

AGENDA
COVENTRY TOWN COUNCIL MEETING
April 18, 2016
Town Hall Annex
7:30 PM

1. Call To Order, Roll Call
2. Pledge Of Allegiance
3. Audience Of Citizens:
(30 minutes - 5 minutes maximum per citizen)
4. Acceptance Of Minutes:

4.A. Special Meeting: March 28, 2016 (E)

Documents:

[MARCH 28, 2016.PDF](#)

4.B. April 4, 2016 (E)

Documents:

[APRIL 4, 2016 WITH ATTACHMENTS.PDF](#)

5. Consent Agenda:

All items listed with an asterisk (*) will be acted on by one motion. There will be no separate discussion on these items unless a Council member so requests, in which case, the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

6. Reports:

6.A. Council Chairwoman: Julie Blanchard

6.B. Council Members:

6.C. Finance Committee: Matthew O'Brien

6.C.1. * Monthly Financial Reports (E)

Documents:

[FINANCE DIRECTOR REPORT.PDF](#)
[COUNCILOBJ.PDF](#)
[SHORTCUMS.PDF](#)

6.C.2. * Minutes: 4/11/2016 (To Be Distributed)

6.D. * Steering Committee: Thomas Pope

6.E. COVRRRA - John A. Elsesser:

6.F. Town Manager - John A. Elsesser:

6.F.1. Projects Update (E):

Documents:

[4-18-16 PROJECT MEMO.PDF](#)

6.F.2. Notification To Property Owners: Update Meeting On Crumbling Concrete Foundations (E)

Documents:

[MUNICIPALCONCRETECONSTITUENTLETTER.PDF](#)

6.F.3. 2016 Home Energy Audit Campaign (E)

Documents:

[COVENTRY ENERGY AUDIT LETTER APRIL 2016.PDF](#)

6.F.4. State Budget Update (E)

Documents:

[STATE VS TOWN BUDGETED REVENUES.PDF](#)
[STATE GRANTS PROPOSED REDUCTIONS.PDF](#)

6.F.5. * Spring 2016 Newsletter (E)

Documents:

[SPRING 2016 WEB.PDF](#)

6.F.6. * ProAct Prescription Program Results: March 2016 (E)

Documents:

[COVENTRY DISCOUNT CARD USAGE MARCH 2016.PDF](#)

6.F.7. * Notes From Staff Meeting: 4/6/16 (E)

Documents:

[APRIL 6, 2016.PDF](#)

6.F.8. * New Revenue Collection Clerk: Ida Cabral

7. Unfinished Business:

7.A. 15/16-68: Consideration And Possible Action: CNG Proposal To Extend Natural Gas To Coventry (E)

Documents:

[CNG NATURAL GAS PROPOSAL NOTIFICATION TO HOMEOWNERS.PDF](#)
[ENERGY COMMITTEE APRIL 2016 MINUTES.PDF](#)
[CNG NATURAL GAS PROPOSAL TOWN ANALYSIS FOR COUNCIL.PDF](#)

8. New Business:

8.A. 15/16-92: Request For Improvements, Hinman Road (E)

Documents:

CORRESPONDENCE HINMAN RD.PDF

9. Miscellaneous/Correspondence:

9.A. * Citizen Email Correspondence: FY 2016/17 Budget (E)

Documents:

ANGELA REJMAN.PDF
ASHLEY MARCH.PDF
HANK MINOR.PDF
JARED REED.PDF
JEN WENDRY.PDF
JENNIFER DEWEY.PDF
KARI BENNETT.PDF
KATIE AND DARRYL ROUILLARD.PDF
KRISTI SADOWSKI.PDF
KRYSTA PARISEN.PDF
MARIE REYNOLDS.PDF
NICOLE DENNLER.PDF
SCOTT DENNLER.PDF
STACIE SIMKO.PDF
TAMMY ANDERSON.PDF
TERILEE BOULANGER.PDF

9.B. * Citizen Email Correspondence: CNG Natural Gas Proposal (E)

Documents:

JORAM ECHELES.PDF
KAREN LANK.PDF

9.C. * Legal Notice, Town Of Columbia: Transportation Capital Grant (E)

Documents:

LEGAL NOTICE COLUMBIA CAPITAL GRANT.PDF

10. Executive Session:

1. Litigation
2. Real Estate

Documents:

EXECUTIVE SESSION MOTION B LITIGATION.PDF
EXEC SESSION D REAL ESTATE.PDF

11. Adjournment

(E) *Denotes Enclosure*

Open Participation in Public Meetings: The Town of Coventry will provide reasonable accommodations to assist those with special needs to attend & participate in public meetings. Contact the Town Manager's Office at 742-6324 or e-mail Lstone@Coventryct.org at least 48 hours in advance to discuss special needs.

Minutes
Special Town Council Meeting
March 28, 2016
Town Hall Annex

1. The meeting was called to order at 7:00 PM.
Present: Julie Blanchard, Lisa Thomas, Richard Williams, Thomas Pope, Matthew O'Brien, Hannah Pietrantonio, Andy Brodersen
Also present: John Elsesser, Town Manager; Beth Bauer, Finance Director

2. Unfinished Business: 15/16-69: FY 2016-2017 Budget:

- a. Human Services Department:
Courtney Chan, Human Administrator, Carrie Concatelli, Senior Center Coordinator and Crystal Morawitz, Youth Services Coordinator, were present to discuss the Human Services Department budget. Courtney gave an overview of the Department's activities for the past several months.

The heating assistance program just wrapped up in mid-March. We processed 94 applications. It was a warm season – we usually get over 100 applications. We are still taking applications for electric heat until May. We are still doing Operation Fuel and the Clergy Fuel Fund program and have had 14 applications. It was a very good heating season. People have been doing really well with the oil they have been getting.

The Holiday program served 251 families and seniors from Orchard Hills with meals and gifts for kids. Our interns helped with the program and it went well.

The other successful program is the Food Bank, which continues to go strong. We moved the Food Bank to Patriots Park Community Center and we get help from the community-based program at the high school. Food Bank service is by appointment on Tuesdays and Thursdays and we do emergency assistance at the office.

The Salvation Army Bell Ringing program had 212 volunteer hours and raised over \$10,000. Funds from that program continue to help year-round.

Thomas Pope asked if someone wanted to make a contribution to the Fuel Bank where would they send it. Courtney replied to Human Services. Make the check out to Coventry Fuel Bank. It is processed by the Finance Department. The program is in partnership with the churches.

Hannah Pietrantonio asked about emergency-based assistance for people in crisis. Courtney replied we try to start people in September so people are all set when oil deliveries begin, but sometimes they are already out of fuel by then. Sometimes if they only get small allotment they run out in January. Or sometimes they need it for hot water. Matthew O'Brien asked if the maximum amount is contingent on the price of fuel. Courtney said no; it is dependent on income levels and size of families. John Elsesser noted that a lot of those guidelines are set by outside programs. We try to use those funds first. The Clergy Fuel Fund is program we have the most control over. Courtney said 150 gallons is our maximum and this year we were able to do that.

John Elsesser said there are a lot of day-to day-walk-ins for counseling. We are trying to help

people access a network of social services resources. Once we find out their full needs it could be the Fuel Bank, Food Bank, etc. Courtney said we are doing a lot of work with Eversource now. They are relying on municipalities to administer their assistance program. Now we go into the Eversource portal and help the client on the spot. This is different than in the past. We do the same with the Department of Social Services. It is hard to get through but we can help the client right away.

Andy Brodersen asked how people know to come to you. Courtney replied in a variety of ways: word of mouth, Facebook, the Town website, newsletter, brochures, flyers. John Elssesser mentioned we are also on the statewide 211 system. Courtney said this year we have been doing a lot of inter-agency referrals. If someone needs more elderly help will send them to the Senior Center and in return we get a lot of seniors who need fuel help. It has been a big help having Carrie at the Senior Center. People see friendly faces at both sites. We work with churches too. Crystal is in the schools a lot so if a family is coming to see her we run them through the checklist.

Carrie Concatelli said she has been working on enhancing Senior Center programs. We are growing the Choices program, which is a national program known as SHIP nationwide. We participate in 5 full days of training about Medicare and affiliated programs including an exam. There are four trainings per year including one on open enrollment. The purpose of the program is so someone can come in and receive unbiased information about Medicare programs - they can come in and meet with me, bring their prescriptions and a list of what doctors they need to see and we can help them make comparisons about the best plan for them. Open enrollment is the heaviest time of the year and runs from October-December. A lot of people were coming in with plans they had not changed in years. We saved some of them thousands of dollars. Even saving a little bit helps. We look at whole person at same time, in terms of what else is going on with their healthcare. Another service is our tax program. We have an affiliation with AARP to do tax aide. It is run by volunteers and is a great benefit. We already exceeded filings by household and there are still two sessions left. A lot of our numbers are higher this year due to Coventry's changing demographic. The senior population is increasing. We are trying to attract the Boomer population. Massage and podiatric programs fill up quickly.

Crystal Morawitz said the Youth Services programs are primarily funded through a State grant and the Department of Mental Health and Addiction Services. We offer counseling, parenting programs, and work closely with school staff to identify parent and student needs and work to fill gaps. Parents are asking for help with difficult behaviors. We are putting programs in place at no charge to families. We spend a lot of time with the Juvenile Review Board, which helps keeps kids out of juvenile court. We convene the Juvenile Review Board to come up with solutions and connect families to programs without getting them involved in DCF. We make connections that offer high-level services without deterring them from seeking help. Participation in this program has gone up over the past year. It addresses the needs of high-risk kids. We also offer divorce groups, and boys and girls groups. Our programs are needs based and we engage in continued dialogue with the schools as to what is currently needed. We implement services that make the most sense at the time. We are expecting and have already gotten some cuts from the State Department of Education grant. In the past we have received State Youth Services grant. We used to receive \$5,000 based on population, - it is down to \$4,6000 and still dwindling. They took another \$52,000 out of the statewide funds. This whittles away our resources for counseling, mentoring, Juvenile Review Boards and other services. We are mandated to provide services from birth to age 18, either direct services or connections to services. The STEPS program is more focused on

birth to age eight. STEPS falls under Youth Services and we have worked collaboratively for eight years. John said he wants to make it clear that our services start at birth.

Andy Brodersen asked where the office is located. Courtney replied downstairs at Town Hall. John Elsesser noted that all of the staff members in the office are cross-trained. Courtney said we collaborate a lot - a family might come in with children who also have elderly parents that need services.

Julie Blanchard asked if there is anything new the Department is looking for in their budgets. John Elsesser replied the largest increase in the budget is Windham Region for Dial-a-Ride services. They had to make a mid-year adjustment that overspent the budget. We looked at providing the service ourselves but we don't have enough volunteer drivers or equipment. We recommend continue payment this year and evaluating it again next year to see if things improve. We joked about paying Uber instead and discovered there are six towns using Uber for Dial-a-Ride services. Memphis might be out to bid for their whole region. For on-demand services Uber is better, at least in urban areas where drivers are already there. With Dial-a-Ride people have to call the day before and make an appointment. They mobilize from Manchester and see if they can pick up anyone else along the way. You might have a pick-up at 10:30 and they don't get there until 2:30. It is not convenient and they can only transport within the Windham region, so people can't go to Vernon, Manchester etc. This is why we run our own volunteer van.

Andy Brodersen asked if people pay anything for Dial-a-Ride. Courtney replied it is a discretionary donation. Carrie said we do not charge for the elderly van program. We go to Hartford Hospital, St. Francis Medical Center, etc. It allows people also to remain active in the community and run everyday errands too, such as getting a haircut, going to the bank, etc. Courtney said we also have seniors going to the Food Bank with the van program too. There is less of a stigma now that it is not at Town Hall. Andy asked how this program is funded. John replied through a CT DOT grant, which pays Leigh Wadja's salary. Andy asked if volunteer drivers are paid for fuel. Carrie replied most of time they are driving our van. We can reimburse for mileage for private cars. Our drivers cover a day or two per month.

Lisa Thomas said we have had a lot of feedback about dissatisfaction with the Dial-a-Ride program in terms of difficulty in scheduling and length of time on the van. She would be interested in finding ways to increase the service of our van in future, especially heading west. Also, she had heard concerns about the exercise program at the Senior Center and whether that would need additional funding. How is it going and is it paying for itself? Carrie replied the program started in August. Year-to-date we have more participation than the entire last fiscal year. It has worked out to be a 60-40 split, 60% by participations and 40% by program budget. The goal was to average out to 50-50, so it is very close. Lisa asked whether participates are using tickets or punch cards. Carrie replied that participants can purchase a 10-card pass for \$30 or pay \$3 at each class. We keep track via a spreadsheet. Lisa asked if people seem satisfied. Courtney replied yes. Richard asked how long the class is. Carrie replied about an hour. It has different areas of focus like strength, balance, etc.

Thomas Pope said he read about the new TWIN program. He is happy to see that put in place. Carrie replied it is brand new and we just announced it in our spring newsletter. The idea is to form connections between seniors to develop mutually beneficial relationships. It includes things like friendly phone calls, safety checks, outings, or a safety network, which we used during the recent storm. We knew immediately who to ask to follow up on a person. We have several generations of seniors now – this is an opportunity to pair people who might not have

gotten together before.

Hannah Pietrantonio mentioned the crosswalk of Human Services programs provided for the Council's review. When she looks at the list of things accomplished with two people and an administrative assistant, she is flabbergasted they can do so much in a climate where so many people are in crisis. Human Services is the department where they turn for help and it is amazing what they can do. She knows STEPS was cut and the organization is in jeopardy due to funding. Is there anything they can't do under the current budget limitations, such as outreach? Courtney replied that outreach is hard to do with the staff we have. We have an intern and there is only so much she can do. It is hard to leave the office. When one person leaves someone else has to staff the office. An outreach person would be wonderful – a lot of times we don't know what is going on in the home. Sometimes a home visit tells a very different story. Hannah gave kudos to the staff for their initiatives.

Julie Blanchard asked if there are students of high school age willing to blend with senior citizens. Crystal replied one program that happens annually is the Spread the Cheer program, where students in grades K-2 “shop” for holiday gifts for their family members at the Senior Center. High School students and the seniors assist the elementary school students with their shopping and wrap the selected gifts. There are some other programs where students come to the Center and teach the seniors how to use Wii, etc. We have the Youth Bob Bank as well.

The Council thanked the Human Services staff for attending the meeting to discuss their budget needs.

b. Parks & Recreation:

Wendy Rubin, Director and Caterina (Cat) Merriam, Recreation Supervisor, were present to discuss the Parks & Recreation Department budget. Wendy Rubin introduced several members of the Parks & Recreation Commission in the audience: Todd Messier and Jen Rogers. Wendy is going into her 9th summer here. We plan our lives around summer – it is the busiest time of the year. Cat is the Recreation Supervisor. We split duties in the summer - Cat runs the summer camp and sports league. Wendy chips in with special events, as well as oversight of lifeguards, beaches and park maintenance. It is a good split.

We rely on the Human Services Department and work with them closely. They offer scholarships to summer camp to get kids into our programs. There are also a lot of times when we find families in crisis first. Through that collaborative process we able to refer them to Human Services to get help.

The department is two major departments - Parks and Recreation. We do a lot with social media, technology, marketing and promotion. Cat has a background in communication and does a lot of great work. We distribute three brochures a year. The newest is at the printer for spring/summer activities. We also produce a facility rental catalog. Facility rentals are one of our biggest time-consuming activities. We rent out two buildings at Patriots Park, the pavilions at Lisicke Beach and Creaser Park, the market barn at Hale Homestead and the buildings at Creaser Park for weddings, bridal showers, reunions, etc. It is an extensive process that is really important to people. Matthew O'Brien asked if the brochures are mailed to every household. Wendy replied yes. Matthew wondered if it would be possible for Human Services to get a page. John Elsesser noted the *Chronicle* develops the brochure and the number of pages is dependent on advertising revenue. The brochure used to be combined with the Town newsletter but our timing was slightly different.

Wendy said we are also working on getting community collaboration in place for a combined interactive calendar that is mobile and can be used instead of looking at 5 different websites. It will be opened up to all organizations in town. Our social media is reaching out to about 1000 members and linked to other departments for cross-sharing. Cat noted that all Recreation programs are available to residents and non-residents.

Wendy said our main core services – the things we do best and are most important are achieved at very little cost to members of the community – that is making parks available to citizens, maintenance and stewardship. We changed our bylaws to make them more user-friendly and easier to maintain. We oversee trails, parks, and playgrounds - places where people can go. Also water safety – we have a very strong program where we provide lifeguards at two beaches and a swim program that teaches 400 people per year. We have great staff. They are conscientious, caring people who watch our kids. The after school and before school program has expanded greatly and is in high demand. We are looking at opening the community center for it instead of the youth center to expand it further and make more revenue. We took over the youth basketball program this year. It involves 500 kids. It is a lot to take on. It is a five-town regional program with shared computer scheduling. We share the cost of referring. In spite of the work it has been a joy to work with the volunteer coaches – there are at least 60 coaches who get paid nothing and take a lot of aggravation from people. Matthew O'Brien asked where they play. Wendy replied local gyms. Kids in grades 4 and up get to travel to other towns. It is a nice opportunity for kids.

Wendy said the most important thing the Council needs to know is how we're funded and how we operate. When she got here eight years ago it was when the economy sank. Revenue had a healthy balance and we decided to take on more building maintenance and park maintenance responsibilities. We took that out of the budget and put it into program fees. It has stayed steady with no growth. It covers her salary and a portion of the subsidy that pays for lifeguards - \$33,701. The Recreation Commission is planning to restructure lifeguard staffing to be more efficient. There is less demand in the mornings. That's why we lowered the budget line item. We are also anticipating being able to cut costs with new software for credit card processing. We are almost done with research and demonstrations and expect to see good savings. The return on investment vs. services provided to community by the Parks & Recreation Department is \$388 to \$1. We hope people feel that value. Overall our funding is less than one-tenth the entire line item. The biggest issue we have is our cost recovery rate. It is something we are trying to improve on by being more efficient. We put high efficiency heating in the buildings, and LED lighting. We are raising 87% of our operating budget and the Town is putting in the balance. In other towns it is more like 40-50%. In lower income communities some towns pay 100%, such as New London. We do not have that luxury. We don't fall into that category so we are constantly looking to find a balance. The biggest cost area has been maintenance of facilities and we expect that to come to a head.

Lisa Thomas said because Recreation Daze is doing so well they will be moving to the community center and we were talking at our last meeting about work that needs to be done there, such as painting, bathrooms, etc. - we should look at that budget again. The facility will get a lot more use. John said we are hoping to replace the lighting there with LED, and put in motion detectors. Lisa mentioned sensors on faucets as a possibility worth considering. Wendy said we have already begun reducing paper towels in favor of air dispensers. We are phasing out some appliances such as toilet paper dispensers to standardize them. John noted the walls at the community center need work. Long-term we would like to get paneling with a chair rail. We got prices for carpet cleaning which seem high. Lisa asked if the carpet could come out. John replied right now it is over a plywood surface that moves. Tile would crack.

Wendy said we were able to get rid of the carpet at the Lodge. It has made a big difference. John said in the classroom area we might be able to go with alternate flooring like laminate or tile, but the big room moves.

Hannah asked if the department has service contracts for the furnace. Wendy replied we have standard contracts for carpet cleaning, dumpsters, portable toilets, furnaces, custodial, electric, heat, and some phones. Hannah asked if they get interns. Wendy said yes. One is starting in a month and will be the first one we have had in a few years. Public Works does what they can and more on maintenance – it is hard to ask them to pick up the pieces but they are often our first call if there is a leak, etc. The biggest piece that is hard to generate revenue for is repairs. The caretaker's house and the Senior Center need to be re-roofed. We have had well issues. John said we do put LOCIP money into parks too. Wendy said that goes a long way. We just put new solar lights in Patriots Park. John said over the next few months if we can get a quote from a contractor we will be replacing the deck at the Senior Center. It is hard to get contractors. We have \$10,000 to do it and first quote was \$11,000 – so we have to get it down a bit.

Thomas Pope said he wanted to replay a question from a constituent about a promise that was made for a trip to Yankee stadium this year. Is a date available yet? Cat replied not yet. Wendy said when we do our trips we collaborate with towns in the region. We have some great volunteers – it is great to work with people – and they come through in ways that are not expected. Julie Blanchard said Recreation is an interesting department because they have a Commission.

Richard Williams asked how you increase revenues. Wendy replied in a lot of different ways – we try to be reasonable and subtle. Camp fees haven't gone up in several years and beach fees have never gone up. Richard said his son has participated in camp for several years - it's reasonable. How much more can you increase those fees? Wendy said that is the hard part – we don't want to overprice and have people leave. The main goal is to service the community by keeping prices low. Swimming lessons and camp can be tough if families have siblings – it can really add up. Yankee stadium trips and specialized sports camps with a lot of specialized expenses are higher. We don't think the gap can be covered by the amount we could raise. Richard asked if they have thought of a credit card surcharge. Wendy said we are looking at it - some companies charge a transaction fee and people are used to it. It is not a huge impact on people to pay for that convenience. People can register online and they are willing to pay for that. We are looking at putting the burden back on the customer for that. When we first started accepting credit cards it was a very low percentage but since we went to online registration it has risen to 40%.

Matthew O'Brien asked how scholarships are funded. Wendy replied the churches always step up. We have done various other events like the tag sale, talent show, etc. Crystal does a fundraising mailing in Feb/March. John said we have never had to turn down a family needing a scholarship. Wendy said the United Bank Foundation has sponsored the summer concert series for the past 6 years and we never have a problem getting sponsors for the road race – we at least break even. We offer programs for healthy eating and active lifestyles. In collaboration with Beth Pratt at the school will begin offering yoga to students. It is tough to compete with little leagues, etc. - every business gets hit with sponsorship requests. We try for grants but it is hard to compete with urban communities.

Hannah Pietrantonio suggested increasing the facility rentals fee. To rent for \$30 is very reasonable. She would pay \$45. Patriots Park is a beautiful location and if we can upgrade the

facility it would be more appealing. Wendy said that rental fees year to date already have exceeded last year by about \$20,000. The trend is going up. The Lodge is solidly booked months out now. The Recreation Commission is looking at it. We wanted to keep resident fees low. We charge a lower rate to nonprofits but we don't rent to them on weekends to save the premier time slots for full fee bookings. It is on the Recreation Commission agenda for next month.

Wendy said the impact of increases in minimum wage has been huge. Since 2008 it used to be \$7.65 and it is up to \$10.10 this year. That is a huge increase. If we did one 25-cent increment now we are looking at \$8,000 for the summer. John noted that summer camp is going to have to increase to cover it. Wendy said people don't understand all the work that has been done – at Miller Richardson Field, Laidlaw Park, etc. If not for the Council prioritizing it we wouldn't have been able to do it. People don't understand you can't have it all. Some things should be supported by the Town. Frisbee golf is coming – a survey is being done by a local resident to have it at Creaser Park. There is a huge tournament in Wickham Park (East Hartford). Richard Williams suggested getting Pickleball.

Wendy said we are applying for the 6th year as a Playful City. A lot of people don't understand the value of the designation. Hats off to all for saying that play is important, getting outdoors is important. Now people are realizing it isn't frivolous; it is just as important as classroom time. We are one of only 250 communities in the nation to be named a Playful City and the only one in the state. John said a lot of towns are doing mandatory no smoking regulations in parks. We started a voluntary campaign last year and think it is sufficient. If compliance fades we may have to do more but so far is working. Wendy said there are a lot less cigarette butts around park benches.

The Council thanked Parks & Recreation staff for attending the meeting to discuss their budget.

c. Budget discussion/deliberation:

John Elsesser said tab 8 is where Parks & Recreation items can be reviewed. Memorial Day on page 8.6 provides funding for 3 events: to the American Legion Post for the parade, Fifes and Drum Corps, and soda & ice. Veterans Programs provides funds for the Memorial Green for monument maintenance. We are setting aside \$500 per year for the next big Town anniversary celebration. Thomas Pope asked if some of the money we provide is used to put flags out for Memorial Day. John replied yes. Thomas said several years ago someone approached me and gave me dozens of flags that were left along the parade route. Now he was told the Town no longer provides the money for flags. John replied that we do. Laura orders them and the American Legion puts them out on Veterans' graves. There are rules about flags and how long they are supposed to be out.

The Library budget is on page 8.2. The major change there is salary. There is no additional staff. They are about 30% below market for their director. They had co-directors and only have one director next year to get that salary more towards market level. Matthew O'Brien asked about things like heating fuel, etc. We adjustments made? John replied they were already adjusted downward. The changes should show. We took \$2,000 off their request. Matthew asked how they did for performance on their budget this year? John replied it is hard to tell because we don't pay their bills directly. Beth said we have not gotten their third quarter statement yet. At the end of the quarter we get a reconciliation. Richard Williams asked if the \$16,000 increase is for one person. John said no, the whole staff but one person is

getting more than a cost of living adjustment – we are making a market-based salary adjustment and that position will still be below market. Julie Blanchard asked if fringe benefit increases are attributable to something specific. John said social security is included on this line item. As salary goes up social security also goes up. Thomas Pope asked how many employees are there now. Beth replied their organization chart shows 4 full time, a custodian that is probably part time and library assistants, pagers and shelvers with no number associated with them.

John Elsesser asked if Council members have any questions on the budget.

General Administration. Tab 4: Richard Williams asked about the Assessor, item. 4.12. In 2015 the amount was \$111,000 and now it is \$135,000 but the actual year to date is only \$47,393. Did we not have someone in the position? John said yes but he was on military deployment. Richard said from 2015 to this point it has gone up in a short period of time. Beth said what he is looking at is actuals. The Assessor has not been here during a portion of that time. Matthew asked what our obligations are when he is gone. John said he is paid nothing but had to have other staff. We replaced him with two part time people, a part-time assessor and part-time office staff. John said changes happen for a number of reasons. When staff comes in they get step increases. Sometimes they go from an “assistant to” to the “assistant” level. He thinks this time it is just a step increase. We are asking for a 1.72% increase in the budget. All the salaries are done on a person-by-person basis based on the number of work hours in an actual year. Richard said it seems like the jump is excessive. It is the same person? John replied there are two people in the office.

Thomas Pope said the first line shows a manager's increase of only \$200. Didn't he intend to make that \$400? John said it could be typo. He will correct that.

Thomas Pope asked if there is a trend that activity is going down in the Planning Office. John said it depends on activity. Matthew O'Brien noted line 4.19 zoning inspections. John replied that the number of subdivisions is down. Zoning permits are consistent and complaints are down partly because they are more complicated with the advent of blight enforcement. There is a revenue number missing there that we will correct. Some of the local permit fees are coming back up. Right now subdivisions are flat but there is still an inventory of lots. Things to watch are the health lines for tests. Some of the new subdivisions are going faster than we thought they would, including Windy Hill and Dunn Road. The ones that are actively managed are moving. Others have been sitting for 20 years but we think they will pick up this year. We don't expect a whole bunch of new subdivisions over the next year – we don't see land on the market that would make that available.

Richard Williams asked about item 4.40 52160 - Building Repairs and Maintenance. John said we are hoping because we have the new boiler that some of these big overruns will go away. We spent a lot of money trying to keep the old boiler going. It is under warranty right now and we hope we don't have the continual bad luck we were having.

Matthew O'Brien asked for an explanation of item 4.26 Economic Development regarding the service contract increase. John said our hope is to pick two locations and do a charette to create a vision of what could go there, with the hope of getting sewers in at the town line in Bolton. We would put a marketing package together to paint a picture of the site. This will allow for two of those types of sketches. Matthew asked if this type of work was somewhere else? John replied yes, for part of the Rt. 6 Study. We did one for the Rt. 6 parcel so people could see how a holistic center on the site and the roads would look. Matthew noted the

center didn't come - did it work? John said we were trying to create a better vision of how it could look - sometimes people can't see beyond how it looks today. It is the Council's choice whether to fund this initiative or not. Matthew said trying a new approach is fine with him. Andy remarked that the old approach didn't seem to work. Matthew asked if there are budgetary impacts of extending the sewer? John said unlike some communities where you have to buy capacity, this is metered so it is calculated by the number of gallons used. Whoever picks it up would pay for it. Expenses to date have been covered by the WPCA. Thomas Pope asked how far up Rt. 44 it would go. John replied not very far - maybe to just short of Brewster St at the end of Edmondson's. We are still looking at the possibility of a phase one/phase two project that would pick up the residential area of Twin Hills. We don't believe the residents are keen on it. There are some sewer problems there but they have community water so individual septic issues are not as much of a problem. They have a study showing it could ultimately go there. We would like to at least get to the 7-11 which has porta-potty outside.

Richard Williams asked page 5.4, line 51030 Overtime in the Police Department budget. He is looking at total for the year-to-date and estimated to end of year and doesn't see how they are going to get to it. With the new police officer the overtime number is probably high compared to where they should end up. John noted that the other line has not increased and probably should increase to \$1700. We haven't increased either of those and there is one additional person that is eligible for holiday overtime. We have an officer out on extended illness so that affects overtime because we have to backfill shifts. Richard said next year's budget shouldn't have that problem because of the new person. John replied that a person is retiring and we will have to pay severance. Richard asked if that line too large or not. John replied that Chief Palmer has managed overtime very well - we haven't raised it - it doesn't actually impact the budget, and we have a person out on medical so we are starting to burn through overtime now. You don't know when the need for it will hit. If there is a major case we could go through \$10,000 in a week. Richard said he would propose to reduce it by \$25,000 because they haven't spent it and probably won't this year. John said he would recommend strongly against that because the Chief doesn't spend it and tries to manage it as best as he can, but it could be needed. Lisa Thomas asked what happens if the line item is not adequately funded and goes over - where would the funds come from? John replied he doesn't know - we would probably have to do a supplemental appropriation. If we have a shooting or a murder, we go through massive amounts of overtime in a few weeks. He strongly urges that the Council not cut that line - it is why we had the Police Chief in to meet with the Council. You didn't ask that question when he was here. Matthew said he asked the question but it didn't seem like he was sure - there might be some small savings. He is fine with it as is.

Page 5.10, Service Contracts: Matthew O'Brien said he doesn't see how we're going to hit the \$17,500 that is budgeted. John said service contracts are a little different. It might be a lump sum that is paid all at once. We have to be careful that a lump sum might come in the spring. He will research it.

Page 5.25: Richard said we appropriated \$20,870 but year to date only spent \$12,800 - are we going to hit that number? Beth Bauer replied there is not going to be excess. It is going to be even. The way that the Emergency Services Director was budgeted that year is going to be handled slightly differently this year. After we get to April and can make transfers between departments we will do some, so the budget matches the way we are actually paying it out. John said next year the portion of the Emergency Management Director's salary in the Building Officials account is not being charged there. It is going somewhere else. Matthew

said if he remembers right with all those changes we saved \$20,000 and put it toward ambulance.

COVRRRA 6.14: Richard Williams said he would still like to still go back to how that should be allocated. Beth said we looked at overall costs that are associated with COVRRRA that are not directly charged to COVRRRA, like the cost of tax collection. We allocated out the proportion that COVRRRA is of the total. Matthew O'Brien asked if it is calculated by the volume of bills. Beth replied yes. In the operation of the tax office you don't have one person specifically assigned to one area. She would look at and evaluate whether the amount we are currently charging through the salary is in the ballpark. John said we know how many bills we generate. We are taking the total time and allocating a percentage. We asked the person how much time she estimates she spends on COVRRRA and she estimated 50%. We thought that was too high and put it in at 25%. He probably spends 4-5% of his time on COVRRRA oversight himself but doesn't apply it. It is complex. Richard said he thinks it should be part of town property taxes. Then it would be deductible. Those expenses were never charged to the COVRRRA fund and now they are. Whether it is right or wrong he is bringing it up as a point of reference. Matthew said he would like to allocate it properly but is not sure of the best way. Richard said if we could wind up eliminating people that would be kind of cool. John said all he can say is this is probably a fair estimation of the value of time spent by that person. Thomas Pope said he would venture to guess that more people come in to pay for their COVRRRA because it is not escrowed as part of their property tax.

Item 5.2010, Architect Engineering: John said we are transferring money here. We had budgeted based on planning for an intern and we actually need professional services so we shifted back.

6.3. Regular FT Building Official: Estimated Actual and Town Manager's budget goes from \$82,000 to \$137,000. John said we talked about this as part of Emergency Management Director and Assistant Building Official. In the budget we are eliminating the salary allocation of the Assistant Building Official and instead there will be fees under Temporary because we will bring in building officials as needed. We haven't been charging salary the way it was budgeted due to shift in the Emergency Management Director's responsibilities. Matthew O'Brien asked which departments are affected. Beth replied Emergency Services, Fire Marshal, Joint Fire and Building. Andy said if we are moving money from someplace to here, where is it moving from? The figures should stay the same. John yes they are. Splits are always difficult because we haven't changed the allocation but we know the budget is ok. After we go through the budget year we adjust the cost allocation. Last year was the first year we had a joint fire budget. If the Council wants to see a specific allocation we can get it for you tomorrow night. Beth said she can do it for tomorrow night, but we will also be doing transfers at the next Finance Committee meeting. Emergency Services departments stand on their own – there are three or four different places where that position was charged. It's not being paid out the way it was originally budgeted so we are going to have to do appropriation transfers to get it into alignment, and that has to be a Council action.

Page 9.4 FICA: It was pointed out that to hit the budget amount of \$142,000 would be almost impossible where you are based on payroll. John said the way this is done is by actual payroll. We have a spreadsheet that calculates it. Will we have extra money this year? If we haven't done payroll the answer is yes, like the Assessor who wasn't here. This is a good point because those area areas we will be looking to transfer out of.

Matthew O'Brien asked if there has been any more discussion about ambulance and whether

the department wants to go to 5 days. He is hearing different stories. John said he is hearing mixed opinions. Some people don't want Vintech at all. The department is doing a massive campaign to get people to sign up but as of right now we're not seeing it. Matthew said perhaps we should go to days and see how that goes. John said we could do that. Thomas Pope said it is not an area we can gamble on. John said in some ways would rather have it in budget and not use it. We could allocate a certain number of dates with trigger date to go to five days. Leadership thinks we have to go to five. Hearing from membership they think they can get it done but we're not seeing the commitment. Matthew said once we go to five we have to use it. Thomas said they are making an effort to do a recruitment campaign. John said the worst-case scenario would be to get to the point where we feel we need it and have to do a supplemental appropriation. He will get a figure for tomorrow.

Capital Budget: John said there is a Capital budget considerations sheet in the packet. The top section is a chart right out of the budget. He has a couple ideas. We got prices on from the Houston Area Buying Consortium that could address item 5, the police admin vehicle. Their pricing for a police interceptor is \$20,953 so if we added \$5,000 we could get an all-wheel-drive vehicle and have money for a radio. Matthew said he would be in favor of that. Secondly, we would substitute VOIP phones for the boiler system. Summary sheets on VOIP show a capital price for handsets of \$29,188. We would ask do the \$30,000 so we could have a little latitude. It leaves unresolved the issue of getting the fuel tank out. We think we can do that with our forces as long as there is no environmental contamination. It doesn't include putting propane back in – we are still seeking that cost. Matthew said we could take some of the \$20,000 for the Laidlaw fence that is being donated. John said we don't have an estimate to install it yet; we don't have the fence on hand because it has been too wet to get it. It costs more to install used fence than new fence. Matthew said we could take \$9,000 and leave money for the flyboard study.

Other capital adjustments:

- Move dump body to Misc Hwy funds.
- Reduce air compressor and bid the item through HGAC leaving \$5k for installation.
- Change language to Fanwort match and put in Hydrilla match (cost TBD) and the flyboard study. If we want to do whole study add \$22,587. Matthew said even if we find something we can't do anything? John said we could ask for a ban – we would need state permission. Matthew said it should be the State doing study. John said he agrees and so does Dr. Kortmann. He doesn't think we can get a ban without the study. The agency has a joint mission. One is recreational and one is preservation. Matthew noted you can't have one without the other. John said when the Town wanted to ban jet skis altogether we proposed a ban, which they rejected. We didn't have any evidence that said it is detrimental. Matthew asked if we could isolate the restrictions to certain areas of the lake. Or say no powerboats at all? John replied the way the process works is they ask that we have discussions with them. A public hearing is required, the Council adopts an ordinance and then they require amendments, which require another ordinance. It is a State body of water and they hold the regulatory authority. Matthew said but they don't take care of it. Richard said clearly we have to do the study if we are going to try to do the ban. Hannah said she is really concerned. We only studied the impact of one flyboard. What if there are 10 at once? Matthew said it sounds like we want to do the study but are not happy about having to pay for it. Lisa said she would rather have the Hydrilla study so if we have to pick and choose she would pick that. John said we have to do Hydrilla. Matthew said there is \$15,000 in LOCIP. We could do something else

with LOCIP funds. Thomas said Hydrilla is in shallow water and those flyboards will blow it down so it seems one issue is connected with the other. John said in terms of flyboard prohibition in shallow areas of lake, we think we can get that because they are pursuing it. But the study surprisingly showed the shallow area wasn't the problem - that area has enough vegetative matter. It is the area right past that where the thrust goes down 23 feet that is getting stirred up, and there is less vegetation except for Hydrilla and Fanwort which go deeper. He thinks at some point there will be a ban in the no-wake zone but he doesn't think that addresses our problem. Thomas said he knows of a similar situation in another town where people were using hydraulics in salt water to go after clams. The environmental impact on life in that area was shown to be extreme and they were able to defeat the State even though it was in deeper water. John said we don't know if there is another group that might fund it, but he doesn't think the Town should fund 100% of it. The safest thing would be to do that, but from a national perspective it should not be our burden. Matthew said if we do all the transfers we would only have a \$7,587 increase and it wouldn't be too major. Thomas said he thinks it is a no-brainer that the full amount needs to be there. Matthew said we need to build CNREF as well.

- Patriots Park refreshing: \$10,000. Hannah said she likes that a lot. John said if the Council doesn't want it here, it could be a potential LOCIP item.
- Page 11.3 Laidlaw soccer fence: \$24,000. John said we could probably take at least \$14,000. Matthew said we should take \$15,000. Lisa asked where it would be going. She would like to put some in the open space fund to get it where it used to be at \$30,000. Matthew said he is looking for something in Capital that could be LOCIP. John said it could be used for building capital improvement like flooring but not for schools. Matthew asked about the Lodge furnace replacement. John said probably but funds won't be available until next spring. We can shuffle some but can't go too high. We have to be careful. Thomas said we could take care of some of the Police station work. John said Patriots Park refreshing could go in. If we are cutting \$15,000 we could do something for Patriots Park and something for Police. That takes \$10,000 out of proposed Capital adjustments, which would get us down to a reduction. Richard asked why not do it in the current year where we have excess in overtime. Matthew said we would have a better picture after April. John said it is a possibility. We have significant overages in legal and they are growing. Lisa said she was thinking of our conversation with the Police Chief and how he said people are learning to walk around the problem flooring areas. Richard said clearly it is something that needs to be taken care of immediately. The Council agreed by consensus that they are in favor of Patriots Park refreshing and Police flooring. Matthew said it won't take care of the whole problem but it can at least get us started. So the net change would be subtract \$2413 from the \$7587 additions in the proposed budget.

Natural gas: John said he talked with CNG on Friday – we hope to get more information but if not he will provide the best information he can get. He will try one more time in the morning.

3. Adjournment:

Motion #15/16-335: The meeting was adjourned at 9:44 PM on a motion by Thomas Pope, seconded by Matthew O'Brien and unanimously approved.

Respectfully submitted,

Laura Stone
Town Council Clerk

Note: These minutes are not official until acted on by the Town Council at its next regular meeting. Those meeting minutes will reflect approval or changes to these minutes

Minutes
Coventry Town Council Meeting
April 4, 2016
Town Hall Annex

1. The meeting was called to order at 7:30 PM.
Present: Julie Blanchard, Andy Brodersen, Lisa Thomas, Hannah Pietrantonio, Richard Williams, Matthew O'Brien, Thomas Pope
Also present: John Elsesser, Town Manager; Beth Bauer, Finance Director
2. The Pledge of Allegiance was recited.
3. **Audience of Citizens:**
Tammy Regan, Hemlock Point, grew up in Coventry and worked at Town Hall for 18 years. She has a daughter and is active in the Coventry school system, especially the PTO. If the weather had been better we would have had better attendance tonight. She is here to support the Board of Education budget and would like the Council to move up the budget deliberations item on the agenda to discuss it earlier in the meeting. A town's education system is the number one consideration when people with children choose a town to live in. Our schools are preparing Coventry students for the future and for jobs that don't even exist today. Many citizens have attended Council meetings to express their support as well as sending over 40 emails. The Council has the power to cut the budget before the townspeople can vote. Any cuts to the education budget will impact Coventry students. By making cuts you would be diminishing things the school has built over the years. She noted that when Matthew O'Brien served on the Board of Education, he voted in favor of budget increases in the amounts of 5.3 and 7%. The Board of Education has made great strides and is requesting a minimal increase. Republicans were elected in November for what they stood for in their campaign pledge: "We will listen. We will respond. We are committed to excellence for the future of Coventry." She asked if the Council has the integrity to follow through with their platform, or whether individual members are following their own agenda. She hopes they will make the right decision to move Coventry's children toward the future.

Michael Ader, 284 Carpenter Rd, expressed concerns about the proposed CNG pipeline. He has written to the Council and submitted editorials to local newspapers about his position. He shared some of his opinions regarding John Elsesser's document about the proposal, which was including with the Council meeting materials for tonight's meeting. He noted that a lot of savings we hope to see are based on natural gas maintaining the same price. It is the same price across 10 years of the projection, and we don't have that in writing. Studies show when the two pipelines are completed to export gas to Asia our costs are going to go up. He was also surprised to see a payback to CNG over 7 years. That means we don't have to have a referendum because the annual payment amounts would be under \$100,000. The original proposal was a 5-year payback, which would have been more than \$90,000. He doesn't like to think we are avoiding a public vote. Regarding the roads in the CNG proposal, it says they were going to dig the ditch, do temporary fill and do permanent resurfacing. When he read the proposal it said the Town would pave the roads. He doesn't know if CNG put that in as sweetener but it is an expense. Gas is not really the most cutting edge technology out there; it is a non-renewable fossil fuel. It is not solar or wind. The Town might want to explore a system similar to what Stafford is doing. They are combining various methods including solar and geothermal and will save \$4.2 million. If we hook up and down the line we don't want to do it anymore is there a penalty? He didn't see that in the contract. Everybody wants responsible government. We also want a transparent government. It is ironic that the Council had the sunshine proclamation and then is going to sweep through a 20-year plan that people aren't going to have a chance to talk about. Who is doing who a favor? Let's not rush this.

Kelly Sobol, 745 Merrow Rd, unit 107, is a 9-year Coventry resident and parent of two children in school. She is here to advocate for our children and their education. Many parents have attended meetings and written emails. Back in November, the majority of the members sitting on this Council ran on a Republican ticket that supported our children's education. She passed around a copy of the Republican campaign platform and read aloud a section that outlined their principles regarding education. (A copy of the document is attached to these minutes.) That is platform they were elected on, most likely by parents who sat in this room and sent emails. We have entrusted you with making decisions in the best interest of our children. Unfortunately what we have witnessed is not quite in line with what you said your priorities and intentions were. You have stated you want a zero increase in the Board of Education budget. How does that align with your campaign platform? The education of our children and their future is the lifeblood of our town and this country. Your unwillingness to do everything you can to support them and the needs of their educators only depletes the resources they have and stifles their ability to grow, learn and lead in the future. We are well aware you have been unwavering in your ability to be flexible and come to a compromise with the Board of Education and their budget. She implored them to consider a few things before making a final decision that will so negatively impact our children. She attended a reception at the middle school recently where Mr. Pope spoke about how important education is to a room full of students and educators from around the world. She said he was boastful and enthusiastic about the school system and their commitment to the education of our children. She asked if he would be willing to stand back up in front of those same students and explain to them why they no longer have the opportunity to continue their enrichment program because it's not in the budget. She also spoke to Mr. O'Brien about his previous support of Board of Education budgets at higher percentage increases and to Mrs. Blanchard, who has had children go through the school system and how she would have felt if the Town Council had made cuts while here children were in school that might have prevented her daughter from taking advanced language or sports programs. Ms. Sobol urged the Council to make wise, educated and responsible decisions when it comes time to make cuts to the budget, and to put our children first. (Ms. Sobol's full remarks are attached to these minutes.)

