Amended 3/11/2016
TOWN COUNCIL SPECIAL BUDGET MEETING
March 14, 2016
7:00 PM
Town Hall Annex

1. Call To Order, Roll Call

2. Unfinished Business:

2.A. 15/16-69: FY 2016-2017 Budget (E)
1. Board of Education

Documents:

FY17 PROPOSED BUDGET - BOE 02-11-16.PDF
QUESTIONS AND ANSWERS - TOWN COUNCIL MARCH 2016.PDF

3. New Business:

3.A. 15/16-76: Consideration/Adoption: Sunshine Proclamation (E)

Documents:

SUNSHINE PROCLAMATION.PDF

4. Adjournment

(E) Denotes Enclosure

Open Participation in Public Meetings: The Town of Coventry will provide reasonable accommodations to assist those with special needs to attend & participate in public meetings. Contact the Town Manager's Office at 742-6324 or e-mail Lstone@Coventryct.org at least 48 hours in advance to discuss special needs.

2016 – 2017 BUDGET

COVENTRY PUBLIC SCHOOLS

Learn • Grow • Succeed

David J. Petrone, Superintendent

BOE approved February 11, 2016

BOE approved February 11, 2016

COVENTRY BOARD OF EDUCATION

OUR LEADERS

Board of Education Members

William Oros, Chairman
Jennifer Beausoleil, Vice-Chairman
Michael Sobol, Secretary
Michael Griswold
Frank Infante
Mary Kortmann
Eugene Marchand

Superintendent of Schools

David Petrone

Director of Teaching and Learning

Michele Mullaly

Director of Finance and Operations

Robert Carroll

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COVENTRY BOARD OF EDUCATION

To: Coventry Town Council

From: Coventry Board of Education

Date: February 12, 2016

Re: Proposed Budget for Fiscal Year 2017

The Coventry Board of Education presents its proposed budget for Fiscal Year 2017 for the Coventry Public Schools. We take seriously the responsibility to propose and manage a budget that serves the education needs and academic achievement of Coventry's students.

On January 14, 2016, our Superintendent presented a well thought out budget that balanced the educational services needed to serve the students' academic achievement success with the economic challenges of our current times. This proposed budget incorporates programs that reflect the overall goal of advancing student achievement by requesting funds for the ongoing "Technology in the Classroom" initiative and Systemic Program Enhancements. The Board of Education is dedicated to supporting a budget that keeps to the district's vision, mission and goals. This has benefited the students and staff of Coventry considerably. These vital initiatives, combined with current programs, seek to improve the academic achievement and success of Coventry's students.

Throughout January and February the Board met to discuss the FY2017 budget. Board members reviewed and discussed the components of the Superintendent's proposal. We reviewed the current and upcoming unfunded mandates from the State of Connecticut. We sought out and listened to community input regarding current programs and proposed initiatives. The recommendations enclosed herein honor our contractual obligations, provide for basic facility maintenance, and support state and federal mandatory requirements.

On February 11, 2016, the Board approved a FY2017 proposal for Coventry Public Schools totaling $27,341,365 a 1.98% increase over the FY2016 budget.

The proposed Coventry Public School budget for FY2017 is a blend of proactively providing educational services and improving academic achievement, while respecting the economic concerns of the community. The Coventry Board of Education appreciates the feedback and dedication of our community as we all work to serve Coventry's students.

Coventry Public Schools
1700 Main Street
Coventry, CT 06238

January 14, 2016

Dear Board of Education Members,

Historically, during the budget development process there are a variety of challenges that present themselves. This year has been no different. As a small district, we must consistently find creative, nontraditional ways to serve our students by putting the necessary resources in the hands of our teachers. It would be easy, and some might argue acceptable, not to provide the same level of services that are provided in other districts with greater means. However, this has never been a standard approach for Coventry. This is due to the core values that drive our work as educators. Our mantra continues to be that we are "a small district with a big vision." This mind-set has allowed us to realize a significant number of noteworthy accomplishments that have translated into advancements in instruction, curriculum, technology, evaluation, and assessment. This increase in academic rigor has resulted in measurable improvements in student achievement. In addition, Coventry has also received accolades from the local and national press, the State Department of Education, professional organizations, and various media outlets. To stay true to ourselves as a district, we must continue on this path and adhere to our mission statement and our three district goals that focus on providing programs that will prepare our students for the challenges of the 21st century.

Although previous budgets have included resources designed to be responsive to the state's education reform agenda, we have always included items to assist us in attaining a higher level of refinement that will have the greatest impact on student achievement. This thoughtful development of the budget begins with a simple focus, doing what is best for our students. This focus has resulted in consistent progress being made K-12 in the areas of reading, writing, mathematics and science. As we strive to continually improve, it is important to reflect on the resources and programs that have had the biggest impact. With this in mind, a careful analysis of all programs was conducted to determine the value and return on investment of each program. In addition to our program analysis, we have reviewed our projected enrollment and made the corresponding budgetary adjustments, while also acknowledging that our current population's needs have increased significantly. The increase in our students' academic, social and emotional needs have been included in this budget to ensure that every student is successful. However, this required the careful shifting of resources to avoid a significant increase to the district budget's bottom line. As we have done in the past, we forecasted our needs and developed the most efficient plan to meet these needs without compromising our commitment to preparing all students to be college and career ready. In order to achieve this goal, adjustments to personnel will be made that require moving classroom positions into supporting roles in order to address the complexities of the students entering our schools. Working within the parameters of the current budget to develop the next year's budget has proven to be a successful strategy, and must continue in an effort to minimize any financial impact on our community.

Our District Improvement Plan (DIP) continues to provide the guidance necessary to develop a budget that supports our long-range plans. The key to minimizing a financial impact on our community is to build capacity and retain the staff we have; this aligns with our District Improvement Plan. As we have kept in line with this plan, we have been able to document ongoing progress in the areas of student achievement, curriculum development, parent communication, and technology in the classrooms. The Board of Education's willingness to support these district initiatives has served our students, parents, and staff well. I wholeheartedly believe this proposed budget not only allows the district to stay in compliance with federal and state mandates, but continues to move the district forward. This budget allows the district to proceed with the successful work that has already proven to increase student achievement and prepare our students for the challenges of the 21st century and to be college and career ready. As my budget letter expressed last year, in order to fully realize this goal, it is imperative that we continue to plan for and fund the advancement of our district. As I have said numerous times during my tenure, any significant reduction to this budget puts us at risk for compromising necessary programs, materials and services and will ultimately impede our progress as a district in the long-run.

The proposed FY2017 Superintendent's recommended increase of 1.72% reflects the administrative responsibility to prepare a budget that provides the services and resources that ensure the acquisition of 21st century knowledge and skills for our students. This proposed budget incorporates initiatives that reflect the overall goal of advancing student achievement. The following section will review our system goals and the details of the budget initiatives.

SYSTEM GOALS

1. Identify, define, and measure the critical skills and attributes that are required for success and align systems to continuously improve student performance and achievement.
2. Maintain and promote a positive and respectful learning community.
3. Recruit, retain and develop high quality staff at every level.

FY17 BUDGET INITIATIVES:

A. Technology in the Classroom

B. Systemic Program Enhancements

A. Technology in the Classroom

Mobile Device Management (MDM) Software: Mobile Device Management (MDM) software would allow the district greater control, management and administration of district-provided iPads. We are currently using a free version and have been grandfathered in for the additional devices. In addition, the method in which the applications are pushed out has changed from iOS version 8 to iOS version 9. Our current version of Meraki will not support this functionality without upgrading to the paid version. Also, we are waiting on our Volume Purchase Program from Apple which will allow us to manage and revoke redemption codes for apps to use on different iPads (to prevent having to repurchase). An updated MDM is needed for this.

A full version MDM would provide:

- Greater control of the iPads
- Ability to globally push out software to users on-demand (without collecting iPads)
- Enhanced capability to monitor use and track location
- Ability to remove activation lock on iPads on demand (as opposed to contacting Apple, which can be a time consuming process and will become more important as the App Store is now open for students)
- Integration with Apple Volume Purchase Program

Adobe Creative Cloud: The Adobe Creative Suite has been a part of the curriculum for numerous courses at the high school. Until last year, these classes used Adobe Creative Suite 3. Adobe has since changed their licensing model to a cloud-based subscription model, which has nullified all redemption codes for software. Adobe Creative Cloud contains all the software used in the different programs and is actually more cost effective than purchasing individual programs under the new model. Adobe programs are used in the following classes:

- Digital Photography
- Video Production
- Broadcast Journalism
- Computer Science
- Advanced Computer Technology
- Computer Multimedia Design/Development
- Challenge and Enrichment Program
- Independent Study Tech Help Desk

Adobe is considered industry standard and has been used by teachers in their programs prior to this point and is, therefore, embedded in curriculum. In addition, the software is also being to being used by secretaries and special education staff for working with and modifying PDFs.

B. Systemic Program Enhancements

Coventry Grammar School/G. H. Robertson School – Math Specialist K-5 (1.0 FTE): According to research, math interventions at the elementary school level are essential to avoiding ongoing math difficulties at the secondary level. Based on the present schedule, the current math interventionist is only able to support students on a limited basis K-5. This proposed specialist position will be split equally between CGS and GHR - .5 FTE each.

At the K-5 level, a math specialist will be responsible for working with the district math curriculum specialist, the classroom teachers and the students to support math achievement. The focus of this role will be to develop a student-centered system of instruction and intervention that effectively works to close the achievement gap in mathematics. The math specialist will work with grade level teachers to align the mathematics curriculum, develop grade level areas of focus and develop math instructional strategies that will support classroom instruction. With a move to Guided Math, the math specialist will support this initiative through collaborative work with the staff developing modeled classroom lessons. The math specialist will also support classroom teachers in analyzing math data and would prescribe appropriate individualized intervention plans. This intervention will include small group instruction, monitoring and assessing student progress and following students after they have been exited from intervention services. Optimally, the math specialist will provide pull-out Tier II instruction and will assist with Tier III instruction, and finally provide push-in support to those students who struggle with mathematical concepts, but have not met the entry criteria for Tier II intervention. The role of the specialist will be key in reporting student progress to parents, teachers and the school/district administration.

The focus of this position is to increase full days of service for our K-5 students. This is of particular importance due to our current district focus of math improvement. While we continue to align our instruction, learning tasks, and assessments with the Connecticut Core Standards (CCS), students are struggling with conceptual understanding and rigor of our increased expectations. Our district-wide math data reflects the need to support our struggling students in the area of mathematics. Many students would benefit from smaller groups meeting more times per week. Currently, there is a strain on the math interventionist's schedule, including difficulty in scheduling parent meetings, PPTs, and attendance at team meetings.

By adding staffing to support this area of focus, mathematics, our students have a greater chance of making more significant achievement gains.

G. H. Robertson School – Extra Curricular Activities/GHR Drama: In support of educating the whole child, we strive to provide many varied extracurricular activities to our elementary students. Opportunities include physical activities, art and science. For example, we offer Multi-Sport throughout the year, Exercise for Life, Ski Club, Walking Club, Chess Club, Art in the Afternoon, and Camp Ventures. For the most part these activities are self-funded using student fees to cover the expense of the program supervisor. These programs run on average for one hour after school.

One area in which we have been lacking in our extracurricular activities is drama/music. When presented with an opportunity to offer our students a Drama Club, GHR was able to utilize a district mini grant ($700.00) to fund a Drama Club/GHR Musical in 2015. The time invested by all involved is much more than originally anticipated. This year, drama was opened up to 5th grade students; 30 students have remained involved throughout. Unlike other extra-curricular activities, rehearsals are often scheduled for longer than one hour, and more than one day per week; often several days per week. In addition to rehearsal time, the director spends time on script selection, coordination of actors, backstage crew, volunteers, and production needs. During the first year the Director, Assistant Director, Stage Manager and House Manager put in countless hours; the Director and Assistant Director both in excess of 80 hours. While a student fee is charged, fees and tickets sales do not cover the hours.

GHR students benefited greatly from participating in the musical this past spring. They were a support system for one another, learned they couldn't do it alone, and put on a great show for an audience of over 390 people.

Capt. Nathan Hale School

World Language Resources: The electronic resources connected to our current textbook are no longer being supported as the company we previously used merged with another. We use these to support on-line learning with an on-line textbook and workbook, as well as access to all video and audio used in the classroom. The online edition allows students to hear native speakers use the language as well. Many of the online homework assignments provide immediate feedback to help students learn from mistakes they may have made.

CNH Alternative Education Program (.6 FTE): Traditional school environments do not always meet the needs of all students, especially those students who are at-risk, vulnerable, and/or disengaged. It is our responsibility to provide alternatives for these children so that they are able to meet both social and academic standards with success. "Our challenge is not to educate the children we used to have or want to have, but to educate the children who come to the schoolhouse door." This quote by H. G. Wells highlights the challenges faced by thousands of schools and communities across the United States. While the short-term goal of an alternative education is to meet the needs of some students, the long-term goal must be to identify successful alternative education strategies and use these strategies as a basis for improving the learning opportunities for all children. The primary goals of our program are to increase students' attendance, reduce the number of discipline related offenses, and increase the academic success of these students. Students will work closely with a core group of staff throughout the program.

On average for the past three years, we have identified approximately 6 percent to 10 percent of our population as needing additional supports emotionally, socially and/or academically. These students do not receive special education services and do not necessarily have a 504 Plan. They typically have high absenteeism and many have limited family resources. It is our goal to provide these students with individualized programming to support their success in the school setting. Through a collaborative approach, our staff will provide these students with the resources and skills they will need for not only success in middle school, but for success in high school as well. This programming will include, but not be limited to, a small highly structured environment with a low student/teacher ratio, individualized academic supports, counseling, and a mentorship component.

Music (.1 FTE): There are several students at CNH who spend extra hours participating in music both in and out of school. Many of them ask for other opportunities to experience music in ways that are above and beyond the curriculum that is offered in the regular music classes. By offering these students another avenue to explore and experience music, it will allow their musical learning to be personalized by the provision of an individual work plan or program of study. The program will do its best to ensure that student musical learning is sufficiently challenging, but takes account of their well-being. It will also do its best to ensure that social, economic or cultural background is not a barrier to achieving their full potential. We believe that there are at least 20-30 students at CNH who could benefit from a program such as this.

Coventry High School

CPR/First Aid: The State of Connecticut has mandated instruction in CPR and first aid that includes hands on experience in effective life saving techniques. These skills will be incorporated into the current health curriculum. Seventy percent of Americans may feel helpless to act during a cardiac emergency because they either do not know how to administer CPR or their training has significantly lapsed. This alarming statistic could hit close to home because home is exactly where 88 percent of cardiac arrests occur.

AP Capstone: This program is an innovative diploma program from the College Board that equips students with the independent research, collaborative teamwork, and communication skills that are increasingly valued by colleges. AP Capstone is built on the foundation of two AP courses — AP Seminar and AP Research — and is designed to complement and enhance the in-depth, discipline-specific study experienced in other AP courses. Last year, three school districts in Connecticut piloted AP Capstone courses to support college readiness in investigation, research, and analysis. In the spring of last year, we applied to College Board as a rigorous and open AP environment for students and were accepted as an AP Capstone school. Over the past five years, we have shown a steady increase in AP enrollment which, no doubt, contributed to our acceptance into the AP Capstone Program. We currently have over 350 seats filled in our AP program school wide.

Pupil and Staff Support Services

Social Work Services (1.0 FTE): Social workers are integral members of the mental health team at the schools and provide much needed interventions during crisis situations at the school. With the current year's sharp rise in preschool and elementary school students exhibiting extreme behaviors due to mental health issues, this position is crucial to ensure the mental well-being of all students. Continuity of services is greatly compromised with the current split building schedule. Establishing positive relationships is often difficult for these students; the absence of the one person with whom they may have established a relationship during a crisis can often times escalate their behaviors. GHR currently shares a social worker with CNH and CGS. The shared CNH social worker is at GHR 1 day a week and the shared CGS social worker is at GHR 2 days a week. The preschool currently does not have an assigned social worker.

Sharing staff between buildings is challenging for all involved. Recognizing the challenges our parents with special needs face, our special educators and related services staff try to accommodate parents' schedules when arranging for 504s/PPTs. Often times, due to parent and administrator schedules, meetings are scheduled on off-days, taking social workers away from their designated building and disrupting scheduled services. This results in missed counseling sessions which can result in exacerbation of issues when not routinely addressed. An assigned and designated social worker for these school sites would ensure continuity of services to students and families with special needs and the necessary supports school staff need to implement education plans. This proposed position will ensure consistent and full time coverage, will assist in meeting the mental well-being of our students as well as assist with ensuring a positive supportive school climate. This increase in staffing will allow for a more cohesive plan to service, refer and collaborate with the various state and community-based agencies.

ABA Special Education Teacher (1.0 FTE): This requested position at the Coventry Grammar School is due to the increase in number of students in the ABA program. The 2015-2016 current number of ABA students is 7. The projected 2016-2017 number of ABA students is 12.

Autism Support (para-educator): This request will increase the FTE of para-educators at the Coventry Grammar School from 5 to 7. Currently there are 7 students enrolled in the ABA program at CGS. These 7 students will remain at CGS next year, and 5 students enrolled at the ABA program at the preschool will be transitioning to the grammar school during the 16-17 school year. It is anticipated that a number of these preschool students will require 1:1 support in order to engage in their learning and remain in a least restrictive environment setting. In order to support all of the students involved in the ABA program for the 2016-17 school year, it will be necessary to increase para-educator support.

Conclusion

As you review this budget over the next several months, please keep in mind how vital it is for the district to continue the essential work started several years ago. We must secure a budget that will not result in the loss of the measurable progress our students have made. Any significant reduction could put our students at a disadvantage and have a negative impact on district resources long-term. As advocates for the development of young people, it is the role of the Superintendent and staff to make recommendations that appropriately serve the social, academic, instructional, and exceptional needs of students. This budget is conservative, but also ensures our students will have the tools and resources necessary to prepare them to compete nationally and globally.

Sincerely,

David J. Petrone
Superintendent of Schools

Coventry Public Schools
ENROLLMENT PROJECTIONS

YEAR	BIRTHS 5 YEARS EARLIER	GR PK	GR K	GR 1	GR 2	TOTAL K-2	GR 3	GR 4	GR 5	TOTAL 3-5	GR 6	GR 7	GR 8	TOTAL 6-8	GR 9	GR 10	GR 11	GR 12	TOTAL 9-12	DISTRICT TOTAL
2008	147	14	135	147	128	410	148	158	155	461	158	174	182	514	139	158	126	130	553	1,952
2009	111	11	131	137	146	414	126	154	160	440	152	158	171	481	140	141	154	128	563	1,909
2010	144	13	125	130	136	391	147	118	146	411	162	147	153	462	123	136	137	162	558	1,835
2011	131	23	123	125	132	380	136	145	120	401	140	161	151	452	111	126	135	152	524	1,780
2012	130	16	123	128	129	380	129	138	141	408	117	133	158	408	122	115	127	147	511	1,723
2013	127	20	128	127	122	377	124	123	130	377	139	115	139	393	134	126	118	140	518	1,685
2014	116	27	116	126	121	363	119	119	130	368	131	135	119	385	114	132	129	125	500	1,643
2015	115	38	103	115	130	348	123	124	118	365	126	134	137	397	96	115	129	137	477	1,625
2010-14	648		615	636	640		655	643	667		689	691	720		604	635	646	726		
2011-15	619		593	621	634		631	649	639		653	678	704		577	614	638	701		
COHORT SURVIVAL RATE			0.92	1.01	1.00		0.99	0.99	0.99		0.98	0.98	1.02		0.80	1.02	1.00	1.09		

YEAR	BIRTHS 5 YEARS EARLIER	GR PK	GR K	GR 1	GR 2	TOTAL K-2	GR 3	GR 4	GR 5	TOTAL 3-5	GR 6	GR 7	GR 8	TOTAL 6-8	GR 9	GR 10	GR 11	GR 12	TOTAL 9-12	DISTRICT TOTAL
2016	108	38	99	105	115	319	129	122	124	375	116	124	137	377	110	98	116	140	464	1,573
2017	110	38	101	100	105	306	114	128	122	364	122	115	127	364	110	112	99	126	447	1,519
2018	96	38	88	102	100	290	104	113	128	345	120	121	118	359	102	112	113	108	435	1,467
2019	109	38	100	89	102	291	99	104	113	316	126	119	124	369	95	104	113	123	435	1,449
Est 2020	*119*	38	109	101	89	299	101	99	104	304	111	124	122	357	100	97	105	123	425	1,423
Est 2021	*119*	38	109	111	101	321	88	101	99	288	102	110	127	339	98	102	98	114	412	1,398
Est 2022	*119*	38	109	111	111	331	100	88	101	289	97	101	113	311	102	100	103	107	412	1,381
Est 2023	*119*	38	109	111	111	331	110	100	88	298	99	96	103	298	91	104	101	112	408	1,373
Est 2024	*119*	38	109	111	111	331	110	109	100	319	87	98	98	283	83	93	105	110	391	1,362
Est 2024	*119*	38	109	111	111	331	110	109	109	328	98	86	100	284	79	85	94	114	372	1,353

October 1, 2015

Coventry Board of Education
Mission Statement

The Coventry Public Schools will **prepare every student for life, learning and work in the 21st century.**

Coventry Board of Education
Goals

1. Identify, define, and measure the critical skills and attributes that are required for success and align systems to continuously improve student performance and achievement.

2. Maintain and promote a positive and respectful learning community.

3. Recruit, retain and develop high quality staff at every level.

Adopted: February 23, 2012

2016 - 2017 OBJECT COMPARISON BUDGET - CHARTER FORMAT

	DESCRIPTION	2014-2015 ACTUAL	2015-2016 BUDGET	DEC 31, 2015 ACTUAL	2015-2016 ESTIMATED	2016-2017 BUDGET	$ CHANGE	% CHANGE
SALARIES								
111	CERTIFIED SALARIES	$ 12,114,520	$ 12,762,923	$ 4,958,926	$ 12,626,478	$ 12,988,650	$ 225,727	1.77%
112	NON-CERTIFIED SALARIES	$ 2,854,162	$ 3,021,023	$ 1,320,803	$ 3,059,552	$ 3,348,537	$ 327,514	10.84%
113	EXTRA CURRICULAR SALARIES	$ 45,832	$ 49,966	$ 15,766	$ 49,966	$ 52,139	$ 2,173	4.35%
114	ATHLETIC SALARIES	$ 166,154	$ 168,298	$ 62,607	$ 168,298	$ 168,298	$ -	0.00%
120	CERTIFIED TEMPORARY SALARIES	$ 353,559	$ 221,000	$ 81,418	$ 221,000	$ 221,000	$ -	0.00%
121	NON-CERTIFIED TEMP. SALARIES	$ 53,432	$ 46,900	$ 38,654	$ 76,900	$ 46,900	$ -	0.00%
TOTAL FOR SALARIES		$ 15,587,659	$ 16,270,110	$ 6,478,175	$ 16,202,194	$ 16,825,524	$ 555,414	3.41%
BENEFITS								
210	HEALTH INSURANCE	$ 3,640,184	$ 3,650,060	$ 1,884,252	$ 3,631,690	$ 3,620,574	$ (29,486)	-0.81%
220	SOCIAL SECURITY	$ 233,278	$ 216,648	$ 108,104	$ 216,648	$ 223,147	$ 6,499	3.00%
221	MEDICARE	$ 213,398	$ 219,442	$ 91,383	$ 219,442	$ 226,025	$ 6,583	3.00%
230	PENSION	$ 250,767	$ 227,564	$ 211,355	$ 231,101	$ 253,842	$ 26,278	11.55%
250	UNEMPLOYMENT COMPENSATION	$ 9,011	$ 25,000	$ 3,444	$ 25,000	$ 20,000	$ (5,000)	-20.00%
251	TUITION REIMBURSEMENT	$ 10,000	$ 10,000	$ 5,250	$ 15,250	$ 10,000	$ -	0.00%
260	WORKERS COMPENSATION	$ 175,612	$ 184,402	$ 130,646	$ 184,402	$ 189,422	$ 5,020	2.72%
TOTAL FOR BENEFITS		$ 4,532,251	$ 4,533,116	$ 2,434,434	$ 4,523,533	$ 4,543,010	$ 9,894	0.22%
PROFESSIONAL SERVICES								
330	LEGAL & AUDIT	$ 111,935	$ 104,640	$ 35,579	$ 104,640	$ 115,640	$ 11,000	10.51%
332	PUPIL SERVICES	$ 393,280	$ 364,593	$ 134,055	$ 364,593	$ 163,388	$ (201,205)	-55.19%
333	INSTRUCTIONAL IMPROVEMENT	$ 14,926	$ 30,291	$ 20,777	$ 38,406	$ 33,316	$ 3,025	9.99%
TOTAL FOR PROFESSIONAL SERVICES		$ 520,141	$ 499,524	$ 190,411	$ 507,639	$ 312,344	$ (187,180)	-37.47%
PROPERTY SERVICES								
410	UTILITIES	$ 359,950	$ 360,000	$ 135,376	$ 360,000	$ 360,000	$ -	0.00%
411	SEWER SERVICES	$ 33,550	$ 34,557	$ 33,550	$ 33,550	$ 39,740	$ 5,183	15.00%
420	DISPOSAL SERVICES	$ 19,914	$ 46,500	$ 11,477	$ 46,500	$ 48,825	$ 2,325	5.00%
430	CONTRACTED SERVICES	$ 747,104	$ 522,192	$ 383,027	$ 570,245	$ 577,422	$ 55,230	10.58%
440	RENTALS	$ 21,955	$ 23,053	$ -	$ -	$ -	$ (23,053)	-100.00%
TOTAL FOR PROPERTY SERVICES		$ 1,182,473	$ 986,302	$ 563,430	$ 1,010,295	$ 1,025,987	$ 39,685	4.02%

2016 - 2017 OBJECT COMPARISON BUDGET - CHARTER FORMAT

	DESCRIPTION	2014-2015 ACTUAL	2015-2016 BUDGET	DEC 31, 2015 ACTUAL	2015-2016 ESTIMATED	2016-2017 BUDGET	$ CHANGE	% CHANGE
OTHER SERVICES								
510	STUDENT TRANSPORTATION	$ 1,591,368	$ 1,717,076	$ 614,041	$ 1,717,076	$ 1,765,793	$ 48,717	2.84%
513	ATHLETIC TRIPS	$ 66,199	$ 54,400	$ 23,901	$ 54,400	$ 54,400	$ -	0.00%
520	PROPERTY & LIABILITY INSURANCE	$ 182,159	$ 182,668	$ 144,066	$ 182,423	$ 187,525	$ 4,857	2.66%
530	TELEPHONE	$ 16,246	$ 26,920	$ 15,368	$ 26,920	$ 27,689	$ 769	2.86%
531	POSTAGE	$ 24,630	$ 19,500	$ 11,049	$ 19,500	$ 21,000	$ 1,500	7.69%
540	ADVERTISING	$ 8,100	$ 2,610	$ 2,735	$ 2,735	$ 5,000	$ 2,390	91.57%
550	PRINTING	$ 12,626	$ 24,268	$ 7,767	$ 24,268	$ 23,705	$ (563)	-2.32%
560	TUITION	$ 791,974	$ 883,437	$ 542,936	$ 798,024	$ 718,356	$ (165,081)	-18.69%
561	TUITION, NON-PUBLIC	$ 256,421	$ 265,557	$ 287,969	$ 265,557	$ 420,642	$ 155,085	58.40%
580	TRAVEL	$ 23,609	$ 27,903	$ 10,636	$ 27,903	$ 29,241	$ 1,338	4.80%
TOTAL FOR OTHER SERVICES		$ 2,973,333	$ 3,204,339	$ 1,660,468	$ 3,118,806	$ 3,253,351	$ 49,012	1.53%
SUPPLIES								
611	INSTRUCTIONAL SUPPLIES	$ 559,145	$ 345,830	$ 190,181	$ 345,830	$ 472,197	$ 126,367	36.54%
612	CUSTODIAL SUPPLIES	$ 80,952	$ 56,700	$ 41,215	$ 56,700	$ 68,000	$ 11,300	19.93%
613	MAINTENANCE SUPPLIES	$ 103,130	$ 90,000	$ 27,736	$ 90,000	$ 90,000	$ -	0.00%
620	HEAT ENERGY	$ 322,913	$ 225,900	$ 34,109	$ 219,810	$ 177,650	$ (48,250)	-21.36%
626	GASOLINE & DIESEL	$ 149,888	$ 126,145	$ 42,147	$ 123,763	$ 97,500	$ (28,645)	-22.71%
640	TEXTBOOKS	$ 61,235	$ 79,560	$ 18,602	$ 79,560	$ 113,533	$ 33,973	42.70%
641	WORKBOOKS	$ 49,324	$ 39,242	$ 15,981	$ 39,242	$ 40,749	$ 1,507	3.84%
642	LIBRARY BOOKS & PERIODICALS	$ 26,015	$ 29,483	$ 7,058	$ 29,483	$ 30,459	$ 976	3.31%
690	OTHER SUPPLIES	$ 75,336	$ 47,387	$ 23,420	$ 47,387	$ 51,060	$ 3,673	7.75%
TOTAL FOR SUPPLIES		$ 1,427,938	$ 1,040,247	$ 400,448	$ 1,031,775	$ 1,141,148	$ 100,901	9.70%
EQUIPMENT								
739	OTHER EQUIPMENT	$ 133,241	$ 83,771	$ 64,305	$ 83,771	$ 65,965	$ (17,806)	-21.26%
TOTAL FOR EQUIPMENT		$ 133,241	$ 83,771	$ 64,305	$ 83,771	$ 65,965	$ (17,806)	-21.26%
OTHER								
810	DUES AND FEES	$ 84,493	$ 139,166	$ 53,013	$ 139,166	$ 112,381	$ (26,785)	-19.25%
891	ATHLETIC SUBSIDY	$ 40,426	$ 39,535	$ 27,006	$ 39,535	$ 45,150	$ 5,615	14.20%
892	ASSEMBLIES & GRADUATION	$ 15,650	$ 14,935	$ 5,620	$ 14,935	$ 16,505	$ 1,570	10.51%
TOTAL FOR OTHER		$ 140,569	$ 193,636	$ 85,639	$ 193,636	$ 174,036	$ (19,600)	-10.12%
TOTAL FOR BUDGET		$ 26,497,606	$ 26,811,045	$ 11,877,310	$ 26,671,649	$ 27,341,365	$ 530,320	1.98%

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	GHR	**Prior Year Budget** FY2014-2015		**Adopted Budget** FY2015-2016		**Proposed Budget** FY2016-2017	$ Change Adopted/ Proposed	% Change Adopted/ Proposed
Account	Description	Amount	YTD Trans + Enc	Amount	YTD Trans + Enc	Amount		
1000.10.111.1100	SALARIES: REG INSTRUCT-GHR	$1,632,243.00	$1,556,824.76	$1,661,402.00	$1,550,777.82	$1,640,446.00	($20,956.00)	-1.26%
1000.10.111.1115	SALARIES: COMPUT ED-GHR	$33,825.00	$38,738.17	$48,337.00	$45,160.10	$49,004.00	$667.00	1.38%
1000.10.111.1200	SALARIES:SPEC ED - GHR	$288,224.00	$321,167.97	$296,888.00	$263,410.81	$294,328.00	($2,560.00)	-0.86%
1000.10.111.2400	SALARIES: SCHOOL ADMIN - GHR	$113,852.00	$113,351.50	$120,652.00	$120,652.00	$125,500.00	$4,848.00	4.02%
1000.10.112.1100	SALARIES: REGULAR INST. GHR	$37,405.00	$33,395.37	$36,833.00	$30,547.84	$39,802.00	$2,969.00	8.06%
1000.10.112.1200	SALARIES: SPEC ED GHR	$115,979.00	$105,855.70	$110,472.00	$127,459.01	$129,988.00	$19,516.00	17.67%
1000.10.112.2130	SALARIES: HEALTH SERV GHR	$48,404.00	$46,961.96	$49,339.00	$46,244.58	$50,346.00	$1,007.00	2.04%
1000.10.112.2220	SALARIES: EDUC MEDIA GHR	$21,208.00	$22,826.52	$22,030.00	$21,855.19	$22,830.00	$800.00	3.63%
1000.10.112.2400	SALARIES: SCHOOL ADM. GHR	$58,564.00	$60,198.10	$58,810.00	$57,133.65	$60,002.00	$1,192.00	2.03%
1000.10.112.2600	SALARIES: OP & MAINT SERV GHR	$105,436.00	$103,652.44	$105,517.00	$100,717.28	$106,555.00	$1,038.00	0.98%
1000.10.120.1100	SALARIES: REG INSTR GHR	$35,000.00	$97,591.94	$35,000.00	$13,360.00	$35,000.00	$0.00	0.00%
1000.10.120.1200	SALARIES: SP ED INSTR GHR	$6,000.00	$32,604.66	$6,000.00	$1,285.00	$6,000.00	$0.00	0.00%
1000.10.121.1100	SALARIES: REG INSTR GHR	$8,000.00	$3,388.30	$8,000.00	$2,416.26	$8,000.00	$0.00	0.00%
1000.10.121.1200	SALARIES: SP ED INSTR GHR	$5,000.00	$2,511.69	$5,000.00	$3,513.11	$5,000.00	$0.00	0.00%
1000.10.430.1100	CONTRACTED SERVICE GHR	$14,608.00	$25,959.63	$12,639.00	$24,638.52	$10,489.00	($2,150.00)	-17.01%
1000.10.430.1115	CONTR SERV COMP ED GHR	$11,352.00	$7,404.06	$9,552.00	$9,812.56	$14,985.00	$5,433.00	56.88%
1000.10.430.2130	CONTR SVC-HEALTH SVC GHR	$165.00	$213.75	$200.00	$85.00	$200.00	$0.00	0.00%
1000.10.430.2220	CONTR SVCS-LIB AV GHR	$1,250.00	$0.00	$878.00	$0.00	$904.00	$26.00	2.96%
1000.10.430.2400	CONTR SVCS ADMIN GHR	$250.00	$199.95	$75.00	$75.00	$75.00	$0.00	0.00%
1000.10.530.2400	TELEPHONE SCHOOL ADM GHR	$1,560.00	$1,194.99	$2,600.00	$1,809.21	$2,770.00	$170.00	6.54%
1000.10.550.2130	PRINTNG HEALTH SVC GHR	$325.00	$114.24	$250.00	$28.92	$250.00	$0.00	0.00%
1000.10.550.2400	PRINTING SCHOOL ADM GHR	$3,500.00	$2,312.45	$3,500.00	$2,412.00	$3,500.00	$0.00	0.00%
1000.10.580.2130	TRAVEL NURSE GHR	$60.00	$0.00	$60.00	$0.00	$60.00	$0.00	0.00%
1000.10.580.2210	TRAVEL PRGRAM IMPRV GHR	$250.00	$246.64	$250.00	$79.06	$250.00	$0.00	0.00%
1000.10.611.1100	INSTR SUPPLIES GHR	$43,469.00	$58,173.35	$44,800.00	$36,905.70	$43,311.00	($1,489.00)	-3.32%
1000.10.611.1115	INSTRUCT SUPPLY COMP ED GHR	$0.00	$252.07	$0.00	$0.00	$0.00	$0.00	n/a
1000.10.611.2130	INSTRUCT SUPP MED GHR	$900.00	$600.80	$900.00	$889.87	$900.00	$0.00	0.00%
1000.10.611.2220	INSTRUCT SUPPLIES LIB GHR	$1,000.00	$770.25	$1,000.00	$486.97	$1,000.00	$0.00	0.00%
1000.10.640.1100	TEXTBOOKS GHR	$3,000.00	$896.20	$3,000.00	$843.28	$3,500.00	$500.00	16.67%
1000.10.641.1100	WORKBOOKS GHR	$10,000.00	$6,039.92	$10,500.00	$10,000.00	$10,500.00	$0.00	0.00%
1000.10.642.2130	LIBR BKS/PER-HEALTH SVC GHR	$100.00	$47.90	$100.00	$0.00	$100.00	$0.00	0.00%
1000.10.642.2220	LIBRARY BOOKS GHR	$3,600.00	$3,540.52	$3,600.00	$2,283.41	$3,600.00	$0.00	0.00%
1000.10.690.2130	OTHER SUPPLIES-HLTH OFFICE GHR	$485.00	$364.81	$485.00	$362.33	$485.00	$0.00	0.00%
1000.10.690.2220	OTHER SUPPLIES LIBRARY GHR	$300.00	$108.90	$300.00	$114.29	$300.00	$0.00	0.00%
1000.10.690.2400	OTHER SUPPLIES SCHOOL ADM GHR	$500.00	$201.72	$400.00	$314.49	$400.00	$0.00	0.00%
1000.10.810.2130	DUES AND FEES HEALTH SVCS GHR	$178.00	$108.00	$140.00	$139.00	$140.00	$0.00	0.00%
1000.10.810.2210	DUES AND FEES PRGM IMPROV GHR	$5,000.00	$2,597.00	$5,000.00	$924.95	$5,000.00	$0.00	0.00%
1000.10.810.2220	DUES AND FEES LIBRARY GHR	$130.00	$0.00	$130.00	$0.00	$130.00	$0.00	0.00%
1000.10.810.2400	DUES AND FEES SCHOOL ADM GHR	$850.00	$791.00	$850.00	$492.00	$850.00	$0.00	0.00%
	TOTALS	$2,611,972.00	$2,651,207.23	$2,665,489.00	$2,477,229.21	$2,676,500.00	$11,011.00	0.41%

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	CGS	**Prior Year Budget** FY2014-2015		**Adopted Budget** FY2015-2016		**Proposed Budget** FY2016-2017	$ Change Adopted/ Proposed	% Change Adopted/ Proposed
Account	Description	Amount	YTD Trans + Enc	Amount	YTD Trans + Enc	Amount		
1000.20.111.1100	SALARIES: REG INSTRUCT-CGS	$1,783,135.00	$1,758,707.43	$1,861,974.00	$1,809,199.87	$1,870,118.00	$8,144.00	0.44%
1000.20.111.1115	SALARIES: COMP ED - CGS	$33,825.00	$38,738.68	$48,337.00	$45,159.83	$49,004.00	$667.00	1.38%
1000.20.111.1200	SALARIES: SPEC ED - CGS	$422,152.00	$453,729.63	$417,290.00	$407,020.36	$522,312.00	$105,022.00	25.17%
1000.20.111.2400	SALARIES: SCHOOL ADMIN - CGS	$117,852.00	$117,151.50	$120,152.00	$120,152.00	$125,000.00	$4,848.00	4.03%
1000.20.112.1100	SALARIES: REG. INSTR. CGS	$246,772.00	$228,390.83	$234,283.00	$237,393.46	$276,265.00	$41,982.00	17.92%
1000.20.112.1200	SALARIES: SPEC ED CGS	$230,193.00	$222,697.20	$288,900.00	$225,670.00	$304,828.00	$15,928.00	5.51%
1000.20.112.2130	SALARIES: HEALTH SERV CGS	$50,786.00	$54,693.08	$53,306.00	$51,223.91	$54,280.00	$974.00	1.83%
1000.20.112.2220	SALARIES: EDUC MEDIA CGS	$23,129.00	$24,849.37	$23,443.00	$22,346.62	$24,274.00	$831.00	3.54%
1000.20.112.2400	SALARIES: SCHOOL ADM CGS	$55,169.00	$62,130.71	$55,068.00	$51,470.40	$55,802.00	$734.00	1.33%
1000.20.112.2600	SALARIES: OP & MAINT SERV CGS	$102,883.00	$104,762.77	$110,762.00	$101,278.94	$113,120.00	$2,358.00	2.13%
1000.20.120.1100	SALARIES: REG INSTR CGS	$22,000.00	$26,527.50	$22,000.00	$8,315.00	$22,000.00	$0.00	0.00%
1000.20.120.1200	SALARIES: SP ED INSTR CGS	$25,000.00	$2,595.00	$15,000.00	$965.00	$15,000.00	$0.00	0.00%
1000.20.121.1100	SALARIES: REG. INSTR CGS	$12,000.00	$9,759.29	$12,000.00	$6,880.36	$12,000.00	$0.00	0.00%
1000.20.121.1200	SALARIES: SP ED INSTR CGS	$2,000.00	$17,840.68	$8,000.00	$11,248.35	$8,000.00	$0.00	0.00%
1000.20.430.1100	CONTRACTED SERVICES CGS	$9,733.00	$25,267.38	$11,361.00	$22,760.64	$11,361.00	$0.00	0.00%
1000.20.430.1115	CONTR SERV COMP ED CGS	$9,171.00	$8,070.56	$12,792.00	$9,650.56	$17,018.00	$4,226.00	33.04%
1000.20.430.2130	CONT SVCS-HEALTH CGS	$200.00	$208.75	$200.00	$245.00	$200.00	$0.00	0.00%
1000.20.430.2220	CONTR SVCS LIB AV CGS	$1,001.00	$0.00	$900.00	$0.00	$1,400.00	$500.00	55.56%
1000.20.530.2400	TELEPHONE SCHOOL ADM CGS	$1,560.00	$1,169.49	$2,620.00	$1,814.64	$2,620.00	$0.00	0.00%
1000.20.550.2130	PRINTING HEALTH SCVS CGS	$325.00	$104.25	$150.00	$28.92	$150.00	$0.00	0.00%
1000.20.550.2400	PRINTING SCHOOL ADM CGS	$3,000.00	$1,961.09	$3,000.00	$513.62	$3,000.00	$0.00	0.00%
1000.20.580.1100	TRAVEL REGULAR PROGRAMS CGS	$250.00	$285.84	$250.00	$79.07	$250.00	$0.00	0.00%
1000.20.580.2130	TRAVEL NURSE CGS	$80.00	$111.80	$80.00	$33.35	$80.00	$0.00	0.00%
1000.20.580.2210	TRAVEL PROGRAM IMPRV CGS	$200.00	$0.00	$200.00	$0.00	$200.00	$0.00	0.00%
1000.20.580.2400	TRAVEL SCHOOL ADM CGS	$300.00	$265.18	$300.00	$82.58	$300.00	$0.00	0.00%
1000.20.611.1100	INSTRUCT SUPPLIES CGS	$39,000.00	$51,629.96	$40,300.00	$24,160.44	$41,000.00	$700.00	1.74%
1000.20.611.2130	INSTRUCT SUPPLY MED CGS	$1,000.00	$927.68	$1,000.00	$793.25	$1,000.00	$0.00	0.00%
1000.20.611.2220	INSTRUCT SUPP LIB CGS	$1,400.00	$861.85	$1,400.00	$1,328.38	$600.00	($800.00)	-57.14%
1000.20.641.1100	WORKBOOKS CGS	$8,500.00	$10,779.80	$8,500.00	$9,234.48	$9,000.00	$500.00	5.88%
1000.20.642.2220	LIBRARY BOOKS CGS	$4,200.00	$4,159.49	$4,000.00	$1,709.13	$4,200.00	$200.00	5.00%
1000.20.690.2130	OTHER SUPPLIES HEALTH OFF CGS	$500.00	$243.23	$500.00	$411.94	$500.00	$0.00	0.00%
1000.20.690.2220	OTHER SUPPLIES LIBRARY CGS	$190.00	$168.68	$190.00	$163.68	$190.00	$0.00	0.00%
1000.20.690.2400	OTHER SUPPLIES SCHOOL ADM CGS	$800.00	$372.68	$800.00	$841.15	$800.00	$0.00	0.00%
1000.20.810.2130	DUES AND FEES: HEALTH OFF	$300.00	$306.00	$455.00	$211.00	$455.00	$0.00	0.00%
1000.20.810.2210	DUES AND FEES PROG IMPROV CGS	$7,500.00	$6,768.11	$7,500.00	$2,403.00	$7,500.00	$0.00	0.00%
1000.20.810.2220	DUES AND FEES LIBRARY CGS	$300.00	$0.00	$300.00	$165.00	$300.00	$0.00	0.00%
1000.20.810.2400	DUES AND FEES SCHOOL ADM CGS	$1,000.00	$1,043.00	$1,400.00	$390.00	$1,400.00	$0.00	0.00%
	TOTALS	$3,217,406.00	$3,237,278.49	$3,368,713.00	$3,175,343.93	$3,555,527.00	$186,814.00	5.55%

