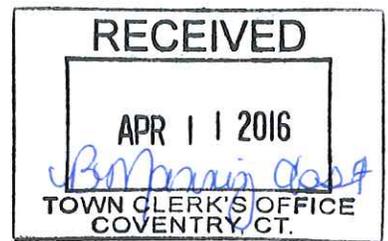


**Coventry Cemetery Commission
Notice of Regular Scheduled Meeting**



To: Lori Tollman, Town Clerk

A regular scheduled meeting of Coventry Cemetery Commission will be held Wednesday, April 13, 2016 at 6:30 P.M. in the Public Works Conference Room, Coventry Public Works Building at Main Street own Hall at 1712 Main Street, Coventry, Connecticut 06238.

Agenda

1. Call to order and roll call
2. Audience of citizens
3. Minutes: March Regular Scheduled Meeting to be reviewed
4. Presentation Pietras Funeral Home – Jan Ryan
5. Review of Financials
 - a. Town Budget Hearing
 - b. Current Budget for 2016
6. Old Business
 - a. Nathan Hale Circumstance
 - i. Guy wire – Nathan Hale Cemetery / update by Mark
 - ii. Contemplation area – time line for work / Mark
 - iii. Purchase of Birdbath and stone for Contemplation area.
 - b. Tree work at Cemeteries (back of South Street)/ Finish work related to “Other Side of Wall” /Mark/ updates on other projects by Mark
 - c. Capital Improvement Project - update by Beth/Mark/Todd
 - d. Town Record review - Beth
7. Care-Takers report
 - a. Mike’s report any updates (Note: clean back of South Street of leaves and limbs)
 - b. Burial information
 - c. Leaf Blower purchase
 - d. Quotes on new burial / grave digging prices
 - e. Flag holders (review costs and older holders)
8. Commission Member Updates
 - a. Review of Cemeteries / Memorial day Preparation
 - b. Information on Policies and Procedures – Tom
 - c. Computer conversion – update by Claudine
9. New business
 - a. Review Information from email (South Street - Bill Cannon)
 - b. Review Information on buying back plots (Nathan Hale)
10. Accomplishments/ Other matters that may come before the Commission

Respectfully submitted,
Tom Boudreau – Chair