Thomas Pope responded to the last comment since he was personally called out. He said at no time in the Council's deliberations has anyone at this table talked about cutting the budget to zero. He doesn't know anybody at the table who has said we ought to cut anything in the Board of Education budget that would reduce a program. He doesn't know where this information is coming from but it is inaccurate and untruthful. Matthew O'Brien agreed with Mr. Pope, saying citizens can check the Council minutes. Nobody has said anything like this and it is totally untrue and ludicrous.

Hearing no further requests to speak, Julie Blanchard closed the Audience of Citizens portion of the meeting.

4. **Acceptance of Minutes:**

March 14, 2016: Motion # 15/16-336: Thomas Pope moved and Andy Brodersen seconded to accept the minutes of the Town Council Special Meeting of March 14, 2016. The following corrections were requested:

- Page 3, 5th paragraph, 1st line: Add the word "report" after racial profile.
- Page 4, 1st paragraph, 4th line: Change "were" to "where."
- Page 4, 3rd paragraph, 8th line: change "to project" to "to the projection."
- Page 8, 3rd paragraph, 2nd line: change "p.o.s" to "purchase orders."

The motion to accept the minutes as corrected carried on unanimous vote.

March 21, 2016: Motion #15/16-337: Andy Brodersen moved and Thomas Pope seconded to accept the minutes of the Town Council meeting of March 21, 2016. The following corrections were requested:

- Page 9, 6th bullet, 3rd line: Change “increase” to “decrease.”
- Page 11, last line: Add the word “is” after loader.
- Page 12, 1st line: Add the word “the” after by.
- Page 12, 3rd line: Add the word “he” after since.
- Page 17, Item C, 3rd line: Add the word “amount” after minimum. Remove the words “5 years.”

The motion to accept the minutes as corrected carried on unanimous vote.

March 23, 2016: Motion #15/16-338: Andy Brodersen moved to accept the minutes of the Town Council Special Meeting of March 23, 2016. The following corrections were requested:

- Page 3, 4th paragraph, last sentence: Revise the sentence to read, “Lisa noted page 9a shows prevalence and any time there is fewer than six for a specific disability they have suppressed those numbers.”
- Page 3, 5th paragraph, 1st line: Add the word “asked” after Richard.
- Page 4, 2nd paragraph, 3rd line: Add the words “of programs” after names.
- Page 5, 3rd paragraph, 2nd line: Add the words “in surplus” after \$99,000. Add the word “they” after why.

The motion to accept the minutes as corrected carried on unanimous vote.

March 28, 2016: Motion #15/16-339: Lisa Thomas moved to continue acceptance of the minutes from the March 28, 2016 meeting to the next Council meeting. The motion was seconded by Matthew O’Brien and carried on unanimous vote.

5. Consent Agenda:

Motion #15/16-340: Hannah Pietrantonio moved to accept the Consent Agenda, seconded by Richard Williams. Matthew O’Brien requested to remove item 9A. Thomas Pope requested to remove item 6F7. The motion to accept the Consent Agenda with the removal of the requested items carried on unanimous vote.

1. Unfinished Business:

Motion #15/16-341: Lisa Thomas made a motion to move item 7B up on the agenda to follow item 5 in order to enable the audience to have information before it gets very late. The motion was seconded by Hannah Pietrantonio and carried on unanimous vote.

7B. 15/16-69 FY 2016/17 budget deliberation and possible action:

Thomas Pope said since November this Council has faced a series of unusual challenges in our mission to craft a responsible balanced budget for our community. We were told that two fire trucks had to be removed from service and must be replaced. We were informed that the invasive weed Hydrilla had been discovered in Coventry Lake, a weed that if left un-treated would be so prolific in growth that irrefutable and irreparable harm would come to Coventry Lake.

The aging Town Hall heating system, which had been pushed to the end of a useful life, failed and we faced a flood and freezing temperatures that required immediate action. Our public safety and first responders came forth with needs that could not be ignored. Paramount among those needs was the immediate requirement for ambulance drivers due to a lack of available volunteers to answer the calls for assistance within our community. We also looked at the requirements for an emergency mini-grid to strengthen our local government and first responder abilities to operate during times of crisis. We

looked at cost savings and efficiencies.

We not only had to consider our community needs but we had to consider the potential local impact from our State Capitol as our State budget failures continue to expose a growing deficit that will have to be addressed. There are massive state layoffs and potential financial cuts coming that will impact our citizens and our community. There is little doubt that the hole of debt dug in our State budget will need to be filled and some of the requirements to fill the hole are likely to be passed down to our Town, adding burdens and stress to our future budgets.

In crafting our budget proposal we had to consider local families that are feeling the burdens of ever increasing taxes, a lingering slow economy and those that will soon be faced with a layoff notice from what they thought was a secure State job. We received input from citizens with a wide diversion of opinions on the proposed budget. We heard strong support for the educational needs of our community. We thank those that participated in the budget process, your counsel was considered and your input is an important part of the process.

Under those circumstances and economic environment we have faced the challenges and I offer the following budget motion to be considered by this Council:

Motion #15/16-342: Thomas Pope moved that the Town Council recommend to the Annual Town Meeting the following appropriations for the Fiscal Year July 1, 2016 to June 30, 2017:

General Government	\$ 9,680,544
Board of Education	\$ 27,141,365
Capital Expenditures	\$ 968,787
Debt Service	<u>\$ 2,760,106</u>
For a Total of	\$40,550,802

Matthew O'Brien seconded the motion.

Discussion:

Thomas Pope said this motion addresses the many needs and challenges we as a Council faced during the developing phase of the budget process. We have the opportunity under this proposal to provide funds and a plan of action for the needs of our fire and police departments. We will provide for the required replacement needs of fire equipment and the use of paid staff for ambulance coverage to augment the efforts of our volunteers.

We can take important and necessary immediate action to protect the beauty and recreational use of Coventry Lake by supporting this budget. We can provide funds for improved quality of life issues such as improvements to athletic fields and open space, by supporting this budget.

We can provide for the use of funds to improve the efficiency of our utilities and to explore the strengthening of government and first responders in the face of emergencies. We were able to identify efficiencies and savings that permit the transfer of funding within the LOCIP funding to move \$15,000 from our fencing project and \$1,500 for guardrails to provide \$10,000 funding for much needed renovations to the Community Center in Patriots Park and allocate \$6,500 to immediately eliminate a safety hazard associated with the carpeting in the Police Station.

We are increasing by \$150,000 funding within our Capital Non-Recurring Expenditure Fund to protect programs and to provide flexible options going forward. This will also reduce the potential for the need to reduce our fund balance and weaken our financial position.

During public comment sessions we were sometimes criticized for asking questions and we were urged to shepherd along the Board of Education budget without change. We chose to accept and honor our responsibility under the Town Charter to review the Board of Education proposed budget. During the review process, which was not easy, we were able to identify undisclosed information, line item savings, and unexpended funds. We also identified surplus money that will allow the Board of Education to fully fund their budget through a combination of funds found within this proposed new budget and the application of existing surplus funds. This proposed budget, while reducing the Board's original request by \$200,000, will provide the Board of Education with the opportunity to fully fund all the requirements found within their proposed budget without the need to alter any programs. The Board of Education currently has a projected surplus, new line item savings in the electrical utilities projection and projected new additional income from the recycling of iPads. With this proposal the Board has the opportunity to augment the new budget with the current projected surplus to reach all of their spending goals. I would urge all to support this budget proposal.

This proposal has been constructed with a heart of compassion for those living on a fixed income, and for those families struggling in tough economic times. We listened to the voice of our citizens and the concerns of our community for the need to control government spending. I think it is safe to say this proposal addresses those desires, serves our community well and provides for a better future for us all. This proposed budget will maintain the current mil rate and not increase taxes.

We have before us a budget that allows us to live within our means and will satisfy our needs while maintaining the current mil rate of 31.20. When asked to express and condense my thoughts on this budget I would paraphrase Winston Churchill, by saying, "Never has so much been done with so little, for so many."

I would urge all of my colleagues at this table and the community at large to join me in supporting this proposed budget, to best serve the needs of our entire community for today and the future.

Matthew O'Brien said he supports the budget motion and urges members of the Town Council to support it as well. He commended John Elsesser, Beth Bauer and Town department heads for their hard work. He believes we have an excellent budget on the Town side that will meet our needs and move the Town forward as Tom said in his comments.

He does support the appropriation for the Board of Education included in this motion. The level of funding we are providing in conjunction with surplus funds that have become available in this year's Board of Education budget will enable the Board to completely fund all of the initiatives and programs that they have put forth in their budget request.

We have heard from many Coventry citizens, taxpayers and students alike, during our budget discussions, that they would like us to forward the Board of Education's requested budget to referendum without scrutinizing it or determining whether the Board's plan is supported, well thought out and represents the best use of taxpayer dollars. Obviously, we chose instead to carry out our responsibilities under the Coventry Town Charter.

Before anyone attacks the budget that we are presenting here tonight because the requested appropriation for the Board of Education has been reduced by \$200,000 and will have negative impacts on the Board's plans and programs, let me put your minds at ease. In the past three years the Board of Education has made end of the year purchases totaling over \$586,000 from the Apple Education Store using surplus funds. And this only includes purchases made from the Apple Store.

The Board of Education has all the money that it will need to fund everything in their budget request and more when they simply continue to do this year what they have been doing for the past three years and probably for many years before that – use their current year surplus, which as of right now is projected to be over \$266,000, to purchase technology and other items which they deem important to their plans.

This process has been a struggle and a disappointment on the part of the Town Council. We have tried for many weeks and some months to request information about the Board's past spending, proposed budget, and actual use of surplus funds. The Board has yet to provide answers to many or our very specific questions and has provided us with inaccurate information, incomplete information or completely refused to provide some requested information at all. We had to ask ourselves why that would be and continued to ask for more complete information. We have now found some of those answers.

Even though the Board of Education's four-year technology plan which was begun in 2013-2014 called for the Board to purchase iPads for one class of children in the high school each year for four years, which is just short of 500 iPads in total, we learned that the Board in fact has purchased almost 1300 iPads in the past four years. The Board told us during deliberations that each iPad costs the District about \$650. If accurate, that would mean they have spent \$845,000 on iPads in the past four years. Money for that level of purchasing cannot be found in the budget proposals that the Board presented to the Town or the Town Council in those years.

Each year the Board presented the fiscal impact of the program to the Town in its budget presentations as being money for a Technology Specialist and about \$20-\$30,000 for iPads in the first two years of the program and no money for additional iPads in the third year at all. In fact the Board's original budget proposal in February 2015 (for this year's budget) contained no money to purchase the iPads required by the third year of their four-year plan. That could only be because the Board, as early as February of 2015 determined that they had more than enough surplus funds available in last year's budget to purchase the iPads needed in the third year of the plan and in fact were also able to purchase the iPads for the fourth year of the initiative – all with surplus funds – which the Board refused to identify for us. We were told during our March 14th budget meeting with the Board that the Board spent over \$131,000 of surplus funds to purchase about 240 iPads at the end of last year. In fact we now know that the Board purchased at least 321 iPads during the 2014-2015 year.

Piecing together all of the information that we can find and that the Board has presented we now know that the Board had a surplus of at least \$289,000 last year (2014-2015). From their monthly management reports and the invoices we have been given we calculate that in 2013-2014 the Board had a surplus of at least \$400,000 and likely more and that they made end of the year purchases from the Apple Education Store of at least \$260,000. The Board purchased a total of 465 iPads in the 2013-2014 school year. This came as a major surprise to members of the Town Council.

As he said earlier, the Board has a projected surplus of over \$266,000 in this year's budget. The Council's motion reduced the Board of Education's request by \$200,000. \$11,000 or more of that \$200,000 is being removed from their budget because the Town finalized our negotiation to set electrical rates for the coming year for the Town and Schools and the rate came in at an 8% savings. This was finalized after this budget was completed and this reduction will have no impact on the Board's programs.

In addition, the Board reported that they will receive about \$21,000 in reimbursement for the three-year-old iPads that the current seniors have been using when they sell them back to Apple. So our

proposal would require the Board to choose to purchase \$169,000 of technology and/or other items that are included in this budget proposal from this year's surplus funds.

It is likely that the Board will have additional surplus funds available at the end of this year beyond the \$169,000 we discussed and we would recommend that they put any additional available funds into their non-lapsing account that can be used for repairs and capital projects in next year's budget. That would be the responsible thing to do.

Again, this proposal provides the Board with 100% funding for everything in their proposed budget but asks them to use this year's surplus funds as they have been doing for many years. Going forward, the Town Council will continue to ask questions and demand answers from the Board and we hope and expect that they will be much more cooperative and transparent going forward. I will be providing additional information about the Board of Education when we discuss item 9A later tonight. I urge the members of the Town Council to support this motion.

Andy Brodersen said he is pleased that in good conscience he can vote in favor of this budget motion. He fully believes that the monies provided will meet the requested financial needs of our town and our schools for this coming year. Additionally – being able to hold the mil rate firm and not increase taxes helps protect Coventry's citizens. As times are difficult for the State of Connecticut, which has spent well beyond its means, Coventry can be proud to say that we have not followed suit. We must continue to spend wisely and budget appropriately so that Coventry can continue to be the great town that it is. As is stated in the National FFA creed, this budget makes a promise of better days through better ways even as the better things we now enjoy have come to us from the struggles of former years.

Richard Williams said he feels the other Council members have pretty much have said it all. This is a responsible budget – we put a lot of thought into it as a group in how it was formed and crafted. In no way have we not given the Board of Education the ability to fund their programs. Looking back at past spending patterns it is obvious there has been plenty of funds available to fund their initiatives and fund the technology, and plenty of money for education. This is a well thought-out proposal.

Lisa Thomas said she is uncomfortable with the proposed budget for two reasons. She would like to speak to the many parents who have contacted the Council by email and stopped her when she has been out at events – including the Future Problem Solving competition this past weekend – congratulations to them for continuing to bring us honor. Many expressed their sense of feeling belittled by comments made by members of this Council that they must have been goaded into speaking on behalf of their children, as if these parents would not have been capable of taking their own initiative to advocate for the most precious things in their lives. She has stood in those same shoes and it is a horrible feeling. Both as a teacher and as a parent she has repeatedly noted over the years that there is no better advocate for a child than their own parents. If you as a parent aren't going to do it, nobody is going to do it. It is our moral responsibility to do everything in our power for our children. She knows parents who have spoken during Audience of Citizens or who have contacted the Council have been closely watching our meetings and have heard the many comments from Council members who are expressing distrust towards our school administration and Board of Education. Such comments have occurred not only in direct statements of the Council at the table but also in disrespectful side conversations taking place during Council meetings. She thinks such behavior is good cause for concern amongst parents and even grandparents who have spoken before us, and she thanks each and every one of those citizens for having the courage to speak up on behalf of their kids. Rather than considering them lemmings being led to a cliff, we should applaud their civic engagement in our process. As far as surplus goes, surplus ain't surplus until all the bills are paid. Parents didn't ask for a lack of scrutiny of this budget, as a matter of fact many have stated that they

looked at it very carefully, so to make over a \$200,000 cut before it has gone to referendum even once seems untenable. Her other concern with this budget is that it doesn't restore the line items for open space under General Administration in the Capital Improvement Plan to what was approved in prior budgets over several years under both Democratic-led and Republican-led Councils in order to support our Plan of Conservation and Development which should show \$50,000 in the next fiscal year and \$75,000 for each of the following five years. There are important economic benefits to acquiring and maintaining Town open space, including increased property values and reduced liabilities to the Town for infrastructure maintenance. Certainly we and future generations deserve to enjoy Coventry's landscapes, farms and forests for this small investment of capital funds. We have received communication from citizens in support of this issue as well as from our Planning and Zoning Commission. She shared a portion of a letter we received from Robert Proctor, a member of our Conservation Commission: "When priorities are set for capital improvement spending, I expect to see our citizens' wishes better reflected than with cuts in planned allotments. What are those wishes and priorities? In the run up to the current Plan of Conservation and Development, you will recall the Town conducted a comprehensive citizen survey. Goals and priorities were charted for how the Town should grow in coming decades. It was found that second only to a strong desire for public safety, preserving the town's rural character was the priority most favored by respondents. Besides being a key instrument in Town planning and development, protected natural land, open space, is the most refined expression of rural character under our control. The survey largely affirmed what we already knew of ourselves, but it helped inform deliberations that led the Plan of Conservation and Development to give this charge: "Utilize the open space plan to guide town land acquisition strategies and acquire more open space and coordinate the plan with recreational needs as expressed in the Parks and Recreation section. Guiding our Town's growth in accordance with these priorities takes keen leadership and yes, it takes some capital. I'm asking the Council to provide both of these constituents for a clear reflection of Coventry's values. Fund meaningfully for open space." To maintain that commitment for open space is simply putting in a commitment in the capital improvement plan. Anything beyond this year won't affect the mil rate. For these two reasons does not feel she can support this budget.

Hannah Pietrantonio said she also can't support the budget as it is presented. She feels it should go to the public at the Town Meeting and referendum as is. Anything over a \$100,000 reduction to the Board is not necessary. It is already a minute increase. There are infrastructure needs and projects and things in this Town that our schools are maintaining. Our children are flourishing and anything above \$100,00 in cuts she can't support.

Matthew O'Brien asked Lisa and Hannah why they supported a \$100,000 cut to the Board of Education budget last year. Lisa replied it was a negotiated conversation. No such conversations have taken place this year. Hannah stated there is no "we" in this conversation – it has not involved me. She asked that we be changed to "I." Lisa said she doesn't know if the numbers Matt cited are correct. She has nothing on a piece of paper. She feels the whole process has been disrespectful, not only of the Board of Education, but of her and Hannah. When we've been trying to speak there have been side conversations going on. She might not have been able to support any budget given the climate.

Thomas Pope said he is surprised that Hannah said none of her input was taken, mentioning funds for the Community Center refurbishment and carpeting at the Police Department. Hannah said that is not what she said. She is taking issue with "we." Lisa said she thinks there are a lot of good things in the budget but not enough to support it. The demeanor at the Council table is reason enough. Some funds were moved around to get projects done but the atmosphere is divisive. Thomas said last year only \$25,000 was put in for open space. Lisa replied that was negotiated with the Republican majority who wanted to cut it to zero. Thomas said we are doing other things like addressing Hydrilla and fields. There is more to open space funding than just putting money into a pot. We have some very specific

needs right now, including fencing, irrigation, the flyboard study, fanwort and we still put in \$25,000. He thinks we have addressed open space very fairly. Lisa respectfully disagreed, saying the budget line item addresses a different priority. Last year's decision was a compromise with the Republican majority but was not intended to be long term. Thomas said when you look back and talk about the history of fund, it would not be there without Mr. Williams. Lisa said she does not agree. Matthew asked if we had \$5,000 more in open space whether Lisa could support the budget. Lisa replied no -- she is talking more than numbers. Matthew noted she had the opportunity to request this when discussed we capital. Lisa replied she did bring it up.

Julie Blanchard said she supports the budget on table. Matthew O'Brien outlined changes in the capital budget, including a \$5,000 increase for the Police admin vehicle, increasing CNREF from \$50,000 to \$200,000, removing \$10,000 from the dump body replacement and transferring it to Misc. Highway funds. Fire SCBA was reduced by \$20,000 to \$65,000 based on a bid. Lake Management includes full funding for both the flyboard and fanwort studies. Under General Government we decreased advertising by \$200 and increased the Council Clerk by \$200. We reduced the Laidlaw fence line item, leaving money for installation. Guard rail was decreased. We added police carpet for \$6500 and Patriots Park Community Center at \$10,000. John Elsesser noted there were three changes in debt service that were distributed - the Road bond, Pucker Street Bridge and lease purchase from a better bid than expected for a total reduction of \$44,461.

Motion #15/16-342 carried with Julie Blanchard, Matthew O'Brien, Thomas Pope, Andy Brodersen and Richard Williams in favor; and Lisa Thomas and Hannah Pietrantonio opposed.

Motion #15/16-343: Matthew O'Brien moved that the Town Council recommend to the Annual Town Meeting that the Town Manager be authorized to enter into agreement with the Commissioner of Transportation for Town Aid Funds available to the Town of Coventry under Chapter 240 of the Connecticut General Statutes. The motion was seconded by Thomas Pope and carried on unanimous vote.

Motion #15/16-344: Matthew O'Brien moved that the Town Council recommend to the Annual Town Meeting, pursuant to Title 7, Chapter 116b of the Connecticut General Statutes, the FY 16/17 Capital Improvement Plan, as amended by the Council, be adopted and, further, that the Town Manager be authorized to make application for funding for eligible projects under the Local Capital Improvement Program (LOCIP). The motion was seconded by Thomas Pope and carried with Julie Blanchard, Matthew O'Brien, Thomas Pope, Andy Brodersen and Richard Williams in favor; and Lisa Thomas and Hannah Pietrantonio opposed.

Motion #15/16-345: Matthew O'Brien moved that the Town Council recommend to the Annual Town Meeting to authorize the Town Manager and the Town Treasurer to borrow money from time to time in anticipation of tax collections as needed to meet current expenses. The motion was seconded by Thomas Pope and carried with Hannah Pietrantonio abstaining and Julie Blanchard, Matthew O'Brien, Thomas Pope, Andy Brodersen, Richard Williams and Lisa Thomas in favor.

Motion #15/16-346: Matthew O'Brien moved that the Town Manager and the Town Clerk be authorized to warn the Annual Town Meeting for Saturday, April 23, 2016 at 10:00 AM in the Veterans Auditorium of the Coventry High School/Capt. Nathan Hale Middle School. The motion was seconded by Thomas Pope and carried on unanimous vote.

Motion #15/16-347: Matthew O'Brien moved that the Town Manager and the Town Clerk be authorized to warn the Adjourned Town Meeting for Tuesday, May 3, 2016 and that the hours

for voting be set for 6:00 AM to 8:00 PM and that the method of voting be by paper ballot. The motion was seconded by Thomas Pope and carried on unanimous vote.

Motion #15/16-348: Matthew O'Brien moved that the Town Council authorize the Town Manager to make any adjustments needed to correct any mathematical errors in the budget. The motion was seconded by Thomas Pope and carried on unanimous vote.

6. **Reports:**

A. Council Chairwoman – Julie Blanchard: No report.

B. Council Members:

Richard Williams said he went to the Library on Friday night. He was amazed at how many young kids were there. But what surprised him was what they were doing. The whole teen center is computers and all the kids were playing video games that he wouldn't let his kid play. He doesn't know if that is the right use for those computers - to play games where they were shooting up stuff. No one knows him, and as he was standing there, a fellow who was working there was talking to one of the teens and said, "This loads slow. Pretty soon we are going to have new computers." He found it odd that that's what was being done at the Library. He didn't notice anyone reading a book or doing anything constructive other than social. They were having a good time and were supervised but it doesn't seem appropriate. He knows these games are popular but the kids aren't learning. Thomas Pope noted that the role of libraries these days is to entertain.

C. Steering Committee – Thomas Pope:

We had an abbreviated meeting to accommodate a special Council budget meeting. We do have several appointments to recommend.

Motion #15/16-349: Thomas Pope moved to appoint Sam Norman to the Inland Wetlands Agency, term to expire 9-15/2018. The motion was seconded by Lisa Thomas and carried on unanimous vote. Lisa noted that Sam is a new volunteer and thanked him for stepping up.

Motion #15/16-350: Thomas Pope moved to appoint Harvey Barrette to the Inland Wetlands Agency, term to expire 9-15-2016. The motion was seconded by Richard Williams and carried on unanimous vote.

Motion #15/16-351: Thomas Pope moved to appoint Nathan Carter to the CHS Walls Code Compliance Committee for an indefinite term. The motion was seconded by Richard Williams and carried on unanimous vote.

Motion #15/16-352: Thomas Pope moved to appoint Scott Gallo to the Ad-hoc Lake Advisory & Monitoring Committee, term to expire 5-7-2018. The motion was seconded by Lisa Thomas and carried on unanimous vote.

D. COVRRRA – John Elsesser: The deadline is coming up to switch your tipper barrel size at the subsidized price. Information will be in the spring newsletter.

Thomas Pope said we had a very good record of compliance with our trash and recycling. Currently we have a situation in state government where they are overspending our money and possible costs will be passed down to the Town. We have an opportunity to do a little extra for our citizens and reduce the COVRRRA fee a bit.

Motion #15/16-353: Thomas Pope moved to recommend a \$5 per household reduction in

tipper barrel fees for FY 2016/2017. The motion was seconded by Matthew O'Brien. Lisa Thomas asked if we know what the cost of this change would be to us in billing and administration. John Elsesser replied the rates are plugged into the bill so the cost of billing shouldn't change. Lisa said she is wondering if there is a fiscal impact to the Town. Thomas Pope said COVRRRA is outside the budget. Beth Bauer said we should be ok – we just have to change the rate in the program. Lisa asked how about projecting out in the fund – it is a small amount going back to people but how does it affect the fund going forward? John replied this would be about a \$23,000 reduction in fund balance. The fund should be able to absorb it. We have been subsidizing the fund for the past several years. Lisa said she had heard John say we might not continue to see the recycling funds come back to us. John said we are starting to see a decline in fund balance. We have negotiated fees for several years. There is always some uncertainty but it is a proposal he feels comfortable with. Thomas said this is an annual program so we can review it every year. Lisa said she would hate to see it go up and down. John said there are projects we need to do but there are funds available for that. **Motion #15/16-353 carried on unanimous vote.**

E. Town Manager – John Elsesser:

1. Projects update:

- A regional meeting on crumbling concrete foundations will be held on 5/11/16 at 6:30 PM in the E.O. Smith Auditorium. The Lt. Governor will be here as well as representatives from Consumer Protection. We received another call today and Joe Callahan did an inspection – there is definitely another affected home in our town. We will be sending a letter to homeowners whose homes were constructed during that period. There is a brochure from the State telling people where to start.
- The Police accreditation hearing is tomorrow at 5 PM. The public is invited to share comments or concerns.
- We opened bids for phase two of the Village drainage project. There were nine bidders. The winning bid was from Koss and was \$42,894, which was about 10% less than estimated. They will start on 4/16. We hope the Tracy Shoddy Mill project will also restart this week.

2. **Hydrilla notification letter:** We decided it was important to notify people in the cove area near the island about pending treatment for Hydrilla this summer. We sent out a letter with a copy of the management report and have gotten three phone calls so far. We are advocating a less impactful, potentially more effective treatment approach. We are waiting for the State's response regarding treatment methods, but as expected people are concerned regarding swimming and the use of their boats. We let them know we will try to work with them as much as possible but we must address this issue ASAP.

3. **Crumbling concrete foundations:** Rep. Ackert also put out information on this issue. Matthew O'Brien noted that Rep. Ackert mentions a stipulation about 2000 formal complaints are needed to be considered for assistance. John replied there is no guarantee but if there is a large pool there might be concerns about class actions lawsuits. It is scary for the people who have it and they are not necessarily coming forward. Thomas Pope said reporting it to the State is for their own benefit. John said there is great fear and it is understandable when looking at your largest investment.

5. **Trails Grant:** We were very successful in getting a grant for the Decew property – this will be the end point of the Millbrook Greenway project and connect the dam to the Willimantic River. We received \$57,560 to start doing modest landscaping, signage and photos of the old mill site. We envision a picnic area, fishing and kayak launch spot. It is exciting use of the land we

acquired - we torn down the house there that had septic issue. Richard Williams asked if the property is open space. John said yes. Richard said he is glad we are addressing some of the open space issues in town.

7. WPCA agreement: Removed from the Consent Agenda by Thomas Pope, who said a month or two ago when the WPCA was talking about writing this very letter, he had asked when they wrote it that he wanted to see a map of the plan. He didn't receive it and wants to make sure it goes out. Hannah asked if there will be any discussion with Planning and Zoning about what this extension will impact. John said it is governed by WPCA - they are just starting dialogue but that is a good point. It might have to have public hearing. Hannah asked what benefit this will provide to Coventry. John said right now the plan is to get sewers into Coventry because we have failing systems at the plaza and 7-11. The plan for phase 1 is just on rt. 44. As they go forward there would be all sorts of public hearings in terms of assessments. It is not being done in the typical sewer way. If someone needs it, they would do a developer agreement – and extend at their cost. It may be cheaper than a septic repair. It is not done as a Town project. This is first step and CT DEEP has authorized it under those terms. It is consistent with the Plan of Conservation and Development.

7. Unfinished Business:

7A. 15/16-68: Consideration and Possible Action: CNG proposal to extend natural gas to Coventry: Andy Brodersen asked if there is any new information regarding this proposal. John Elsesser replied nothing besides what the Council received on Friday. Matthew O'Brien asked if we have we sought input from the Board of Education. John replied we have had discussions with Board staff - they are interested in having further discussions. They have invited us to attend their special meeting on April 7th and discuss it with them. We have this month to do it – it is important to have dialogue with the Board and the Council has a building committee with an engineer on staff. They are excited about having options to handle items that would require repairs to get the school facilities more compliant for noise. The whole system has to be designed and they have a staff person who can do that. Matthew asked if we can we get input from them. John said we think we can - if not maybe CNG will be willing to wait. The building committee has a meeting coming up. Matthew said the schools are a big part of this so their input is crucial. Andy asked when CNG can get back to us with a proposed contract. John replied it is in the package with handwriting from him on things he would like to be modified. We want a few points of clarification on things that were mentioned in Audience of Citizens. It was a 7-year deal because they were willing to do it interest free and that was the break-even point. It was not an attempt to avoid a referendum. The projections are based on the current price of natural gas. It can be bid out just like electricity. The gas company is just a transmission company. When people say there is no competition that is not true. He showed a map outlining towns with natural gas available in the state. Another issue is it is not an irrevocable contract - we have to make payments but we can choose to stop at any point. The practical reality is once you buy equipment you don't want to change but we could change back to oil or to something that is not developed yet. The combination of fuel cells and geothermal that was suggested earlier is typically tied into natural gas to generate power. Regarding the roads, if you look at the presentation roads were always our responsibility. We can ask them to do them but the cost would go up - we can do it more economically. A lot of the work is off-road. There is no denying there will be some expense but at least two of the roads were already in our summer roads program. There is still more work to do on cost avoidances – such as fuel tanks that need to be replaced - if we don't do the project we will have to put funds toward those items. The committee can look at burner replacement vs. full boiler replacement. The committee can also look at savings from increased efficiency. Thomas Pope asked if we increase efficiency whether funding is available. John indicated rebates available and details are outlined in the document that was provided. Matthew said to please remind the building committee of the time constraints. John said we can get a packet of information to them this week.

Hannah Pietrantonio asked if there is any room for public hearings on this. The timetable is incredibly fast. Will people living in the service area be able to ask questions? She is also curious about Rt. 31 - can it be tied in to extend gas any further downtown? When we did Rt. 31 there was a public hearing because it was a big project. This is a big project too. This timing is really ram-rodging it. John replied it can be done - there is no requirement. Hannah noted that making the micro-grid for emergency purposes is an important feature. Matthew said he doesn't think we have enough information to sit with the public yet. John said there is a construction impact to the neighborhoods. We don't know if they have other concerns we can address, but they don't have to tie in. Matthew asked if there is any way to send out an informational letter to them that it is being considered - we know what houses are being affected. John said yes. Julie Blanchard asked if John will attend the April 20th building committee meeting. Julie is prepared to meet with the Board of Education afterwards. John said he would be interested to hear the Board's perspective. Their facility management person has strong opinions about the benefits of reduced maintenance. He will try to get their input at their next meeting - the issue is on their agenda. Andy said he would like to see that \$629,000 is a firm price regardless of problems they might run into. Richard said when looked at pricing of natural gas over a period of time, it fluctuates just like oil. When you put it out for bid is it done yearly? How do you realize the real cost savings? Oil can spike at any time depending on what happens. He assumes natural gas also has volatility. John said typically we can take the standard offer and only bid if there is an opportunity to get it for less, like the long-term energy purchase agreement we have for electricity. We are locked in for electricity for 4 years. Historically natural gas has been lower than oil but there is no magic fuel. Richard asked if it is clearly more efficient. John said it is cleaner and can run higher uses - you loss less up the chimney. But when look at oil it has higher capacity so you make it up in adjustment factors. Other long term issues - we have frozen sections of the building when automatic delivery doesn't show up. We don't have to fill a generator to run it. It's just there vs. having to have a contractor come and deliver it. Richard said if we have so many towns that have natural gas, and so many people using it, why are people complaining about it so much? John said he thinks they have shared some of that. There are some concerns about how it is obtained. That is not an issue for Connecticut directly but there are some concerns about geographic areas being victimized. People talked about fracking processes where chemicals are used to break open veins. There are concerns that those things can pollute groundwater in those regions. There are cases where it appears that has happened - and others where it has not. Richard said all energy sources probably have some problems. John noted how many wars have we fought over oil - and the problems created by fuel oil spills. There is no great energy source right now. In terms of solar, we have done a lot. There is not much more we can do without cutting down some trees.

Andy said once we change over to gas we lose the ability to negotiate price - we are being told what to pay. Can we negotiate a stable price for the next 5 years? John said we can ask but they are a regulated public utility governed by PURA. Rates are published - there are different rates for higher volume users, so the school would get better rate than the police station. Andy said even though it is one company? John said yes. The high school pays a different rate for electricity than the town hall. Andy said it seems the risk is on us - not on them. John replied they share risk in that their model shows they are assuming that a certain percentage of homeowners will choose to tie in. Matthew said and we have no responsibility if they don't so the risk is on them. John said this is an attempt to get Connecticut like the rest of New England - to reduce our dependency on oil. Andy asked if there is another development nearby decides they want natural gas, are they responsible for negotiating on their own? John said depends - if they are a big user, CNG will extend. Every project has a different financial model. Andy said if we decide it is a good idea but decide we want to go to the town garage and the next fire house would we have to pay? John yes because we don't have the users in that direction. We had discussions over the years and he asked for several models - one coming over Rt. 275 to the Village, but they didn't have the users going that way. The high school is a big energy user. The cost to come in down the hill and go up to the school was longer. We looked at a shorter run

coming up Brigham Road but there were only a few homes and a lot of ledge. That year they offered \$300,000 - this year it is \$1.2 million. Short of having another big user we don't think we will get to the 50% threshold. We can bid it out but they are still the transmission line. They don't make the gas - they just get it to us. Matthew asked if we already have gas in town. John said yes - there are very large transmission lines in the south end of Town that have been here since the 1950s. Matthew said he was wondering about the safety aspect. John said there were some issues in California with metal pipes. Now they tend to use plastic to avoid maintenance. Lisa Thomas asked where the \$90,000 would be coming from for this year - it is not in the budget. How would it be dealt with? There is a \$500,000 water tower in the budget that might not be built. John replied that the first payment would not be due this fiscal year. It would be one year after the date of installation. It would be paid for potentially through the capital budget or out of savings in fuel costs through the operating budget. CNG would be paying taxes so there would be revenue coming in. Oil prices are predicted to go up so there is projected savings there. There is savings in maintenance because we don't have to clean burners. The \$90,000 could become an operational savings. Based on the numbers we have today there is about an \$18,000 deficit but if oil comes up two cents there is additional savings. There are lots of companies in the power business we could work with that would come in and do all the repairs. Lisa said she is not personally in favor of putting in it capital because if the budget doesn't pass we have a \$90,000 commitment you can't touch. Regarding the potential savings, some of which might be a concrete reliable number - do we set funds aside? We have to guarantee funding for multiple years. Thomas Pope said that is like any bill we have in our budget. Lisa replied this is a little different. John said we spend more than that on oil now. Thomas said it is like a fire truck purchased on a lease. There is no one way to do this. Some discussion is needed with the Board of Education. We may want to look at a power purchase agreement. There is some concern about being locked in to proprietary equipment. Those are valid questions that have to be addressed. In the contract if you don't pay they come after you. The alternative is to pay all at once but we are not being charged interest so he is not inclined to take that approach. Matthew said those are all questions we would have to resolve if we decide to do it.

8. **New Business:**

§A. 15/16-91: Authorization to execute waiver of compensation with CT DOT for various Main Street takings: John said this is a series of little sliver takings he had authorized with the right-of-way people at CT DOT. They went further up the chain of command and wanted to know if it was authorized. We need a Council resolution. **Motion #15/16-354: Thomas Pope moved a resolution authorizing the Town Manager, John A. Elsesser to grant a right of entry, waiver of compensation and appraisal for two parcels of land located at 1195 Main Street, containing 77 sq. ft. more or less, along with easements and rights, on the remainder of its property, to the State of Connecticut Department of Transportation for the Reconstruction of Route 31, State Project No. 032-130, Serial No. 012, details for which are attached to these minutes. Richard Williams seconded the motion.** Hannah Pietrantonio asked what property this is. John replied we own the land beside Meet Me on Main. This extends the width a little. It also covers a sliver in front of the Visitors Center. **Motion #15/16-354 carried on unanimous vote.**

9. **Miscellaneous/Correspondence:**

A. Board of Education: 3/10/16 Minutes, 3/31/16 Agenda and Responses to Budget Questions:

Matthew O'Brien distributed documents that outline his attempts to track Board of Education requested and adopted budgets from 2013-2016 and surplus generated. It is a compilation of information that comes from the Board of Education monthly management reports. He has the reports if anyone has a question. He doesn't know about FY 14/15 - The Board's answer to our question of whether there was more surplus was, "We don't recall." The next document tracks surplus projections and unexpended funds by month. The last page shows purchases at the Apple Education store at the end of each year. He doesn't know about any other purchases made. The numbers provided for the

number of iPads purchased doesn't match up with the budgets at the cost cited per iPad. We were told the cost for each iPad is \$650. (A copy of these documents is attached to the minutes.)

Richard Williams said he spoke with Mr. Petrone a couple weeks ago about technology in the schools – he was going to take a tour but that has been delayed to May. He will send the information if other Council members want to attend. Matthew said the Board did respond to some of the questions we asked since the last meeting. They did not answer questions about staff – they refuse to give that information to us. He is not sure why. Thomas Pope asked if acceptance of vacancies is in their minutes. Matthew replied yes there are some. He has one other item to share, which is an Autism support memo that was provided in the first packet of information from the Board on 1/20/16 in response to Council questions. They provided it in response to Question #14. It details a new program created for Autism students and outlines the number of students at the schools and the impact on budget. Also this information was provided by Mr. Petrone during his budget hearing presentation. He presumes they are well aware of privacy laws and they have not violated any of those laws. During the budget process we requested information that the Board of Education refused to provide citing privacy laws. The information he requested is far less detailed than what the Board provided. He would like the Council Chair to ask the Board if providing the information contained in these documents violated any privacy laws. If not, he assumes they had the information we requested but were not willing to provide it.

10. Executive Session:

Motion #15/16-355: Thomas Pope moved that the Town Council enter into Executive Session pursuant to Connecticut General Statutes 1-200(6)(B)-discussion of strategy and negotiation with respect to pending claims and litigation to which the public agency or a member thereof, because of his conduct as a member of such agency is a party until such litigation claim has been finally adjudicated or otherwise settled with the following people in attendance: Town Council members, the Town Manager and the Finance Director. The motion was seconded by Matthew O'Brien and carried on unanimous vote.

Motion #15/16-356: Thomas Pope moved that the Town Council enter into Executive Session pursuant to Connecticut General Statutes 1-200(6)(D)-discussion of the selection of a site or the lease, sale or purchase of real estate by a political subdivision of the state when publicity regarding such a site, lease, sale, purchase or construction would cause a likelihood of an increased price until such time as all of the property has been acquired or all proceedings or transactions concerning same have been terminated or abandoned with the following people in attendance: Town Council members, the Town Manager and the Finance Director. The motion was seconded by Matthew O'Brien and carried on unanimous vote.

Executive Session commenced at 10:02 PM.

Motion #15/16-357: Richard Williams moved to leave Executive Session at 10:32 PM. The motion was seconded by Andy Brodersen and carried on unanimous vote.

11. Adjournment:

Motion #15/16-358: Thomas Pope moved to adjourn the meeting at 10:33 PM. The motion was seconded by Matthew O'Brien and carried on unanimous vote.

Respectfully submitted,

Laura Stone
Town Council Clerk

Note: These minutes are not official until acted on by the Town Council at its next regular meeting. Those meeting minutes will reflect approval or changes to these minutes.

Good evening council members, Mr. Elsesser, and fellow concerned parents.

My name is Kelly Sobol, and I am a 9 year Coventry resident and a parent of two children, both currently enrolled in the Coventry Public School System. Aliza is 5, and is in Kindergarten at CGS, and Zoey is 3 and in the full day Smart Start Program at The Hale Early Education Center.

Tonight I am here to be the voice and an advocate for my children and their education. I stand corrected, I am here to be the voice for OUR children, and THEIR education. There are MANY concerned parents both here tonight and who have written numerous emails to you, and we stand together.

Back in November, the majority of you sitting on this council, ran on the Republican ticket and on a platform that supported our children's education. In front of you, is a copy of your Republican Campaign platform, and I thought I would offer a refresher of what that entailed in the event that you had forgotten.

Our Belief:

" The Coventry Republican Party and candidates for election believe in a bright future for Coventry, they believe in the wisdom of the people, and their commitment to family life..."

Our Principles:

We Believe every student has the right to a quality education.

We Believe it is our responsibility as citizens to contribute our talents to enrich our community and deliver a brighter future for the next generation.

We will listen – We will respond.

We will accomplish.

We are committed to excellence to you for the future of Coventry.

This is the platform that you ran on, and that you were elected based on... most likely by a lot of the parents who stand in front of you this evening. We have entrusted you with making decisions in the best interest of our children and our families, the FUTURE of Coventry. Unfortunately, what we have witnessed since your election into your current positions on this council, and since the budget season has begun is not quite in line with what you had said were your priorities and intentions.

You have stated that you want a 0% increase in the BOE budget. What that says to me is that you are willing to INVEST 0% in the education, the support and the future of OUR children. How does that align with your campaign platform?

The education of our children and their future is the life blood of our town and this country. Your unwillingness to do everything you can to support them and the needs of their educators and administration only depletes the resources they have and stifles their ability to grow, learn and lead this town and this country in the future.

We are well aware that you have been very unwavering in your ability to be flexible and come to a compromise with our BOE and their budget. You have said 0% and that is that. But I am here tonight to implore you to consider a few things before making a final decision that will so negatively impact our children.

Councilman Pope, and Councilman O'Brien... I recently had the pleasure of attending a reception at Captain Nathan Hale Middle School where you were also in attendance. Mr. Pope, you spoke very animatedly about how important education is to a room full of students, and educators from around the world who have sacrificed so much because they believe in the support and growth of our children and their education. You were boastful and enthusiastic about the school system and their commitment to the education of our children, as well as the children that we were hosting from China. So let me ask you this, will you be willing to stand back up in front of those same students and explain to them why they no longer have the opportunity to continue that enrichment program and partnership with that same school in China, because it's just not in the budget?

Mr. O'Brien, you have previously sat on the BOE. In 1998, the budget that you put up to the town was a 5.3% increase, in 1999, it was a 7%. That is a far cry from the 0% you are demanding from our current BOE. I would be interested to how you can possibly think that your ask of this board is realistic or remotely feasible?

Councilwoman Blanchard, you have also previously sat on the BOE in this town, and had children who have gone through our school system. I would like you to reflect on how you would feel if the Town Council had made the demand you currently are on the BOE when your children were in school. Would Anne have been able to participate in such a great cheerleading program, or what impact would those kind of cuts have had on Steven and his football team? And Emily had the opportunity to take an ECE French class while at Coventry High School. Your daughter Emily, made this testimonial on the schools website about that specific French 5

offering. " However, taking a language through high school has helped me to better understand some of my classes, such as English Dictation and Choir." Though it did not transfer as credits to college for me, the high school experience was invaluable." What if Emily was never able to take that ECE French class because a 0% BOE budget increase had forced it to be eliminated? How would that make you feel as her mother?

I am strongly encouraging you as a council to make WISE, EDUCATED, and RESPONSIBLE decisions tonight when it comes time to make cuts to the budget. We are begging you to put OUR children first. THEY are the future of this town. Not us and our agendas. They do not deserve to have their school budget cut. We as a town elected the members of this town that sit on the BOE and trust them and their decisions and recommendations for our children's education and we ask that tonight , regardless of how you may feel personally that you do the same. I can assure you that if this was up for a vote, the people of this town would vote that the BOE budget remain in tact. And based on the showing of parents tonight and the amount of emails that you have received that you also know that to be true. The people of this town, the parents of this town elected you to carry out our wishes. Please remember that tonight as you move forward with your cuts.

Thank you.