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	CNH	**Prior Year Budget** FY2014-2015		**Adopted Budget** FY2015-2016		**Proposed Budget** FY2016-2017	$ Change Adopted/ Proposed	% Change Adopted/ Proposed
Account	Description	Amount	YTD Trans + Enc	Amount	YTD Trans + Enc	Amount		
1000.30.111.1100	SALARIES: REG INSTRUCT-CNHS	$2,247,992.00	$2,195,199.12	$2,390,531.00	$2,253,913.36	$2,429,239.00	$38,708.00	1.62%
1000.30.111.1115	SALARIES: COMP ED - CNHS	$33,825.00	$38,739.68	$48,337.00	$45,159.59	$49,004.00	$667.00	1.38%
1000.30.111.1200	SALARIES: SPEC ED - CNHS	$329,934.00	$300,268.03	$326,445.00	$343,183.01	$330,112.00	$3,667.00	1.12%
1000.30.111.2120	SALARIES: GUIDANCE - CNHS	$142,118.00	$146,690.05	$147,420.00	$146,091.64	$157,785.00	$10,365.00	7.03%
1000.30.111.2400	SALARIES: SCHOOL ADMIN CNHS	$136,148.00	$131,450.30	$133,892.00	$131,892.00	$135,034.00	$1,142.00	0.85%
1000.30.112.1100	SALARIES: REG. INST. CNHS	$26,493.00	$37,218.79	$32,903.00	$44,431.38	$34,165.00	$1,262.00	3.84%
1000.30.112.1200	SALARIES: SPEC ED CNHS	$101,858.00	$80,879.10	$103,905.00	$94,164.04	$114,200.00	$10,295.00	9.91%
1000.30.112.2120	SALARIES: GUIDANCE SERV CNHS	$34,757.00	$36,902.63	$37,374.00	$34,806.47	$38,216.00	$842.00	2.25%
1000.30.112.2130	SALARIES: HEALTH SERV CNHS	$46,820.00	$44,316.68	$45,823.00	$43,532.63	$47,647.00	$1,824.00	3.98%
1000.30.112.2220	SALARIES: EDUC MEDIA CNHS	$15,952.00	$12,233.72	$13,642.00	$10,041.02	$13,972.00	$330.00	2.42%
1000.30.112.2400	SALARIES: SCHOOL ADM CNHS	$63,233.00	$57,504.53	$64,816.00	$57,157.75	$67,312.00	$2,496.00	3.85%
1000.30.112.2600	SALARIES: OP & MAINT SERV CNHS	$167,330.00	$160,331.12	$173,880.00	$162,760.43	$177,070.00	$3,190.00	1.83%
1000.30.113.1100	SALARIES: EXTRA CURR CNHS	$7,532.00	$7,974.00	$7,532.00	$343.07	$7,532.00	$0.00	0.00%
1000.30.114.3200	SALARIES: ATHLETIC CNHS	$41,387.00	$41,641.74	$40,075.00	$38,255.45	$40,075.00	$0.00	0.00%
1000.30.120.1100	SALARIES: REG INSTR CNHS	$72,000.00	$82,532.95	$72,000.00	$19,229.53	$72,000.00	$0.00	0.00%
1000.30.120.1200	SALARIES: SP ED INSTR CNHS	$26,000.00	$1,867.50	$26,000.00	$845.00	$26,000.00	$0.00	0.00%
1000.30.121.1100	SALARIES: REG INST CNHS	$1,500.00	$79.24	$1,500.00	$202.00	$1,500.00	$0.00	0.00%
1000.30.121.1200	SALARIES: SP ED INST CNHS	$3,500.00	$871.72	$3,500.00	$156.60	$3,500.00	$0.00	0.00%
1000.30.430.1100	CONTRACTED SERVCES CNHS	$13,546.00	$29,316.93	$15,995.00	$27,109.32	$15,909.00	($86.00)	-0.54%
1000.30.430.1115	CONTR SERV COMP ED CNHS	$10,957.00	$7,450.06	$9,697.00	$9,545.56	$15,285.00	$5,588.00	57.63%
1000.30.430.2130	CONTR SVC-HEALTH SCV CNHS	$265.00	$263.75	$255.00	$85.00	$260.00	$5.00	1.96%
1000.30.430.2220	CONTR SVCS LIB AV CNHS	$2,903.00	$675.73	$900.00	$0.00	$7,200.00	$6,300.00	700.00%
1000.30.430.2400	CONTR SVCS ADMIN CNHS	$11,691.00	$14,319.00	$12,052.00	$3,621.90	$2,190.00	($9,862.00)	-81.83%
1000.30.513.3200	ATHLETIC TRIPS CNHS	$5,400.00	$5,078.98	$5,400.00	$5,400.00	$5,400.00	$0.00	0.00%
1000.30.530.2400	TELEPHONE SCHOOL ADM CNH	$1,680.00	$1,216.16	$2,280.00	$1,865.67	$2,350.00	$70.00	3.07%
1000.30.550.1100	PRINTING CNHS	$300.00	$227.17	$300.00	$0.00	$300.00	$0.00	0.00%
1000.30.550.2120	PRINTING GUIDANCE CNHS	$500.00	$0.00	$500.00	$278.00	$500.00	$0.00	0.00%
1000.30.550.2130	PRINTING HEALTH SCVS CNHS	$70.00	$384.09	$330.00	$124.00	$330.00	$0.00	0.00%
1000.30.550.2400	PRINTING SCHOOL ADM CNHS	$3,700.00	$90.00	$3,700.00	$129.99	$3,700.00	$0.00	0.00%
1000.30.580.1100	TRAVEL REGULAR PROGRAMS CNHS	$200.00	$0.00	$200.00	$944.00	$1,200.00	$1,000.00	500.00%
1000.30.580.2120	TRAVEL GUID CNHS	$80.00	$212.79	$80.00	$0.00	$80.00	$0.00	0.00%
1000.30.580.2130	TRAVEL NURSE	$0.00	$117.04	$0.00	$97.29	$0.00	$0.00	n/a
1000.30.580.2210	TRAVEL PROGRAM IMPROVEMENT	$750.00	$0.00	$750.00	$0.00	$750.00	$0.00	0.00%
1000.30.580.2400	TRAVEL SCHOOL ADM CNHS	$500.00	$277.37	$500.00	$0.00	$500.00	$0.00	0.00%
1000.30.611.1100	INSTRUCT SUPPLIES CNHS	$61,764.00	$69,569.93	$59,315.00	$37,355.67	$63,091.00	$3,776.00	6.37%
1000.30.611.2120	INSTRUCT SUPPL GUID CNH	$1,430.00	$133.33	$1,430.00	$226.97	$1,430.00	$0.00	0.00%
1000.30.611.2130	INSTRUCT SUPP MED CNHS	$920.00	$1,094.10	$1,500.00	$0.00	$1,500.00	$0.00	0.00%
1000.30.611.2220	INSTRUCT SUPP LIB CNHS	$510.00	$660.00	$510.00	$1,149.00	$200.00	($310.00)	-60.78%
1000.30.640.1100	TEXTBOOKS CNHS	$18,783.00	$12,279.70	$18,411.00	$2,555.43	$40,443.00	$22,032.00	119.67%
1000.30.641.1100	WORKBOOKS CNHS	$17,339.00	$22,585.87	$9,182.00	$3,869.53	$12,392.00	$3,210.00	34.96%
1000.30.642.2220	LIBRARY BOOKS CNHS	$4,975.00	$3,263.68	$5,000.00	$2,034.55	$5,000.00	$0.00	0.00%
1000.30.690.2120	OTHER SUPPLIES GUIDANCE CNHS	$1,155.00	$486.93	$1,155.00	$0.00	$1,155.00	$0.00	0.00%
1000.30.690.2130	OTHER SUPPLIES HEALTH OFF CNHS	$550.00	$274.92	$600.00	$581.29	$600.00	$0.00	0.00%
1000.30.690.2220	OTHER SUPPLIES LIBRARY CNHS	$510.00	$796.00	$2,100.00	$476.85	$510.00	($1,590.00)	-75.71%
1000.30.690.2400	OTHER SUPPLIES SCHOOL ADM CNHS	$2,500.00	$554.83	$2,500.00	$0.00	$2,500.00	$0.00	0.00%
1000.30.810.2120	DUES AND FEES GUIDANCE CNHS	$180.00	$50.00	$180.00	$60.00	$180.00	$0.00	0.00%
1000.30.810.2130	DUES AND FEES HEALTH SVCS CNHS	$125.00	$108.00	$495.00	$264.00	$495.00	$0.00	0.00%

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1000.30.810.2210	DUES AND FEES PROG IMP CNHS		$680.00	$3,011.06	$3,125.00	$4,743.00	$3,150.00	$25.00	0.80%
1000.30.810.2220	DUES AND FEES LIBRARY CNHS		$400.00	$372.96	$400.00	$498.48	$505.00	$105.00	26.25%
1000.30.810.2400	DUES AND FEES SCHOOL ADM CNHS		$3,500.00	$2,576.83	$3,608.00	$1,573.89	$3,600.00	($8.00)	-0.22%
1000.30.891.3200	ATHLETIC SUBSIDY CNHS		$8,600.00	$8,600.00	$8,600.00	$5,733.32	$9,000.00	$400.00	4.65%
1000.30.892.3200	ASSEMBLIES AND GRADUATION CNH		$4,170.00	$6,070.48	$4,135.00	$4,281.12	$5,105.00	$970.00	23.46%
		TOTALS	$3,679,012.00	$3,568,818.59	$3,844,760.00	$3,540,768.80	$3,951,173.00	$106,413.00	2.77%

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	CHS	Prior Year Budget FY2014-2015		Adopted Budget FY2015-2016		Proposed Budget FY2016-2017	$ Change Adopted/ Proposed	% Change Adopted/ Proposed
Account	Description	Amount	YTD Trans + Enc	Amount	YTD Trans + Enc	Amount		
1000.40.111.1100	SALARIES: REG INSTRUCT-CHS	$2,774,072.00	$2,665,719.15	$2,703,338.00	$2,519,601.63	$2,644,536.00	($58,802.00)	-2.18%
1000.40.111.1115	SALARIES: COMP ED - CHS	$123,513.00	$129,553.88	$141,163.00	$153,252.60	$155,395.00	$14,232.00	10.08%
1000.40.111.1200	SALARIES: SPEC ED - CHS	$366,441.00	$373,540.79	$430,695.00	$412,439.68	$434,895.00	$4,200.00	0.98%
1000.40.111.2120	SALARIES: GUIDANCE - CHS	$187,370.00	$151,604.92	$149,962.00	$143,708.11	$144,777.00	($5,185.00)	-3.46%
1000.40.111.2400	SALARIES: SCHOOL ADMIN CHS	$245,724.00	$249,683.50	$256,983.00	$257,483.00	$259,174.00	$2,191.00	0.85%
1000.40.112.1100	SALARIES: REG INSTR CHS	$47,718.00	$59,584.50	$55,319.00	$50,887.25	$55,884.00	$565.00	1.02%
1000.40.112.1200	SALARIES: SPEC ED CHS	$168,420.00	$186,756.97	$195,042.00	$175,717.92	$286,288.00	$91,246.00	46.78%
1000.40.112.2120	SALARIES: GUIDANCE SERV CHS	$36,820.00	$38,323.93	$37,374.00	$33,721.44	$38,666.00	$1,292.00	3.46%
1000.40.112.2130	SALARIES: HEALTH SERV CHS	$47,471.00	$50,712.03	$49,883.00	$46,929.11	$50,768.00	$885.00	1.77%
1000.40.112.2220	SALARIES: EDUC MEDIA CHS	$450.00	$450.06	$450.00	$406.53	$450.00	$0.00	0.00%
1000.40.112.2400	SALARIES: SCHOOL ADM CHS	$101,012.00	$107,344.14	$102,763.00	$100,637.54	$108,293.00	$5,530.00	5.38%
1000.40.112.2600	SALARIES: OP & MAINT SERV CHS	$219,186.00	$224,862.35	$228,526.00	$215,716.14	$233,093.00	$4,567.00	2.00%
1000.40.113.1100	SALARIES: EXTRA CUR. CHS	$15,813.00	$250.50	$0.00	$0.00	$0.00	$0.00	n/a
1000.40.113.3200	SALARIES: EXTRA CUR ADV CHS	$24,559.00	$24,733.00	$24,559.00	$24,412.26	$24,559.00	$0.00	0.00%
1000.40.114.3200	SALARIES: ATHLETIC CHS	$115,947.00	$124,512.14	$128,223.00	$126,049.55	$128,223.00	$0.00	0.00%
1000.40.120.1100	SALARIES: REG INSTR CHS	$36,597.00	$89,594.51	$40,000.00	$35,340.55	$40,000.00	$0.00	0.00%
1000.40.120.1200	SALARIES: SP ED INSTR CHS	$4,057.00	$20,245.36	$5,000.00	$2,077.50	$5,000.00	$0.00	0.00%
1000.40.121.1100	SALARIES: REG INS CHS	$2,000.00	$8,619.33	$2,000.00	$9,312.92	$2,000.00	$0.00	0.00%
1000.40.121.1200	SALARIES: SP ED INSTR CHS	$6,400.00	$6,602.25	$6,400.00	$3,394.73	$6,400.00	$0.00	0.00%
1000.40.430.1100	CONTRACTED SERVICES CHS	$26,584.00	$46,171.09	$28,291.00	$39,134.26	$35,422.00	$7,131.00	25.21%
1000.40.430.1115	CONTR SERV COMP ED CHS	$27,204.00	$28,545.87	$43,823.00	$26,896.52	$53,480.00	$9,657.00	22.04%
1000.40.430.2120	CONTR SERV GUIDANCE CHS	$1,745.00	$1,275.77	$1,745.00	$713.41	$2,965.00	$1,220.00	69.91%
1000.40.430.2130	CONTR SERV-HEALTH SVC CHS	$115.00	$123.75	$115.00	$0.00	$135.00	$20.00	17.39%
1000.40.430.2220	CONTR SVCS LIB AV CHS	$3,153.00	$2,786.00	$3,211.00	$0.00	$5,530.00	$2,319.00	72.22%
1000.40.430.2400	CONTR SVCS ADMIN CHS	$0.00	($3,400.00)	$0.00	$0.00	$0.00	$0.00	n/a
1000.40.430.3200	CONTRACTED SERVICES ATHLETICS	$22,200.00	$23,273.25	$22,200.00	$10,707.40	$27,900.00	$5,700.00	25.68%
1000.40.513.3200	ATHLETIC TRIPS CHS	$45,000.00	$58,329.21	$45,000.00	$25,386.12	$45,000.00	$0.00	0.00%
1000.40.520.3200	PROPERTY & LIAB INS (ATHL) CHS	$35,500.00	$29,000.00	$29,500.00	$29,000.00	$29,500.00	$0.00	0.00%
1000.40.530.2400	TELEPHONE SCHOOL ADM CHS	$3,000.00	$1,236.34	$3,320.00	$2,494.36	$2,876.00	($444.00)	-13.37%
1000.40.550.2120	PRINTING GUIDANCE CHS	$2,293.00	$1,766.50	$2,143.00	$1,266.50	$2,050.00	($93.00)	-4.34%
1000.40.550.2130	PRINTNG HEALTH SCVS CHS	$215.00	$107.98	$215.00	$117.98	$150.00	($65.00)	-30.23%
1000.40.550.2400	PRINTING SCHOOL ADM CHS	$6,200.00	$2,935.94	$6,200.00	$2,247.40	$5,500.00	($700.00)	-11.29%
1000.40.560.6110	TUITION VO AG / CHS	$397,888.00	$352,222.50	$384,089.00	$348,669.00	$368,399.00	($15,690.00)	-4.08%
1000.40.580.1100	TRAVEL REGULAR PROGRAMS CHS	$4,946.00	$4,062.00	$4,030.00	$1,527.97	$3,230.00	($800.00)	-19.85%
1000.40.580.2120	TRAVEL GUIDANCE CHS	$300.00	$236.13	$300.00	$191.44	$900.00	$600.00	200.00%
1000.40.580.2400	TRAVEL SCHOOL ADM CHS	$2,600.00	$1,104.34	$2,600.00	$135.70	$2,600.00	$0.00	0.00%
1000.40.611.1100	INSTRUCT SUPPLIES CHS	$79,042.00	$72,600.81	$78,469.00	$46,889.85	$82,452.00	$3,983.00	5.08%
1000.40.611.2120	INSTRUCT SUPP GUIDANCE CHS	$8,960.00	$790.38	$5,339.00	$3,738.09	$5,060.00	($279.00)	-5.23%
1000.40.611.2130	INSTRUCT SUP MED CHS	$983.00	$797.98	$983.00	$613.92	$1,003.00	$20.00	2.03%
1000.40.611.2220	INSRUCT SUPP LIB CHS	$4,871.00	$5,215.85	$5,149.00	$6,679.93	$1,000.00	($4,149.00)	-80.58%
1000.40.611.2400	INSTRUCTIONAL SUPPLIES-CHS OFF	$800.00	$1,458.25	$800.00	$633.01	$1,800.00	$1,000.00	125.00%
1000.40.611.3200	INSTRUCT SUPP ATHLETICS CHS	$20,950.00	$23,278.82	$22,050.00	$5,462.42	$22,050.00	$0.00	0.00%
1000.40.640.1100	TEXTBOOKS CHS	$50,599.00	$46,911.33	$56,074.00	$30,213.94	$68,404.00	$12,330.00	21.99%
1000.40.641.1100	WORKBOOKS CHS	$8,960.00	$8,614.93	$8,738.00	$3,551.68	$7,445.00	($1,293.00)	-14.80%
1000.40.641.2120	WORKBOOKS GUIDNACE CHS	$280.00	$80.00	$280.00	$189.56	$200.00	($80.00)	-28.57%

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1000.40.642.2130	LIBR BKS/PER-HEALTH SCV CHS	$100.00	$95.68	$100.00	$97.88	$145.00	$45.00	45.00%
1000.40.642.2220	LIBRARY BOOKS CHS	$14,500.00	$13,564.53	$14,182.00	$1,490.50	$15,437.00	$1,255.00	8.85%
1000.40.690.2120	OTHER SUPPLIES GUIDANCE CHS	$2,622.00	$2,435.84	$2,622.00	$1,023.18	$1,700.00	($922.00)	-35.16%
1000.40.690.2130	OTHER SUPPLIES HEALTH OFF CHS	$250.00	$193.24	$250.00	$227.83	$250.00	$0.00	0.00%
1000.40.690.2220	OTHER SUPPLIES LIBRARY CHS	$1,000.00	$950.76	$1,000.00	$1,060.65	$1,200.00	$200.00	20.00%
1000.40.690.2400	OTHER SUPPLIES SCHOOL ADM CHS	$1,750.00	$1,788.02	$1,750.00	$641.99	$1,800.00	$50.00	2.86%
1000.40.739.1100	OTHER EQUIP REG INSTR CHS	$27,815.00	$55,812.21	$27,860.00	$15,710.54	$19,361.00	($8,499.00)	-30.51%
1000.40.739.2220	OTHER EQUIP LIBRARY CHS	$1,125.00	$1,105.10	$1,125.00	$305.68	$1,818.00	$693.00	61.60%
1000.40.810.1100	DUES AND FEES REG ED. CHS	$22,108.00	$19,250.57	$22,057.00	$10,057.00	$24,440.00	$2,383.00	10.80%
1000.40.810.2120	DUES AND FEES GUIDANCE CHS	$1,357.00	$932.50	$1,387.00	$1,057.00	$2,097.00	$710.00	51.19%
1000.40.810.2130	DUES AND FEES HEALTH SVC CHS	$350.00	$108.00	$350.00	$0.00	$350.00	$0.00	0.00%
1000.40.810.2220	DUES AND FEES LIBRARY CHS	$400.00	$410.00	$410.00	$165.00	$410.00	$0.00	0.00%
1000.40.810.2400	DUES AND FEES SCHOOL ADM CHS	$10,200.00	$11,601.00	$40,200.00	$7,732.04	$10,200.00	($30,000.00)	-74.63%
1000.40.810.3200	DUES AND FEES STUDENT ACCT CHS	$8,500.00	$4,284.00	$8,500.00	$3,010.25	$8,500.00	$0.00	0.00%
1000.40.891.3200	ATHLETIC SUBSIDY CHS	$30,935.00	$31,826.00	$30,935.00	$21,273.04	$36,150.00	$5,215.00	16.86%
1000.40.892.3200	ASSEMBLIES AND GRADUATION CHS	$10,800.00	$9,579.65	$10,800.00	$4,000.00	$11,400.00	$600.00	5.56%
	TOTALS	$5,411,770.00	$5,376,155.43	$5,475,872.00	$4,965,401.50	$5,528,710.00	$52,838.00	0.96%

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	PSSS	Prior Year Budget FY2014-2015		Adopted Budget FY2015-2016		Proposed Budget FY2016-2017	$ Change Adopted/ Proposed	% Change Adopted/ Proposed
Account	Description	Amount	YTD Trans + Enc	Amount	YTD Trans + Enc	Amount		
1000.50.111.1200	SALARIES: SPED ED -PSSS	$73,500.00	$85,769.94	$73,500.00	$37,085.12	$121,038.00	$47,538.00	64.68%
1000.50.111.2110	SALARIES: SOCIAL WORKER	$197,462.00	$151,546.14	$169,181.00	$159,212.89	$222,000.00	$52,819.00	31.22%
1000.50.111.2140	SALARIES: PSYCHO. SERV.	$300,260.00	$302,162.50	$300,317.00	$275,274.00	$284,410.00	($15,907.00)	-5.30%
1000.50.111.2150	SALARIES: SPEECH & HEARING	$175,387.00	$175,711.71	$248,588.00	$218,546.80	$255,078.00	$6,490.00	2.61%
1000.50.111.2400	SALARIES: PSSS ADMIN	$129,640.00	$138,387.50	$134,680.00	$129,392.00	$139,809.00	$5,129.00	3.81%
1000.50.112.1200	SALARIES: SPEC ED PSSS	$117,869.00	$138,460.42	$135,129.00	$123,076.87	$223,486.00	$88,357.00	65.39%
1000.50.112.2130	SALARIES: HEALTH SERV PSSS	$3,242.00	$2,629.02	$3,242.00	$2,855.60	$3,242.00	$0.00	0.00%
1000.50.113.1200	SALARIES: EXTRA CUR PSSS	$13,548.00	$12,874.50	$17,875.00	$15,258.50	$20,048.00	$2,173.00	12.16%
1000.50.332.1200	PUPIL SERV (THERAPIST)	$346,827.00	$387,280.08	$358,593.00	$309,144.36	$157,388.00	($201,205.00)	-56.11%
1000.50.332.2130	PUPIL SERV MEDICAL CONSULT	$6,000.00	$6,000.00	$6,000.00	$6,000.00	$6,000.00	$0.00	0.00%
1000.50.430.1115	CONTR SERV COMP ED PSSS	$0.00	$0.00	$3,000.00	$0.00	$3,000.00	$0.00	0.00%
1000.50.430.1200	CONTRACTED SERV PSSS	$37,221.00	$32,756.88	$30,512.00	$14,109.75	$30,512.00	$0.00	0.00%
1000.50.430.2130	CONTR SVCS HEALTH SERVICES PSSS	$0.00	$0.00	$2,500.00	$0.00	$2,500.00	$0.00	0.00%
1000.50.440.1200	RENTALS - CEED - CHURCH RENTAL	$20,001.00	$21,955.04	$23,053.00	$0.00	$0.00	($23,053.00)	-100.00%
1000.50.510.2700	STUDENT TRANS SPEC ED PSSS	$671,853.00	$507,139.56	$644,575.00	$533,701.50	$661,117.00	$16,542.00	2.57%
1000.50.513.1200	INSTRUCTIONAL FIELD EXPERIENCES SP ED	$2,000.00	$2,790.41	$4,000.00	$829.85	$4,000.00	$0.00	0.00%
1000.50.530.2400	TELEPHONE PSSS	$1,560.00	$1,161.60	$2,600.00	$1,788.01	$2,768.00	$168.00	6.46%
1000.50.540.1200	ADVERTISING SP ED	$610.00	$0.00	$610.00	$0.00	$0.00	($610.00)	-100.00%
1000.50.550.1200	PRINTING PSSS	$155.00	$344.00	$155.00	$198.00	$450.00	$295.00	190.32%
1000.50.560.6110	TUITION CT SCHOOL DISTRICTS	$1,082,962.00	$425,957.45	$643,113.00	$378,822.22	$424,169.00	($218,944.00)	-34.04%
1000.50.560.6150	TUITION OUT OF STATE	$148,719.00	$143,804.48	$150,998.00	$144,444.24	$151,666.00	$668.00	0.44%
1000.50.560.9999	EXCESS COSTS CREDIT PUB	($568,979.00)	($158,183.00)	($323,218.00)	$0.00	($254,333.00)	$68,885.00	-21.31%
1000.50.561.6130	TUITION NON PUBLIC	$478,920.00	$673,375.38	$728,362.00	$639,431.05	$780,987.00	$52,625.00	7.23%
1000.50.561.9999	EXCESS COSTS CREDIT PRIVATE	($368,473.00)	($416,954.00)	($462,805.00)	$0.00	($360,345.00)	$102,460.00	-22.14%
1000.50.580.1200	TRAVEL SP ED	$2,523.00	$4,833.58	$2,523.00	$5,427.66	$5,041.00	$2,518.00	99.80%
1000.50.580.2110	TRAVEL SOCIAL WORKERS PSSS	$1,320.00	$571.18	$1,320.00	$81.77	$150.00	($1,170.00)	-88.64%
1000.50.580.2140	TRAVEL PSYCHOLOGISTS	$76.00	$127.29	$76.00	$103.96	$150.00	$74.00	97.37%
1000.50.580.2150	TRAVEL SP & HRG	$915.00	$40.71	$915.00	$0.00	$100.00	($815.00)	-89.07%
1000.50.580.2400	TRAVEL PSSS DIRECTOR	$1,269.00	$1,151.73	$1,269.00	$0.00	$800.00	($469.00)	-36.96%
1000.50.611.1115	INSTRUCT SUPPLY COMP ED SP ED	$2,674.00	$2,667.65	$2,674.00	$2,671.92	$2,674.00	$0.00	0.00%
1000.50.611.1200	INSTRUCT SUPPLIES SP ED	$12,578.00	$11,605.38	$12,578.00	$3,366.00	$12,578.00	$0.00	0.00%
1000.50.611.2110	INSTRUCT SUPPLIES SOC SVC	$1,381.00	$1,381.70	$1,381.00	$0.00	$1,381.00	$0.00	0.00%
1000.50.611.2140	INSTRUCT SUPPLIES PSYCH	$1,156.00	$773.14	$1,156.00	$391.44	$759.00	($397.00)	-34.34%
1000.50.611.2150	INSTRUCT SUPP SP & HRG	$993.00	$1,024.14	$993.00	$445.54	$993.00	$0.00	0.00%
1000.50.611.2210	INSTRUCT SUPP PRG IMP	$13,314.00	$12,342.98	$13,314.00	$12,516.23	$11,519.00	($1,795.00)	-13.48%
1000.50.640.1200	TEXTBOOKS SPEC ED	$1,922.00	$1,131.16	$1,922.00	$0.00	$1,133.00	($789.00)	-41.05%
1000.50.640.2110	TEXTBOOKS SOCIAL WORKERS	$153.00	$17.00	$153.00	$0.00	$53.00	($100.00)	-65.36%
1000.50.641.1200	WORKBOOKS SPEC ED	$2,042.00	$1,223.60	$2,042.00	$0.00	$1,212.00	($830.00)	-40.65%
1000.50.642.1200	LIB. BKS & PERIOD. SP ED	$771.00	$490.18	$771.00	$749.18	$490.00	($281.00)	-36.45%
1000.50.642.2110	LIBRARY BOOKS SOC WORKERS	$137.00	$149.25	$137.00	$0.00	$137.00	$0.00	0.00%
1000.50.642.2140	LIBR BKS/PER PSYCHOLOGICAL	$328.00	$285.01	$328.00	$183.15	$285.00	($43.00)	-13.11%
1000.50.642.2400	LIBR BKS/PER PSSS	$465.00	$0.00	$465.00	$462.77	$265.00	($200.00)	-43.01%
1000.50.690.1200	OTHER SUPPLIES SP ED	$5,207.00	$14,972.56	$5,207.00	$4,523.12	$10,116.00	$4,909.00	94.28%
1000.50.690.2110	OTHER SUPPLIES SOC WORKERS	$152.00	$46.49	$152.00	$0.00	$152.00	$0.00	0.00%
1000.50.690.2150	OTHER SUPPLIES SP & HRG TEST	$66.00	$51.85	$66.00	$0.00	$66.00	$0.00	0.00%
1000.50.690.2400	OTHER SUPPLIES PSSS DIR OFFICE	$2,310.00	$2,086.37	$2,310.00	$509.25	$1,836.00	($474.00)	-20.52%
1000.50.810.1200	DUES AND FEES SPEC ED	$3,801.00	$4,412.90	$3,801.00	$2,157.76	$4,415.00	$614.00	16.15%

Coventry Public Schools
Location Summary
2016-2017

1000.50.810.2110	DUES AND FEES SOCIAL WORKERS		$985.00	$420.00	$985.00	$295.00	$375.00	($610.00)	-61.93%
1000.50.810.2210	DUES & FEES PROG IMPRV NON CER		$792.00	$1,344.00	$792.00	$473.25	$1,152.00	$360.00	45.45%
1000.50.810.2400	DUES AND FEES PSSS DIRECTOR		$914.00	$230.00	$914.00	$0.00	$550.00	($364.00)	-39.82%
		TOTALS	$2,928,528.00	$2,698,349.46	$2,952,804.00	$3,023,528.76	$2,937,372.00	($15,432.00)	-0.52%

Coventry Public Schools
Location Summary
2016-2017

	Warehouse		**Prior Year Budget** FY2014-2015		**Adopted Budget** FY2015-2016		**Proposed Budget** FY2016-2017	$ Change Adopted/ Proposed	% Change Adopted/ Proposed
Account	Description		Amount	YTD Trans + Enc	Amount	YTD Trans + Enc	Amount		
1000.60.112.2600	SALARIES: OP & MAINT SERV W/H		$263,983.00	$292,388.81	$321,238.00	$280,208.89	$335,007.00	$13,769.00	4.29%
1000.60.410.2600	UTILITIES (ELEC & PROPANE)		$375,000.00	$359,950.05	$360,000.00	$360,000.00	$360,000.00	$0.00	0.00%
1000.60.411.2600	UTILITIES (SEWER SERVICE)		$33,241.00	$33,550.00	$34,557.00	$33,550.00	$39,740.00	$5,183.00	15.00%
1000.60.420.2600	UTILITIES (DISPOSAL SERVICE)		$29,500.00	$19,914.06	$46,500.00	$37,046.68	$48,825.00	$2,325.00	5.00%
1000.60.430.2600	CONTR SVCS W/H		$146,000.00	$364,268.56	$146,927.00	$161,321.90	$148,029.00	$1,102.00	0.75%
1000.60.520.2600	PROPERTY & LIABILITY INS W/H		$150,700.00	$153,159.00	$153,168.00	$153,422.72	$158,025.00	$4,857.00	3.17%
1000.60.530.2600	TELEPHONE W/H		$5,100.00	$3,534.09	$4,000.00	$2,525.05	$4,805.00	$805.00	20.13%
1000.60.580.2600	TRAVEL W/H		$2,000.00	$668.17	$2,100.00	$144.11	$2,100.00	$0.00	0.00%
1000.60.612.2600	CUSTODIAL SUPPLIES		$54,000.00	$80,952.07	$56,700.00	$41,298.66	$68,000.00	$11,300.00	19.93%
1000.60.613.2600	MAINTENANCE SUPPLIES WH		$75,000.00	$103,130.16	$90,000.00	$32,995.56	$90,000.00	$0.00	0.00%
1000.60.620.2600	HEAT ENERGY WH		$318,250.00	$322,912.66	$225,900.00	$225,900.00	$177,650.00	($48,250.00)	-21.36%
1000.60.626.2600	GASOLINE W/H VANS		$6,000.00	$3,808.95	$5,000.00	$1,032.32	$5,000.00	$0.00	0.00%
1000.60.690.2600	OTHER SUPPLIES WH		$7,000.00	$9,916.18	$10,000.00	$2,399.74	$10,000.00	$0.00	0.00%
1000.60.739.2600	OTHER EQUIP WH		$5,000.00	$19,412.69	$12,000.00	$18,361.36	$12,000.00	$0.00	0.00%
1000.60.810.2600	DUES AND FEES WH		$600.00	$688.00	$650.00	$900.00	$650.00	$0.00	0.00%
		TOTALS	$1,471,374.00	$1,768,253.45	$1,468,740.00	$1,351,106.99	$1,459,831.00	($8,909.00)	-0.61%

Coventry Public Schools
Location Summary
2016-2017

	Central Office	**Prior Year Budget** FY2014-2015		**Adopted Budget** FY2015-2016		**Proposed Budget** FY2016-2017	$ Change Adopted/ Proposed	% Change Adopted/ Proposed
Account	Description	Amount	YTD Trans + Enc	Amount	YTD Trans + Enc	Amount		
1000.70.111.2210	SALARIES: PROGRAM IMPROVEMENT	$135,000.00	$135,000.00	$140,400.00	$140,400.00	$146,016.00	$5,616.00	4.00%
1000.70.111.2320	SALARIES: CENTRAL ADM	$160,000.00	$160,000.00	$171,000.00	$171,000.00	$175,275.00	$4,275.00	2.50%
1000.70.111.2510	SALARIES: FINANCE & OPERATIONS	$103,007.00	$103,007.00	$110,459.00	$110,459.00	$115,031.00	$4,572.00	4.14%
1000.70.111.2580	SALARIES: ADMINISTRATIVE TECHNOLOGY	$108,071.00	$82,076.34	$111,000.00	$111,000.00	$114,330.00	$3,330.00	3.00%
1000.70.112.2310	SALARIES: BD OF ED SERV C/O	$4,500.00	$4,500.00	$4,500.00	$4,500.00	$4,500.00	$0.00	0.00%
1000.70.112.2320	SALARIES: CENTRAL ADM SERV	$106,060.00	$109,636.19	$128,509.00	$87,625.11	$136,712.00	$8,203.00	6.38%
1000.70.112.2510	SALARIES: FINANCE & OPERATIONS	$133,625.00	$138,712.53	$137,942.00	$132,086.07	$141,474.00	$3,532.00	2.56%
1000.70.121.2320	SALARIES: REG INSTR C/O	$500.00	$3,759.29	$500.00	$1,529.59	$500.00	$0.00	0.00%
1000.70.210.2520	HEALTH INSURANCE	$3,747,720.00	$3,640,183.97	$3,650,060.00	$3,621,687.26	$3,620,574.00	($29,486.00)	-0.81%
1000.70.220.2520	SOCIAL SECURITY	$216,648.00	$233,278.24	$216,648.00	$205,880.07	$223,147.00	$6,499.00	3.00%
1000.70.221.2520	MEDICARE ONLY	$219,442.00	$213,398.05	$219,442.00	$205,556.38	$226,025.00	$6,583.00	3.00%
1000.70.230.2520	RETIREMENT (PENSION)	$246,136.00	$250,767.34	$227,564.00	$231,100.80	$253,842.00	$26,278.00	11.55%
1000.70.250.2520	UNEMPLOYMENT COMP.	$25,000.00	$9,011.00	$25,000.00	$9,011.00	$20,000.00	($5,000.00)	-20.00%
1000.70.251.2210	TUITION REIMBURSEMENT	$10,000.00	$10,000.02	$10,000.00	$5,250.00	$10,000.00	$0.00	0.00%
1000.70.260.2520	WORKERS' COMP	$169,137.00	$175,612.00	$184,402.00	$174,197.52	$189,422.00	$5,020.00	2.72%
1000.70.330.2310	LEGAL & AUDIT SERV	$115,640.00	$111,934.68	$104,640.00	$102,015.68	$115,640.00	$11,000.00	10.51%
1000.70.333.2210	INSTRUCTIONAL IMPROVEMENT	$30,291.00	$14,926.10	$30,291.00	$38,405.87	$33,316.00	$3,025.00	9.99%
1000.70.430.2320	CONTR SVCS C/O	$13,005.00	$16,446.83	$13,005.00	$13,703.44	$13,005.00	$0.00	0.00%
1000.70.430.2510	CONTR SVCS BUSINESS OFF	$5,500.00	$5,617.83	$5,500.00	$3,268.00	$5,500.00	$0.00	0.00%
1000.70.430.2580	CONTR SVCS ADMINISTRATIVE TECHNOLOGY	$118,552.00	$109,888.61	$133,867.00	$120,838.71	$151,968.00	$18,101.00	13.52%
1000.70.510.2700	STUDENT TRANS REGULAR	$1,090,778.00	$1,084,228.90	$1,072,501.00	$1,072,466.56	$1,104,676.00	$32,175.00	3.00%
1000.70.530.2320	TELEPHONE C/O	$7,500.00	$6,733.09	$9,500.00	$6,821.30	$9,500.00	$0.00	0.00%
1000.70.531.2320	POSTAGE C/O	$18,500.00	$24,630.02	$19,500.00	$18,049.00	$21,000.00	$1,500.00	7.69%
1000.70.540.2320	ADVERTISING C/O	$2,000.00	$8,100.00	$2,000.00	$2,735.00	$5,000.00	$3,000.00	150.00%
1000.70.550.2210	PRINTING IMPRVMT OF INSTR C/O	$325.00	$0.00	$325.00	$400.00	$325.00	$0.00	0.00%
1000.70.550.2320	PRINTING C/O	$3,000.00	$2,050.91	$3,000.00	$618.61	$3,000.00	$0.00	0.00%
1000.70.550.2510	PRINTING BUSINESS OFFICE	$1,800.00	$227.65	$500.00	$471.00	$500.00	$0.00	0.00%
1000.70.560.1300	TUITION - ADULT ED	$28,173.00	$28,173.00	$28,455.00	$28,455.00	$28,455.00	$0.00	0.00%
1000.70.580.2210	TRAVEL PROGRAM IMPRV C/O	$2,000.00	$907.65	$2,000.00	$1,342.34	$2,000.00	$0.00	0.00%
1000.70.580.2310	PROF. DEVELOPMENT BOARD OF EDUCATION	$600.00	$750.00	$600.00	$1,420.00	$1,000.00	$400.00	66.67%
1000.70.580.2320	TRAVEL C/O	$5,000.00	$6,607.72	$6,000.00	$5,217.47	$6,000.00	$0.00	0.00%
1000.70.580.2510	TRAVEL BUSINESS OFFICE	$1,500.00	$1,032.15	$1,500.00	$566.33	$1,500.00	$0.00	0.00%
1000.70.611.2210	INSTRUCT SUPP PRGM IMPRV	$85,000.00	$13,750.05	$18,000.00	$5,469.89	$21,500.00	$3,500.00	19.44%
1000.70.611.2580	INSTRUCT SUPP ADMINISTRATIVE TECHNOLOG	$27,489.00	$226,784.42	$30,789.00	$26,881.69	$153,396.00	$122,607.00	398.22%
1000.70.626.2700	DIESEL FUEL/BUSES	$167,500.00	$146,079.31	$121,145.00	$121,145.00	$92,500.00	($28,645.00)	-23.65%
1000.70.642.2320	LIBRARY BOOKS C/O	$800.00	$418.55	$800.00	$476.61	$800.00	$0.00	0.00%
1000.70.690.2210	OTHER SUPPLIES PRGM IMPRV C/O	$1,500.00	$1,952.34	$1,500.00	$2,800.00	$3,000.00	$1,500.00	100.00%
1000.70.690.2310	OTHER SUPPLIES BOARD	$3,500.00	$2,590.86	$3,500.00	$1,749.82	$3,500.00	$0.00	0.00%
1000.70.690.2320	OTHER SUPPLIES C/O	$7,500.00	$31,937.59	$7,500.00	$12,688.15	$7,500.00	$0.00	0.00%
1000.70.690.2510	OTHER SUPPLIES BUSINESS OFFICE	$3,000.00	$2,841.37	$2,500.00	$733.59	$2,500.00	$0.00	0.00%
1000.70.739.2580	OTHER EQUIPMENT ADMINISTRATIVE TECHNOI	$37,211.00	$56,911.25	$42,331.00	$34,637.74	$32,331.00	($10,000.00)	-23.62%
1000.70.810.2210	DUES AND FEES PROG IMPRV	$4,300.00	$3,268.94	$4,300.00	$1,311.94	$4,300.00	$0.00	0.00%
1000.70.810.2310	DUES AND FEES BOARD	$10,000.00	$10,105.25	$10,500.00	$10,563.10	$10,500.00	$0.00	0.00%
1000.70.810.2320	DUES AND FEES C/O	$12,617.00	$6,854.50	$12,617.00	$7,667.75	$12,617.00	$0.00	0.00%
1000.70.810.2510	DUES AND FEES BUSINESS OFFICE	$825.00	$1,034.00	$825.00	$745.00	$825.00	$0.00	0.00%
1000.70.810.2580	DUES AND FEES ADMINISTRATIVE TECHNOLOG	$7,750.00	$1,817.55	$7,750.00	$222.75	$7,750.00	$0.00	0.00%
	TOTALS	$7,198,002.00	$7,197,543.09	$7,034,667.00	$6,855,170.14	$7,232,252.00	$197,585.00	2.81%
	GRAND TOTALS	$26,518,064.00	$26,497,605.74	$26,811,045.00	$25,388,549.33	$27,341,365.00	$530,320.00	1.98%

COVENTRY PUBLIC SCHOOLS
2016-2017 EDUCATION BUDGET

Expenditure Summary by Major Object Category

		Actual Expense 2014-2015	Appropriation 2015-2016	Requested 2016-2017	Increase/ Decrease	Percent of Total Increase
100	Salaries (includes all newly requested positions)	15,587,659	16,270,110	16,825,524	555,414	3.41%
200	Employee Benefits	4,532,251	4,533,116	4,543,010	9,894	0.22%
	Personnel Subtotal	20,119,909	20,803,226	21,368,534	565,308	2.72%
300	Contracted Services, Legal and Audit, Pupil Services, Technical Services, and Instructional Improvement	520,141	499,524	312,344	-187,180	-37.47%
400	Utilities/Repairs/Rentals	1,182,473	986,302	1,025,987	39,685	4.02%
500	Transportation/Insurance/Telephones/ Tuition/Travel	2,973,333	3,204,339	3,253,351	49,012	1.53%
600	Supplies	1,427,938	1,040,247	1,141,148	100,901	9.70%
700	Equipment	133,241	83,771	65,965	-17,806	-21.26%
800	Dues & Fees (includes Athletic Subsidy, Assemblies, and Graduation)	140,569	193,636	174,036	-19,600	-10.12%
	All Other Subtotal	6,377,696	6,007,819	5,972,831	-34,988	-0.58%
	Budget Total	26,497,606	26,811,045	27,341,365	530,320	1.98%

FY2016-2017 BUDGET DEVELOPMENT ASSUMPTIONS

1. Contract percentages for each union:

    - Custodians – 2.75%
    - Nurses – 2% GWI plus Step
    - Teachers – 1.34% GWI No Step
    - Administrators – 2.5% Inclusive of Step.
    - Secretaries – 2.25% GWI
    - Para Educators – 1.6% GWI plus Step

2. Health Insurance – rebased to current premium level; medical and dental show no increase

3. Workman's Compensation – 3% increase over current premium

4. Legal & Audit – Auditing fees increased for biannual OPEB revaluation

5. Utilities

    - Gasoline/Diesel – budgeted at $1.85/gal for 50,000 gals
    - Electrical – No change
    - Oil – budgeted at $1.87/gal for 95,000 gals

