connecticut General Statutes (C.G.S.) provide guidelines for municipally-funded elderly tax relief. Local options for elderly tax relief are not mandated by the state, however the state provides minimum criteria for applicants to qualify for the programs as well as guidelines for implementation.

Coventry as a community recognizes the importance and significance of the long term contributions our past generations have made to establish and build the quality of life we enjoy today as citizens of this great community. It was through their vision, hopes, dreams, and hard work that Coventry has become the Town we enjoy and call home today.

It is in tribute and appreciation to them that we recognize their contribution and establish a **Senior Tax Option Plan (STOP)** hereafter referred to as **STOP**. A plan for citizens above the age of 65 that have been long-term residents and currently have limited resources to continue to support increased government taxation.

STOP will allow a citizen to freeze their residential property tax at current levels, **STOP** is for citizens that qualify, based on past contribution and continued length of residence. **STOP** will provide assurance for citizens with limited funds to have some protection from government taxation increases that would erode or eliminate what income qualifying citizens do receive.

To qualify for **STOP** a person or couple must meet the following qualifications:

1. All of the persons or person holding interest or title to the subject property must be at least 65 years of age at the time of application. (reference section 12-48 C.G.S.)
2. The subject property must be a residential home within the Town of Coventry for which the applicant(s) are solely responsible for the payment of property tax to the Town of Coventry.
3. The applicant(s) must provide evidence that they have owned and paid property tax on a residence within the Town of Coventry for a minimum of 30 years.
4. The applicant(s) must not owe back taxes or have previously received any property tax forgiveness during their time of residency within the Town of Coventry.
5. The subject property may not be occupied by anyone other than the applicant(s). The only exception to this stipulation shall be a single (1) individual residing on the premises providing residential and/or medical care.
6. Full application would be required for the initial enrollment in **STOP** and an annual reaffirmation of information would be required each year to continue enrollment in the program.
7. Once the **STOP** is approved residential property tax would freeze at current levels however if for any reason **STOP** is not renewed the property would be placed back on the grand list at current levels of taxation and a new basis for any future application would be established at the new current rate of tax due on the property. The applicant would not

however be liable to repay any past forgiveness of taxes that may have been granted under STOP during any previous years.

8. **STOP** shall only be granted to residents for property used as a primary residence without additional income generated from use of the property. Any income generated from use of the property shall exclude the property from consideration even if the income is assigned to another individual(s) or entity. The intent of **STOP** is to protect a homestead and shall not be construed or used as a subsidy or an instrument of tax avoidance for activity that shall provide income from use of property subject to qualify as the primary residence under **STOP**.
9. **STOP** shall be granted for a single budget year and be valid for the entire budget year except in cases where the eligibility is no longer valid due to death, change of title or change of occupants at which time the eligibility for **STOP** shall cease immediately.
10. **STOP** shall not apply to any special tax assessment or emergency tax assessment due to acts of God or emergency funds required by the Town of Coventry. **STOP** shall apply to any supplemental tax that may be levied to augment a previously passed budget.
11. The Finance Director shall prepare a report annually to the Town Council prior to September 1 that includes the number of properties under **STOP** and the total cost to the Town under the last passed budget.
12. **STOP** applications and renewals for the budget year that starts in July shall be submitted between October 1 and December 31 of the previous year.
13. The income limits shall be as follows: **NONE** if **STOP** is limited to tax increases only.