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[2015 Candidates](#)
[2015 Republican Campaign Platform](#)
[Donate](#)
[Blog](#)
[Our Members](#)
[Schedule of Events](#)
[Republican Philosophy](#)
[2015 Lincoln Day Dinner Pictures](#)
[Contact Us](#)

G+1 0

2015 Republican Campaign Platform

2015 Coventry Republican Campaign Platform

Our Belief

The Coventry Republican Party and candidates for election believe in a bright future for Coventry, they believe in the wisdom of the people, and their commitment to family life in a rural environment. Our candidates believe through the generosity of the human spirit, in sharing their experience and talents for the good of our community, so that we all may share in a brighter future.

Our Principles

- **We believe** less taxation is better for families.
- **We believe** a smaller government is a more efficient government;
- **We believe** government has responsibility to protect our natural resources and our citizens;
- **We believe** in the accountability of our public schools to ensure that public funds are spent wisely;
- **We believe** every student has a right to a quality education;
- **We believe** in equality and the protection of our constitutionally recognized rights;
- **We believe** in the private property rights of all individuals and respect for the rule of law;
- **We believe the economic strength of Coventry is enhanced when we support local business and expand local economic opportunities;**
- **We believe the strength in our community is found in our families, in our diversity, in our rich cultural history, and in our national heritage. We believe it is our responsibility as citizens to contribute our talents to enrich our community and deliver a brighter future for the next generation.**

We Will Listen - We Will Respond

We Will Accomplish

We Are Committed To Excellence

to You For The Future OF Coventry

1 Summer Road Program (partial-see also Town Aid)	
2 School Computers	
3 Town Hall Computer Upgrades	
4 Classroom furniture	
5 Police admin. vehicle	
6 SCBA fire paks\hose	
7 Fire gear	
8 Open Space Fund	
9 Pat. Park: Lodge furnace replacement	
10 CNREF	
11 Town Voip hardware	
12 Small senior van replacement: grant match	
13 Zero radius mower-small	
14 1 dump body replacement	
15 CHS Hurlock gym floor refinishing	
16 Fire scha air tank compressor CVFA	
17 Lake management; Fanwort & Flyboard study	
TOTAL	

	270,000	
	150,000	
	36,700	
	30,000	
	22,500	5000 increase
	15,000	
	20,000	
	25,000	
	17,000	
	200,000	150000 increase
	30,000	substitution
	10,000	
	12,500	
	0	-10000 transfer to Misc highway
	27,500	
	65,000	-20000 decrease
	<u>37,587</u>	<u>22587</u> increase
	968,787	147,587

LOCIIP

- 1 Tracy shoddy mill
- 2 Miller richardson improvements
- 3 field irrigation
- 4 laidlaw soccer fence
- 5 guardrail
- 6 pollice carpeting
- 7 Patriots park community center
- Total

	original	revised
	35000	35000
	11000	11000
	20000	20000
	24000	9000 -15000
	10000	8500 -1500
		6500 new
		10000 new
	<u>100000</u>	<u>100000</u>

RESOLVED

The Town Council of the Town of Coventry, hereby authorizes the Town Manager, John A. Elsesser, on its behalf, to grant a right of entry, waiver of compensation & appraisal, and execute a Quit-Claim Deed, conveying a certain parcel of land, containing 77 sq. ft., more or less, along with easements and rights, on the remainder of its property, which is located at 1195 Main Street, Coventry, CT, to the State of Connecticut-Department of Transportation, for the Reconstruction of Route 31, State Project No. 032-130, Serial No. 012.

Return to:
State of Connecticut
Department of Transportation
Division of Rights of Way- Unit 0403
P.O. Box 317546
2800 Berlin Turnpike
Newington, Connecticut 06131-7546

QUIT-CLAIM DEED

STATUTORY FORM

KNOW YE THAT, Town of Coventry (Grantor), a municipal corporation, having its territorial limits in the County of Tolland and State of Connecticut, acting herein by _____, hereunto duly authorized, for Good and Valuable consideration, Grants to the State of Connecticut (Grantee), with QUIT-CLAIM COVENANTS,

That certain parcel of land situated in the Town of Coventry, County of Tolland and State of Connecticut, located on the southerly side of Present Main Street, CT Route 31, containing 43 square feet, more or less, as shown on Sheet 1 of a map set, to be filed in the Coventry Town Clerk's Office, entitled: "TOWN OF COVENTRY MAP SHOWING LAND ACQUIRED FROM THE TOWN OF COVENTRY BY THE STATE OF CONNECTICUT DEPARTMENT OF TRANSPORTATION RECONSTRUCTION OF ROUTE 31 SCALE 1"=40' MAY 2015 THOMAS A. HARLEY, P.E. CHIEF ENGINEER - BUREAU OF ENGINEERING AND CONSTRUCTION", Town No. 32, Project No. 32-130, Serial No. 12, Sheets 1 and 2 of 2, Last Revised 01/11/16, and bounded and described as follows:

NORTHERLY- by Present Main Street, (CT Route 31), a distance of 12.10 feet;

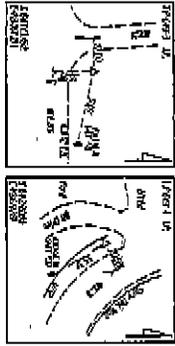
EASTERLY - by land now or formerly of Four T Realty, LLC, 4 feet, more or less;

SOUTHERLY - by remaining land of the Town of Coventry, 12 feet, more or less, by a line designated "TAKING LINE", as shown on Sheet 1 of said map set;

WESTERLY - by land now or formerly of TELEFLEX CT-Devices Incorporated, 3 feet, more or less.

Together with the following full and perpetual easements under, over and across portions of remaining land of the Town of Coventry, and further described as follows:

1. A drainage right-of-way easement, within an area of 77 square feet, more or less, as shown on Sheet 1 of said map set. And the Grantor further grants unto the said State of Connecticut, its successors and assigns forever, a full and perpetual right, privilege and easement to enter upon the said premises by its officers, employees, servants and agents, for the purpose of constructing, building, maintaining, cleaning, repairing, reconstructing and inspecting, at all times, the facilities contained within said drainage right-of-way, with appurtenances thereto, upon, over, under and across said easement areas, together with the further right to flow water through said facilities, as shown on said map.
2. An easement to slope for the support of the highway, within an area of 35 square feet, more or less, as shown on Sheet 1 of said map set.
3. A construction easement for the purpose of constructing box culverts, wingwalls and splash pad during reconstruction of Route 31, within an area of 2,200 square feet, more or less, designated Easement Area No. 1, as shown on Sheet 1 of said map set.



- ARTICLE I**
1. TO DEFINE THE BOUNDARIES OF THE TOWN OF COVENTRY, CONNECTICUT, AS SHOWN ON THE MAP HEREIN.
 2. TO DEFINE THE BOUNDARIES OF THE TOWN OF COVENTRY, CONNECTICUT, AS SHOWN ON THE MAP HEREIN.
 3. TO DEFINE THE BOUNDARIES OF THE TOWN OF COVENTRY, CONNECTICUT, AS SHOWN ON THE MAP HEREIN.
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 8. TO DEFINE THE BOUNDARIES OF THE TOWN OF COVENTRY, CONNECTICUT, AS SHOWN ON THE MAP HEREIN.
 9. TO DEFINE THE BOUNDARIES OF THE TOWN OF COVENTRY, CONNECTICUT, AS SHOWN ON THE MAP HEREIN.
 10. TO DEFINE THE BOUNDARIES OF THE TOWN OF COVENTRY, CONNECTICUT, AS SHOWN ON THE MAP HEREIN.

ARTICLE II

1. THE TOWN OF COVENTRY, CONNECTICUT, IS HEREBY INCORPORATED AS A TOWN OF THE STATE OF CONNECTICUT, TO BE KNOWN AS THE TOWN OF COVENTRY, CONNECTICUT.

2. THE TOWN OF COVENTRY, CONNECTICUT, SHALL HAVE ALL THE RIGHTS AND PRIVILEGES OF A TOWN OF THE STATE OF CONNECTICUT.

3. THE TOWN OF COVENTRY, CONNECTICUT, SHALL BE BOUND BY ALL THE LAWS AND ORDINANCES OF THE STATE OF CONNECTICUT.

4. THE TOWN OF COVENTRY, CONNECTICUT, SHALL HAVE THE POWER TO MAKE AND ENFORCE ALL LAWS AND ORDINANCES NECESSARY TO PROMOTE THE INTERESTS OF THE TOWN.

5. THE TOWN OF COVENTRY, CONNECTICUT, SHALL HAVE THE POWER TO ACQUIRE AND HOLD REAL ESTATE, TO CONVEY AND MORTGAGE THE SAME, AND TO SUE AND BE SUED.

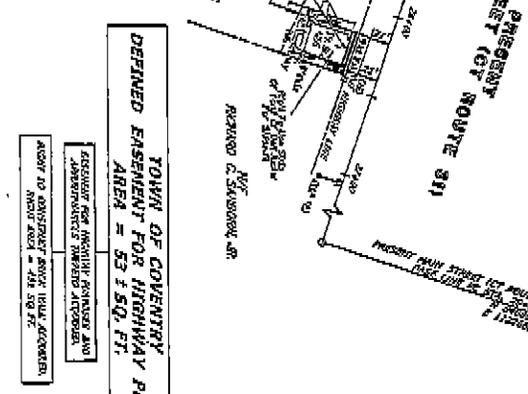
6. THE TOWN OF COVENTRY, CONNECTICUT, SHALL HAVE THE POWER TO INCORPORATE AND MAINTAIN A POLICE DEPARTMENT, A FIRE DEPARTMENT, AND A SANITATION DEPARTMENT.

7. THE TOWN OF COVENTRY, CONNECTICUT, SHALL HAVE THE POWER TO INCORPORATE AND MAINTAIN A PUBLIC LIBRARY, A PUBLIC GYMNASIUM, AND A PUBLIC BATH.

8. THE TOWN OF COVENTRY, CONNECTICUT, SHALL HAVE THE POWER TO INCORPORATE AND MAINTAIN A PUBLIC MARKET, A PUBLIC MARKET PLACE, AND A PUBLIC MARKET HOUSE.

9. THE TOWN OF COVENTRY, CONNECTICUT, SHALL HAVE THE POWER TO INCORPORATE AND MAINTAIN A PUBLIC MARKET PLACE, A PUBLIC MARKET HOUSE, AND A PUBLIC MARKET HOUSE.

10. THE TOWN OF COVENTRY, CONNECTICUT, SHALL HAVE THE POWER TO INCORPORATE AND MAINTAIN A PUBLIC MARKET PLACE, A PUBLIC MARKET HOUSE, AND A PUBLIC MARKET HOUSE.



TOWN OF COVENTRY
DEFINED EASEMENT FOR HIGHWAY PURPOSES
AREA = 53 ± SQ. FT.

ESSENTIAL FOR HIGHWAY PURPOSES AND
APPROPRIATELY MARKED THEREON

ACCORD TO CHAPTER 200B, TITLE 20A, SECTION
20A-200B OF THE CONN. GEN. STAT.

REVISIONS

NO.	DATE	DESCRIPTION
1	10/1/10	ISSUED FOR PERMITTING
2	10/1/10	ISSUED FOR PERMITTING
3	10/1/10	ISSUED FOR PERMITTING
4	10/1/10	ISSUED FOR PERMITTING
5	10/1/10	ISSUED FOR PERMITTING
6	10/1/10	ISSUED FOR PERMITTING
7	10/1/10	ISSUED FOR PERMITTING
8	10/1/10	ISSUED FOR PERMITTING
9	10/1/10	ISSUED FOR PERMITTING
10	10/1/10	ISSUED FOR PERMITTING

SCALE IN FEET

0 10 20 30 40 50

DATE 10/1/10

DESIGNED BY JAMES E. ANDERSON, P.E.

CHECKED BY JAMES E. ANDERSON, P.E.

DATE 10/1/10

PROJECT NO. 10-10-10

TOWN COVENTRY, CT

PROJECT NAME TOWN OF COVENTRY, CONNECTICUT

PROJECT LOCATION TOWN OF COVENTRY, CONNECTICUT

PROJECT AREA TOWN OF COVENTRY, CONNECTICUT

PROJECT SCALE 1" = 100'

PROJECT DATE 10/1/10

THE STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION
RECONSTRUCTION OF ROUTE 31

THOMAS A. LAMBERT, JR.,
STATE ENGINEER

DATE 10/1/10

Reductions to the Superintendent's Budget Proposals each School Year and Surpluses generated from the Approved Budgets

(Sources of Information: Superintendent's Proposed Budget Presentations; Board of Education monthly Management Reports; Board of Education Minutes)

2015-2016 School Year

Superintendent requested 1.97%	\$27,041,795
Town adopted 1.1% increase	\$26,811,045
Reduction	(\$230,750)
Surplus projected as of 2-29-16	\$266,591.40

(History of Budget Appropriation): March reduction of \$150,000 to 1.43% increase by Town Council to \$26,897,045. Budget defeated at Referendum and Town Council reduced education budget by \$86,000 more to 1.10 total increase to \$26,811,045)

2014-2015 School Year

Superintendent requested 2.97% increase	\$26,822,732
Town adopted 1.8% increase	\$26,518,064
Reduction	(\$304,671)
Surplus generated	\$289,000

2013-2014

Superintendent requested 4.33%	\$26,045,917
Town adopted 4.34%	\$26,049,425
Increase	\$3,508
Surplus generated	\$599,000 (estimated)

- As of 2-28-14 the Board projected their surplus to be \$417,742.53
- **On 4-30-14 the Board identified and transferred surpluses of \$175k in Tuition, \$80k from a vacancy, and \$75k from health insurance**
- **As of 5-31-14 the Board still had a projected additional surplus of \$269,371.66**

The total would be \$330k plus the additional surplus of \$269k as of 5-31-14

Tracking the Special Education Tuition/Excess Cost Surplus projections and the Total Forecasted General Fund Unexpended Funds by Month

(Source of the information: Monthly Board of Education Management Reports)

2015 – 2016 School Year

	Special Education Tuition/Excess Cost	Total Forecasted General Fund Unexpended Funds
2/29/16	\$79,654.95	\$266,591.40
1/31/16	\$94,199.04	\$245,474.82
12/31/15	\$77,619.04	\$131,637.50
11/30/15	\$43,423.45	\$155,985.04
10/31/15	\$62,134.41	\$150,900.08
9/30/15	\$235,786.41	\$202,929.99

2015 – 2016 Reported Transfers (information from Board of Education minutes)

11/13/15 112 Salaries \$13,195 **Transferred to** 430 Contracted Services \$13,195

2014 – 2015 School Year

6/30/15	\$269,858.88 (430 Contracted Services -\$256,350.99 for Bldg Repairs and Snow Removal) (111 Certified Salaries \$213,508.02 Vacancy Savings)	\$95,334.87
5/31/15	\$234,549.14	\$142,560.40
4/30/15	\$235,399.08	\$165,328.91
3/31/15	\$171,116.44	\$247,297.78
2/28/15	\$189,471.72	\$269,380.72
1/31/15	\$163,469.28	\$284,100.91
12/31/14	\$174,870.53	\$286,965.82
11/30/14	\$0	\$197,228.92

10/31/14	\$0	\$226,067.99
9/30/14	\$0	\$17,775.67

2014 – 2015 Reported Transfers (Information from Board of Education minutes)

7-7-15	Tuition \$99,000 Transferred to 600 Supplies \$36,000, 700 Equipment \$63,000
6/3/15	200 Employee Benefits \$30,000 Transferred to 600 Supplies \$30,000
5/8/15	100 Salaries \$85,000, 200 Employee Benefits \$50,000 Transferred to 600 Supplies \$134,900, 800 Other \$100

2013 – 2014 School Year

6/30/14	\$24,382.35	\$23,836.69
5/31/14	\$52,491.62	\$269,371.66
4/30/14	\$97,136.15 (Tuition: Transfer \$175k; Add'l \$76k Surplus) (111 Lib/Media Vacancy Transfer \$80k) (120 Cert Temp Salaries – Potential for Surplus) (210 Health Insurance – Transfer \$75k) (332 Pupil Services – Potential for Surplus)	\$194,378.27
3/31/14	\$195,383.53	\$323,855.29
2/28/14	\$220,473.78	\$417,742.53
1/31/14	\$342,526.02	\$396,881.31
12/31/13	\$265,978.89	\$321,034.02
11/30/13	\$209,080.70	\$249,986.38
10/31/13	\$209,182.07	\$248,334.74
9/30/13	\$253,705.66	\$246,742.37

2013 – 2014 Reported Transfers (information from Board of Education minutes)

5/23/14	200 Employee Benefits \$50,000 and 560 Tuition \$50,000 Transferred to 430 Contracted Services \$52,500, 600 Supplies \$2,500, 700 Equipment \$45,000
4/23/14	100 Salaries \$80,000 and 200 Employee Benefits \$75,000 Transferred to 600 Supplies \$70,000 and 700 Equipment \$85,000

Purchases at the Apple Education Store at the end of each year

2014 – 2015 school year

purchase at end of the school year 2015

Over \$133,000

2013 – 2014 school year

purchases at the end of the school year 2014

over \$260,000

2012 -2013 school year

purchases at the end of the school year 2013

\$189,113.97

iPads purchase in the past 5 years (reported by the Board) and the source of the funds used

School year	General Fund	Grants
2015-2016	30	
2014-2015	321	
2013-2014	465	
2012-2013	217	160
2011-2012	4	

The Town Council asked the Board how many of the iPads purchased from the General Fund were included in that year's final appropriated budget (after approval at referendum) and how many were purchased with surplus funds.

The Board of Education has repeatedly refused to provide us with that information.

This document was provided to us in our Council packet and was part of the response from William Oros, Chairman of the Board of Education to Julie Blanchard, Town Council Chairman to the Town Council's Request for Budgetary Information dated January 20, 2016.

It was provided in response to question #14 asking for: "Details of any proposed new programs/projects that will impact the 2016-2017 budget."

You will note that this request was for budgetary information only related to new programs and did not mention special education at all.

I am certain that all of the members of the Town Council and the Board have seen these documents and they have been available on the Town's website to any interested parties since they were received.

As you can see they are titled Budget Request Form – New Item/Program.

It was created by the Administrator of Pupil and Staff Support Services, Ms. Christine Murphy on 11-20-15 as part of budget discussions.

The first document names the Proposed Program as "Autism Support."

Christine provided the following information under Rationale/Justification:

"To increase the number of FTE paraprofessional at Coventry Grammar School from 5 to 7. Currently there are 7 students enrolled in the ABA program at CGS that will remain in the school next year, and 5 students enrolled at the ABA program at the preschool that will be transitioning to the grammar school during the 16-17 school year. It is anticipated that a number of these preschool students will require 1:1 support in order to engage in their learning and remain in a least restrictive environment setting. In order to support all the student involved in the ABA program for the 2016-17 school year, It will be necessary to increase paraprofessional support.

Supporting Quantitative and Qualitative Data;

Current number of four year old preschool students transitioning to CGS – 5
Current number of students enrolled in the autism program at CGS – 7
Anticipated referrals from Birth to Three program to the CEIS program.

Proposed/Approximate Financial Impact:
\$35,000 (2 FTE) .."

I listened to the recording of the Superintendent of Schools, David Petrone, at the Town Manager's Budget Hearing of March 10, 2016 which is available on the Town's website and Mr. Petrone provided the same information to the public. You can see it if you watch at the 46 minute 30 second mark of the recording.

This information provides specific information about the number of students (5), their particular special needs (autism support – ABA program), their current grade and age (pre K) in the district and their location next year (CGS). It provides details of the resources being added (2 paraprofessionals) within the budget to provide them with the services that will be needed by these students.

The second document references these same students and details the need for an additional CGS ABA Special Education Teacher to meet their needs as well.

I presume that the Superintendent, the chairman and members of the Board of Education and Ms. Murphy are well aware of the "Privacy Laws" that are in place to protect our students interests and I assume that they have not violated those laws.

During our budget deliberations I requested budgetary information that could be used to quantify and justify the proposed special education expenditures in the budget – providing a copy of the Strategic School Profile that the State produced and published up until the 2012 school year as an example of the type of information I was seeking. The Board refused to provide me with the information I requested citing privacy laws.

The information I requested was for total number of the students, the special needs they were being treated for and the grade or school where they are currently and would be in next year's school budget. That information is far less detailed than the information that the Board and Superintendent have provided at hearings and in these documents.

Remember the Board provided this information as their way of answering the Town Council's question about what new programs the Board is putting in place that would affect the budget.

It is obvious that the Board recognized the budgetary value of this type of information and considered it appropriate or else why did they provide it to the Town Council?

Madam chair I would ask that you ask the Board:

Did providing the information that is contained in these now public documents violate any privacy laws?

If, as we assume, it did not, then it is clear that the Board had the information we requested available and that they were willing to give it out when it suited them but were not willing to provide the information we requested to help justify their budget request.



Coventry Public Schools
Coventry, Connecticut

Budget Request Form – New Item/Program

Department: Pupil and Staff Support Services

Date: 11/20/2015

Administrator: Christine Murphy

Proposed Program: Autism Support

Rationale / Justification:

To increase the number of FTE paraprofessional at Coventry Grammar school from 5 to 7. Currently there are 7 students enrolled in the ABA program at CGS that will remain in the school next year, and 5 students enrolled at the ABA program at the preschool that will be transitioning to the grammar school during the 16-17 school year. It is anticipated that a number of these preschool students will require 1:1 support in order to engage in their learning and remain in a least restrictive environment setting. In order to support all the student involved in the ABA program for the 2016-17 school year, it will be necessary to increase paraprofessional support.

Supporting Quantitative and Qualitative Data:

Current number of four year old preschool students transitioning to CGS - 5
Current number of students enrolled in the autism program at CGS - 7
Anticipated referrals from Birth to Three program to the CEIS program.

Proposed/Approximate Financial Impact:

\$35,000 (2 FTE)

Other Impacts:

Superintendent's Office Use Only

Superintendent's Proposed Budget Figure:

Other Adjustments



Coventry Public Schools
Coventry, Connecticut

Budget Request Form - New Item/Program

Department: Pupil & Staff Support Services

Date: 12/14/15

Administrator: Christine Murphy

Proposed Program: 1.0 CGS ABA Special Education Teacher

Rationale / Justification:

Increase in number of ABA students in the ABA program at CGS

Supporting Quantitative and Qualitative Data:

2015-2016 - current number of ABA students = 7

2016-2017 - projected number of ABA students = 12

Proposed/Approximate Financial Impact:

\$50,000

Other Impacts:

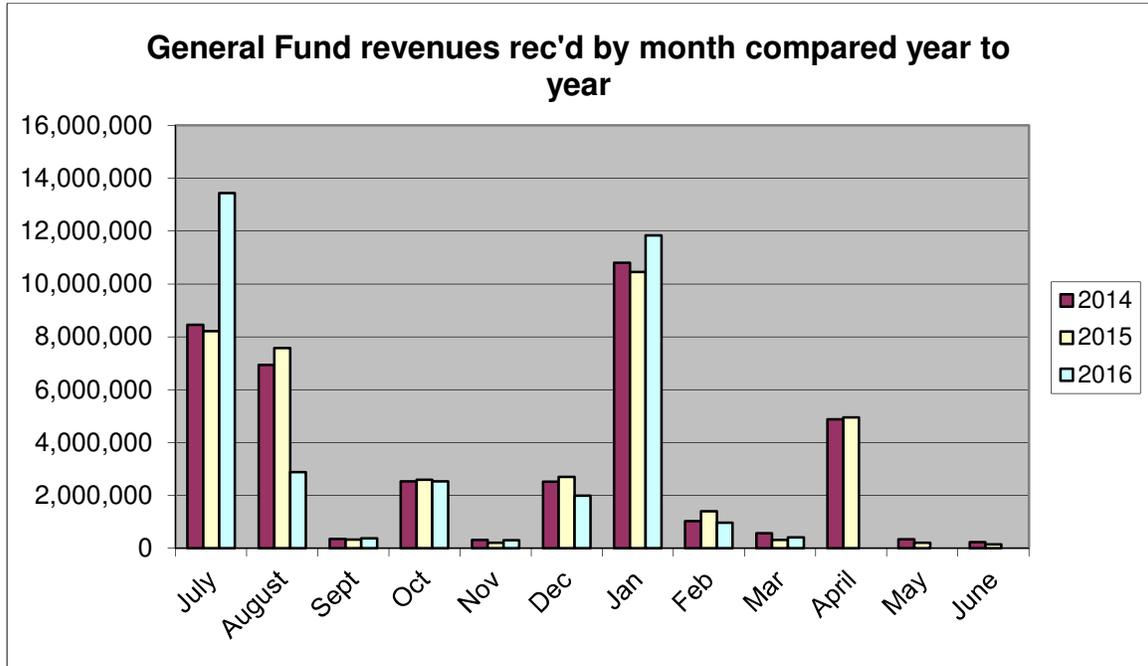
Superintendent's Office Use Only

Superintendent's Proposed Budget Figure:

Other Adjustments

Date: April 6, 2016
 To: Finance Committee
 From: Elizabeth Bauer, Director of Finance
 Re: Monthly Update

Revenues

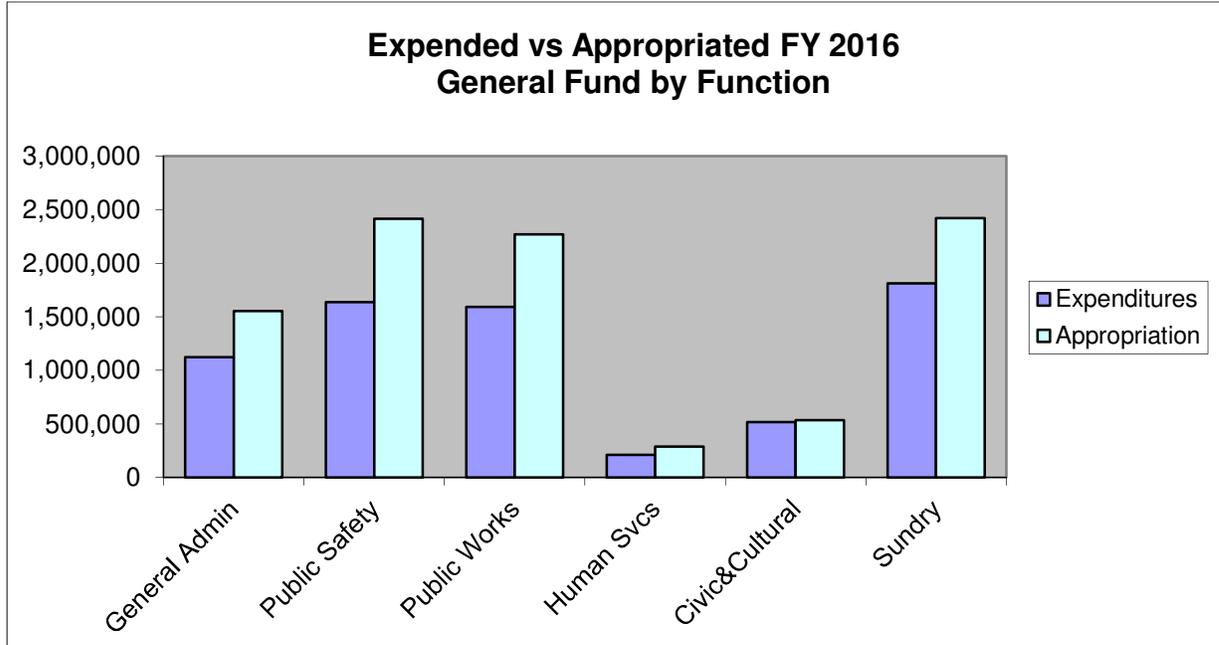


As of March 31, 2016, the Town of Coventry has collected \$29,194,688 or 99.62% of \$29,305,320 (anticipated) property tax revenue. The same period last year saw property tax revenue at 99.05% of anticipated revenue.

General fund revenue collections are \$34,751,952 or 87.48% of \$39,727,778 anticipated. Anticipated revenues from the State of Connecticut have been reduced by the \$48,673 PILOT payment, \$8,339 in ECS payments and 5,646 of public school transportation money for a total reduction of \$62,647. A positive note: if Conveyance tax and Building department revenues continue at the same pace through fiscal year end, we will exceed those revenues by \$72,000.

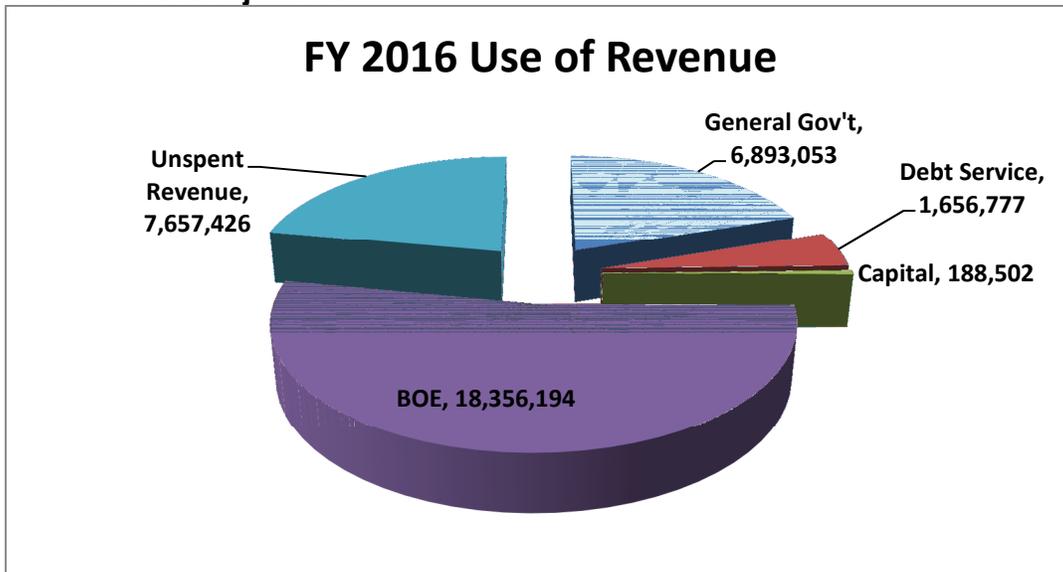
COVRRRA collections are \$1,016,577 or 104.14% of \$976,183 anticipated. The same period last year saw COVRRRA collections at 104.67% of anticipated.

Expenditures



Current Fiscal year General Fund expenditures and encumbrances are at 74.82% of the adjusted budget appropriation, compared with 78.0% for the same period last year. Projected over expenditures include the advertising line item in the Town Managers budget (110-1201-52170), Legal (110-1501-52030), Town Hall building repairs/maintenance (110-1801-52160) due to emergency repairs to the boiler/HVAC systems, and Claims and losses (110-8303-53230).

Cash Position/Projection



The chart above shows what has been spent from the revenues received this current fiscal year. As of March 31st, we have an unspent cash balance of \$7,657,426 and unspent appropriation of \$12,067,151. Available funds are currently invested at rates from .3% to .6%.

Tax Collector

Intent to lien notices were sent to 474 unpaid COVRRRA accounts. Back tax statements were mailed to 25 delinquent taxpayers. Payments were received redeeming 4 of the properties in the tax sale, 123 Deborah Dr, 9 Walnut Trail, 265 Snake Hill Rd, and 465 Pucker St.

Tax Assessor

The BAA met in March. Of the 9 appeals, 5 were for Personal Property and 4 were for Real Estate. The total reduction to the 2015 grand list was 22,040. The office has begun collecting Income & Expense reports and Elderly Homeowner and Additional Veteran applications. The office is still waiting for the DMV corrections from the 10/1/2015 data.

For the 2014 grand list, the office has processed 778 Motor Vehicle corrections, 122 Supplemental MV corrections, 31 Personal Property corrections and 131 Real Estate certificates of correction. The Real Estate corrections include 36 newly constructed prorates.

For the 2015 grand list, the office has processed 15 Motor Vehicle corrections, 17 Personal Property corrections and 17 Real Estate corrections.

The year to date corrections against 10/1/2014 and 10/1/2015 grand lists are as follows:

	2014	2014
Original Grand List	930,973,231	949,163,141
BAA Reductions March	(407,900)	(22,040)
Corrections	(2,718,217)	(69,570)
BAA Reductions September	(16,370)	-
Prorates New Construction*	2,123,246	-
Supplemental MV GL	11,190,476	-
Total Net Grand List	941,144,466	949,071,531

Accounting

Lease purchase financing for a Dump Truck was solicited. The lowest quote was received from TD Equipment Financing with a very favorable interest rate of 1.93%. The insurance renewal was reviewed by our broker who confirmed that current claim activity still supports a 0% increase in rates.

IT

A review of proposals for a VOIP telephone system continues. Our insurance company is proposing a rider for cyber crime and is asking for details on our current policies and protections. In conjunction with the BOE we are noting weaknesses and planning to put stronger controls in place as appropriate.

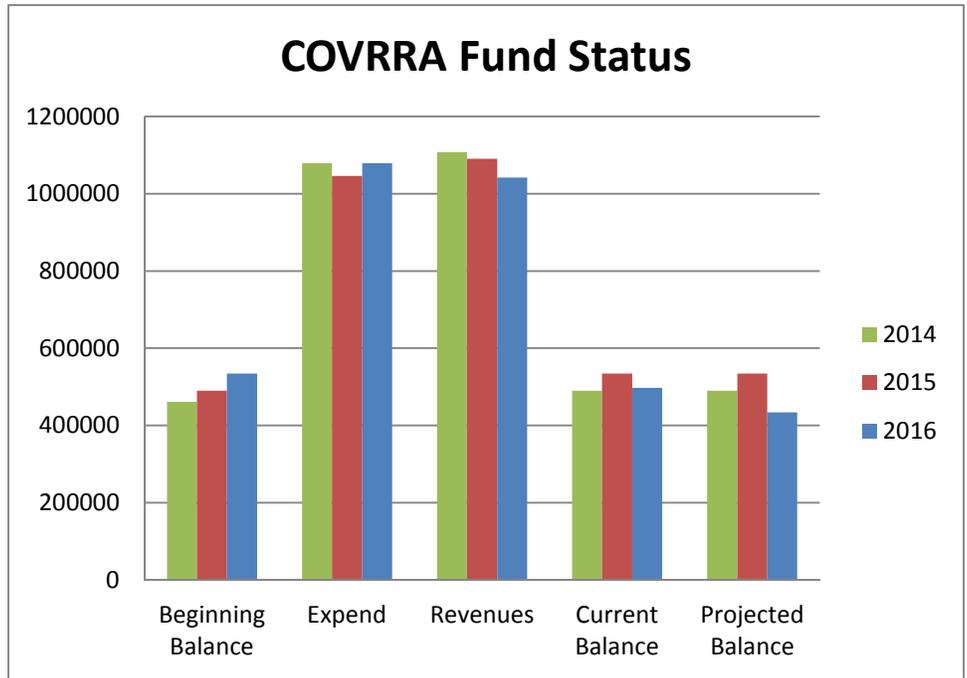
BOE status

BOE Expenditures to date
FY 2016

Budget appropriation	26,811,045
Adjustments to approp	24,576
Encumbrances	
Expended to date	<u>18,356,194</u>
Balance remaining	8,479,426

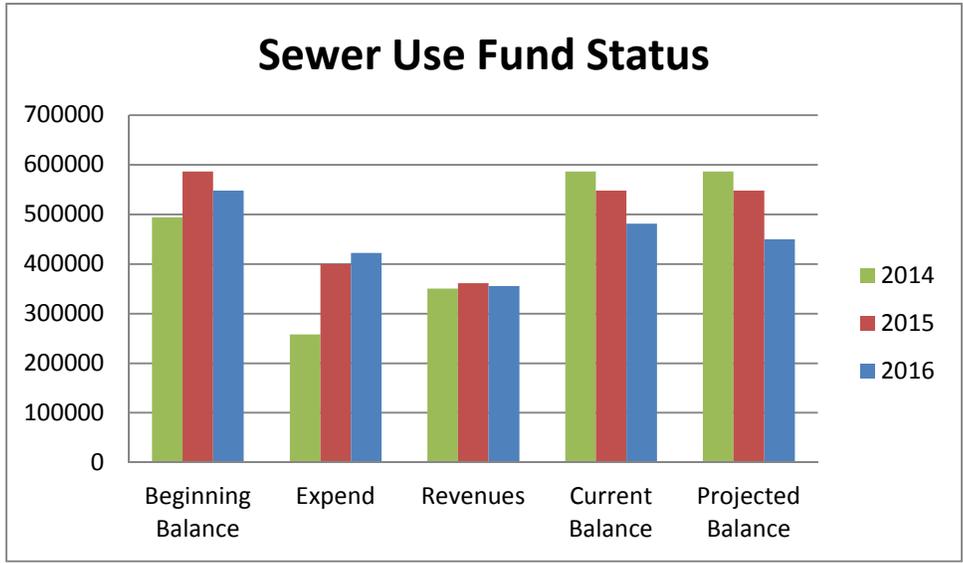
Special Revenue Funds

COVRRRA



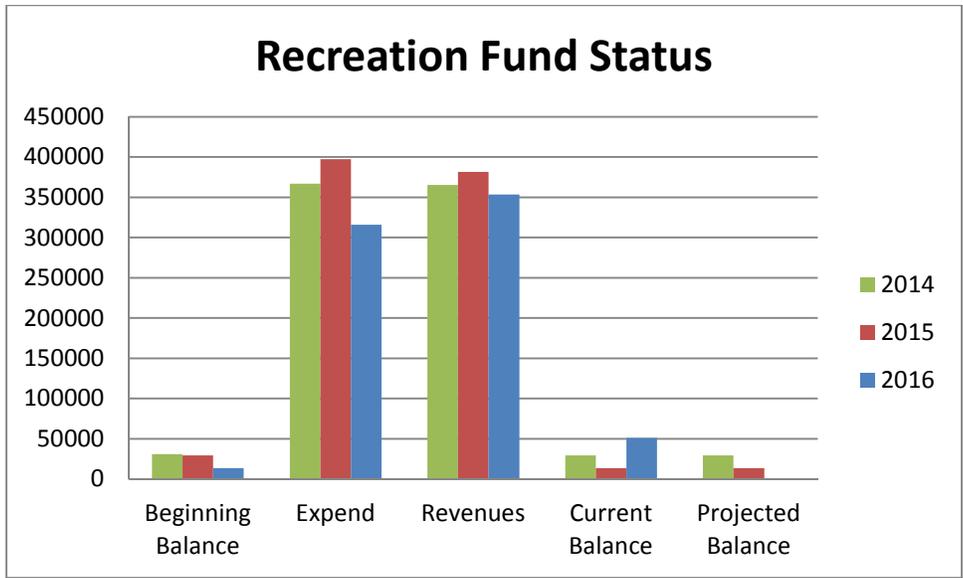
	Beginning Balance	Expend	Revenues	Current Balance	Projected Balance
2016	534282	1078650	1041871	497503	434282
2015	489808	1045363	1089836	534282	534282
2014	461074	1078893	1107627	489808	489808

SEWER USE



	Beginning Balance	Expend	Revenues	Current Balance	Projected Balance
2016	548115	422132	355183	481166	449671
2015	586372	399792	361535	548115	548115
2014	494117	257880	350135	586372	586372

RECREATION



	Beginning Balance	Expend	Revenues	Current Balance	Projected Balance
2016	13567	315885	353599	51281	195
2015	29304	397283	381546	13567	13567
2014	30951	366927	365280	29304	29304

Town of Coventry
 Monthly Expenditure Summary - (COUNCILOBJ.REP)

Fiscal Year: 2016 to 2016 for Dates from 01-Jul-2015 to 31-Mar-2016

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	% Used
51000 SALARY AND WAGES	273,134.00	.00	.00	149,524.30	123,609.70	54.74
51010 REGULAR FULL TIME	4,019,898.00	(11,003.00)	.00	2,887,487.06	1,121,407.94	72.03
51020 PART TIME	95,101.00	18,000.00	.00	72,243.65	40,857.35	63.88
51030 OVERTIME	229,056.00	995.75	.00	155,826.51	74,225.24	67.74
51040 TEMPORARY	30,310.00	8,444.25	.00	21,155.07	17,599.18	54.59
51059 PAYROLL TAXES & INSURANCE	26,309.00	.00	.00	12,605.19	13,703.81	47.91
51063 FICA - GA	77,237.00	.00	.00	54,265.71	22,971.29	70.26
51064 FICA - PS	147,460.00	.00	.00	106,041.49	41,418.51	71.91
51065 FICA - PW	116,250.00	.00	.00	87,850.43	28,399.57	75.57
51066 FICA - HUMAN SVCS	16,740.00	.00	.00	13,034.96	3,705.04	77.87
51067 FICA - CIVIC/CULTURAL	5,016.00	.00	.00	3,830.21	1,185.79	76.36
51070 PENSION	32,800.00	(1,000.00)	.00	31,800.00	.00	100.00
51071 PENSION - GA	122,210.00	.00	482.22	114,936.65	6,791.13	94.44
51072 PENSION - PS	216,963.00	.00	.00	202,721.99	14,241.01	93.44
51073 PENSION - PW	144,000.00	.00	.00	105,324.80	38,675.20	73.14
51074 PENSION - HS	27,860.00	.00	.00	27,390.72	469.28	98.32
51075 PENSION - CC	14,266.00	.00	.00	13,648.60	617.40	95.67
51090 OTHER	69,785.00	2,000.00	.00	55,739.71	16,045.29	77.65
51100 LONGEVITY	48,700.00	(15.00)	.00	47,700.00	985.00	97.98
51110 DIFFERENTIAL	4,199.00	1,895.00	.00	4,764.78	1,329.22	78.19
51121 FRINGE BENEFITS	23,270.00	.00	.00	13,362.48	9,907.52	57.42
51711 HEALTH INS GENERAL ADMIN	239,855.00	.00	429.16	154,354.94	85,070.90	64.53
51712 HEALTH INS PUBLIC SAFETY	417,230.00	.00	845.15	229,415.46	186,969.39	55.19
51713 HEALTH INS PUBLIC WORKS	393,015.00	.00	608.01	270,536.90	121,870.09	68.99
51714 HEALTH INS HUMAN SERVICES	34,880.00	.00	31.24	18,677.26	16,171.50	53.64
51715 HEALTH INS CIVIC & CULTURAL	9,225.00	.00	37.55	6,473.62	2,713.83	70.58
51720 LIFE INSURANCE	6,500.00	.00	1,349.82	4,977.71	172.47	97.35
51999 REVENUE OFFSET	(14,800.00)	.00	.00	(5,447.56)	(9,352.44)	36.81
52010 ARCHITECTS AND ENGINEERING	8,240.00	7,660.00	5,003.33	10,892.21	4.46	99.97
52020 FINANCE AND ACCOUNTING	8,930.00	.00	.00	4,230.00	4,700.00	47.37
52030 LEGAL	93,000.00	.00	.00	104,400.77	(11,400.77)	112.26
52040 LICENSES/SUPPORT-DATA PROCESSING	113,987.00	.00	3,884.51	104,127.47	5,975.02	94.76
52050 INSURANCE	138,750.00	.00	2,439.00	133,549.92	2,761.08	98.01
52060 INDEXING RECORDING	26,650.00	.00	2,465.00	11,734.27	12,450.73	53.28
52070 OTHER PROFESSIONAL SERVICES	104,835.00	(18.87)	21,234.14	57,622.02	25,959.97	75.23
52080 PROFESSIONAL AFFILIATION	31,293.00	(18.00)	285.00	28,255.60	2,734.40	91.26
52090 TRAVEL MEETINGS MILEAGE	75,790.00	1,195.98	1,105.52	7,483.00	68,397.46	11.16
52100 TRAINING	35,030.00	319.00	5,166.52	16,957.48	13,225.00	62.59
52110 POSTAGE	37,200.00	.00	6.74	2,970.02	34,223.24	8.00
52130 SERVICE CONTRACTS	217,171.00	1,032.00	24,524.72	148,675.79	45,002.49	79.38
52140 EQUIPMENT REPAIRS	61,919.00	68.00	1,515.11	26,891.60	33,580.29	45.83
52150 RADIO AND ALARM REPAIRS	16,150.00	1,455.00	1,935.88	9,685.12	5,984.00	66.01
52160 BUILDING REPAIRS/MAINTENANCE	55,070.00	3,779.66	1,422.73	41,715.86	15,711.07	73.30
52170 ADVERTISING	18,180.00	87.00	3,936.75	10,675.23	3,655.02	79.99
52180 PRINTING	27,415.00	(253.00)	398.30	7,993.39	18,770.31	30.90
52190 COPIERS	4,950.00	.00	200.26	1,950.67	2,799.07	43.45
52200 EQUIPMENT RENTAL	2,400.00	(1,400.00)	.00	774.65	225.35	77.47
52220 MEALS	5,030.00	(57.50)	500.00	2,177.66	2,294.84	53.85
52240 MISCELLANEOUS	3,800.00	.00	.00	3,569.90	230.10	93.95
52250 GRANTS AND CONTRIBUTIONS	99,954.00	3,033.87	16,952.78	285,665.03	(199,629.94)	293.84
52260 NEGOTIATED UNION CONTRACT	6,000.00	.00	.00	4,274.60	1,725.40	71.24