6. Property & Liability – 3% increase over current premium

7. Special Education, Excess Cost – budgeted State reimbursement at 73%; increased LEA cap by 3%

FY2016-2017 Budget -- Funding Net Increase

OBJECT	DESCRIPTION		FUNDING	% CHANGE	RATIONALE
111	CERTIFIED SALARIES	$	225,727	1.77%	Contractual Increases
112	NON-CERTIFIED SALARIES	$	327,514	10.84%	Contractual Increases and Add'l Para's
113	EXTRA CURRICULAR SALARIES	$	2,173	4.35%	
114	ATHLETIC SALARIES	$	-	0.00%	
120	CERTIFIED TEMPORARY SALARIES	$	-	0.00%	
121	NON-CERTIFIED TEMP. SALARIES	$	-	0.00%	
210	HEALTH INSURANCE	$	(29,486)	-0.81%	
220	SOCIAL SECURITY	$	6,499	3.00%	
221	MEDICARE	$	6,583	3.00%	
230	PENSION	$	26,278	11.55%	Increased per Actuarial Valuation
250	UNEMPLOYMENT COMPENSATION	$	(5,000)	-20.00%	
251	TUITION REIMBURSEMENT	$	-	0.00%	
260	WORKERS COMPENSATION	$	5,020	2.72%	3% Projected increase in premiums
330	LEGAL & AUDIT	$	11,000	10.51%	OPEB Revaluation
332	PUPIL SERVICES	$	(201,205)	-55.19%	Transfer to Salaries
333	INSTRUCTIONAL IMPROVEMENT	$	3,025	9.99%	
410	UTILITIES	$	-	0.00%	Savings from Solar Panels
411	SEWER SERVICES	$	5,183	15.00%	
420	DISPOSAL SERVICES	$	2,325	5.00%	Hazardous Material Disposal
430	CONTRACTED SERVICES	$	55,230	10.58%	IT
440	RENTALS	$	(23,053)	-100.00%	
510	STUDENT TRANSPORTATION	$	48,717	2.84%	Contractual Award
513	ATHLETIC TRIPS	$	-	0.00%	
520	PROPERTY & LIABILITY INSURANCE	$	4,857	2.66%	3% Projected increase in premiums
530	TELEPHONE	$	769	2.86%	Reduction from E-Rate Program
531	POSTAGE	$	1,500	7.69%	
540	ADVERTISING	$	2,390	91.57%	
550	PRINTING	$	(563)	-2.32%	
560	TUITION	$	(165,081)	-18.69%	Fewer Outplacements
561	TUITION, NON-PUBLIC	$	155,085	58.40%	Additional Outplacements
580	TRAVEL	$	1,338	4.80%	
611	INSTRUCTIONAL SUPPLIES	$	126,367	36.54%	Restore iPad Initiative & Replacement Cycle
612	CUSTODIAL SUPPLIES	$	11,300	19.93%	
613	MAINTENANCE SUPPLIES	$	-	0.00%	
620	HEAT ENERGY	$	(48,250)	-21.36%	Per gallon price adjustment
626	GASOLINE & DIESEL	$	(28,645)	-22.71%	Per gallon price adjustment
640	TEXTBOOKS	$	33,973	42.70%	World Language Resources
641	WORKBOOKS	$	1,507	3.84%	
642	LIBRARY BOOKS & PERIODICALS	$	976	3.31%	
690	OTHER SUPPLIES	$	3,673	7.75%	
739	OTHER EQUIPMENT	$	(17,806)	-21.26%	
810	DUES AND FEES	$	(26,785)	-19.25%	NEASC Evaluation
891	ATHLETIC SUBSIDY	$	5,615	14.20%	
892	ASSEMBLIES & GRADUATION	$	1,570	10.51%	
	TOTAL	$	530,320	1.98%	

Coventry Board of Education
2015-2016 District Level Grants

Grant Number	Grant Title	Teachers	Paraprofessionals	Appropriation Amount	Year-to-Date Expenditures
7101	IDEA-Part B-611	1.25	9.00	$ 332,708	$ 22,914
7102	IDEA-Part B-611 Carryover			$ 95,985	$ 95,985
7103	IDEA-Part B-619 Preschool		1.00	$ 20,938	$ 0
7104	IDEA-Part B-619 Preschool Carryover			$ 9,871	$ 7,908
7111	Competitive School Readiness			$ 3,881	$ 1,995
7112	TITLE III			$ 1,228	$ 0
7114	TITLE II	1.00		$ 31,286	$ 22,970
7115	TITLE II Carryover			$ 17,262	$ 17,262
7120	TITLE I-Improving Basic Programs	0.90	2.55	$ 116,163	$ 46,493
7121	TITLE I-Improving Basic Programs Carryover			$ 1,050	$ 1,050
7154	College Career Pathways			$ 984	$ 0
7160	Smart Start-Capital Improvements			$ 150,000	$ 150,000
7170	Smart Start-Operations	2.00	2.00	$ 150,000	$ 52,113
7180	School Readiness			$ 132,300	$ 88,533
	TOTALS	5.15	14.55	$ 1,063,656	$ 507,223

CHART OF ACCOUNTS

LOCATION CODE DESCRIPTIONS

Code	Description	
10	George H. Robertson	GHR
20	Coventry Grammar School	CGS
30	Capt. Nathan Hale Middle School	CNHS
40	Coventry High School	CHS
50	Pupil & Staff Support Services	PSSS
60	Warehouse	W/H
70	Central Office	C/O

CHART OF ACCOUNTS

OBJECT CODE DESCRIPTIONS

Code	Description
Salaries	
111	Certified Salaries
112	Non-Certified Salaries
113	Extra Curricular Salaries
114	Athletic Salaries
119	Summer Salaries
120	Certified Temp Salaries
121	Non-Certified Temp Salaries
Benefits	
210	Health Insurance
220	Social Security
221	Medicare
230	Retirement (Pension)
235	Teacher Retirement
250	Unemployment Comp
260	Workers Comp Insurance
Professional Services	
330	Legal & Audit
332	Pupil Services
333	Instructional Improvement
340	Technical Services

Code	Description
Property Services	
410	Utilities
411	Sewer Services
420	Disposal Services
430	Contracted Services
440	Rental
Other Services	
510	Student Transportation
513	Athletic & Field Trips
520	Property & Liability Ins
530	Telephone
531	Postage
540	Advertising
550	Printing
560	Tuition
561	Tuition, Non-Public
570	Food Services
580	Travel

Code	Description
Supplies	
611	Instructional Supplies
612	Custodial Supplies
613	Maintenance Supplies
620	Heat Energy
626	Gasoline & Diesel
640	Textbooks
641	Workbooks
642	Library Books & Periodicals
690	Other Supplies
Equipment	
730	Special Ed. Instructional Equipment
739	Other Equipment
Other	
810	Dues & Fees
891	Athletic Subsidy
892	Assemblies & Graduation

CHART OF ACCOUNTS

FUNCTION CODE DESCRIPTONS

Code	Description	Expenditures for:
1100	REGULAR PROGRAMS	Regular school year programs
1115	COMPUTER EDUCATION	Computer education programs
1200	SPECIAL EDUCATION	Special education programs
1300	ADULT EDUCATION	Adult education programs
2110	SOCIAL WORKERS	Social workers through PSSS
2120	GUIDANCE SERVICES	Guidance departments at CNHS & CHS
2130	HEALTH SERVICES	Health services, including nurses, at all locations
2140	PSYCHOLOGICAL SERVICES	Psychological services through PSSS
2150	SPEECH & HEARING SERVICES	Speech & hearing services through PSSS
2210	IMPROVEMENT OF INSTRUCTIONAL SERVICES	The improvement of instructional services for all locations. Includes travel, dues, and fees, test scoring, supplies and printing. Examples include curriculum development and staff training.
2220	EDUCATIONAL MEDIA	School libraries at all locations including audio-visual services
2310	BOARD OF EDUCATION	Support services relating to the Board of Education
2320	CENTRAL OFFICE ADMINISTRATION	Support services related to the Central Office
2400	SCHOOL ADMINISTRATION	School administration at all locations
2401	SCHOOL REACCREDITATION	Reaccreditation at CHS
2510	FISCAL AND BUSINESS SERVICES	Fiscal management services at the Business Office
2520	VARIOUS OVERHEAD SERVICES	Insurance, social security and retirement

CHART OF ACCOUNTS

FUNCTION CODE DESCRIPTONS

Code	Description	Expenditures for:
2600	PLANT OPERATION & MAINTENANCE SERVICES	Keeping the physical plant open, comfortable and safe for use, for keeping grounds, buildings and equipment in effective working condition and for all maintenance operations
2700	TRANSPORTATION SERVICES	Student transportation services
3100	FOOD SERVICE	Providing food to pupils and staff
3200	STUDENT ACTIVITIES	Athletics, band and advisors. Does not include Student Activity Funds.
6110	TUITION PAYMENTS	Tuition for students outside the district such as special education and vo-ag
6130	TUITION (NON-PUBLIC)	Tuition for students outside the district at non-public locations, including hospital services.
6150	TUITION (OUT-OF-STATE)	Tuition for students outside the district at out-of-state locations

G.H. Robertson Intermediate School
Proposed Budget for the 2016-2017 School Year

The proposed 2016-2017 budget for the G.H. Robertson School is lean, yet will continue to move us forward as we embrace our state, district, and school initiatives. There are slight reallocations of funds among series from last year's budget. Funds in our 400 series have increased from last year to include school wide resources needed to appropriately prepare our students for district and state assessments.

Beginning with our 400 series, PowerSchool and MAP have increased for GHR to $5,304 and $4,490 respectively. Funds have been reallocated from our 600 series to the 400 series for a school-wide subscription to REFLEX math, an on-line fact fluency program for $ 3,440. In addition, to support struggling students in the area of mathematics, a subscription to Assessment and Learning in Knowledge Spaces (ALEKS) ($ 1,225), an online math intervention resource is included. Grade 5 continues to use Study Island Science.

Over the past few years our instructional focus areas, and thereby our budget focus areas, have been in the areas of literacy: reading intervention, writer's workshop, and the Daily 5 framework for reading. To continue improvement in this area, funding allocation to continue building our library's collection of quality literature and informational texts is necessary. Moving forward we have also identified a continued need for supplemental materials for our intervention programs and quality resources to support the Speaking and Listening standards. Additionally, a shift to the Benchmark Assessment System (BAS) for benchmark reading assessments across grades 3-5 will increase our vertical alignment with CGS. A priority focus area moving forward is in the area of mathematics. Math fact fluency is imperative in order to achieve success with our instructional shifts to develop students' conceptual understanding. Reflex Math is an on-line math fluency program that will customize lessons for students based on their math fact ability, and with regular use research shows fluency readily improves. Additionally, students in need of mathematics intervention will now have access to ALEKS, an on-line tutoring and assessment program that customizes instruction and assessment for students.

While our ongoing technology initiative with our Tech Tubs, iPads in each classroom, has been most successful, it also carries the potential need for tech accessories (ear buds, headphones, keyboards, etc.) and funding to ensure timely replacement of technology equipment as needed. Funds have been allocated for additional iPads for GHR. In addition, the revision and realignment of our social studies and science curricula over the next couple of years provides the perfect opportunity to embed STEM activities at each grade level. Based on review of social studies materials, additional resources will be necessary to align grade levels with the recently adopted Connecticut Social Studies Framework. In collaboration with teachers and administrative colleagues, we continue to seek quality print and digital resources to properly prepare our students for the rigor of the Smarter Balanced Assessment Consortium (SBAC).

All of our initiatives continue to warrant professional development: writer's workshop, Daily 5 reading, CCS mathematics with an instructional shift to math workshop, assessment, technology, and TEVAL. A combination of in-house workshops, as well as out of district conferences, will build the capacity of our GHR staff, while simultaneously providing opportunities for collaboration and collegial learning.

The addition of a full time mathematics interventionist will have a direct impact on GHR students and staff as we seek to develop all students' conceptual understanding in the area of mathematics. A full time interventionist provides the time necessary to fully support Tier II and III students, as well as those cusp students who may not be at grade level, but also do not meet the established criteria for intervention. In addition, this budgets includes a request for a full time social worker at GHR to support the social and emotional well-being of our students who have been compromised by challenging situations outside of school. There has been a dramatic increase in students in crisis this year as well as students and families involved with DCF; these situations usurp the time of our social workers and result in reduced services for others when there is only a part time social worker.

Finally, we strive to provide our students with extra-curricular activities to increase students' self-awareness of interests and abilities. This year we added Exercise for Life and GHR Drama Club. Drama Club requires many hours above and beyond that of funds charged. Due to the overwhelming success of the production, funding is needed to continue offering this opportunity to our intermediate students.

Beth Giller, Ed.D
Principal

Coventry Public Schools							
2016-2017 Budget							
GHR INTERMEDIATE SCHOOL							
100 SERIES - SALARIES							
		Current Year	Proposed	Current Year	Proposed		
ACCOUNT #	DESCRIPTION	FTE	FTE	AMOUNT	AMOUNT	Inc/Dec	Inc/Dec
1000.10.111.1100	Certified Salaries - Regular Programs	24.80	25.15	$ 1,661,402	$ 1,640,446	$ (20,956)	-1.26%
1000.10.111.1115	Certified Salaries - Computer Education	1.00	0.95	$ 48,337	$ 49,004	$ 667	1.38%
1000.10.111.1200	Certified Salaries - Special Education	4.35	4.35	$ 296,888	$ 294,328	$ (2,560)	-0.86%
1000.10.111.2400	Certified Salaries - Administration	1.00	1.00	$ 120,652	$ 125,500	$ 4,848	4.02%
TOTAL	**CERTIFIED SALARIES**	**31.15**	**31.45**	**$ 2,127,279**	**$ 2,109,278**	**$ (18,001)**	**-0.85%**
1000.10.112.1100	Non-Certified Salaries - Regular Programs	1.07	1.07	$ 36,833	$ 39,802	$ 2,969	8.06%
1000.10.112.1200	Non-Certified Salaries - Special Education	5.00	6.00	$ 110,472	$ 129,988	$ 19,516	17.67%
1000.10.112.2130	Non-Certified Salaries - Health Services	1.00	1.00	$ 49,339	$ 50,346	$ 1,007	2.04%
1000.10.112.2220	Non-Ceritifed Salaries - Educational Media	0.66	0.66	$ 22,030	$ 22,830	$ 800	3.63%
	*Library Assistant						
	*AVA Hardware & Software Stipends						
1000.10.112.2400	Non-Ceritifed Salaries - Administration	1.50	1.50	$ 58,810	$ 60,002	$ 1,192	2.03%
	*Secretaries						
	*Crossing Guard						
1000.10.112.2600	Non-Certified Salaries - Plant Operation and Maintenance Services	3.00	3.00	$ 105,517	$ 106,555	$ 1,038	0.98%
TOTAL	**NON-CERTIFIED SALARIES**	**12.23**	**13.23**	**$ 383,001**	**$ 409,523**	**$ 26,522**	**6.92%**
1000.10.120.1100	Certified Temporary Salaries - Regular Programs			$ 35,000	$ 35,000	$ -	0.00%
1000.10.120.1200	Certified Temporary Salaries - Special Education			$ 6,000	$ 6,000	$ -	0.00%
1000.10.121.1100	Non-Certified Temporary Salaries - Regular Programs			$ 8,000	$ 8,000	$ -	0.00%
1000.10.121.1200	Non-Certified Temporary Salaries - Special Education			$ 5,000	$ 5,000	$ -	0.00%
TOTAL	**TEMPORARY SALARIES**			**$ 54,000**	**$ 54,000**	**$ -**	0.00%
TOTAL SALARIES		**43.38**	**44.68**	**$ 2,564,280**	**$ 2,572,801**	**$ 8,521**	**0.33%**

Coventry Public Schools					
2016-2017 Budget					
GHR INTERMEDIATE SCHOOL					
400 SERIES - CONTRACTED SERVICES					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.10.430.1100	Contracted Services, Regular Programs	$ 12,639	$ 10,489	$ (2,150)	-17.01%
	Lease and Maintenance Agreements on copiers ($10,241)				
	M & J Bus Company- band student spring rehearsal				
1000.10.430.1115	Contracted Services, Computer Education	$ 9,552	$ 14,985	$ 5,433	56.88%
	*PowerSchool ($2,804), PowerSchool Support ($2,500),				
	MAPS ($4,490), REFLEX ($3,440), Study Island ($525), ALEKS (1,225)				
1000.10.430.2130	Contracted Services, Health Services	$ 200	$ 200	$ -	0.00%
	*Calibration of audiometer and scale				
1000.10.430.2220	Contracted Services, Educational Media	$ 878	$ 904	$ 26	2.96%
	Destiny ($904)				
1000.10.430.2400	Contracted Services, Administration	$ 75	$ 75	$ -	0.00%
	Infoshred ($75)				
TOTAL		$ 23,344	$ 26,653	$ 3,309	14.17%

Coventry Public Schools					
2016-2017 Budget					
GHR INTERMEDIATE SCHOOL					
500 SERIES - OTHER SERVICES					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.10.530.2400	Telephone, Administration	$ 2,600	$ 2,770	$ 170	6.54%
1000.10.550.2130	Printing, Health Services	$ 250	$ 250	$ -	0.00%
	*Printing of daily health logs, medication forms, referral forms,				
1000.10.550.2400	Printing	$ 3,500	$ 3,500	$ -	0.00%
	*Printing of school envelopes, letterhead, student agendas				
1000.10.580.2130	Travel, Health Services	$ 60	$ 60	$ -	0.00%
1000.10.580.2210	Travel, Improvement of Instructional Services	$ 250	$ 250	$ -	0.00%
1000.10.580.2400	Travel, Administration				
	*Travel to staff development -secretaries, librarian, principal				
TOTAL		$ 6,660	$ 6,830	$ 170	2.55%

Coventry Public Schools					
2016-2017 Budget					
GHR INTERMEDIATE SCHOOL					
600 SERIES - SUPPLIES					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.10.611.1100	Instructional Supplies, Regular Programs				
	Art -Paper- white drawing, tracing, watercolor, construction, fadeless	$ 2,400	$ 2,400	$ -	0.00%
	Drawing materials- markers, colored chalk, colored pencils, oil pastels,				
	permanent markers, scratch papers/boards				
	Paint- acrylic, watercolor, brushes, printmaking				
	cardboard, plaster wrap, kite and mask				
	kits, printmaking blocks, ink, styrofoam, art sponges (expanding)				
	Physical Education Mats, Cardio Hot Spot Exercise, Flag- Belts,	$ 1,000	$ 600	$ (400)	-40.00%
	Footballs, Voit Volleyball Trainer, Lefty Softball glove, whiffle balls,				
	Bowling balls				
	Band - Band Scores, Smart Music, ensemble materials	$ 600	$ 600	$ -	0.00%
	Music -Music books, sourcebooks, Instructional DVDs, choral music	$ 500	$ 500	$ -	0.00%
	Grade 3 - License A-Z Website,	$ 4,500	$ 4,500	$ -	0.00%
	Weekly Reader, Scholastic News, Permabound Books, Classroom				
	supplies (name plate, name tags, pencils, scissors, folders,				
	Qball Renewal Glides for chairs)				
	Grade 4 -Scholastic News with Science Spin, Owl Pellets for Science,	$ 4,500	$ 4,500	$ -	0.00%
	Model Magic (clay for region maps), Superteacher Subscriptions,				
	Folders for Homework, Writing, Reading, Social Studies Posters				
	Web sites- Brainpop				
	Grade 5 - Scholastic New Subscription, Super Science Magazine, Math	$ 4,500	$ 4,500	$ -	0.00%
	manipulatives, Atlases for Social Studies Teachers, Notebooks for				
	Math, Reading, and Writing Journals, Artec 3 Color Set LED Light ,				
	Qball Renewal Glides for chairs				
	Grades 3-5 Print and digital resources, Brainpop, RAZ Kids,	$ 7,400	$ 9,311	$ 1,911	25.82%
	STEM Kits, BAS Kits, Social Studies Resources				
	Math Intervention - Intervention resources and assessment	$ 400	$ 400	$ -	0.00%

Coventry Public Schools					
2016-2017 Budget					
GHR INTERMEDIATE SCHOOL					
600 SERIES - SUPPLIES					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
	materials				
	Reading Consultant -Intervention Materials- (Grades 3-5) Leveled	$ 5,500	$ 2,500	$ (3,000)	-54.55%
	tradebooks, pocket folders, apps for ipads Reader's Theater,				
	Fundations Supplementals, LLI supplemental books				
	General Instructional Supplies -binders, composition books,	$ 13,500	$ 13,500	$ -	0.00%
	clips, crayons, markers, facial tissue, glue, file folders, hanging folders,				
	manila folders, plan books, grading books, scissors, graph paper, copy				
	paper, colored paper, construction paper, pencils, pens, fasteners,				
	chart paper				
	Sub-Total	$ 44,800	$ 43,311	$ (1,489)	-3.32%
1000.10.611.2130	Instructional Supplies, Health Services-	$ 900	$ 900	$ -	0.00%
	Medical supplies such as bandages, ice packs, etc.				
1000.10.611.2220	**LMC**- iPad covers, headphones, and all other consumable learning materials	$ 1,000	$ 1,000	$ -	0.00%
	used for Library/Technology lessons				
1000.10.640.1100	Textbooks- Regular Programs, Mentor Texts	$ 3,000	$ 3,500	$ 500	16.67%
	Intervention resources levels C-J Classroom Libraries,				
	Social Studies Resources				
1000.10.641.1100	CCS Math Resources	$ 10,500	$ 10,500	$ -	0.00%
1000.10.642.2130	Library Books & Periodicals, Health Services	$ 100	$ 100	$ -	0.00%
	*Physician's Desk Reference, Nursing Drug Handbook, Merk Manual				
1000.10.642.2220	Library Books & Periodicals, CT Nutmeg Books, high interest, varied	$ 3,600	$ 3,600	$ -	0.00%
	reading levels ,Library books & magazine subscriptions				
1000.10.690.2130	Other Supplies, Health Services	$ 485	$ 485	$ -	0.00%
	Miscellaneous medical office supplies				

Coventry Public Schools					
2016-2017 Budget					
GHR INTERMEDIATE SCHOOL					
600 SERIES - SUPPLIES					
		2015-16	2016-17		
ACCOUNT #	**DESCRIPTION**	**Approved**	**Requested**	**Inc/Dec**	**Inc/Dec**
1000.10.690.2220	Other Supplies, Educational Media-supplies for library circulation needs	$ 300	$ 300	$ -	0.00%
	*Office supplies to maintain books & equipment ie: tape, cards				
1000.10.690.2400	Other Supplies, Administration	$ 400	$ 400	$ -	0.00%
	*General office supplies, folders, pens, pencils				
TOTAL		$ 65,085	$ 64,096	$ (989)	-1.52%

Coventry Public Schools					
2016-2017 Budget					
GHR INTERMEDIATE SCHOOL					
800 SERIES - OTHER					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.10.810.2130	Dues & Fees, Health Services	$ 140	$ 140	$ -	0.00%
	*Liability insurance, Professional Organization membership				
1000.10.810.2210	Dues & Fees, Improvement of Instructional Services	$ 5,000	$ 5,000	$ -	0.00%
	*Fees for teachers attending staff development workshops & conferences				
1000.10.810.2220	Dues & Fees, Educational Media	$ 130	$ 130	$ -	0.00%
	*CT Library Consortium & conference fees				
1000.10.810.2400	Dues & Fees, Administration	$ 850	$ 850	$ -	0.00%
	*International Reading Association Institutional Membership ($29),				
	EASTCONN Membership Fee ($1.00 per student $400)				
	Associated Teachers of Mathematics in Connecticut, NAESP ($235),				
	ASCD ($89), Educational Leadership				
TOTAL		$ 6,120	$ 6,120	$ -	0.00%

COVENTRY GRAMMAR SCHOOL
Proposed Budget for the 2016-2017 School Year

Coventry Grammar School's proposed budget is the result of a unified effort to make modest, yet vital spending proposals. During the weeks of budget development, the CGS staff reflected on how to provide our students with the resources necessary for a quality educational experience that aligns with current curricular expectations and demands. As such, our budget proposals represent collaborative efforts in determining the needs of the CGS learning community.

Increased funding in *Contracted Services* will ensure on-going development and improved communication with parents and families through PowerSchool, will allow us to reinforce mathematics concepts and will support the utilization of computer assessment tools to measure student progress. These technology-based monitoring and assessment tools (ESGI/MAPS/Reflex) are continually being monitored and refined through school-based and district forums as well as through the examination of the data they provide that is examined for instructional trends. We continue to aspire to maintain and expand our school's balanced reading and mathematics programs while supporting and enhancing social studies and science achievement through instruction that includes informational text and hands-on learning activities that are crucial for lasting understanding. Our budget includes resources to support all curricular areas as the result of a full alignment with the Common Core State Standards. With this in mind, it is necessary to maintain our allotted funding for resources that will utilize our interactive capabilities (SmartBoards/iPads) in an effort to infuse technology throughout daily instruction in all content areas. With an emphasis on writing and numeracy as part of our school improvement plan, we are clear that resources and professional development will be necessary to continue to cultivate and develop Writer's Workshop and Guided Math instruction. Our proactive response to providing differentiated instruction is most clearly evident in our school's advocacy of early intervention through the implementation of Scientific Research-Based Intervention (SRBI). This is happening through our reading intervention, math support, standards-based assessments, and positive behavior support.

To fully realize the educational practices that benefit all students, it is necessary to build and maintain a professional learning community comprised of the diversified talents of an entire school community. Research in early childhood education tells us lasting impact happens when we have the expertise of professionals that can bring highly effective instruction in their content areas. As we continue to expand the scope and demands of the mathematics instruction in K-2 classrooms, it is our hope that a .5 math specialist will be added to support the depth of math instruction at the primary level. We also highly support the expansion of the Social Work position at CGS in an effort to provide students and their families the social and emotional tools necessary to support student growth both in and out of the school environment.

Coventry Grammar School's proposed budget is mindful of the needs of our students as well as the change that our alignment to the Common Core has brought to light. Updated technology, instructional resources and data collection will be necessary for the continued implementation that will provide our students the full advantage of an enhanced curriculum.

Marybeth Moyer, Principal

Coventry Public Schools							
2016-2017 Budget							
COVENTRY GRAMMAR SCHOOL							
100 SERIES - SALARIES							
		Current Year	Proposed	Current Year	Requested		
ACCOUNT #	DESCRIPTION	FTE	FTE	AMOUNT	AMOUNT	Inc/Dec	Inc/Dec
1000.20.111.1100	Certified Salaries - Regular Programs	26.45	26.75	$ 1,861,974	$ 1,870,118	$ 8,144	0.44%
1000.20.111.1115	Certified Salaries - Computer Education	1.00	0.95	$ 48,337	$ 49,004	$ 667	1.38%
1000.20.111.1200	Certified Salaries - Special Education	5.75	7.20	$ 417,290	$ 522,312	$ 105,022	25.17%
1000.20.111.2400	Certified Salaries - Administration	1.00	1.00	$ 120,152	$ 125,000	$ 4,848	4.03%
TOTAL	**CERTIFIED SALARIES**	**34.20**	**35.90**	**$ 2,447,753**	**$ 2,566,434**	$ 118,681	4.85%
1000.20.112.1100	Non-Certified Salaries - Regular Programs	10.07	11.69	$ 234,283	$ 276,265	$ 41,982	17.92%
1000.20.112.1200	Non-Certified Salaries - Special Education	14.96	14.96	$ 288,900	$ 304,828	$ 15,928	5.51%
1000.20.112.2130	Non-Certified Salaries - Health Services - Nurse	1.00	1.00	$ 53,306	$ 54,280	$ 974	1.83%
1000.20.112.2220	Non-Certified Salaries - Educational Media	0.67	0.67	$ 23,443	$ 24,274	$ 831	3.54%
	*Library Assistant						
	*AVA Hardware & Software Stipends						
1000.20.112.2400	Non-Certified Salaries - Administration	1.50	1.50	$ 55,068	$ 55,802	$ 734	1.33%
	*Secretaries						
	*Summer Help						
1000.20.112.2600	Non-Certified Salaries - Plant Operation and Maintenance Services	3.00	3.00	$ 110,762	$ 113,120	$ 2,358	2.13%
	*Custodians						
	*Overtime						
TOTAL	**NON-CERTIFIED SALARIES**	**31.20**	**32.82**	**$ 765,762**	**$ 828,569**	$ 62,807	8.20%
1000.20.120.1100	Certified Temporary Salaries - Regular Programs			$ 22,000	$ 22,000	$ -	0.00%
1000.20.120.1200	Certified Temporary Salaries - Special Education			$ 15,000	$ 15,000	$ -	0.00%
1000.20.121.1100	Non-Certified Temporary Salaries - Regular Programs			$ 12,000	$ 12,000	$ -	0.00%
1000.20.121.1200	Non-Certified Temporary Salaries - Special Education			$ 8,000	$ 8,000	$ -	0.00%
TOTAL	**TEMPORARY SALARIES**			**$ 57,000**	**$ 57,000**	$ -	0.00%
TOTAL SALARIES		**65.40**	**68.72**	**$ 3,270,515**	**$ 3,452,003**	$ 181,488	5.55%

Coventry Public Schools					
2016-2017 Budget					
COVENTRY GRAMMAR SCHOOL					
400 SERIES - CONTRACTED SERVICES					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.20.430.1100	**Contracted Services, Regular Programs**	$11,361.00	$11,361.00	$ -	0.00%
	*Lease and maintenance agreements on copiers;				
	service agreements on laminator, piano tuning				
1000.20.430.1115	**Contracted Services, Computer Education**	$ 12,792.00	$ 17,018.32	$ 4,226.32	33.04%
	*PowerSchool, PowerSchool support, Centris(RTIm),MAPS				
	ESGI Data collection				
	Reflex math - Fluency program (Grade 2) Todo math -individualized				
	math tool (K and Grade 1)				
1000.20.430.2130	**Contracted Services, Health Services**	$ 200.00	$ 200.00	$ -	0.00%
	*Calibration of audiometer and vision screener; balancing of scale				
1000.20.430.2220	**Contracted Services, Educational Media**	$ 900.00	$ 1,400.00	$ 500.00	55.56%
	*Library software, repair and maintenance of digital cameras,				
	and audiovisual equipment				
TOTAL		$ 25,253.00	$ 29,979.32	$ 4,726.32	18.72%

Coventry Public Schools					
2016-2017 Budget					
COVENTRY GRAMMAR SCHOOL					
500 SERIES - OTHER SERVICES					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.20.530.2400	**Telephone, Administration**	$ 2,620.00	$ 2,620.00	$ -	0.00%
1000.20.550.2130	**Printing, Health Services**	$ 150.00	$ 150.00	$ -	0.00%
	*Health and medical records and forms, including daily logs				
1000.20.550.2400	**Printing, Administration**	$ 3,000.00	$ 3,000.00	$ -	0.00%
	*Cumulative folders and inserts; handbooks and brochures; letterhead				
	stationery and printed envelopes; posters				
1000.20.580.1100	**Travel, Regular Programs**	$ 250.00	$ 250.00	$ -	0.00%
1000.20.580.2130	**Travel, Health Services**	$ 80.00	$ 80.00	$ -	0.00%
1000.20.580.2210	**Travel, Improvement of Instructional Services**	$ 200.00	$ 200.00	$ -	0.00%
1000.20.580.2400	**Travel, Administration**	$ 300.00	$ 300.00	$ -	0.00%
TOTAL		$ 6,600.00	$ 6,600.00	$ -	0.00%

Coventry Public Schools					
2016-2017 Budget					
COVENTRY GRAMMAR SCHOOL					
600 SERIES - SUPPLIES					
		2015-16	2016-17		
ACCOUNT #	**DESCRIPTION**	**Approved**	**Requested**	**Inc/Dec**	**Inc/Dec**
1000.20.611.1100	Instructional Supplies, Regular Programs:				
	Music (CD's, student music, folders)	$ 500.00	$ 500.00	$ -	0.00%
	Art (clay, glazes, construction paper, glue, paint, brushes, art literature)	$ 2,200.00	$ 2,100.00	$ (100.00)	-4.55%
	Physical Education (Voit balls, parachute, cones)	$ 1,200.00	$ 1,200.00	$ -	0.00%
	Kindergarten (materials to support Writer's Workshop, mentor texts,	$ 4,200.00	$ 4,400.00	$ 200.00	4.76%
	guided reading books and materials, math manipulatives, literacy center				
	materials				
	Grade 1 (materials to support Writer's Workshop,Fundations,Guided	$ 4,400.00	$ 4,400.00	$ -	0.00%
	Reading,(leveled readers, informational text), math manipulatives/supplies,				
	assessment materials				
	Grade 2 (materials to support Writer's Workshop,Guided Reading,	$ 4,400.00	$ 4,200.00	$ (200.00)	-4.55%
	Fundations,literacy center materials,math manipulatives/supplies,				
	and instructional supplies)				
	Reading(assessment materials, ELL materials, leveled readers K-2,	$ 5,500.00	$ 5,500.00	$ -	0.00%
	informational texts)				
	STEAM Initiative	$ -	$ 500.00	$500.00	n/a
	Math Intervention (materials to support CCS alignment: ten frames,	$ -	$ 500.00	$500.00	n/a
	place value charts,hundred charts,number lines)				
	SRBI/Intervention(materials to support K-2 intervention initiative)	$ 3,400.00	$ 3,000.00	$ (400.00)	-11.76%
	General Instructional Supplies (pencils, writing supplies, paper,	$ 14,500.00	$ 14,500.00	$ -	0.00%
	laminating film, chart tablets, construction paper, student journals,				
	folders				
	Sub-Total	$ 40,300.00	$ 40,800.00	$ 500.00	1.24%
1000.20.611.2130	**Health Services**	$ 1,000.00	$ 1,000.00	$ -	0.00%
1000.20.611.2220	**Educational Media**	$ 1,400.00	$ 600.00	$ (800.00)	-57.14%
	*Curriculum supplements (CD's, DVDs, etc.); differentiated learning				

Coventry Public Schools					
2016-2017 Budget					
COVENTRY GRAMMAR SCHOOL					
600 SERIES - SUPPLIES					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
	materials (e.g., models, manipulatives); iPad covers, Nooks, headphones				
1000.20.641.1100	**Workbooks,** Regular programs	$ 8,500.00	$ 9,000.00	$ 500.00	5.88%
	*Kindergarten Journals, Grade 1/Grade 2 math resources				
	and phonic workbooks				
1000.20.642.2200	**Library Books and Periodicals, Educational Media**	$ 4,000.00	$ 4,200.00	$ 200.00	5.00%
	*Library books and magazine subscriptions				
1000.20.690.2130	**Other Supplies, Health Services**	$ 500.00	$ 500.00	$ -	0.00%
	*Office supplies and specialized folders; lab coats				
1000.20.690.2220	**Other Supplies, Educational Media**	$ 190.00	$ 190.00	$ -	0.00%
1000.20.690.2400	**Other Supplies, School Administrator**	$ 800.00	$ 800.00	$ -	0.00%
TOTAL		$ 56,690.00	$ 57,090.00	$ 400.00	0.71%

Coventry Public Schools					
2016-2017 Budget					
COVENTRY GRAMMAR SCHOOL					
800 SERIES - OTHER					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.20.810.2130	**Dues & Fees, Health Services**	$ 455.00	$ 455.00	$ -	0.00%
	*Conference fees; malpractice insurance				
1000.20.810.2210	**Dues & Fees, Improvement of Instructional Services**	$ 7,500.00	$ 7,500.00	$ -	0.00%
	*Workshops and conferences to support professional development in				
	areas essential to our school's mission: e.g., standards-based				
	instruction and assessment,Fundations reading program, guided reading				
	strategies, technology applications, safe and respectful learning				
	environments, effective home-school collaborations, etc.				
1000.20.810.2220	**Dues & Fees, Educational Media**	$ 300.00	$ 300.00	$ -	0.00%
	*ECLA membership and roundtables; CT Educators Media Association				
	membership and conferences				
1000.20.810.2400	**Dues & Fees, Administration**	$ 1,400.00	$ 1,400.00	$ -	0.00%
	*International Reading Association institutional membership,				
	National Association of Elementary School				
	Principals (NAESP) institutional membership,				
	ASCD, Educational Leadership, EastConn Resc Fee				
TOTAL		$ 9,655.00	$ 9,655.00	$ -	0.00%

Capt. Nathan Hale Middle School
Proposed Budget for the 2016-2017 School Year

The proposed Capt. Nathan Hale Middle School (CNH) FY2017 budget was developed based on our commitment to providing our students with a rich curriculum that connects STEM (Science, Technology, Math and Engineering) to English, Social Studies, World Languages and the Arts, and to providing our teachers with ongoing and differentiated professional learning opportunities that support classroom instruction and student achievement.

It is the goal of CNH to uphold the mission of the Coventry Public Schools in preparing every student for life, learning and work in the 21st Century. CNH is committed to providing all students with exceptional learning opportunities that include technological innovations that support the implementation of the Connecticut Core Standards (CCS) across content areas, and success with the Smarter Balanced Assessment (SBAC) for all of our Grade 6 through Grade 8 students. In an effort to maintain our current level of services for our students while continuing to refine teaching and learning practices as they align with the CCS this budget allows for the continuation of supporting student achievement in a digitally progressive environment as well as providing teachers the necessary access to continue their professional growth as 21st Century educators.

As we continue to prepare our middle school students for high school, college and careers, we must focus our goals on the necessary resources, learning and development that are needed for our students to be competitive with peers across the globe. We will continue to phase in more tablets (i.e. iPads) across content areas as part of our district-wide tablet initiative. Our five year curriculum revision cycle will assist with this tablet implementation timeline. The integration of digital technology, which includes the integration of 3-D printers, to increase students' technological and intellectual advancement is a critical component of our middle level program that will continue into the future. The FY2017 budget was careful to focus on maintaining services with consideration given to reallocating funding where appropriate with the goal to align all programming with the CCS and 21st Century skills. As we continue to shift our teaching and learning practices into alignment with the CCS and current digital resources, our delivery of professional development opportunities for teachers will continue to shift as well.

Dena C. DeJulius
Principal

Coventry Public Schools							
2016-2017 Budget							
Capt. Nathan Hale Middle School							
100 SERIES - SALARIES							
		Current Year	Proposed	Current Year	Proposed		
ACCOUNT #	DESCRIPTION	FTE	FTE	AMOUNT	AMOUNT	Inc/Dec	Inc/Dec
1000.30.111.1100	Certified Salaries - Regular Programs	35.35	36.05	$ 2,390,531	$ 2,429,239	$ 38,708	1.62%
1000.30.111.1115	Certified Salaries - Computer Education	1.00	0.95	$ 48,337	$ 49,004	$ 667	1.38%
1000.30.111.1200	Certifed Salaries - Special Education	4.90	5.20	$ 326,445	$ 330,112	$ 3,667	1.12%
1000.30.111.2120	Certified Salaries - Guidance Services	2.00	2.00	$ 147,420	$ 157,785	$ 10,365	7.03%
1000.30.111.2400	Certified Salaries - Administration	1.00	1.00	$ 133,892	$ 135,034	$ 1,142	0.85%
TOTAL	**CERTIFIED SALARIES**	**44.25**	**45.20**	**$ 3,046,625**	**$ 3,101,174**	**$ 54,549**	**1.79%**
1000.30.112.1100	Non-Certified Salaries - Regular Programs	1.07	1.07	$ 32,903	$ 34,165	$ 1,262	3.84%
1000.30.112.1200	Non-Certified Salaries - Special Education	5.00	6.00	$ 103,905	$ 114,200	$ 10,295	9.91%
1000.30.112.2120	Non-Certified Salaries - Guidance Services	1.00	1.00	$ 37,374	$ 38,216	$ 842	2.25%
1000.30.112.2130	Non-Certified Salaries - Health Services	1.00	1.00	$ 45,823	$ 47,647	$ 1,824	3.98%
1000.30.112.2220	Non-Ceritifed Salaries - Educational Media	0.40	0.40	$ 13,642	$ 13,972	$ 330	2.42%
	*Library Assistant						
	*AVA Hardware & Software Stipends						
1000.30.112.2400	Non-Ceritifed Salaries - Administration	1.80	1.80	$ 64,816	$ 67,312	$ 2,496	3.85%
	*Secretaries						
	*Summer Help						
1000.30.112.2600	Non-Certified Salaries - Plant Operation and Maintenance Services	4.96	4.96	$ 173,880	$ 177,070	$ 3,190	1.83%
	*Custodians						
	*Overtime						
TOTAL	**NON-CERTIFIED SALARIES**	**15.23**	**16.23**	**$ 472,343**	**$ 492,582**	**$ 20,239**	**4.28%**
1000.30.113.1100	Extra Curriculuar Salaries			$ 7,532	$ 7,532	$ -	0.00%
	*Subject Area Coordinators						
1000.30.114.3200	Athletic Salaries			$ 40,075	$ 40,075	$ -	0.00%
	*Athletic Director, Basketball, Baseball, Soccer, Softball, Cross						
	Country, Site Directors, Intramural Sports						

Coventry Public Schools							
2016-2017 Budget							
Capt. Nathan Hale Middle School							
100 SERIES - SALARIES							
		Current Year	Proposed	Current Year	Proposed		
ACCOUNT #	DESCRIPTION	FTE	FTE	AMOUNT	AMOUNT	Inc/Dec	Inc/Dec
1000.30.120.1100	Certified Temporary Salaries - Regular Programs			$ 72,000	$ 72,000	$ -	0.00%
1000.30.120.1200	Certified Temporary Salaries - Special Education			$ 26,000	$ 26,000	$ -	0.00%
1000.30.121.1100	Non-Certified Temporary Salaries - Regular Programs			$ 1,500	$ 1,500	$ -	0.00%
1000.30.121.1200	Non-Certified Temporary Salaries - Special Education			$ 3,500	$ 3,500	$ -	0.00%
TOTAL	**TEMPORARY SALARIES**			**$ 103,000**	**$ 103,000**	$ -	0.00%
TOTAL SALARIES		**59.48**	**61.43**	**$ 3,669,575**	**$ 3,744,363**	**$ 74,788**	**2.04%**

Coventry Public Schools					
2016-2017 Budget					
Capt. Nathan Hale Middle School					
400 SERIES - CONTRACTED SERVICES					
		Current Year	Proposed		
ACCOUNT #	DESCRIPTION	AMOUNT	AMOUNT	Inc/Dec	Inc/Dec
1000.30.430.1100	Contracted Services, Regular Programs				
	Business Electronics, Inc. phone system - new phone lines	$886.00	$0.00	-$886.00	-100.00%
	Xerox	$15,109.00	$15,909.32	$800.32	5.30%
	Sub Total	$15,995.00	$15,909.32	-$85.68	-0.54%
1000.30.430.1115	Contracted Services, Computer Education				
	PowerSchool	$ 2,689.00	$ 2,805.00	$116.00	4.31%
	PowerSchool Support	$ 2,500.00	$ 2,500.00	$0.00	0.00%
	Naviance System for SSP (Student Success Plans)	$0.00	$ 2,200.00	$2,200.00	n/a
	Explore Learning (Gizmo)	$0.00	$ 2,000.00	$2,000.00	n/a
	Study Island	$0.00	$ 1,050.00	$1,050.00	n/a
	MAPS	$ 4,508.00	$ 4,730.00	$222.00	4.92%
	Sub Total	$ 9,697.00	$15,285.00	$ 5,588	$0.58
1000.30.430.2130	Contracted Services, Health Services	$ 255.00	$ 260.00	$ 5	1.96%
	Calibration of diagnostic equipment in Nurse's Office				
1000.30.430.2220	Contracted Services, Educational Media				
	Follett/Destiny	$ 900.00	$900.00	$0.00	0.00%
	EasyBib, Culturegrams, Grolier	$0.00	$1,600.00	$1,600.00	n/a
	GradPoint	$0.00	$700.00	$700.00	n/a

Coventry Public Schools					
2016-2017 Budget					
Capt. Nathan Hale Middle School					
400 SERIES - CONTRACTED SERVICES					
		Current Year	Proposed		
ACCOUNT #	DESCRIPTION	AMOUNT	AMOUNT	Inc/Dec	Inc/Dec
	Reflex	$0.00	$1,050.00	$1,050.00	n/a
	ALEKS; IXL Math	$0.00	$2,950.00	$2,950.00	n/a
	Sub Total	$ 900.00	$ 7,200.00	$ 6,300	700.00%
1000.30.430.2400	Contracted Services, Administration				
	Business Electronics, Inc. phone system	$ 2,040.00	$ 2,040.00	$0.00	0.00%
	Naviance System for SSP (Student Success Plans)	$1,412.00	$0.00	-$1,412.00	-100.00%
	Info Shred, LLC (shredder pick-up)	$ 100.00	$ 150.00	$50.00	50.00%
	Renzulli	$5,000.00	$0.00	-$5,000.00	-100.00%
	Explore Learning (Gizmo)	$2,000.00	$0.00	-$2,000.00	-100.00%
	Study Island	$1,500.00	$0.00	-$1,500.00	-100.00%
	Sub Total	$ 12,052.00	$2,190.00	$ (9,862)	-81.83%
Grand Total		$ 38,899.00	$40,844.32	$ 1,945	5.00%

Coventry Public Schools					
2016-2017 Budget					
Capt. Nathan Hale Middle School					
500 SERIES - OTHER SERVICES					
		Current Year	Proposed		
ACCOUNT #	DESCRIPTION	AMOUNT	AMOUNT	Inc/Dec	Inc/Dec
1000.30.513.3200	Athletics & Field Trips, Student Activities -Transportation	5,400.00	5,400.00	$ -	0.00%
1000.30.530.2400	Telephone, Administration	2,280.00	2,350.00	$ 70	3.07%
1000.30.550.1100	Printing, Regular Programs	300.00	300.00	$ -	0.00%
1000.30.550.2120	Printing, Guidance Services	500.00	500.00	$ -	0.00%
1000.30.550.2130	Printing, Health Services	330.00	330.00	$ -	0.00%
1000.30.550.2400	Printing, Administration	3,700.00	3,700.00	$ -	0.00%
1000.30.580.1100	Travel, Regular Programs (music field trips, gr 8 field trips,FPS)	200.00	1,200.00	$ 1,000	500.00%
1000.30.580.2120	Travel, Guidance Services	80.00	80.00	$ -	0.00%
1000.30.580.2210	Travel, Improvement of Instructional Services	750.00	750.00	$ -	0.00%
1000.30.580.2400	Travel, Administration	500.00	500.00	$ -	0.00%
TOTAL		$ 14,040.00	$ 15,110.00	$ 1,070	7.62%