Town of Coventry
 Monthly Expenditure Summary - (COUNCILOBJ.REP)

Fiscal Year: 2016 to 2016 for Dates from 01-Jul-2015 to 31-Mar-2016

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	% Used
52270 OTHER SERVICES	300.00	.00	.00	.00	300.00	.00
52280 AUDIT	30,845.00	.00	.00	28,176.60	2,668.40	91.35
52291 WORKER COMP - GA	23,340.00	.00	.00	20,688.00	2,652.00	88.64
52292 WORKER COMP - PS	128,280.00	.00	.00	114,744.75	13,535.25	89.45
52293 WORKER COMP - PW	101,800.00	.00	.00	91,172.00	10,628.00	89.56
52294 WORKER COMP - HS	2,810.00	.00	.00	2,406.00	404.00	85.62
52295 WORKER COMP - CC	12,545.00	.00	.00	11,544.25	1,000.75	92.02
52840 VETERANS' PROGRAMS	1,000.00	.00	.00	543.40	456.60	54.34
52869 FEES	3,500.00	.00	.00	3,470.00	30.00	99.14
53010 OFFICE SUPPLIES	23,080.00	108.88	1,827.91	8,996.13	12,364.84	46.68
53020 OFFICE EQUIPMENT	650.00	.00	.00	.00	650.00	.00
53030 MICROFILM PHOTO SUPPLIES	1,300.00	.00	.00	538.17	761.83	41.40
53040 GASOLINE	62,625.00	.00	10,000.00	30,454.05	22,170.95	64.60
53050 DIESEL FUEL	54,500.00	.00	10,000.00	28,772.78	15,727.22	71.14
53060 MOTOR OIL LUBRICANTS	7,700.00	1,700.00	.00	8,851.93	548.07	94.17
53070 CUSTODIAL SUPPLIES	6,350.00	(277.00)	348.58	2,774.60	2,949.82	51.43
53080 PAPER GOODS	6,900.00	(18.40)	642.78	4,480.71	1,758.11	74.45
53090 CLOTHING SAFETY EQUIPMENT	44,950.00	(290.32)	7,046.32	24,339.02	13,274.34	70.28
53091 OSHA REQMTS	4,350.00	(1,700.00)	.00	174.95	2,475.05	6.60
53092 NFPA REQMTS	10,010.00	.00	.00	7,085.45	2,924.55	70.78
53100 AUTO PARTS	22,950.00	(30.00)	2,975.98	10,476.89	9,467.13	58.70
53110 TRUCK PARTS	61,500.00	(1,800.00)	8,531.44	45,693.92	5,474.64	90.83
53120 EQUIPMENT PARTS	64,600.00	(1,150.00)	14,122.18	40,091.91	9,235.91	85.44
53130 WELDING SUPPLIES	2,375.00	.00	1,864.50	435.50	75.00	96.84
53140 HAND TOOLS	6,200.00	(1,001.00)	.00	4,648.94	550.06	89.42
53150 BUILDING SUPPLIES	1,350.00	649.70	838.42	285.26	876.02	56.19
53160 CEMENT SAND SALT GRAVEL	198,200.00	(1,300.00)	426.90	156,958.53	39,514.57	79.93
53170 GROUND SUPPLIES	27,100.00	.00	5,193.17	19,135.83	2,771.00	89.78
53180 STREET CLEANING SUPPLIES	2,500.00	.00	.00	2,349.18	150.82	93.97
53190 POLICE EQUIPMENT SUPPLIES	9,250.00	.00	.00	5,837.00	3,413.00	63.10
53200 TRAFFIC CONTROL SIGNS	6,000.00	.00	1,638.00	(1,138.00)	5,500.00	8.33
53210 OTHER PURCHASED	16,800.00	840.00	2,668.91	12,096.63	2,874.46	83.71
53220 SUBSCRIPTIONS BOOKS	41,680.00	(74.43)	573.29	19,644.57	21,387.71	48.59
53225 PROGRAM COSTS	17,050.00	.00	2,882.47	5,582.28	8,585.25	49.65
53230 TRANSFERS	86,350.00	.00	1,250.00	79,424.83	5,675.17	93.43
53240 TIRES	25,850.00	(150.00)	2,100.00	20,496.80	3,103.20	87.93
53280 ASPHALT/HOT & COLD PATCH	25,000.00	.00	6,526.96	8,296.45	10,176.59	59.29
53290 KENNEL SERVICES	3,000.00	.00	.00	.00	3,000.00	.00
53300 PUBLIC RELATIONS	5,385.00	141.56	.00	4,000.45	1,526.11	72.39
53610 VAN EXPENSES	1,350.00	(237.88)	275.48	556.51	280.13	74.81
53640 LAUNDRY	580.00	.00	.00	12.11	567.89	2.09
54010 IMPROVEMENTS NOT BUILDING	1,300.00	.00	.00	.00	1,300.00	.00
54020 OFFICE FURNITURE & EQUIPMENT	3,500.00	(803.70)	.00	1,282.53	1,413.77	47.57
54050 OTHER EQUIPMENT	17,169.00	3,843.00	.00	14,107.72	6,904.28	67.14
54540 COMPUTER REPLACEMENT AND UPGRADES	3,000.00	.00	.00	1,387.46	1,612.54	46.25
54960 EQUIPMENT PURCHASES	3,200.00	.00	.00	1,750.00	1,450.00	54.69
55010 TELEPHONE	23,132.00	164.00	718.35	16,520.41	6,057.24	74.00
55020 ELECTRIC	174,200.00	(2,958.13)	29,586.26	98,385.44	43,270.17	74.73
55030 HEATING FUEL	73,169.00	.00	17,460.19	41,146.87	14,561.94	80.10
55040 WATER	1,040.00	.00	249.98	526.66	263.36	74.68
55050 SEWER	3,920.00	72.45	.00	3,992.45	.00	100.00

Town of Coventry
 Monthly Expenditure Summary - (COUNCILOBJ.REP)

Fiscal Year: 2016 to 2016 for Dates from 01-Jul-2015 to 31-Mar-2016

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	% Used
55130 DISPOSAL FEES	3,165.00	.00	.00	1,387.23	1,777.77	43.83
57040 DOG TAGS	200.00	.00	174.45	.00	25.55	87.23
57050 VETERINARY FEES	1,250.00	300.00	.00	1,273.00	277.00	82.13
57060 ST CT LICENSE FEES	4,100.00	.00	.00	.00	4,100.00	.00
57064 PET ADOPTION FEES DEP	250.00	.00	.00	180.00	70.00	72.00
58190 ANNIVERSARY CELEBRATIONS	500.00	.00	.00	500.00	.00	100.00
*** Grand Total ***	9,483,213.00	32,228.87	226,681.96	6,893,053.05	2,395,706.86	74.82

==== Selection Legend =====

Account Type: E
 FY: 2016 to 2016
 Trx. Date: 01-Jul-2015 to 31-Mar-2016
 Department: 0000 to 8900
 From Fund: 110 to 110
 Account Sub Type: CP

Town of Coventry
 Monthly Expenditure Summary - (SHORTCUMS.REP)

Fiscal Year: 2016 to 2016 for Dates from 01-Jul-2015 to 31-Mar-2016

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	% Used
OPERATING BUDGET						
1101 TOWN COUNCIL	33,418.00	.00	.00	27,161.94	6,256.06	81.28
1201 TOWN MANAGER	208,462.00	.00	482.26	156,687.03	51,292.71	75.40
1300 FINANCE ADMINISTRATION	114,289.00	.00	960.00	89,007.52	24,321.48	78.72
1301 ACCOUNTING	110,300.00	3,426.00	.00	76,649.08	37,076.92	67.40
1302 COLLECTOR OF REVENUE	114,209.00	.00	.00	75,050.34	39,158.66	65.71
1303 ASSESSOR	137,699.00	.00	.00	77,989.36	59,709.64	56.64
1304 ASSESSMENT APPEALS	800.00	.00	.00	196.40	603.60	24.55
1305 TREASURER	24,956.00	.00	2,050.00	17,356.87	5,549.13	77.76
1306 INFORMATION TECHNOLOGY	150,367.00	.00	15,756.27	127,018.61	7,592.12	94.95
1401 PLANNING	143,983.00	.00	28.48	107,454.85	36,499.67	74.65
1402 ZONING BOARD/APPEALS	23,872.00	(55.56)	80.00	8,825.32	14,911.12	37.39
1403 CONSERVATION	2,135.00	.00	.00	82.50	2,052.50	3.86
1404 ECONOMIC DEVELOPMENT	14,093.00	20,055.56	.30	17,095.41	17,052.85	50.06
1406 INLAND WETLANDS	47,274.00	.00	1,246.86	30,015.97	16,011.17	66.13
1407 P&Z COMMISSION	4,200.00	.00	2,308.12	1,549.44	342.44	91.85
1501 LEGAL COUNSEL	90,000.00	.00	.00	104,400.77	(14,400.77)	116.00
1502 PROBATE COURT	7,055.00	.00	.00	7,053.06	1.94	99.97
1601 RECORDING/LICENSING	144,461.00	.00	2,501.00	99,159.33	42,800.67	70.37
1701 ELECTIONS	43,560.00	.00	.00	25,326.89	18,233.11	58.14
1801 TOWN OFFICE BLDG.	80,808.00	210.00	2,545.40	61,518.61	16,953.99	79.07
1802 CENTRAL SERS./SUPPLY	59,001.00	(160.00)	1,228.42	13,237.84	44,374.74	24.59
2101 POLICE ADMINISTRATION	185,551.00	.00	.00	136,056.39	49,494.61	73.33
2102 POLICE OPERATIONS	1,247,711.00	.00	2,976.52	903,680.33	341,054.15	72.67
2103 POLICE SUPPORTIVE SERVICES	319,630.00	.00	4,740.97	214,155.01	100,734.02	68.48
2104 POLICE MARINE PATROL	7,850.00	.00	.00	5,084.08	2,765.92	64.77
2105 POLICE STATION	59,480.00	.00	9,153.53	36,530.55	13,795.92	76.81
2201 FIRE MARSHAL	26,446.00	.00	75.00	19,108.73	7,262.27	72.54
2202 COVENTRY VOL FIRE ASSN	112,466.00	(50.00)	18,040.21	55,804.49	38,571.30	65.69
2203 NORTH COV. VOL. FIRE DEPT	111,441.00	.00	13,712.31	59,866.75	37,861.94	66.03
2206 NO. COV. SUB-STATION	9,600.00	.00	3,730.80	1,869.20	4,000.00	58.33
2207 JOINT FIRE BUDGET	218,466.00	.00	10,952.13	130,175.86	77,338.01	64.60
2208 CVFA SOUTH ST. SUBSTATION	18,410.00	.00	2,565.10	8,713.21	7,131.69	61.26
2301 EMERGENCY MANAGEMENT	26,711.00	.00	.00	18,391.78	8,319.22	68.86
2401 ANIMAL CONTROL	70,891.00	.00	281.51	47,370.48	23,239.01	67.22
3100 ROADS & DRAINAGE	549,362.00	(1,983.32)	13,946.37	346,975.64	186,456.67	65.94
3101 PUBLIC WORKS BUILDING	57,592.00	47.32	16,269.58	38,969.77	2,399.97	95.84
3102 SNOW REMOVAL	276,000.00	.00	1,400.00	227,105.01	47,494.99	82.79
3103 FACILITY MAINTENANCE	292,991.00	436.00	2,269.48	237,970.12	53,187.40	81.87
3104 PUBLIC WORKS ADMINISTRATION	248,867.00	2,000.00	6,051.05	175,487.70	69,328.25	72.37
3105 FLEET MAINTENANCE	461,599.00	(500.00)	49,854.74	312,907.47	98,336.79	78.67
3107 MATCHING FUNDS	1,500.00	.00	.00	1,500.00	.00	100.00
3108 STREET LIGHTS	46,050.00	.00	.00	28,128.95	17,921.05	61.08
3109 CEMETERY COMM.	25,772.00	.00	268.95	9,915.33	15,587.72	39.52
3110 TREE WARDEN	23,000.00	.00	5,712.50	17,137.50	150.00	99.35
3201 ENGINEERING	77,099.00	6,000.00	5,630.71	50,905.21	26,563.08	68.03
3301 BLDG. INSPECTION	146,150.00	.00	.00	98,797.94	47,352.06	67.60
3302 BUILDING CODE BD. OF APPEALS	45.00	.00	.00	45.00	.00	100.00
3501 HEALTH DEPT.	62,180.00	.00	15,544.78	46,634.34	.88	100.00
4102 VISITING NURSE & COMM. CARE	3,000.00	.00	1,408.00	1,092.00	500.00	83.33

Town of Coventry
 Monthly Expenditure Summary - (SHORTCUMS.REP)

Fiscal Year: 2016 to 2016 for Dates from 01-Jul-2015 to 31-Mar-2016

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	% Used
4200 HUMAN SERVICES/GA	190,736.00	.00	87.10	138,193.38	52,455.52	72.50
4205 ELDERLY SERVICES	94,982.00	2,802.87	7,790.36	72,081.83	17,912.68	81.68
5101 BOOTH DIMOCK/PORTER LIBRARIES	432,513.00	.00	.00	432,853.00	(340.00)	100.08
5201 PARKS & REC SUPV/OPERATIONS	100,419.00	.00	.00	83,273.76	17,145.24	82.93
5301 MEMORIAL DAY	3,175.00	.00	.00	1,043.40	2,131.60	32.86
8101 MUNICIPAL INSURANCE	386,775.00	.00	.00	355,835.42	30,939.58	92.00
8102 PENSION/SOCIAL SECURITY	883,106.00	.00	482.22	729,045.56	153,578.22	82.61
8103 HEALTH INSURANCE	1,100,705.00	.00	3,300.93	684,435.89	412,968.18	62.48
8301 CONTINGENCY	10,000.00	.00	.00	465.38	9,534.62	4.65
8303 CLAIMS AND LOSSES	40,000.00	.00	1,250.00	42,609.45	(3,859.45)	109.65
Total OPERATING BUDGET	9,483,213.00	32,228.87	226,681.96	6,893,053.05	2,395,706.86	74.82
DEBT SERVICE / CAPITAL EXPENDITURES						
9101 DEBT SERVICE	2,638,900.00	.00	89,793.19	2,371,256.66	177,850.15	93.26
9201 CAPITAL EXPENDITURES	794,620.00	78,640.00	112,842.67	188,502.13	571,915.20	34.51
9301 ADDITIONAL APPROPRIATIONS	.00	(110,868.87)	.00	.00	(110,868.87)	.00
Total DEBT SERVICE / CAPITAL EXPENDITURES	3,433,520.00	(32,228.87)	202,635.86	2,559,758.79	638,896.48	81.22
*** Grand Total ***	12,916,733.00	.00	429,317.82	9,452,811.84	3,034,603.34	76.51

==== Selection Legend =====

Account Type: E
 FY: 2016 to 2016
 Trx. Date: 01-Jul-2015 to 31-Mar-2016
 From Fund: 110 to 110
 Account Sub Type: CP
 Department :

Manager's project update: April 18, 2016 meeting

Below please find a brief summary and update of on-going projects:

Public Works/Engineering

- 1.) Survey and design complete for additional tennis court to be put out to bid for early summer construction. Expect to bid this in May for late June or July work. Optional pricing for recoating existing tennis courts will be included.
- 2.) Summer road work is scheduled. Mountain Ridge work has started and should be complete by end of May. Roads which are being milled are scheduled for late April and paving in May. They will be passable during construction. Village roads drainage work is starting April 16th. A lot of drainage and road prep by Town forces and outside contractors over next several months. Crack sealing is also underway for the next couple of weeks. A detailed schedule is complete and our communications plan is underway.

Other Construction\projects

- 1) Work is wrapping up on the Miller Richardson parking lots with the goal of being done by opening day. The Town applied road millings to move the road to prevent kids from crossing from parking to the fields. The pine trees near the entrance to transfer station have been removed. We met with Youth Baseball and are supporting their fundraising for a new backstop and storage shed. We are awaiting the release of Locip funds within the month to complete some fencing and landscaping work.
- 2) Lake/Cross Street project is moving. Still need one sidewalk easement before bidding, owner agreeable. Work on some related sewer extensions are under construction. We have encountered major rock which will impact the costs of this sewer crossing. Alternatives are being considered at this writing.
- 3) Laidlaw soccer field: Rough grading complete. Top soil being screened with grass seeding still planned for late April. The Laidlaw Playscape phase one is slated for installation in the next several weeks. We are using the gravel removed from Mt. Ridge to expand parking lots. Fundraising also started. High quality used fencing for new field located by John Twerdy as a donation. He also obtained some gravel for drainage. Working on pricing for fence installation, planned for July. Have worked out details for irrigation system with donated installation. That is planned to be completed over next month or so. Project about 2 weeks behind due to snow...but looking good.
- 4) Propane specs drafted and have been approved by school staff. Now need to amend based on possible CNG issue. Placed on hold pending the outcome of that decision.

- 5) Have completed applying gravel (state purchased) to Hop River trail. Depot Road Trails grant awarded to us. State will give us more material to complete project in fall. Ran out of material just short of Kings Road.
- 6) Main Street project has started with blasting wrapping up next week. A special meeting was held for our local businesses to meet with the construction team to learn about the project and who to call as issues arise. A mailing list was developed to send them a two week look forward of work planned. We have signed with BSC for design work for sidewalk extension from Church to Library, which would be a change order to the State project and per State timetable needs to be complete by September 5th. Clock has been selected and ordered. Gazebo selection planned for the next couple of weeks.

Grants

Aquatic invasive grant: We are getting funds though slightly reduced. Match was included in proposed budget for next year. Work scheduled for July.

Main Street Investment grant: Funds are inadequate to allow a Certificate of Occupancy at end of work but building will be closed in and almost finished. Need funds for ADA lift (maybe project income from CDBG grant), utilities (Contractor will install in conjunction with Main Street project in exchange for use of Stonehouse Road property) and completion of bathrooms and kitchen and connecting vestibule. Asked contractor for price to complete and they are still fine-tuning scope of work. Hope to get that within the next several weeks. Work has resumed after winter shutdown and floors will be poured next week. Some funds from the pocket park may be able to be redirected. Wetlands permit filed for consideration of the Commission: outside grading (by town crew) when permit received. Gazebo, clock and sidewalks in conjunction with State Main Street project will be submitted as a change order next week with work to be completed by September.

STEAP: CTDOT wants full bid package review; encroachment permit has been filed with State and they will review of bid results before project will be allowed to start. Still waiting.....Will defer construction of at least driveway crossing until school is out. Lake Gate STEAP grant underway with preliminary plans complete and permit application submitted. Permit to take 4 to 6 months. Now need to design to allow eels to climb from stream to lake. Construction still planned for fall 2016 to avoid low water issues during summer.

Small community water systems: Received formal grant notice and have delayed this grant at least one year while we work through some issues with CT Water. Discussed with Housing Authority - they have some concerns and we have asked for formal questions we can respond to. This is a very complicated Private Public partnership which has never been tried before so the various State agencies

normally not involved will be involved. We are working with CT Water (who would be paying for that expense) and they may shrink the project back to the water tower and line up the hill with CT Water doing the well to the Village on their own outside the grant to avoid burdensome regulations (and expenses) which will assist getting the water tower project moving.

DEEP open space: Williams' property survey work found minor issue which will require some probate work. Manchester Probate court is discussed issue and asked for some supplemental information. Should be easy to resolve, but time consuming. CT DEEP ok with progress.

Farmland development rights: Reynolds survey is also underway.

Still putting finishing work on grant reimbursement of \$12,500 from Greenbank from Clean Communities program. Other outdoor LED lighting work has been completed. Now we are looking at indoor lighting replacement in the Community center. Initial pricing was over budget so the scope is being scaled back. Also was awarded another Greenbank grant for \$4,500 which will be put toward re-lamping the Town Hall in conjunction with Eversource lighting rebate program. Eversource completed review last week and it also came in over budget so we will need to scale back work. Waiting on Eversource to complete the LED Pilot streetlight project on Rt. 31/44 which missed a few lights. About 4 lights are controlled by the State and they will ask the State if they are also willing to convert.

Staff submitted another America the Beautiful grant for a little over \$10,000 to plant trees along the next phase of sidewalks, replace the next phase of pine trees removed at Miller Richardson and some legacy trees in the center area at Laidlaw. It was awarded.

Library Building Committee continues to address the Council questions. The issue raised at Steering regarding ownership of building and land was discussed at their Board of Trustees meeting in April. I was invited to attend, and had a productive discussion. They have some issues they wish to discuss with their own Counsel on the sample agreements given them as models.

Public Safety

Continuing review of dispatch options with other police departments due to the pending upgrade of the Next Gen 911 system. Tolland County Dispatch is putting together a study committee to add in some level of Police dispatch to their current service. Also continue discussion with two Police clusters 1) Manchester, South Windsor, Vernon and 2) Glastonbury, East Hampton and Marlborough. It appears the status quo will not be a viable option since the State will not allow the new equipment required for us to become

a full Public Safety Answering Point and the current call transfer method will not include text messages or video. Work proceeding slowly.

New in-car computers (in this year's budget) being evaluated.

Fire EMS/Administrator: We continue to work with the State Department of Public Health to transfer the ambulance license. Application has been submitted and reviewed by the State. A public hearing may be needed. Vintech contract in place and the first few weeks went well. I have also been given draft bid specs for the billing agency to review prior to advertising.

Finance

Imperial Development tax appeal on PA 490 denial was heard by the court and written briefs filed. We lost the case based on precedent of a lower court ruling. Need to decide whether to appeal or not. Tax sale is scheduled for May 17th. Appear to be down to 10 properties (see <http://www.cttaxsales.com/>). Open Gov landing page developed and will go live on April 15th. The Board of Ed is getting prices to join our page. Budget up to date and on the web.

Development group

PZC has geared up enforcement issues. Resolved one issue of a person living in an RV in a driveway. Continue to work with attorney on stubborn cases. Court action expected in several cases. Motion for Default in one case for nonappearance in court. The Trepkus zoning appeal was heard.

2016 Farmers Market proceeding. Already received over 140 vendor applications and notching up marketing for sponsors. Three major sponsors have committed. The option to clear wooded lot across the street from the homestead for additional parking did not pan out. CT landmarks could not decide at this time. Will have some discussions with the Fife and Drum corps next week.

Pushing ahead to seek authorization to allow sewer connection on RT. 44 for very limited extension from Bolton system. Had a positive meeting with Bolton and have submitted a formal request in place for their April meeting.

HR issues

Starting to plan negotiations with the Public Works Union which will start next month. CHRO case dismissed for failure to appear. Hired a new Revenue Clerk who started this week.

Other projects:

Working on sale of town acquired property. Draft bid specs prepared by intern. Intern has left after accepting full time job in an accounting office in East Hartford.

New software for board lists underway. Shared with Steering in March, and new version is coming along soon.

NCFD solar building permit approved and awaiting an installation schedule.

Working with neighboring towns we had a positive meeting with the State and they are more engaged with the “crumbling foundations” issue than we knew. Brochures distributed. State to start a more aggressive push. We met with Lt Governor Wyman and a letter was sent to 1515 owners of properties constructed in the 20-year period in question to provide information and invite them to a multi-town citizens meeting on May 11th at E. O. Smith Auditorium.

Boiler replacement is now complete with the installation of the glycol system. We are still waiting on final billings to settle with insurance company. Emme system is fully operational.

CNG natural gas project still underway. Letters mailed to 85 households along route. Board of Ed and Energy committee endorsed project. Building committee and PZC will consider later this month.

Hydrilla: DEEP is now reviewing Dr. Kortmann’s treatment recommendation. It may be slightly more expensive but would have less impact on shoreline abutters and Dr. Kortmann feels it would be more effective. Letters were sent to shoreline residents near affected area with copy of report. The JAV bill I testified on has passed the Environment committee and is at the Finance committee.

Hade a meeting with Eversource on April 1 to discuss the high tension power line project in town. The work they characterized as minor vegetation removal is really full road construction. Our citizens are not happy with work or communications from Eversource. Project is coming to a pause to allow design for metal replacement poles at slightly higher height. A public hearing will be held over summer with a fall restart.



Town of Coventry

1712 Main Street • Coventry, CT 06238 • Fax (860) 742-8911

April 7, 2016

Dear Property Owner:

Here in Coventry, we are committed to continuing our work with state and federal officials to seek solutions to the challenges presented by the crumbling concrete foundations issue in Eastern Connecticut. Many of these homes facing concrete issues had their foundations poured in the 1980s and 1990s. Today, we're writing to update you on our progress, and to ensure you have the most current information about the state's investigation.

In July of 2015, Governor Malloy called on the Department of Consumer Protection (DCP) and the Office of the Attorney General to conduct an investigation into the cause crumbling foundations. The Department of Consumer Protection has authority under the Connecticut Unfair Trade Practices Act (CUTPA) to investigate unfair trade practice cases. The goal of the investigation is to determine the cause of the crumbling foundations in Eastern Connecticut, which may allow us to have evidence to present in court alleging that a specific party is at fault.

As a part of this investigation, the state has hired a civil engineer whose area of expertise is concrete. This expert and his team have started taking core samples from crumbling foundations in Eastern Connecticut and are testing and analyzing them to determine the cause of the deterioration and to determine how many homeowners may be impacted.

DCP's investigative team has talked with well over 300 individuals including homeowners, contractors, engineers and other experts to contribute to the most complete investigation possible. DCP has also issued 29 subpoenas to insurance companies with the goal of obtaining any information to add to our investigation. The inquiry of the insurance companies is not directed at them as parties of interest, but rather is intended for information-gathering purposes.

In addition to the CUTPA investigation, the Insurance Department, Department of Banking, and the Department of Administrative Services along with municipal, state, and federal officials have been collaborating with DCP's investigative team since July to provide resources to homeowners and to craft potential solutions to this problem so homeowners can be helped as soon as possible.

We do expect some preliminary results from the investigation late this spring, and expect a final report on the scientific testing taking place this fall. Our team here in Coventry is committed to continue conversations with our state and federal partners to find the best solutions with the information currently available.

If you are looking for more information and advice regarding crumbling foundations, or to file a complaint, you may visit the Department of Consumer Protection's dedicated webpage at www.ct.gov/DCP/concrete, or email dcp.concrete@ct.gov. You may also like to refer to the informational brochure included in this mailing. City officials in Coventry are making problems with crumbling concrete a foundations a priority in our town, and would also like to make sure we make ourselves available to talk more with homeowners facing this issue at our next public event:

Update on Crumbling Concrete Foundations

E.O. Smith Auditorium

1235 Storrs Road, Mansfield, CT

11 May 2016, 6:30 PM

Thank you,

A handwritten signature in black ink, appearing to read "John A. Elsesser", with a long horizontal flourish extending to the right.

John A. Elsesser
Town Manager

May -- 2016

Dear Coventry Resident;

This summer will probably be a hot one! That means it may require extra effort to keep your homes cool this summer while keeping your electric costs down. I am personally reaching out to you to make sure you are aware that Coventry is promoting a very important program. Home Energy SolutionsSM, one of Connecticut's best kept secrets, will make your home more less humid, healthier and reduce your energy costs this summer and make it more comfortable 12 months of the year! Coventry's selected Home Energy Solutions contractors, Victory Energy Solutions and New England Conservation Services, have solutions that will bring your electric cooling costs this summer way down by fixing the problems that are silently draining your bank account and making your home muggy and humid this summer.

The Home Energy SolutionsSM, an Energize Connecticut program brought to you by EVERSOURCE, will do that and more for a small fee of only \$99. Certified and insured contractors Victory Energy Solutions and New England Conservation Services will evaluate household energy use and provide an average of \$1,000 of energy efficiency and weatherization services to you.

This service includes:

Free energy-efficient lighting including LEDs

Water-saving devices, including low-flow, high-pressure showerheads and faucet aerators

The latest technology to seal-up air leaks in your home, including door sweeps, weather stripping and caulking around windows and doors that will keep your home cool in the summer and warm in the winter

Additional rebates for *home insulation, HVAC systems and other appliances

These services save participants an average of \$250 a year, each year, in energy costs. The Home Energy Solutions program is funded by a small charge on electric and natural gas bills – **it's your money, so take advantage and start saving today.** Simply call [866 258-2836](tel:8662582836) to sign up for the Home Energy Solutions program.

Now through December 31, 2016, for every Coventry resident who completes their Home Energy Solutions service, a \$25 donation will be made to the Coventry Fuel Bank by Victory Energy Solutions and New England Conservation Services. Additionally, if you call and schedule your service by June 30, you will be entitled to 4 additional LED lights (a \$40 value) at no additional cost to you.

For more information, visit EnergizeCT.com

Participation in Energize Connecticut programs also makes the Town of Coventry eligible for grants to promote other smart energy projects and efforts. Coventry has partnered with Energize Connecticut to make these programs available.

Very truly yours,

John Elsesser

Town Manager

* \$99 fee for all Eversource customers. Program availability and price is subject to change. Fee may be waived for income-eligible residents.

Energize Connecticut helps you save money and use clean energy. It is an initiative of the Energy Efficiency Fund, the Clean Energy Finance and Investment Authority, the State, and local electric and gas utilities with funding from a charge on customer energy bills.

State revenues vs Town budgeted revenues

Account	11-Apr-16			13-Apr-16		
	Town	State	Difference	State	Difference	
110-6030-40300 ECS	8,933,895	8,852,784	(81,111)	8,593,412	(340,483)	
110-6030-40303 Transportation	114,543	126,067	11,524	114,543	-	
110-6030-40306 Adult Ed	10,454	11,149	695	10,454	-	
110-6040-40407 PILOT	286	286	-	286	-	
110-6040-40409 Casino funds	44,477	44,477	-	44,477	-	
110-6040-40417 MRSA sales tax	364,100	364,100	-	59,646	(304,454)	
110-6040-40428 Municipal Rev Sh.	10,533	10,533	-	10,533	-	
			-		-	
total	9,478,288	9,409,396	(68,892)	8,833,351	8,902,243	

Difference \$ 576,045 short.

= .61 mils -

without other changes to Equilibrium or
Reverses

Mil Rate = 31.81

1.9% increase.

Grant:	Current Year FY 16	Gov. Proposed FY 17 (Feb 2016)	Gov. Rev. FY 17 (Apr 2016)	Gov. Apr. FY 17 v. Gov. Feb. FY 17		Gov. Apr. FY 16
				(\$)	(%)	
	(\$)	(\$)	(\$)	(\$)	(%)	(\$)
Adult Education	\$11,833	\$10,454	\$10,454	0	0.00%	-\$1,379
ECS Grant	\$8,933,895	\$8,933,895	\$8,593,412	-\$340,483	-3.80%	-\$340,483
Non-Public School Transportation	0	0	0	0		0
Public School Transportation	\$123,438	\$114,543	\$114,543	0	0.00%	-\$8,895
LoCIP	\$101,217	\$101,217	\$101,217	0	0.00%	0
Pequot-Mohegan Grant	\$47,641	\$44,477	\$44,477	0	0.00%	-\$3,164
PILOT: Colleges & Hospitals	0	0	0	0		0
PILOT: State- Owned Property	0	\$286	\$286	0	0.00%	\$286
Town Aid Road	\$295,186	\$295,186	\$295,186	0	0.00%	0
Grants for Municipal Projects	\$10,533	\$10,533	\$10,533	0	0.00%	0
MRSA Select PILOT	0	0	0	0		0
MRSA Sales Tax Sharing	0	\$364,100	\$59,646	-\$304,454	-83.60%	\$59,646
MRSA Motor Vehicle	0	0	0	0		0
Total	\$9,523,743	\$9,874,691	\$9,229,754	-\$644,937	-6.50%	-\$293,989



TOWN NEWS



SPRING 2016

Message from Julie Blanchard, Town Council Chairwoman

Dear Citizens:

An update on what the Council has accomplished to date is that we have decided to forward to the public for approval the purchase of an engine tanker and a used quint for our fire department. This is a necessary addition to our Town fleet of firefighting equipment. We have approved hiring people through Vintech to cover daytime ambulance shifts. We have approved funds to be spent to complete an additional soccer field at Laidlaw Park. We have heard from the Library Building Committee about a proposed addition to the Booth and Dimmock Library that we are still gathering information to make an informed decision.

Our next task was to review the budget prepared by our Town Manager and the Board of Education, deliberate, and present it to the Town at our Annual Town Meeting on Saturday, April 23, 2016 at 10:00 a.m. in the Veterans' Auditorium at Coventry High School. The Town Council's proposed budget is available for review on the Town's website at www.coventryct.org under Department tab, then Finance, then to the budget. The Board of Education budget can be found on their website at www.coventrypublicschools.org on the left there is a tab for the budget. You can email any council member from the Town's website: go to the tab for Your Government, then to Town Council and from there you may send an email by selecting any one of our names or to all of us by selecting email the Town Council. You are also welcome to attend a Town Council meeting on the first and third Monday of the month at 7:30 p.m. and speak during the audience of citizens portion of our meeting. I would appreciate people exercising their right to vote on the budget referendum on May 3, 2016 at either District 1 at the Town of Coventry Fire Department CVFA Station 1755 Main Street or District 2 at the Town of Coventry Fire Department NCFD Station 3427 Main Street.

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SPECIAL POINTS OF INTEREST:

- Budget in Brief – Insert
- Farmers' Market season begins – page 9
- Hydrilla threatens lake health – page 9

TOWN HALL HOLIDAYS:

- May 30: Memorial Day
- July 4: Independence Day
- Sept. 5: Labor Day

TOWN MANAGER UPDATE

It is going to be a very busy summer with road and park projects and camps, concerts and lake issues. Please take time to read through the newsletter about your town. Enjoy the Memorial Day parade on Monday, May 30th; mark your calendar for the grand re-opening of the Coventry Farmers' Market at Hale Homestead on Sunday, June 5th and save the date for Coventryfest on Saturday, June 25th.

The Village Main Street project, Lake/Cross Street and Village roads will require patience as construction takes place. Consider signing up for email alerts by going to the Notify Me section of our website at www.coventryct.org and checking the box next to "Road Closings" under

- Continued on page 2

TOWN MANAGER'S UPDATE

- Continued from page 1



New solar lights are saving energy and brightening up Patriots Park.

the Alert section. Inside the newsletter there is a long list of the summer road projects, too.

Stay involved and consider volunteering for your town. Consider serving on a Board or Commission, being a volunteer firefighter or EMT, serve as a Farmers' Market helper, or adopt a road to help clean up Coventry. A little effort by many makes this a better place to live.

Watch Town Council and Board of Education meetings on Channels 191 and 194 respectively. Council meetings are also being streamed live on the Internet—visit the CoventryVision page of the Town website at www.coventryct.org for the direct link. You can also watch meetings on our video-on-demand system through this section of the website.

PROJECT UPDATE

Working with Coventry Youth Soccer a new soccer field is under construction at Laidlaw Park. We hope to plant grass this month. An irrigation system

We also just completed installing State -provided gravel to the Hop River Rails to Trails from Hop River Road to just shy of Kings Road. The State has

“A little effort by many makes this a better place to live.”

Comings & Goings and Staff Accomplishments

A warm welcome to **Debbie Kratochvil**, new Town Accountant. Debbie brings a wealth of experience from previous positions at the Town of Union and in the private sector. Police Officer **Michelle Hicks** recently received an award of Meritorious Conduct for life-saving actions in administering Naloxone on two different occasions to individuals who had overdosed on opiates. Also notable in the Police Department, **Sgt. Ted Opdenbrouw** and Officer **Thomas Kuhns** received commendations for perfect attendance over the past year. Farewell to **Marjolaine Pruneau**, Revenue Collection Clerk, who has left to help manage her family's very successful business. We welcome Assessor **Michael D'Amicol** back to the office after a year-long deployment with the Army National Guard.

is planned to help this grass grow. This project is being funded by the Soccer Association, donations from Earth Dynamics, Water Wizards, fencing from Hartford Healthcare and many others. The playscape will be installed in conjunction with this project.

Continuing our partnership with Coventry Baseball, parking and safety improvements continue at Miller Richardson baseball field with additional parking being worked on and unsafe trees removed. The Town also worked with Coventry Football to clean up the front entrance to the football fields at Miller Richardson.

The Town has just been awarded two new grants. One, the America the Beautiful Grant, will allow additional tree planting along the sidewalk being constructed this summer on Main Street in front of Capt. Nathan Hale Middle School and Coventry High School. Additional trees will be planted at Miller Richardson and Laidlaw Park. We also received a grant to start construction of a new park on Depot Road at the dam on the mill stream. It will have an historic theme to recognize the old mill site that occupied the space. It will be a picnic and fishing place.

made commitments to restore several bridges and make the connection all the way to Willimantic to tie the Hop River Corridor to the full East Coast Greenway.

Eversource is upgrading the main transmission line from Sean Circle to the Skungamaug substation on North River Road. Major vegetative clearing and replacement of 38 or so poles is underway. Work will be staged to allow review of changing to steel instead of wood and to allow the height of several poles to be increased by 10 feet or so. Work may resume in October. Contact the Planning Office (860-742-4062) to review plans. Affected property owners have been apprised of work to date. As a regulated utility no local permits are required by Eversource for this work.

TAX SALE SCHEDULED

A Tax Sale is scheduled for Tuesday, May 17, 2016 at 10:00 AM in the Town Hall Annex.

For up-to-date information on the properties subject to the sale, please go to cttaxsales.com and scroll down by date to May 17th.

TAX COLLECTOR'S OFFICE

860-742-4066

Delinquent notices were mailed within the last few months for overdue taxes, sewer and COVRRRA bills. Intent to lien notices for COVRRRA were mailed in March and liens were filed in April against those properties which were not paid current. Sewer assessment bills will be mailed the end of April. Due date for the first installment is May 1st and taxpayers have 30 days to pay before late charges apply. Taxpayers are able to use credit cards to pay their bills online or through a toll free phone number. This service is provided by Official Payments Corporation and they do charge a convenience fee. A link to their website can be found on the Town of Coventry's website, www.coventryct.org. The toll free phone number for Official Payments is: 1-800-2PAYTAX (1-800-272-9829). You will need to know your list number, correct amount due and Coventry's jurisdiction code which is 1721. Please call the Tax Office before contacting Official Payments Corp. and we will be happy to explain the procedure.

An additional on-line payment option is also available to Coventry taxpayers who wish to pay by check. From the home page on the Town website, www.coventryct.org, click on the left blue box titled Pay your Taxes Online. You will be offered two options for online payments and the first option is the payment from a bank account. This will connect you to the link to find your bill. You can pay one or more bills. Once you have selected your bills and added them to your cart, you will proceed to checkout. At checkout, you will be at the Webster online bill pay site where you will be directed to set up your bank information. A charge of fifty cents per check may apply.

Please keep in mind those online payments by check or credit card can take up to ten (10) days to process due to weekends and holidays. Scheduling online payments during the last few days of any

PAYMENT DUE CALENDAR: MAY – Sewer Assessment fee 1st installment. JULY – Real Estate 1st installment; Motor Vehicle, COVRRRA and Personal Property **single** payment. SEPTEMBER – Sewer Use Fee **single** payment. NOVEMBER – Sewer Assessment fee 2nd installment. JANUARY – Real Estate 2nd installment and Supplemental Motor Vehicle tax only if applicable.

month may cost you in additional late fees due to the delay in moving your funds by your bank or credit card company.

Any individual needing an immediate DMV clearance in order to register any vehicle is reminded to pay by cash or money order at the Tax Collector's office. Check payments (in person or online) and online credit card payments may delay your DMV clearance up to ten (10) business days.

Citizens are reminded that the tipper barrels are owned by All American Waste, the Town's contracted hauler, and must stay with the property to which it has been assigned. Each barrel is identified with a serial number for a specific property address. If you sell your house and /or move, ***please do not take the barrels with you.*** Your annual payment pays for the disposal/recycle service only.

The current fiscal year will end June 30, 2016. In accordance with state statutes, liens will be filed before the end of the current fiscal year against properties with any outstanding balances on real estate taxes. Please contact this office if you have any questions concerning the status of your accounts.

WANT TO CHANGE YOUR TIPPER BARREL SIZE?

In response to citizens' requests, we are offering another opportunity to exchange your tipper barrels for a different size at the reduced fee of \$25. If you would like to swap, contact the Tax Office at (860) 742-4066 for various options and rates. They will help you with the next step.

The swap order must be requested and paid for by May 18, 2016 in order to receive this reduced price. The swap will occur the last two weeks of June in conjunction with the billing cycle for the new fiscal year. Consider upsizing your recycling barrel. There is no increase in your annual bill for a larger recycling barrel.

ASSESSOR'S OFFICE

860-742-4067

Public records for the Assessor's Office can be viewed using the following links: <http://www.mapgeo.com/crcogct/> - CRCOG website
or <http://data.visionappraisal.com/CoventryCT/> - Vision Appraisal
or http://coventry.mapxpress.net/ags_map/ - Coventry Map Xpress

Property field cards, sketches, pictures, exemption applications and general information can be found on the Town's website. **Remember, that the October 1, 2014 revaluation information located at <http://data.visionappraisal.com/CoventryCT/>, will not be the most current or up to date information. It was last updated on November 17, 2014.**

The Elderly and Disabled homeowner program began February 1, 2016, and applications are being processed until Friday, May 13, 2016. Our office sent reminder letters to those people who have to re-file. Remember, this program is income driven from the State and income guidelines are set by the State for both single and married individuals. Please contact our office if your income is less than \$42,900 if married, or less than \$35,200 if single, both must include Social Security benefits from your SSA-1099 and your adjusted gross income from your 2015 Federal Income tax return.

Veterans must file their DD-214 with the Town Clerk prior to **October 1st** to be eligible for exemption. If you have already filed, you do not need to re-file. You will receive your exemption automatically. If veterans meet income guidelines, you may be eligible for Additional exemption. The program began February 1st, and applications are processed until October 1, 2016. Please call if your income is less than \$42,900 if married, or less than \$35,200 if single, both must include Social Security benefits from you SSA-1099 form and your adjusted gross income from your 2015 Federal Income tax return. You will be asked to provide proof of all the income documentation regarding both of the above mentioned applications

The Income and Expense forms will be mailed out by April 15th. The forms are to be filled out and returned to our office **no later than June 1, 2016.**

TOWN CLERK'S OFFICE

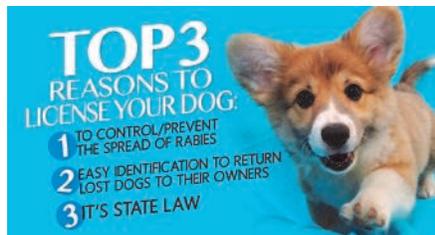
860-742-7966

JUNE IS DOG LICENSE RENEWAL MONTH!

****YOUR DOG COULD BE #1 CONTEST!**** Anyone who sends in their dog license renewal along with the appropriate fee in the month of May will have their name entered into a drawing for the most desired Tag #1. The Top Dog will also receive their license for free! The drawing will be held on May 31st, 2016 and the winner will be notified. All other license entries will be processed accordingly and mailed to you by mid-June.

Along with payment please include if needed a current rabies certificate, proof of spaying or neutering and a self-addressed stamped envelope with at least 2 stamps for postage. **GOOD LUCK!!!!**

- * \$8.00 for spayed or neutered dogs
- * \$19.00 for unaltered dogs.
- * Any dog license issued after June 30th is subject to a \$1.00 per month late fee.
- * Licenses will be available during business hours beginning June 1st.
- * **Check your dog's rabies expiration date. If that date has expired, NEW WRITTEN proof of a current rabies vaccination is required to renew your dog's license.**



IT'S FISHING SEASON

- * ALL lifetime licenses issued since October 9, 2009 are now required to renew annually.
- * All adults need to have a license to fish.
- * Children under the age of 16 do not need a license to fish. **Parents, please note:** If you will be handling your child's fishing pole or baiting the line, Connecticut Law requires that you carry a current fishing license.