Coventry Public Schools					
2016-2017 Budget					
Capt. Nathan Hale Middle School					
600 SERIES - SUPPLIES					
		Current Year	Proposed		
ACCOUNT #	DESCRIPTION	AMOUNT	AMOUNT	Inc/Dec	Inc/Dec
1000.30.611.1100	Instructional Supplies, Regular Programs				
	General Music, Chorus (choral arrangements, Pop Ensemble, band sheet music)	$ 3,000.00	$ 4,375.00	$ 1,375	45.83%
	Art (paint, brushes, clay, glazes, plaster, scissors, paper, pencils, pastels)	$ 1,200.00	$ 3,842.00	$ 2,642	220.17%
	Physical Education (ultrafit balls, team bocce, volleyball nets, volleyball	$ 2,300.00	$ 2,093.00	$ (207)	-9.00%
	trainers, dodgeballs, jump rope pack, jump rope cart, hoop caddy,				
	mesh vests)				
	Technical Education (metal, lumber, paint, brushes, sandpaper, CAD	$ 5,000.00	$ 5,000.00	$ -	0.00%
	drafting supplies for Gr. 7 and Gr. 8)				
	Consumer and Family Science (Gr. 8 food supplies)	$ 2,700.00	$ 2,700.00	$ -	0.00%
	World Language (misc. supplies)	$ 370.00	$ 370.00	$ -	0.00%
	Health (periodicals, videos, teaching aids, Weekly Reader)	$ 1,000.00	$ 1,000.00	$ -	0.00%
	Social Studies (support writing, reading, and cooperative learning in content area)	$ 3,900.00	$ 3,300.00	$ (600)	-15.38%
	Science (soil, filters, goggles, dissecting kit, microscope slides, plate tectonic kits)	$ 12,910.00	$ 11,680.00	$ (1,230)	-9.53%
	Math (math manipulatives, common core materials)	$ 1,130.00	$ 411.00	$ (719)	-63.63%
	Reading, Language Arts, Reading Consultant (Nutmeg books, common core	$ 3,125.00	$ 4,700.00	$ 1,575	50.40%
	standard materials, highlighters, READ magazines, rhyming dictionaries)				
	Challenge and Enrichment (DVDs, printer ink, video production equipment)	$ 4,480.00	$ 4,870.00	$ 390	8.71%
	Copier Supplies (additional supplies, i.e.staples, toner)	$ 2,000.00	$ 2,550.00	$ 550	27.50%
	General Instructional Supplies (plan books, grading books, lined paper, pens,	$ 16,200.00	$ 16,200.00	$ -	0.00%
	pencils, whiteboard supplies, glue, paper clips, tissue, file folders, markers,				
	white out, masking tape, scotch tape, highlighters, student portfolios)				
	Sub Total	$ 59,315.00	$ 63,091.00	$ 3,776	6.37%
1000.30.611.2120	Instructional Supplies, Guidance	$ 1,430.00	$ 1,430.00	$ -	0.00%

Coventry Public Schools					
2016-2017 Budget					
Capt. Nathan Hale Middle School					
600 SERIES - SUPPLIES					
		Current Year	Proposed		
ACCOUNT #	DESCRIPTION	AMOUNT	AMOUNT	Inc/Dec	Inc/Dec
1000.30.611.2130	Instructional Supplies, Health Services	$ 1,500.00	$ 1,500.00	$ -	0.00%
1000.30.611.2220	Instructional Supplies, LMC	$510.00	$200.00	$ (310)	-60.78%
	Common Sense Media	$0.00	$200.00	$ 200	n/a
	Online encyclopedia & Culturegrams, Easybib	$510.00	$0.00	$ (510)	-100.00%
1000.30.640.1100	**Digital Resources, Textbooks, Regular Programs**				
	Health (Weekly Reader, periodical subscriptions)	$ 800.00	$ 800.00	$ -	0.00%
	Social Studies	$ 2,000.00	$ 5,000.00	$ 3,000	150.00%
	Science (replacement materials)	$ 3,000.00	$ 3,000.00	$ -	0.00%
	Math (replacement books)	$ 8,420.00	$6,898.00	$ (1,522)	-18.08%
	Reading, Language Arts (novels and nonfiction to meet common core standards)	$ 3,391.00	$ 4,300.00	$ 909	26.81%
	Admin./Teacher Professional	$ 800.00	$ 800.00	$ -	0.00%
	World Language (Spanish/French)	$ -	$ 19,645.00	$ 19,645	n/a
	Sub Total	$ 18,411.00	$ 40,443.00	$ 22,032	119.67%
1000.30.641.1100	**Digital Resources, Workbooks, Regular Programs**				
	Health (Skills for Adolescence program)	$ 800.00	$ 800.00	$ -	0.00%
	World Language (new workbooks)	$ 1,035.00	$1,035.00	$ -	0.00%
	Social Studies (skills books)	$ 1,000.00	$ 1,200.00	$ 200	20.00%
	Science (Science World)	$ 3,100.00	$ 1,500.00	$ (1,600)	-51.61%
	Math	$ 395.00	$395.00	$ -	0.00%
	Reading, Language Arts, Reading Consultant	$ 152.00	$ 4,762.00	$ 4,610	3032.89%
	Student Agenda Books	$ 2,700.00	$ 2,700.00	$ -	0.00%

Coventry Public Schools					
2016-2017 Budget					
Capt. Nathan Hale Middle School					
600 SERIES - SUPPLIES					
		Current Year	Proposed		
ACCOUNT #	DESCRIPTION	AMOUNT	AMOUNT	Inc/Dec	Inc/Dec
	Sub Total	$ 9,182.00	$ 12,392.00	$ 3,210	34.96%
1000.30.642.2220	Library Books & Periodicals, Educational Media	$ 5,000.00	$ 5,000.00	$ -	0.00%
	Fiction, non-fiction, reference books				
1000.30.690.2120	Other Supplies, Guidance Services	$ 1,155.00	$ 1,155.00	$ -	0.00%
	Lined paper, colored paper, file folders, labels, calendars, pencils, pens,				
	CMT/SBAC supplies, printer toner, envelopes, general office supplies				
1000.30.690.2130	Other Supplies, Health Services	$ 600.00	$ 600.00	$ -	0.00%
	Printer ink, colored paper, pens, pencils, general office supplies				
1000.30.690.2220	Other Supplies, Educational Media, LMC	$2,100.00	$510.00	$ (1,590)	-75.71%
	EasyBib, Culturegrams, Grolier	$2,100.00	$0.00	$ (2,100)	-100.00%
	Labels, book tape, general supplies	$0.00	$510.00	$ 510	n/a
1000.30.690.2400	Other Supplies, Administration	$ 2,500.00	$ 2,500.00	$ -	0.00%
	Office plaques, printer ink, fax ink, file folders, notebooks, nameplates				
	for classrooms, colored paper, general office supplies, student				
	recognition materials				
Grand Total		$ 101,703.00	$ 128,821.00	$ 27,118	26.66%

Coventry Public Schools

2016-2017 Budget

Capt. Nathan Hale Middle School

800 SERIES - OTHER

		Current Year	Proposed		
ACCOUNT #	**DESCRIPTION**	**AMOUNT**	**AMOUNT**	**Inc/Dec**	**Inc/Dec**
1000.30.810.2120	Dues & Fees, Guidance Services				
	CISCA dues (CT School Counseling Assocation)	$ 180.00	$ 180.00	$ -	0.00%
1000.30.810.2130	Dues & Fees, Health Services				
	Malpractice Insurance for nurse	$ 495.00	$ 495.00	$ -	0.00%
1000.30.810.2210	Dues & Fees, Improvement of Instructional Services				
	Professional Development for Teachers	2,500.00	2,500.00	$ -	0.00%
	CT Association for Gifted and Talented	$ 200.00	$ 200.00	$ -	0.00%
	National Council of Teachers of Mathematics	100	100	$ -	0.00%
	Reader's Digest National Word Challenge	50.00	50.00	$ -	0.00%
	American School, Music Directors Association Fee	75	100	$ 25	33.33%
	American School, Music Directors Association Symposium	200.00	200.00	$ -	0.00%
	Piano Accompanist/Concerts	345.00	400.00	$ 55	15.94%
	Sub Total	$ 3,125.00	$ 3,150.00	$ 25	0.80%
1000.30.810.2220	Dues & Fees, Educational Media				
	Connecticut Association of School Librarians	150.00	165.00	$ 15	10.00%
	Connecticut Library Consortium	250.00	340.00	$ 90	36.00%

Coventry Public Schools
2016-2017 Budget
Capt. Nathan Hale Middle School
800 SERIES - OTHER

ACCOUNT #	DESCRIPTION	Current Year AMOUNT	Proposed AMOUNT	Inc/Dec	Inc/Dec
	Sub Total	$ 400.00	$ 505.00	$ 105	26.25%
1000.30.810.2400	Dues & Fees, Administration				
	Connecticut Association of Schools	1,375.00	1,375.00	$ -	0.00%
	New England League of Middle Schools	800.00	800.00	$ -	0.00%
	Assoc. for Middle Level Education (AMLE)	350.00	350.00	$ -	0.00%
	National Association of Secondary Schools	300.00	300.00	$ -	0.00%
	ASCD	200.00	200.00	$ -	0.00%
	EastConn Membership Fee	408.00	400.00	$ (8)	-1.96%
	Education Weekly Newspaper	50.00	50.00	$ -	0.00%
	Marshall Memo	50.00	50.00	$ -	0.00%
	NEMAC (sports conference dues)	75.00	75.00	$ -	0.00%
	Sub Total	$ 3,608.00	$ 3,600.00	$ (8)	-0.22%
1000.30.891.3200	Athletic Subsidy, Student Activities				
	Officials Soccer	1,500.00	1,500.00	$ -	0.00%
	Officials Basketball	1,800.00	1,800.00	$ -	0.00%
	Officials Baseball/Softball	1,100.00	1,100.00	$ -	0.00%
	Officials Cross Country Fall	400.00	400.00	$ -	0.00%
	Officials Cross Country Spring	400.00	400.00	$ -	0.00%

Coventry Public Schools

2016-2017 Budget

Capt. Nathan Hale Middle School

800 SERIES - OTHER

		Current Year	Proposed		
ACCOUNT #	**DESCRIPTION**	**AMOUNT**	**AMOUNT**	**Inc/Dec**	**Inc/Dec**
	Trophies Soccer	100.00	100.00	$ -	0.00%
	Trophies Basketball	100.00	100.00	$ -	0.00%
	Trophies Baseball/Softball	100.00	100.00	$ -	0.00%
	Trophies Cross Country Fall	100.00	100.00	$ -	0.00%
	Trophies Cross Country Spring	100.00	100.00	$ -	0.00%
	Equipment Soccer	400.00	400.00	$ -	0.00%
	Equipment Basketball	400.00	400.00	$ -	0.00%
	Equipment Baseball/Softball	400.00	400.00	$ -	0.00%
	Uniforms	1,100.00	1,100.00	$ -	0.00%
	Awards Ceremonies (Soccer, Basketball, Baseball, Softball, Cross Country)	600.00	600.00	$ -	0.00%
	Online Registration (Family ID)	0.00	400.00	$ 400	n/a
	Sub Total	$ 8,600.00	$ 9,000.00	$ 400	4.65%
1000.30.892.3200	Assemblies & Graduation, Student Activities				
	Gr. 8 Promotion Ceremony (Certificates, invitations, etc)	300.00	1,585.00	$ 1,285	428.33%
	CAS Scholar Leader Banquet	325.00	325.00	$ -	0.00%
	Gr. 6 Assembly	300.00	300.00	$ -	0.00%
	Gr. 7 Assembly	300.00	300.00	$ -	0.00%
	Gr. 8 Assembly	300.00	300.00	$ -	0.00%
	September Open House Refreshments	250.00	250.00	$ -	0.00%

Coventry Public Schools

2016-2017 Budget

Capt. Nathan Hale Middle School

800 SERIES - OTHER

		Current Year	Proposed		
ACCOUNT #	**DESCRIPTION**	**AMOUNT**	**AMOUNT**	**Inc/Dec**	**Inc/Dec**
	Gr. 8 Year-End Celebration	250.00	250.00	$ -	0.00%
	Incoming Gr. 6 Open House Refreshments	250.00	250.00	$ -	0.00%
	November Parent Conferences Refreshments	150.00	150.00	$ -	0.00%
	Staff Meetings Refreshments	550.00	550.00	$ -	0.00%
	Student of the Quarter Luncheon	700.00	350.00	$ (350)	-50.00%
	Incoming Gr. 6 Student Gift	375.00	375.00	$ -	0.00%
	Promotion Ceremony - French/Spanish Gifts	85.00	120.00	$ 35	41.18%
	Sub Total	$ 4,135.00	$ 5,105.00	$ 970	23.46%
	Total	$ 20,543.00	$ 22,035.00	$ 1,492	7.26%

Budget Narrative
Coventry High School FY2017

The Coventry High School budget for the fiscal year 2017 has been designed to align with the district and school mission of preparing every student for life, learning and work in the 21st Century. We continue to support initiatives that align our teaching and learning to the Connecticut Core Standards and support students to be college and career ready. In order to support this mission our budget priorities are focused on 21st Century skill development, supporting student in the new SAT and math support services.

We continue to support the district efforts to foster 21st Century Skill development in all of our students through expanding our iPad initiative. In the 2016-17 school year, iPads will be provided to all of our students in grades 9-12. In support of this investment, we have budgeted for online textbooks in mathematics and continued professional development for our teachers in effective use of iPad software and Google Classroom to support learning.

As additional support for students in Connecticut Core Standard skill development, we are expanding our support services in the area of mathematics. In addition to our Algebra I and Geometry Lab support classes, we are adding an Algebra II Lab course to support student skill development. We will also be using the ALEKS Math program in our math labs to help target student needs and build foundational skills.

Preparing students for the new SAT is a budget priority for the 2016-2017 school year. School and district personnel have already started the process by attending informational workshops and reviewing released information to adjust curriculum and instruction. We will continue this work through school wide professional development to assist in curriculum development and instructional practices aligned with the skills needed for success on the SAT.

Coventry Public Schools							
2016-2017 Budget							
Coventry High School							
100 SERIES - SALARIES							
		Current Year	Proposed	Current Year	Proposed		
ACCOUNT #	DESCRIPTION	FTE	FTE	AMOUNT	AMOUNT	Inc/Dec	Inc/Dec
1000.40.111.1100	Certified Salaries - Regular Programs	41.85	41.85	$ 2,703,338	$ 2,644,536	$ (58,802)	-2.18%
1000.40.111.1115	Certified Salaries - Computer Education	2.00	2.15	$ 141,163	$ 155,395	$ 14,232	10.08%
1000.40.111.1200	Certifed Salaries - Special Education	6.50	7.00	$ 430,695	$ 434,895	$ 4,200	0.98%
1000.40.111.2120	Certified Salaries - Guidance Services	3.00	3.00	$ 149,962	$ 144,777	$ (5,185)	-3.46%
1000.40.111.2400	Certified Salaries - Administration	2.00	2.00	$ 256,983	$ 259,174	$ 2,191	0.85%
TOTAL	**CERTIFIED SALARIES**	**55.35**	**56.00**	**$ 3,682,141**	**$ 3,638,777**	$ (43,364)	-1.18%
1000.40.112.1100	Non-Certified Salaries - Regular Programs	2.07	2.07	$ 55,319	$ 55,884	$ 565	1.02%
1000.40.112.1200	Non-Certified Salaries - Special Education	9.24	11.86	$ 195,042	$ 286,288	$ 91,246	46.78%
1000.40.112.2120	Non-Certified Salaries - Guidance Services	1.00	1.00	$ 37,374	$ 38,666	$ 1,292	3.46%
1000.40.112.2130	Non-Certified Salaries - Health Services	1.00	1.00	$ 49,883	$ 50,768	$ 885	1.77%
1000.40.112.2220	Non-Ceritifed Salaries - Educational Media			$ 450	$ 450	$ -	0.00%
	*Library Assistant						
	*AVA Hardware & Software Stipends						
1000.40.112.2400	Non-Ceritifed Salaries - Administration	3.00	3.00	$ 102,763	$ 108,293	$ 5,530	5.38%
	*Secretaries						
	*Summer Help						
1000.40.112.2600	Non-Certified Salaries - Plant Operation and Maintenance Services	6.00	6.00	$ 228,526	$ 233,093	$ 4,567	2.00%
	*Custodians						
	*Overtime						
1000.40.113.3200	Extra Curriculuar Salaries, Student Activities			$ 24,559	$ 24,559	$ -	0.00%
1000.40.114.3200	Athletic Salaries			$ 128,223	$ 128,223	$ -	0.00%
	*Athletic Director, Basketball, Baseball, Soccer, Softball, Cross						
	Country, Site Directors, Intramural Sports, Indoor Track						
TOTAL	**NON-CERTIFIED SALARIES**	**22.31**	**24.93**	**$ 822,139**	**$ 926,224**	$ 104,085	12.66%
1000.40.120.1100	Certified Temporary Salaries - Regular Programs			$ 40,000	$ 40,000	$ -	0.00%
1000.40.120.1200	Certified Temporary Salaries - Special Education			$ 5,000	$ 5,000	$ -	0.00%
1000.40.121.1100	Non-Certified Temporary Salaries - Regular Programs			$ 2,000	$ 2,000	$ -	0.00%
1000.40.121.1200	Non-Certified Temporary Salaries - Special Education			$ 6,400	$ 6,400	$ -	0.00%
TOTAL	**TEMPORARY SALARIES**			**$ 53,400**	**$ 53,400**	$ -	0.00%
TOTAL SALARIES		**77.66**	**80.93**	**$ 4,557,680**	**$ 4,618,401**	$ 60,721	1.33%

Coventry Public Schools					
2016-2017 Budget					
Coventry High School					
400 SERIES - CONTRACTED SERVICES					
		Current Year	Proposed		
ACCOUNT #	DESCRIPTION	AMOUNT	AMOUNT	Inc/Dec	Inc/Dec
1000.40.430.1100	Contracted Services, Regular Programs	$ 28,291.00	$ 35,422.00	$ 7,131	25.21%
	*Copier lease/maint. agreements, repairs to science/gym/band/sewing				
	equip., piano tuning, instrument repairs, textbook rebinding, CAD lease				
1000.40.430.1115	Contracted Services, Computer Education	$ 43,823.00	$ 53,480.00	$ 9,657	22.04%
	*Support services, computer repairs, licensing software, Naviance				
	PowerSchool, Study Island, RTIm Direct, MAPS, ALEK software,				
	Virtual High School, NovaNet				
1000.40.430.2120	Contracted Services, Guidance Services	$ 1,745.00	$ 2,965.00	$ 1,220	69.91%
	*Infoshred, Study Island/CAPT				
1000.40.430.2130	Contracted Services, Health Services	$ 115.00	$ 135.00	$ 20	17.39%
	*Timus (vision) tune-up, scale calibration				
1000.40.430.2220	Contracted Services, Educational Media	$ 3,211.00	$ 5,530.00	$ 2,319	72.22%
	*3M service agreement license, Destiny software split with CNHMS				
1000.40.430.3200	Contracted Services, Student Activities	$ 22,200.00	$ 27,900.00	$ 5,700	25.68%
	*Scoreboard maintenance, Athletic Trainer, helmet repair, ice hockey				
TOTAL		$ 99,385.00	$ 125,432.00	$ 26,047	26.21%

Coventry Public Schools					
2016-2017 Budget					
Coventry High School					
500 SERIES - OTHER SERVICES					
		Current Year	Proposed		
ACCOUNT #	DESCRIPTION	AMOUNT	AMOUNT	Inc/Dec	Inc/Dec
1000.40.513.3200	Athletic Trips, Student Activities	$ 45,000.00	$ 45,000.00	$ -	0.00%
	*Bus transportation for Athletic Events: soccer, cross country, volleyball,				
	basketball, cheerleading, baseball, softball, track and field				
1000.40.520.3200	Property and Liability Insurance, Student Activities	$ 29,500.00	$ 29,500.00	$ -	0.00%
	*Insurance for Athletics				
1000.40.530.2400	Telephone Admin.	$ 3,320.00	$ 2,876.00	$ (444)	-13.37%
1000.40.550.2120	Printing, Guidance Services	$ 2,143.00	$ 2,050.00	$ (93)	-4.34%
	*School Profile, Program of Studies, envelopes, letterhead				
1000.40.550.2130	Printing, Health Services	$ 215.00	$ 150.00	$ (65)	-30.23%
	*Emergency cards, envelopes, daily health logs, medication records				
1000.40.550.2400	Printing, Administration	$ 6,200.00	$ 5,500.00	$ (700)	-11.29%
	*Student agenda books, letterhead, envelopes, various student passes				
1000.40.560.6110	Tuition, Tuition Payments	$ 384,089.00	$ 368,399.00	$ (15,690)	-4.08%
	*Tuition to EO Smith Vo-Ag 21 Students $140,739				
	Various Magnet Schools 48 Students $227,660				
1000.40.580.1100	Travel, Regular Programs	$ 4,030.00	$ 3,230.00	$ (800)	-19.85%
1000.40.580.2120	Travel, Guidance Services	$ 300.00	$ 900.00	$ 600	200.00%
1000.40.580.2400	Travel, Administration	$ 2,600.00	$ 2,600.00	$ -	0.00%
TOTAL		$ 477,397.00	$ 460,205.00	$ (17,192)	-3.60%

Coventry Public Schools
2016-2017 Budget
Coventry High School
600 SERIES - SUPPLIES

		Current Year	Proposed		
ACCOUNT #	**DESCRIPTION**	**AMOUNT**	**AMOUNT**	**Inc/Dec**	**Inc/Dec**
1000.40.611.1100	Instructional Supplies, Regular Programs				
	World Language (French journals, headphones, microphones)	$ 745.00	$ 750.00	5	0.67%
	English (materials for electives, classroom units)	$ 805.00	$ 2,305.00	1500	186.34%
	Art (construction paper, film, chemicals, paints, brushes, clay, color pencils)	$ 9,029.00	$ 9,029.00	0	0.00%
	Social Studies (poster board, note cards, ink cartridges, colored pencils)	$ 4,000.00	$ 3,250.00	-750	-18.75%
	Family and Consumer Science (food and supplies, videos, utensils)	$ 4,200.00	$ 4,400.00	200	4.76%
	Math (batteries, teaching resources, geometry tools, ink cartridges)	$ 2,000.00	$ 2,000.00	0	0.00%
	Science (consumable laboratory supplies, AP science lab kits)	$ 11,000.00	$ 11,500.00	500	4.55%
	Technical Education (lumber, tools, sandpaper, paint, brushes, robotics)	$ 10,000.00	$ 10,000.00	0	0.00%
	Band (music sheets, method/warm-up exercises, instrumental supplies)	$ 6,849.00	$ 6,850.00	1	0.01%
	Chorus (music sheets, method/warm-up exercises, supplies)	$ 1,039.00	$ 1,039.00	0	0.00%
	Physical Education (flag football belts, hockey sets, vests)	$ 813.00	$ 991.00	178	21.89%
	Business (printer ink, misc. supplies)	$ 500.00	$ 470.00	-30	-6.00%
	Special Education (two-pocket portfolios, printer ink)	$ -	$ -	0	#DIV/0!
	General Instructional Supplies (pens/pencils, paper, grade/lesson books)	$ 11,566.00	$ 11,566.00	0	0.00%
	Tutoring Center (headphones for Virtual High School)	$ 150.00	$ 150.00	0	0.00%
	Health (DVDs, instructional supplies)	$ 300.00	$ 1,722.00	1422	474.00%
	Reading Consultant (note tabs, markers, sentence strips, misc.)	$ 132.00	$ 123.00	-9	-6.82%
	Summer Enrichment Programs (misc. supplies)	$ 1,000.00	$ 1,000.00	0	0.00%
	Common Core, SAT (instructional texts across disciplines)	$ 14,341.00	$ 14,341.00	$ -	0.00%
	Subtotal	$ 78,469.00	$ 82,452.00	$ 3,983	5.08%
1000.40.611.2120	Instructional Supplies, Guidance Services	$ 5,339.00	$ 5,060.00	$ (279)	-5.23%
	*PSAT/SAT/AP CD data results, Accuplacer student exam)				

Coventry Public Schools
2016-2017 Budget
Coventry High School
600 SERIES - SUPPLIES

ACCOUNT #	DESCRIPTION	Current Year AMOUNT	Proposed AMOUNT	Inc/Dec	Inc/Dec
1000.40.611.2130	Instructional Supplies, Health Services	$ 983.00	$ 1,003.00	$ 20	2.03%
	*Miscellaneous medical supplies to include Epi pens				
1000.40.611.2220	Instructional Supplies, Educational Media	$ 5,149.00	$ 1,000.00	$ (4,149)	-80.58%
	*Research Database Opposing Viewpoints, ABC-CLIO, EasyBib				
1000.40.611.2400	Instructional Supplies, Administration	$ 800.00	$ 1,800.00	$ 1,000	125.00%
	*Awards, school pride items, Grade 8 transition supplies				
1000.40.611.3200	Instructional Supplies, Student Activities	$ 22,050.00	$ 22,050.00	$ -	0.00%
	*Medical supplies, athletic supplies, uniforms/replacements, ice hockey				
1000.40.640.1100	Textbooks, Regular Programs	$ 56,074.00	$ 68,404.00	$ 12,330	21.99%
	*Textbooks for English, World Language, Social Studies, Science, Math,				
	Business, Art, Family and Consumer Science, Business, Reading Consultant				
1000.40.641.1100	Workbooks, Regular Programs	$ 8,738.00	$ 7,445.00	$ (1,293)	-14.80%
	*Workbooks for Art, English, Social Studies, Family and Consumer Science,				
	Technology Education, Business				
1000.40.641.2120	Workbooks, Guidance Services	$ 280.00	$ 200.00	$ (80)	-28.57%
	*College guides, newsletters, catalogs				
1000.40.642.2130	Library Books & Periodicals, Health Services	$ 100.00	$ 145.00	$ 45	45.00%
	*Updated drug reference books, health reference books, health posters				

Coventry Public Schools
2016-2017 Budget
Coventry High School
600 SERIES - SUPPLIES

ACCOUNT #	DESCRIPTION	Current Year AMOUNT	Proposed AMOUNT	Inc/Dec	Inc/Dec
1000.40.642.2220	Library Books & Periodicals, Educational Media	$ 14,182.00	$ 15,437.00	$ 1,255	8.85%
	*Library books, newspapers, magazine subscriptions, digital audio books				
1000.40.690.2120	Other Supplies, Guidance Services	$ 2,622.00	$ 1,700.00	$ (922)	-35.16%
	*General office supplies				
1000.40.690.2130	Other Supplies, Health Services	$ 250.00	$ 250.00	$ -	0.00%
	*General office supplies				
1000.40.690.2220	Other Supplies, Educational Media	$ 1,000.00	$ 1,200.00	$ 200	20.00%
	*Library office supplies, bulbs, batteries, colored printer ink				
1000.40.690.2400	Other Supplies	$ 1,750.00	$ 1,800.00	$ 50	2.86%
	*General office supplies, radio accessories				
TOTAL		$ 276,255.00	$ 291,432.00	$ 15,177	5.49%

Coventry Public Schools					
2016-2017 Budget					
Coventry High School					
700 SERIES - EQUIPMENT					
		Current Year	Proposed		
ACCOUNT #	DESCRIPTION	AMOUNT	AMOUNT	Inc/Dec	Inc/Dec
1000.40.739.1100	Other Equipment, Regular Programs	$ 27,860.00	$ 19,361.00	$ (8,499)	-30.51%
	*Equipment for Physical Education, Family and Consumer Science, Art,				
	Technology Education, Social Studies, Science, Administration				
1000.40.739.2220	Other Equipment, Educational Media	$ 1,125.00	$ 1,818.00	$ 693	61.60%
	*Nooks, etc.				
TOTAL		$ 28,985.00	$ 21,179.00	$ (7,806)	-26.93%

Coventry Public Schools					
2016-2017 Budget					
Coventry High School					
800 SERIES - OTHER					
		Current Year	Proposed		
ACCOUNT #	DESCRIPTION	AMOUNT	AMOUNT	Inc/Dec	Inc/Dec
1000.40.810.1100	Dues & Fees, Regular Programs	$ 22,057.00	$ 24,440.00	$ 2,383	10.80%
	*Various dues and fees for English, Math, Tech. Ed., Art, Family and				
	Consumer Science, Music, Physical Education, World Language				
1000.40.810.1115	Dues & Fees, Computer Education				
1000.40.810.2120	Dues & Fees, Guidance Services	$ 1,387.00	$ 2,097.00	$ 710	51.19%
	*Conference fees, CSCA/NEACAC/ASCA memberships, College Board				
1000.40.810.2130	Dues & Fees, Health Services	$ 350.00	$ 350.00	$ -	0.00%
	*Malpractice insurance, CPR Certification, CT Association of School				
	Nurses, health conferences				
1000.40.810.2220	Dues & Fees, Educational Media	$ 410.00	$ 410.00	$ -	0.00%
	*American Library Association, CT Assoc. of School Librarians memb.				
1000.40.810.2400	Dues & Fees	$ 40,200.00	$ 10,200.00	$ (30,000)	-74.63%
	*NEAS&C, ASCD, CAS, Education Week, Marshall Memo				
1000.40.810.3200	Dues & Fees, Student Activities	$ 8,500.00	$ 8,500.00	$ -	0.00%
	*CIAC, NIAAA, NCCC, Pequot, CHSCA dues, tournament fees				
1000.40.891.3200	Athletic Subsidy, Student Activities	$ 30,935.00	$ 36,150.00	$ 5,215	16.86%
	*Tournament fees, police, trophies, banners, varsity letters, emblems,				
	certificates, misc. supplies, game officials, site directors, clock, tickets				
1000.40.892.3200	Assemblies & Graduation, Student Activities	$ 10,800.00	$ 11,400.00	$ 600	5.56%
	*Graduation expenses - diplomas, police, invitations, student recognitions				

Coventry Public Schools					
2016-2017 Budget					
Coventry High School					
800 SERIES - OTHER					
		Current Year	Proposed		
ACCOUNT #	DESCRIPTION	AMOUNT	AMOUNT	Inc/Dec	Inc/Dec
	staff meeting refreshments, Open House, Gr. 8 orientation, Senior Awards				
TOTAL		$ 114,639.00	$ 93,547.00	$ (21,092)	-18.40%

PUPIL & STAFF SUPPORT SERVICES
Educational & Budget Priorities

2016-2017

For the 2016-2017 school year, the proposed budget for the Pupil & Staff Support Services (PSSS) Department continues to reflect our ongoing commitment to the mission of the Coventry Board of Education to "…prepare every student for life, learning and work in the 21st century." As always, this mission and associated district and department goals provide the foundation of our budget proposal, with the specific requests in each budget line based on the individual learning needs of our students.

Additions in the Salary Accounts (100 Series) both within PSSS and for Special Education Services within our separate school sites reflect adjustments based on student needs. All requests for additional staff will support the implementation of students' Individualized Education Programs (IEPs), increasing our ability to provide services in-district for our students. With the increase in the population services through the ABA program, this includes specific requests to increase a 1.0 FTE Special Education Teacher and 2.0 FTE para-educator support for ABA program at CGS. To meet the behavioral and emotional needs of our students a 1.0 FTE Social Worker position has been added. This position allow for additional support for our PreK through grade 8 programs. The increase in the Salary Accounts is attributed to the movement of contracted salaries into this account from Professional Services (300 Series). This movement reflects a more accurate representation salary contracts we have with Coventry Public School related services staff.

In the PSSS Professional Services Accounts (300 series) there is overall decrease of 55.19%. This figure represents the movement of prior contracted services line items to Salary Account (100 Series) line item. The Professional Services (300 Series) represents those contracted services for which Coventry Public Schools does not employ directly.

The PSSS Property Services Accounts (400 series) includes a decrease of $23,053. This decrease is based on no longer needing to lease space for our preschool program.

In the PSSS Other Services Accounts (500 Series), there is an increase in the Extra Curricular & Field Trips, Special Education Van Fuel line. This increase reflects the increased use of our van to support vocational placements for students in the community as required by IEP and the need to provide specialized transportation to allow students to participate in field trips or extra-curricular activities. It also reflects an overall decrease in the out of district tuition lines (560 and 561). This decrease of approximately $93,000 is based on district and department initiatives that have allowed us to decrease anticipated out of district placements as compared to last year. Our proposal maintains an appropriate level of programming for all current students with a Coventry NEXUS, current students living in Coventry with No NEXUS, and special education costs associated with parental choice placements in magnet

schools, vo-ag schools, and charter schools. Costs associated with unanticipated Coventry NEXUS or No NEXUS students, parent choice placements, and new out of district placements as required by a Planning and Placement Team (PPT) are not reflected in this budget.

Requests in the Supplies Accounts (600 Series) and the Other Accounts (800 Series) have remained relatively the same for the more than 5 years in a row.

The diverse needs of our students, their families, and the dedicated staff of the PSSS Department are reflected throughout this budget proposal as we work to develop appropriate programs and services, to provide the tools needed to implement these programs and services for all students, and to increase the internal capacity of our staff to allow them to effectively support student achievement across multiple domains. This PSSS budget proposal allows us to provide a continuum of services in a fiscally responsible way to our 231 students with disabilities as we continue to operate within the context of federal and state initiatives, as well as the laws and regulations that mandate the provision of special education and related services to eligible children with disabilities.

Respectfully submitted,

Christine C. Murphy
Director of Pupil & Staff Support Services

Coventry Public Schools							
2016 - 2017 Budget							
Pupil & Staff Support Services							
100 SERIES - SALARIES							
		Current Year	Proposed	Current Year	Proposed		
ACCOUNT #	DESCRIPTION	FTE	FTE	AMOUNT	AMOUNT	Inc/Dec	Inc/Dec
1000.50.111.1200	Certified Salaries, Special Education		1.00	$ 73,500.00	$ 121,038.00	$ 47,538	64.68%
	*Homebound Instruction due to illness & injuries authorized by doctor.						
	Alternate instruction for students expelled or excluded from school.						
	Tutoring Section 504 students. District-Wide BCBA						
	Special Education Summer school teachers, Preschool Screening						
1000.50.111.2110	Certified Salaries, Social Workers	3.00	4.00	$ 169,181.00	$ 222,000.00	$ 52,819	31.22%
1000.50.111.2140	Certified Salaries, Psychological Services	4.00	4.00	$ 300,317.00	$ 284,410.00	$ (15,907)	-5.30%
1000.50.111.2150	Certified Salaries, Speech & Hearing Services	3.80	3.80	$ 248,588.00	$ 255,078.00	$ 6,490	2.61%
	*Speech & Hearing Summer School						
1000.50.111.2400	Certified Salaries, School Administration	1.00	1.00	$ 134,680.00	$ 139,809.00	$ 5,129	3.81%
TOTAL	**CERTIFIED SALARIES**	**11.80**	**13.80**	**$ 926,266.00**	**$ 1,022,335.00**	$ 96,069	10.37%
1000.50.112.1200	Non-Certified Salaries, Special Education	2.50	4.00	$ 135,129.00	$ 223,486.00	$ 88,357	65.39%
	*Secretaries, Physical Therapy, COTA, Summer School Para-Educators,						
	Overtime						
1000.50.112.2130	Non-Certified Salaries, Health Services			$ 3,242.00	$ 3,242.00	$ -	0.00%
	*Summer School, Preschool Screening						
TOTAL	**NON-CERTIFIED SALARIES**	**2.50**	**4.00**	**$ 138,371.00**	**$ 226,728.00**	$ 88,357	63.86%
1000.50.113.1200	Extra Curricular Salaries, Special Education			$ 17,875.00	$ 20,048.00	$ 2,173	12.16%
	*Department Heads						
				$ 17,875.00	**$ 20,048.00**	$ 2,173	12.16%
TOTAL SALARIES		**14.30**	**17.80**	**$ 1,082,512.00**	**$ 1,269,111.00**	$ 186,599	17.24%

Coventry Public Schools					
2016 - 2017 Budget					
Pupil & Staff Support Services					
300 SERIES - PROFESSIONAL SERVICES					
		2015-16	2016-17		
ACCOUNT #	**DESCRIPTION**	**Approved**	**Requested**	**Inc/Dec**	**Inc/Dec**
1000.50.332.1200	Pupil Services, Special Education				
	A) Occupational Therapist (OT), *Physical Therapist*	$ 60,142.00	$ 29,952.00	$ (30,190)	-50.20%
	B) Certified Occupational Therapist Assistant Salary	$ 43,075.00	$ -	$ (43,075)	-100.00%
	C) Summer School Program - OT & PT & Speech	$ 10,428.00	$ 10,428.00	$ -	0.00%
	D) Contracted Itinerant Services to provide Physical, Occupational,				
	and Speech & Language services: evaluations required by PPT				
	Specialized services mandated by the students' IEPs.	$ 64,382.00	$ 64,382.00	$ -	0.00%
	E) Vocational Trainer Salary	$ 43,976.00	$ -	$ (43,976)	-100.00%
	F) Increase Vocational Services for Transition Support(18-21 yr. olds)	$ 38,640.00	$ -	$ (38,640)	-100.00%
	G) CREC Students - Auditory Processing Management	$ 25,000.00	$ 25,000.00	$ -	0.00%
	H) Salary and Services of Board Certified Behavior Analyst(BCBA)	$ 72,950.00	$ 27,626.00	$ (45,324)	-62.13%
	Contracted BCBA Consultation Services				
1000.50.332.2130	Pupil Services, Health Services	$ 6,000.00	$ 6,000.00	$ -	0.00%
	School Medical Advisor				
TOTAL		$ 364,593.00	$ 163,388.00	$ (201,205)	-55.19%

Coventry Public Schools					
2016 - 2017 Budget					
Pupil & Staff Support Services					
400 SERIES - PROPERTY SERVICES					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.50.430.1115	Contracted Services, Computer Education	$ 3,000.00	$ 3,000.00	$ -	n/a
	Pearson GradPoint Core				
1000.50.430.1200	Contracted Services, Special Education	$ 30,512.00	$ 30,512.00	$ -	0.00%
	Annual rental for FM Units, Kinney Associates renewal, IEP Direct				
	Renewal, Document Repository, 504 Direct (incl. 1 day training)				
1000.50.430.2130	Contracted Services, Health Services				
	Pearson SNAP Health Center Suite-Annual Fee	$ 2,500.00	$ 2,500.00	$ -	n/a
1000.50.440.1200	Rental, Special Education	$ 23,053.00	$ -	$ (23,053)	-100.00%
	Lease of Preschool program site				
TOTAL		$ 56,065.00	$ 36,012.00	$ (20,053)	-35.77%

Coventry Public Schools					
2016 - 2017 Budget					
Pupil & Staff Support Services					
500 SERIES - OTHER SERVICES					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.50.510.2700	Student Transportation, Transportation Services				
	Special Education Transportation to in-district programs, outplacements, vocational programs and alternative education programs (including extended school year)				
	All In-District - 4 Vans	$ 163,800.00	$ 171,080.00	$ 7,280	4.44%
	Coventry Academy	$ 8,000.00	$ 11,645.00	$ 3,645	45.56%
	All Out-of-District	$ 454,775.00	$ 457,242.00	$ 2,467	0.54%
1000.50.510.2700	Extended School Year: Transportation				
	Transportation for Coventry Extended School Year	$ 18,000.00	$ 21,150.00	$ 3,150	17.50%
		$ 644,575.00	$ 661,117.00	$ 16,542	2.57%

Coventry Public Schools					
2016 - 2017 Budget					
Pupil & Staff Support Services					
500 SERIES - OTHER SERVICES					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.50.513.1200	Extra Curricular & Field Trips, Special Education Van Fuel	$ 4,000.00	$ 4,000.00	$ -	0.00%
1000.50.530.2400	Telephone, School Administration	$ 2,600.00	$ 2,768.27	$ 168	6.47%
1000.50.540.1200	Advertising, Special Education	$ 610.00	$ -	$ (610)	-100.00%
	Newspaper advertising for vacancies in PSSS Department				
1000.50.550.1200	Printing, Special Education	$ 155.00	$ 450.00	$ 295	190.32%
	Special Education Forms, CEIS Forms, Special Education brochures				
	Enrichment Preschool Program				
	Promotional material for Preschool Screen				
	Medicaid Annual mailing				

Coventry Public Schools					
2016 - 2017 Budget					
Pupil & Staff Support Services					
500 SERIES - OTHER SERVICES					
		2015-16	2016-17		
ACCOUNT #	**DESCRIPTION**	**Approved**	**Requested**	**Inc/Dec**	**Inc/Dec**
1000.50.560.6110	Tuition Payments, Public Outplacements and Parental Choice	$ 643,113.00	$ 424,169.00	$ (218,944)	-34.04%
	Including Vocational Programs, Alternative Education, extended day and extended school year				
	Placements include but not limited to:				
	Breakthrough Academy, CREC Polaris, CREC Coltsville, CREC River				
	Street, CREC River Academy, EO Smith, Greater Hartford Academy of the				
	Arts, Odyssey School				
1000.50.560.6150	Tuition, Non-Public Out of State				
	Perkins School for the Blind	$ 150,998.00	$ 151,666.00	$ 668	0.44%
1000.50.560.9999	Excess Costs Credit, Public	$ (323,218.00)	$ (254,333.00)	$ 68,885	-21.31%

Coventry Public Schools					
2016 - 2017 Budget					
Pupil & Staff Support Services					
500 SERIES - OTHER SERVICES					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.50.561.6130	Tuition, Non-Public	$ 728,362.00	$ 780,987.00	$ 52,625	7.23%
	Placements include but not limited to:				
	OPTIONS, The Learning Clinic, American School for the Deaf,				
	Community Child Guidance, Gengras Center				
1000.50.561.9999	Excess Costs Credit, Non-Public	$ (462,805.00)	$ (360,345.00)	$ 102,460	-22.14%
SUBTOTAL	Tuition/Excess Cost	$ 736,450.00	$ 742,144.00	$ 5,694.00	0.77%
1000.50.580.1200	Travel, Special Education	$ 2,523.00	$ 5,041.00	$ 2,518	99.80%
	Travel to workshops, conferences, PPT meetings				
1000.50.580.2110	Travel, Social Workers	$ 1,320.00	$ 150.00	$ (1,170)	-88.64%
	Travel to outplacements, home visits, schools, PPTs & conferences				
1000.50.580.2140	Travel, Psychological Services	$ 76.00	$ 150.00	$ 74	97.37%
	Travel to schools, PPT meetings, and conferences				
1000.50.580.2150	Travel, Speech & Hearing Services	$ 915.00	$ 100.00	$ (815)	-89.07%
	Travel to schools, PPT meetings, and conferences				
1000.50.580.2400	Travel, School Administration	$ 1,269.00	$ 800.00	$ (469)	-36.96%
	Director's and secretaries travel to workshops, conferences, and PPTs				
TOTAL		$ 1,394,493.00	$ 1,416,720.27	$ 22,227.27	1.59%

Coventry Public Schools					
2016 - 2017 Budget					
Pupil & Staff Support Services					
600 SERIES - SUPPLIES					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.50.611.1115	Instructional Supplies, Computer Education	$ 2,674.00	$ 2,674.00	$ -	0.00%
	Computer supplies and software				
1000.50.611.1200	Instructional Supplies, Special Education	$ 12,578.00	$ 12,578.00	$ -	0.00%
	Including but not limited to:				
	Materials to support students with disabilities with the Common Core				
	adaptive vocational supplies, supplies for extended school year				
	program, occupational therapy and assistive tech supplies, etc.				
1000.50.611.2110	Instructional Supplies, Social Workers	$ 1,381.00	$ 1,381.00	$ -	0.00%
	Including but not limited to: videos, books, and computer programs				
1000.50.611.2140	Instructional Supplies, Psychological Services	$ 1,156.00	$ 759.00	$ (397)	-34.34%
	Including but not limited to: videos, books, computer programs				
1000.50.611.2150	Instructional Supplies, Speech & Hearing	$ 993.00	$ 993.00	$ -	0.00%
	Including but not limited to: language development materials, books,				
	and computer programs				
1000.50.611.2210	Instructional Supplies, Program Improvement	$ 13,314.00	$ 11,519.00	$ (1,795)	-13.48%
	Rating scales and systems, assessments, scoring keys, diagnostic kits,				
	child record forms, etc.				