Consult the 2016 Connecticut Angler's Guides each year for updates on DEEP regulations and other useful information online at www.ct.gov/deep or they should arrive in our office shortly before opening day.

Your 2016 fishing licenses are available at the Town Clerk's office or online at www.ct.gov/deep.

- * Hunting/Fishing-\$38
- * Inland fishing license-\$28
- * All Waters Inland and Marine Fishing-\$32
- * All Waters Hunting & Fishing -\$40
- * Non-Resident licenses are also available at \$22 for a 3-day pass or \$55 for season license.

FEDERAL AND STATE ELECTED OFFICIALS FOR THE TOWN OF COVENTRY

8th District – Tim Ackert 860-240-8700
35th District – Senator Anthony Guglielmo 860-240-8800
2nd Congressional District District – Joseph D. Courtney 860-886-0139
Governor – Dannel P. Malloy 860-566-4840
Senate – Senator Richard Blumenthal 860-258-6940
Senate – Senator Christopher Murphy 860-549-8463

RABIES CLINIC

May 21, 2016 2-4 p.m.

CNH Middle School

1776 Main St.

****Vaccination of domestic animals is an important component of rabies prevention programs. Connecticut state law requires vaccination of cats and dogs.**

Our Low Cost Rabies Clinic for cats and dogs is scheduled for Saturday, May 21, 2016 from 2-4 p.m. The fee is \$20.00 per vaccination. Cash only please. Look for reminders on **Charter Channel 191** and our web page at www.coventryct.org. Please bring written proof of last rabies vaccination. This clinic is made possible through the Connecticut Veterinary Medical Association.

DATES TO REMEMBER:

- April 23 – Annual Town Meeting
- April 26 – Presidential Primary
- May 3 – Budget Vote

It is healthy to take your dog for a walk but please take along a bag to clean up after it and then properly dispose of the pet waste. Leaving pet waste on the roads, sidewalks or other people's lawns is not healthy. **Five reasons to pick up after your dog:**

- Storm water carries pet waste and other pollutants directly into waterways and lake.
- Animal waste adds nitrogen to the water. Excess nitrogen depletes the oxygen in water necessary for beneficial underwater grasses, wildlife and fish.
- Animal waste may contain harmful organisms such as Giardia, Salmonella and E. coli that can be transmitted to humans and other animals by ingesting contaminated water.
- Roundworms and hookworms deposited by infected animals can live in the soil for long periods of time and be transmitted to other animals and humans.
- Even if there is no restriction, cleaning up after your pet is always the right thing to do and your neighbors will appreciate it.



BUILDING DEPARTMENT

860-742-4064

Spring Clean-up Time: Mother Nature has been fairly kind to us this winter with only a couple of small snow storms and some high wind experiences, so we begin to look forward to spring and polishing up our homes to embrace the warmer, brighter days that are to come. This is the best time to really look around the exterior of your home and check

applications can take longer during the busy construction season and is based on a first-come, first-served basis. So drop by the Building Department to pick-up your permit packet and a copy of your plot plan. We are more than happy to take a few minutes to discuss your project with you and get you started.

Residents are encouraged to apply for permits as soon as possible for spring and summer projects.

out some potential problems with your home's roof, siding, chimney, decks, patios, etc. To assist in this process, we invite you to check out this handy springtime To-Do Check List courtesy of HGTV.com:

<http://www.hgtv.com/content/dam/documents/checklist.pdf>

Obtaining a Permit... We have seen very little slowing down of permits and projects this winter due to the milder weather conditions that we've experienced. Therefore, residents are encouraged to secure their contractors and apply for permits as soon as possible for their upcoming spring and summer projects. Many contractors are eager to assist you with new projects. If you are considering a building project this year, be sure to submit your application 2-3 weeks in advance. The review process for

Want your Building Plans? The Building Department is only responsible for retaining building plans on projects for a maximum of two (2) years. We are then allowed to dispose of them. Beginning July 1st and ending September 30, 2016, the Building Department is allowing property owners to obtain the building plans for residential construction only. You must own the property to obtain the building plans. A Certificate of Use and Occupancy must have been issued for the structure prior to June 1, 2014. Please call Brigit at 860-742-4064 with your name, address & daytime phone number and we will contact you within few days to let you know if there are building plans available. At that time, you will be given 2 weeks to pick up the plans. Plans that are not picked-up will be discarded under the State's disposal method.

Sewer Connections:

If you have not yet connected to sewers please contact Mike Ruef at 860-742-4064 or mruef@coventryct.org for more information. Low interest/deferred loans for sewer connections may be available for homes that meet federal income guidelines.

Summer Lake Level:

The lake level elevation is measured and adjusted at the lake street gate house. The gate will be lowered to allow for the level of the lake to rise naturally in preparation for spring and summer recreational activities. We will monitor the lake level and adjust the gate accordingly in order to bring the lake level up to summer level (93.0 feet) as Spring rain allows. For more information call Doug Reese at Public Works (860) 742-6588 or email dreese@coventryct.org.

COVENTRY FIRE DEPARTMENT

It has been a big year for the Coventry Fire Department. Based on recommendations made over the years in the Patrizz and Matrix reports, and in concurrence with the 2014 Capitol Region Council of Government's Strategic Fire Study, we have merged our two operations into a combined department called the Town of Coventry Fire & EMS Department. The entities of Coventry Volunteer Fire Association and North Coventry Volunteer Fire Department will continue their long legacies of service to our town, represented by a Board of Fire Officers and administered by a new Fire Administrator. Noel Waite, who has served as Fire Marshal and Emergency Management Director for many years, will function in the role of Administrator.

The Board of Fire Officers has been busy combining key operating structures, including development of joint guidelines, collaborative purchasing procedures, and training/development. These initiatives will result in savings for our town and the sharing of resources will support our volunteer members. One of the primary tasks has been a town-wide evaluation of apparatus needs. Following the failure of a new Quint aerial truck during last year's budget process, the Board went back to the drawing board to inventory our equipment and set priorities to acquire apparatus that can perform multiple tasks. This year's Capital Budget includes the replacement of two engine tankers that are approaching the end of their 25-year service lives with a new tanker and a used Quint. A third engine tanker which still has some serviceable life has been slated for refurbishment in the future. This approach will increase our capacity of water from 4,000 gallons to 6,000, providing an additional 3-5 minutes of firefighting time for a total of 10 minutes on the initial attack. Getting additional water to a scene during the crucial early minutes of a fire has been a common thread recommended by all three fire studies.

On the EMS front, we have been taking steps to support the volunteers who provide a tremendous contribution to our town. Attracting and retaining volunteers has been a continual challenge, particularly during daytime hours. We recently contracted with a staffing agency to provide paid ambulance staffing 3 days a week and early results are very positive. Daytime coverage has improved and response times are faster. Having reliable schedules is taking some of the stress off our regular volunteers and allowing them to focus on nighttime and weekend coverage. Morale is getting a boost as a result, as we see improvement in our ability to deal with all facets of emergency response and effectively function as the first line of defense within our local community. We are proposing in the budget to increase this staffing arrangement to five days a week beginning July 1, 2016.

We welcome you to drop by either fire station to see our operation. If you have ever thought about volunteering, we would be delighted to have you. Contact CVFA at 860-742-3510 or NCVFD at 860-742-1606. Noel Waite, Fire Administrator, can be reached at 860-742-4064 or by email at nwaite@coventryct.org.

SUMMER ROADS PROGRAM

In an effort to continue to provide a high level of maintenance to town roads the Public Works Department has identified the following roads as priority work for the 2016 Summer Roads Program:

Full Depth Reclamation & Overlay:

- 1) Mountain Ridge Dr.
- 2) Timber Tr.
- 3) Tall Oak Dr.
- 4) Wildwood Dr.
- 5) Bradbury Ln.
- 6) Mason St.
- 7) Woods Ln.
- 8) Maple Dr.
- 9) Homestead Dr.
- 10) Bellevue Dr.

Cold in Place Recycling & Overlay:

- 1) Case Rd.
- 2) South River Rd. (Case Rd. to South St.)
- 3) South St. (South River Rd. to Silver St.)

Bituminous Overlay 1.5 inch compacted:

- 1) South St. (Rotary to Cross St.)
- 2) Waterfront Heights

Bituminous Shimming:

- 1) Grant Hill Road
- 2) Brewster Street
- 3) Richmond Road (Sam Green Rd. to eastern intersection RT.44)
- 4) North River Road (Rt. 31 to Rt. 44)
- 5) Upton Dr. and Nathan Hale Dr.
- 6) Zeya Drive, Satari Dr., Noor Dr., Heather Ln.
- 7) Springdale Ave.
- 8) Sean Circle, Oak Leaf Dr.
- 9) Gerald Park, Waterfront Manor and Actor's Colony

Roads to be Chip Sealed:

- 1) Grant Hill Rd.
- 2) Flanders Rd. and Flanders River Rd.
- 3) Springdale Ave.
- 4) CVFA Parking Lot

Crack Seal (Rout and Seal):

Selected roads to be determined for fall 2016 application

Road Sweeping Schedule for the Spring of 2016 is available by calling the Public Works Department at (860) 742-6588. Rake the sand and salt residue from your property edge to the roadside for clean-up.

PUBLIC WORKS DEPARTMENT 100 Olsen Farm Road • 860-742-6588

Director / Tree Warden Mark Kiefer mkiefer@coventryct.org
Superintendent of Operations Douglas Reese dreese@coventryct.org
Admin. Secretary / COVRR Donna Wrubel dwrubel@coventryct.org

TOWN/STATE PROJECTS

Main Street Reconstruction: (CDOT #32-130): Connecticut Department of Transportation's project will start in Late March 2016. The Project will take two construction seasons and be complete in Fall of 2017. Major changes to the vertical and horizontal alignments near Teleflex, updates to the storm drainage and sanitary sewer facilities, and streetscape features are included in the project. The corridor will remain open to traffic, but delays can be expected due to alternating one-way traffic by traffic control personnel.

Lake and Cross Street Improvement (LOTICIP): This Town project will be bid in April 2016 and construction to start in June 2016. Paving improvements, sidewalk construction, stormwater improvements and traffic calming will be implemented. The corridor will remain open to traffic, but delays can be expected due to alternating one-way traffic by Traffic control personnel.

Main Street Streetscape/Sidewalk (CDOT #32-145): The

Project extends the Streetscape components of CDOT #32-130 down to Booth-Dimock Library. Project improvements will be constructed by the CDOT Contractor, RED Technologies, during their execution of the Main Street Reconstruction Project (#32-130)

Coventry Lake Gate Improvements: The Army Corp of Engineers (ACOE) and Connecticut Department of Energy and Environmental Protection permits has been submitted. Construction is still expected to start in September/October 2016.

Main Street Sidewalk Extension (CDOT #32-147): This Town project extends the limits of the sidewalk constructed last spring to the Ripley Hill Road Intersection. Project will be bid in April with construction to take place starting at the commencement of Coventry Public School's summer vacation. Project should be substantially complete before the start of the 2016-17 school year.

Anticipate alternating one-way traffic during Main Street construction projects this season.

TREE WARDEN: Connecticut laws protect trees in Town Right of Ways and properties. Planting, pruning or removal of trees within the Town Right of Ways (ROW) at roadside requires approval of the Tree Warden. State Statute requires a written request for permission to remove or plant trees in the ROW area. Unapproved work in the ROW is subject to fines and damages. Call before you cut. Rights of Way vary from Road to Road. Trees removed unlawfully are subject to a fine equal to the appraised value of the tree. The Tree Warden's email address is mkiefer@coventryct.org. Do not use email to contact the Tree Warden for

emergencies – call Public Works at (860) 742-6588 or the Police Department at (860) 742-7331.

EMPLOYMENT: If you like outdoor physical work, have a valid driver's license and are 18 or older, we are looking for you. The Public Works Department has an opening (pending budget approval) for a summer laborer paying \$10.00/hr. for a 40 hour week. Accepting applications immediately. For more information call the office at (860) 742-6588.



TRANSFER STATION

325 Main Street

Spring Ahead! Transfer Station hours of operation from April through November will be every Thursday from noon until 6 pm and every Saturday from 9 am until 3 pm (excluding holidays). Proof of residency required.

Materials acceptable with cost:

- Construction and demolition debris. Free of cardboard, metal and garbage.
- Land clearing debris; stumps & brush.
- Appliances with CFC's (Freon) \$10 each, no weigh-in necessary.
- Tires – automobile size – on or off rim \$5 each.

Materials acceptable no cost:

- Textiles – clean, dry, contained in a bag
- gas grill propane tanks for recycling
- corrugated cardboard in the specially marked cardboard dumpster
- leaves for composting
- Electronics, fluorescent light bulbs, batteries
- Metal materials (**metal tanks must be cut open and crushed**).

Materials NOT acceptable:

- Garbage or recyclable items picked up curbside
- Grass clippings
- Furniture
- Hazardous waste

Commercial Users Must Remember:

The Town of Coventry Transfer Station is not intended for commercial use although small repair/remodeling contractors doing work for Coventry residents may be allowed limited use to dispose of materials incidental to their work within the limits of the Town of Coventry. Proof of residency and **building permits, as applicable**, will be checked as part of normal facility operations to insure the facility waste stream remains residential in nature.

Come to the Transfer Station for some free compost. Bring your own shovel/bucket.

TEXTILE RECYCLING PROGRAM

For your convenience Bay State Textile has provided The Town of Coventry three collection boxes to recycle textiles. One is located at our transfer station, one next to the Annex behind the Town Hall and the other is located at Public Works, 100 Olsen Farm Road. **All** of the following items are acceptable and can be donated in any condition as long as they're clean and dry. Must be in bags.

Belts, blankets, boots, bras, coats, comforters, curtains, draperies, dresses, flip flops, Halloween costumes, hats, jackets, jeans, jerseys (sports), napkins (cloth), pajamas, pants, pet beds, pet clothing, pillow cases, pillows, purses, scarves, sheets, shirts, shoes, shorts, skirts, slippers, socks, stuffed animals, suits, sweaters, sweatpants, sweatshirts, table linens, ties, towels, t-shirts, undergarments.

Donate – Recycle – Don't throw away



The Town of Coventry Department of Public works has installed a 1000 gallon tank to be used for waste oil storage at the Public Works Facility. The tank was removed by DPW from the North Coventry Fire Sub Station on Merrow Road and will be reused to supply waste oil to heat the Public Works Fleet Maintenance bays.

WATER POLLUTION CONTROL AUTHORITY:

Projects Update/News:

- Main St. reconstruction in the Village is scheduled to begin in March and includes significant sewer work. The majority of this cost will be paid by the State. We are also installing new sewers on Lake Street to serve 2 properties before the road is paved this summer. Please expect delays if you travel through the Village.
- We will be extending sewers approximately 200 ft up Cross Street, moving the main out of the road, and installing 4 dry 'sleeves' under the road before it is re-paved this summer. The sleeves will allow for any future sewer extensions to be completed without digging up the road.
- We have been working with our engineers and officials from Bolton and Manchester to set the table for the Western Route 44 Sewer Planning Area.

Wipes:

Cloth baby wipes and cleaning wipes have become a serious problem in our sewer system. Some brands have started to market their wipes as 'flushable' but just because you can flush something down your toilet does not mean it won't cause problems down the line! The pumps and valves at our Treatment Plant become clogged with gnarled balls of wipes and other cloth items (feminine hygiene, dental floss, cigarette butts). Yup, it's gross. Now think about being the person who has to put on rubber gloves and pull them out...ewwww! Please help us by doing your part to keep these types of items out of our sewer system.

Information related to the WPCA can be found on the Water Pollution Control Authority page on the Town website (www.coventryct.org). Our page can be found by clicking on Your Government > Boards & Commissions > Water Pollution Control Authority. You may subscribe to WPCA Agendas & Minutes by clicking on the 'Notify Me' feature and adding your contact information.

TRASH HOLIDAY SCHEDULE:

All American Waste will observe the following legal holidays thereby altering the pickup ALL of these weeks to Tuesday through Saturday:

Monday, May 30th – Memorial Day
Monday, July 4th – Independence Day
Monday, September 5th – Labor Day

Dumpsters available at the Public Works Department for residents who occasionally have trash or recycling in excess of their carts or are going on vacation. To use the trash dumpster you must pay \$1 for each bag that you toss in. Bring your trash and recycling to Public Works during work hours for disposal. Residents must stop in the office (7 am – 3 pm) for the dumpster key.

Pickup missed? Call All American Waste at (860) 289-7850 if your curbside trash or recycling is not picked up. This direct communication allows for pickup arrangements to be made. This same number should be called if you have monthly items out that don't get picked up or if your cart is broken. PLEASE CALL DURING THE WEEK OF THE PICKUP TO RECTIFY THE SITUATION.

Curbside Monthly Oversized Items Pickup: On the 2nd Monday of every month residents may place at curbside by 6:30 am up to three oversized items to be picked up for free. These large nonmetal items must be out on Monday regardless of your regular trash day. Examples are dresser, mattress or recliner chair w/metal removed.

Coventry's Best Kept Secret -- "In yard" trash/recycling service available:

Do you know someone who might benefit from having their trash or recycle cart picked up right at their back door? (A mutually agreed upon location somewhere along the driveway may be necessary for those extra long driveways.) No more struggling to wheel their carts to the curb!! The town has a **few** slots for those special needs people (no additional fees involved) who are elderly or handicapped and have no one living with them or visiting regularly who can assist them with this task. Call Human Services (860) 742-5324 to apply for this service.

COVRRRA questions? Call Public Works at (860) 742-6588 or e-mail dwrubel@coventryct.org.

TRASH & RECYCLING

ITEMS ACCEPTABLE FOR RECYCLING CART

All the following items are ok to put in the blue tipper cart. They should be empty and rinsed clean: Paperboard boxes, corrugated cardboard & paper bags, mail, paperback books & phone books, file folders, office paper, magazines, catalogs, newspapers & inserts, jar lids and bottle caps, paper egg cartons, #1 – 7 plastic food and beverage containers, aluminum foil and pie pans, beverage cans, empty aerosol cans, paper milk / juice cartons, glass beverage / food bottles & jars. **THANK YOU !!**

NO PLASTIC BAGS! NO ELECTRONICS! NO STYROFOAM / COOLERS! NO FOOD / TRASH!

HOUSEHOLD CHEMICAL WASTE DROP-OFF FACILITY

57 Hancock Road - Willington, CT 06279 - Phone: (860) 684-3163
Open from 9 am to 2 pm on the first and third Saturday of the month from
April 16, 2016 through November 5, 2016.
Closed July 2, 2016 and September 3, 2016.

Prepare the materials by:

- ✓ Packing carefully in original containers only, seal and label
- ✓ Do not mix materials
- ✓ Drive carefully to prevent tipping
- ✓ No smoking while handling and transporting materials
- ✓ Residential limits of 10 gallons liquid and 100 pounds dry materials

As a Coventry resident you may bring residential quantities of hazardous waste to the facility at no cost but bring proof of residency. If you operate a small business in a MidNEROC town, then contact the MidNEROC Administrator at (860) 289-2296 to find out if you qualify as a "conditionally exempt small quantity generator" and to make an appointment. There is a fee for this service.

Chemical waste is a problem for the environment! When hazardous wastes are poured down the sink or toilet, dumped "out back", poured into a street drain or put out into the trash, they eventually make their way into our water supply.

Acceptable Materials:

Bug spray
Mercury thermometers
Dry cleaning fluid
Fluorescent bulbs
Arts & crafts supplies
Rechargeable batteries
General purpose cleaners
Hazardous Aerosol cans
Drain cleaners
Metal polishes
Floor cleaners
Oven cleaners
Wax & polishes
Tile cleaners
Toilet cleaners
Gasoline
Engine/radiator flushes
Fire starters
Chemistry kits
Paint (latex, oil or lead based)
Rust preventative
Wood preservative
Solvents
Degreasers
Wood strippers
Paint thinner
Fertilizers with pesticides & herbicides
Herbicides
Muriatic acid
Pesticides
Insect spray
Pool chemicals

Non-Acceptable Materials:

- **Medication.** Do not flush down the toilet or drain. Many prescriptions may be disposed of at the Coventry Police Department (860) 742-7331
- **Asbestos.** Double bag and seal this material. One cubic foot can be disposed with trash. For large quantities, contact an asbestos removal company.
- **Explosives, fireworks, ammunition.** Contact your state police barracks.
- **Water reactive materials.** For peroxides and metallic sodium, contact a licensed environmental contractor.
- **Biologically active materials.** Contact a licensed medical & infectious waste contractor.

Recycled through your town:

Car batteries	Motor oil
Transmission oil	#2 fuel oil
Brake fluid	Kerosene
Gas cylinders	Diesel fuel
Antifreeze	

LAND USE OFFICE

860-742-4062

COVENTRY FARMERS' MARKET AT HALE HOMESTEAD

The Town continues to prepare for the Farmers' Market next season at the Hale Homestead in 2016 with an opening day on June 5th! In January, the Town Council appointed Farmers' Market Operating Committee formally began as the managing entity of the market after nearly a year's worth of foundational work had been accomplished by the Economic Development Farmers' Market Subcommittee. Please visit the Town's website and on the homepage is a link to a dedicated web page for the 2016 Market where one can sign up to receive updates via ongoing newsletters as well as connect to the Market's Facebook page. The web page also has a great deal of information that shows the subcommittee's progress over the past year. Please contact Erica Pagliuco, at epagliuco@coventryct.org or 860-742-4062 for more information.



Looking to be part of the Coventry Farmers' Market fun this summer?

Consider a volunteer role where you can donate your time to be part of your favorite themed event or simply contribute to the weekly operation 'in the field'! The Friends of the Market program is another opportunity where you can donate your time to help with the Market and receive special discounts and opportunities. Contact Erica Pagliuco at through the methods listed above..

EAGLEVILLE LAKE AQUATIC INVASIVES

For the second year in a row, the Towns of Coventry and Mansfield have been awarded grant funds from the State of CT DEEP to address an aquatic invasive species infestation of Fanwort in Eagleville Lake. An initial treatment occurred last summer and achieved excellent results. A second treatment the following year is strongly recommended. Fanwort can significantly impact the quality and allowance for recreational use of the Lake if not properly addressed. The Towns have partnered to share in the required match for the grant and will work together to educate the public on the problem and create a plan to address it. Public outreach and communications will begin during the spring. The consultant, who will be hired to professionally apply an herbicide treatment, must be authorized by the State of CT DEEP. The work will

occur during the summer with two separate treatments likely being required. Questions regarding this project can be directed to Eric M. Trott, Director of Planning and Development, at 860-742-4062 or etrott@coventryct.org.

ADOPT A ROAD PROGRAM

The Coventry Conservation Commission and Land Use Office continue to sponsor the Adopt a Road program for the community. The program entails 'adopting' a portion or all of a Town road and pick up the roadside trash that accumulates. Residents can do as much as they like and at their own pace. Standard garbage bags are available in the Land Use Office and can be disposed of at the Public Works Garage at no charge. The Town also has a lending program for trash grabbers to assist with picking up materials. Please contact Eric M. Trott at 742-4062 or etrott@coventryct.org for further details and application forms.

FLYBOARDS ON COVENTRY LAKE

Last year, a new recreational craft appeared on Coventry Lake. Flyboards, or Jet Articulated Vessels (JAV), are a type of water jetpack attached to a personal watercraft which supplies propulsion to drive the flyboard through the air and water. A rider stands on a board connected by a long hose to a personal watercraft. Water is forced under pressure to a pair of boots with jet nozzles underneath that provide thrust for the rider to fly up in the air or through the water. Due to the nature of the use and the overall environmental sensitivity of Coventry Lake, the Town conducted an initial analysis to evaluate potential impacts to the Lake ecosystem last fall. The Town is currently working with the State of CT DEEP to explore funding options to assist in conducting a more detailed follow up report. This report will enable the Town and DEEP to consider proper management of these devices on Coventry Lake and potentially other waterbodies. The State Legislature is currently considering Raised Bill No. 136 'An Act Regulating the Use of Jetted Articulated Vessels and Certain Water Skiing Devices'. The Act seeks to regulate the nature of the use and areas of operation of the JAVs. More details will surface on this as the legislative session continues. Questions regarding this matter can be directed to Eric M. Trott, Director of Planning and Development, at 860-742-4062 or etrott@coventryct.org.

HYDRILLA THREATENS LAKE HEALTH— INFORMATION FROM THE COVENTRY LAKE ADVISORY & MONITORING COMMITTEE

In September 2015 fragments of hydrilla (*Hydrilla verticillata*), a highly invasive aquatic plant, were discovered in Coventry Lake near the state boat launch, suggesting the possibility that an incoming water craft or trailer introduced this menace. Connecticut's DEEP hired Aquatic Control Technology (ACT) to complete a survey of the lake in November and found multiple patches of hydrilla growing in shallow cove waters diagonally across from the boat launch (Woodland Road area).

This is the first identification of hydrilla in northern Connecticut. There are only a handful of confirmed cases in southern Connecticut. For decades, hydrilla has damaged countless lakes in Florida by out-competing native ecosystems. Unfortunately, once established hydrilla is difficult to control, causing grave concern for this public water body which supports a tremendous volume of recreational use.

It is essential to take steps to positively identify hydrilla prior to taking any action which may disrupt it. Reproducing by fragmentation, small parts of this plant grow into mature clones of the original. Any natural or manmade disruption to the plant can help it spread. DEEP and CAES IAPP along with Coventry town officials are in the process of finalizing an action plan to address the hydrilla infestation. Questions regarding aquatic plants can be addressed to CAES IAPP at (203)974-8512 or Coventry Lake Advisory & Monitoring at coventrylakeadvisor@coventryct.org.

Learn about hydrilla and other invasive species during upcoming town wide events. Check local newspapers the town's website for details. Visit www.coventryct.org for a more detailed version of this article.



COVENTRY YOUTH SERVICES

Counseling Services –

Free counseling services are available to Coventry youth and their families at Youth Services. A licensed clinical social worker provides brief, solution-focused therapy and can address numerous struggles (depression, stress, self-esteem, divorce, etc.) that youth may be having. To set up an appointment, contact Crystal Morawitz, Youth Services Coordinator.

Youth Job Bank-

For Adults: Could you use some help with spring clean up, inside or outside? Need a babysitter; lawn mower, or other odd-jobs around the house done? Hire a student from the Youth Job Bank! Youth Job Bank students range in age from 12-18 years old and can assist with yard work services, clean homes, provide animal care, babysit and more!

For Youth: Any student in grades 7-12 interested in becoming part of the job bank should contact Youth Services to schedule an appointment. We will go over program policies and procedures, in addition to learning basic job skills, safety measures and other key components to landing a job. Once students have completed this step, they can become part of the youth job bank pool.

Babysitters Training –This annual training will be held in June. Please contact Youth Services if you are between the ages of 12 and 18 and interested in taking this training. Registration information will be available online and in schools mid-May.

“Gearing up to Learn” Back to School Program - provides new backpacks, school supplies and Payless Shoe cards to Coventry families with school aged children, who meet the income guidelines. Please watch Coventry cable channel 13 and the local newspapers after July 18th for more information.

For more information on any of the programs listed above, please like and share Coventry Youth Services on Facebook, or contact Youth Services Coordinator, Crystal Morawitz at 860-742-5324.

HUMAN SERVICES DEPARTMENT

860-742-5324

FOOD BANK

The Coventry Food Bank is available to any individual or family experiencing difficult times and may need help with food. We have a variety of staple foods in stock which include: cereal, pasta, soup, canned vegetable, peanut butter/jelly and school snacks. We are solely a donor funded program and receive generous donations from many local residents, churches, schools, civic organizations and groups. If you are in need and wish to utilize the food bank, please call the Coventry Human Services Office to schedule an appointment.

of their rent and utility expenses. The program, administered by Office of Policy and Management, provides for payments ranging up to \$900 for qualified married persons and up to \$700 for qualifying single persons. The rebate amount is based on a graduated income scale and the amount of rent and utility payments (excluding telephone) made in the calendar year prior to the year in which the renter applies. In order to qualify, married persons must have an annual income not greater than \$42,900 and single persons must have an annual income not greater than \$35,200. Eligible person may apply between April 1-

Please “like” Coventry Human Services on Facebook and see what’s new in the office.

FOODSHARE

Mobile FoodShare is an outdoor food distribution for persons in need and is available every other Wednesdays from 10-10:30 at the 1st Congregational Church, 1171 Main Street, Coventry. Food choices vary from week to week but usually include bread and several types of fresh produce. Other items may also be offered depending on availability. Please remember to bring a bag or box with you to carry your food. If you have any questions please call FoodShare at 860-286-9999 or www.foodshare.org

October 1 each year and should contact the Coventry Human Services Office for any questions regarding the program and to schedule an appointment.

OPERATION FUEL ~ SUMMER UTILITIES

Human Services will also be taking applications for Operation Fuel, an emergency energy assistance program for households that are in financial crisis. This will be for summer electric utilities, only. Financial crisis is defined as “the inability of a family to pay for an outstanding gas or electric bill, a household faced with the decision to choose between paying for their energy needs, buying food, paying rent or mortgage, paying medical bills as a result of unemployment, limited or fixed income, illness, death, or other emergencies”. Please call the Coventry Human Services Office for further details and income guidelines.

RENTER’S REBATE PROGRAM APRIL-OCTOBER, 2016

OFFERED FOR ELDERLY & DISABLED RENTERS

Connecticut’s Elderly Renters’ Rebate Program provides direct, partial reimbursement to lower income elderly or disabled renters to help offset a portion



Campership Donations- We are requesting donations for the 2016 summer campership fund. All donations go to help families in need pay for the Parks and Recreation Summer Adventure Camp. Checks can be made payable to The Town of Coventry. The number of camperships available is based on donations received.

Camp Connri - The Salvation Army’s Camp Connri, located in Ashford, will soon be accepting applications for youth ages 8-12 to attend the 2016 overnight summer camp. Due to the community’s generous donations collected through Bell Ringing efforts in December, Coventry Youth Services is able to send children to this camp at no cost or low cost based on financial eligibility. Applications are available in the Human Services office.

Info: Crystal Morawitz, 860-742-5324.

SENIOR CENTER

172 Lake Street • 860-742-3525

COME JOIN THE FUN!

The Coventry Senior Center welcomes seniors 60 years and older to enjoy a variety of social, educational and wellness programs. Join us for recreational activities and instructional classes, luncheons and health services. There is no membership fee. The Senior Center is open Monday through Friday from 9 a.m. to 4 p.m. Stop in to see us at our beautiful location in Patriots Park. To see our monthly calendar and special events, visit the Town website or call to inquire about our mailing list.

UPCOMING EVENTS

- Spring Clean Your Medications, Friday, April 29, 12 p.m. to 3 p.m. for individual appointments with Pharmacist Katie Mattox from Medical Pharmacy.
- AARP Driver Safety, Tuesday, May 3, 9 a.m. to 1 p.m. Cost: \$15 for AARP members or \$20 for non-members.
- Memorial Day Cookout, Monday, May 23 at 12 p.m., the grill will be full of burgers and hotdogs for the annual summer feast.
- End of Spring Fling, Wednesday, June 8 from 1 p.m. to 2 p.m., get ready to dance while Entertainer Brian Gillie plays Hits of the 20th Century.
- Welcome Summer Ice Cream Social: Monday, June 20 from 1 p.m. to 2 p.m., start the summer right with make-your-own sundaes.

INTRODUCING THE TWIN PROGRAM

Do you need a TWIN, someone you can Trust While In Need? We want to help form partnerships between seniors in Coventry. What does a TWIN do? Some of the tasks could be friendly phone calls, safety checks, social visits (in home, out to lunch, shopping, outings, etc.) Who would make a great TWIN? Everyone! It is a mutually beneficial relationship, whether you are living alone and want more socialization or if you are already very active and want to keep busy! Call or visit the Senior Center Office to get an application.

TAX PROGRAM VOLUNTEERS

We had a successful tax season with a record number of appointments. We want to thank our dynamic group of volunteer tax preparers! We hope to expand this program next year and we need your help! Call or visit the Senior Center Office for more information.

What is Coventry STEPS?

Coventry STEPS is a team of parents, professionals and community leaders working together to ensure that Coventry Children are Nurtured, Healthy & Engaged and Successful Learners.

For more information visit our website at www.coventrysteps.com or contact Kathryn Hassler at www.coventrysteps.com.

Do you have a child under the age of 5? Make sure you visit www.coventrysteps.com and click on the Sign up for Information button. There is a brief form to fill out and then you will receive periodic emails about news, events and resources all geared for families with young children! All families who are signed up will be eligible to win a spring fling prize package, with lots of outdoor games and activities and a \$25 gift certificate to the Famers Cow! The winner will be announced April 29! Please like us on Facebook for even more early childhood news and resources! www.facebook.com/CoventrySTEPS/

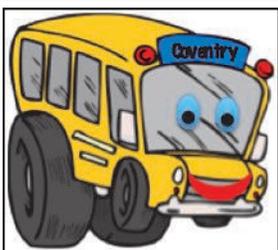
TUITION ASSISTANCE FOR PRESCHOOL SPACES AVAILABLE!

Are you a Coventry resident who has a child age 3 or 4 that will be going to preschool in the fall? The Coventry Early Childhood Center located in the Hale Early Education Center (CECC) serves 3 and 4 year old children and is the only NAEYC accredited preschool in Coventry.

There are part day (2.5 hours) and school day (6 hours) preschool spaces available at CECC. The CECC program is currently a school year program (there is a 4 week summer program being offered this summer and an expanded summer program in 2017!). There is also before and after school care available.

There is financial assistance available to help families pay for the cost of preschool. Coventry receives two State grants from the Office of Early Childhood to help reduce the portion families need to pay. Tuition assistance is based on family size and income but for example, a family of 4 would need to earn under \$78,000 to qualify for a reduction in the amount owed.

If you qualify for assistance, then the most you will pay for the school day/school year program is \$2.20 an hour! Contact CECC at 860-742-4550 or www.coventryecc.org for more information!



Free Transportation for Coventry Seniors and Disabled Residents

Are you no longer able to drive?
Do you need a ride to your doctor?
Would you like to go grocery shopping or shopping at the mall? Do you have other errands to do? Would you like to spend a little time at Senior Center?

The Coventry Rides! senior handicap accessible van and handicap accessible minibus will take you where you need to go. We make regular trips to locations in Coventry, Manchester, Vernon, and Tolland.

It's easy and our drivers are the best!

Please call Coventry Senior Center for a ride at least 2 business days ahead.

For rides to the Willimantic Area, please call Dial-A-Ride at 860-456-1460.

**Additional volunteer drivers are needed.
Please call the Senior Center for more information.**



COMING EVENTS & NOTABLE ITEMS

CALL TO VISUAL, PERFORMING AND LITERARY ARTISTS

The newly-formed Coventry Arts Guild is planning its First Annual **Arts and Music Festival** at Patriots Park on September 10th, 2016, from 10 to 4, with a rain date of September 11th. In order to promote Coventry artists, we are planning to have student and professional art exhibits, all day musical performances, food vendors and many activities for both children and adults. A fun filled family day. If you are interested in participating, contact the Coventry Arts Guild at festival@coventryartsguild.org with your area of interest and your contact information.

The Coventry Arts Guild in conjunction with the Song-a-Day Music Center is pleased to host An **Instrument Petting Zoo** on Saturday, April 23. The event will be held from 1 to 4 P.M at the Song-a-Day Music Center, 2809 Boston Turnpike. It is open to the public, especially for students considering learning to play a band instrument and joining the school band.

All types of Band, String, Percussion instruments will be on display for visitors to inspect, explore and in some cases try out. Song-a-Day Instructors and students will demonstrate use (and care) of instruments. Music Center Directors will be on hand to discuss instrument rental and purchase options.

The event is Free, but donations will be accepted, the proceeds of which will go directly to the newly formed Coventry Arts Guild.

For more information, contact the Song-a-Day Music Center at 860-742-6878.



April 23 & 24 - Rid Litter Weekend. The Conservation Commission is encouraging residents to do roadside cleanups along their property and neighborhood. This is a great opportunity for civic groups and neighborhood organizations to organize cleanup crews. The Commission will provide free garbage bags that can be picked up at the Land Use Office at Town Hall. Info: 860-742-4062.

May 7 - Town-Wide Tag Sale: Register your tag sale with the Parks & Recreation Department by April 25th. See their website at www.coventryrec.com or call (860) 742-4068 for information and registration forms. A complete list of participating tag sales will be available after 4/25.

May 7 - Mothers' Day Rose Sale. The Coventry Lions Club is sponsoring a Mothers' Day Roses Sale. One dozen long stem roses bouquet is selling for \$15. Roses can be ordered by calling Cindy at 742-8709 or Gary at 742-6128. Orders can be picked up on Saturday at the parking lot at Coventry HS between 9am and noon. All proceeds go to supporting Lions Club scholarships and other community service activities.

May 8 - Mothers' Day Tea, 2-4 PM, Nathan Hale Homestead, 2299 South Street. High tea Downton Abbey style with 4-course servings & choice of teas served by butler & scullery maid. \$25/person, CTL members \$20. Info: 860-742-6917.

May 13 - Father-Daughter Dance, 7-9:30 PM, CNH Middle School. \$10 for dads who pre-register, \$15 at door. Register online at www.coventryrec.com. Info: 860-742-4068.

May 15 - Brick Schoolhouse Reopens: Merrow Road at Goose Lane. 1-4 PM on the first and third Sundays of the month mid-May through early October. Free admission. Donations welcome. More information at Coventry Historical Society website at www.ctcoventryhistoricalsociety.org.

May 22 - Car Wash for Camp Scholarships, 11:30 AM—1:30 PM, First Congregational Church parking lot. Let the Youth Group make your car sparkle! Free will donation.

May 30 - Memorial Day Pancake Breakfast: 7-10 AM, First Congregational Church, 1172 Main Street. Sausage, pancakes and eggs. \$5 per person or \$12 per family. Children under 5 are free. Come enjoy breakfast while waiting for the parade. All proceeds benefit the Lions Club Coventry Scholarship Program.

May 30 - Memorial Day Parade: 10 AM. Kicks off at G.H. Robertson School on Cross Street, stopping at Veteran's Memorial Green for services, and continuing down Lake Street to Main Street and up to Bradbury Road. Sponsored by American Legion Post 52. On Sunday, May 29, wreath-laying services will be held at 2 PM at St Mary's Cemetery, Main St., proceeding to the New Cemetery, Center Cemetery-Rt.#44, Grant Hill Road, Silver St. and Wrights Mill Road Cemeteries, and Nathan Hale Cemetery on Lake Street.

June 4 - CT Trails Day. Free admission to the Nathan Hale Homestead.

June 12 through Oct - Coventry History Showcase, Strong Porter Museum, 2382 South Street. The Strong Porter Farmhouse (c.1730), features a Carpenter's shop, carriage shed with antique hearses, and barn with vintage tools. Exhibit rooms in the house provide a glimpse of Coventry History and an archival research office for those wanting to explore more of Coventry's history. Museum and grounds are open starting each Sunday beginning June 12th through October from 11 a.m. to 2 p.m. A great place to visit on your next trip to the Farmers Market at the Nathan Hale Homestead each Sunday when it opens for the 2016 season. The museum begins its activities with a Tag and Tool sale June 11 & 12th from 9 – 2 p.m. For more information - email info@ctcoventryhistoricalsociety.org.

June 19 - Sundae on a Sunday at the Brick Schoolhouse. 1-4 PM. Merrow Road at Goose Lane. Toppings include fresh strawberries and homemade hot fudge sauce. Sundaes are \$2.00 each; Dad's sundaes are free.

June 25 - CoventryFest: 3-10 PM, Patriots Park. Music, games, vendors, food, fun and fireworks. Coordinated by Coventry Knights of Columbus. Rain date June 26. Info at www.coventryfest.org.

Get monthly notices of upcoming events by subscribing to the Town's e-blast. Visit the "Notify Me" section of the website at www.coventryct.org and click the box next to "Coventry Community Update."

Planning is already underway for **Christmas in Coventry Village**, scheduled for **Sunday, December 4**. Are you, your group or organization interested in being a part? If so, contact one of us at 860-918-5957 or 860-617-3588. Christmas in the Village is sponsored by the Coventry Lions Club. Thank you in advance.



BOOTH & DIMOCK MEMORIAL LIBRARY

1134 Main Street • 860-742-7606 • www.CoventryPL.org

We are here to help you...

Learn how to use your devices

One-on-one technical assistance is available by appointment. We can help you set up your device, learn about great apps and utilize digital services the library provides.

Apply for jobs

Public access computers as well as free Wi-Fi are available to assist in your search. Trained staff will help you upload your resume upon request. Printing and faxing is also available for a nominal fee.

Connect you to your family & friends in Coventry and beyond

A wide range of programs, events, and groups for every age and many interests are provided at the library. We encourage you to visit our website for a full list.

Prepare you to excel in school

Programs rich in early literacy expose young children to unique words needed to succeed in school. Homework help is always available at the Teen Desk for research and writing assistance.

Survive vacation with your in-laws

With unlimited checkouts plus access to downloadable books, magazines and movies from wherever you are, the library's resources are sure to keep you entertained even in the most awkward of circumstances.

Learn something new

Free public programs with local experts introduce subjects, while our extensive non-fiction collection encourages readers of all ages to take up a new hobby or become a local expert themselves.

Understand what those squiggles on a page mean

Weekly storytimes promote early literacy and expose kids to unique words needed to be successful readers.

Find out what happens to your favorite character in book 7

Explore fandoms and travel to new places in the latest fiction bestsellers.

Work with your friends to conquer a new level

Video games are loaded on the children's and teen computers, while board games are always available for family and friends to play while visiting the library.

Tinker and create

Learn through doing in our Makerspace which provides access and guidance in 3D printing, circuitry, robotics, and coding as well as other hard and soft sciences.

Programs and services can be found at www.coventrypl.org. Spring offerings include:

Financial Literacy and Marking, Mindfulness, Geocaching, Photography, Book Clubs, Teen Maker Club, Crafts, Storytimes, Playgroups, Comics Club, and much more.

Be sure to check back in June for lots of information about Summer Reading. On Your Mark, Get Set, Read!

Contact the Library at bdlibrary@coventryct.org or 860-742-7606.



Interested in knowing more about the finances of the Town side of your government? We are proud to announce that we are partnering with a software provider, OpenGov, to allow access to the Town's financial system (updated monthly.) Look for a link under the Finance Department's page on the Town website at www.coventryct.org. You are able to look at multiple years of data, both expenses and revenue, and filter to the level you want. Built-in graphics allow you to visualize your inquiry. This includes access to our Accounts Payable checkbook and special funds. If you have suggestions for Frequently-Asked Questions to be added (with the answer), please contact Beth Bauer, Coventry Finance Director, at 860-742-3528 or by email at bbauer@coventryct.org.



UPDATE ON CRUMBLING CONCRETE FOUNDATIONS

Some houses constructed in Eastern Connecticut between what is presently thought to be 1983 to 2003 are experiencing rapid deterioration and spider cracking in their concrete foundations which can make the homes unsafe. The State is conducting a study to try to determine causes and the possible number of homes involved. A meeting has been scheduled. Expected presenters include officials from the CT Department of Consumer Protection, insurance carriers and Lt. Governor Wyman.

Wednesday, May 11, 2016
6:30 PM
E.O. Smith Auditorium
1235 Storrs Road
Mansfield, CT

For additional information on this issue, please visit www.ct.gov/DCP/concrete or call CT Consumer Protection at 860-713-6100.

2016

CAMP WANGUMBAUG

Dates, Activity Information & Registration is Available NOW!

www.coventryrec.com

Following up on our success with the Solarize Coventry campaign a few years ago, and in response to continued interest from our citizens in residential solar installations, the Town is considering the launch of a phase 2 of this initiative. To find out more please contact the Town Manager's office at 860-742-6324 or email JElsetter@coventryct.org.



COVENTRY BOARD OF EDUCATION

860-742-7317

COVENTRY BOARD OF EDUCATION MEMBERS: William Oros, Chairman; Jennifer Beausoleil, Vice-Chairman; Michael Sobol, Secretary; Michael Griswold, Frank Infante, Mary Kortmann, and Eugene Marchand.

BOARD OF EDUCATION MEETINGS: The Board of Education generally meets on the second and last Thursday of each month. The remaining regular Board meetings for 2016 are: Wednesday, April 27, May 12 & 26, June 9 & 23, July 21, August 11 & 25, September 8 & 29, October 13 & 27, November 10 and December

8. Unless noted on the agenda, all meetings are held in the Administration Building conference room, 1700 Main Street, at 7:30 p.m.