Coventry Public Schools					
2016 - 2017 Budget					
Pupil & Staff Support Services					
600 SERIES - SUPPLIES					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.50.640.1200	Textbooks, Special Education	$ 1,922.00	$ 1,133.00	$ (789)	-41.05%
	Pre-K-12 textbooks for all special education students				
1000.50.640.2110	Textbooks, Social Workers	$ 153.00	$ 53.00	$ (100)	-65.36%
	Textbooks used by Social Workers for student support services				
1000.50.641.1200	Workbooks, Special Education	$ 2,042.00	$ 1,212.00	$ (830)	-40.65%
	Pre-K-12 workbooks for special education students				
1000.50.642.1200	Library Books & Periodicals, Special Education	$ 771.00	$ 490.00	$ (281)	-36.45%
	Purchase K-12 library books & periodicals for special education programs				
1000.50.642.2110	Library Books & Periodicals, Social Workers	$ 137.00	$ 137.00	$ -	0.00%
	Purchase books, manuals, and periodicals				
1000.50.642.2140	Library Books & Periodicals, Psychological Services	$ 328.00	$ 285.00	$ (43)	-13.11%
	Purchase books, manuals, and periodicals				
1000.50.642.2400	Library Books & Periodicals, Administration	$ 465.00	$ 265.00	$ (200)	-43.01%
	Purchase administrative books, manuals, and periodicals				

Coventry Public Schools					
2016 - 2017 Budget					
Pupil & Staff Support Services					
600 SERIES - SUPPLIES					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.50.690.1200	Other Supplies, Special Education	$ 5,207.00	$ 10,116.00	$ 4,909	94.28%
	Pre-vocational supplies, classroom supplies, assistive technology				
	supplies				
1000.50.690.2110	Other Supplies, Social Workers	$ 152.00	$ 152.00	$ -	0.00%
	Incentives for behavior plans, materials for Parents as Teachers				
	program, and materials for mentor programs				
1000.50.690.2150	Other Supplies, Speech & Hearing	$ 66.00	$ 66.00	$ -	0.00%
	Student supplies				
1000.50.690.2400	Other Supplies, Administration	$ 2,310.00	$ 1,836.00	$ (474)	-20.52%
	General office supplies				
TOTAL		$ 45,649.00	$ 45,649.00	$ -	0.00%

Coventry Public Schools					
2016 - 2017 Budget					
Pupil & Staff Support Services					
800 SERIES - OTHER					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.50.810.1200	Dues & Fees, Special Education	$ 3,801.00	$ 4,415.00	$ 614	16.15%
	Expenditures for professional training and development.				
1000.50.810.2110	Dues & Fees, Social Workers	$ 985.00	$ 375.00	$ (610)	-61.93%
	Expenditures for professional training and development.				
1000.50.810.2210	Dues & Fees, Program Improvement	$ 792.00	$ 1,152.00	$ 360	45.45%
	Expenditures for professional training and development of non-certified				
	staff. Required training for para-educators				
1000.50.810.2400	Dues & Fees, Administration	$ 914.00	$ 550.00	$ (364)	-39.82%
	Expenditures for subscriptions, professional training and development.				
TOTAL		$ 6,492.00	$ 6,492.00	$ -	0.00%

Physical Plant and Facilities

Proposed Budget for 2016-2017

I am proposing a budget for the 2016-2017 school year with slight increases that will move the department forward to meet our goals.

Increased funding in the 430 account Contracted Services is to better budget for the 2016-2017 school year based on current and past years spending. The increases include preventive maintenance, inspections, security, and safety. This will ensure that these programs will keep the facilities meeting the needs of the students and staff.

William Trudelle
Director of Physical Plant and Facilities

Coventry Public Schools							
2016-2017 Fiscal Year Budget							
WAREHOUSE							
100 SERIES - SALARIES							
		Current Yea	Proposed	Current Year	Proposed		
ACCOUNT #	DESCRIPTION	FTE	FTE	AMOUNT	AMOUNT	Inc/Dec	Inc/Dec
1000.60.112.2600	Non-Certified Salaries, Plant Operation & Maintenance Services	6.0	6.0	$ 334,433.00	$ 335,007.00	$ 574	
	*Secretary, Maintenance Director, Maintenance Personnel, Overtime,						
	Supervisor Coverage						
TOTAL SALARIES		**6.0**	**6.0**	$ 334,433.00	$ 335,007.00	$ 574	0.17%

Coventry Public Schools					
2016-2017 Fiscal Year Budget					
WAREHOUSE					
400 SERIES - CONTRACTED SERVICES					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.60.410.2600	Utilities, Plant Operation & Maintenance Services	$ 360,000.00	$ 360,000.00	$ -	0.00%
1000.60.411.2600	Sewer Service, Plant Operation & Maintenance Services	$ 34,557.00	$ 39,740.00	$ 5,183	15.00%
1000.60.420.2600	Disposal Services, Plant Operation & Maintenance Services	$ 46,500.00	$ 48,825.00	$ 2,325	5.00%
	Bio-Medical, Refuse/Recycling/Bulk Waste/Electronic Recycling				
1000.60.430.2600	Contracted Services				
	Plant Operation & Maintenance Services				
	CHS/CNH Fire System Maintenance Contract	$ 6,000.00	$ 6,200.00	$ 200	3.33%
	CGS/GHR Fire System Inspections	$ 3,990.00	$ 2,300.00	$ (1,690)	-42.36%
	Ansul Systems Inspection	$ 2,400.00	$ 2,500.00	$ 100	4.17%
	Fire Pump and Generator Preventative Maintenance	$ 2,900.00	$ 2,900.00	$ -	0.00%
	Tolland Mutual Aid	$ 2,000.00	$ 1,500.00	$ (500)	-25.00%
	Cross Connection Inspection	$ 370.00	$ 410.00	$ 40	10.81%
	Pest Control	$ 2,950.00	$ 2,950.00	$ -	0.00%
	Wheelchair Lift Maintenance	$ 500.00	$ 500.00	$ -	0.00%
	Water Testing/Lab Services	$ 4,100.00	$ 4,100.00	$ -	0.00%
	Water Systems Operation - CNH/CHS	$ 4,400.00	$ 4,530.00	$ 130	2.95%
	Safety Training and Support	$ 5,000.00	$ 5,000.00	$ -	0.00%
	Sprinkler Testing	$ 10,710.00	$ 2,800.00	$ (7,910)	-73.86%
	Septic Tank Cleaning	$ 3,700.00	$ 3,700.00	$ -	0.00%
	Fire Damper Inspection	$ 5,000.00	$ 5,000.00	$ -	0.00%
	Exhaust Duct Cleaning	$ 7,400.00	$ -	$ (7,400)	-100.00%
	Energy Management Service Contract	$ 5,700.00	$ 5,900.00	$ 200	3.51%
	Mechanical Maintenance	$ -	$ 15,000.00	$ 15,000	100.00%

	Total Communications	$ -	$ 8,000.00	$8,000.00	100.00%
	Zee Medical	$ -	$600.00	$600.00	100.00%
	State of Connecticut, Department of Health	$ -	$500.00	$500.00	100.00%
	FASD	$ -	$900.00	$900.00	100.00%
	ITS	$ -	$9,600.00	$9,600.00	100.00%
	Vulcan Security Technologies	$ -	$14,000.00	$14,000.00	100.00%
	Phones/Communication				
	Maintenance Contract	$ 11,360.00	$ 11,360.00	$ -	0.00%
	Leases/Rentals				
	Copier	$ 842.00	$ 1,215.00	$ 373	44.30%
	Mop Rentals	$ 4,305.00	$ 4,435.00	$ 130	3.02%
	Uniform Rentals	$ 3,675.00	$ 3,786.00	$ 111	3.02%
	Schooldude Web-based programs-Facilities & Maintenance Direct, Commun	$ 3,100.00	$ 5,013.00	$ 1,913	61.71%
	Vehicle Maintenance				
	Van - PSSS	$ 1,000.00	$ 1,000.00	$ -	0.00%
	Van - Facilitites	$ 1,000.00	$ 1,000.00	$ -	0.00%
	Other				
	Asbestos Management Plan Update	$ 2,700.00	$ 2,700.00	$ -	0.00%
	Curb repairs	$ 630.00	$ 630.00	$ -	0.00%
	Contingency	$ 38,000.00	$ 18,000.00	$ (20,000)	-52.63%
TOTAL		**$ 133,732.00**	**$ 148,029.00**	$ 14,297	10.69%

Coventry Public Schools					
2016-2017 Fiscal Year Budget					
WAREHOUSE					
500 SERIES - OTHER SERVICES					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.60.520.2600	Property & Liability Insurance, Plant Operation & Maintenance Services	$ 153,168.00	$ 158,025.00	$ 4,857	3.17%
1000.60.530.2600	Telephone, Plant Operation & Maintenance Services	$ 4,000.00	$ 4,805.00	$ 805	20.13%
1000.60.580.2600	Travel, Plant Operation & Maintenance Services	$ 2,100.00	$ 2,100.00	$ -	0.00%
	*Vehicle Allowance for Director of Physical Plants, Travel for staff				
	between buildings and attending workshops				
TOTAL		**$ 159,268.00**	**$ 164,930.00**	$ 5,662	3.56%

Coventry Public Schools					
2016-2017 Fiscal Year Budget					
WAREHOUSE					
600 SERIES - SUPPLIES					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.60.612.2600	Custodial Supplies	$ 56,700.00	$ 68,000.00	$ 11,300	19.93%
1000.60.613.2600	Maintenance Supplies	$ 90,000.00	$ 90,000.00	$ -	0.00%
1000.60.620.2600	Heat Energy, Plant Operation & Maintenance Services	$ 225,900.00	$ 177,650.00	$ (48,250)	-21.36%
1000.60.626.2600	Gasoline & Diesel, Plant Operation & Maintenance Services	$ 5,000.00	$ 5,000.00	$ -	0.00%
1000.60.690.2600	Other Supplies, Plant Operation & Maintenance Services	$ 10,000.00	$ 10,000.00	$ -	0.00%
TOTAL		**$ 387,600.00**	**$ 350,650.00**	$ (36,950)	-9.53%

Coventry Public Schools					
2016-2017 Fiscal Year Budget					
WAREHOUSE					
700 SERIES - EQUIPMENT					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.60.739.2600	Replacement of custodial and maintenance equipment	$ 12,000.00	$ 12,000.00	$ -	0.00%
TOTAL		**$ 12,000.00**	**$ 12,000.00**	$ -	0.00%

Coventry Public Schools					
2016-2017 Fiscal Year Budget					
WAREHOUSE					
800 SERIES - OTHER					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.60.810.2600	Dues & Fees, Plant Operation & Maintenance Services	$ 650.00	$ 650.00	$ -	0.00%

Central Office
Proposed Budget for FY2016-2017

Dear Board of Education Members,

The Central Office budget includes adjustments from current funding levels in certain accounts that are forecasted to have surpluses/deficits in FY2016. USI, our Health Insurance broker, has suggested a freeze in our annual contribution, final renewal premiums will be negotiated in the spring of 2016. This line, when offset by the increasing Premium Cost Sharing by employees, results in a net decrease to the Boards' budget. The Boards' contribution into the Coventry Pension Plan has been increased to the actuaries recommended contribution. Workers' Compensation includes an increase of 3% over the current year's premium. The request for Student Transportation includes a contractual 3% increase. The Diesel Fuel request has been adjusted to allow for the purchase of 50,000 gallons at $1.85 per gallon.

Robert Carroll,
Director of Finance & Operations

Coventry Public Schools							
CENTRAL OFFICE							
100 SERIES - SALARIES							
		Current Year	Proposed	Current Year	Proposed		
ACCOUNT #	DESCRIPTION	FTE	FTE	AMOUNT	AMOUNT	Inc/Dec	Inc/Dec
1000.70.111.2210	Certified Salaries, Improvement of Instruction	1.0	1.0	$ 140,400.00	$ 146,016.00	$ 5,616.00	4.00%
	*Director of Teaching and Learning						
1000.70.111.2320	Certified Salaries, Central Administration	1.0	1.0	$ 171,000.00	$ 175,275.00	$ 4,275.00	2.50%
	*Superintendent						
1000.70.111.2510	Certified Salaries, Fiscal & Business Services	1.0	1.0	$ 110,459.00	$ 115,031.00	$ 4,572.00	4.14%
	*Business Manager						
1000.70.111.2580	Certified Salaries, Administrative Technology	1.0	1.0	$ 111,000.00	$ 114,330.00	$ 3,330.00	3.00%
	*Director of Education Technology						
1000.70.112.2310	Non-Certified Salaries, Board of Education			$ 4,500.00	$ 4,500.00	$ -	0.00%
	*Board Clerk/Minute Taker						
1000.70.112.2320	Non-Certified Salaries, Central Office Administration	2.5	2.5	$ 128,509.00	$ 136,712.00	$ 8,203.00	6.38%
	*Secretaries, Sub Calling, Overtime and Summer Help						
1000.70.112.2510	Non-Certified Salaries, Fiscal & Business Services	3.0	3.0	$ 137,942.00	$ 141,474.00	$ 3,532.00	2.56%
	*Bookkeepers, Overtime and Mail Courier						
1000.70.121.2320	Non-Certified Temporary Salaries, Central Office Administration			$ 500.00	$ 500.00	$ -	0.00%
TOTAL SALARIES		**8.5**	**8.5**	**$ 804,310.00**	**$ 833,838.00**	**$ 29,528.00**	**3.67%**

Coventry Public Schools					
CENTRAL OFFICE					
200 SERIES - BENEFITS					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.70.210.2520	Health Insurance	$ 3,650,060.00	$ 3,620,574.00	$ (29,486.00)	-0.81%
	*Premiums & insurance waivers, Medical Life Insurance,				
	National Insurance (A D & D)				
1000.70.220.2520	Social Security	$ 216,648.00	$ 223,147.00	$ 6,499.00	3.00%
1000.70.221.2520	Medicare	$ 219,442.00	$ 226,025.00	$ 6,583.00	3.00%
1000.70.230.2520	Retirement (Pension)	$ 227,564.00	$ 253,842.00	$ 26,278.00	11.55%
	*Pension plan for non-certified employees, annuity for certified				
	employees				
1000.70.250.2520	Unemployment Compensation	$ 25,000.00	$ 20,000.00	$ (5,000.00)	-20.00%
1000.70.251.2520	Tuition Reimbursement	$ 10,000.00	$ 10,000.00	$ -	0.00%
1000.70.260.2520	Workers' Compensation Insurance	$ 184,402.00	$ 189,422.00	$ 5,020.00	2.72%
TOTAL		$ 4,533,116.00	$ 4,543,010.00	$ 9,894.00	0.22%

Coventry Public Schools					
CENTRAL OFFICE					
300 SERIES - PROFESSIONAL SERVICES					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.70.330.2310	Legal & Audit, Board of Education	$ 104,640.00	$ 115,640.00	$ 11,000.00	10.51%
	*Annual audit, negotiations & consulting fees				
1000.70.333.2210	Instructional Improvement, Improvement of Instructional Services	$ 30,291.00	$ 33,316.00	$ 3,025.00	9.99%
	*Resources and Supplies for Curriculum				
TOTAL		$ 134,931.00	$ 148,956.00	$ 14,025.00	10.39%

Coventry Public Schools					
CENTRAL OFFICE					
400 SERIES - CONTRACTED SERVICES					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.70.430.2320	Contracted Services, Central Office Administration	$ 13,005.00	$ 13,005.00	$ -	0.00%
	*Copier service & maintenance, video taping of BOE meetings, anti-				
	virus & spam programs, web hosting, phone system contract,				
	SmartNet warranty on Core Switch Components				
1000.70.430.2510	Contracted Services, Fiscal & Business Services	$ 5,500.00	$ 5,500.00	$ -	0.00%
	*Postage meter lease, fax, Budgetsense maintenance agreement				
1000.70.430.2580	Contracted Services, Administrative Technology	$ 133,867.00	$ 151,968.00	$ 18,101.00	13.52%
	*Adobe, Atlas Rubic, Broughton, CES, Charter Communications,				
	Citrix, E+, E-rate, Final Site,Frontline, Google, Idville, Inform, InfoSnap,LightSpeed,				
	School Messenger, SHI,Teachscape,Trilead, Tyler Technologies, Vulcan				
TOTAL		$ 152,372.00	$ 170,473.00	$ 18,101.00	11.88%

Coventry Public Schools					
CENTRAL OFFICE					
500 SERIES - OTHER SERVICES					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.70.510.2700	Student Transportation, Transportation Services	$ 1,072,501.00	$ 1,104,676.00	$ 32,175.00	3.00%
	*Buses to regular school day, late buses and magnet schools				
1000.70.530.2320	Telephone, Central Office Administration	$ 9,500.00	$ 9,500.00	$ -	0.00%
1000.70.531.2320	Postage, Central Office Administration	$ 19,500.00	$ 21,000.00	$ 1,500.00	7.69%
	*District-wide mailings				
1000.70.540.2320	Advertising, Central Office Administration	$ 2,000.00	$ 5,000.00	$ 3,000.00	150.00%
	*Advertising to fill staff vacancies				
1000.70.550.2210	Printing, Improvement of Instructional Services	$ 325.00	$ 325.00	$ -	0.00%
1000.70.550.2320	Printing, Central Office Administration	$ 3,000.00	$ 3,000.00	$ -	0.00%
	*Stationery, employment applications, Town Newsletter and other				
	miscellaneous forms				
1000.70.550.2510	Printing, Fiscal & Business Services	$ 500.00	$ 500.00	$ -	0.00%
	*Business Office forms				
1000.70.560.1300	Tuition, Adult Education	$ 28,455.00	$ 28,455.00	$ -	0.00%
	*Alternative program for drop-outs, potential drop-outs and other				
	children who for a variety of reasons may not be successful in the				
	mainstream				
1000.70.580.2210	Travel, Improvement of Instructional Services	$ 2,000.00	$ 2,000.00	$ -	0.00%

Coventry Public Schools					
CENTRAL OFFICE					
500 SERIES - OTHER SERVICES					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
	*Travel expenses for staff attending program improvement				
	conferences and workshops as required by the Superintendent to				
	meet BOE goals and understand new research findings to improve				
	instruction and curriculum				
1000.70.580.2310	Professional Development, Board of Education	$ 600.00	$ 1,000.00	$ 400.00	66.67%
	*Board member travel expenses to attend CT Association for Boards				
	of Education Conferences				
1000.70.580.2320	Travel, Central Office Administration	$ 6,000.00	$ 6,000.00	$ -	0.00%
1000.70.580.2510	Travel, Fiscal & Business Services	$ 1,500.00	$ 1,500.00	$ -	0.00%
TOTAL		$ 1,145,881.00	$ 1,182,956.00	$ 37,075.00	3.24%

Coventry Public Schools					
CENTRAL OFFICE					
600 SERIES - SUPPLIES					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.70.611.2210	Instructional Supplies, Improvement of Instructional Services	$ 18,000.00	$ 16,500.00	$ (1,500.00)	-8.33%
	*Supplies for in-service training				
1000.70.611.2580	Instructional Supplies, Administrative Technology	$ 30,789.00	$ 153,396.00	$ 122,607.00	398.22%
	*District-wide toner for centralized printing; cables and connectors; projector bulbs,				
	replace daily use equipment including headphones, keyboards, mice; inventory control supplies:				
	tape, labels,permanent markers, iPad initiative year 4 & Year 1 of 4 Year Replacement				
	Cycle. 190 iPads included 1,300 Total in District				
1000.70.626.2700	Gasoline & Diesel, Transportation Services	$ 121,145.00	$ 92,500.00	$ (28,645.00)	-23.65%
	*Fuel for buses				
1000.70.642.2320	Library Books & Periodicals, Central Office Administration	$ 800.00	$ 800.00	$ -	0.00%
	*Materials for system-wide curriculum changes & purchase of programs				
1000.70.690.2210	Other Supplies, Improvement of Instructional Services	$ 1,500.00	$ 3,000.00	$ 1,500.00	100.00%
	*In-service training to improve instructional techniques				
1000.70.690.2310	Other Supplies, Board of Education	$ 3,500.00	$ 3,500.00	$ -	0.00%
	*In-service/Staff Development Days/Recognition (teachers & students),				
	Opening day activities and other special events				
1000.70.690.2320	Other Supplies, Central Office Administration	$ 7,500.00	$ 7,500.00	$ -	0.00%
1000.70.690.2510	Other Supplies, Fiscal & Business Services	$ 2,500.00	$ 2,500.00	$ -	0.00%
TOTAL		$ 185,734.00	$ 279,696.00	$ 93,962.00	50.59%

Coventry Public Schools					
CENTRAL OFFICE					
700 SERIES - EQUIPMENT					
		2015-16	2016-17		
ACCOUNT #	**DESCRIPTION**	**Approved**	**Requested**	**Inc/Dec**	**Inc/Dec**
1000.40.739.1115	Other Equipment, Administrative Technology	$ 42,331.00	$ 32,331.00	$ (10,000.00)	-23.62%
	*Replacement and maintenence of computers, projectors, mounts,				
	interactive boards charging carts, audio components				
TOTAL		$ 42,331.00	$ 32,331.00	$ (10,000.00)	-23.62%

Coventry Public Schools					
CENTRAL OFFICE					
800 SERIES - OTHER					
		2015-16	2016-17		
ACCOUNT #	DESCRIPTION	Approved	Requested	Inc/Dec	Inc/Dec
1000.70.810.2210	Dues & Fees, Improvement of Instructional Services	$ 4,300.00	$ 4,300.00	$ -	0.00%
	*Seminars & conferences for teachers and staff				
1000.70.810.2310	Dues & Fees, Board of Education	$ 10,500.00	$ 10,500.00	$ -	0.00%
	*CT Assoc. for Boards and Education Dues, CT Assoc. for Boards				
	of Education Meetings, Other staff development activities				
1000.70.810.2320	Dues & Fees, Central Office Administration	$ 12,617.00	$ 12,617.00	$ -	0.00%
	*CT Assoc. of Public School Superintendents,				
	American Assoc. of School Administrators, N.E. Assoc. of Schools				
	Executives, Univ. of Region Superintendents Assoc., National Staff				
	Develop Council, CAS Elementary, Conference & Seminar Fees				
1000.70.810.2510	Dues & Fees, Fiscal & Business Services	$ 825.00	$ 825.00	$ -	0.00%
	*CT Assoc. of School Business Officials				
1000.70.810.2580	Dues & Fees, Administrative Technology	$ 7,750.00	$ 7,750.00	$ -	0.00%
	*Expenditures for professional development to advance training in				
	PowerSchool and for imbedding technology applications into instruction				
	ASCD, Marshall Memo, CECA, ISTE				
TOTAL		$ 35,992.00	$ 35,992.00	$ -	0.00%

COVENTRY BOARD OF EDUCATION

To: Julie Blanchard, Town Council Chairperson

From: Wm M. Oros, Board of Education Chairperson

Date: March 3, 2016

Re: Response to Town Council Questions Packet and Board of Education Proposed FY17 Budget

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This is to inform you that a hardcopy of the Board of Education proposed FY17 budget book was delivered to the Town Hall for Town Council review on Monday, February 22. In addition all information has been placed on the district's website – www.coventrypublicschools.org.

This packet of material includes the Board's response to the thirty questions submitted by the Council regarding the budget and other related Board of Education data. The packet is broken into two sections. The first section includes background information necessary for a thorough understanding of the production of the budget and the context in which it was developed. It also provides a listing of the common acronyms used in the field of education. You will also find state statues regarding both the Council and Board's role in the budget process. An instruction manual for the ED001 has been provided so the Council may have better insight into the process and terminology of reporting school expenditures to the state. Hopefully, this information will help to clarify any misunderstandings in the interpretation of data and lead to a meaningful dialogue as the budget process moves toward town approval.

The second half of the packet is the Board's response to the Council's questions. We look forward to productive and collaborative discussions throughout this budget season.

Coventry Public Schools

Common Acronyms, Abbreviations, and Codes

Acronym, Abbreviation, and/or Code	**Definition**	**Notes**
AASA	American Association of School Administrators	
AFSCME	American Federation of State County and Municipal Employees	Union for Secretaries, Custodians, Nurses, Cafeteria Workers, and Para-Educators
ASCD	Association for Supervision and Curriculum Development	
CAA	Coventry Administration Association	
CABE	Connecticut Association of Boards of Education	
CAPSS	Connecticut Association of Public School Superintendent	
CASBO	Connecticut Association of School Business Officials	
CBIA	Connecticut Business and Industry Association	
CCM	Connecticut Council of Municipalities	
CCS	Connecticut Core Standards	
CEA	Connecticut Education Association	
CECC	Coventry Early Childhood Center	
CEIS	Coventry Early Intervention Services	
CGS	Coventry Grammar School Or Connecticut General Statutes	
CIRMA	Connecticut Interlocal Risk Management Agency	
CHS	Coventry High School	

Acronym, Abbreviation, and/or Code	Definition	Notes
CNH	Capt. Nathan Hale School	
CO	Central Office	
CPEC	Connecticut Public Expenditures Council	
CREC	Capital Regional Educational Council	
DCF	Department of Children and Families	
DOE	Department of Energy	
DOT	Department of Transportation	
DRG	District Reference Group	
EAC	Education Association of Coventry	Teachers' Union
EASTCONN	Eastern Connecticut Regional Service Center	
ED-001	"ED" stands for Education Department and "001" is the number the state assigns to this report.	This particular report is the documentation of BOE expenditures for the previous year.
FICA	Federal Insurance Contribution Act	
FOI	Freedom of Information Act	
FTE	Full Time Equivalent	
GHR	G.H. Robertson School	
IDEA	Individuals with Disabilities Education Act	
IEP	Individualized Educational Program	

Acronym, Abbreviation, and/or Code	Definition	Notes
LEA	Local Education Agency	
NCLB	No Child Left Behind Act	
NEA	National Education Association	
NEASC	New England Association of Schools & Colleges	
OT	Occupational Therapy	
PPT	Planning and Placement Team	
PSIS	Public School Information System	System the SDE uses to get student information from us.
PSSS	Pupil & Staff Support Services	
PT	Physical Therapy	
RESC	Regional Educational Service Center	
RtI	Response to Intervention	
SBAC	Smarter Balanced Assessment Consortium	
SRBI	Scientific Research-Based Intervention	
SDE	State Department of Education	
SIP	School Improvement Plan	
TSA	Tax Sheltered Annuity	
URSA	University Region Superintendent's Association	

Substitute Senate Bill No. 815

Public Act No. 13-60

AN ACT CONCERNING THE CONSOLIDATION OF NONEDUCATIONAL SERVICES.

Be it enacted by the Senate and House of Representatives in General Assembly convened:

Section 1. Subsection (a) of section 10-222 of the general statutes is repealed and the following is substituted in lieu thereof (*Effective October 1, 2013*):

(a) Each local board of education shall prepare an itemized estimate of the cost of maintenance of public schools for the ensuing year and shall submit such estimate to the board of finance in each town or city having a board of finance, to the board of selectmen in each town having no board of finance or otherwise to the authority making appropriations for the school district, not later than two months preceding the annual meeting at which appropriations are to be made. The board or authority that receives such estimate shall, not later than ten days after the date the board of education submits such estimate, make spending recommendations and suggestions to such board of education as to how such board of education may consolidate noneducational services and realize financial efficiencies. Such board of education may accept or reject the suggestions of the board of finance, board of selectmen or appropriating authority and shall provide the board of finance, board of selectmen or appropriating

authority with a written explanation of the reason for any rejection. The money appropriated by any municipality for the maintenance of public schools shall be expended by and in the discretion of the board of education. Except as provided in this subsection, any such board may transfer any unexpended or uncontracted-for portion of any appropriation for school purposes to any other item of such itemized estimate. Boards may, by adopting policies and procedures, authorize designated personnel to make limited transfers under emergency circumstances if the urgent need for the transfer prevents the board from meeting in a timely fashion to consider such transfer. All transfers made in such instances shall be announced at the next regularly scheduled meeting of the board and a written explanation of such transfer shall be provided to the legislative body of the municipality or, in a municipality where the legislative body is a town meeting, to the board of selectmen. Expenditures by the board of education shall not exceed the appropriation made by the municipality, with such money as may be received from other sources for school purposes. If any occasion arises whereby additional funds are needed by such board, the chairman of such board shall notify the board of finance, board of selectmen or appropriating authority, as the case may be, and shall submit a request for additional funds in the same manner as is provided for departments, boards or agencies of the municipality and no additional funds shall be expended unless such supplemental appropriation shall be granted and no supplemental expenditures shall be made in excess of those granted through the appropriating authority. The annual report of the board of education shall, in accordance with section 10-224, include a summary showing (1) the total cost of the maintenance of schools, (2) the amount received from the state and other sources for the maintenance of schools, and (3) the net cost to the municipality of the maintenance of schools. For purposes of this subsection, "meeting" means a meeting, as defined in section 1-200, and "itemized estimate" means an estimate in which broad budgetary categories including, but not limited to, salaries,

fringe benefits, utilities, supplies and grounds maintenance are divided into one or more line items.

Approved June 3, 2013

Inventory of State Mandates Pertaining to School Districts in Connecticut
Prepared by Shipman & Goodwin LLP

Source	Summary	# of Mandates
C.G.S. § 10-4a	• Finance at a reasonable level (at least equal to the minimum budget requirement) a suitable educational program; • Provide educational opportunities for students to interact with students and teachers from other racial, ethnic, and economic backgrounds to reduce racial, ethnic and economic isolation; • Implement the mandates of the State.	3
C.G.S. § 10-4b	Develop action plan in response to any finding by the State Board of Education of a failure to implement the educational interests of the State.	1
C.G.S. § 10-10a	Participate in a state-wide data system by collecting and reporting data requested by the State Department of Education.	1
C.G.S. § 10-10b	Ensure that each student's official documents include a state-assigned student identifier.	1
C.G.S. § 10-10c	Mandated reporters in the school setting are "a school employee as defined in [Conn. Gen. Stat.] Section 53a-65."	1
C.G.S. § 10-14n	• Comply with state standardized testing mandates; • Certify student records and student transcripts when tenth grade scores on statewide examinations exceed goal level.	2
C.G.S. § 10-14t	Assess students in kindergarten to grade three to identify students who are below proficiency in reading.	1
C.G.S. § 10-15b	• Simultaneously provide a parent/guardian with whom the student does not primarily reside all school notices that are provided to the parent/guardian with whom the student primarily resides. • Under certain circumstances, make records available to a court in response to a subpoena.	2
C.G.S. § 10-15c	• Permit children who reach the age of five on or before the first day of January of any school year to enroll. • Ensure that each such child has an equal opportunity to participate in the activities, programs and courses of study offered in the public schools, without discrimination on account of race, color, sex, gender identity or expression, religion, national origin or sexual orientation.	2
C.G.S. § 10-15f	Remove barriers to educational success experienced by children of military families because of frequent moves and the deployment of their parents.	1
C.G.S. § 10-16	Provide an educational program each school year that includes at least 180 school days and 900 hours of instruction (on weekdays only).	1
C.G.S. § 10-16a	Provide interested students and teachers an opportunity at the start of each school day to observe a period of silent meditation.	1
C.G.S. § 10-16b	• Offer the following courses: the arts; career education; consumer education; health and safety (including, but not limited to, human growth and development), nutrition, first aid, disease prevention, community and consumer health, physical, mental and emotional health (including youth suicide prevention), substance abuse prevention, safety (which may include the dangers of gang membership and accident prevention); language arts, (including reading, writing, grammar, speaking and spelling); mathematics; physical education; science; social studies (including, but not limited to, citizenship, economics, geography, government and history); • Offer, on at least the secondary level, one or more world languages (including American Sign Language) and vocational education. • Grant exemptions, upon request from a parent, to any world language requirement for any student who has been identified as deaf or hearing impaired. • Attest to the State Board of Education that at least the minimum required program of instruction is being offered and that such program of instruction is planned, ongoing and systematic.	4
C.G.S. § 10-16e	Grant exemptions, upon request from a parent, from any family life education instruction.	1
C.G.S. § 10-16l	Establish graduation date no earlier than the 185th day of the school year (or, if setting the date after April 1, the 180th day of the school year).	1
C.G.S. § 10-16q	Each school readiness program must include, among other things, a plan for the incorporation of appropriate preliteracy practices and teacher training in such practices and a plan for professional development for staff, including, but not limited to, training (A) in preliteracy skills development, and (B) designed to assure respect for racial and ethnic diversity.	1
C.G.S. § 10-17	Provide all instruction, except instruction to ELL students, in English.	1

Source	Summary	# of Mandates
C.G.S. § 10-17f	• Determine eligibility of students for ELL instruction annually. • Classify students eligible for ELL instruction by native language. • Provide bilingual education for up to thirty months. • Provide an instructional program regarding democracy in the third, fourth, or fifth grade. • If required to provide a program of bilingual education, initially endeavor to implement the provisions of those bilingual education programs through in-service training for existing certified professional employees, and thereafter, give preference in hiring to such certified professional employees as are required to maintain the program. • Hold a meeting with the parents/guardians of ELL students to explain the benefits of the language program options available in the school district, including an English language immersion program.	6
C.G.S. § 10-18	Provide a program of United States history, including instruction in United States government at the local, state and national levels, and in the duties, responsibilities, and rights of United States citizenship and ensure familiarity with said subjects before graduation.	2
C.G.S. § 10-18a	Select textbooks which accurately present the achievements and accomplishments of individuals and groups from all ethnic and racial backgrounds and of both sexes.	1
C.G.S. § 10-18c	Grant exemptions, upon request from a parent, from any fire arm instruction.	1
C.G.S. § 10-19	• Attest annually that all students have been educated regarding alcohol, drugs, and nicotine/tobacco. • Provide AIDS education but adopt a policy to exempt students from AIDS education upon parental request.	1
C.G.S. § 10-29a	Observe certain holidays/special days, as set forth in statute.	1
C.G.S. § 10-33	Designate a high school and pay tuition for students to attend such high school, if the school district does not maintain its own high school.	2
C.G.S. § 10-35	Provide at least one year notice period before discontinuing attendance of nonresidents in high school program.	1
C.G.S. § 31-40v	Connecticut law requires that employers with more than twenty-five employees establish health and safety committees to monitor work-place safety. These committees have the following responsibilities: (1) establishing procedures for workplace safety inspections by the committee; (2) establishing procedures for investigating all safety incidents, accidents, illnesses and deaths; (3) evaluating accident and illness prevention programs; (4) establishing training programs for the identification and reduction of hazards in the workplace which damage the reproductive systems of employees; and (5) establishing training programs to assist committee members in understanding and identifying the effects of employee substance abuse on workplace accidents and safety.	1
C.G.S. § 31-48d	• School districts that engage in any type of electronic monitoring must give prior written notice to all employees who may be affected, informing them of the types of monitoring which may occur. • Post, in a conspicuous place which is readily available for viewing by employees, a notice concerning the types of electronic monitoring which the employer may engage in.	2
C.G.S. § 46a-54	School boards employing fifty or more persons are required to provide training and education concerning sexual harassment to all supervisory employees, and to all new supervisory employees within six months of their appointment to a supervisory position.	1
C.G.S. § 10-64	Designate a vo-ag training program and pay tuition for students to attend such program, if the school district does not maintain a vo-ag program.	2
C.G.S. § 10-65	• Provide overall vo-ag enrollment opportunities of at least: (a) the number set forth in a written agreement with a vo-ag center; or (b) the average enrollment of district students in vo-ag centers for the prior three years. • Provide ninth grade vo-ag enrollment opportunities of at least: (a) the number set forth in a written agreement with a vo-ag center; or (b) the average enrollment of ninth grade district students in vo-ag centers for the prior three years. • Provide opportunities to enroll in more than one center (under certain circumstances, as set forth in this statute) • Maintain consistent local funding of such programming (i.e., prohibition on supplanting).	4

Source	Summary	# of Mandates
C.G.S. § 10-66ee	• Pay agreed-upon amount, including extra for special education, to any local charter school in the district that a student from the district attends. • Provide transportation for district students to any charter school located in district. • Hold planning and placement team (PPT) meeting for charter school student who lives in district and requires special education, and pay the extra cost for special education services to charter school.	3
C.G.S. § 10-69	• Provide adult education programming; • Grant adult education diplomas in accordance with certain statutory requirements; • Award adult education credits in accordance with certain statutory requirements.	3
C.G.S. § 10-70	• Provide rooms and other facilities for adult education classes; • Employ the necessary personnel to provide adult education classes; • Maintain the same powers/duties/obligations regarding adult education that apply to other public school programs maintained by the board.	3
C.G.S. § 10-73a	Charge fees for adult education only in accordance with the standards set forth in this statute.	1

Source	Summary	# of Mandates
C.G.S. § 10-76d	• At each initial planning and placement team meeting, inform the parent, guardian, surrogate parent or pupil of the laws relating to physical restraint and seclusion and the rights of such parent, guardian, surrogate parent or pupil under such laws and the regulations adopted by the State Board of Education relating to physical restraint and seclusion. • Notify the parent/guardian (or, as applicable, a majority age student or surrogate parent), in writing, at least five school days before such board proposes to, or refuses to, initiate or change the student's identification, evaluation or educational placement or the provision of a free appropriate public education to the student. • Provide an opportunity for the parent/guardian to meet with a member of the PPT prior to the referral PPT to discuss the PPT process. • Upon finding a student eligible for special education, and at each PPT for the student, provide parents/guardians with information and resources relating to IEPs created by the State Department of Education. • Upon request, provide parent, guardian, pupil or surrogate parent an opportunity to meet with a member of the planning and placement team designated by such board prior to the referral planning and placement team meeting at which the assessments and evaluations of the child or pupil who requires or may require special education is presented to such parent, guardian, pupil or surrogate parent for the first time. • Parent, guardian, pupil or surrogate parent must (1) be given at least five school days' prior notice of any planning and placement team meeting conducted for such child or pupil, (2) have the right to be present at and participate in all portions of such meeting at which an educational program for such child or pupil is developed, reviewed or revised, and (3) have the right to have advisors of such person's own choosing and at such person's own expense, and to have the school paraprofessional assigned to such child or pupil, if any, to be present at and to participate in all portions of such meeting at which an educational program for such child or pupil is developed, reviewed or revised. • Upon request, provide the results of the assessments and evaluations used in the determination of eligibility for special education for a child or pupil to parent, guardian, surrogate parent or pupil at least three school days before the referral planning and placement team meeting at which such results of the assessments and evaluations will be discussed for the first time. • Any local or regional board of education which provides special education pursuant to any mandates in this section must provide transportation, to and from, but not beyond the curb of, the residence of the child. • Provide the professional services requisite to identification of children requiring special education, identify each such child within its jurisdiction, determine the eligibility of such children for special education pursuant to sections 10-76a to 10-76h, inclusive, prescribe appropriate educational programs for eligible children, maintain a record thereof and make such reports as the commissioner may require. • Immediately upon the formal identification of any child as a child requiring special education and at each PPT meeting, provide certain information specified by statute. If such parent, guardian, surrogate parent or pupil does not attend a PPT meeting, mail such information to such person. • Have in effect at the beginning of each school year an educational program for each child or pupil who has been identified as eligible for special education. • The planning and placement team shall develop and update annually a statement of transition service needs provisions of the IDEA for each child requiring special education.	12
C.G.S. § 10	Comply with special education hearing procedures	1
C.G.S. § 10	Comply with special education audit requirements.	1
C.G.S. § 10-76dd	Employ the requisite number of certified and licensed staff to implement each child's IEP.	1
C.G.S. § 10-76ee	Include an administrator, not necessarily the principal, in each PPT meeting	1
C.G.S. § 10-76ff	Follow statutory procedures in identifying whether children require special education.	1

Source	Summary	# of Mandates
C.G.S. § 10-76gg	Provide SDE with information on race, ethnicity, and disability category of children requiring special education.	1
C.G.S. § 10-76ii	Provide applied behavioral services by properly licensed personnel to children with autism spectrum disorder whose IEP or Section 504 plan requires it.	1
C.G.S. § 10-76jj	If an IEP is for a child identified as deaf or hearing impaired, include a language and communication plan developed by the child's PPT.	1
C.G.S. § 10-92a	Give teachers access to resources within the district to assist any student not eligible for special education but who has a communicative, motor skills, or physical problem.	1
C.G.S. § 10-97	Pay tuition and transportation costs associated with resident students' attendance at agricultural or technical high schools, in accordance with the standards set forth in this statutory section.	1
C.G.S. § 17a-101i	• Adopt a written policy in accordance with the mandatory reporting laws regarding the reporting by school employees suspected child abuse or neglect or the sexual assault by a school employee. • All school employees who are hired after July 1, 2011 must take a training course concerning reporting of child abuse and neglect, and then must take a refresher course every three years thereafter. All school employees who were employed prior to July 1, 2011 must take a refresher course, and must repeat that refresher course at least once every three years. • The principal for each school under the jurisdiction of a board of education shall annually certify to the superintendent for the board of education that each school employee, working at such school, is in compliance with the mandated reporting training requirements. The superintendent shall certify such compliance to the State Board of Education.	3
C.G.S. § 10-145	• Employ individuals in certified positions only if they have the proper certification. • Employ substitutes only if they have a bachelor's degree, unless a waiver has been issued.	2
C.G.S. § 10-145b	• Regularly observe, guide and evaluate the performance of assigned duties of teacher with an initial certificate; • Notify the Commissioner of Education when a certified employee has been terminated for moral misconduct.	2
C.G.S. § 10-145f	Upon receipt of notice from the State that the teacher's provisional certificate will soon expire, notify each such teacher in writing, at such teacher's last known address, that the teacher's provisional certificate will expire.	1

Source	Summary	# of Mandates
C.G.S. § 10-145o	Develop a three-year plan for participation in the Teacher Evaluation and Mentoring (TEAM) program that meets statutory requirements. Board duties under the statute include the following: • Form, with teachers' union representatives, a local or regional coordinating committee or committees to guide its activities under the plan. • Develop an annual budget based on its plan and submit it to SDE to receive state assistance for TEAM Program activities. • Recruit mentors from within and outside the district and assign them to work with the district's beginning teachers. • Ensure coverage by substitute teachers to allow mentors and beginning teachers to participate in the TEAM Program. • Communicate regularly with beginning teachers about training opportunities, workshops, and support groups. • Coordinate the TEAM Program with the district's teacher evaluation and supervision program, but keep the two separate. • Through the coordinating committee, verify that beginning teachers have completed the TEAM Program requirements for a provisional certificate and attest to that fact and that the teacher is eligible for the provisional certificate. • Ensure that schools (1) administer the state's online needs assessment to establish beginning teachers' goals and priorities for their individualized mentoring plans; (2) review and approve teachers' plans; (3) organize mentoring opportunities by grade, department, or specialty; (4) make time available for teachers to achieve their mentoring plan goals; (5) coordinate mentors' and teachers' activities and schedules to ensure proper implementation of the district plan; and (6) submit an annual report on mentor and teacher activities to the district's coordinating committee for review and approval. • Develop three-year plans that incorporate SDE's goals and instructional priorities along with local community and student needs. • Once a teacher completes the learning modules and successfully passes the district coordinating committee's final review, submit to SBE the names of the teachers eligible for provisional certificates. • Not consider a teacher's completion of the TEAM Program as a factor in any decision to continue the teacher's employment. • Beginning teachers shall satisfactorily complete certain instructional modules prescribed by statute. • Beginning teachers in the following subject areas and endorsement areas are required to successfully complete the teacher education and mentoring program in full: Elementary education, English and language arts, mathematics, science, social studies, special education, bilingual education, music, physical education, visual arts, world languages and teachers of English as a second language. • Beginning teachers in any other endorsement area shall be required to successfully complete one year of mentorship and two instructional modules.	13
C.G.S. § 10-145r	Require certain employees (any employee holding an initial, provisional or professional educator certificate with (a) an early childhood nursery through grade three or (b) an elementary endorsement in a position requiring such an endorsement in kindergarten to grade three) to take a survey on reading instruction developed by SDE or a comparable reading instruction examination.	1
C.G.S. § 10-148a	• Each school year, each certified employee must participate in professional development. • School districts must make available, annually, at no cost to their certified employees, a program of professional development that is not fewer than eighteen hours in length, of which a preponderance is in a small group or individual instructional setting. The professional development program must include certain elements prescribed by statute.	2