BUDGET Q & A SESSIONS: Have you ever had questions about how your public school system manages your taxpayer dollars? It is the intent of the Coventry Public Schools to not only be extraordinarily prudent and efficient but to also keep the public well informed. In that interest, we will be holding a public Budget Q & A session on Tuesday, April 26th from 6:00 – 7:00 p.m. in the Administration Building conference room.

OPEN DOOR MEETINGS:

Interested in learning more about our schools? Come meet with Superintendent of Schools, David J. Petrone. One of his initiatives is to meet with as many parents and members of our Coventry community as possible. Open communication is a key component for true collaboration. Keep informed about education in our town by attending any of his Open Door meetings this school year. These informal gatherings will be held in the Administration Building Conference Room at 1700 Main Street. The remaining 2015-16 date is Monday, May 2 at 6:00 p.m.

GRADUATION:

Provided that we have no further school closures this spring, graduation will be held on Saturday, June 11th as indicated on the school calendar. Weather permitting, the ceremony will be held outside at Coventry High School. In case of inclement weather, graduation will be held in the Veterans Auditorium with closed circuit coverage in the Lecture Hall at the high school.

SCHOOL CALENDAR

APPROVED: The Board of Education approved the 2016-17 Coventry Public Schools calendar at the January 14th Board meeting. The calendar can be found on our website at www.coventrypublicschools.org.

“Open communication is a key component for true collaboration.”

COVENTRY PUBLIC SCHOOLS TECHNOLOGY NEWS

Technology plays a critical role in our daily lives. In order to help ensure students are prepared to enter the 21st century workforce, the Coventry Public Schools continues to integrate it into the lives of students in meaningful ways. This year, in our Challenge and Enrichment Program, students are learning about 3D printing through a variety of hands-on experiences. First, we have partnered with the global organization, *Enabling the Future*, to help build prosthetic hands for children in developing countries. Second, our high school student technology team is using 3D printers to create items for use in the labs. Lastly, and to take this one step further, students have built a 3D printer from a kit, and have created one using the 3D printer itself. These real-life engineering projects have allowed our students to go through the process of design and manufacturing in an authentic manner.



As a district, we are continuing to move forward with the integration of Google Apps for Education. Google Apps for Education is a free resource made available to educational institutions by Google and includes a comprehensive compilation of resources that can be utilized on any web-

enabled device, including our iPads. All staff and students from grades 3-12 have accounts that allow them to create, collaborate and share their work. Teachers are utilizing Google Classroom to share resources, and to distribute and grade assignments. Google Apps for Education as a whole allows for both increased collaboration and communication throughout the entire learning community, items essential to promote 21st century skills in this increasingly global society.

To further enhance the educational experience of our students, we are happy to announce that we received a grant from the CT State Bond Commission, which we will use to purchase additional iPads for the Capt. Nathan Hale School with the goal of extending our one-to-one initiative to grade 8. We are excited for the opportunity to further integrate technology into all facets of the curriculum to benefit the learning of our students.

Building STEAM at Coventry Grammar School!

There's a buzz around Science, Technology, Engineering, Art and Mathematics (STEAM) education at the Coventry Grammar School this year.

During the 2015-2016 school year, the classroom teachers worked closely with middle school Science and Challenge and Enrichment teacher, Sarah Landry, to delve deeper into science and technology topics in an effort to provide hands-on inquiry and open-ended exploration opportunities for all students. Stacey Fortin, who supports the staff at the Coventry Grammar School and the George Hersey Robertson School, has joined Mrs. Landry in her efforts this year. These two teachers have worked with the Coventry Grammar School staff to develop the theme of *STEAM through the SEASONS* in an effort to link STEAM topics from grade to grade.

Through on-going staff development opportunities the staff has focused on science and math standards to develop STEAM lessons that are guided by the engineering design process. Teachers are learning first-hand that STEAM education is active and is supported best in student-centered learning environments. There is no better setting for this inquiry-based learning than the primary school! Elementary teachers are in the unique position of being with their learners most of the day. This enables them to integrate cross-curricular learning activities. STEAM integration supports the Next Generation Science Standards and the Common Core Standards, which emphasize science and engineering practices as well as reading comprehension and the writing process.

The principles of STEAM – critical thinking, asking good questions, observation, exploration and teamwork – are truly at the heart of every discipline. A schoolwide STEAM focus has enabled the staff to work together to create units that center on real-world issues by weaving the components of STEAM together in a meaningful way.

Examples of this practice include the kindergarten students focusing on the topic of living and non-living things. They have been studying the seasons of the year, and have planted a tulip test garden around the school sign as part of the international science project, *Journey North*. The kindergarteners are plotting the progression of spring across the Northern Hemisphere and are anxiously waiting for the first signs of their tulips.

In Grade 1, the formation of a butterfly garden that was researched and planted as the result of a district mini-grant will support the study of metamorphosis. The teachers have plans to create QR codes as a way to guide the learning about plant species and the natural habitat in the garden. Using iPads as a way to study the variety of species and to capture photographs is common practice.

Grade 2 students became “citizen scientists” and created paper butterflies that migrated to Mexico as part of a Journey North project, which included the integration of map skills as they studied the distance between Connecticut and Mexico. The students are eagerly anticipating the arrival of paper monarchs that will migrate to CGS this spring. It will be exciting for them to continue to track the global connections as part of this project.

Study after study has shown that children who experience STEAM education early on will be best equipped in understanding these concepts later in their academic career. It is our hope that in partnership with our students, families, and the community, we are cultivating and developing these interests at Coventry Grammar School!



WORKING PAPERS: All children under the age of 18, who have secured employment, are required to have “working papers.” To acquire these papers, please have a form of identification and verification in writing from your employer stating you have secured employment and bring them to the office at Coventry High School. You do not need to be a student at Coventry High School, only a resident of Coventry, to get working papers from the high school office. Should there be no one available at the high school, you may bring your information to the Superintendent’s Office. If there are any questions regarding working papers, please call the Coventry High School main office at 860-742-7346.

VOLUNTEERING OPPORTUNITIES: Coventry schools want you! Come and be a part of our school community! Whatever your interest, if you would like to volunteer in the schools, please contact one of the four principals.

EMPLOYMENT OPPORTUNITIES: There are flexible hour and/or day schedules with a wide variety of experiences available. **Teacher, Para-educator, and School Nurse Substitutes:** Please visit our website at www.coventrypublicschools.org for additional information. **Cafeteria Substitutes:** Call Beth Pratt at 860-742-4535. **Bus Drivers/Substitutes:** Call Susan Lussier at M & J Bus Co. at 860-742-0344.

**TOWN OF COVENTRY
1712 MAIN STREET
COVENTRY, CT 06238**



*****ECRWSS***
POSTAL PATRON
COVENTRY, CT 06238**

**LEGAL NOTICE-TOWN OF COVENTRY
ANNUAL TOWN MEETING & NOTICE OF ADJOURNED TOWN MEETING
APRIL 23, 2016**

The legal voters of the Town of Coventry and those property owners qualified to vote in Town Meetings pursuant to Section 7-6 of the General Statutes of the State of Connecticut are hereby notified and warned that the Annual Town Meeting of the Town of Coventry will be held Saturday, April 23, 2016 at 10:00 A.M. in Veterans Auditorium, Coventry High School, Ripley Hill Rd., Coventry, CT to discuss and take action on the following items:

Item #1: To hear the Town Council's estimate of expenditures for the fiscal year July 1, 2016 through June 30, 2017.

Item #2: To consider and take action on the Town Council's recommendation for the 2016-2017 fiscal year appropriation, pursuant to Section 9-1 of the Town Charter, the final vote shall be adjourned by the Moderator to May 3, 2016.

**Town of Coventry
Council Recommended Budget for FY 16-17**

	2015	2016	2016	2016	2016	2016	2016
EXPENDITURES	Actual	Adopted Budget	Actual YTD	Est. Actual	Agency Request	Town Manager	Council
General Government	1,529,176	1,554,942	1,151,912	1,554,942	1,585,093	1,580,067	1,580,067
Public Safety	2,167,697	2,414,653	1,703,415	2,414,653	2,537,329	2,519,198	2,519,198
Public Works	2,275,312	2,268,207	1,709,430	2,268,207	2,309,055	2,300,771	2,300,771
Human Services	248,116	288,718	220,653	288,718	291,812	292,434	292,434
Civic & Cultural	523,981	536,107	517,169	536,107	555,218	553,218	553,218
Sundry	2,297,600	2,420,586	1,821,870	2,420,586	2,434,856	2,434,856	2,434,856
General Government Total	9,041,882	9,483,213	7,124,449	9,483,213	9,713,363	9,680,544	9,680,544
Debt Service	2,645,480	2,638,900	2,507,000	2,638,900	2,867,757	2,804,757	2,760,106
Board of Education	26,497,606	26,811,045	11,877,310	26,671,649	27,341,365	27,341,365	27,141,365
Capital	647,546	794,620	223,896	719,620	821,200	821,200	968,787
Expenditures Total	38,832,514	39,727,778	21,732,655	39,513,382	40,743,685	40,647,866	40,550,802
REVENUES							
Property Tax	28,619,356	29,305,320	29,194,688	29,305,320	30,059,634	29,963,815	29,866,751
Intergovernmental	9,983,705	9,884,108	5,144,072	9,884,108	10,151,501	10,151,501	10,151,501
Local	633,821	538,350	460,886	538,350	532,550	532,550	532,550
Revenues Total	39,236,882	39,727,778	34,799,646	39,727,778	40,743,685	40,647,866	40,550,802

If revenues remain unchanged and a collection rate of 98.28 is used; a proposed mil rate of 31.2 will be required.

Item #3: To authorize the Town Manager to enter into an agreement with the Commissioner of Transportation for Town Aid Funds for roads available to the Town of Coventry under Chapter 240 of the Connecticut General Statutes.

Item #4: To take action on the Town Council's recommendation on the FY 2017 Capital Improvement Plan and to authorize the Town Manager to make application pursuant to Title 7, Chapter 116b of the Connecticut General Statutes for funding for eligible projects under the Local Capital Improvement Program (LOCIP).

Item #5: To authorize the Town Manager and the Town Treasurer to borrow money from time to time in anticipation of tax collections to meet current expenditures.

20 summary copies of the proposed budget are available in the Town Clerk's Office, 1712 Main St., Coventry, CT 06238 or can be viewed online at www.Coventryct.org.

Dated at Coventry, CT this 8th day of April 2016.

John A. Elsesser, Town Manager

Lori Tollmann, Town Clerk

Town of Coventry CT

Savings Report by Month

1/1/2012 12:00:00 AM - 3/31/2016 12:00:00 AM



Year	Month	Total Claims	Total Cards Used	Member Rx Cost	Avg. Member Rx Cost	Price Savings	Avg. Price Savings	% Savings
2012	Sep-12	5	3	\$116.49	\$23.30	\$58.47	\$11.69	33%
2012	Oct-12	24	15	\$870.84	\$36.29	\$551.24	\$22.97	39%
2012	Nov-12	30	20	\$1,469.36	\$48.98	\$812.43	\$27.08	36%
2012	Dec-12	34	19	\$1,902.63	\$55.96	\$853.78	\$25.11	31%
2012	Year Total:	93	57	\$4,359.32	\$46.87	\$2,275.92	\$24.47	34%
2013	Jan-13	29	17	\$1,444.27	\$49.80	\$794.10	\$27.38	35%
2013	Feb-13	41	21	\$1,865.09	\$45.49	\$1,405.79	\$34.29	43%
2013	Mar-13	34	17	\$1,625.87	\$47.82	\$1,307.95	\$38.47	45%
2013	Apr-13	30	17	\$2,274.87	\$75.83	\$1,261.39	\$42.05	36%
2013	May-13	49	23	\$2,436.15	\$49.72	\$1,435.20	\$29.29	37%
2013	Jun-13	40	21	\$2,180.43	\$54.51	\$1,410.73	\$35.27	39%
2013	Jul-13	32	15	\$2,855.55	\$89.24	\$1,554.90	\$48.59	35%
2013	Aug-13	25	14	\$2,007.48	\$80.30	\$812.74	\$32.51	29%
2013	Sep-13	23	17	\$1,439.00	\$62.57	\$991.56	\$43.11	41%
2013	Oct-13	27	14	\$2,001.37	\$74.12	\$1,176.41	\$43.57	37%
2013	Nov-13	34	19	\$2,560.01	\$75.29	\$1,172.08	\$34.47	31%
2013	Dec-13	23	18	\$765.00	\$33.26	\$1,307.78	\$56.86	63%
2013	Year Total:	387	213	\$23,455.09	\$60.61	\$14,630.63	\$37.81	38%
2014	Jan-14	34	16	\$2,370.73	\$69.73	\$1,147.09	\$33.74	33%
2014	Feb-14	24	17	\$1,029.56	\$42.90	\$1,092.89	\$45.54	51%
2014	Mar-14	19	12	\$2,605.59	\$137.14	\$1,122.57	\$59.08	30%
2014	Apr-14	30	16	\$2,084.37	\$69.48	\$1,772.69	\$59.09	46%
2014	May-14	30	13	\$1,759.70	\$58.66	\$1,394.26	\$46.48	44%
2014	Jun-14	29	14	\$2,434.17	\$83.94	\$2,377.42	\$81.98	49%
2014	Jul-14	24	15	\$1,452.34	\$60.51	\$1,830.87	\$76.29	56%
2014	Aug-14	28	15	\$1,422.00	\$50.79	\$1,428.51	\$51.02	50%
2014	Sep-14	32	16	\$1,678.71	\$52.46	\$3,054.19	\$95.44	65%
2014	Oct-14	28	17	\$734.51	\$26.23	\$1,659.21	\$59.26	69%
2014	Nov-14	23	17	\$432.23	\$18.79	\$525.06	\$22.83	55%
2014	Dec-14	29	20	\$699.02	\$24.10	\$1,762.65	\$60.78	72%
2014	Year Total:	330	188	\$18,702.93	\$56.68	\$19,167.41	\$58.08	51%
2015	Jan-15	17	18	\$323.07	\$19.00	\$585.49	\$34.44	64%
2015	Feb-15	22	16	\$680.53	\$30.93	\$397.54	\$18.07	37%
2015	Mar-15	15	13	\$283.77	\$18.92	\$190.29	\$12.69	40%
2015	Apr-15	16	13	\$374.71	\$23.42	\$1,053.38	\$65.84	74%
2015	May-15	10	11	\$165.22	\$16.52	\$312.25	\$31.23	65%
2015	Jun-15	11	11	\$212.82	\$19.35	\$254.81	\$23.16	54%
2015	Jul-15	7	9	\$345.70	\$49.39	\$367.67	\$52.52	52%
2015	Aug-15	16	14	\$277.76	\$17.36	\$401.13	\$25.07	59%
2015	Sep-15	11	8	\$303.43	\$27.58	\$764.80	\$69.53	72%
2015	Oct-15	10	10	\$394.76	\$39.48	\$118.39	\$11.84	23%
2015	Nov-15	11	9	\$159.84	\$14.53	\$169.80	\$15.44	52%
2015	Dec-15	8	9	\$169.56	\$21.20	\$647.60	\$80.95	79%

EMENT

2015	Year Total:	154	141	\$3,691.17	\$23.97	\$5,263.15	\$34.18	59%
2016	Jan-16	5	7	\$63.31	\$12.66	\$88.85	\$17.77	58%
2016	Feb-16	11	7	\$182.94	\$16.63	\$205.27	\$18.66	53%
2016	Mar-16	11	8	\$185.34	\$16.85	\$207.58	\$18.87	53%
2016	Year Total:	27	22	\$431.59	\$15.98	\$501.70	\$18.58	54%
Total		991	621	\$50,640.10	\$51.10	\$41,838.81	\$42.22	45%

Notes from Staff meeting April 6, 2016

Present: Noel Waite, Mike D'Amicol, Joe Callahan, Wendy Rubin, Mark Kiefer, Eric Trott, Lori Tollmann, Beth Bauer, Kristi Sadowski, John Elsesser, Mark Palmer, Mike Ruef, Courtney Chan

John said it has been a while since we have had a staff meeting due to numerous legislative meetings he has had to attend. The State Appropriations Committee may be coming out with the State budget today.

John introduced Ken Plumb, our new labor attorney with the firm of Metzger, Lazarek and Plumb. Mr. Plumb said thank you for the opportunity be here. He has been in labor law for over 30 years and appreciates being able to assist us with labor and union work. His goal is to make your life easier and solve problems as quickly as he can. We will get into the nuts and bolts later on. John noted that part of our agreement with Ken's firm agreement is training on a few topics – if you have some thoughts for topics let John know.

Mark Palmer introduced Chief Mark Scott from Georgia who is here as part of the Department's re-accreditation process. Onsite review is taking place this week. The other person on the accreditation team is from Cape Coral Florida, so they both arrived here just in time for snow.

Town Council meeting update – John Elsesser:

- Audience of Citizens: several people spoke in support of the Board of Education budget. The Council moved the budget business item up for discussion early in the meeting. The Town budget bottom line was not reduced - minor tweaks were made to shift line items. The Town budget is being proposed at a 2.08% increase. The Council reduced \$200,000 from the Board of Education budget, from 1.98% to 1.23% - which is still over last year's final adopted budget of 1.1%. Some minor adjustments downward were made to the Debt Service budget to take savings from bonding and lease purchasing. The Capital budget had modifications to add \$5,000 for an admin vehicle with all-wheel drive for the Police Department, \$6,500 for carpet replacement at the Police station, and \$10,000 for Patriots Park Community Center refurbishment. They also added \$150,000 to CNREF. With those changes we have a budget based on the Governor's recommended revenues, which is what we've always used, and a 0 tax increase. It has been a while since we have been able to hit 0. Part of that is there was no increase to health insurance and utility pricing. We rebid electrical for 4 years at an 8% reduction on top of the solar savings. Oil pricing is locked in at a much lower rate. We had lots of positive things that helped us bring in a very cost effective budget. The Town budget is very lean and I appreciate those efforts from staff. We are working on getting the legal ad and documents out for the Town Meeting on 4/23. The vote was split vote along party lines.
- Video streaming of the meeting did work so those who do not live in town can watch.
- Appointments were made to Inland Wetlands, CHS Walls Code Compliance Committee and the Ad-hoc Lake Advisory & Monitoring Committee.
- COVRRRA: The Council decided to reduce the fund and lower next year's rates by \$5 per household.
- Manager's report: Construction projects updates were shared. We worked with some of our neighboring towns for a presentation on the crumbling foundations issue. The event will be on May 11th at E.O. Smith, 6:30 PM. The Lt. Governor and representatives from Consumer Protection and Insurance will be present. Letters will be sent to property owners whose structures were built during the timeframe, which is a 20-year period from 1983-2003. The issue is very prevalent. Tolland has 2000 houses built in that timeframe. Coventry also has a lot. We still don't know the numbers. There are about 165 people in eastern CT whose houses are collapsing that

have been identified so far. It is a huge issue that will affect house values, mortgages, insurance rates, etc. Insurance companies are requiring inspections before they will issue quotes. One person in town has already hired a contractor to lift their house and they are on a waiting list for 2017. Average cost to fix is \$200,000 and not many contractors know how to do it.

- Imperial Development - Primus subdivision: Mr. Primus had been able to keep his lots in forest protection under the 490 program. We felt the lots should no longer be valued as forest land because of road and utilities so we adjusted the assessment. He went to the Board of Assessment Appeals to overturn this decision and they denied his claim. He took us to court and won. This will change the whole law in CT – developers will be able to keep lots in forest protection until the lot is sold. We will have to refund him \$ 38,000 plus interest and will lose \$38,000 next year in taxes. The Town will have to decide whether to appeal. We have gone to CCM and they are asking membership to join us in an appeal as friend of court because the issue has statewide ramifications. John talked with various legislators and they said this was not their intent of the 490 protection legislation. This sets the whole issue of equity in assessments on its ear.
- CNG – offer to extend natural gas into Coventry: The Council needs to make a decision this month on the offer. We need input from the Board of Education and School Energy/Building Efficiency Committee. We would need to make payments to supplement the cost. CNG is contributing \$1.1 million and looking for \$629,000 from Coventry. The pipeline would come from Mansfield Depot, over Lewis Hill to the Town complex. We would have to tie in the school buildings, Town Hall, Police and Fire. The option to convert to natural gas will be made available to 65 homes along the route, including Lewis Hill, Eastview and Gardner Tavern. Conversion prices are \$150,000 for us. The Police station is a little more complicated. Annual payments would be \$90,000 per year, interest free for 7 years which is about the savings we would get in fuel savings, maintenance and oil tank replacement. Several environmental groups are opposed – they feel natural gas damages the environment. We have a very short timeframe so it will be difficult to build community consensus. However we decide some groups will be unhappy.
- Hydrilla, an invasive aquatic plant, was discovered in Coventry Lake last fall. We are the second lake in CT to experience it. There are five colonies in the cove area off Woodland Rd. We are working with CT DEEP to have it chemically treated to kill it. We sent a letter to residents in the affected area regarding treatment and have heard back from five of them so far. The most impactful treatment would be to quarantine the entire lake - we have proposed an alternative method that CT DEEP is reviewing to isolate the colonies to treat them. The area in question is highly used by bass fishermen. The weed has the capacity of forming a 2-foot mat and choking out everything else. It is the "Godzilla" of invasive plants – it can reproduce in 3 different ways –and has seed pods that can live for 10 years. The Council added money to the budget to be safe if the State doesn't come through with treatment costs, as well as to fully fund the flyboard study. Some people feel flyboards may have contributed to the Hydrilla problem.
- We got a grant for the Decew property in the amount of \$57,000 to convert the site into a pocket park for picnicking, fishing, and kayaking. There will be an historical component recognizing the old mill that used to operate on the site.
- WPCA is approaching Bolton to get formal permission for the Rt. 44 sewer extension.
- The Council authorized waiving compensation for several Rt. 31 takings related to the Main Street project.

Department Updates:

Fire/EMS – Noel Waite:

- We started blasting on Rt. 31 curve – it will be continuing for next several weeks. Some traffic delays will be necessary for cleanup. Once we get further back from the road we will not have as many traffic impacts. When we are finished there we will come back for sewer line work.

- Open house on 4/9 for volunteer recruitment at both firehouses.
- Application to transfer PSA to town is at State Office of Emergency Medical Office for review. We hope to hear back next week so we can begin re-lettering vehicles.

Assessor – Mike D’Amicol:

- Motor vehicles from the State is still a big issue. We have not gotten information from vendors as to issues for specific towns. The software is still in chaos. We are hoping that we will get information by the end of April so we can get good number on the MV grand list.
- We lost the Imperial Development case. The judge seemed to rely on cases from prior to the 2004 law change. It is the judge’s decision so we will have to live with it.
- We had a problem with some certified mailings. With the weather issue notices were delivered but the letters went to Hartford and people couldn't pick them up.
- New houses seem to be moving along quite a bit so we are working on permits.
- Mike is tracking crumbling foundations – he has not gotten a lot of calls from residents. He is taking any information people want to give and then will make a decision regarding re-evaluation toward the end of year.

Building Office – Joe Callahan:

- We are busy with c.o. inspections on Appian Way, Windswept and Riley Mtn.
- Joe went to a house two days ago on Broadway. The home is vacant because the owner is in a convalescent home. It is one of worst he has seen. The walls are cracked and bowing in. It is a finished basement. The contractor discovered it when doing renovation work. If someone was living there it would have to be condemned. It was built by very good builder - Colonial. He has visited some homes with normal settling cracks that are not related to the crumbling concrete issue. We are encouraging people to register with the Dept. of Consumer Protection but many are reluctant.
- We are busy. Things picked up but slowed back down with the cold snap.

Parks & Recreation – Wendy Rubin:

- We found a new camp director who will be bringing a whole new focus to camp – she has great program experience and we are looking forward to having her on board.
- Our intern from CCSU is starting.
- We submitted our Playful City USA application and video and should hear in May on our designation for year #6. We can't publish the video yet until they approve it, but once they do we can and will make it public.
- UConn crew is gearing up and the sailing club is offering to do community service clean up at Lisicke Beach.
- Community gardens are up and running - thanks to Public Works for composting and lime. We sold more plots early this year. We have a meeting on the 11th for new gardeners.
- Eric and Wendy are working on the final documents for the Arts Catalyst grant.
- We are working to spruce up rental facilities per the Town Council’s request. The Lodge has been spackled and repainted and looks good. The Community Center is next.

Public Works – Mark Kiefer:

- It looks more like February than April – we are dealing with snow and it is slowing us down a bit.
- We are working at Laidlaw but this snow may delay the ballfield. The next step is to screen loam. The rain will slow that down too.
- We completed Rails to Trails work. We will see if additional work is wanted next fall. It came out well. We will get pictures when the weather improves.

- We are working at Miller Richardson to do additional parking at Plains Rd and unsafe tree removal.
- Mtn. Ridge drainage work started today and should be done in a week. Reclamation will be done afterwards and paving in mid-May.
- We opened bids for Village drainage – there was a wide range. We are talking with the low bidder to do due diligence. It looks promising and is a good price. The project will take about 3 weeks and we will reclaim and pave by the end of May.
- The Public Works crew was actively sweeping until the snow came in. Ballfield maintenance and road prep for summer work will resume once the snow melts.

Human Services – Courtney Chan:

- We finished energy assistance for oil and propane heating in mid-March. We will be doing energy applications for electric heat until May as well as Operation Fuel. We are getting calls for help with Eversource bills.
- Our intern Janay graduates in May. She has been awesome. She is facilitating a grief and loss group at the Senior Center that has gone well.
- The Youth Services Promaganza event was very successful - 36 girls came this year. We extended participation to Bolton this year. We are seeing a lot of girls from previous years coming in to donate dresses.
- The mentoring program continues until the end of May.
- There are three active Juvenile Review Board cases.
- Crystal is working on a series of parenting programs for fall.
- The per diem therapist is on board Tuesdays and Thursdays.
- The Senior Center saw record fitness class attendance with 126 participants in March.
- The Tax Assistance program grew from last year with over 100 households participating.
- We are excited about the new TWIN program which matches a younger senior with an older senior to help each other out with such things as welfare checks, household needs and friendship. Applications are being accepted now.
- Van rides are going strong – we are always looking for drivers.

WPCA – Mike Ruef:

- We are busy with equipment repair and preventive maintenance.
- Construction projects are gearing up – the Main St. project seems to be on track. Lake St. sewers is scheduled to start today. That intersection will be closed – we anticipate a two-week duration. The Town will be reconstructing Cross St. and we will be running sewers up about 200 feet to serve one property. We are gearing up for phase 2 of Bidwell Village construction. Sewers will go in this year. We will be checking manholes on roads where the Town is doing work.
- We are upgrading the dialer at the treatment plant – it will be cell based instead of a landline, which should eliminate issues caused by downed phone lines and be more reliable during storms.
- We provided information to the towns of Bolton and Manchester for review for the Rt. 44 extension project.
- The Board of Education administration building has been getting sewer gas odors – we are working with Bill Trudelle to identify the source and resolve. If you smell anything notify him as to what time of day it was. It might be related to the grinder pump at the preschool.

Police Department – Mark Palmer:

- Officer McDonnell finalized a lengthy motor vehicle burglary case. She worked hard to track down the suspects with very little information. They were from Waterbury and it was a very

organized crew. Officer McDonnell developed a lot of good information that helped other communities solve their cases.

- You will recall there was a boating accident last year where a jet boat hit a crew boat. We got notification from the probation department that the case has been adjudicated. The person is banished from operating a boat on the lake for two years. We shared this information with Recreation staff and the marine patrol officer.
- We visited the police academy with our re-accreditation assessors and spoke with the director. The assessors spoke with Officer Carpenter about our hiring process. She is doing very well at the academy and is very excited about joining the department. She will be moving to the area. Graduation date is 6/16. We received her first report card and she is at top of her class.

Tax Collector – Linda Greenbacker:

- Four houses were redeemed and removed from the tax sale.
- Intent to lien notices were sent for unpaid trash bills in March. Those not paid off were liened yesterday.
- We are interviewing for the revenue collection clerk position on Friday.
- The site we report put-on and take-offs is down and those we sent on Monday did not go through. If continues to be an issue and will have to be done by hand. We hope it is working today. In the meantime we can still take people off individually.

Land Use/Development – Eric Trott:

- We continue the full-court press with the Farmers' Market. There are 60 days to opening day. There is still a lot of work to be done. We had a volunteer forum last week and finalized the event calendar for the season. We are working to finalizing music. We finalized the Dept. of Agriculture Ag contract and will begin buying supplies and equipment.
- We received \$58,000 for a Recreation Trails grant. There is a kickoff meeting Thursday.
- We were notified by DEEP that received \$5,000 from the America the Beautiful grant for tree planting.
- We were successful in getting a DEEP aquatic invasives grant for the second phase of fanwort treatment at Eagleville Lake. We are working with DEEP and Dr. Kortmann on flyboard and hydrilla issues. The Lake Committee will be active in communication.
- We finalized work for the gazebo and clock at the pocket park.
- We are wrapping up work with the consultant on the arts grant.
- We are hoping to get some movement on the DEEP open space grant – there has been a complication with an easement. We are waiting for probate court.
- Eric is participating in the Pathways to UConn study – which is looking at routes between their Farmington campus and the Storrs campus.

Town Clerk – Lori Tollmann:

- We are busy getting ready for the primary the end of the month. Absentee ballots are available.
- We finished entering data into the new Boards & Commission software.
- We are working with the registrars to answer questions from the Justice Dept. on voting procedures / accessible ballots for ADA. It may impact our ability to use paper ballots in the future. John noted we use paper ballots for referendums based on advice from the Secretary of State's office and now towns are under investigation from the Federal Government. The alternative is to use IVS machines which require phone set up at a cost of \$700 each time. Lori said there have been no complaints regarding voting privacy in our office.

Finance Department – Beth Bauer:

- We are in budget prep mode. We have to redo the budget document with the numbers for the Council's proposed budget for the Town Meeting at the end of April. We are now at the point where the Town Council is going to get list of accounts that are over-expended with recommended transfers. It is vitally important if you are expecting to purchase something but haven't done a purchase order yet, to do it now. We have over-expenditures in the budget that are fairly sizable that we will need to cover with transfers.
- OpenGov – The Town Council has adopted a resolution saying OpenGov will be up and running and available to the public by 4/15. That is another deadline for us – we need to put together a landing page that includes suggested FAQs/answers. If you can provide any input we would appreciate anything you can offer as to what kinds of information you want your department to have in a framework for people. It will evolve as time goes on. John said there will be multiple years of budgets. People can develop their own graphic interface. Includes an open check register. Only the Town is included so far - education is not included. Mark Palmer noted it seems like police is lumped in with public safety and that includes fire, EMS, etc. He was trying to parse out police and it was difficult. Beth said it is possible but it can be difficult to figure out how to get down to what you are looking for. That's why we want to develop the landing page - to make it easier for people. The information will never be current – it will be updated at the end of the month.

Booth & Dimock Library – Kristi Sadowski:

- We are gearing up for summer reading. The theme is Ready Set Read (Kids) Get in the Game (Teens) Exercise your Mind, Read (Adults). Meg is reaching out to local businesses to ask for sponsorship on the Super Reader Signs. Coventry Fitness is partnering with us for the Adult Summer Reading program. The first 50 registrants will receive a free fitness journal and the first 50 finishers will receive a pedometer.
- Janette Smith has now worked at the library (part time) for over 40 continuous years.
- Circulation system and catalog has updated again. It should be better on mobile devices and not too many changes for patrons.
- Chris is going to Windham Technical School to sign up Coventry students for library cards in preparation for summer.
- We are hosting a small business marketing workshop at the end of the month entitled the Path to Successful Digital Marketing Strategies. It will be presented by a professor from UCONN.
- The Annual Used Book Sale is in less than two weeks. We are out of room to store books and are now using the community room for this purpose.
- We hired a new shelver.
- I won a contest at the American Library Association conference and received a box of free audio books.
- The Booth & Dimock Memorial Library is receiving an honorable mention at the Connecticut Library Conference later this month in their publicity awards for our marketing materials during last summer's Comic Con, summer reading kick off.
- We are participating in the Passport to CT Libraries program. We are getting lots of out of town visitors as part of the program.
- There are lots of April vacation activities planned for kids and teens.
- DeliverIT (which transports books between CT Libraries, a service of the State Library) was down for two weeks due to a backlog and has slowly started back up. InterLibrary Loan is still not back to normal functions—a problem since last summer.
- The State Library and eRate have finally put out documentation on a program that will connect the Library with fiber. This is something we have been waiting on for several years.

- The State Library is working on a Library Best Practices guidelines. I was part of a focus group on their document. They are hoping to use it in the next couple of years to create and modify legislation and state statues on libraries.

Administration – Laura Stone:

- The spring newsletter is on press and will be available online next week.
- Items for the May e-blast, as well as the quarterly report for January-March 2016, are due 4/15.

Town Manager – John Elssesser:

- The energy committee wants to do Solarize again. Planning staff is flat out but will look at it if they can step up in early summer.
- Please think about topics for staff training related to labor. A sexual harassment refresher might be appropriate, as well as avoiding liabilities for supervisors. Mark Palmer said the Police Department is doing some training in the fall on LGBT issues. We deal with a number of individuals fairly regularly and there are some standards relating to police work.

After the department updates, Ken Plumb said the Town has a lot of things going on. His goal is to help with any employment-related issues and enable you to get practical solutions. If any issues are going on related to grievances, employment policies and practices, contract changes, etc. he can assist with a fresh set of eyes. Public Works is currently under negotiations but we want to have consistency. Every town is different so if there are nuances particular to your department or things you want to see changed, funnel them to John.

John agreed a lot is going on – many departments are flat out but he knows we will look back on this period and be proud of all we have accomplished.

OFFICE OF THE TOWN MANAGER
(860) 742-6324

April 12, 2016

«Full_Owner_Name»
«Full_Mailing_Address»
«Mailing_City», «Mailing_State» 0«Mailing_Zip»

Dear Neighbor:

RE: Potential Natural Gas extension

The Town of Coventry has been approached by CT Natural Gas with an offer to extend natural gas into town from Mansfield Depot to provide service to the Town buildings at Main/Ripley Hill. The Coventry Town Council is considering this offer since it will require a local investment to assist in getting the line here and converting our heating systems. There are savings predicted to offset much of these expenses.

The Coventry Town Council requested that I reach out to households on the proposed route, which is Boston Turnpike at the Mansfield town line to Lewis Hill Road, turning onto Eastview Drive then Gardner Tavern to Ripley Hill to Main Street, ending at the Police station. The work is envisioned to take place this summer if a decision to proceed is made.

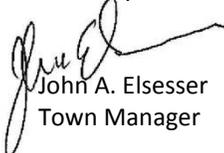
The construction would entail an 18 to 24 inch trench, either within the Town right-of-way on the road shoulder or in the road. All driveways or roads will be patched and/or the trench area re-seeded. Additional information on the project is available on the main page of the Town's website at www.coventryct.org.

So what does it mean to your neighborhood and your house if this project proceeds?

- You are not required to connect.
- There are no costs or assessments to your property due to the pipeline's availability.
- You will be offered the opportunity to connect and the gas company would bring a service line and meter to your house free of charge if you choose to convert to natural gas per below guidelines.
 - If you choose to make a commitment during the initial construction period, the lateral and meter will be installed at the time of pipeline construction and you would need to convert and start using gas within 90 days of the meter installation.
 - If the timing is not right for you at this point, CNG will provide laterals and meters free of charge upon request for a period of 5 years from the installation of the main, as they would be considered part of the project. The only caveat would be if there are extraordinary circumstances that would cause the lateral installation to be extremely costly (i.e. excessive set back from the street, culvert or stream crossing required, home is on a cliff).
- Currently there are energy incentive programs available to assist in converting your heating systems.

If you have opinions either for or against this project, please email me at JElsesser@coventryct.org and I will forward your input to the Town Council. If you could respond quickly that would be appreciated since CNG wants a decision as soon as possible.

Sincerely,



John A. Elsesser
Town Manager

Town of Coventry
Energy Conservation/Alternative Energy Committee

Meeting April 6, 2016 6:15 PM

Members Present: Jennifer Reilly, Danielle Kloster, Matt Mullen, Mark Keifer

Members Absent: Brandon Bradley, Tim Sadler, Andy DePalma

Audience of Citizens: N/A

Call to Order: Jenn Reilly called the meeting to order at 6:29 PM.

Approval of Minutes: Matt Mullen moved to approve the minutes from March 2nd and Jenn Reilly seconded the motion, there was no discussion, all were in favor.

Old Business:

Jenn Reilly reported that the LED lights in Patriots Park are completed. Two of the solar lights in the park have some problems and Tim Ackert is still working on them. The town is waiting for pricing before converting the community center to LEDs. Mark Keifer reported that if the cost is high the town will convert sections of lights as they can with grants.

Jenn Reilly informed the committee that the Town Hall has received the LED conversion pricing. The conversion will cost more than the Bright Idea grant, so the town will choose which areas to convert first. John Elsesser requested the help of committee in determining which areas might be best for the first round of conversions. Matt Mullen suggested choosing the areas where the lights are on for the longest amount of time during the day (e.g., the tax collector's office, offices that are open all day). Mark Keifer suggested the conference rooms because they are used at night for meetings.

Jenn Reilly reported that the LED streetlight project is waiting on Eversource to fill in the lights that were missed on Main Street.

Jenn Reilly updated the committee that the boiler replacement at Town Hall can be converted to natural gas if a pipeline comes to town.

Jenn Reilly reported that the Energy Management Made Easy duct system at Town Hall seems to be working at evening out the heat distribution in the building.

The committee discussed partnering with contractors and working with the Town Council to sign a letter for residents informing them about Home Energy Solution energy audits. Jenn Reilly will work with Town Hall and the Town Council to get a letter drawn up. It was discussed that it might be good to send a reminder HES letter in late summer or early fall because that's when home energy upgrades are on most people's minds.

Tim Sadler reported via email that the issue of rain dripping through the solar carport at the police station has been resolved using aluminum tape to cover the gaps between panels.

Tim Sadler also reported that the concerns about the solar panels at the high school consuming excessive electricity have been resolved. The rise in electricity demand at the high school was due to the preschool annex, which uses electric heat, not the panels. A test meter showed that the solar panels were working as expected.

Jenn Reilly reported that Coventry High School put in an application to DEEP for an EV station through the state's EVConnecticut program.

Jenn Reilly reported that she recently had a conference call with Smart Power about doing another round of Solarize in the town. She learned during that conference call that the town would not have to go through the selection process of picking a vendor again and can elect to use Encon, which was the vendor during the last round of Solarize. The committee recommends to the town that we move forward with our application due April 10 and the committee is willing to help the town in promoting Solarize.

Jenn Reilly updated that there is an offer to bring natural gas into the town through Connecticut Natural Gas. The construction cost of the pipeline is \$2,887,000, which will be subsidized by the gas company. The town will pay a total of \$639,200 paid out over 7 years in annual installments of \$90,000 (no interest). The high school, town hall, fire and police departments would need to be connected to natural gas. The construction costs do not include the costs of facility conversions to new heating systems or the costs of hiring crews to patch the roads that are impacted by installation. The committee recommends that the Town proceed with the pipeline proposal pending due diligence of all the costs involved. We support bringing gas in to replace oil for both the town buildings and residences, as this will allow for more energy efficient systems to be installed and will save the town money over time.

Jenn Reilly reported that John Elsesser's intern got a full time job so there is no longer an intern available for energy projects.

Mark Keifer reported that department of public works is in the process of getting ready to discuss the trash pick-up contracts but nothing can be decided until they have those conversations. In the last meeting, the committee had discussed the possibility of changing recycling pick-up to be on a weekly basis rather than bi-weekly. Mark will ask get pricing information and report back to the committee. Matt Mullen suggested that it may be possible for residents to "opt-in" to weekly recycling pick-up and pay extra.

Jenn Reilly reminded the committee that the Coventry Farmers' Market will be starting in June. The committee will discuss tabling options at the next meeting.

New Business

Jenn Reilly reported that DEEP's climate initiative groups are offering climate change webinars and she can send information to the committee if interested.

Matt Mullen informed the committee that he will be moving out of Coventry and this was his last committee meeting. He will send in a resignation letter and needs to be replaced on the building committee. Danielle Kloster will attend the building committee meeting with Matt on April 20.

The committee discussed that with Matt Mullen's resignation the committee is in need of a new member to fill his vacancy.

Energy Policy

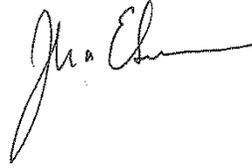
The committee completed drafting the energy policy and Jenn Reilly will discuss with John Elsesser the next steps in moving this document forward.

The next meeting will be May 4, 2016 at 6:30 PM at the DPW facility.

Jenn Reilly called the meeting to a close at 7:44 PM.

Respectfully submitted,
Danielle Kloster
Secretary

TO: Coventry Town Council
FROM: John A. Elsesser, Town Manager
RE: CNG Natural Gas Extension Offer
DATE: April 1, 2016



Overview:

The Town was recently approached by Connecticut Natural Gas (CNG) with an offer to extend natural gas into the town from Mansfield Depot to the Town facilities located on Ripley Hill Road and Main Street, a distance of approximately four miles. The project would install a pipeline on Boston Turnpike, Lewis Hill Road, Eastview Drive, Gardner Tavern Road and Main Street, terminating at the Police Station. The construction cost is estimated at \$2,887,000 which would be subsidized by CNG by \$1,154,800 requiring a local contribution of \$629,200 from the Town which would be paid out over seven years in annual installments of approximately \$90,000. The Town would be required to connect the High School, Middle School, Town Hall, Coventry Fire and Police Departments. Please see Exhibit 1 for the full presentation and options on tax abatements which could lower costs.

This offer is very time-sensitive. A commitment must be made by the end of April and connections made by year-end. If the Town chooses to delay there is no assurance a similar offer will be made in the future and if made that it will be at the same funding level. Note a similar offer was made in 2015 with a subsidy of only \$300,000 offered.

A spreadsheet showing the annual fiscal impact over a ten-year period follows. The impact is broken down by annual operating budgets and one-time capital budgets. There are many assumptions and estimates but this is the best available information. Long-term pricing for natural gas has been historically more stable and below heating oil. Homeowners along the route will have an option to select fuel choices not currently available. Natural gas opens the door to different types of renovations of the air handling equipment at the High School and Middle School which may be more code compliant for noise and be eligible for State aid under school construction grants.

From a cost perspective the spreadsheet shows that on an operational level at today's pricing the project pays for itself within a ten-year timeframe but would break even annually if the price of fuel oil increases by less than 25 cents per gallon. This however does not cover the conversion costs which are relatively minor at Town facilities but have a broad range at the schools depending on whether a simple conversion of burners is made to existing boilers or upgrades are considered to replace the over-50-year-old boilers at the High School and Middle School with high-efficiency modulating boilers. Pricing for both options are shown in Exhibit 6, which also details the possibility of \$100,000 in rebates by installing new high-efficiency boilers which could achieve 96% efficiency versus the 80% efficiency of current systems. This change would further reduce the payback in fuel savings and reduce greenhouse gasses.

	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY20-21	FY21-22	FY22-23	FY23-24	FY-24-25	FY 25-26	10 year view
on-going costs											
Taxes paid	0	\$12,230	\$11,794	\$11,357	\$10,921	\$10,485	\$10,049	\$9,612	\$9,176	\$8,740	\$94,364
Fuel savings *	\$49,642	\$49,642	\$49,642	\$49,642	\$49,642	\$49,642	\$49,642	\$49,642	\$49,642	\$49,642	\$496,420
Maintenance savings est**	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$100,000
annual contributions***	\$0	(\$89,886)	(\$89,886)	(\$89,886)	(\$89,886)	(\$89,886)	(\$89,886)	(\$89,886)	(\$89,886)	\$0	(\$629,202)
net	\$59,642	-\$18,014	-\$18,450	-\$18,887	-\$19,323	-\$19,759	-\$20,195	-\$20,632	\$68,818	\$68,382	\$61,582

* based on CNG projection of current pricing. If oil prices go back to \$2.50 per gallon the annual savings increase by \$59,640 per year. At \$3.00 per gallon the savings increase by \$101,640 per gallon.

Note if oil costs increase by \$.22 cents a gallon in FY 17-18 the annual cost even with contribution is at a break even point.