Source	Summary	# of Mandates
C.G.S. § 10-149b	Concussion education for coaches: • Each school year, coaches must complete an initial training course regarding concussions prior to commencing the coaching assignment for the season of such school athletics. • Any coach who has completed an initial training course must annually review materials containing current and relevant information regarding concussions prior to commencing the coaching assignment for the season of such school athletics. Such annual review shall not be required in any year when such coach is required to complete a refresher course for reissuance of his or her coaching permit. • Coaches must complete a refresher course not later than five years after completion of the initial training course, as a condition of the reissuance of a coaching permit to such coach. Such coach shall thereafter retake such refresher course at least once every five years as a condition of the reissuance of a coaching permit to such coach. Concussion education for parents and students: • School districts must prohibit a student athlete from participating in any intramural or interscholastic athletic activity unless the student athlete, and a parent or guardian of such student athlete, (1) reads written materials, (2) views online training or videos, or (3) attends in-person training regarding the concussion education plan developed or approved by the State Department of Education. • Each school year, schools must provide each participating student athlete's parent or legal guardian with a copy of an informed consent form developed or approved by SDE and obtain such parent's or legal guardian's signature, attesting to the fact that such parent or legal guardian has received a copy of such form and authorizes the student athlete to participate in the athletic activity.	5
C.G.S. § 10-149c	When a student athlete is removed from an athletic event due to a suspected concussion, a qualified school employee must notify the student athlete's parent/guardian that the student athlete has exhibited signs, symptoms or behaviors consistent with a concussion or has been diagnosed with a concussion. This notification must be made within twenty-four hours of such removal. A reasonable effort to provide such notification immediately after such removal must be made.	1
C.G.S. § 10-151	Notify teachers of termination/non-renewal of their contract and follow rules regarding such termination and non-renewal.	2
C.G.S. § 10-151a	Must provide knowledge of, access to, and, upon request, a copy of personnel records and performance evaluations to certified employees.	1
C.G.S. § 10-151b	• Superintendent must annually evaluate or cause to be evaluated each teacher, and such annual evaluations shall be the teacher evaluation and support program adopted pursuant to subsection (b) of this section. • Report (1) the status of teacher evaluations to the local or regional board of education on or before June first of each year, and (2) the status of the implementation of the teacher evaluation and support program, including the frequency of evaluations, aggregate evaluation ratings, the number of teachers who have not been evaluated and other requirements as determined by SDE, to the Commissioner of Education on or before September fifteenth of each year. • Adopt and implement a teacher evaluation and support program that is consistent with the guidelines for a model teacher evaluation and support program adopted by the State Board of Education.	3
C.G.S. § 10-151c	Obtain consent before releasing any portion of a teacher's personnel file that is not considered a public record.	1
C.G.S. § 10-151e	Provide DCF, upon request, records pertaining to any investigation by DCF regarding suspected child abuse or neglect by a teacher employed by the board of education.	1
C.G.S. § 10-151h	Conduct training programs for all evaluators and orientation for all teachers relating to the provisions of the teacher evaluation and support program. Must (1) conduct the training programs and orientation at least biennially to all evaluators and teachers employed by such board, (2) conduct such training programs for all new evaluators prior to any evaluations conducted by such evaluators, and (3) provide such orientation to all new teachers hired by such board before such teachers receive an evaluation.	2
C.G.S. § 10-153	Refrain from discriminating on the basis of sex, gender identity or expression or marital status in the employment of public school teachers or in the determination of the compensation to be paid to such teachers.	1

Source	Summary	# of Mandates
C.G.S. § 10-153d	• Meet with fiscal authority within 30 days of start of negotiations; • Permit member of fiscal authority to be present during negotiations; • Negotiate with relevant unions with respect to salaries, hours and other conditions of employment about which either party wishes to negotiate.	3
C.G.S. § 10-153e	Refrain from engaging in prohibited/unfair labor practices.	1
C.G.S. § 10-153f	Participate, in accordance with the requirements of this statute, in mediation and arbitration of labor disputes.	1
C.G.S. § 10-154a	Turn over evidence of that a crime has been committed or is being committed by a student to law enforcement officials or the Department of Consumer Protection.	1
C.G.S. § 10-155f	Refrain from requiring that teachers reside in a municipality as a condition of employment.	1
C.G.S. § 10-156	Provide certified employees at least 15 sick days per year and permit accumulation of at least 150 unused sick days.	1
C.G.S. § 10-156a	Provide a duty free lunch period of consecutive minutes.	1
C.G.S. § 10-156c	Provide, without penalty, reservists with up to 30 days of military leave for field training per year.	1
C.G.S. § 10-156d	Reemploy certified employees after periods of military service and grant service time for period of military service.	1
C.G.S. § 10-157	Employ a superintendent to supervise schools and act as chief executive officer of the school district.	1
C.G.S. § 10-183n	• Notify teachers of the state retirement system before employing them. • Timely distribute, post or otherwise disseminate notices, bulletins, newsletters, annual statements of account and other information supplied by the State for the purpose of notifying teachers of their rights and obligations under the retirement system. • Furnish to the State reports and information necessary or desirable for the proper administration of the retirement system. • Deduct the proper amount each month from a teacher's pay for contributions to the retirement system.	4
C.G.S. § 10-183t	Permit retired teachers who are not participating in Medicare Part A or Part B access to the current health insurance plan for teachers, subject to payment of a premium that may not exceed that paid by currently employed teachers.	1
C.G.S. § 10-183v	• Notify the Teachers Retirement Board at the beginning and end of any re-employment period of a retired teacher; • Allow temporarily re-hired teachers access to current health insurance plan.	2
C.G.S. § 10-184	Provide parents or guardians who opt their five- or six-year-old child out of school with information on the educational opportunities available in the school system.	1
C.G.S. § 10-184a	If any school district provides special education programs or services for any child whose parent or guardian has chosen to educate such child in a private school in accordance with the provisions of section 10-184, such programs or services shall be in compliance with the Individuals with Disabilities Education Act, 20 USC 1400 et seq., as amended from time to time.	1

Source	Summary	# of Mandates
C.G.S. § 10-186	• Provide, by transportation or otherwise, school accommodations so that each child five years of age and over and under twenty-one years of age who is not a graduate of a high school or technical high school may attend public school, except as provided in section 10-233c and subsection (d) of section 10-233d. • Any school district which denies school accommodations must inform the parent or guardian of such child or the child, in the case of an emancipated minor or a pupil eighteen years of age or older, of his/her right to request a hearing by the board. • A board of education which has denied school accommodations must advise the board of education under whose jurisdiction it claims such child should be attending school of the denial. • Give a requesting parent or student a hearing regarding ineligibility for school accommodations within ten days after receipt of the written request, make a stenographic record or tape recording of the hearing and make a finding within ten days after the hearing. Comply with other procedures and rules prescribed by statute. • Immediately enroll any student who transfers from Unified School District #1 or Unified School District #2. In the case of a student who transfers from Unified School District #1 or Unified School District #2 to the school district in which such student attended school prior to enrollment in Unified School District #1 or Unified School District #2, such student shall be enrolled in the school such student previously attended, provided such school has the appropriate grade level for such student.	5
C.G.S. § 10-193	The superintendent must provide a certificate of a student's age to employers under certain conditions.	1
C.G.S. § 10-198a	Adopt and implement policies and procedures concerning truants. Such policies and procedures must include, but need not be limited to, the following: • The holding of a meeting with the parent or guardian of each child who is a truant and appropriate school personnel to review and evaluate the reasons for the child being a truant. • Coordinating services with and referrals of children to community agencies providing child and family services. • Annually at the beginning of the school year and upon any enrollment during the school year, notifying the parent or other person having control of each child enrolled in a grade from kindergarten to eight, inclusive, in the public schools in writing of the obligations of the parent or such other person pursuant to section 10-184. • Annually at the beginning of the school year and upon any enrollment during the school year, obtaining from the parent or other person having control of each child in a grade from kindergarten to eight, inclusive, a telephone number or other means of contacting such parent or such other person during the school day. • A system of monitoring individual unexcused absences of children in grades kindergarten to eight, inclusive, which shall provide that whenever a child enrolled in school in any such grade fails to report to school on a regularly scheduled school day and no indication has been received by school personnel that the child's parent or other person having control of the child is aware of the pupil's absence, a reasonable effort to notify, by telephone and by mail, the parent or such other person shall be made by school personnel or volunteers under the direction of school personnel. • If the parent or other person having control of a child who is a truant fails to attend the meeting held pursuant to (1) or if such parent or other person otherwise fails to cooperate with the school in attempting to solve the truancy problem, must require the superintendent of schools to file a written complaint with the Superior Court alleging the belief that the acts or omissions of the child are such that the child's family is a family with service needs.	6
C.G.S. § 10-203	Maintain school facilities in accordance with the applicable public health statutes and regulations adopted by the Commissioner of Public Health.	1
C.G.S. § 10-204a	Require proof of immunization against specified diseases, including diphtheria, pertussis, tetanus, measles, mumps, rubella and other diseases, except for in circumstances where parents may be excused from providing such proof.	1
C.G.S. § 10-205	• If located in a town with a population of ten thousand or more, appoint one or more legally qualified practitioners of medicine as school medical advisors. • Provide such medical advisors with adequate facilities to conduct health examinations of individual students and to discharge such duties as may be prescribed by such board.	2

Source	Summary	# of Mandates
C.G.S. § 10-206	• Require students to have health assessments prior to enrolling in school, prior to either grade six or grade seven, and prior to either grade nine or grade ten. • Provide the parent/guardian of a child who requires a health assessment prior written notice and a reasonable opportunity to be present at such assessment or to provide for such assessment himself or herself. • Provide notice to a parent/guardian when a health assessment reveals the need for further testing or treatment.	3
C.G.S. § 10-206a	Provide for health assessments without charge to all students whose parents or guardians meet the eligibility requirements for free and reduced price meals under the National School Lunch Program or for free milk under the special milk program.	1
C.G.S. § 10-206b	Each director of a Head Start program must require each child attending such program to be tested for lead levels in his blood after consultation with the school medical advisor and the local health department or in the case of a regional board of education, each local health department, that such tests are necessary.	1
C.G.S. § 10-206c	• Require that each student annually report whether the student has health insurance. • Provide information regarding state-sponsored health insurance programs for children, including application assistance for such programs, to the parent or guardian of each student identified as uninsured.	2
C.G.S. § 10-207	Work with the school medical advisor and the board of health or health department for the school district to: • Plan and administer the health program for each school. • Advise on the provision of school health services. • Provide consultation on the school health environment. • Perform any other duties that may be agreed on by the school medical advisor and the local or regional board of education that appointed such school medical advisor.	1
C.G.S. § 10-208a	Honor any written notice submitted by a licensed practitioner which places physical restrictions upon any student.	1
C.G.S. § 10-209	Annually designate a representative to receive reports of student immunizations and health assessments from health care providers.	1
C.G.S. § 10-210	• Subject to the provisions of section 19a-216, notice of any disease or defect from which any child is found by the school medical advisor to be suffering must be given to the parent or guardian of such child, with such advice or order relating thereto as such medical advisor deems advisable, and such parent or guardian shall cause such child to be treated by a reputable physician for such disease or defects. • When any child shows symptoms of any communicable disease, notice shall also be given to the director of health or board of health and such child shall be excluded from attendance at such school and not permitted to return without a permit from the town, city or borough director of health.	2
C.G.S. § 10-212	Appoint one or more school nurses or nurse practitioners.	1

Source	Summary	# of Mandates
C.G.S. § 10-212a	• Each local and regional board of education that allows a school nurse or, in the absence of such nurse, other individuals listed in the statute to administer medication, must adopt written policies and procedures, in accordance with this section and the regulations adopted pursuant to subsection (c) of this section, that shall be approved by the school medical advisor, if any, or other qualified licensed physician. • Once so approved, such administration of medication must be in accordance with such policies and procedures. • Each school wherein any controlled drug is administered under the provisions of this section must keep such records thereof as are required of hospitals under the provisions of subsections (f) and (h) of section 21a-254 and must store such drug in such manner as the Commissioner of Consumer Protection shall, by regulation, require. • A school nurse or, in the absence of a school nurse, a qualified school employee shall maintain epinephrine in cartridge injectors for the purpose of emergency first aid to students who experience allergic reactions and do not have a prior written authorization of a parent or guardian or a prior written order of a qualified medical professional for the administration of epinephrine. A school nurse or a school principal shall select qualified school employees to administer such epinephrine under this subdivision, and there shall be at least one such qualified school employee on the grounds of the school during regular school hours in the absence of a school nurse. No qualified school employee shall administer such epinephrine under this subdivision unless such qualified school employee annually completes the training program described in section 10-212g. • With the written authorization of a student's parent or guardian, and pursuant to a written order of the student's physician licensed under chapter 370, a school nurse or a school principal must select, and a school nurse must provide general supervision to, a qualified school employee to administer medication with injectable equipment used to administer glucagon to a student with diabetes that may require prompt treatment in order to protect the student against serious harm or death. Such authorization shall be limited to situations when the school nurse is absent or unavailable. No qualified school employee shall administer medication under this subsection unless (A) such qualified school employee annually completes any training required by the school nurse and school medical advisor, if any, in the administration of medication with injectable equipment used to administer glucagon, (B) the school nurse and school medical advisor, if any, have attested, in writing, that such qualified school employee has completed such training, and (C) such qualified school employee voluntarily agrees to serve as a qualified school employee. • With the written authorization of a student's parent or guardian, and pursuant to the written order of a physician licensed under chapter 370, a school nurse and a school medical advisor, if any, must select, and a school nurse must provide general supervision to, a qualified school employee to administer antiepileptic medication, including by rectal syringe, to a specific student with a medically diagnosed epileptic condition that requires prompt treatment in accordance with the student's individual seizure action plan. Such authorization shall be limited to situations when the school nurse is absent or unavailable. No qualified school employee shall administer medication under this subsection unless (i) such qualified school employee annually completes the training program described in subdivision (2) of this subsection, (ii) the school nurse and school medical advisor, if any, have attested, in writing, that such qualified school employee has completed such training, (iii) such qualified school employee receives monthly reviews by the school nurse to confirm such qualified school employee's competency to administer antiepileptic medication under this subsection, and (iv) such qualified school employee voluntarily agrees to serve as a qualified school employee.	6
C.G.S. § 10-212b	Adopt and implement policies (the requirements of which are set forth by statute) prohibiting any school personnel from recommending the use of psychotropic drugs for any child.	1

Source	Summary	# of Mandates
C.G.S. § 10-212c	• Implement a plan for managing students with life-threatening food allergies and glycogen storage disease based on guidelines issued by the Department of Education. • Make such plan available on the district's website (or the website of each school) or, if such websites do not exist, make such plan publicly available through other practicable means as determined by the district. • Written notice of such plan must be provided to parents along with the annual written statement concerning pesticide application, required by Conn. Gen. Stat. § 10-231c(b). • Annually attest to the Department of Education that the school district is implementing such plan in accordance with the statutory provisions.	4
C.G.S. § 10-212d	Prepare an emergency action response plan (1) to address the appropriate use of school personnel to respond to incidents involving an individual's experiencing sudden cardiac arrest or similar life-threatening emergency while on school grounds, and (2) for districts that have an athletic program, to address such incidents for individuals attending or participating in an athletic practice or event. Boards of education are required to assure that, at each school, an automatic external defibrillator and school personnel trained in the operation of an automatic external defibrillator and the use of cardiopulmonary resuscitation will be accessible during the school's normal operational hours, during school-sponsored athletic practices and athletic events taking place on school grounds and during school sponsored events not occurring during the normal operational hours of the school. School districts are excused from this obligation to have such equipment available at each school, however, if federal, state or private funding is not available to purchase the equipment or to train personnel.	1
C.G.S. § 10-214	• Provide vision, hearing, and postural screenings to students in specified grades. Provide written notice to a parent/guardian of any impairment or defect found during required vision, hearing, and or postural screenings. • Provide notice to a parent/guardian if the student did not participate in these required screenings and provide the reason the student did not participate.	2
C.G.S. § 10-215	When a local or regional school district offers lunches, breakfasts, and/or other feeding programs, the school district must provide free lunches, breakfasts or other such feeding to children whose economic needs require such action under the standards promulgated by said federal laws.	1
C.G.S. § 10-215d	Local and regional school districts that serve breakfast and/or lunch to students must comply with regulations concerning nutrition standards for such means. The regulations are set forth in Conn. Agencies Regs. 10-215d-1.	1
C.G.S. § 10-215f	• School districts that participate in the National School Lunch Program must certify in their annual application to the Department of Education for school lunch funding whether, during the school year for which such application is submitted, all food items made available for sale to students and not exempted from the nutrition standards published by the Department of Education pursuant to section 10-215e will meet said standards. • School districts that certify compliance pursuant to this section may exclude from such certification the sale to students of food items that do not meet such standards, provided (1) such sale is in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of such event, and (3) such food is not sold from a vending machine or school store.	1
C.G.S. § 10-217a	Each town or regional school district which provides health services for children attending its public schools in any grade, from kindergarten to twelve, inclusive, must provide the same health services for children in such grades attending private nonprofit schools therein, when a majority of the children attending such schools are residents of the state of Connecticut.	1
C.G.S. § 10-217e	No art or craft material may be ordered or purchased by any local or regional school district for use by students in kindergarten through grade twelve unless such art or craft material bears a label that meets certain requirements (set forth in C.G.S. § 10-217d).	1
C.G.S. § 10-218	• Not later than one month after the date on which newly elected board members take office, elect a chairperson and elect a secretary. • The chairperson of the board of education or, in case of such chairperson's absence or inability to act, the secretary must call a meeting of the board at least once in six months and whenever such chairperson deems it necessary or is requested in writing so to do by three of its members.	2

Source	Summary	# of Mandates
C.G.S. § 10-220a	• Establish a professional development and evaluation plan. • Establish a professional development and evaluation committee to, among other things, develop, evaluate, and annually update the professional development and evaluation plan. The committee must include at least one teacher selected by the teacher's union, at least one administrator selected by the administrator's union, and such other school personnel as the board deems necessary. • Provide an in-service training program for teachers, administrators and pupil personnel who hold the initial educator, provisional educator or professional educator certificate. Such in-service program shall provide such teachers, administrators and pupil personnel with information on multiple topics prescribed by statute.	3
C.G.S. § 10-220	• With the participation of parents, students, school administrators, teachers, citizens, local elected officials and any other individuals or groups such board shall deem appropriate, prepare a statement of educational goals. • Annually establish student objectives for the school year which relate directly to the statement of educational goals and which identify specific expectations for students in terms of skills, knowledge and competence. • Annually, submit to the Commissioner of Education a strategic school profile report for each school and school or program of alternative education. The superintendent shall present the profile report at the first regularly scheduled public meeting of the board of education after November 1. • Make available for public inspection the results of the air quality inspections/evaluations at a regularly scheduled board of education meeting and on the board's or each individual school's web site. • Maintain in a central location all records of allegations, investigations and reports that a child has been abused or neglected by a school employee and provide the State Department of Education access to such records. • Establish a school district curriculum committee which shall recommend, develop, review and approve all curriculum for the local or regional school district. • Develop and implement a written plan for minority staff recruitment for purposes of section 10-4a(3). • Adopt and implement an indoor air quality program that provides for ongoing maintenance and facility reviews necessary for the maintenance and improvement of the indoor air quality of their facilities, and a green cleaning program, pursuant to section 10-231g, that provides for the procurement and use of environmentally preferable cleaning products in school buildings and facilities. • Report to the Commissioner of Administrative Services on the condition of school district facilities and the action taken to implement their long-term school building program, indoor air quality program and green cleaning program. • Prior to January 1, 2008, and every five years thereafter, for every school building that is or has been constructed, extended, renovated or replaced on or after January 1, 2003, a local or regional board of education shall provide for a uniform inspection and evaluation program of the indoor air quality within such buildings, such as the Environmental Protection Agency's Indoor Air Quality Tools for Schools Program. The inspection and evaluation program shall include, but not be limited to, certain elements specified by statute, including (among other things) a review of the provision of indoor air quality maintenance training for building staff. The results of such inspection and evaluation program shall be made available for public inspection at a regularly scheduled board of education meeting and on the board's or each individual school's web site.	10
C.G.S. § 10-220d	• Provide information related to technical high schools, regional agricultural science and technology centers, interdistrict magnet schools, charter schools and alternative high schools on school district websites. • Inform students and parents of students in middle and high schools within such board's jurisdiction of the availability of vocational, technical and technological education and training at technical high schools; and agricultural science and technology education at regional agricultural science and technology education centers.	2
C.G.S. § 10-220g	Establish a written policy concerning weighted grading for honors and advanced placement classes. The policy must provide that parents and students are advised whether a grade in an honors class or an advanced placement class is or is not given added weight for purposes of calculating grade point average and determining class rank.	1

Source	Summary	# of Mandates
C.G.S. § 10-220h	• Notify, in writing, a student's prior school district or charter school that the student has transferred to the district. This notice must be provided within two business days. • The prior school district must transfer the student's education records to the new school district within ten days and send notification of the transfer to the parent/guardian at the same time that it transfers the records.	1
C.G.S. § 10-220i	Not deny a student access to school transportation solely due to such student's need to carry a cartridge injector while traveling on a vehicle used for school transportation.	1
C.G.S. § 10-220j	• Not prohibit blood glucose self-testing by children with diabetes who have a written order from a physician stating the need and the capability of such child to conduct self-testing. • Not restrict the time and location of blood glucose self-testing by a child with diabetes on school grounds who has written authorization from a parent or guardian and a written order from a physician stating that such child is capable of conducting self-testing on school grounds.	2
C.G.S. § 10-220k	Disclose the educational records it maintains for a student confined pursuant to court order to a state-operated detention facility or community detention facility, provided that the facility makes a request for such records. If the student's parent/guardian did not give prior written consent for the disclosure of such records, the school district must send notification of such disclosure to the parent/guardian at the same time that it discloses the records.	1
C.G.S. § 10-220l	• Have a school swimming pool safety plan before any student is allowed to participate in swimming instruction, or interscholastic or extracurricular activities involving swimming. • This plan must be reviewed and updated as necessary prior to the commencement of each school year. I • In addition to the staff member conducting a swimming activity (physical education class, interscholastic competition, or extracurricular activity), there must be at least one qualified educator, qualified swimming coach or qualified lifeguard who shall be solely responsible for monitoring the school swimming pool for swimmers who may be in distress and providing assistance to such swimmers when necessary. The individual conducting a swimming activity must also be a qualified educator, qualified swim coach or qualified lifeguard.	3
C.G.S. § 10-220o	Annually make available on school district's web site the aggregate spending on salaries, employee benefits, instructional supplies, educational media supplies, instructional equipment, regular education tuition, special education tuition, purchased services and all other expenditure items, excluding debt service, for each school in the district.	1
C.G.S. § 10-221	• Develop, adopt and implement written policies concerning homework, attendance, promotion and retention. • Develop, adopt and implement policies and procedures in conformity with section 10-154a for (1) dealing with the use, sale or possession of alcohol or controlled drugs by public school students on school property, including a process for coordination with, and referral of such students to, appropriate agencies, and cooperating with law enforcement officials. • Adopt a written policy and procedures for dealing with youth suicide prevention and youth suicide attempts. • Develop, adopt and implement written policies and procedures to encourage parent-teacher communication. Such policies and procedures must require the district to conduct two flexible parent-teacher conferences for each school year.	4

Source	Summary	# of Mandates
C.G.S. § 10-221a	• Do not permit any student to graduate from high school or grant a diploma to any student who has not satisfactorily completed the requirements specified by statute. • Commencing with classes graduating in 2021, and for each graduating class thereafter, provide adequate student support and remedial services for students beginning in grade seven. • Determination of eligible credits shall be at the discretion of the local or regional board of education, provided the primary focus of the curriculum of eligible credits corresponds directly to the subject matter of the specified course requirements. • Only courses taken in grades nine to twelve, inclusive, shall satisfy the graduation requirements set forth in this section, with certain exceptions. • Each school year, create a student success plan for each student enrolled in a public school, beginning in grade six. Such student success plan must include a student's career and academic choices in grades six to twelve, inclusive.	5
C.G.S. § 10-221b	• Provide the same directory information to military recruiters as is provided to other types of recruiters. • Establish a written uniform policy for the treatment of all recruiters, including commercial, nonmilitary and military concerns and recruiters representing institutions of higher education.	2
C.G.S. § 10-221c	• Develop and implement a policy for the reporting of all complaints relative to school transportation safety, and maintain a written record of all such complaints received. • Annually, within thirty days after the end of the school year, provide the Commissioner of Motor Vehicles with a copy of the written record of complaints received for the previous twelve-month period. • Make a written report of the circumstances of any accident within his jurisdiction and knowledge, involving a motor vehicle and any pedestrian who is a student, which occurs at a designated school bus stop or in the immediate vicinity thereof, to the Commissioner of Motor Vehicles within ten days thereafter on a form prescribed by the commissioner	3
C.G.S. § 10-221d	• Require each applicant for a position in a public school to state whether such person has ever been convicted of a crime or whether criminal charges are pending against such person at the time of such person's application. • Require each applicant for a position in a public school to submit to a records check of the Department of Children and Families child abuse and neglect registry established pursuant to section 17a-101k, before such applicant may be hired by such board. • Require each person hired by the board after July 1, 1994, to submit to state and national criminal history records checks within thirty days from the date of employment and may require, subject to the provisions of subsection (d) of this section, any person hired prior to said date to submit to state and national criminal history records checks. • Require each worker placed within a school under a public assistance employment program, employed by a provider of supplemental services pursuant to the No Child Left Behind Act, P.L. 107-110, or in a nonpaid, noncertified position completing preparation requirements for the issuance of an educator certificate pursuant to chapter 166, who performs a service involving direct student contact to submit to state and national criminal history records checks within thirty days from the date such worker begins to perform such service. • School districts which receive notice of a conviction of a crime by a person holding a certificate, authorization or permit issued by the State Board of Education; employed by a provider of supplemental services, or in a nonpaid, noncertified position completing preparation requirements for the issuance of an educator certificate, must send such notice to the State Board of Education.	5

Source	Summary	# of Mandates
C.G.S. § 10-221g	• Conduct an instructional time and facility usage assessment in order to maximize student learning and community use of facilities. • For purposes of such audit, the superintendent of schools of each school district must meet regularly with representatives from the public library and the recreation department in the town or towns that comprise the school district to coordinate the availability of facilities.	2
C.G.S. § 10-221o	• Require schools to (1) offer all full day students a daily lunch period of not less than twenty minutes, and (2) include in the regular school day for each student enrolled in elementary school time devoted to physical exercise of not less than twenty minutes in total, except that a planning and placement team may develop a different schedule for a child requiring special education and related services. • Adopt policy concerning the issue regarding any school employee being involved in preventing a student from participating in the entire time devoted to physical exercise in the regular school day as a form of discipline.	2
C.G.S. § 10-221p	Make available in the schools under its jurisdiction for purchase by students enrolled in such schools nutritious and low-fat foods, which shall include, but shall not be limited to, low-fat dairy products and fresh or dried fruit at all times when food is available for purchase by students in such schools during the regular school day.	1
C.G.S. § 10-221q	• Limit the types of beverages available to students during the regular school day to certain drinks without additives, as specified by statute. • Portion sizes of beverages, other than water, that are offered for sale must not exceed twelve ounces.	2
C.G.S. § 10-221r	Each school year, provide an advanced placement course program.	1
C.G.S. § 10-221s	• Permit and give priority to any investigation conducted by the Commissioner of Children and Families or the appropriate local law enforcement agency that a child has been abused or neglected pursuant to sections 17a-101a to 17a-101d, inclusive, and section 17a-103. • Conduct investigation and take any disciplinary action, in accordance with the provisions of section 17a-101i, upon notice from the commissioner or the appropriate local law enforcement agency that such board's investigation will not interfere with the investigation of the commissioner or such local law enforcement agency.	2
C.G.S. § 10-221t	In collaboration with the Board of Regents for Higher Education and the Board of Trustees for The University of Connecticut, develop a plan to align Connecticut's common core state standards with college level programs at Connecticut public institutions of higher education not later than one year after Connecticut first implements said standards.	1
C.G.S. § 10-221u	Adopt a policy concerning the issue regarding any school employee being involved in requiring any student enrolled in grades kindergarten to twelve, inclusive, to engage in physical activity as a form of discipline during the regular school day.	1
C.G.S. § 10-222	Should funds in addition to the amount appropriated by the town/municipality be required by a board of education, the chairperson of such board of education must notify the board of finance, board of selectmen or appropriating authority, as the case may be, and must submit a request for additional funds in the same manner as is provided for departments, boards or agencies of the town/municipality.	1
C.G.S. § 10-222c	Prior to hiring any person, make a documented good faith effort to contact previous employers of the person in order to obtain information and recommendations which may be relevant to the person's fitness for employment.	1

Source	Summary	# of Mandates
C.G.S. § 10-222d	• Develop and implement a safe school climate plan to address the existence of bullying and teen dating violence in its schools. Such plan shall include specific elements prescribed by statute. • Not later than September 1, 2014, each local and regional school district that has not had a safe school climate plan previously reviewed and approved by the Department of Education shall submit such plan to the Department for review and approval. Not later than thirty calendar days after approval by the Department of such safe school climate plan, the board shall make such plan available on the board's and each individual school in the school district's website and ensure that such plan is included in the school district's publication of the rules, procedures and standards of conduct for schools and in all student handbooks. • Procedures for documenting and maintaining records of bullying investigations must be established. • Provide in-service training to employees on identifying and responding to bullying and preventing and responding to youth suicide. • Biennially, require each school in the district to complete an assessment using the school climate assessment instruments, including surveys, approved and disseminated by the Department of Education pursuant to section 10-222h. Such school climate assessments must be submitted to the Department.	5
C.G.S. § 10-222e	• School districts that employ an athletic coach must require the athletic director or the immediate supervisor of such coach to evaluate, in accordance with the provisions of section 10-149d, such coach on an annual basis and provide such coach with a copy of such evaluation. • School districts that terminate or decline to renew the coaching contract of an athletic coach who has served in the same coaching position for three or more consecutive school years must inform such coach of such decision no later than ninety days after the completion of the sport season covered by the contract. Such coach must have an opportunity to appeal such decision to the local or regional board of education in a manner prescribed by such local or regional board of education.	2
C.G.S. § 10-222k	• The principal of each school must establish a committee or designate at least one existing committee in the school to be responsible for developing and fostering a safe school climate and addressing issues relating to bullying in the school. Such committee must include at least one parent or guardian of a student enrolled in the school appointed by the school principal. The committee shall have certain responsibilities prescribed by statute. • The committee at each school in the district responsible for developing and fostering a safe school climate and addressing issues relating to bullying in the school must, among other things, implement the provisions of the school security and safety plan, developed pursuant to section 10-222m, regarding the collection, evaluation and reporting of information relating to instances of disturbing or threatening behavior that may not meet the definition of bullying.	2
C.G.S. § 10-222m	• For each school year, develop and implement a school security and safety plan for each school in the district. Such plans shall be based on the school security and safety plan standards developed by the Department of Emergency Services and Public Protection, pursuant to section 10-222n. • Annually review and update, if necessary, school security and safety plans. • For each school year, establish a school security and safety committee at each school in the district. The school security and safety committee shall be responsible for assisting in the development of the school security and safety plan for the school and administering such plan. • Annually submit the school security and safety plan for each school in the district to the Department of Emergency Services and Public Protection.	4
C.G.S. § 10-222o	Make available on school district websites aggregate spending on salaries, employee benefits, instructional supplies, educational media supplies, instructional equipment, regular education tuition, special education tuition, purchased services and all other expenditures.	1

Source	Summary	# of Mandates
C.G.S. § 10-223a	• Policies for promotion from grade to grade and for graduation must (1) include objective criteria for the promotion and graduation of students, (2) provide for the measuring of the progress of students against such criteria and the reporting of such information to parents and students, (3) include alternatives to promotion such as transition programs, and (4) provide for supplemental services, and such policies may require students who have substantial academic deficiencies that jeopardize their eligibility for promotion or graduation to attend after school programs, summer school or other programs offered by the school district that are designed to assist students in remedying such deficiencies. • Specify the basic skills necessary for graduation and include a process to assess a student's level of competency in such skills. The assessment criteria shall include, but not be exclusively based on, the results of the mastery examination, pursuant to section 10-14n, for students in grade ten or eleven. • Identify a course of study for those students who have not successfully completed the assessment criteria to assist such students to reach a satisfactory level of competency prior to graduation.	3
C.G.S. § 10-224	• The Secretary of the Board of Education must keep a record of all its proceedings in a book which such secretary shall provide for that purpose at the expense of the town and shall submit to the town at its annual meetings a report of the doings of the board. • The report of the secretary and of the superintendent of schools must be printed with the reports of the town officers. • The superintendent must report to the Commissioner of Education such returns and statistics respecting the schools of the town as the commissioner requests.	3
C.G.S. § 10-225	• Fix the salaries or compensation of the secretary of the board of education and of the attendance officers if the town does not do so. • No member of the board of education shall receive any compensation for services rendered as such member, but such member may be paid necessary expenses when performing a duty delegated by said board.	2
C.G.S. § 10-226	• Annually, before October 1, provide to the Commissioner of Education the name and the address of employment and contractual annual salary of each teacher, principal and superintendent or other certified person which it employs. • Submit to the Commissioner of Education, within seven days after receipt of notice of the decision to accept a contract offer for employment as a new superintendent, the name and address of the person accepting such offer.	2
C.G.S. § 10-226a	Report on the racial composition of teaching staff and student body.	1
C.G.S. § 10-226c	Prepare and submit a racial imbalance plan to the Department of Education if notified of the existence of a racial imbalance.	2
C.G.S. § 10-226h	Report biennially to the Commissioner regarding programs and activities undertaken to reduce racial, ethnic, and economic isolation.	1
C.G.S. § 10-227	Ensure that superintendent reports on receipts, expenditures, and statistics to the Commissioner of Education.	1
C.G.S. § 10-228	Provide textbooks for the use of students in the schools.	1
C.G.S. § 10-229	A two-thirds majority of the entire board is required for a vote to change textbooks.	1
C.G.S. § 10-230	Develop a policy to ensure that time is available each school day for students to recite the "Pledge of Allegiance".	1
C.G.S. § 10-231	• Provide for a fire drill to be held in the schools of the district not later than thirty days after the first day of school each year and then at least once each month. • Substitute a crisis response drill for one of the required monthly fire drills every three months, and develop the format for such crisis response drill in consultation with the appropriate law enforcement agency.	2

Source	Summary	# of Mandates
C.G.S. § 10-231b	• Employ only certified pesticide applicators for nonemergency pesticide applications in school or on school grounds. • No person shall apply a lawn care pesticide on the grounds of any public or private preschool or public or private school with students in grade eight or lower, except that an emergency application of a lawn care pesticide may be made to eliminate a threat to human health, as determined by the local health director, the Commissioner of Public Health, the Commissioner of Energy and Environmental Protection or, in the case of a public school, the school superintendent.	
C.G.S. § 10-231c	For schools without an integrated pest management plan: • At the beginning of each school year, provide the staff of each school and the parents or guardians of each child enrolled in each school with a written statement of the board's policy on pesticide application on school property and a description of any pesticide applications made at the school during the previous school year. • Such statement and description shall be provided to the parents or guardian of any child who transfers to a school during the school year. • Notice of any modification to the pesticide application policy must be sent to any person who registers for notice under this section. • Prior to providing for any application of pesticide within any building or on the grounds of any school, provide for the transmittal of notice, by electronic mail, to parents and guardians who have registered for prior notice such that such electronic mail notice is received no later than twenty-four hours prior to such application. • Notice must be given by any means practicable to school staff who have registered for such notice. • Prior to providing for any application of pesticide within any building or on the grounds of any school, provide for notice of such application not less than twenty-four hours prior to such application by posting notice either on or through: (A) The home page of the Internet web site for the school where such application will occur, or, in the event such school does not have a web site, on the home page of the Internet web site for such local or regional board of education, and (B) the primary social media account of such school or local or regional board of education. • Indicate on the home page of the board of education how parents may register for prior notice of pesticide applications. • Not later than March fifteenth of each year, send through the electronic mail notification or alert system or service of such school or local or regional board of education the notice required by subdivision (1) of this subsection for applications made since January first of such year and a listing of such notices for applications made during the March fifteenth through December thirty-first timeframe from the preceding calendar year. In addition, print such electronic mail notification required by this subdivision in the applicable parent handbook or manual, provided nothing in this subdivision shall be construed to require the reprinting of such handbook or manual to provide such notification. • No application of pesticide may be made in any building or on the grounds of any school during regular school hours or during planned activities at any school except that an emergency application may be made to eliminate an immediate threat to human health if (1) it is necessary to make the application during such a period, and (2) such emergency application does not involve a restricted use pesticide, as defined in section 22a-47. No child may enter an area where such application has been made until it is safe to do so according to the provisions on the pesticide label. • May make an emergency application of pesticide without prior notice under this section in the event of an immediate threat to human health provided the board provides for notice, by any means practicable, on or before the day that the application is to take place to any person who has requested prior notice under this section and concomitantly provides such notice in accordance with subdivision (2) of subsection (c) of this section. • Maintain a copy of the record of each pesticide application at a school for a period of five years.	11

Source	Summary	# of Mandates
C.G.S. § 10	For schools with an integrated pest management plan: • At the beginning of each school year, provide the staff of each school with written guidelines on how the integrated pest management plan is to be implemented and shall provide the parents or guardians of each child enrolled in each school with a statement that shall include a summary of the integrated pest management plan for the school. • Such statement shall be provided to the parents or guardian of any child who transfers to a school during the school year. • Notice of any modification to the integrated pest management plan shall be sent to any person who registers for notice under this section. • Maintain a registry of persons requesting notice of pesticide application at their school. • Provide notice, by any means practicable, to any person who has requested notice under this section on or before the day that any application of pesticide is to take place at a school. • No application of pesticide may be made in any building or on the grounds of any school during regular school hours or during planned activities at any school except that an emergency application may be made to eliminate an immediate threat to human health if (A) it is necessary to make the application during such a period, and (B) such emergency application does not involve a restricted use pesticide, as defined in section 22a-47. No child may enter an area of such application until it is safe to do so according to the provisions on the pesticide label. • Prior to providing for any application of pesticide within any building or on the grounds of any school, provide for notice of such application not less than twenty-four hours prior to such application by posting the notice required by subdivision (1) of this subsection either on or through: (A) The home page of the Internet web site for the school where such application will occur, or, in the event such school does not have a web site, on the home page of the Internet web site for such local or regional board of education, and (B) the primary social media account of such school or local or regional board of education. • Indicate on the home page of the board of education how parents may register for prior notice of pesticide applications, as described in subdivision (1) of this subsection. • Not later than March fifteenth of each year, send through the electronic mail notification or alert system or service of such school or local or regional board of education the notice required by subdivision (1) of this subsection for applications made since January first of such year and a listing of such notices for applications made during the March fifteenth through December thirty-first timeframe from the preceding calendar year. In addition, print such electronic mail notification required by this subdivision in the applicable parent handbook or manual, provided nothing in this subdivision shall be construed to require the reprinting of such handbook or manual to provide such notification. • Maintain a copy of the record of each pesticide application at a school for a period of five years.	10
C.G.S. § 10-231e	• Ensure that heating, ventilation and air conditioning system is (1) maintained and operated in accordance with the prevailing maintenance standards at the time of installation or renovation of such system, and (2) operated continuously during the hours in which students or school personnel occupy school facilities, except during scheduled maintenance and emergency repairs, and during periods for which school officials can demonstrate to the local or regional board of education's satisfaction that the quantity of outdoor air supplied by an air supply system that is not mechanically driven meets the Standard 62 (as defined in the statute) requirements for air changes per hour. • Must maintain records of the maintenance of their heating, ventilation and air conditioning systems for a period of not less than five years.	

Source	Summary	# of Mandates
C.G.S. § 10-231g	• Develop and implement a green cleaning program for the cleaning and maintenance of school buildings. • Notice of the district's green cleaning program must be provided to staff, and if requested, to parents and guardians. Such notice shall include certain information specified by statute. • Make such notice, as well as the report submitted to the Department of Education (pursuant to section 10-220(a)), available on the school district's web site and the web site of each school under such board's jurisdiction. If no such web site exists, the board must make such notice otherwise publicly available.	3
C.G.S. § 10-232	A person cannot serve as a member of the board of education and be employed for compensation by that same board of education.	1
C.G.S. § 10-233c	Follow requirements regarding suspension of students.	1
C.G.S. § 10-233d	Whenever a local or regional board of education notifies a student between the ages of sixteen and eighteen or the parents or guardian of such student that an expulsion hearing will be held, the notification must include a statement that the board of education is not required to offer an alternative educational opportunity to any student who is found to have engaged in certain prohibited conduct (as described in the statute)	1
C.G.S. § 10-233e	• Inform all students and their parents/guardians/surrogate parents, at least annually, of the board policies governing student conduct and school discipline. • Provide an effective means of notifying the parents/guardians/ surrogate parents of any minor student against whom disciplinary action has been taken. Such notice shall be given within twenty-four hours of the time the student was excluded.	2
C.G.S. § 10-233f	• Before imposing an in-school suspension, provide the student with the same type of informal hearing that is required for suspensions generally. • No student may be placed on in-school suspension more than fifteen times during a school year, or for a total of more than fifty days, whichever is less.	2
C.G.S. § 10-233g	A school principal shall report an assault on a teacher by a student to the local police authority.	1
C.G.S. § 10-233h	Maintain reports of arrested students in a secure location and maintain the confidentiality of such reports.	1
C.G.S. § 10-233i	Superintendent must timely provide recommendations regarding conditions for disposition or sentencing, as well as information regarding the attendance, adjustment, and behavior of a student on probation to a requesting court.	1
C.G.S. § 10-233j	• Only grant permission to a parent or student who requests that the student be permitted to possess a pager on school grounds if the student/parent establishes a reasonable basis for such possession. • May restrict the use/possession of cellular phones on school grounds, but must consider the special needs of parents and students when establishing any such restrictions.	2
C.G.S. § 10-233k	Upon a report from the Department of Children and Families that there is a risk of imminent personal injury to individuals from a child in its custody who has been adjudicated a serious juvenile offender, the superintendent of schools must notify the principal at the school the child will be attending that the child is potentially dangerous.	1
C.G.S. § 10-235	Under certain conditions, indemnify school employees.	1
C.G.S. § 10-236a	Indemnify board members and staff for expenses resulting from assault on them while they are on duty, to the extent that their individual insurance, workers' compensation or other source does not pay the bill.	1
C.G.S. § 10-238	Hold a hearing if board receives a petition signed by the greater of fifty electors or one percent of the electors in the town, such signatures to be verified by the town clerk.	1
C.G.S. § 10-239i	If designated by the Commissioner of Education, participate in the National Assessment of Educational Progress or in any other national or international measure of student progress as may be determined by the commissioner.	1
C.G.S. § 10-239j	Within 45 days, make public (at a board meeting and by making such records available for inspection) the results of an accreditation report for any school in its jurisdiction.	1

Source	Summary	# of Mandates
C.G.S. § 10-244a	May not employ persons who will possess firearms to provide security at school buildings unless they were sworn officers of the local police, state police, federal law enforcement agencies, or sworn officers of police departments from different states who retired in good standing and who receive the training as specified in the statute.	1
C.G.S. § 10-249	• Annually determine the age and number of children of compulsory school age. • If any child of school age is not in school, make a reasonable effort to find out why. • If the child is working, make a reasonable effort to find out the name of the employer.	3
C.G.S. § 10-250	Determine and report the number and ages of compulsory school age children in the school district.	1
C.G.S. § 10-253	• Be financially responsible for the education costs of district children placed in other districts by state agencies, up to 100% of its average per pupil cost. • Provide fee schooling for children living in temporary shelters. • If a juvenile detention facility operated by, or under contract with, the Judicial Department is located in the school district, be responsible for providing, and paying part of the cost of, regular and special education and related services for students held in facility.	3
C.G.S. § 10-262i	Appropriate certain amounts for education.	1
C.G.S. § 10-264l	• If not participating in an interdistrict magnet school, for any students who enroll in such school, pay tuition, if any. • If participating, provide annual opportunities for students to attend the school in certain numbers.	1
C.G.S. § 10-281	Provide the same transportation services for students enrolled in nonpublic schools in the district as for public school students, if a majority of the nonpublic school's students are Connecticut residents.	1
C.G.S. § 10-291	The Department of Administrative Services will not approve a school building project plan or site if, in the case of a new construction, extension, renovation or replacement, the plans do not provide that the building maintenance staff responsible for such facility are trained in or are receiving training in, or that the applicant plans to provide training in, the appropriate areas of plant operations including, but not limited to HVAC systems, with specific training relative to indoor air quality.	1
C.G.S. § 10-292r	To be eligible for state reimbursement, school construction projects must conform to new standards for safety in school construction established by the School Safety Infrastructure Council.	1
C.G.S. § 10-223g	• School districts with a dropout rate of eight per cent or greater in the previous school year must establish an on-line credit recovery program. • Each school in the school district must designate, from among existing staff, an on-line learning coordinator who must administer and coordinate the on-line credit recovery program pursuant to this section.	2
C.G.S. § P.A. 15-133, § 1	Make information relating to alternative education, including location, contact information, staff directory information, and enrollment criteria, available on the district's website.	1

Source	Summary	# of Mandates
C.G.S. § P.A. 15-141, § 1	• Record each instance of the use of physical restraint or seclusion on a student, specify whether the use of seclusion was in accordance with an individualized education program, specify the nature of the emergency that necessitated the use of such physical restraint or seclusion, and include such information in an annual compilation on its use of such restraint and seclusion on students that is provided to the State. • Provide training to school professionals, paraprofessional staff members and administrators regarding physical restraint and seclusion of students. Such training shall be phased in over a period of three years beginning with the school year commencing July 1, 2015, and shall include, but not be limited to, certain elements prescribed by statute. • Develop policies and procedures that establish monitoring and internal reporting of the use of physical restraint and seclusion on students and make such policies and procedures available on the school district's website and in its procedures manual. • Each school year, require each school in the district to identify a crisis intervention team consisting of school professionals, paraprofessional staff members and administrators who have been trained in the use of physical restraint and seclusion. Such teams shall respond to any incident in which the use of physical restraint or seclusion may be necessary as an emergency intervention to prevent immediate or imminent injury to a student or to others. Each member of the crisis intervention team shall be recertified in the use of physical restraint and seclusion on an annual basis.	4
C.G.S. § P.A. 15-205, § 9	Establish a confidential rapid response team to coordinate with DCF to ensure prompt reporting of suspected abuse or neglect and to provide immediate access to information and individuals relevant to DCF's investigation. This team must include a teacher, the superintendent, a local police officer, and any other person the board of education deems appropriate.	1
C.G.S. § P.A. 15-225, § 2	• For certain school districts with chronic absenteeism as defined by statute, establish an attendance review team to address chronic absenteeism in the school district or at the school or schools. • Each attendance review team shall be responsible for reviewing the cases of truants and chronically absent children, discussing school interventions and community referrals for such truants and chronically absent children, and making any additional recommendations for such truants and chronically absent children and their parents or guardians. • Each attendance review team shall meet at least monthly.	3
C.G.S. § P.A. 15-5, § 226	Annually review the transportation arrangements of special needs students, both in an out of district, and make the appropriate changes to ensure the safe transportation of the students, which may involve placing school bus monitors or cameras on the vehicles used for such transport.	1
C.G.S. § P.A. 15-5, § 301	• School districts that have been granted an innovation waiver or innovation waiver renewal by the State Board of Education must post it on the district's website. • Boards must also submit to the State Board of Education (A) annual progress reports relating to the implementation of the innovation waiver or innovation waiver renewal, and (B) a final report relating to the results of such innovation waiver or innovation waiver renewal.	2
C.G.S. § 17a-101	Mandated reporters in the school setting are "a school employee as defined in [Conn. Gen. Stat.] Section 53a-65."	1
C.G.S. § 17a-101i	• Assure that policy concerning child abuse and neglect reporting conforms to the elements of DCF's model policy. • Distribute the policy in writing to all school district employees each year, and document that fact. • All school employees hired after July 1, 2011 must take a training course concerning reporting of child abuse and neglect, and they must take a refresher course every three years thereafter. • By July 1, 2012, all school employees who were employed prior to July 1, 2011 must take a refresher course, and must repeat that refresher course at least once every three years. • School officials must document that employees have had such training.	5

Source	Summary	# of Mandates
C.G.S. § 19a-342	Smoking must be prohibited within a public school building while school is in session or student activities are being conducted. NB: Federal law requires that smoking be prohibited in school facilities at all times.	1
C.G.S. § 29-292	School buildings must be equipped with carbon monoxide detection and warning equipment.	1
C.G.S. § 29-315	Schools must have on each floor an automatic fire extinguishing system approved by the State Fire Marshal.	1
C.G.S. § 31-51rr	Provide employees who are parties to a civil union and have worked for the political subdivision for at least 12 months and 1,250 hours during the past 12 months with the same FMLA benefits that federal law provides to parties to a marriage.	1
C.G.S. § 46a-150 et seq.	Comply with detailed requirements regulating the use of restraint and seclusion.	1
Regs. Conn. State. Ag. § 10-76d-15	Provide a process/forms for parents to request homebound instruction (i.e., instruction that must be provided to students when they are unable to attend school for a verified medical reason) for their child.	1
Regs. Conn. State. Ag. § 10-76d-19	• Operators of vehicles must be given in-service training as is necessary to acquaint them with the specific needs of the children being transported and to equip them to meet those needs. • Operators of vehicles shall meet the licensure requirements of the department of motor vehicles.	2
Regs. Conn. State. Ag. § 10-145d-423	To retain a coaching permit, a coach must participate in at least fifteen clock hours of approved training every five years.	1
Regs. Conn. State. Ag. § 10-214a-3	• Require the use of appropriate eye protective devices in each laboratory and workshop by any person in such areas during any activity risking damage to the eyes. • Enforce rules and the regulations in sections 10-214a-1 to 10-214a-3. • Provide safety instructions in eye safety practices and the use of eye safety devices appropriate to the activity engaged in. • Post warnings and instructions in laboratories and workshops which include the list of hazards and protection required set forth in section 10-214a-1. • Make and enforce rules for the maintenance of all eye protective devices in clean, safe condition. • Replace any protector which becomes irritating to the skin.	6
34 C.F.R. § 300.623	All persons collecting or using personally identifiable information must receive training or instruction regarding the State's policies and procedures under § 300.123 and 34 CFR part 99.	1
40 C.F.R. 763.93(g)(4)	Create, maintain, and update asbestos management plans and notify parent and employee organizations each year that these plans are available.	1
29 C.F.R. 1910.1030	• Provide training to all school employees with occupational exposure to blood or other potentially infectious materials at the time of initial assignment to tasks where occupational exposure may take place and at least annually thereafter, at no cost to the employee and during working hours. • Institute a training program and ensure employee participation in the program. The training program must contain, at a minimum, certain elements specified by statute.	2
		380

Source	Summary	# of Mandates
	NOTES: • This inventory generally includes mandates derived from Title 10 of the Connecticut General Statutes that apply to local and regional school districts in Connecticut. • This inventory generally does not include obsolete and expired mandates, mandates embedded in state or federal regulations, and mandates that apply (1) only to certain types of school districts, such as low-achieving school districts; (2) as a condition of receiving a state grant other than an Education Cost Sharing grant; or (3) to all public agencies, such as the Freedom of Information Act. • This inventory includes a few relevant mandates that fall outside the aforementioned parameters, however, the inventory does not represent an exhaustive list of mandates outside Title 10 of the Connecticut General Statutes. • The summaries of the mandates in this inventory are detailed but not necessarily comprehensive, as they are designed to give the reader a flavor for the nature of the mandate. For purposes of compliance, school districts should refer to the statutory and regulatory provisions themselves, and/or consult legal counsel, rather than rely solely on the summaries. • Many statutory and regulatory provisions include multiple mandates, and often those mandates fall within different categories. For those provisions, we checked all the categories that apply to the mandates therein. • This inventory is a work in progress. More relevant mandates may be identified and/or additional relevant mandates may be passed by the legislature.	

CONNECTICUT STATE DEPARTMENT OF EDUCATION

FINANCE AND INTERNAL OPERATIONS OFFICE

BUREAU OF GRANTS MANAGEMENT

END OF YEAR SCHOOL REPORT (ED001)

INSTRUCTION MANUAL

SCHOOL YEAR 2014-15

JUNE 2015

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INTRODUCTION

Form ED001, the END OF YEAR SCHOOL REPORT, is the primary source of financial information on education within the state. The data are used in calculating state grants and providing statistical information to local, state and federal decision makers.

Classifications, coding and definitions are based on those listed in the publication FINANCIAL ACCOUNTING FOR LOCAL AND STATE SCHOOL SYSTEMS 2009 (Education Publications Center- Publication #: 2009325). This document is located on the Internet under the address **http://nces.ed.gov/pubs2009/2009325.pdf**. The coding is intended to provide complete, uniform and comparable data from each school district. Where necessary, however, we have created subcodes within a general grouping to allow for an appropriate reporting for our purposes.

Refer to Connecticut General Statutes, Sections 10-224 and 10-227 for legal authority for collecting data from local education agencies.

GENERAL INSTRUCTIONS

Completing The Form:

The ED001 is designed to collect all expenditure*** data for **public prekindergarten through grade 12 education** in your town or region. This includes board of education expenditures and expenditures from state and federal grants as well as the value of in-kind services***. There are several categories of expenditures, however, which must not be included in this report regardless of their inclusion in the board of education budget. Specifically, **do not include expenditures for the following**:

- Community services;
- Nonpublic school health services;
- Nonpublic school transportation services to nonmember students (except in Schedule 6);
- Nonpublic expenditures*** from state and federal grant programs;
- Adult and adult basic education programs;
- Vocational agriculture services to adults and out-of-school youth;
- Continuing education programs;
- Volunteer services;
- Tuition summer school;
- Student activity funds;
- Salaries and fringe benefits for uncertified personnel in certified positions;
- Noneducational expenditures;
- Other nonpublic expenditures; and
- PTO and PTA contributions.

Employee benefit expenditures reported in the ED001 such as retirement, health insurance, etc... must be reported "net" of related revenues from non-local tax sources (e.g., contributions from the State Teachers' Retirement Board, employee co-payments, etc...)

The ED001 must be completed using the accrual or modified accrual basis of accounting and cover the period July 1, 2014 through June 30, 2015 regardless of whether your district operates on the uniform fiscal year.

For local and state audit purposes, all supporting documentation and work papers generated in completing the report must be maintained, including documentation on students reported on the Special Education Data Application and Collection – Grants (SEDAC-G) database for whom funding is received through the Excess Cost and/or State Agency Placement Grants.

Before completing the report, we suggest that you **review the following from the previous year** to identify those areas which may have caused reporting problems in the past.

- The ED001 Report
- The final costs for those high cost special education students reported in the ED001 SEDAC-G database
- The Universal Service Fund Data Item Sheet

***Defined term: Appendix 1

To complete the ED001 form, you will need, in addition to your regular accounting records:

- Details of in-kind services for other than the food service area, provided by your town officials.
- Details of in-kind services which support the food service area, provided by your town officials.
- Details of expenditures for land, facilities acquisition and construction, debt service, interest, major remodeling and equipment, whether made from the board of education budget or from the town budget.

Do <u>not</u> wait until you have <u>all</u> necessary records before starting work on the ED001.

Do not enter zeros.

All **expenditure** data must be rounded to the nearest dollar. The report will allow decimals **only** in the following fields:

Schedule 4, column 1, line 414
Schedule 5, column 1, line 508 and column 2 all lines
Schedule 10, column 1, lines 1003 through 1008
Schedule 11, column 3, lines 1103, 1104 and 1106

Filing:

The Internet application is the sole source for reporting the ED001 data and any subsequent adjustments.

Section 10-227 of the Connecticut General Statutes requires the ED001 data to be submitted to the State Department of Education, Finance and Internal Operations Office, Bureau of Grants Management (BGM), on or before September 1, 2015.

Desk Audit Findings:

A mailing will be sent to you in mid-October as part of a complete audit package based on your originally submitted report. A district's responses to all trending/analyses and desk audit findings, and their related adjustments, must be supplied to the auditor prior to the auditing of the ED001. All adjustments and responses are to be made through the Internet application. All adjustments must be authorized by the superintendent and should be reviewed by your auditors as part of the audit review package.

Data Changes Requested by BGM Personnel:

Due to grant deadlines and other time constraints, responses to BGM requests for adjustments and other information must be made within two weeks of the request. Those not addressed by the district within this time period will be forwarded to the superintendent for resolution.

Audit:

Section 10-227 of the Connecticut General Statutes requires an audit of each Local Educational Agency's (LEA) ED001. It is the local board of education's responsibility to ensure that the audit review package is submitted to the State Department of Education on or before December 31, 2015. This report should be submitted via email (in pdf format) to grants.sde@ct.gov. The entity should be indicated in the subject and the attachments should be referenced by name in the body of the email. When an email is received, the account will send an automated response, which will serve as your confirmation of receipt. If email is not possible, and the mail system is used, send using certified mail (return receipt requested).

It is the superintendent's responsibility to maintain a file copy of the ED001 and all supporting documentation necessary for a complete audit trail, including appropriate documentation for data provided by the town.

ASSISTANCE WITH ED001 AND INSTRUCTIONS

FOR CLARIFICATION OF INSTRUCTIONS OR GENERAL ASSISTANCE IN COMPLETING YOUR ED001, CONTACT:

MARK STANGE
BUREAU OF GRANTS MANAGEMENT.....860-713-6462
OR E-MAIL AT: MARK.STANGE @CT.GOV

QUESTIONS REGARDING SPECIAL EDUCATION EXPENDITURES SHOULD BE REFERRED TO:

BUREAU OF SPECIAL EDUCATION.....860-713-6910

QUESTIONS ABOUT EMPLOYEES' CERTIFICATION STATUS SHOULD BE REFERRED TO:

BUREAU OF EDUCATOR STANDARDS AND
CERTIFICATION.....860-713-6770
OR E-MAIL AT: TEACHER.CERT@ CT.GOV

ASSISTANCE WITH RELATED ED001 MATTERS

FOR CLARIFICATION OF HOW A GRANT IS CALCULATED USING DATA FROM THE ED001, CONTACT:

KEVIN CHAMBERS
BUREAU OF GRANTS MANAGEMENT.....860-713-6455
OR E-MAIL AT: KEVIN.CHAMBERS@CT.GOV

FOR INFORMATION ON PAYMENT SCHEDULES FOR GRANTS USING DATA FROM THE ED001, CONTACT:

BONNE PATHMAN
BUREAU OF GRANTS MANAGEMENT.....860-713-6458
OR E-MAIL AT: BONNE.PATHMAN@CT.GOV

HIGHLIGHTS OF ED001 FORM AND MANUAL CHANGES FOR 2014-15

ED001 Form and ED001 SEDAC-G System Forms Changes

The 2014-15 ED001 Schedule 11 line 1101 was changed to add an item to collect the assessment amount for educational services for the collective pupils sent from the member towns of the regional high school district to the regional high school. This change applies to only the regional high school districts. Previously only an annual per pupil assessment rate was collected for the educational services.

ED001 Manual Revisions

The 2014-15 ED001 Schedule 11 line 1101 instructions were changed to reflect the change to collect the assessment amount for educational services for the collective pupils sent from the member towns of the regional high school district to the regional high school. This change applies to only the regional high school districts.

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SCHEDULE 1: IN-KIND SERVICES*** DETAIL OF EXPENDITURES

Under the direction of the town's Chief Municipal Officer, documentation will need to be provided to the Superintendent that will enable the school district to complete this schedule. A worksheet(s) similar to the one shown on page 19 of this manual can be used to summarize in-kind services. The worksheet(s) together with all supporting documentation must be kept on file in the board of education office along with your file copy of the ED001. Any expenditure which fails to meet the necessary auditing tests will be disallowed for ED001 reporting purposes.

Proration or allocation documentation must be made available, on request, to the Department of Education or its representatives. Such documentation should include rationale, allocation methods, percentage allocated and cost base against which the allocation has been made.

DO NOT include as in-kind services, expenditures and/or revenues for:

- General Town Administration Services
- Indirect Costs
- School Food Services*** (Town should notify the district of any in-kind food service, but it MUST NOT be included in this schedule. See instructions for Schedule 3.)
- Community Services
- Nonpublic School Health Services
- Nonpublic School Transportation Services to Nonmember Students
- Nonpublic Expenditures*** from Federal Grant Programs
- Adult and Adult Basic Education Programs
- Continuing Education Programs
- Volunteer Services
- Capital Expenditures for Land and Buildings (those not eligible for credit under C.G.S. 10-261 and C.G.S. 10-262f(20))
- Any Expenditures for Debt Service***
- Tuition Summer School

Employee benefit expenditures reported in the ED001 such as retirement, health insurance, etc... must be reported "net" of related revenues from non-local tax sources (e.g., contributions from the State Teachers' Retirement Board, employee co-payments, etc...).

The amount of employee benefit expenditures reported on the ED001 must be the amount supported by local tax source funds only. For example, required payments to a town's legally constituted self-insurance reserve fund for an employee health plan can be reported as an in-kind service. However, the amount reported on the ED001 must 1) be properly allocatable to services directly supporting public elementary and secondary education, 2) be reasonable, and 3) be the amount supported by local tax source funds net of any third party revenue such as from the State Teachers' Retirement Board and employee co-payment. See Appendix 8 for further guidance.

***Defined term: Appendix 1

If you plan to allocate in-kind services provided directly for the support of the public elementary and/or secondary school of the district, you must be prepared to show:

a) Direct support of educational activities;
b) Worksheets which document staff time, fringe benefits and supplies used for those direct services; and
c) That if the town did not provide these services, then the board of education would have to contract these services from private vendors or perform these services with board of education employees.

This would then include the possibility of reporting direct costs incurred by the town. INDIRECT COSTS FOR OPERATING OVERHEAD are NOT reportable.

For reporting purposes, the value of in-kind services made available to the school district must be distinguished according to two separate categories of revenue support, namely:

1. The value of in-kind services made available from local tax revenues (Schedule 1, column 1). Report the dollar value of in-kind services provided to the school district and funded from local municipal tax resources in Column 1. The value of in-kind services provided to the school district funded from local tax revenues may include the following:

   a) Fiscal services provided for the school district such as data processing, payroll, purchases and accounts payable services.
   b) Legal services provided for the schools such as representation by Corporation Counsel.
   c) Police protection services provided within school buildings during the school day and/or school crossing guard services, when pay and fringe benefit programs are provided from the budget of the municipal police department.
   d) Grounds, driveways, roads and sidewalk maintenance services provided to the board of education property by the municipal highway department.
   e) School building cleaning, maintenance and/or repair services as furnished by employees of the municipality or as covered by town contracts.
   f) Property, liability and employee insurance coverage as included in municipal master policies. The school district's share of total annual premium costs must be reported in this section. Payout of claims is not reportable, only the annual contributions made to the plans or the legally created self-insurance sinking funds are to be reported. (Note policy in Appendix 3.) Appendix 8 provides an illustration of a town which selects the option to self-insure employees rather than purchase insurance coverage.
   g) The value of health services furnished to the school district by employees of the local municipal health department.
   h) Expenditures made from **progress payments** received for **minor school construction projects managed by the town.**
   i) Any other type of in-kind service supported by local tax revenues and made available to the school district by the municipality. Examples include the value of bookkeeping and accounting services furnished to the school district.

2. The value of in-kind services made available from non-local tax revenue (Schedule 1, column 2). Report the dollar value of in-kind services provided to the school district supported by other than local tax revenues in Column 2. The value of in-kind services provided to the school district funded from resources other than local tax revenues may include information on such programs as the following:

   a) State or federally sponsored employment and training programs paid by an agency other than the Department of Education.
   b) Supplies, equipment*** and/or contract services made available to the school district as a result of municipal participation in federal revenue sharing programs.
   c) The value of other in-kind services which may be made available to the school district from specially funded programs administered by the local municipality. For example, the value of nursing services made available to the school district from a town-administered but privately funded nursing program must be reported as an in-kind service. Please note however, that the value of services made available to the school district from student activity income should not be reported in this section.
   d) Contributions of dollars, equipment, supplies, etc., to the town which are passed on to the school district would be reported in Column 2.

***Defined term: Appendix 1

Specific examples of data to be included in the expenditure report, Schedule 1, columns 1 and 2 are as follows:

Line 101: Personal Services - Salaries: Amounts paid on behalf of the school district for positions of a permanent or temporary nature in which services are performed specifically for the school district. Full-time, part-time and prorated portions of the costs for those who perform services specifically for the school district are to be considered. Such proration of costs must be supported by documentation which must be forwarded to the LEA for their audit files (no later than September 1).
Examples:
1. Fiscal Services (comptroller's office, data processing, etc.)
2. Health Services (nursing services, etc.)
3. Plant Operation & Maintenance Services (custodial, snow plowing, lawn care, etc.)
4. Police Services

Line 102: Personal Services - Employee Benefits: Amounts paid on behalf of the school district. These amounts are not included in salaries (above), but are in excess of that amount. Such payments are fringe benefit payments and, while not paid directly to employees, nevertheless are part of the cost of personal services. Report annual contributions to these benefit plans and/or the annual contribution to a town's legally constituted self-insurance sinking fund only.
Examples:
1. Health, Hospital and/or Disability Insurance
2. Life Insurance
3. Social Security Contributions
4. Retirement Contributions
5. Unemployment Compensation
6. Workers' Compensation

Line 103: Purchased Professional & Technical Services: Amounts paid on behalf of the school district for services which by their nature can be performed only by persons or firms with specialized skills and knowledge.
Examples:
1. Auditors
2. Consultants
3. Engineers
4. Legal Services
5. Medical Services

Line 104: Public Utilities: Amounts paid on behalf of the school district for utility services other than energy services supplied by public or private organizations.
Examples:
1. Electricity
2. Natural Gas
3. Garbage Collection
4. Sewage
5. Water
6. Heating Oil

Line 105: Property & Liability Insurance: Annual contributions paid on behalf of the school district for insurance on owned or leased property and/or liability insurance. Do not include payout on claims.
Examples:
1. Umbrella Policy for Town Property Insurance
2. Payments into Self-Insurance Reserve Fund

Line 106: Repairs & Maintenance Services: Amounts paid on behalf of the school district for repairs and maintenance services of school property not provided directly by either municipal or school district personnel. Report expenditures for services purchased to clean, repair and maintain school district buildings, grounds and equipment***. Report minor school construction services in Line 109.
Examples:
1. Cleaning Services
2. Repairs and Maintenance of School District Buildings and/or School District Grounds
3. Repairs and Maintenance of School District Equipment (do not include school food equipment)

Line 107: Rental of Land, Buildings and/or Equipment: Amounts paid on behalf of the school district for the leasing or rental of land, buildings and/or equipment for either temporary or long-range use of the school district.
Examples:
1. Rental of Land
2. Rental of Buildings
3. Rental of Equipment

Line 108: Equipment, Vehicles, Other Capital Expenditures: Amounts paid on behalf of the school district for the purchase or lease-purchase of equipment, vehicles or other items of capital equipment.

Line 109: Minor School Construction Expenditures: Amounts paid on behalf of the school district for the portion of minor school construction activities which are not financed by the town. In order to be reported here, the expenditures must meet both conditions—be minor and not financed. Included here are those expenditures that come from the State Department of Education's School Construction Progress Payment system's funds (if they are for minor school construction activities). Minor school construction activities are activities that are not considered "major remodeling," e.g., removing three windows and resurfacing with brick (which is less than 20% of the total exterior wall surface of a building), are not considered "an extension of a service system," e.g., replacing the entire plumbing system of a building with higher quality tubing, or are not considered "an improvement to a site," e.g., maintaining the existing landscaping, shrubs and trees, sidewalks and roadways of school grounds. Additional examples of what are (or are not) minor school construction activities are included on pages 26 through 29 within the instructions for Schedule 2, Part 2. Appendix 7 provides an illustration of a possible minor school construction project and its treatment under different financing and nonfinancing options available to the town.
Examples:
1. Oil Tank Replacement (not bonded)
2. Roof Replacement (not bonded)

***Defined term: Appendix 1

Line 110: Other In-Kind Services: Include full documentation/explanation of all items listed as "Other" when submitting your ED001 to the State Department of Education. Examples:

1. Telephone services provided to the board of education.
2. Current expenditures from the endowment funds for the Gilbert and Woodstock Academies used for public school purposes.
3. Library Books - books acquired for the furnishing of a school library. Public libraries are not to be included.

Line 111: In-Kind Services Provided to Secondary Region by Member Town:
This line is applicable for just member towns of secondary high school regions. Report the amount of in-kind services provided by the town to the secondary regional high school. The in-kind services reported on Line 111 should not be listed anywhere else on Schedule 1.

TRANSFER EXPENDITURE DATA TO SCHEDULES 4, 5, 8, 9 and 12

Make sure that all expenditures included in Schedule 1, In-Kind Services, are transferred to the appropriate lines and columns of the following schedules:

Schedule 4	Schedule 1, column 1, special education expenditures per C.G.S. 10-76f, formerly reimbursable under 10-76g, should be reported in Schedule 4, column 2, on the appropriate object lines. Contact the Bureau of Special Education at (860) 713-6910 for assistance in determining if a particular in-kind service expenditure fits this category. If it is determined that it does not fit this category and is therefore considered regular education services, then it is not reported in Schedule 4 at all. Schedule 1, column 2, other special education expenditures should be reported on the appropriate object lines of Schedule 4, column 1.
Schedule 5	Schedule 1, column 1, pupil transportation expenditures should be reported on Schedule 5, line 501. If reimbursable through the transportation grant, they should also be reported on Lines 505 through 515 as appropriate; if not, include in Line 502.
Schedule 8	All Schedule 1, column 2, expenditures should be reported on Schedule 8, line 801.
Schedule 9	All Schedule 1, column 1, expenditures should be reported on Schedule 9, line 929.
Schedule 12	The combined totals of Schedule 1, columns 1 and 2, expenditures should be reported on the appropriate function lines of Schedule 12, Total Expenditures from All Sources by Function and Object.

SCHEDULE 1 WORKSHEET – IN-KIND SERVICES DETAIL OF EXPENDITURES

OBJECT	MUNICIPAL SERVICES								
	Fiscal Services	Legal Services	Police Protection	Repairs and Maint. Services	Public Works	Fire Safety	Other	Other	Total
Line #									
101 Salaries									
102 Benefits									
103 Purchased Services									
104 Utilities									
105 Insurance									
106 Repairs and Maintenance									
107 Rentals									
108 Equipment									
109 Minor School Construction									
110 Other									
111 Services for Secondary Regional School									
TOTAL									

SCHEDULE 2: EXPENDITURES FOR LAND, BUILDINGS, CAPITAL CONSTRUCTION AND DEBT SERVICE

A reminder to member towns of secondary regional school districts. Do not report any assessment data in Schedule 2.

For many school districts the activities involving school facility acquisition and construction are performed by other than board of education staff. The town's Chief Municipal Officer may need to provide the Superintendent with documentation that will enable the school district to complete this schedule. All documentation must be kept on file in the board of education office along with your file copy of the ED001. Any expenditure which fails to meet the necessary auditing tests will be disallowed for ED001 reporting purposes.

Report expenditures whether they were made from the board of education budget or from the town budget. These expenditures may come from local tax source funds, state source funds, federal source funds or private source funds. This would include expenditures which are supported by **School Construction Progress Payments** from the State Department of Education.

Note: **For most school districts, the total expenditures in Part 1 will not reconcile to the total expenditures in Part 2.** This is due to Connecticut legislation and policy regarding the treatment of certain school building expenditures with respect to Net Current Expenditures (NCE) under C.G.S 10-261 and Regular Program Expenditures (RPE) under C.G.S 10-262f. Part 1 expenditures are those that support any activity involving school facility acquisition or construction. How the expenditures were financed or whether or not they are eligible, or not eligible, as a Net Current Expenditure or Regular Program Expenditure play no part in determining whether or not they should be reported in Part 1. Part 2 eligible expenditures must consider Net Current Expenditure or Regular Program Expenditure requirements. This involves whether the expenditures need financing and the type of construction activity.

CONTACT INFORMATION

IF APPLICABLE, enter the town agency contact person on Line 201, the contact person's telephone number on Line 202 and the contact person's e-mail address on Line 203.

PART 1 - INSTRUCTIONS

Board of Education and/or Town Expenditures from Local, State, Federal and Other Funding Sources for Public Elementary and Secondary Education for Current School Year Facility Acquisition and Construction Expenditures (function code 4000) and Interest on Current Loans

The instructions for Schedule 2, Part 1 are organized into three areas. Below you will find sections on the Internet application School Construction Grant Payment data and Reports for the ED001 Form, General Instructions and Line Instructions.

I. School Construction Grant Payment Data and Reports for the ED001 Form

The web page for Schedule 2 of the ED001 form includes a listing of data from the State Department of Education's School Construction Grant Payment files. A school district cannot change the data. If there is a question about the payment of a particular grant, please contact Vicki Barney of the Bureau of Grants Management at 860-713-6463.

The grant payments posted to this web page have been provided by the State Department of Education as a guide to assist the local school district and/or town officials in completing Schedule 2, Part 1. The amounts are from grants paid through the School Construction Progress Payment procedures which have a wire/batch date that falls within the July 2014 through June 2015 period, and the non-progress payment procedure grants which have a wire/batch date that falls within the June 2014 through May 2015 period. Only a local official can determine if these payments were expended and if the school construction projects were for the types of expenditures to be reported in Schedule 2, Part 1. To determine which projects are included in the summarized amounts, a report has been included in the Internet application Reports component which provides project-by-project details.

Again, the grant payments listed on this web page are **only** state grant payments. Schedule 2, Part 1 expenditures for most cases come from both local tax sources and state sources. There can be cases where expenditures are also from federal sources. Only a local official familiar with the circumstances of local construction activities can determine if there is an underreporting of expenditures here.

II. General Instructions for Schedule 2, Part 1

Note: For most school districts, the total expenditures in Part 1 will not reconcile to the total expenditures in Part 2. Some of the data reported here in Part 1 may be a duplication of what is reported in other parts of the ED001. This is due to Connecticut's legislation and policy regarding the treatment of certain school construction expenditures with respect to Net Current Expenditures (NCE) or Regular Program Expenditures (RPE).

Report in Part 1 of Schedule 2 **all 2014-15 school year expenditures WHETHER MAJOR OR MINOR** for school facilities acquisition and construction. This includes expenditures from local tax sources, state sources, federal sources and monies garnered from bond issues. Gross expenditures are to be reported. The federal publication FINANCIAL ACCOUNTING FOR LOCAL AND STATE SCHOOL SYSTEMS 2009 classifies this information under function code 4000. Generally, this includes acquiring land and buildings; remodeling buildings; constructing buildings and additions to buildings; initially installing or extending service systems and other built-in equipment; and improving sites. We have provided additional guidance for each line below.

In addition to reporting expenditures for school facilities acquisition and construction in Part 1, report interest on current loans for school construction.

The expenditures reported in Section A and Section B represent your best estimate of the costs of labor and materials for capital improvements. Please note that detail expenditure reporting or record keeping is NOT required provided reasonable costs can be ascertained and reported.

The values reported should reflect the value of the improvement. In most cases, this will be the actual expenditure. However, there are some exceptions. For example, a new building is constructed and financed with municipal bonds. The costs reported below should be the payments to the contractors and vendors, not the annual debt service on the bonds. Another example: an energy management system is installed under a multi-year lease/purchase agreement that includes future rebates from a utility company. The total cost, or value, of the energy management system installed should be reported, even if it is financed over the multi-year lease/purchase period. The fact that there are rebates or that it is purchased through a lease/purchase agreement are not part of the value for purposes here.

III. Line Instructions for Schedule 2, Part 1

Lines 204.01 - 205.99: Report new building construction. This includes the purchase of land and improvements. Include all costs for the construction of an entire new facility. The following items should be included: site acquisition, site improvements, outdoor athletic facilities, equipment (including kitchen and grounds) necessary for the facility (desks, chairs, computers, etc.), professional fees (legal, design, etc.).

Do not include supply items in a new facility: books, paper, software purchased separately, maintenance contracts, etc.

If a new building is constructed, equipment necessary for the facility is included in Schedule 2 Part 1. However, if a school building exists and the district purchases equipment for the building, then do not include that equipment in Schedule 2 Part 1. This situation may occur in any district, but is more likely to occur in a district which has a Vocation Agriculture Center. Those districts are eligible for a school construction grant under Chapter 173 to equip the center.

Report the purchase of an existing building. This is a building that was previously owned and is being purchased for use as a school. If after the purchase the facility will be expanded, altered or any way remodeled, these costs should be included. The costs reported include all costs associated with putting a "new" facility on-line.

Report any additions to buildings. Report all those necessary for the completion of adding new space to a facility. You may include equipment purchases that are required for the added space (desks, chairs, computers, etc.); whatever is required for the new space. You should also include relocatable (a.k.a. portable, demountable) buildings that are purchased or included in a lease/purchase agreement. If there are other costs related to the addition (acquisition of additional site, improvements to grounds/parking, survey fees, architectural fees, etc.), they should also be included.

Report other capital improvements not considered new building construction, purchase of an existing building or an addition to a building. Please note that although they may be eligible for reimbursement under Chapter 173, they are not required to be. Construction or facility activities relating to remodeling and renovating are the types of expenditures to be considered other capital improvements. Do not report repairs or maintenance expenditures in Lines 204.01 through 205.99.

Examples of what should be included are: roof replacements, code conformity upgrades, oil tank replacements, interior structural alterations, technology wiring, installation or upgrades of service systems, "substantial" repairs or replacements (replace all lockers, replace gym floor, repaint entire wings, resurface entire parking lots, replace sections of bleachers), athletic facility upgrades (resurfacing track, adding artificial surfaces, adding sprinkler systems, regrading playing surfaces, etc.), large scale replacement of doors and windows for energy conservation measures.

Items not to include: limited or routine repairs (parking lot patches, minor roof repairs, individual locker replacements, etc.), routine painting and maintenance, replacement of broken individual windows and doors.

To further illustrate what to include or exclude from Lines 204.01 through 205.99, see the listing on page 33. We have included this list with the intention of highlighting the difference between remodeling/renovations and repair/maintenance activities. It is not designed to cover all situations a school district may experience.

If a school district were able to fund its building maintenance program over the years, they would not report those maintenance expenditures here. However, if the same district could not fund its maintenance program over the years and had to renovate a deteriorated building, they would report the renovation expenditures here.

Section A

Lines 204.01 - 204.99: School Construction Where SDE Has Issued a Project Number

The State Department of Education has prefilled Section A, column 1 SDE PROJECT NUMBER, column 2 PROJECT NAME and column 3 MAJOR TYPE with data from the State Department of Education's School Construction Internet database. This group is the Department's assessment of those projects that have a high chance that the district/town incurred some expense for the 2014-15 school year. A district can have more projects in the School Construction Internet database than are listed here. These are only projects which are considered active. Active projects have one of the five following School Construction Internet

database project status codes: Application Accepted, Pending Priority List, In Process, Unresolved Issues, or Estimated Grant Calculation. The prefilled data is pulled from the State Department of Education's School Construction Internet database the day when the ED001 Internet application's Schedule 2 is accessed for the first time. The data may have changed subsequent to that date.

Report in Column 4 the amount of 2014-15 expenditures for any of these projects. Do not include supply items in a new facility: books, paper, software purchased separately, maintenance contracts, etc.

If the Department's assessment of the prefilled projects 1) missed a school construction project which has been assigned an SDE PROJECT NUMBER and 2) the district/town incurred expenditures for that project, then add that project to Section A. Click on the Add button and use the pull down menu to select the applicable project. Then report an expenditure amount in Column 4. Complete the process by then clicking on the update changes button to add that project's data to Section A.

If you have a question about a particular school construction project, contact Mark Stange 860-713-6462.

Section B

Lines 205.01 - 205.99: School Construction Where SDE Has Not Issued a Project Number

Report in Section B school construction expenditures, project-by-project where the Bureau of School Facilities has not assigned an SDE PROJECT NUMBER. In most cases, the Bureau of School Facilities works with the district/town regarding school construction activity. If for some reason they did not assign an SDE PROJECT NUMBER for a project or there is some school construction project that the district/town is pursuing that does not require an SDE PROJECT NUMBER, Section B should include those projects. Report in Column 1 the reference number local officials have assigned to the project, the project name in Column 2, major type in Column 3, and the expenditure amount in Column 4.

For the most part, the State Department of Education provides funding to a district for school construction activities through its School Construction Progress Payment system. Those projects would be listed in Section A above. However, there may be some funds that come to the district through the State Department's Prepayment Grant system where the district is allowed certain program options. If the district chooses to expend some or all of those funds on school construction activities, then those expenditures for minor school construction activities are reported in this section, and are also reported in Schedule 12 line 1212.

To assist in completing column 3, the major type item, you can refer to Appendix 9. This appendix has a listing of the various abbreviations that may appear in the State Department of Education School Construction Internet database. (Note: In the ED001 Schedule 2 Section A, the applicable abbreviation for each project is prefilled under SDE MAJOR TYPE.) The appendix also has a crosswalk to the State Department of Construction Services' project designation for each abbreviation.

If you have any questions, contact Mark Stange 860-713-6462.

Section C

Line 207: Interest on Current Loans (repayable within one year of receiving the obligation):

Report any interest expenditures for any school construction short-term debt service. Included here are Bond Anticipation Note (BANS) interest. Do not report any interest you may have paid for any long-term debt service (obligations exceeding one year) here.

PART 2 - INSTRUCTIONS

Board of Education and/or Town Expenditures from Local, State, Federal and Other Funding Sources for Public Elementary and Secondary Education Debt Service and Selected Non-Debt Service Capital Construction

The instructions for Schedule 2, Part 2 are organized into three areas. Below you will find sections on the Internet application School Construction Grant Payment data and Reports for the ED001 Form, General Instructions and Line Instructions.

I. School Construction Grant Payment Data and Reports for the ED001 Form

The web page for Schedule 2 of the ED001 form includes a listing of data from the State Department of Education's School Construction Grant Payment files. A school district cannot change the data. If there is a question about the payment of a particular grant, please contact Vicki Barney of the Bureau of Grants Management at 860-713-6463.

The grant payments posted to this web page have been provided by the State Department of Education as a guide to assist the local school district and/or town officials in completing Schedule 2, Part 2. The amounts are from 1) grants paid through the School Construction Progress Payment procedures which have a wire/batch date that falls within the July 2014 through June 2015 period, and 2) the non-progress payment procedure grants which have a wire/batch date that falls within the June 2014 through May 2015 period. Only a local official can determine if these payments were expended and if the school construction projects were for the types of expenditures to be reported in Schedule 2, Part 2. To determine which projects are included in the summarized amounts, a report has been included in the Internet application Reports component which provides project-by-project details.

Again, the grant payments listed on this web page are **only** state grant payments. Schedule 2, Part 2 expenditures for most projects come from both local tax sources and state sources. There can be projects where expenditures are also from federal sources. Only a local official familiar with the circumstances of local construction activities can determine if there is an underreporting of expenditures here.

II. General Instructions for Schedule 2, Part 2

If the town/school district financed the expenditures for the types of activities listed below, then report the debt service*** and interest paid to the financial institution in Part 2, rather than the expenditures paid to the contractor. **THIS PREVENTS THE DOUBLE COUNTING IN SCHEDULE 1, PART 2 OF THE EXPENDITURES OVER A PERIOD OF YEARS.**

A town may budget and manage the funds for school construction activities through a board of education budget/account or another municipal agency budget/account, or both. ANY EXPENDITURES FOR CONSTRUCTION ACTIVITIES THAT 1) ARE NOT ELIGIBLE SCHEDULE 2, PART 1 EXPENDITURES, 2) MANAGED THROUGH A MUNICIPAL AGENCY BUDGET/ACCOUNT OTHER THAN THE BOARD OF EDUCATION AND 3) NOT FINANCED WOULD BE **REPORTED AS IN-KIND SERVICES*** ON SCHEDULE 1** ALONG WITH OTHER IN-KIND SERVICES***.

Report in Part 2 all expenditures for the following types of construction activities:

- the acquisition of land;
- the acquisition of a building;
- the construction of a building;
- the addition to a building;
- major remodeling*** to a building **(see the section below "What is and is not major remodeling?" for additional guidance);**

***Defined term: Appendix 1

- the initial installation or extension of a service system and other built-in equipment **(see the section below "What is and is not an extension of a service system?" for additional guidance);**

- improvements to sites **(see the section below "What is and is not an improvement to a site?" for additional guidance);** and

- equipment*** subject to reimbursement under school construction grants (Chapter 173).

Examples from the State Department of Education policy in Appendix 3 (along with others) are listed below. Those building activities that are not reported in Schedule 2, Part 2 and are funded from local funds or under school construction grants (Chapter 173) are eligible to be claimed under Regular Program Expenditures (RPE) and Net Current Expenditures (NCE) and should be reported in Schedule 9, and not in Schedule 2, Part 2.

What is and is not Major Remodeling?

Report in Schedule 2, Part 2 Major Remodeling.

"Remodeling" means a major permanent structural improvement. Major remodeling means 20% or more of the gross square footage of a building; or, in the case of exterior walls, 20% or more of the exterior surface of the building.

Do not report in Schedule 2, Part 2 activities that are not considered Major Remodeling.

Major Remodeling does not include expenditures for keeping the building in its original condition of completeness or efficiency, either through repairs or by replacement of property.

Major Remodeling does not include the restoration of a given building to the original condition of completeness or efficiency from a worn, damaged, or deteriorated condition.

Major Remodeling does not include expenditures for the repair or replacement of roofs.

Examples:

a. Moving a permanent partition within a room is not a major permanent structural improvement if the affected area involves less than 20% of the gross square footage of the building.

b. Removing three windows and resurfacing with brick is not a major permanent structural improvement if the affected area involves less than 20% of the total exterior wall surface.

c. Replacing a gym floor is not a major permanent structural improvement if the original floor was in a worn, damaged, or deteriorated condition. (However, if it was not in a worn, damaged, or deteriorated condition and involves more than 20% of the gross square footage of the building, it is a major permanent structural improvement and is a Major Remodeling activity.)

***Defined term: Appendix 1

d. Replacement of a building's fuel tank.

What is and is not an Extension of a Service System?

Report in Schedule 2, Part 2 the Extension of a Service System.

"Extension of service systems" means the enlargement or expansion of an existing service system.

Examples:

a. Replacing a heating system with a heating/cooling system is an extension of the service system.

b. Replacing the electrical system in four rooms and extending the wiring into a new fifth room is an extension of the service system with respect to the fifth room only. The cost of replacing the wiring in the original four rooms is not an extension of the service system.

Do not report in Schedule 2, Part 2 activities that are not considered the Extension of a Service System.

Extension of Service Systems does not include replacement of a service system with a more efficient, more powerful, or better quality system. Service systems include heating, cooling, water, disposal, mechanical, electrical, communications, safety and security.

Examples:

a. Replacing the entire plumbing system of a building with higher quality tubing is not an extension of the service system.

b. Replacing the electrical system in four rooms and extending the wiring into a new fifth room is an extension of the service system with respect to the fifth room only. The cost of replacing the wiring in the original four rooms is not an extension of the service system.

c. Replacing the electrical system in four rooms. The cost of replacing the wiring in the four rooms is not an extension of the service system.

What is and is not an Improvement to a Site?

Report in Schedule 2, Part 2 an Improvement to a Site.

"Improvements to sites" are permanent and structural alterations to the surface of the land, or any additional item permanently affixed to the land.

Examples:

a. Initial grading, landscaping, seeding, and planting of shrubs and trees; constructing new sidewalks, roadways, overpasses, retaining walls, sewers and storm drains are improvements to sites.

b. Installing water mains, field hydrants and sprinkling systems, and outdoor drinking fountains are improvements to sites.

c. Original surfacing and soil treatment of athletic fields and tennis courts are improvements to sites.

d. Furnishing and installing, for the first time, playground or playing-field apparatus built into the grounds, flagpoles, gateways, fences and underground storage tanks that are not part of building service systems are improvements to sites.

e. Off site improvements necessitated by improvements made on the site, such as installing sewer lines and building roads, are improvements to sites.

f. A school district's purchase or lease/purchase of a portable classroom is an improvement to a site.

<u>Do not</u> report in Schedule 2, Part 2 activities that <u>are not</u> considered an Improvement to a Site.

Examples:

a. Maintaining the existing landscaping, shrubs and trees, sidewalks and roadways of school grounds are not improvements to sites.

b. Maintaining playing fields and related grounds are not improvements to sites.

c. A school district's lease of a portable classroom is not an improvement to a site.

III. Line Instructions for Schedule 2, Part 2

Line 209: Redemption of Principal: Report here expenditures by the board of education or the town to retire debt incurred for the purchase of equipment (this includes computer equipment), vehicles, land, buildings and other improvements. Do not report equipment for which reimbursement is being sought under a school construction grant (Chapter 173 - Line 212). However, if the equipment is part of a school bond issue, then report the expenditure to retire the debt here, and report nothing on Line 212. Example: A school bond issue for the purchase of computer equipment. The annual principal payment made on that bond issue would be reported here.

Line 210: Interest: Report interest on long-term loans including bonds. Remember to report the interest costs resulting from outstanding debt for the acquisition of pupil transportation vehicles on Schedule 5, column 4.