** Savings are an estimate based on the costs of cleaning oil burners and oil boilers.

***This is a seven year annual payment plan. No interest charged. First payment in January of 2018

Capital expenses

	range	low estimate	high estimate	
Burner conversions only where possible		150,000	\$200,000	
Boiler replacements 1.		640,500		
Cost avoidance fuel tanks		50,000		CHS and middle school fuel tanks need replacement unless converted to gas. This is replacement only pricing. Removal required either way.
1. minus 100,000 in HE rebates. Efficiency gain of at least 16%		-100,000		
net conversion (conversion - avoidance)		\$100,000	150,000	
Net replacement (replacement- rebates-avoidance)		\$490,500		

Key Decisions:

Below is a table of major issues and options to consider.

1. Timing – is there time to make this decision and assure conversion by the deadline?

- * If the Council (with the Board’s concurrence) agrees by the end of April and CNG holds to their projected schedule, work could be done by late summer. If the gas main project runs late a transition to new boilers is more complicated but remains possible even if school is in session by phasing out part of old; starting new; and so on until complete.
- * Funding would need to be in place either through the budget process or some sort of borrowing or supplemental appropriation.
- * The Building Energy & Efficiency Committee would need to direct their architect/mechanical engineer (BL Associates) to make this project a priority to develop a design build specifications and bid it. They could also start looking at other code compliance funding for the unit ventilators which exceed noise levels but cannot be upgraded for full compliance with any oil-based solution.

- * We are locked into a fuel oil purchase contract which would require us to negotiate a release, resell to other eligible users or store for future use (see Exhibit 11).

2. Are there environmental or political concerns with natural gas?

- * It is generally agreed that natural gas is a cleaner burning fuel which reduces our carbon footprint and is conducive to higher-efficiency use. It is a North American fuel which is not vulnerable to Middle Eastern politics and is being promoted by State policies with rebates. Others feel that some of the gas is made available through a process called fracking (also used in water wells) to open the supply veins up, which has raised concerns about localized impacts in areas of drilling. While this is not a Connecticut issue there are concerns about contributing effects by our purchase. Others will note that fuel oil and the various Middle East issues also have contributing effects.

3. Should simple burner conversions be made or should it be part of a larger retrofit/replacement project?

- * I believe the Building Committee would be best able to develop a plan. This committee was put together to improve the energy efficiency and modernize the HVAC systems at the schools. This new fuel source opens up a great deal of new opportunities. For example, funds for fuel tank replacement (per regulations) can be eliminated. Rooftop units could possibly replace classroom unit ventilators which currently exceed noise standards. Cafeteria changes could be made to eliminate more expensive propane use which would increase the savings and reduce the payback period.

4. Should the Town consider the tax abatement option to reduce the annual contribution?

- * That is an option but given that a financial model of the taxes to be paid by CNG in a ten-year period are more than double the abatement and there is no interest due on the payments it seems wise to discard the abatement offer.

5. What have the experiences been in other towns?

- * Both Deep River and East Hampton are pleased so far that they proceeded with bringing in natural gas to their towns. In both cases it has opened the door to additional development. Hebron is also considering it for this year and the Regional School District has already agreed and a Town decision is pending.

6. What are the impacts on local roads?

- * Most of the trenching will be off-road and is a very narrow trench. The Town had work scheduled for Eastview Drive and Gardner Tavern anyway. Lewis Hill was scheduled for chip seal within the next few years so the road impact timing works out.

7. What are the next steps?

- * The Town Council would first need to decide whether to proceed, seek the Board of Education's agreement and then determine future funding sources. No annual payment is required in the upcoming fiscal year so this year's costs are for capital conversion only. A placeholder could be put in the budget while the Building Committee is requested to develop a plan.

- Exhibit 1: CNG Heat Smart presentation
- Exhibit 2: CNG price analysis
- Exhibit 3: Community payment agreement (with suggested edits)
- Exhibit 4: Commercial & industrial services installation agreement
- Exhibit 5: Meter locations
- Exhibit 6: Conversion pricing estimate 1
- Exhibit 7: Conversion pricing estimate 2
- Exhibit 8: Project tax payments for 25 years
- Exhibit 9: East Hampton community payment agreement
- Exhibit 10: CIP budget for energy project for CHS & CNHMS
- Exhibit 11: Fuel oil purchasing contract

Heat Smart.

Natural Gas is Smart
for Coventry

Agenda

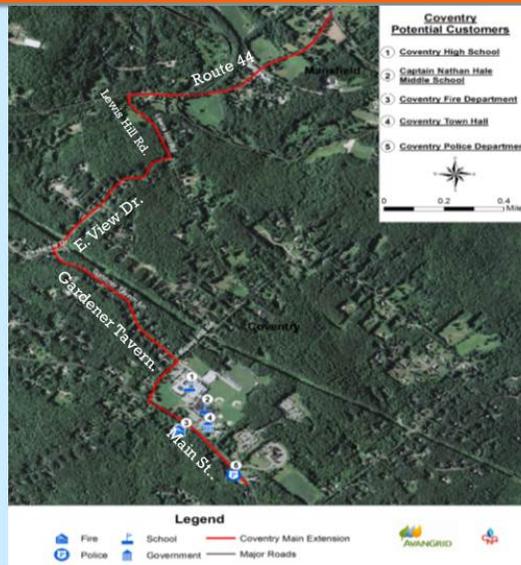
- Introduction / Overview of Our Company
- Proposed Natural Gas Expansion Project in Coventry
- Advantages of Natural Gas
- Safety of Natural Gas
- Benefits of Natural Gas
- Project Costs & Details
- Requirements to Commence
- Action Items & Timeline
- Questions

Our Company

- Connecticut Natural Gas Corporation, the Southern Connecticut Gas Company, and The United Illuminating Company, are now part of AVANGRID, Inc.
- Together, the AVANGRID companies will be a leader in the transformation to a clean energy future by providing sustainable, innovative energy solutions that benefit customers, communities, stakeholders, and the environment.
- AVANGRID has a presence in 25 states with a workforce of approximately 7,000 employees in three subsidiary companies.
- Connecticut Natural Gas has a presence in 23 towns and has been operating in the State of Ct for 150+ years.
- The company owns and operates 2,050 miles of main and serves ~165,000 customers.

Coventry Proposed Expansion

- Proposed 4 miles of new gas infrastructure.
- Main to be installed starting from Mansfield in the vicinity of the UConn Depot Campus and will continue ending at Main Street.
- Natural Gas available to:
 - Coventry High School
 - Nathan Hale Middle School
 - Coventry Town Offices
 - Fire Station
 - Police Station
- 65 homes along the route





Heat Dependably. Switch to Natural Gas

- Municipal Buildings** • Coventry High School and Nathan Hale Middle School
 • Town Offices
 • Police Station and Fire Station

Heat Economically. Switch to Natural Gas

Hebron Facilities	Fuel Type	Fuel Usage (Gal)	Price per Gallon	Current Fuel Cost	Gas Equiv. Usage (CCF)	Natural Gas Cost	Cost Savings
Coventry High School	Oil	28,800	\$ 1.79	\$ 51,522	40,320	\$ 30,442	\$ 21,110
Nathan Hale Middle School	Oil	16,800	\$ 1.79	\$ 30,072	23,520	\$ 20,909	\$ 9,163
HS/MS Shared Addition	Oil	22,800	\$ 1.79	\$ 40,812	31,920	\$ 25,313	\$ 15,499
Town Office Building	Oil	9,600	\$ 1.79	\$ 17,184	13,440	\$ 13,158	\$ 4,026
Police Station	Oil	1,800	\$ 1.79	\$ 3,222	2,520	\$ 3,576	\$ (354)
Fire Station	Oil	4,200	\$ 1.79	\$ 7,518	5,880	\$ 7,321	\$ 197
TOTALS				\$ 150,360		\$ 100,718	\$ 49,642

NOTE: Fuel consumption history and cost per gallon provided by the Town of Coventry. Natural gas costs based on approved CNG distribution rates and approved 12 month historical CNG commodity costs.

Natural Gas Delivers Value & Diversity



Heat Economically

- The most abundant fuel source in the US (supply and demand)
- The Least expensive way to heat your home.
- Stable pricing: Utilities are publically regulated & can't manipulate prices



Heat Sustainably

- Cleanest fossil fuel available
- Domestic fuel, sourced right here in the North East

Heat Reliably



- No Deliveries - On demand, piped directly to your facility
- Abundant - The U.S. has a supply of Natural Gas for ~100 years.
- Fuel of choice for back up generators, fuel cells and microgrids.

Heating

Cooling

Cooking

Fireplace

Drying

Power

Lighting

Snow Melt

Transportation

*Emergency
Power*

Hot Water



Heat Consistently. Switch to Natural Gas.

Focus on your business

Natural gas is a cleaner more consistent fuel source and extends the life of heating equipment and minimizes equipment service.

Heat Effortlessly. Switch to Natural Gas.

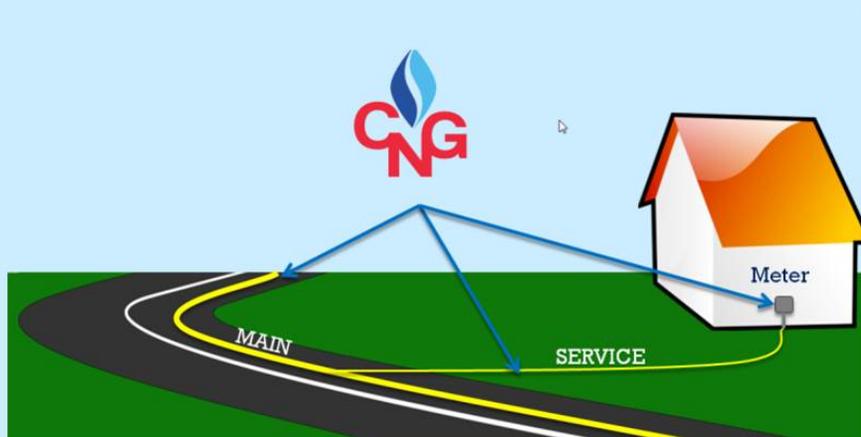
Natural Gas is Safe and Reliable with minimal impact to Coventry

- CNG Engineers & designs
- CNG Contractors excavate an ~18 to 24 inch wide trench and install the main
- CNG backfills and patches the roads
- CNG permanently restores all state roads and town roads as required
- CNG Installs services to all customers with signed service agreements along the route



Heat Effortlessly. Switch to Natural Gas.

CNG Constructs, Owns, Maintains & Inspects all pipes and meters up to the home or business. The customer's responsibility begins after the meter.



Natural Gas Safety

General Information

When it comes to safety, the natural gas industry has an excellent record, which is the result of extensive industry safety programs, overseen by state officials and the U.S. Department of Transportation (DOT). Billions of dollars are spent each year to ensure that natural gas is delivered safely and efficiently.

- Natural gas provides one-fourth of the nation's energy for heating, cooking, manufacturing and many other uses.
- Gas is a leading fuel of choice for industry, power plants, schools and hospitals
- Nationally, natural gas serves more than 65 million homes & businesses daily
- ~2.2 million miles of pipeline quietly, reliably and efficiently deliver natural gas everyday
- In Connecticut 562,000 homes & businesses rely on clean natural gas and this number is growing daily.
- Southern Connecticut Gas Company (SCG), Connecticut Natural Gas Corporation (CNG), and The Berkshire Gas Company (Berkshire) serve 66 communities across two states. Each company has been safely delivering natural gas for more than 100 years each.

Natural Gas Safety

Safety Record of SCG, CNG and BG

Nothing is more important to UIL Holdings than providing safe and reliable electric and natural gas service. The company adheres to the highest State and Federal safety standards.

To help ensure the highest level of public safety CNG, SCG and Berkshire provide around the clock monitoring, inspection and emergency response services. In addition, the companies conduct year round safety education programs, public informational sessions and natural gas safety training for first responders, other emergency officials, and excavators and contractors.

System Integrity

The design, construction, operation, inspection and maintenance of all operating pipelines are subject to state and federal regulations and requirements. SCG, CNG and BG install new plastic pipe.

Plastic pipe remains the material of choice because of its excellent bonding capabilities, flexibility and resistance to corrosion.

Customer Service is Important

- CNG has an excellent reputation with the Connecticut Public Utility Regulatory Authority.
- CNG strives to meet all customer service appointment windows
- CNG Customer bills are based on actual meter readings
- CNG has a full complement of staff with a Customer Care Center located in East Hartford, CT
- CNG provides for 24 hours a day / 7 day a week service
- Residential equipment service contracts are available



Expanding the Gas Distribution System

Since 2014, Connecticut Natural Gas and Southern Connecticut Gas have installed a combined 117 miles of new natural gas main.

Recently Completed Franchise Expansion Projects:

- Essex Franchise Expansion – 5 miles of new main installed in 2 months
- East Hampton Franchise Expansion - 13 miles of new main installed in 8 months
- Deep River Franchise Expansion - 4 miles of new main installed in 2 months
- SCG and CNG have converted more than 30 schools (K-12) in the past three years

Whit Przech, Windsor's building and facilities manager, said "Lower operating cost was the driving factor behind the conversions," he said. "When we started this project, I knew the savings were there."

Testimonials

Town of Essex Expansion

“We believe the expansion of natural gas service into Essex will make the town more competitive, helping us attract new businesses and giving existing businesses greater flexibility in their energy choices. It will also provide another fuel option for the residents of the area served by the new natural gas main, potentially helping them to lower their energy costs and reduce their impact on the environment.” Norm Needleman, First Selectman

East Hampton Franchise Expansion

“This project creates a major savings opportunity for the town,” said Michael Maniscalco, East Hampton Town Manager, “but everyone in the community will benefit in some way. Residential and commercial property owners who have been paying big heating bills are excited about the chance for another energy option, and the Town is excited about enhancing infrastructure and diversifying our tax base.

Testimonials

Deep River Expansion

First Selectman Richard Smith congratulated Southern Connecticut Gas for their timely installation of the new six-inch pipeline, which was completed—and placed in service—in just over two months.

Smith noted that “The benefits to our Town are more far-reaching than the direct savings to customers alone. Confirming our focus on maintaining and expanding infrastructure, our inventory of utilities has grown, embellishing our reputation as business-friendly. As the commercial / industrial sector expands, our tax base will strengthen, and our economy will grow.”

“On behalf of the Board of Selectmen,” Smith concluded, “Our thanks to SCG for helping ensure a bright future for every Deep River resident and business.”

Financial Calculation – The Hurdle Rate Test

- CNG provides upfront investment for all construction, pipes, meters & infrastructure up to the home or business
- CNG operates, maintains & inspects the system
- CNG Pays municipal taxes for all infrastructure in the town
- CNG recovers this investment over 25 Years



Risks?

CNG underestimates revenue: CNG Responsible for the shortfall
 Cost are higher than expected: CNG Responsible for the shortfall
 Customer(s) stop using gas: CNG Responsible for the shortfall
 More customers convert: The Hurdle Rate improves & the town increases tax base.

Project Costs

	Under No Tax Abatement	Under 10 Year Tax Abatement	Under 25 Year Tax Abatement
Project Construction Costs	\$ 2,887,000	\$ 2,887,000	\$ 2,887,000
Shortfall based on projected revenue	\$ 1,784,000	\$ 1,742,000	\$ 1,727,000
Non-Firm Margin Contributed by CNG (40% of project construction costs)	\$ 1,154,800	\$ 1,154,800	\$ 1,154,800
% of Shortfall from CNG NFM Funds	65%	66%	67%
Town Contribution	\$ 629,200	\$ 587,200	\$ 572,200
% of Shortfall Payment from Town	35%	34%	33%

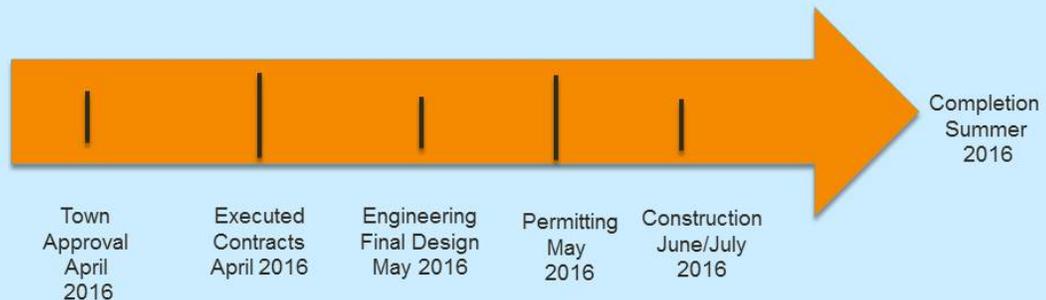
NOTE: All numbers are estimates and included for discussion purposes only.

Requirements to Commence

- Municipal commitment to convert all town buildings and schools located along the route by December 31, 2016.
- Financial contribution from the Town of Coventry
The projected financial contribution from the town is either:
 - \$629,200 based on no tax abatement
 - \$587,200 based on a 10 year tax abatement
 - \$572,200 based on a 25 year tax abatement
- Road paving and restoration on Town roads.
- Expedited construction permitting.

Project Timeline

- Town approval and executed contracts by April 2016
- Engineering/Final Design and Permitting by May 2016
- Gas Main Construction to commence in June/July 2016
- Natural gas available to all residents and businesses Summer 2016



Take Advantage of Incentives

The costs associated with converting your equipment are unique for every building!

Take advantage of the many incentives available to defray the cost of converting

- ✓ On Bill Financing
- ✓ Low interest loans
- ✓ Manufacture Rebates
- ✓ Utility Incentives
- ✓ Conservation Incentives
- ✓ CT Green Bank CPACE loans



Project Contacts

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Manager of Gas Expansion Projects

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Orange, CT 06477
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Mobile: (860) 205-9683
Email: asherman@ctgcorp.com

Terri R. Eller
Director of C&I Sales

180 Marsh Hill Rd.
Orange, CT 06477
Telephone: (203) 499-2317
Mobile: (203) 494-3073
Email: terri.eller@uinet.com

Exhibit 2

Coventry Natural Gas Cost Price Analysis									
Coventry Town Buildings									
Based on Town Consumption									
Facility	Fuel Type	Annual Fuel Usage (Gal)	Price per Gallon	Current Fuel Cost	Annual Natural Gas Equivalent Usage (CCF)	Average Price per CCF	Natural Gas Cost	Equivalent Oil Cost per Gallon	Cost Savings
Coventry High School	Oil	28,800	\$ 1.79	\$ 51,552	40,320	\$ 0.755	\$ 30,442	\$ 1.06	\$ 21,110
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Town Office Building	Oil	9,600	\$ 1.79	\$ 17,184	13,440	\$ 0.979	\$ 13,158	\$ 1.37	\$ 4,026
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Firehouse	Oil	4,200	\$ 1.79	\$ 7,518	5,880	\$ 1.245	\$ 7,321	\$ 1.74	\$ 197
			Total Fuel Cost	\$ 150,360		Total Gas Cost	\$ 100,718		\$ 49,642
									Total Savings
* Fuel consumption history and costs provided by Town of Coventry									
** Natural gas costs are based on approved Connecticut Natural Gas Corporation Rates and a 12 month weighted average commodity price based on 2015 history									
*** Natural Gas Prices are projected to remain stable due to the accessibility of Marcellus Shale Gas in the region									

Exhibit 3



Southern Connecticut Gas Company
Attn: Sales, 180 Marsh Hill Road
Orange, CT 06477



Connecticut Natural Gas Corporation
Attn: Sales, 77 Hartland Street, 4th Floor
East Hartford, CT 06108

Exhibit 3

COMMUNITY PAYMENT AGREEMENT

This Community Payment Agreement by and between the Town of Coventry ("Town") and the Connecticut Natural Gas Corporation ("CNG") (hereinafter "Agreement") as follows:

WHEREAS, CNG intends to construct approximately four miles of natural gas pipeline within the Town of Coventry to provide natural gas to numerous commercial and residential properties within the Town, and;

WHEREAS, said construction is beneficial to the Town of Coventry and its residents and the Town is desirous of assisting CNG by partially offsetting the revenue requirement associated with the cost of construction of the pipeline in accordance with the term set forth herein, and;

WHEREAS, the Town and CNG have agreed upon an equitable payment plan to partially offset said revenue requirement of six hundred thirty thousand dollars (\$630,000) associated with the cost of construction.

NOW THEREFORE, in consideration of the mutual promises set forth herein the Town and CNG hereby agree as follows:

1. Upon completion of the construction of approximately four miles of pipeline within the Town of Coventry, and the connection of service to all ^{Town & Municipal} eligible ~~local~~ municipal buildings adjacent to the pipeline, the Town will make an annual payment to CNG to partially offset the revenue requirement associated with the cost of construction as set forth in Paragraph 2, below.
2. The Town shall make an annual payment to CNG in the amount of ninety thousand dollars (\$90,000.) for a period of seven (7) years. Each annual payment will be due and payable no later than January 30th of the following year. In the event that the Town fails to make its payment as required by this Agreement, CNG shall be entitled to all remedies at law or in equity to enforce the Town's payment obligation.
3. As additional consideration for this Agreement the Town shall promptly pave the trenches dug on Town roads after the pipe has been laid therein, promptly provide all necessary easements in connection with the project, and connect all Town facilities to the pipeline ~~as soon as connection is available.~~ ^{no later than December 31 or 90 days after meter installation}

*Compaction?
- driveway?
see by?*

Dated at Coventry, Connecticut this ___ day of _____, 2016. ¹¹⁵²⁶ ^{whichever is later.}

Page 1 of 2 4. *It is agreed that this agreement does not abate any property taxes which are due and payable under CT law.* Revision Date 3-30-16

Exhibit 4



Southern Connecticut Gas Company
 Attn: Sales, 180 Marsh Hill Road
 Orange, CT 06477



Connecticut Natural Gas Corporation
 Attn: Sales, 77 Hartland Street, 4th Floor
 East Hartford, CT 06108

Exhibit 4

COMMERCIAL AND INDUSTRIAL SERVICE INSTALLATION AGREEMENT

APPLICANT INFORMATION					
Company Name		SCG/CNG Account Manager			
Authorized Representative		Job Category	Gas Company		
Title		Business Type			
Phone	Office #	Federal Tax ID or SS			
	Cell #			Street	
Email Address		Service Location		City	
Company address	Street #			Zip	
	City	Site Contact		Name	
	State, Zip			Phone	
Billing Attention	Name	Property Owner		Y <input type="checkbox"/> N <input type="checkbox"/>	
	Phone	If Not Property Owner Provide Owner contact		Name	
	Email			Phone	
If not fully executed this Commercial and Industrial Service Agreement expires in 30 days as noted by the Contract Expiration Date.		Contract Expiration Date		Applicant Initial	

APPLIANCE AND USAGE			
Meter Name	Meter Size	Quantity	Rate
Appliance	Appliance Quantity		Subtotal CFH
None			
None			
None			
		Total Load	
Customer Required Pressure			

NATURAL GAS SERVICE INSTALLATION AGREEMENT TERMS AND CONDITIONS

In this agreement ("Agreement") the customer is referred to as "Applicant" or "Buyer" and The Southern Connecticut Gas ("SCG") or Connecticut Natural Gas Corporation ("CNG"), as applicable, is called ("Seller")

- INSTALLATION OF GAS SERVICE:** Seller agrees to install or have installed gas facilities (i.e., necessary piping and meters) for gas service for the Applicant at the Service Address indicated on the top of this form. Seller agrees that the lawn area will be left level and clean. Final loam, seeding and turf will be the Applicant's responsibility at Applicant's expense. Seller shall provide gas service after the installation of the service lines. Seller is not liable for delays in commencing gas service installation not within its control, such as weather or work stoppage.
 Applicant Initial
- SERVICE COMMENCEMENT:** Natural gas consumption shall be deemed to commence when the facilities necessary for natural gas service are in Seller's sole judgment ready and able to consume natural gas. Once a functioning meter has been installed the Applicant will be subject to all applicable charges including but not limited to demand charges as set forth in the applicable tariff.
 Applicant Initial
- PAYMENT AND USE OF GAS APPLIANCES:** In consideration of Seller's installation of gas services, Applicant agrees to pay the full value of the "Contribution In Aid of Construction" (CIAC) as indicated below plus applicable taxes. Seller agrees to pay any other costs of installation, unless otherwise noted. By signing this agreement Applicant agrees to install and or use gas appliances indicated below, and to begin using them within 90 days of the Service Commencement Date.
 Applicant Initial
- DEFAULT:** If Applicant fails to use any of these appliances listed below, Seller, in its discretion, may charge Applicant for the reasonable cost of installing the gas facilities less the CIAC that the Applicant has already paid.



Southern Connecticut Gas Company
 Attn: Sales, 180 Marsh Hill Road
 Orange, CT 06477



Connecticut Natural Gas Corporation
 Attn: Sales, 77 Hartland Street, 4th Floor
 East Hartford, CT 06108

5	GAS SERVICE: The furnishing of gas service to Applicant under this Agreement will be in accordance with the terms and conditions, rules, regulations, tariffs and rate schedules of Seller which are subject to change and subject to the rules and regulations of the State of Connecticut Public Utilities Regulatory Authority ("PURA").
6	RELOCATION OF SERVICE: If the gas service to be provided involves the relocation of existing services, meters and connections at the Service Location, the cost of replacing all facilities beyond Seller's meter shall be the responsibility of the Applicant. It is further agreed that connection of any Applicant equipment to Seller's new meter shall occur no later than thirty (30) days after the new meter is activated.
7	OWNERSHIP: Ownership of the gas facilities from the main to the gas meter (including the gas meter) shall remain with Seller and shall be maintained by Seller. Applicant has no interest in such gas facilities. All piping and equipment beyond the gas meter shall be furnished, owned and maintained by Applicant.
8	EASEMENT(s): Applicant shall obtain any easement(s), where applicable, in a form satisfactory to Seller before Seller commences constructing and installation of its facilities required to supply natural gas.
9	UNDERGROUND UTILITIES: Prior to construction, Applicant is responsible for clearly marking all existing underground utilities and services on premise. If Seller damages any of Applicant's underground facilities on Applicant's property because Applicant failed to adequately mark them, Seller will not be responsible for costs of repairs. Applicant Initial
10	ENVIRONMENTAL CONDITIONS: If in the course of construction of gas facilities at the Service Location, Seller encounters contaminated soil, Applicant shall bear the additional costs of excavating and removing the contaminated soil per Federal and State laws, regulations and agency orders or directives including but not limited to signing any manifest for disposal as the generator of such contaminated soil. Unless Applicant agrees in writing to bear such additional costs, Seller shall have the right to cease its performance and terminate this agreement with no further obligation to Applicant.
11	BINDING EFFECTS: This agreement supersedes any and all agreements, either oral or written, between Applicant and Seller. This agreement may not be assigned nor otherwise transferred by Applicant without the written consent of Seller.
12	CIAC ADJUSTMENT: If, within one (1) year of the effective date of this letter agreement, (a) Applicant has added additional equipment to consume natural gas at the Service Location noted above or (b) a new gas service(s) is/are added directly to and served from a portion of main toward which Applicant paid a CIAC as described below, Applicant may request Seller to recalculate the Applicant CIAC to determine whether Applicant qualifies for a refund of such contribution or portion thereof. It is understood and agreed that any recalculation requested pursuant to this condition, will be made in accordance with Seller's then currently effective new business guidelines to determine the amount of the contribution, if any, to be refunded to the Applicant.
13	INDEMNITY: Applicant agrees to indemnify Seller, its affiliates, successors, assignees and each of its and their shareholders, directors, officers, employees and agents from and against any liability for personal injury or property damage due to Applicants use of property or due to any existing environmental conditions of the property.
14	ROCK OR FROST: If rock or ledge is encountered during the installation requiring extreme excavation (e.g., blasting), the Applicant may be required to pay for such work if billed by Seller to the Applicant. Main and services may not be installed under frost conditions.

CONTRIBUTION IN AID OF CONSTRUCTION ("CIAC")	
In order to provide natural gas service at the Service Location noted above, Applicant agrees to pay the following amount in aid of constructing certain natural gas facilities by Seller.	\$.000
This contribution is due and owing upon execution of this agreement and has been calculated based upon the construction schedule, the estimated consumption of natural gas at the Service Location and the consumption of natural gas as the only fuel for the use(s) described in the Equipment and Usage section below. Unless such contribution is received by Seller at the time this agreement is executed, Seller has no obligation to extend its facilities to serve the Service Location and use(s) described herein this document.	
The CIAC has been calculated using the estimated annual consumption of natural gas at the Service Location and for the use(s) described in the Equipment and Usage section below. It is understood and agreed that (a) if, during any annual period after Seller commences delivery of natural gas to the Applicant, the annual consumption of natural gas by the equipment specified is less than the estimate based on information provided by Applicant to Seller to calculate the contribution and/or (b) Applicant fails to inform Seller of any changes that impact GAS COMPANY's construction cost or the estimated annual natural gas consumption, Applicant agrees to pay Seller upon demand a CIAC utilizing Seller's new business guidelines in effect on the date of this agreement and which are on file with PURA.	

SIGNATURES			
Applicant Signature		GAS COMPANY Signature	
Name and Title		Name and Title	
Date	Click here to enter a date.	Date	Click here to enter a date.

If Applicant is not the owner or fully authorized agent of the owner of the premises at the Service Location specified above, this letter agreement shall not be binding on Seller unless and until both Applicant and the owner of the premises agree to all of the terms and conditions set forth herein as evidence by signatures of Applicant and the OWNER on this letter agreement.



Southern Connecticut Gas Company
 Attn: Sales, 180 Marsh Hill Road
 Orange, CT 06477



Connecticut Natural Gas Corporation
 Attn: Sales, 77 Hartland Street, 4th Floor
 East Hartford, CT 06108

OWNERS SIGNATURE (ONLY REQUIRED IF APPLICANT IS NOT THE OWNER OF THE PREMISES)			
<p>I, _____, owner of the premises located at Service Location above, which premises is subject to certain lease with Applicant (the "Lessee") and will be provided with natural gas service in accordance with the terms and conditions set forth above, acknowledge and agree to such terms and conditions; <u>provided, however</u>, that I will not be responsible for any of the Lessee's payment obligations described in the Contribution in Aid of Construction and Security Deposit sections above.</p>			
Landlord Signature		Date	Print Name

SAMPLE

APPENDIX A: PREMISE INFORMATION



Southern Connecticut Gas Company
 Attn: Sales, 180 Marsh Hill Road
 Orange, CT 06477



Connecticut Natural Gas Corporation
 Attn: Sales, 77 Hartland Street, 4th Floor
 East Hartford, CT 06108

Meter Location <input type="checkbox"/>
<p style="text-align: center; font-size: 48px; opacity: 0.3; transform: rotate(-30deg);">SAMPLE</p>
Premise Notes:

Meter Location: Meter location is a proposed location only based on currently available information and subject to change based final site inspection by Seller.

Exhibit 5

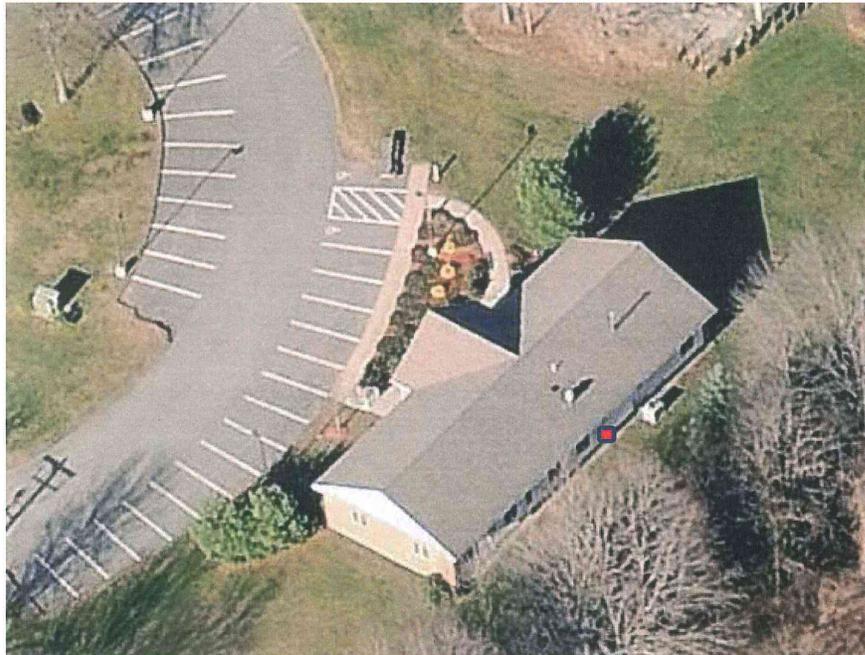


Coventry Provisional Meter locations

In support of Coventry's natural gas conversion/economic analysis Connecticut Natural Gas completed site walks on 3-10-16 at the below listed buildings. Based on our initial review we are pleased to provide the provisional meter locations. Actual meter locations may vary based on engineering and construction specifications. Gas availability is subject to reaching a mutually acceptable service agreement.

- Indicates suggested meter location

Building 1: Coventry BOE Administrative Building: 1700 Main Street





Building 2: Town Hall: 1712 Main St.

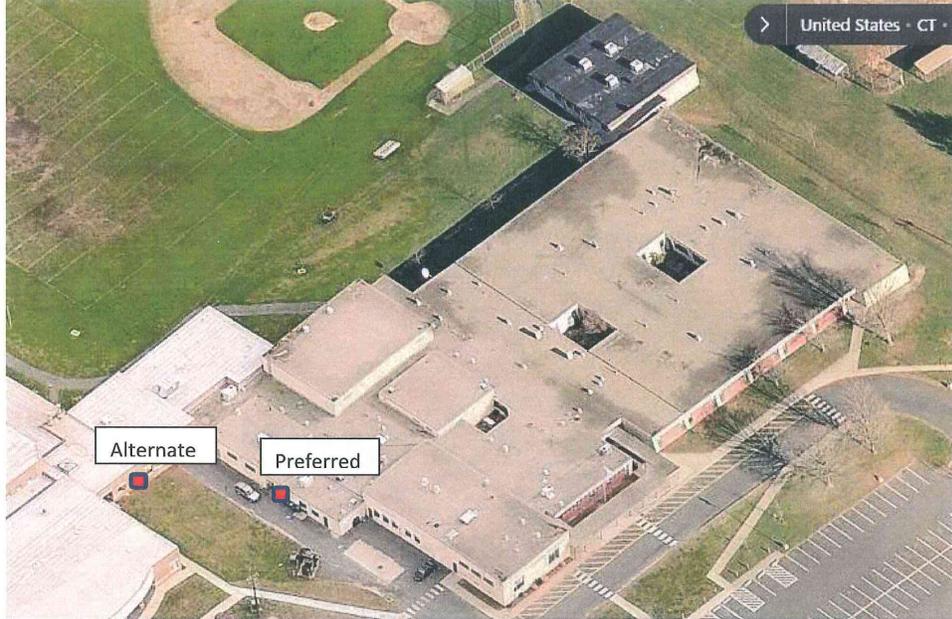


Building 3: Town Hall Annex: 1712 Main St.





Building 4&5: Hale Early Learning & Middle School (single meter for both buildings) 1776 Main St



Building 6: Coventry High School: 78 Ripley Hill Road.





Building 7: Coventry Fire Department: 1755 Main Street



Building 8: Coventry Police Department: 1585 Main Street



Exhibit 6

 PROPOSAL <u>Mechanical Maintenance Co.</u> Lic. 396665 37 Sea Pave Road-South Windsor, Connecticut 06074 Tel: (860)528-9835 - Fax: (860)282-9240		QUOTE NUMBER 																
Proposal Submitted To Town of Coventry	Phone 860-742-3528	Date March 14, 2016																
Street 1712 Main Street	Job Name Boiler Replacement/Natural Gas Conversion.																	
City, State and Zip Code Coventry, CT 06238	Job Location Town of Coventry																	
Attention of: John Elsesser	Engineer Stephen Kofsuske																	
Description of work to be performed:																		
<p>Mechanical Maintenance will replace the oil fired boilers serving Coventry High School, shared "Connector Building", Captain Nathan Hale, Fire Station Eight, and the Police Station with high efficiency condensing gas boilers, and convert the propane gas burners to natural gas burners in the Town Hall Annex Building, Board of Education Building, Town Hall, and two school roof top units, for a budget cost of \$640,000 minus \$100,000 in potential rebates.</p> <p style="text-align: center;">\$ 640,000 \$ 610,500</p> <table style="width: 100%; border: none;"> <tr> <td>High School</td> <td style="text-align: right;">\$260,000.00</td> <td>Police Department:</td> <td style="text-align: right;">\$55,000.00</td> </tr> <tr> <td>Shared Connector</td> <td style="text-align: right;">\$160,000.00</td> <td>Annex</td> <td style="text-align: right;">\$ 2,000.00</td> </tr> <tr> <td>Captain Nathan Hale</td> <td style="text-align: right;">\$ 90,000.00</td> <td>Board of Education</td> <td style="text-align: right;">\$ 2,500.00</td> </tr> <tr> <td>Fire Station Eight</td> <td style="text-align: right;">\$ 70,000.00</td> <td>Town Hall</td> <td style="text-align: right;">\$ 1,000.00</td> </tr> </table> <p>Another option would be to install gas conversion burners on the existing boilers for a budget cost of \$150,000-\$200,000 including gas piping. Conversion burners designed for the Police Department boilers are unavailable.</p>			High School	\$260,000.00	Police Department:	\$55,000.00	Shared Connector	\$160,000.00	Annex	\$ 2,000.00	Captain Nathan Hale	\$ 90,000.00	Board of Education	\$ 2,500.00	Fire Station Eight	\$ 70,000.00	Town Hall	\$ 1,000.00
High School	\$260,000.00	Police Department:	\$55,000.00															
Shared Connector	\$160,000.00	Annex	\$ 2,000.00															
Captain Nathan Hale	\$ 90,000.00	Board of Education	\$ 2,500.00															
Fire Station Eight	\$ 70,000.00	Town Hall	\$ 1,000.00															
Exclusions: Asbestos removal.																		
Payment Schedule WITH ACCEPTANCE, 40% WHEN WORK STARTS, BALANCE AT SATISFACTORY COMPLETION																		
ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. IN THE EVENT BUYER FAILS TO PAY THE CASH BALANCE, BUYER AGREES TO PAY IN ADDITION TO UNPAID BALANCE THE MAXIMUM INTEREST ALLOWABLE BY LAW ON THE UNPAID BALANCE. BUYER ALSO AGREES TO PAY ALL COSTS OF COLLECTING HIS PAST DUE ACCOUNT INCLUDING REASONABLE ATTORNEY'S FEES. WE SHALL HAVE THE RIGHT TO ASSIGN THE PURCHASE CONTRACT WITHOUT NOTICE TO THE BUYER. WE SHALL ALSO HAVE THE RIGHT TO HIRE COMPETENT SUBCONTRACTORS TO PERFORM ANY OF OUR SERVICES UNDER THIS PURCHASE CONTRACT.	THIS PROPOSAL IS FIRM FOR 30 DAYS. For Mechanical Maintenance																	
	SIGNATURE  Stephen Kofsuske VP/ Sales																	
ACCEPTANCE OF PROPOSAL -- THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED, YOU ARE AUTHORIZED TO DO WORK AS HERE SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE. DATE OF ACCEPTANCE:	For Town of Coventry SIGNATURE _____																	

Exhibit 7

John Elsesser

From: John Elsesser
Sent: Wednesday, March 16, 2016 8:14 PM
To: William Trudelle
Subject: Fwd: Coventry School Gas Burner Conversion Budgets
Attachments: mime-attachment.gif, mime-attachment.jpg

Maybe this will hep on the gas conversion project

Sent from my iPad

Begin forwarded message:

From: Matthew Mullen <Mullen@nemsi.com>
Date: March 16, 2016 at 8:10:49 PM EDT
To: <jelsesser@coventryct.org>
Subject: Coventry School Gas Burner Conversion Budgets

John,

Here is the budgets we provided to Dennis Stanavage for the boiler conversions.

Matthew Mullen, P.E., BEAP, LEED AP, CBCP
Vice President Engineering & Design
860-573-5910 Cell
860-870-2250 Office
866-481-3250 Fax



----- Forwarded by Matthew Mullen/NEMSI/EMS/EMCORGROUP on 03/16/2016 07:35 PM -----

From: Matthew Mullen/NEMSI/EMS/EMCORGROUP
To: Dennis Stanavage <DStanavage@coventryct.org>
Date: 11/24/2014 09:40 AM
Subject: Re: More info on floor delta FL

Dennis,

Here are budgets you requested:

Weight Room

- Remove and replace existing air handling unit with nominal 10 on air handling unit with direct expansion coil, hot water coil heating coil, air cooled condensing unit on grade
- Refrigerant piping
- Electric duct mounted reheat coil (for summer reheat)
- Reuse existing ductwork
- Insulate existing ductwork
- New controls for heating, cooling, and dehumidification
- Power wiring to new ahu, condensing unit, and electric reheat coil

- Prevailing wages
- EXCLUDES Delta-FL water proofing membrane, wood sub-floor on top of Delta-FL membrane, remedial clean up of existing floor and rubber mats

Budget - \$55,000 to \$70,000.

Toilet Addition to CNHS Portable Classrooms

- Approximately 40' x 30 wood frame addition including foundation, walls, roof, windows, lighting, and power distribution panel with outlets (taken from RS Means at approx. \$130/sq ft)
- Bank of 8 water closets (4 WC per sex back to back) plus 6 Lavs (3 per sex)
- 200 Lin Ft insulated 1-1/2" domestic water line from CNHS corridor to new addition (heat traced outside)
- Sewage ejector pump and 200 Lin Ft 2" force main (heat traced outside) from addition to existing toilet core at the corner of corridor near door
- Electrical power from CNHS to new addition distribution panel (needs to be from emergency power source)
- Toilet exhaust fan
- Electric heaters in addition and crawl space below addition.
- Prevailing Wages
- Excludes any upgrades to existing mobile classrooms (i.e. that may be driven by building officials) and any extensive existing site utilities upgrades (i.e. relocation of existing storm drain at end of mobile classrooms)
- Excludes soft costs (architectural/engineering fees)

Budget - \$260,000 to \$275,000

Convert boilers to Natural Gas from Oil

- Installation of five gas burners on the existing boilers.
- Replacement of two water heaters with gas-fired heaters.
- Convert two CNHS admin area RTU's to natural gas
- Gas piping to three mechanical rooms, both kitchens and existing propane piping serving existing RTU's in CNHS
- Prevailing wages
- Excludes conversion of any kitchen equipment to natural gas.

Budget - \$260,000 to \$285,000.

As I said, the quality and accuracy of an estimate is inversely proportional to the amount of time available to prepare it!! Hope these get you in the ball park.

Matthew Mullen, P.E., BEAP, LEED AP, CBCP



860-573-5910 Cell
860-870-2250 Office
866-481-3250 Fax

166 Tunnel Road
Vernon, CT 06066

Exhibit 8

County

Year	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25 Total
County Fee	\$ 32,230	\$ 33,784	\$ 35,337	\$ 36,892	\$ 38,445	\$ 39,998	\$ 41,551	\$ 43,104	\$ 44,657	\$ 46,210	\$ 47,763	\$ 49,316	\$ 50,869	\$ 52,422	\$ 53,975	\$ 55,528	\$ 57,081	\$ 58,634	\$ 60,187	\$ 61,740	\$ 63,293	\$ 64,846	\$ 66,399	\$ 67,952	\$ 172,343
25 year projected total	\$ 172,343																								

COMMUNITY PAYMENT AGREEMENT

This Community Payment Agreement by and between the Town of East Hampton ("Town") and the Connecticut Natural Gas Corporation ("CNG") (hereinafter "Agreement") as follows:

WHEREAS, CNG intends to construct approximately nine miles of natural gas pipeline within the Town of East Hampton to provide natural gas to numerous commercial and residential properties within the Town, and;

WHEREAS, said construction is beneficial to the Town of East Hampton and its residents and the Town is desirous of assisting CNG by partially offsetting the revenue requirement associated with the cost of construction of the pipeline in accordance with the term set forth herein, and;

WHEREAS, the Town and CNG have agreed upon an equitable payment plan to partially offset said revenue requirement associated with the cost of construction.

NOW THEREFORE, in consideration of the mutual promises set forth herein the Town and CNG hereby agree as follows:

1. Upon completion of the construction of approximately nine miles of pipeline within the Town of East Hampton, and the connection of service to all eligible municipal buildings adjacent to the pipeline, the Town will make an annual payment to CNG to partially offset the revenue requirement associated with the cost of construction as set forth in Paragraph 2, below.
2. The annual payment from the Town will be equal to the tax liability based upon the assessment of the value of the main pipeline constructed in the Town of East Hampton upon the Grand List for each of the five years following the connection of all municipal buildings within the Town of East Hampton which are eligible for said connection. Upon the payment of said taxes by CNG, the Town shall promptly make its respective payment. By way of example, if CNG makes semi-annual payments of its tax liability, the Town's semi-annual payment will be due thirty (30) days after said tax payment is made. In the event that the Town fails to make its payment as required by this Agreement, CNG shall be entitled to all remedies at law or in equity to enforce the Town's payment obligation.
3. Notwithstanding the payment requirements set forth in Paragraph 2, the annual payment from the Town pursuant to this Agreement shall not be less than \$95,000 nor exceed \$100,000 for each of the five years of this Agreement.

4. As additional consideration for this Agreement the Town shall promptly pave the trenches dug on Town roads after the pipe has been laid therein, promptly provide all necessary easements in connection with the project, promptly clear the easement area to the East Hampton Middle School and connect all Town facilities to the pipeline as soon as connection is available.

Dated at East Hampton, Connecticut this 3 day of February, 2015.

Connecticut Natural Gas Corporation

Town of East Hampton

By Robert M. Alessio
Robert M. Alessio
President and CEO
Duly Authorized

By Michael Maniscalco
Michael Maniscalco
Town Manager
Duly Authorized

STATE OF CONNECTICUT)
) ss. East Hampton
COUNTY OF MIDDLESEX)

On this the 3 day of February, 2015, Michael Maniscalco, personally appeared before me, and acknowledged himself to be Town Manager for the Town of East Hampton, a Connecticut municipal corporation, and that he, as Town Manager, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the agency by himself as said Town Manager.

In witness whereof, I have hereunto set my hand and official seal.

Bernice C. Bartlett
Commissioner of the Superior Court
Notary Public
My Commission Expires: **BERNICE C. BARTLETT**
NOTARY PUBLIC
MY COMMISSION EXPIRES JAN. 31, 2019

STATE OF CONNECTICUT)
)
COUNTY OF) ss. _____

On this the 12 day of February, 2015, Robert Allard personally appeared before me, and acknowledged himself to be President and CEO of Connecticut Natural Gas Corporation, a specially chartered Connecticut corporation, and that he, as President and CEO, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as said President and CEO.

In witness whereof, I have hereunto set my hand and official seal.

Suzanne Langlois
Commissioner of the Superior Court
Notary Public
My Commission Expires:

**SUZANNE LANGLOIS
NOTARY PUBLIC
State of Connecticut
My Commission Expires
August 31, 2016**

Exhibit 10

Project	Districtwide	CHS	CNH	GHR	CGS	Total
Instal VFD		\$54,000	\$60,000			\$114,000
Boiler bypass mods	\$36,000					\$36,000
unit ventilator rplmt w occp sensors		\$185,000	\$155,000	\$80,000	\$120,000	\$540,000
occupany sensors-exhaust fans	\$70,000					\$70,000
control valves in admin area		\$30,000				\$30,000
Lighting/surge protection		\$133,000				\$133,000
classroom controls			\$40,000	\$120,000		\$160,000
HVAC upgrades				\$56,500		\$56,500
add HVAC-kitchen		\$40,000				\$40,000
add Hydronic heat in media ctr				\$25,000		\$25,000
VOIP telephone system BD/Town	\$200,000					\$200,000
Security camera upgrades	\$75,000					\$75,000
Security access credentialling	\$125,000					\$125,000
Entrance security modifications		\$75,000	\$25,000	\$25,000	\$25,000	\$150,000
Generator connections	\$80,000					\$80,000
ADA compliance		\$125,000				\$125,000
Fuel tank replacement		\$50,000				\$50,000
Fire & Seismic code update (doors)		\$250,000				\$250,000
café reconfiguration		\$60,000				\$60,000
Fiber connectivity to schools/patriots park/DPW						\$325,000
Contingency 10%						\$271,950
bonding/legal						\$80,000
Total						\$2,996,450



East River Energy

· Premium Quality Fuel Oils · Natural Gas · Electricity · Bio Fuels · HVAC

January 8, 2016

Ms. Beth Bauer
Finance Director
Town of Coventry
1712 Main Street
Coventry, CT 06238

Transmitted via Electronic Mail

Dear Ms. Bauer:

East River Energy is pleased to confirm the following fixed price agreement which has already been processed effective this date, as per the electronic mail exchange between John Elsassor of the Town of Coventry and Charles Guadagnino of East River Energy.

East River Energy shall supply and the Town of Coventry and its Board of Education shall purchase the following as listed below.

Product	Contract Gallons	Contract Period	Fixed Price Per Gallon Excluding Taxes
Dyed Ultra Low Sulfur Diesel Fuel Town	24,000	7/1/2016-06/30/2017	\$1.7607
Dyed Ultra Low Sulfur Diesel Fuel BOE (school bus terminal)	45,000	7/1/2016-06/30/2017	\$1.7607
#2 Heating Oil Town	18,000	7/1/2016-06/30/2017	\$1.7900
#2 Heating Oil BOE	80,000	7/1/2016-06/30/2017	\$1.7900

Please note that #2 heating oil is subject to L.U.S.T. of \$0.0010 per gallon, the Federal Spill Fund Recovery Tax of \$0.0019 per gallon and NORA of \$0.0020 per gallon. In addition, diesel fuel is subject to L.U.S.T. of \$0.0010 per gallon, and the Federal Spill Fund Recovery Tax of \$0.0019 per gallon.

East River Energy's payment terms are net 25 days.

Please sign below where indicated along with Attachment A, and return to my attention **immediately**.

Thank you for your valued business. I look forward to continuing our mutually rewarding relationship.

Sincerely,

Charlie Guadagnino
Business Development

CAG:teb

Accepted by:

Ms. Beth Bauer
Finance Director
Dated: _____

Your Energy Partner
401 Soundview Road · P.O. Box 388 · Guilford, CT 06437-0388
203.453.1200 · 800.336.3762 · FAX: 203.453.3899
www.eastriverenergy.com
Est. 1984



East River Energy

· Premium Quality Fuel Oils · Natural Gas · Electricity · Bio Fuels · HVAC

Attachment A

The price contained and offered in this contract is based upon the sale of the quantity of contract gallons as stated in the confirmation. In the event that the customer exceeds 100% of the contract gallons during the contract period, East River Energy reserves the right to (1) extend the contract under the same terms and conditions, or (2) change the contract price to the Oil Price Daily New Haven Harbor Average plus \$0.15 per gallon. In the event that the customer purchases less than 100% of the contract gallons during the contract period, East River Energy reserves the right to (1) extend the contract under the same terms and conditions, (2) have the customer purchase at the contract price the difference between the contract gallons and the actual delivered gallons; East River Energy shall have no obligation to deliver remaining gallons, or (3) terminate the contract. Storage fees or liquidation charges may apply and customer will be responsible for payment of any storage fees or liquidation charges. East River Energy will monitor consumption on a monthly basis. East River Energy reserves the right to allocate committed gallons on a pro-rata basis over the term of this contract. Should customer request a #1 Diesel (Kerosene) blend, the #1 Diesel Fuel gallons delivered will be invoiced based on the Oil Price Daily New Haven Harbor Kerosene Average, plus \$0.20 per gallon. Should customer request a Performance Bond, cost is \$15.00 per thousand with a minimum charge of \$100.00.

Customer agrees to the terms of sale as set forth in this contract. If customer fails to pay within the terms of contract, customer agrees that East River Energy has the right to charge, and customer agrees to pay, a finance charge of 1.5% per month on any unpaid balance. If East River Energy hires an attorney or collection agency to collect the amounts the customer owes, customer agrees to pay any costs and expenses, including reasonable attorneys' fees and/or collection agency fees, incurred in the collection of the account or in enforcing the contract. In addition, any credit balance remaining on an account will be applied to the following year's purchases. Please note that any change in State or Federal taxes/fees over the course of the contract period will be passed down to the customer and customer will be responsible for payment on such new tax/fee rate.

East River Energy reserves the right to refuse to deliver to any tank, which, in its sole discretion, is deemed unsafe. Deliveries will resume once the problem is corrected. In the event a "run-out" occurs at a "will-call" tank, East River Energy reserves the right to levy a surcharge commensurate to the cost of providing immediate delivery, if one is requested. In the event a driver is re-routed due to a will call customer not taking the full load as ordered, East River Energy reserves the right to levy a delivery charge. Customer acknowledges that all tanks and piping are in good condition and meet all State and Federal regulations and specifications. Product samples, when requested, must come directly off of the truck before delivery is made. East River Energy is not obligated to deliver to any tanks or locations other than what is stated in the contract and/or bid specifications. In addition, East River Energy reserves the right to levy a fuel surcharge. East River Energy does not provide assurances for fuel which the customer stores in their tanks, or the condition of their tank, leakage or environmental contamination. This is including but not limited to spillage and inaccuracy of fuel ordering. Customer is responsible to notify East River Energy if any tank is replaced, eliminated, or if there is construction work around a tank location. These changes could affect scheduled delivery times, hose lengths, and fittings required to make the delivery. Please have your maintenance personnel keep driveways, pathways and fills clear of ice and snow. This ensures ability of timely delivery and personal safety of our drivers. Demurrage will be assessed if a delivery is delayed at your location by circumstances beyond our control, and/or if our driver finds it necessary to clear ice or snow in order to deliver fuel to your tank(s). Customer is responsible to pay any demurrage, delivery or fuel surcharges assessed during the contract period.

Publication: OPIS publications including the Oil Price Daily are copyrighted documents and therefore are not to be transmitted by East River Energy to the Customer by law. These publications change daily and it is the customer's responsibility to validate posted prices. The posting utilized will be most closely reflective of the product actually being delivered.

Force Majeure: East River Energy shall not be liable to the customer for any losses or damages to that customer in the event East River Energy is unable to fulfill its obligations under this agreement due to acts of God, fire, flood, war or any other causes beyond its control.

Received by: _____ Dated: _____

Your Energy Partner

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Est. 1984

4 APR 2016

MEMORANDUM FOR: Coventry Town Manager; John Eisesser

SUBJECT: Condition of Road on Hinman Road

My name is James Houlberg and I live on 62 Lamotte Rd in Coventry. The roads along my property line (Hinman Road and Lamotte Rd) are pretty beat up as I'm told many of the smaller roads in Coventry are. I called the Department of Public Works and spoke to Doug Reese on Friday 1 APR and he rudely told me that the roads are private roads and I needed to contact the Association. I told him there was no Association and he seemed to care less. Today I received a phone call from Mark Kiefer who was the total opposite and I had a pleasant conversation with him. He explained that the Association disbanded and the roads were reverted to ownership of the home owners, therefore I would need to pay to have the roads improved.

Hinman Road is a dirt road and very badly pot holed especially as it connects to Springdale Rd. Because of this I believe that if someone in the neighborhood had an emergency situation where either the Police, Fire, or Ambulance had to respond their vehicles would be slowed and/or possibly damaged driving through there. The longer this goes without repair the worse it will get too and possibly to the point that Emergency Responders would be severely impacted in their response.

So I'm asking if the Town of Coventry can donate 1-2 loads of process aggregate to Hinman Road. If the date can be coordinated with me for the drop off then I will go outside and spread the process aggregate along the road filling in the pot holes. It's my belief that it can be repaired with 1 load but it may need a second or a partial second load. Lamotte Road is a paved road and therefore would cost considerably more to repair.

Doing this will benefit the neighborhood by providing safe access in and out of it and also benefit the town in case of emergencies. I am not asking the town to do 100% of the work as I realize that we are in a time of reduced budgets so if the town can provide the materials then I will provide the labor. Hopefully this is something that can be worked with.

Respectfully,

James A Houlberg Jr
62 Lamotte Road, Coventry, CT
(860) 319-9427
Whitee25@yahoo.com

Laura Stone

From: Julie Blanchard
Sent: Monday, April 04, 2016 7:21 PM
To: Hannah HPietrantonioTC; John Elsesser; Laura Stone
Subject: Fwd: BOE Budget

Sent from my iPad

Begin forwarded message:

From: Angela Rejman <ang2rejman@gmail.com>
Date: April 4, 2016 at 5:46:46 PM EDT
To: <jblanchard@coventryct.org>, <mobrien@coventryct.org>, <Rwilliamsjr@coventryct.org>, <abrodersen@coventryct.org>, <tpope@coventryct.org>, <Lthomas@coventryct.org>
Cc: <bd_ed@coventryct.org>
Subject: BOE Budget

I am writing to express my support for the budget presented by the Board of Education for the 2016-17 school year. I feel the budget is a fair result of the effort by school administrators, the Superintendent and the Board of Education. I feel that the budget proposed did not show any extraordinary expenses. In order for our schools to continue doing well and for Coventry to remain appealing to future incoming residents we need to support our schools first and foremost. If you require that the Board of Education budget be cut then I am afraid you will be harming our children's futures and their quality of education. In doing so, as our council with whom we entrust to do what is best, you will have failed this town.

I respectfully request that the Town Council present the budget, as is, for the vote by the residents of Coventry. I also request that this be read into the minutes at tonight's meeting.

Thank you,
Angela Rejman
(Judd Road)

Laura Stone

From: Julie Blanchard
Sent: Monday, April 04, 2016 7:27 PM
To: John Elsesser; Laura Stone
Subject: Fwd: BOE Budget Meeting- 4/4

Sent from my iPad

Begin forwarded message:

From: Ashley March <ashley.march@gmail.com>
Date: April 4, 2016 at 12:43:44 PM EDT
To: <jblanchard@coventryct.org>, <mobrien@coventryct.org>, <Rwilliamsjr@coventryct.org>, <abrodersen@coventryct.org>, <HPietrantonioTC@coventryct.org>, <tpope@coventryct.org>, <lthomas@coventryct.org>, <bd_ed@coventryct.org>
Subject: BOE Budget Meeting- 4/4

I am writing to express my support for the budget presented by the Board of Education for the 2016-17 school year. I feel the budget is the result of a diligent effort by school administrators, the superintendent, and the Board of Education. It is fiscally responsible, and aligns with the district's mission to prepare every student for life and working in the 21st century.

I respectfully request that the Town Council present the budget, as is, for a vote by the residents of Coventry.

Ashley March
180 Cross Street
Coventry, CT

--

Ashley March
Future Director, Mary Kay Cosmetics
860.874.4955

www.marykay.com/a.march

Enriching women's lives, everyday!

Laura Stone

From: Julie Blanchard
Sent: Monday, April 04, 2016 7:20 PM
To: John Elsesser; Laura Stone
Subject: Fwd: Budget

Sent from my iPad

Begin forwarded message:

From: Hank A Minor <hminor5020@gmail.com>
Date: April 4, 2016 at 7:08:32 PM EDT
To: <jblanchard@coventryct.org>, <mobrien@coventryct.org>, <rwilliamsjr@coventryct.org>, <abrodersen@coventryct.org>, <hpietrantonioTC@coventryct.org>, <tpope@coventryct.org>, <lthomas@coventryct.org>, <bd_ed@coventryct.org>
Subject: Budget

I am writing to express my support for the budgets which have been presented to the TC by the various town agencies including the CPD and BOE. I feel that both the budget presented by the CPD and the BOE are conservative and represent the result diligent effort to produce a fiscally responsible budget that meets the needs of the community. I respectfully request that the Town Council present the budget, as is, for a vote by the residents of Coventry.
Thank you,

Hank Minor
67 Old Tolland Take

Laura Stone

From: Julie Blanchard
Sent: Monday, April 04, 2016 7:26 PM
To: John Elsesser; Laura Stone
Subject: Fwd: 2016-17 Board of Education Budget

Sent from my iPad

Begin forwarded message:

From: Jared Reed <jar371@gmail.com>
Date: April 4, 2016 at 12:52:05 PM EDT
To: <jblanchard@coventryct.org>, <mobrien@coventryct.org>, <Rwilliamsjr@coventryct.org>, <abrodersen@coventryct.org>, <HPietrantonioTC@coventryct.org>, <tpope@coventryct.org>, <lthomas@coventryct.org>, <bd_ed@coventryct.org>
Subject: 2016-17 Board of Education Budget

I am writing to express my support for the budget presented by the Board of Education for the 2016-17 school year. I feel the budget is the result of a diligent effort by school administrators, the superintendent, and the Board of Education. It is fiscally responsible, and aligns with the district's mission to prepare every student for life and working in the 21st century.

I respectfully request that the Town Council present the budget, as is, for a vote by the residents of Coventry.

Thank you,
Jared Reed
280 Sam Green Road,
Coventry, CT

Laura Stone

From: Julie Blanchard
Sent: Monday, April 04, 2016 7:23 PM
To: John Elsesser; Laura Stone
Subject: Fwd: Budget

Sent from my iPad

Begin forwarded message:

From: Jennifer Wendry <wendryfamily5@gmail.com>
Date: April 4, 2016 at 2:36:07 PM EDT
To: <jblanchard@coventryct.org>, <mobrien@coventryct.org>, <Rwilliamsjr@coventryct.org>, <abrodersen@coventryct.org>, <HPietrantonioTC@coventryct.org>, <tpope@coventryct.org>, <lthomas@coventryct.org>, <bd_ed@coventryct.org>
Cc: Brian Wendry <BWendry@riverfront.org>, Mary Minor <mary.minor@earthlink.net>
Subject: Budget

I request that this be read aloud if possible as I can not attend this evenings meeting.

I am writing to support the budget presented by the Board of Education for the 2016-2017 school year. I am requesting that the Town Council present the budget as is for a vote by the residents of Coventry.

I have a 7th grade, 5th grade, and first grade student. We have had very positive experiences in Coventry both academically and athletically. My oldest son Will has had the opportunity to play on the middle school basketball team for two years which was a fantastic experience. Mr. Leitao is a great role model for his students both on and off the court. Wyatt in fifth grade is in the CEP program. He is someone who has benefited from the extra challenge CEP offers, as the day to day school work comes easily to him. As parents, we are happy that he has extra academic offerings. As the boys get older it is important that we feel they will continue to receive great opportunities in all areas of their education. Cuts in the budget that could eliminate this type of support will cause families to look outside of Coventry for their child's education if they feel the needs aren't being met. We are very fortunate for the strides forward we have taken, please make every effort to find a way to continue moving in a positive direction.

Sincerely,
Jen Wendry
125 Pine Lake Drive
Coventry

Laura Stone

From: Julie Blanchard
Sent: Monday, April 04, 2016 7:29 PM
To: John Elsesser; Laura Stone
Subject: Fwd: 2016-2017 school budget support

Sent from my iPad

Begin forwarded message:

From: Jenn Dewey <jmdewey@gmail.com>
Date: April 4, 2016 at 7:21:14 PM EDT
To: <jblanchard@coventryct.org>, <mobrien@coventryct.org>, <Rwilliamsjr@coventryct.org>, <abrodersen@coventryct.org>, <HPietrantonioTC@coventryct.org>, <tpope@coventryct.org>, <lthomas@coventryct.org>, <bd_ed@coventryct.org>
Subject: 2016-2017 school budget support

I am writing to express my support for the budget presented by the Board of Education for the 2016-17 school year. I feel the budget is the result of a diligent effort by school administrators, the superintendent, and the Board of Education. It is fiscally responsible, and aligns with the district's mission to prepare every student for life and working in the 21st century.

I respectfully request that the Town Council present the budget, as is, for a vote by the residents of Coventry. I request that this be read into the minutes at tonight's meeting.

Thank you,
Jennifer Dewey
177 Skyview Drive
Coventry, CT06238

Sent from my iPhone

Laura Stone

From: Julie Blanchard
Sent: Monday, April 04, 2016 7:20 PM
To: Matthew OBrien; Thomas Pope; Andy Brodersen; Richard Williams Jr.; Lisa thomas; Hannah HPietrantonioTC; John Elsesser; Laura Stone
Subject: Fwd: Budget

Sent from my iPad

Begin forwarded message:

From: <karibennett419@gmail.com>
Date: April 4, 2016 at 7:13:19 PM EDT
To: <jblanchard@coventryct.org>
Subject: Budget

I am writing to express my support for the budget presented by the Board of Education for the 2016-17 school year. I feel the budget is the result of a diligent effort by school administrators, the superintendent, and the Board of Education. It is fiscally responsible, and aligns with the district's mission to prepare every student for life and working in the 21st century. I respectfully request that the Town Council present the budget, as is, for a vote by the residents of Coventry.

Thank you,
Kari Bennett
34 Lathrop Drive

Sent from my iPhone

Laura Stone

From: Julie Blanchard
Sent: Monday, April 04, 2016 7:25 PM
To: John Elsesser; Laura Stone
Subject: Fwd: Coventry education budget

Sent from my iPad

Begin forwarded message:

From: Katie Rouillard <kbrower5@yahoo.com>
Date: April 4, 2016 at 1:27:33 PM EDT
To: "jblanchard@coventryct.org" <jblanchard@coventryct.org>, "mobrien@coventryct.org" <mobrien@coventryct.org>, "rwilliamsjr@coventryct.org" <rwilliamsjr@coventryct.org>, "abroderson@coventryct.org" <abroderson@coventryct.org>, "hpietrantonioTC@coventryct.org" <hpietrantonioTC@coventryct.org>, "tpope@coventryct.org" <tpope@coventryct.org>, "lthomas@coventryct.org" <lthomas@coventryct.org>, "bd_ed@coventryct.org" <bd_ed@coventryct.org>
Subject: Coventry education budget
Reply-To: Katie Rouillard <kbrower5@yahoo.com>

To the members of the Town Council,

We are writing to express our support for the budget presented by the Board of Education for the 2016-2017 school year. We feel the budget is the result of a diligent effort by the school administrators, the superintendent, and the Board of Education. It is fiscally responsible, and aligns with the district's mission to prepare every student for life and working in the 21st century.

We moved to Coventry 4 years ago this week with a 1 year old and a preschool aged child. We have nothing but great things to say about the schools. Our oldest is now on her way to 3rd grade and the 1 yr old we moved here with will be entering Kindergarten in the fall. We also have friends who are currently searching for a house in town because we've recommended Coventry to them. When deciding on a town to live in, we were told to stay away from Coventry because of previous school cuts and lack of support for the schools. Upon doing research and talking to other families, we were happy with the information we found and thus decided to move into town.

We request that you please present the budget as is for a vote by the residents of Coventry. I am also requesting that this be read in the minutes at tonight's meeting.

Thank you,
Katie and Darryl Rouillard
75 Frederick Drive

THE BOOTH & DIMOCK MEMORIAL LIBRARY

WWW.COVENTRYPL.ORG

1134 MAIN STREET, COVENTRY, CT 06238

(860) 742-7606

April 4, 2016

To: Town Council, Town of Coventry

CC: John Elsesser, Town Manager

Dear Council Members,

I wanted to follow up on the minutes of the Special Town Council Meeting of March 28, 2016. The following paragraph was in the minutes with regard to the Booth & Dimock Memorial Library:

The Library budget is on page 8.2. The major change there is salary. There is no additional staff. They are about 30% below market for their director. They had co-directors and only have one director next year to get that salary more towards market level. Matthew O'Brien asked about things like heating fuel, etc. We adjustments made? John replied they were already adjusted downward. The changes should show. We took \$2,000 off their request. Matthew asked how they did for performance on their budget this year? John replied it is hard to tell because we don't pay their bills directly. Beth said we have not gotten their third quarter statement yet. At the end of the quarter we get a reconciliation. Richard Williams asked if the \$16,000 increase is for one person. John said no, the whole staff but one person is 8 getting more than a cost of living adjustment – we are making a market-based salary adjustment and that position will still be below market. Julie Blanchard asked if fringe benefit increases are attributable to something specific. John said social security is included on this line item. As salary goes up social security also goes up. Thomas Pope asked how many employees are there now. Beth replied their organization chart shows 4 full time, a custodian that is probably part time and library assistants, pagers and shelvers with no number associated with them.

I wanted to address the discussion and make a couple of corrections. The change from co-directors to a single director did affect the salary line item. However, it was not to bring any one salary towards market level. In fact, the salary of the director position did not change at all in the proposed budget from the current year. My previous position was Co-Director and Head of Teen Services. When I started at the Booth & Dimock Memorial Library 5 years ago, it was as Head of Teen Services and Reference. The Board of Trustees created the co-directorship and split the Teen Services/Reference position between



THE BOOTH & DIMOCK MEMORIAL LIBRARY

WWW.COVENTRYPL.ORG

1134 MAIN STREET, COVENTRY, CT 06238

(860) 742-7606

myself and a part-time library assistant. When the co-directorship ended, the Teen Services and Reference position needed to be re-instated as a full time position. The increase in salary and in benefits outline in the 2016-2017 budget was for this position. This increase will be seen in part (partial year) during the current budget—the Board of Trustees was willing to cover this amount because they felt the staffing change was the right decision for the library at the time it was made.

Moderate cost of living increases are also allocated for other staff members. Even with these increases, the positions are still paid well below state-wide recommendations for staff, particularly our Librarians who hold Masters of Library Science degrees and are extremely active within their professional communities. I would be happy to provide the council with data on the Booth & Dimock Memorial Library salaries (and explanation of benefits) compared to state-wide, comparable towns and professional recommendations. I would also be able to provide the Council with a brief outline of what our Librarians bring to the community in terms of skills, experience and positive changes already implemented at the Booth & Dimock Memorial Library.

The Booth & Dimock Memorial Library has 4 full-time staff, 1 part time custodian, 13 part-time Library Assistants and Shelves.

Please let me know if I can provide any further information or clarification.

Sincerely,

Kristi Sadowski
Library Director



Laura Stone

From: Julie Blanchard
Sent: Monday, April 04, 2016 7:25 PM
To: John Elsesser; Laura Stone
Subject: Fwd: Budget

Sent from my iPad

Begin forwarded message:

From: Krysta Parisen <kparisen@gmail.com>
Date: April 4, 2016 at 1:56:19 PM EDT
To: <jblanchard@coventryct.org>, <mobrien@coventryct.org>, <Rwilliamsjr@coventryct.org>, <abrodersen@coventryct.org>, <HPietrantonioTC@coventryct.org>, <tpope@coventryct.org>, <lthomas@coventryct.org>, <bd_ed@coventryct.org>
Subject: Budget

Good afternoon,

I am writing to all of you, to express how incredibly supportive I am for the budget that the Board of Education presented, regarding the 2016-17 school year. I feel very strongly that the budget presented, is one that supports the needs of ALL of the students of Coventry, and the plan it represents is one that will help our students thrive. It represents the strong efforts between school administrators, the superintendent, and the Board of Education. The relationship between the school administration, the superintendent, and the Board of Education is one that works together to provide our students of Coventry Public Schools with the best possible educational experiences. The budget that was presented shows ways for the district to meet their educational goals, with the students' best interest at hand. The 2016-2017 budget also works to prepare every student for life and working in the 21st century, showing them how to make connections with the real world and make sense of their every day learning. I strongly support all of the efforts and careful considerations that were made, in developing the 2016-2017 school year budget plan.

I respectfully request that the Town Council present the budget, as is, for a vote by the residents of Coventry. I request that this be read into the minutes at tonight's meeting.

Thank you very much for your consideration.

Krysta Parisen

Laura Stone

From: Julie Blanchard
Sent: Monday, April 04, 2016 7:22 PM
To: John Elsesser; Laura Stone
Subject: Fwd: Please add for tonight's meeting

Sent from my iPad

Begin forwarded message:

From: Marie Reynolds <mlr0608@yahoo.com>
Date: April 4, 2016 at 4:38:45 PM EDT
To: "jblanchard@coventryct.org" <jblanchard@coventryct.org>, "mobrien@coventryct.org" <mobrien@coventryct.org>, "Rwilliamsjr@coventryct.org" <Rwilliamsjr@coventryct.org>, "abrodersen@coventryct.org" <abrodersen@coventryct.org>, "HPietrantonioTC@coventryct.org" <HPietrantonioTC@coventryct.org>, "tpope@coventryct.org" <tpope@coventryct.org>, "lthomas@coventryct.org" <lthomas@coventryct.org>
Cc: "dpetrone@coventryct.org" <dpetrone@coventryct.org>, "rcarroll@coventryct.org" <rcarroll@coventryct.org>, "mmullaly@coventryct.org" <mmullaly@coventryct.org>, "cmurphy@coventryct.org" <cmurphy@coventryct.org>, "cdrury@coventryct.org" <cdrury@coventryct.org>, "kdelorme@coventryct.org" <kdelorme@coventryct.org>
Subject: Please add for tonight's meeting
Reply-To: Marie Reynolds <mlr0608@yahoo.com>

Dear Council:

I am writing to express my support for the proposed BOE budget and to urge you not to cut this budget before the Annual Town Meeting. I believe the BOE has proposed a fiscally responsible budget with only modest increases designed to meet the needs of our students. I support the proposed enhancements to the budget which I believe are aligned with the goals of the district. I am concerned that a failure to fully fund this budget will result in the loss of valuable programming for our children.

I respect the role of the Town Council in the budget process but ask that you recognize the important role of the community in this process as well. Our town charter vests authority in the community to approve the budget at referendum. Given the conservative nature of the BOE budget specifically and the proposed budgets of the other departments as well, it is appropriate to send the budget to Annual Town Meeting intact.

Thank you for your consideration.

I would like this read and added to the meeting minutes for this evening please.

Thank you,
Marie Reynolds
381 Cedar Swamp Rd.

Laura Stone

From: Julie Blanchard
Sent: Monday, April 04, 2016 7:24 PM
To: John Elsesser; Laura Stone
Subject: Fwd: Board of Education Budget

Sent from my iPad

Begin forwarded message:

From: Nicole Dennler <nicolespact@yahoo.com>
Date: April 4, 2016 at 2:21:33 PM EDT
To: "jblanchard@coventryct.org" <jblanchard@coventryct.org>, "mobrien@coventryct.org" <mobrien@coventryct.org>, "rwilliamsjr@coventryct.org" <rwilliamsjr@coventryct.org>, "abrodersen@coventryct.org" <abrodersen@coventryct.org>, "hpietrantonioTC@coventryct.org" <hpietrantonioTC@coventryct.org>, "tpope@coventryct.org" <tpope@coventryct.org>, "lthomas@coventryct.org" <lthomas@coventryct.org>
Cc: "woros@coventryct.org" <woros@coventryct.org>, "jebeausoleil@coventryct.org" <jebeausoleil@coventryct.org>, "msobol@coventryct.org" <msobol@coventryct.org>, "mgriswold@coventryct.org" <mgriswold@coventryct.org>, "finfante@coventryct.org" <finfante@coventryct.org>, "mkortmann@coventryct.org" <mkortmann@coventryct.org>, "gmarchand@coventryct.org" <gmarchand@coventryct.org>
Subject: Re: Board of Education Budget

I have reviewed the budget for this year and I wanted my voice heard on the matter. I am not able to attend the meeting in person but I think the budget should be sent as it is and let the public vote on it. There is a not much of an increase here per household. We want coventry students to have all the opportunities that other towns have. Reducing the budget will severely impact the ability of the teachers and the schools to do this. I do not see anything that is outrageous on the budget. Everything they are asking for are things that are needed. I am sure they have already pared it down before even coming to you. If you reduce it now before it even gets to be voted on you are doing the community a disservice. I respectfully request that the Town Council present the budget, as is, for a vote by the residents of Coventry. I request that this be read into the minutes at tonight's meeting.

Thank you,
Nicole Dennler
62 willow glen dr
Coventry

Laura Stone

From: Julie Blanchard
Sent: Monday, April 04, 2016 7:23 PM
To: John Elsesser; Laura Stone
Subject: Fwd: Board of Education Budget

Sent from my iPad

Begin forwarded message:

From: "Dennler, Scott" <SDennler@MassMutual.com>
Date: April 4, 2016 at 2:32:27 PM EDT
To: ""jblanchard@coventryct.org"" <jblanchard@coventryct.org>, ""mobrien@coventryct.org"" <mobrien@coventryct.org>, ""rwilliamsjr@coventryct.org"" <rwilliamsjr@coventryct.org>, ""abrodersen@coventryct.org"" <abrodersen@coventryct.org>, ""hpietrantonioTC@coventryct.org"" <hpietrantonioTC@coventryct.org>, ""tpope@coventryct.org"" <tpope@coventryct.org>, ""lthomas@coventryct.org"" <lthomas@coventryct.org>
Cc: ""woros@coventryct.org"" <woros@coventryct.org>, ""jebeausoleil@coventryct.org"" <jebeausoleil@coventryct.org>, ""msobol@coventryct.org"" <msobol@coventryct.org>, ""mgriswold@coventryct.org"" <mgriswold@coventryct.org>, ""finfante@coventryct.org"" <finfante@coventryct.org>, ""mkortmann@coventryct.org"" <mkortmann@coventryct.org>, ""gmarchand@coventryct.org"" <gmarchand@coventryct.org>
Subject: Board of Education Budget

Good afternoon,

I have reviewed the budget for this year and I wanted my voice heard on the matter. I am not able to attend the meeting in person but I think the budget should be sent as it is and let the public vote on it. There is a not much of an increase here per household. We want Coventry students to have all the opportunities that other towns have. Reducing the budget will severely impact the ability of the teachers and the schools to do this. I do not see anything that is outrageous on the budget. Everything they are asking for are things that are needed. I am sure they have already pared it down before even coming to you. If you reduce it now before it even gets to be voted on you are doing the community a disservice. I respectfully request that the Town Council present the budget, as is, for a vote by the residents of Coventry. I request that this be read into the minutes at tonight's meeting.

Thank you,

Scott Dennler

62 willow glen dr

Coventry

Scott Dennler

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DI Quick Quotes at DIQuickQuotes@sharepoint.massmutual.com; TAT within 2 business days

DI Informal Submissions for Medical at DImedicalinformal submissions@sharepoint.massmutual.com;

TAT within 5 business days

DI Informal Submissions for Financials at

DIfinancialinformal submissions@sharepoint.massmutual.com; TAT within 5 business days

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Laura Stone

From: Julie Blanchard
Sent: Monday, April 04, 2016 7:26 PM
To: John Elsesser; Laura Stone
Subject: Fwd: Budget Support

Sent from my iPad

Begin forwarded message:

From: Stacie Simko <sbsimko@gmail.com>
Date: April 4, 2016 at 12:56:39 PM EDT
To: <jblanchard@coventryct.org>, <mobrien@coventryct.org>, <Rwilliamsjr@coventryct.org>, <abrodersen@coventryct.org>, <HPietrantonioTC@coventryct.org>, <tpope@coventryct.org>, <lthomas@coventryct.org>, <bd_ed@coventryct.org>
Subject: Budget Support

Good afternoon,

I am writing to express my support for the budget presented by the Board of Education for the 2016-2017 school year. I feel strongly that the budget is the result of the diligent efforts by all of the school administrators, the superintendent and the Board of Education. It is fiscally responsible and aligns with the district's mission to prepare every student for life and working in the 21st century.

As the current treasurer of the PTO at GHR and a parent of two children in Coventry schools, I respectfully request that the Town Council present the budget as it stands and allow the residents of Coventry to have their vote before any cuts are made.

Thank you.

Stacie Simko
124 Wolf Hill Road

Laura Stone

From: Julie Blanchard
Sent: Monday, April 04, 2016 7:21 PM
To: John Elsesser; Laura Stone
Subject: Fwd: Proposed Education Budget

Sent from my iPad

Begin forwarded message:

From: Tammy Anderson <anderstammy@gmail.com>
Date: April 4, 2016 at 5:37:37 PM EDT
To: <jblanchard@coventryct.org>, <mobrien@coventryct.org>, <rwilliamsjr@coventryct.org>, <abrodersen@coventryct.org>, <hpietrantonioTC@coventryct.org>, <tpope@coventryct.org>, <lthomas@coventryct.org>
Subject: Proposed Education Budget

Dear council members:

The Board of Education has spent considerable time and thoughtful consideration on the budget for 2016-17 school year. After reviewing the budget and taking into consideration the district's mission to prepare every student for life and working in the 21st century I feel the proposed budget is fiscally responsible and aligned with the said mission.

I would request that the Town Council send the budget, specifically the education budget, as is to the residents of Coventry for a vote. If it is possible I would like for my opinion to be read into tonight's meeting minutes.

Thank you to each council member for your service to this town and its residents!

God bless,
Tammy Anderson

Laura Stone

From: Julie Blanchard
Sent: Tuesday, April 05, 2016 8:51 AM
To: John Elsesser; Laura Stone
Cc: Julie Blanchard
Subject: FW: Town Budget

From: Terilee [terilee09@hotmail.com]
Sent: Monday, April 04, 2016 8:24 PM
To: Julie Blanchard; Matthew OBrien; Richard Williams Jr.; Thomas Pope; Lisa thomas; Andy Brodersen; Hannah HPietrantonioTC
Cc: Bd_Ed
Subject: Town Budget

I am writing to express my support for the budget presented by the Board of Education for the 2016-17 school year.

This weekend, I had the privilege to attend the State Competition in North Haven CT for the Future Problem Solvers with 41 CNH students. These exceptional students were recognized with **30** awards. But what's really important to realize, is that in addition being part of the CEP program, almost all of these students perform in Band or Chorus, play for school athletic teams, participate in Drama, are actively involved in student government or produce the Morning Show. The majority of students are involved in many, if not all, of these! This is just a small example of how our students are fully involved in the wonderful programs offered in our schools. We need these programs to develop the whole child- to nurture our future leaders, educators, innovators and citizens. These children deserve the support of our Town Council and our citizens.

As a tax payer, I respect the diligence, effort and commitment of the Town Council. As a parent, I would invite you to spend some time in our buildings with our faculty and staff, with our children. See for yourself the challenges being faced and the beautiful, amazing things happening in all our schools, in all our programs - everyday.

Please present the budget, as is, to the town for a vote by the residents of Coventry.
Thank you -
Terilee Boulanger
60 Alice Drive

Laura Stone

From: Julie Blanchard
Sent: Monday, April 04, 2016 7:28 PM
To: John Elsesser; Laura Stone
Subject: Fwd: Proposed Natural Gas

Sent from my iPad

Begin forwarded message:

From: "jlecheles@netscape.com" <jlecheles@netscape.com>
Date: April 1, 2016 at 9:57:47 AM EDT
To: <MattO'Brien@coventryct.org>, <rwilliamsjr@coventryct.org>, <tpope@coventryct.org>, <abrodersen@coventryct.org>, <HPietrantonioTC@coventryct.org>, <jblanchard@coventryct.org>, <lthomas@coventryct.org>
Subject: Proposed Natural Gas
Reply-To: <jlecheles@netscape.com>

Dear Members of the Coventry Town Council,

Re: using Natural Gas to heat town buildings.

As a local resident I am writing to you to ask you to please consider using clean, renewable fuel options before accepting CNG's proposal. As stated in a Hartford Courant article from March 11, 2015 (attached), our neighbors in the Town of Stafford have set an excellent precedent by making a commitment to a net zero energy goal which they will accomplish through the installation of a 3.6 MW solar system, geothermal project, and other initiatives.

Coventry has made important and visible strides toward reducing our own emissions. I see no reason why we should be stepping backwards and considering dangerous, dirty Natural Gas to heat and power our town buildings. You have, up until now, demonstrated that a small town can make conscious decisions to protect the environment and that it is a priority.

Sustainability is a vital and necessary civic goal. It is fundamental to ensuring public health and the quality of life in our town and neighborhoods. We can gain recognition as a regional leader in promoting 'Clean and Green' technology, as well as environmentally friendly development. We must maximize energy efficiency and make the best possible use of resources if we hope to reduce our carbon footprint and leave a safe and healthy environment for the next generations. There is no more important task for each of us than working to overcome the ominous challenges to the continuation of life on this planet. The clean, green and more sustainable policies and programs that the Coventry town council votes on are an essential and significant step in this process. It merits enactment and vigorous follow-through.

I look forward to hearing from you.

Yours sincerely,
Joram Echeles

<http://www.courant.com/community/stafford-edition/rnw-sr-stafford-solar-panels-0319-20150311-story.html>

<http://www.thenation.com/article/global-warming-terrifying-new-chemistry/>

Netscape. Just the Net You Need.

Laura Stone

From: Lisa Thomas <lisadthomas.13@gmail.com>
Sent: Sunday, April 03, 2016 10:06 PM
To: Julie Blanchard; Hannah HPietrantonioTC; Thomas Pope; Richard Williams Jr.; Andy Brodersen; Matthew OBrien; John Elsesser; Laura Stone
Subject: letter from resident

The letter below was sent to me, but I believe is intended for the entire Council. I received it on 4/2/16.

In late February, Connecticut Natural Gas (CNG) made a proposal to Coventry's Town Council to install a four mile pipeline from Mansfield to Main Street in Coventry for the purpose of providing natural gas to heat Coventry's public buildings. Those buildings, including Town Hall and two of our schools, are currently being heated by oil. This project would cost over two million dollars, the cost to Coventry in particular remains uncertain. At the minimum, it would cost Coventry \$572,200 (if we agree to a 25 year tax abatement. There are options for paying more for the project if CNG starts paying taxes sooner.) Additionally, Coventry would have to pay for converting the public buildings involved to gas-based heating from their current oil infrastructure. Coventry would also have to pay for repairing and repaving the roads that would be broken up to install the pipeline.

CNG is seeking a response from Coventry by April. This is astounding. Coventry is being asked to make a long term, costly commitment to natural gas and to a single vendor for a large portion of its heating needs, and is being asked to do so within a two month window! Right now, oil is cheaper than natural gas and the town has several oil vendors from which to choose. Why lock ourselves into only one provider for our heat, and with no guarantee that the cost of natural gas will remain affordable through time?

Apart from fiscal considerations, there is the twofold environmental concern about natural gas that 1) pipelines can explode and 2) all the natural gas would come from hydraulic fracturing ("fracking"), a highly invasive procedure that produces toxic byproducts. There are some residents for whom that is anathema.

I urge Coventry residents to email or call Town Council members and the Town Manager to ask them to go slow in considering CNG's proposal -- or reject it outright at this time.

Karen Lank

Coventry

742-6726



TOWN OF COLUMBIA

323 Jonathan Trumbull Highway, Columbia, CT 06237
(860) 228-0110 FAX: (860) 228-1952

OFFICE OF THE TOWN ADMINISTRATOR

April 5, 2016

Town Manager, John Elsesser
1712 Main Street
Coventry, CT 06238

Dear John,

I have enclosed a copy of the legal notice that will appear on April 8, 2016 in the Chronicle servicing the Town of Columbia and surrounding towns.

Please call me if you have any questions.

Very truly yours,

Natasha R. Nau
Columbia Town Administrator

Enclosure

Natasha R. Nau, Town Administrator

April 5, 2016

Public Notice to Bus and Taxi Operators

Town of Columbia is applying for a capital grant under Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities of the Federal Transit Act, as amended in the Moving Ahead for Progress in the 21st Century [MAP-21] legislation, to acquire vehicles to be used in meeting the special transportation needs of seniors and/or individuals with disabilities in the Town of Columbia and within a 35 mile radius.

Any interested transit or paratransit operator in the proposed service area may review the proposed application by contacting Natasha Nau, Town Administrator, 323 Route 87, Columbia, CT 06237 or call 860-228-0110.

A public hearing will be held if requested by interested parties.

Any comments should then be sent to Town of Columbia, Attn: Town Administrator Natasha Nau, 323 Route 87, Columbia, CT 06237. Comments must be received no later than seven (7) days following publication of the Legal Notice of April 8, 2016.

SUGGESTED MOTION: EXECUTIVE SESSION 1-200(6)(B)

I move that the Town Council enter into Executive Session pursuant to Connecticut General Statutes 1-200(6)(B)-discussion of strategy and negotiation with respect to pending claims and litigation to which the public agency or a member thereof, because of his conduct as a member of such agency is a party until such litigation claim has been finally adjudicated or otherwise settled with the following people in attendance.....

SUGGESTED MOTION: EXECUTIVE SESSION 1-200(6)(D)

I move that the Town Council enter into Executive Session pursuant to Connecticut General Statutes 1-200(6)(D)-discussion of the selection of a site or the lease, sale or purchase of real estate by a political subdivision of the state when publicity regarding such a site, lease, sale, purchase or construction would cause a likelihood of an increased price until such time as all of the property has been acquired or all proceedings or transactions concerning same have been terminated or abandoned with the following people in attendance