Line 211: Purchase of Land and Improvements, Acquisition of Buildings, **Not Included in Lines 209 or 210**: Report in Line 211 activities concerned with 1) facilities acquisition and construction services **supported by School Construction Progress Payments from the State Department of Education** and 2) facilities acquisition and construction services not funded through bond funds or other debt service. Facilities acquisition and construction services would include acquiring land and buildings, constructing buildings and improving sites. See the definition of capital expenditures for land and buildings, remodeling and site improvements in glossary Appendix 3. **(Include here all**

current funded expenditures by the board of education or the town) for building construction, site improvements, etc., which are classified as **MAJOR REMODELING**. If these activities are funded through bond funds or other debt service instruments, then the principal and interest payments for the current year are to be reported in Line 209 and Line 210, respectively, and are not to be reported here. If it is anticipated that these activities are going to be funded in the future through bond funds or other debt service instruments, then the principal and interest payments are to be reported on a subsequent year's ED001 in Line 209 and Line 210, respectively, and are not to be reported here. You will continue to report on subsequent ED001 reports, the applicable principal and interest for the applicable fiscal year until the principal for the school construction activity is retired.

Expenditures from federal revenue sharing for major remodeling projects should also be reported here. Minor remodeling projects reported in Schedule 9 and Schedule 12, lines 1214 and 1215 should not be duplicated here.

Report expenditures supported by School Construction Progress Payments from the State Department of Education here (or in Line 212, if applicable). In 1997-98, the State of Connecticut improved its method of supporting school construction activity. To reduce a town's burden relative to borrowing funds for school construction, the School Construction Progress Payment system was developed. Based on the request from the town/board of education, funds are sent via the School Construction Progress Payment system to pay vendors as bills are authorized for payment. With this system, a town does not incur debt to pay these bills which they formerly would have had to incur without the state's on demand funding system. Line 211 must include the expenditures for the current year supported by the state's School Construction Progress Payments plus any local nondebt-funding source for the applicable construction activity.

Below are two brief, very simple, examples illustrating the reporting of **non-RPE eligible** expenditures from Progress Payment grants in Line 211. See the **General Instructions for Schedule 2, Part 2** for guidance of what types of school construction activities are not RPE eligible. (Note: RPE eligible expenditures from Progress Payment grants are reported in Schedule 9 and possibly Schedule 1, not Line 211.) The first example is a situation where a town does not need to finance a school construction project. The second example illustrates a situation where a town does need to finance a school construction project. Again, the examples are very simple in order to illustrate how Line 211 should include progress payments and how they fit into the funding of school construction expenditures.

Example #1 A town does not need to finance a school construction project.

East Salem is putting an addition on to Webster school. The cost will be $1,000,000. The state commits $750,000 (75%) to support the addition. East Salem will support $250,000 (25%) with local nondebt source funds. The town establishes a capital project fund to manage the $1,000,000 cost. The fund initially includes the $250,000 of local nondebt source funds (e.g., revenue from local property tax). By the end of the 2014-15 school year, the contractor is half way through the project and the district requested through the School Construction Progress Payment system half of the $750,000 the state committed, or $375,000. The $375,000 is placed in the capital projects fund along with the $250,000 of local property tax source funds. The town

pays the contractor for half of the project ($500,000) out of the capital projects fund. On Line 211 the $500,000 would be reported. The $500,000 came from $375,000 of Progress Payment grant funds and $125,000 came from local property source funds.

Assuming the project is completed in 2015-16, the balance of the $1,000,000 would be reported on that year's ED001.

Example #2 A town does need to finance a school construction project.

East Salem is putting an addition on to Webster school. The cost will be $1,000,000. The state commits $750,000 (75%) to support the addition. East Salem will support $250,000 (25%) with some debt instrument (e.g., general obligation bond). The town establishes a capital project fund to manage the $1,000,000 project cost. The town sells the bond and includes the proceeds in the capital project fund. By the end of the 2014-15 school year, the contractor is half way through the project and the district requested through the School Construction Progress Payment system half of the $750,000 the state committed, or $375,000. The $375,000 is placed in the capital projects fund along with the $250,000 from the bond proceeds. The town pays the contractor for half of the project ($500,000) out of the capital projects fund. On Line 211 the $375,000 would be reported. This completes the illustration of how to report Progress Payment grant expenditures on Line 211. However, what happens to the $125,000 expense paid out of the capital projects fund that was from the bond proceeds? The $125,000 is recognized on the ED001 in Schedule 2, Part 2 based on the bond's principal payment schedule. The bond's principal is reported on Line 209 when that principal is expended. For example, assume the bond requires the principal to be paid in 10 annual installments; the first is due in 2014-15. One tenth of $250,000 is $25,000. For the 2014-15 ED001, the $25,000 principal payment would be reported on Line 209. The corresponding interest expenditure relative to the $25,000 principal payment would be reported on Line 210. Over the next 9 years the district would report each year's principal payments so that at the end of 10 years the entire $250,000 will have been captured on the ED001.

Assume the project is completed in 2015-16. The district requested through the School Construction Progress Payment system the other half of the $750,000 the state committed, or $375,000. The $375,000 is placed in the capital projects fund along with the remaining $125,000 from the bond proceeds. The town pays the contractor $500,000 in 2015-16 for the balance of the project. On the 2015-16 ED001, the School Construction Progress Payment source expenditures of $375,000 are reported on Line 211. In addition, the 2014-15 principal payment installment of $25,000 (the second of 10 bond payments) would be reported on Line 209. The corresponding interest expenditure relative to the $25,000 principal payment would be reported on Line 210.

For the next eight years, Line 211 would be zero. Line 209 would be $25,000 and Line 210 would record the interest expense.

Collectively over ten years, $1,000,000 is captured on the ED001. Line 211 would have $750,000 ($375,000 in 2014-15 and $375,000 in 2015-16) and Line 209 would have $250,000 ($25,000 in 2014-15, $25,000 in 2015-16, $25,000 in 2016-17, $25,000 in 2017-18, ...$25,000 in 2023-24).

Line 212: Equipment Subject to Reimbursement Under School Construction (Chapter 173): Report here all current expenditures for equipment for which you are seeking reimbursement under the school construction grants program (Chapter 173). This would include expenditures supported by School Construction Progress Payments from the State Department of Education for equipment under Chapter 173. Such expenditures must be excluded from Schedule 9. For the 2014-15 school year, the only type of project where a district can submit a request for a school construction grants program (Chapter 173) grant that is exclusively for equipment is to equip a Vocational Agriculture facility. Therefore, only projects that the Bureau of School Facilities has approved and assigned the VE code designation (Regional Vocational Agriculture Equipment) can be reported in this line.

A LISTING
HIGHLIGHTING THE DIFFERENCES BETWEEN REMODELING/RENOVATIONS AND REPAIR/MAINTENANCE ACTIVITIES

Remodeling/Renovation Report on Lines 204.01 through 205.99	Repair/Maintenance Do Not Report on Lines 204.01 through 205.99
- replacing a roof	- patching a roof
- oil tank replacement	- patch leak in oil tank
- rewire building	- replace a section of wiring in Building
- install playing surface	- resurface playing surface
- replace playing surface with current high tech material	- replace playing surface with similar material
- remodel a section of a building	- paint existing walls/ceiling and repair floor of existing rooms
- replace "substantial" numbers of windows to improve energy efficiency of building	- replace "limited" number of windows as part of maintenance program
- install a "substantial" number of lockers in a building	- replace a "row or section" of lockers in a building

SCHEDULE 3: FOOD SERVICES***

This schedule is used to determine what amount, if any, may be included in Schedule 9, line 931 as a local contribution to education. The data is also used for federal reporting purposes and must be completed by all districts. All revenues and expenditures, including state and federal grant reimbursements, are to be reported on a modified accrual basis.

Line 301: Local Contributions for Prior Year Deficit: Report local contributions for prior year's food service deficit reduction.

Line 302: Board of Education Budgeted Expenditures: Report total expenditures from the board of education budget (local sources only) for food service.

Line 303: Locally Supported In-Kind Services: Report the value of locally supported in-kind services***.

NOTE: In-kind services supporting the food service program (example: fringe benefits for cafeteria personnel) must be reported here and MUST NOT be reported on Schedule 1 under any circumstances.

Line 304: **STOP HERE IF THIS AUTOMATIC TOTAL IS ZERO OR LESS, AND LINE 301 IS ZERO. YOU HAVE NO REPORTABLE FOOD SERVICE EXPENDITURES FOR PURPOSES OF THE ED001**. OTHERWISE, PROCEED WITH THE BALANCE OF THE SCHEDULE.

Line 305: Sales to Students and Adults: Report revenue received from sales to students and adults during the operation of your school breakfast, school lunch, special milk food service operation. Student sales may include revenues received from a la carte, milk or breakfast programs, sales from special events or ice cream, summer feeding, child day care programs and federal grant programs like Headstart. Sales to adults may include revenues received from sales to staff, special events such as the provision of coffee to PTO/PTA organizations, and sales under an elderly feeding program as well as adult a la carte sales.

You should not include any sales to students or adults from the operation of the Summer Food Service Program or the Child Care Food Program. These are programs which are not considered to support public elementary and secondary education. For the most part, these food service programs are not administered by the board of education; they are administered by a town agency. You should not include any sales to students from the operation of the Fresh Fruit and Vegetable Program. This program does support public elementary and secondary education, however, this program is designed to provide services free of charge to the student.

Line 306: Other Sales: Report other types of sales revenue. Such sales revenue may be from equipment***, food items or food supplies.

Line 307: Interest Income: Report the interest earnings of the food service program.

***Defined term: Appendix 1

Line 308: Federal and State Grants: Report grant revenues from the following grant programs on a modified accrual basis of accounting:

Child Nutrition Public, State (16211)
National School Lunch (Sections 4 and 11), Federal (20560)
Special Milk Fund, Federal (20500)
School Breakfast, Federal (20508)
School Breakfast, State (17046)

Do not report the value of USDA commodities.
Do not report grant revenues from the Summer Food Service Program (20540 and 20548), the Child Care Food Program (20514, 20518 or 20544) or the Fresh Fruit and Vegetable Program (22051).

Line 309: Revenues from Other Than Local Tax Sources: Report other revenues such as those from insurance and manufacturers' rebates.

Line 311: Total Expenditures: Report total food service expenditures for the school breakfast, school lunch, special milk food service operation, including amounts reported in Lines 302 and 303. Do not include the value of USDA commodities (other than shipping and handling costs). Do not report food service expenditures for the Summer Food Service Program, the Child Care Food Program or the Fresh Fruit and Vegetable Program.

Purchased food used - beginning inventory plus purchases minus ending inventory equals purchased food used.

Labor costs - salaries and fringe benefits for those staff funded directly from the food service program. Also included are the school lunch director, secretaries or accountants who are responsible totally for food service.

Supplies purchased - supplies purchased during the year such as paper, expendable equipment or cleaning supplies.

Equipment*** - expenses for the acquisition or lease/purchase of equipment not supported by a grant pursuant to Chapter 173 "public school building projects." These expenses can be from grant funds or from other local budgets.

Vehicles - expenses for the initial acquisition, replacement cost or lease/purchase of a food service vehicle.

Fringe benefits of food service employees paid by the town or the salaries of the food service director or other staff.

Line 312: Net Profit or Loss: This line is automatically computed by the system. If this line is equal to or greater than zero, your food service operation broke even or was profitable for the 2014-15 fiscal year. The revenues reported in Lines 305-309 were sufficient to support all expenditures for the year. If this line is less than zero, then your food service operation had a loss. That will be factored into what can be claimed on Line 313.

***Defined term: Appendix 1

Line 313: The Internet application automatically computes an amount for this line. It enters the lesser of the absolute values (i.e., regardless of whether a positive or a negative number) of Lines 304 and 312.

Example: If Line 304 equals 2,500 and Line 312 equals -2,800, then enter 2,500.
If Line 304 equals 2,500 and Line 312 equals -2,200, then enter 2,200 (without the minus sign).

Line 314: The Internet application automatically computes an amount for this line. This is the sum of Lines 301 and 313. The Internet application also posts this amount to Schedule 9, line 931. **This amount must also be reported in Schedule 12, line 1210.**

SCHEDULE 4: SPECIAL EDUCATION EXPENDITURES DATA

Remember to include in this Schedule any eligible special education in-kind services from Schedule 1

A reminder to member towns of secondary regional school districts. Do not report any assessment data in Schedule 4.

Special education expenditures to be included in this schedule are defined in C.G.S. Sections 10-76a and 10-76f. Special education functions are those activities exclusively devoted to the task of identifying and implementing special education programs and services in conjunction with the activities of the planning and placement team (PPT). Costs not considered unique to a special education program such as heating, property insurance and food supplies are includable in this schedule, therefore, only if provided in a building devoted exclusively to special education programs, in which case they should be reported in Column 2. Otherwise, such costs are considered nonspecial education and are not to be included on this schedule.

C.G.S. Section 10-76d(e)(5) relating to educational costs of students placed by state agencies, and Section 10-76g(b) relating to special education costs for other exceptional children, each state that if such costs exceed the town's board of education budgeted estimate of such expenditures, then any portion of the state grant which relates to such excess special education expenditures shall be treated by the town treasurer as a reduction in expenditures by crediting such expenditure account, rather than town revenue.

Our understanding of the intent of this language is that:

1. If sufficient local funds are appropriated to cover the costs of these students, then there is no restriction on the town's use of the state grant funds.

2. If, however, insufficient local funds are appropriated to meet such special education expenditures, the town must turn over the state grant money to the local board of education or credit the amount to the appropriate board of education's expenditures account, i.e., the state grant funds must be used to support those additional costs.

NOTE: This statutory language governs how such a transaction is to be recorded in the town's accounting records. For ED001 reporting purposes, TOTAL special education expenditures must still be reported in this schedule.

Column 1: Include in this column:

- Amounts by which payments to approved private special education residential facilities exceed the education rates (see Appendix 4) set by SDE.

- Personnel costs of special education supervisory personnel employed in excess of the number of such personnel required per C.G.S. Section 10-76dd.

- Apportioned cost of instructional and administrative personnel employed less than 50% of their time in special education. The balance (nonspecial education cost) does not belong on this schedule.

- Apportioned cost of pupil personnel services staff employed less than one third of their time in special education. The balance (nonspecial education cost) does not belong on this schedule.

- Special education expenditures reimbursed from the following sources and reported on Schedule 8. **(Any expenditures in excess of the reimbursement received or due should be reported in Column 2):**

  Board of Education Services for the Blind (Schedule 8, line 802)
  Medicaid (per C.G.S. 10-76d(a))*
  Third Party Billing/Insurance (Schedule 8, line 808)
  IDEA Part B
  Preschool Incentive Grant
  ARRA IDEA Part B
  ARRA Preschool Incentive Grant

  * Per Connecticut General Statute 10-76d(a)- The Department of Social Services provides a grant to the local board of education based on the federal portion of Medicaid claims processed for Medicaid eligible services provided to Medicaid eligible students. The expenditures from this revenue source should be reported in Column 1 if they are expended on special education services. This amount should be the same amount reported in Schedule 8 line 807.

- Special education expenditures reimbursed from any other funding source reported on Schedule 8.

- Expenditures for programs for gifted and talented students.

Assistance is available from the Bureau of Special Education at 860-713-6910 if you have a question regarding a particular program expenditure.

Column 2: Include in this column:

- Actual expenditures for special education services supported by the State Agency Placement and Excess Cost Grants. Do not include expenditures for regular education pupils who are placed in private residential facilities by a state agency and have been included in the ED001 SEDAC – G system. These are among those pupils that are identified in the SEDAC – G system as grant type 4, which in the ED001 SEDAC – G database have a GRANT TYPE CODE of 4. These are not special education costs and do not belong on this schedule.

- All other expenditures for special education and related services as defined in the aforementioned sections of the Connecticut General Statutes. PPT records and IEP files may serve as a guide in this determination.

Instructional and administrative personnel must participate at least one-half of their employment time in special education before any portion of their salary and fringe cost can be reported in Column 2. The comparable time requirement is one-third for pupil personnel services staff such as social workers, guidance, health, school psychologists, speech pathologists, occupational therapists and physical therapists. Employment time refers to the total job involvement, not just the school day.

It is recognized that pupil personnel services staff render substantial services to special education pupils. However, there is a presumption by SDE that the entire school system derives some benefit from these professional ancillary services. **THEREFORE, NO MORE THAN 85% OF A PUPIL PERSONNEL SERVICES PERSON'S** salary, fringe and travel costs can be reported in Column 2. The balance (nonspecial education cost) does not belong on this schedule.

Assistance is available from the Bureau of Special Education at 860-713-6910 if you have a question regarding a particular program expenditure.

Please refer to the publication **FINANCIAL ACCOUNTING FOR LOCAL AND STATE SCHOOL SYSTEMS 2009** for general definitions of objects by code. Exceptions and supplemental information are provided below.

Line 401: Code 100 Certified Personnel***: Report the gross salary for certified personnel occupying positions requiring certification by the SDE. NOTE: Salaries and employee benefits for noncertified personnel occupying positions that require certification are **not** to be included anywhere on the ED001 report. A schedule detailing these noncertified salaries and benefits by funding source must be retained for audit purposes (see Appendix 6 for sample). Questions regarding the status of an individual reported on the uncertified list must be referred to the Bureau of Educator Standards and Certification at 860-713-6770.

Line 402: Code 100 Noncertified Personnel: Report gross salary of noncertified personnel occupying positions not requiring certification by the SDE (example: teacher's aides, secretaries and general substitute teachers). This line may include employees on the school district's or town's in-kind service*** payroll whose services are provided for special education pupils.

***Defined term: Appendix 1

Line 403: Code 200 Employee Benefits: Report fringe benefits paid on behalf of employees from the school district's budget or as a town's in-kind service. Fringe benefits related to the uncertified salaries excluded on Line 401 must be excluded from Line 403 and details retained for audit as specified in Line 403 instructions. Fringe benefits include insurance (health and life), social security, employee retirement contributions, workers' compensation payments, unemployment compensation, sabbatical leave payments, etc.

Line 404: Code 300 Purchased Professional Technical Services: Report purchased services of persons, not on the payroll of the school district, that are engaged in direct teaching, instructional program improvement, medical services, data processing, management services, legal services, etc. The cost of your audit is a general administrative expense which cannot be reported in Column 2.

Code 590 Other Purchased Services: Report all insurance other than employee fringe benefits, including property, casualty, transportation and other liability insurance, as well as insurance judgments. Also, report here transportation for field trips, athletic trips paid by the board of education, conferences and workshops, etc., and other purchased services not included in Lines 405, 408 or 409. This includes communications, advertising, printing and binding, postage and telephone, and nonmembership expenses***. Report any expenditures for tuition of special education students placed without an SDE approved contract and payments to the American School for the Deaf for nonmembership pupils (except transportation expenditures which are reported on Line 409).

Line 405: Code 560 Special Education Tuition: Report tuition paid to other LEAs, RESCs or non public schools for services rendered to membership students residing within school district boundaries. Include expenditures for state agency placed children for whom you are programmatically and fiscally responsible. Include in Column 1 all payments in excess of the state's established single cost accounting rates.

Note: The final cost data changes for excess cost and state agency placed special education students may require related adjustments to your ED001 SEDAC-G data.

Line 406: Code 600 Instructional Supplies;
Code 640 Textbooks;
Code 640 Library Books and Periodicals:
Include instructional materials of an expendable nature, textbooks, workbooks, textbook binding and repairs, as well as library books and all reference books, periodicals and newspapers purchased for use by the school library.

Line 407: Code 600 Other Supplies and Materials: Include here cleaning and maintenance supplies for buildings, grounds and equipment; allowable expenses for utilities to heat buildings such as coal, oil, gas, electricity and solar (do not duplicate expenditures included on Line 408); operational, maintenance and safety supplies purchased for transportation purposes, and any other supplies not included in Line 406.

***Defined term: Appendix 1

Line 408: Code 400 Property Services: Report expenditures for services usually provided by public utilities such as water, sewage, electricity, gas and garbage collection. Do not include heat. Also, report here services purchased to clean, repair and maintain buildings, grounds and equipment. (Note: Only repairs of equipment unique and specific to special education may be reported in Column 2.) Report expenses for the rental of land, buildings and equipment. Do not include lease/purchase agreements for capital items such as buses, data processing equipment, etc. Obligations so incurred should be reported on Line 410.

Line 409: Code 510 Special Education Transportation***: Pupil transportation expenditures defined by regulation means expenditures for the conveyance of pupils to and from public elementary and secondary schools. Also reported here are the costs for transporting any child to and from any clinic, physician's office, agency or institution to which the board requests the child to go for the purposes of determining the need for special education, and amounts paid for transporting such child to and from any school, agency or institution for the purposes of special education. This would include your contracted transportation costs. If you have nonmembership transportation expenditures***, report those here, e.g., students attending the American School for the Deaf.

Line 410: Code 730 Special Education Instructional Equipment;
Code 739 Special Education Other Equipment:
Report here special education equipment for direct instructional use or for administrative or other noninstructional purposes. Include initial acquisition, replacement or lease/purchase of special education vehicles or other special education equipment.

Line 411: Code 890 All Other Expenditures: Report expenditures for all other objects not classified in Lines 401 through 410. Dues and fees should be included here.

Lines 413 and 414: Of the total expenditures reported in Line 412, columns 1 and 2, excluding Line 405, determine the portion relating to high school grades. This may be expressed EITHER in dollars on Line 413 OR as a percentage in Line 414, NOT BOTH.

NOTE: High School Grades means your in-district costs. It does not include tuition payments for secondary level pupils sent out of the district.

This data will be used in Finance and Internal Operation's report on elementary, middle and secondary level services to determine the special education costs to be added to the in-district regular education costs provided on Lines 1214 and 1215.

***Defined term: Appendix 1

SCHEDULE 5: PUBLIC SCHOOL PUPIL TRANSPORTATION***

Remember to include in this Schedule any eligible transportation in-kind services from Schedule 1

A reminder to member towns of secondary regional school districts. Do not report any assessment data in Schedule 5.

Column 1: Report on Lines 508 through 510 only, data that pertains to those vocational school students for whom the district incurs transportation costs in excess of $800.

Column 2: Report pupils transported. Do not report any data for those lines blocked out.

Column 3: Report only those expenses which support public school pupil transportation. Total expenditures claimed in this column (Line 501 plus Line 517) cannot exceed the amount reported in Schedule 12, column 1, line 1208.

Column 4: Complete this column only if you had debt service*** costs for vehicles used for **public** pupil transportation***.

If your district purchased vehicles for public pupil transportation through long-term borrowing, you may claim your resulting 2014-15 principal and interest expenditures whether such payments were made through the approved board of education budget or by the municipality on behalf of the board of education. In order to claim these expenditures, you must be able to document for audit purposes that prior expenditure credit has not already been claimed on a prior years' ED001 at the time the vehicles were actually purchased with the proceeds of the borrowing.

Report on Line 501 the principal and interest for 2014-15. This amount cannot exceed the sum of Schedule 2, lines 204 and 205. Debt service reported on Line 501 must be allocated to Lines 502 through 515 in the same manner in which Column 3 expenditures are allocated, unless documentation exists to indicate these costs were specific to one or more of the program areas on those lines. If nonpublic transportation services were provided with these vehicles, then the principal and interest relative to supporting those services are to be included in Schedule 6, column 6 and not reported on this schedule.

Line 501: Total Expenditures from Local Sources: Report all public school pupil transportation expenditures, whether in-kind from column 1 of Schedule 1 or board of education expenditures included in line 928 of Schedule 9, Adjusted Board Budgeted Expenditures. The cost of providing crossing guard services required to get pupils to and from public school safely is a reimbursable expenditure and is included in Line 501.

***Defined term: Appendix 1

Line 502: Nonreimbursable Expenditures: Report nonreimbursable public school pupil transportation expenditures*** including in-kind reported in column 1 of Schedule 1 and expenditures included in line 928 of Schedule 9, Adjusted Board Budgeted Expenditures.

Line 503: Excess Vo-Ag Costs: Report only the additional cost to transport pupils to other than the nearest Vocational Agriculture Center. These costs are not reimbursable.

Line 505: Local Schools Except Special Education: Report all pupils transported to in-town public schools and to vocational technical satellite programs, both in-town and out-of-town, and the costs of transporting these pupils. Costs for transporting an individual student out of town pursuant to local board approval can be included on this line. Pupils transported to a charter school located out of the district are reported on Line 515 and not on Line 505. Pupils transported to a charter school located in the district are reported on Line 505. Do not include special education pupils transported on special education buses. If both the regular pupils and special education pupils ride on the same bus, report both the regular pupils and special education pupils and the expenditures for both.

Line 506: In-Town Vo-Tech Schools (Nonmembership): Report the number of full-time vocational technical school pupils transported to Vocational Technical Schools located within the local district and the cost of transporting those pupils.

Line 507: Out-of-Town Vocational Schools and Centers: Report the number of pupils transported to out-of-district Vocational Agriculture and Acquaculture Centers plus the number of nonmembership full-time pupils transported to out-of-district Vocational Technical Schools, and the cost of transporting them.

Line 508: Number of Pupils Exceeding $800: Of the pupils reported in Lines 506 and 507, report here the number whose net transportation costs to Vocational Schools and Centers are over $800.

Line 509: Cost of Transporting Pupils in Line 508: Report the gross cost of transporting pupils reported on Line 508 to Vocational Schools and Centers.

Line 510: Transportation Revenues for Pupils in Line 508: Report the revenues received from school districts, individuals or others for transporting those pupils reported in Line 508 to Vocational Schools and Centers.

Line 511: Out-of-Town Magnet Schools: Report here the **MAXIMUM** number of pupils transported during the school year to out-of-town magnet schools and the cost of such transportation. A school district that has a magnet school in its town and agrees to incur the cost of transporting other towns' pupils to the magnet school should report those expenditures here. Do not report in this line the expenditures for pupils who live in town and are transported to the magnet school located in the same town.

Line 512: Out-of Town Public High Schools: **Complete this line only if your district does not maintain a local high school and is not a member of a secondary regional school district.** Report the number of pupils transported to an out-of-town public high school and the cost. If data is entered on this line, you must also complete Line 513.

***Defined term: Appendix 1

Line 513: Names of Receiving Towns: For those districts which do not maintain a high school, provide the name of the town(s) to which you are transporting your high school pupils reported on Line 512.

Line 514: Special Education Pupils on Special Education Vehicles: Report all public special education pupils transported to public and nonpublic schools, whether in-town or out-of-town, on special education vehicles and the cost of transporting them. Do not include special education pupils riding with regular pupils.

Line 515: Out-of-Town Charter School Transportation: Report all pupils transported to a charter school located outside your district and the cost of transporting them.

Line 517: Expenditures from Other Than Local Sources: Report those pupil transportation expenditures which are not supported by local tax sources. Such expenditures would be supported by program/grant sources listed on Schedule 8.

Line 518: Expenditures by Member Town of Secondary Region for High School Level Transportation: This line is to be completed only if you meet the following conditions: 1) you are a member town of a secondary regional school district and 2) the member town is responsible for transporting the secondary level pupils to the secondary regional school. If you meet both conditions, then the member town must claim those secondary level expenditures above in Schedule 5 along with their elementary level expenditures. Line 518 is the area to identify, from the total elementary and secondary expenditures above in Schedule 5, those that are secondary level expenditures.

Line 519: The data entry system allows you to check, or click on the box, for Line 519. For the 2014-15 school year, the State Department of Education is not aware of any district that could complete Line 519. Line item 519 applies only to those boards of education who have entered into a cooperative arrangement to operate a school **and** entered into a cooperative arrangement to provide pupil transportation services to that school. Connecticut General Statute 10-158a provides guidance regarding these cooperative arrangements. If this item is checked, then the Department will compute a reimbursement percentage per C.G.S. 10-266m(b) rather than under C.G.S. 10-266m(a).

SCHEDULE 6: NONPUBLIC SCHOOL PUPIL TRANSPORTATION REIMBURSEMENT CLAIM

NOTE: Transportation for **MEMBERSHIP** pupils in nonpublic schools, including those in approved Special Education programs, is not reported on this schedule.

In order to claim transportation expenditures for a pupil to a particular nonpublic school in Schedule 6, in the year prior to the year the transportation service is provided, the majority of the pupils enrolled in the nonpublic school must be Connecticut residents.

Column 1: School Code: The Internet application will automatically enter in the four digit nonpublic school code based on the school name selected from the system menu for School Name (see Column 4). If you provided transportation to a nonpublic school which is not listed in the system menu, contact Mark Stange at 860-713-6462 or (mark.stange@ct.gov).

Column 2: School Location: The Internet application will automatically enter in the SDE school town code for the nonpublic school based on the school name selected from the system menu for School Name (see Column 4).

Column 3: School Level: Enter "1" if providing transportation to elementary level nonpublic school pupils. Enter "2" if providing transportation to junior high or high school level nonpublic school pupils. If you are providing transportation services for kindergarten through grade twelve to a school, then split the costs between the two levels. Determination of level is based on how your board of education classifies your public grade level record keeping under C.G.S. 10-277. No other codes are acceptable in this column.

Column 4: Name of School: The Internet application provides a menu listing nonpublic school names. Select the school from that list to which the pupils are being transported.

Column 5: Number of Students: List the number of students being transported to the school in Column 4.

Column 6: Eligible Expenditures: List the eligible net (net of any revenue from other than local tax sources) expenditures for services provided by the board of education and/or by other town or regional district agencies for the school listed in Column 4. Eligible expenditures include the expenditures for crossing guard services required to get pupils to and from the nonpublic school safely.

Also, include here current expenditures for bus purchases or lease/purchases used to support nonpublic transportation services. If your school district purchased vehicles with local tax revenues, then report the net cost of the vehicles used for providing nonpublic transportation services.

If such purchase was through long-term borrowing, you may claim the resulting 2014-15 principal and interest expenditures whether such payments were made through the approved board of education budget or by the municipality on behalf of the board of education. In order to claim these expenditures, you must be able to document for audit purposes that prior expenditure credit has not already been claimed on a prior years' ED001 at the time the vehicles were actually purchased with the proceeds of the borrowing. If a vehicle was used for transporting both public and nonpublic pupils, include only the prorated nonpublic share and document and retain your proration methodology for auditing purposes.

Lines 601 - 699: For the eligible services provided, report the school code, school location, school level, name of school, number of students transported and eligible expenditures data for each nonpublic elementary and junior high/high school.

DO NOT INCLUDE THE COST OF NONPUBLIC TRANSPORTATION IN ANY OTHER SCHEDULE OF THIS ED001 REPORT. HOWEVER, IF THESE EXPENDITURES WERE PART OF SCHEDULE 9, LINE 901, THEY WOULD BE REPORTED IN LINE 904.

SCHEDULE 7: TUITION AND TRANSPORTATION REVENUES FOR PUBLIC EDUCATION

This schedule includes all **public** elementary and secondary tuition and transportation paid by individuals, Connecticut school districts, other Connecticut government agencies, and out-of-state school districts and agencies. These revenues must be reported here whether received by the board of education (Column 1) or by the town (Column 2).

NOTE: Do not include nonpublic tuition or transportation revenues anywhere on this schedule. For the purposes of this schedule, gifted and talented programs are to be reported as regular or nonspecial education.

Do not report on this schedule any revenues from state and federal grants or from regional district assessments paid by member towns.

Schedule 7 is organized into four Sections. Revenue that supports regular education services are reported in Section A (Tuition revenues) and Section B (Transportation revenues). Revenue that supports special education services are reported in Section C (Tuition revenues) and Section D (Transportation revenues).

All expenditures for regular education services and special education services supported by these revenues are included in Schedule 9. Regular education expenditures supported by revenues reported on Section A (Line 729) and Section B (Line 749) are also reported on Schedule 12 (lines 1214 and 1215). Special education expenditures supported by revenues reported on Section C (Line 779) and Section D (Line 798) are also reported on Schedule 4. Transportation expenditures supported by revenues reported on Section B (Line 749) and Section D (Line 798) are also reported on Schedule 5.

In addition to the instructions below, please refer to the U.S. Department of Education's publication Financial Accounting for Local and State School SYSTEMS 2009 **http://nces.ed.gov/pubs2009/2009325.pdf** for guidance to classify revenues by the revenue and other financing source code dimension.

Reporting of Revenue by Column

Column 1: Board of Education: Report revenues which the board of education received whether they support regular education or special education programs.

Column 2: Town: Report revenues which the town received whether they support regular education or special education programs.

Column 3: Total: This is the sum of column 1 and 2.

Reporting of Revenue by Line

Section A: Tuition Revenues for Regular Education Services

Line 701: Code 1311: Tuition from Individuals Excluding Summer School for Regular Education: Report tuition received from an individual for providing **regular** education services during the school year program traditionally beginning at the end of August or early September and ending in June. Do not report here tuition received from an individual for **regular** education services provided during a summer school session. Summer school session related tuition revenue is reported on line 702.

Line 702: Code 1312: Tuition from Individuals for Summer School for Regular Education: Report tuition received from an individual for providing **regular** education services to a nonresident pupil during a summer school session where that summer school session is provided at no cost to a resident pupil attending the summer school session (a **FREE** Summer School ***session).

Line 703: Code 1321: Tuition from Connecticut School Districts for Regular Education: Report tuition received from another school district located within the state for providing **regular** education services to a pupil, including Project Concern. Report here tuition received from a RESC or Charter school. Report here tuition received from another school district for providing services during both the school year program traditionally beginning at the end of August or early September and ending in June, or for providing services during a summer school session that is provided at no cost to a resident pupil attending the summer school session.

Line 704: Code 1322: Tuition from Other Connecticut Government Sources Excluding School Districts for Regular Education: Report tuition received from other Connecticut government sources (excluding school districts) for providing **regular** education services to a pupil, including Project Concern. Among those other government sources are the county and municipality level governments.

Line 705: Code 1330: Tuition from Other Government Sources Outside the State for Regular Education: Report tuition received from other government sources outside the state for providing **regular** education services to a pupil. Among those other government sources are the county and municipality level governments. Do not report here tuition received from a school district located outside the state, that tuition is reported on Line 706.

Line 706: Code 1331: Tuition from School Districts Outside the State for Regular Education: Report tuition received from a school district located outside the state for providing **regular** education services to a pupil.

Line 707: Code 1340: Tuition from Other Private Sources (Other than Individuals) for Regular Education: Report tuition received from a private source for providing **regular** education services to a pupil. Tuition reported here are for those that have not been identified in Lines 701 through 706.

***Defined term: Appendix 1

Line 708: Code 1350: Tuition from the State/Other School Districts for Voucher Program Students for Regular Education: This tuition item does not apply to Connecticut for the 2014-15 school year. This item is intentionally left blank.

Line 729: Tuition Revenues for Regular Education Services Section Totals – Sum of Lines 701 through 708

Reporting of Revenue by Line

Section B: Transportation Revenues for Regular Education Services

Line 731: Code 1410: Transportation from Individuals for Regular Education: Report transportation revenue received from an individual supporting public school pupil transportation*** except for special education transportation. Include transportation for gifted and talented on this line.

Line 732: Code 1421: Transportation from CT School Districts for Regular Education: Report all transportation revenues from a Connecticut school district supporting public school pupil transportation*** except for special education transportation. Include transportation for gifted and talented on this line.

Line 733: Code 1422: Transportation from Other CT Government Sources Excluding School Districts for Regular Education: Report all transportation revenues from other Connecticut government sources (excluding school districts) supporting public school pupil transportation*** except for special education transportation. Among those other government sources are the county and municipality level governments. Include transportation for gifted and talented on this line.

Line 734: Code 1430: Transportation from Other Government Sources Outside the State for Regular Education: Report all transportation revenues from other government sources outside Connecticut supporting public school pupil transportation*** except for special education transportation. Include transportation for gifted and talented on this line. Do not report here transportation revenue received from a school district located outside the state, that transportation revenue is reported on Line 735.

Line 735: Code 1431: Transportation from School Districts Outside the State for Regular Education: Report all transportation revenues from a school district located outside Connecticut supporting public school pupil transportation*** except for special education transportation. Include transportation for gifted and talented on this line.

***Defined term: Appendix 1

Line 736: Code 1440: Transportation from Other Private Sources (Other than Individuals) for Regular Education: Report all transportation revenues from other private sources (other than an individual) supporting public school pupil transportation*** except for special education transportation. Include transportation for gifted and talented on this line. Transportation revenue supporting public school pupil transportation*** except for special education transportation reported here are for those sources that have not been identified in Lines 731 through 735.

Line 749: Transportation Revenues for Regular Education Services Section Totals – Sum of Lines 731 through 736.

Reporting of Revenue by Line

Section C: Tuition Revenues for Special Education Services

Line 751: Code 1311: Tuition from Individuals Excluding Summer School for Special Education: Report tuition received from an individual for providing **special** education services during the school year program traditionally beginning at the end of August or early September and ending in June. Do not report here tuition received from an individual for **special** education services provided during a summer school session. Summer school session related tuition revenue is reported on line 752.

Line 752: Code 1312: Tuition from Individuals for Summer School for Special Education: Report tuition received from an individual for providing **special** education services to a nonresident pupil during a summer school session where that summer school session is provided at no cost to a resident pupil attending the summer school session (a **FREE** Summer School ***session).

Line 753: Code 1321: Tuition from Connecticut School Districts for Special Education: Report tuition received from another school district located within the state for providing **special** education services to a pupil. Report here tuition received from a RESC or Charter school. Report here tuition received from another school district for providing services during both the school year program traditionally beginning at the end of August or early September and ending in June, or for providing services during a summer school session that is provided at no cost to a resident pupil attending the summer school session.

Line 754: Code 1322: Tuition from Other Connecticut Government Sources Excluding School Districts for Special Education: Report tuition received from other Connecticut government sources (excluding school districts) for providing **special** education services to a pupil. Among those other government sources are the county and municipality level governments.

***Defined term: Appendix 1

Line 755: Code 1330: Tuition from Other Government Sources Outside the State for Special Education: Report tuition received from other government sources outside the state for providing **special** education services to a pupil. Among those other government sources are the county and municipality level governments. Do not report here tuition received from a school district located outside the state, that tuition is reported on Line 756.

Line 756: Code 1331: Tuition from School Districts Outside the State for Special Education: Report tuition received from a school district located outside the state for providing **special** education services to a pupil.

Line 757: Code 1340: Tuition from Other Private Sources (Other than Individuals) for Special Education: Report tuition received from a private source for providing **special** education services to a pupil. Tuition reported here are for those that have not been identified in Lines 751 through 756.

Line 758: Code 1350: Tuition from the State/Other School Districts for Voucher Program Students for Special Education: This tuition item does not apply to Connecticut for the 2013-14 school year. This item is intentionally left blank.

Line 779: Tuition Revenues for Special Education Services Section Totals – Sum of Lines 751 through 758

Reporting of Revenue by Line

Section D: Transportation Revenues for Special Education Services

Line 781: Code 1410: Transportation from Individuals for Special Education: Report transportation revenue received from an individual supporting Special Education Transportation***

Line 782: Code 1421: Transportation from CT School Districts for Special Education: Report all transportation revenues from a Connecticut school district supporting Special Education Transportation***.

Line 783: Code 1422: Transportation from Other CT Government Sources Excluding School Districts for Special Education: Report all transportation revenues from other Connecticut government sources (excluding school districts) supporting Special Education Transportation***. Among those other government sources are the county and municipality level governments.

***Defined term: Appendix 1

Line 784: Code 1430: Transportation from Other Government Sources Outside the State for Special Education: Report all transportation revenues from other government sources outside Connecticut supporting Special Education Transportation***. Do not report here transportation revenue received from a school district located outside the state, that transportation revenue is reported on Line 785.

Line 785: Code 1431: Transportation from School Districts Outside the State for Special Education: Report all transportation revenues from a school district located outside Connecticut supporting Special Education Transportation***.

Line 786: Code 1440: Transportation from Other Private Sources (Other than Individuals) for Special Education: Report all transportation revenues from other private sources (other than an individual) supporting Special Education Transportation***. Transportation revenue supporting Special Education Transportation*** reported here are for those sources that have not been identified in Lines 781 through 785.

Line 798: Transportation Revenues for Special Education Services Section Totals – Sum of Lines 781 through 786.

Line 799: Total – Sum of Lines 729, 749, 779 and 798.

***Defined term: Appendix 1

SCHEDULE 8: OTHER EXPENDITURES WHICH SUPPORT PUBLIC ELEMENTARY AND SECONDARY EDUCATION

Schedule 8 lists all of the most common sources of revenue within several general categories:

1. In-kind services from nonlocal sources (column 2 of Schedule 1)
2. Direct state and federal grants***
3. Miscellaneous revenue sources
4. Certain state grants via SDE
5. Federal grants via SDE

Within these categories, "other" lines have been provided to accommodate any sources for which a specific line is not available. Any amounts reported on an "other" line must be fully documented and that documentation must be maintained with all supporting ED001 records.

NOTE: Report revenue from each source in Schedule 8 only to the extent that expenditures from that source were claimed in Schedule 12 (lines 1214 and 1215) or Schedule 4. (Example: Expenditures supported by Board of Education Services for the Blind (BESB) Grant(s) were included in Schedule 4, column 1 in the amount of $21,000. This figure must be the amount claimed on line 802 of Schedule 8. Do not report any unexpended portion of the grant. Any reimbursements due should be reported on the modified accrual basis to the extent that they cover expenditures claimed in Schedule 12 (lines 1214 and 1215) or Schedule 4.) Keep in mind that for federal grants, the liquidation period is sixty (60) days and the state grant liquidation period is thirty (30) days.

Line 801: In-Kind Services Provided from Resources Other Than Local Taxes: (From Schedule 1, line 110, column 2).

Line 802: Board of Education Services for the Blind: Report BESB revenue on an accrual basis (whether or not the reimbursement from the Board of Education Services for the Blind has been received).

Line 803: Bilingual Education (Federal): Report expenditures supported by any federal grant for bilingual education which did not pass through the State Department of Education.

Line 804: Headstart: Report expenditures supported by any federal Headstart grant which did not pass through the State Department of Education.

Line 805: Other Direct Federal Grants: Report expenditures supported by any federal grant, other than those listed on Lines 803 or 804, which did not pass through the State Department of Education. The Internet application provides an area to enter the details for up to 99 grants. The Internet application sums the amounts and automatically posts that to Line 805.

***Defined term: Appendix 1

Line 806: Other Direct State Grants: Report expenditures supported by any state grant, other than the Board of Education Services for the Blind listed on Line 802, which did not pass through the State Department of Education. The Internet application provides an area to enter the details for up to 99 grants. The Internet application sums the amounts and automatically posts that to Line 806.

Line 807: Medicaid Revenue Expended on Special Education Services: The Department of Social Services provides a grant to the local or regional board of education based on the federal portion of Medicaid claims processed for Medicaid eligible services provided to Medicaid eligible students (see C.G.S. 10-76d(a)(6)). The expenditures from these funds expended by the district to provide special education services are to be reported here. These expenditures are also to be reported in Schedule 4 column 1.

Line 808: Medicaid Revenue Expended on Regular Education Services: The Department of Social Services provides a grant to the local or regional board of education based on the federal portion of Medicaid claims processed for Medicaid eligible services provided to Medicaid eligible students (see C.G.S. 10-76d(a)(6)). The expenditures from these funds expended by the district to provide regular education services are to be reported here.

Line 809: Third Party Billing/Other Insurance: Report expenditures supported by third party billing or other insurance revenues.

Line 810: Contributions: Report expenditures from contributions or donations from private sources. DO NOT include contributions received from student activities.

Line 811: Rentals: Report expenditures from revenues derived from the rental of school property.

Line 812: Endowment Funds and Other Revenue: Report expenditures made from endowment funds. **DO NOT** include student activity funds. **DO NOT** include expenditures for land, buildings and major remodeling***.

NOTE: **For the towns of Woodstock and Winchester, the current expenditures from income from Woodstock Academy's and Gilbert School's endowment funds, respectively, may be included in the towns' current expenditures. Current expenditures are the base from which Net Current Expenditures (NCE) under C.G.S 10-261 and Regular Program Expenditures (RPE) under C.G.S. 10-262f are determined. (SEE SCHEDULE 1 INSTRUCTIONS.)**

Line 813: Other Miscellaneous Revenue: Line 813 is used for reporting expenditures from revenue that are received from sources not listed in Lines 807 through 812 or not included in the State Department of Education's Prepayment Grant system (Lines 814 through 821). The Internet application provides an area to enter the details for up to 99 sources of revenue. The Internet application sums the amounts and automatically posts that to Line 813.

***Defined term: Appendix 1

General Instructions for
Lines 814 -
821: Lines 814 through 821 are for summarizing expenditure data from the State Department of Education Prepayment Grant system's ED141 reports, **specifically the X001 line**. The Prepayment Grant system includes miscellaneous, state and federal grants which pass through the State Department of Education (SDE).

Through the Prepayment Grant system, you may print a report (ED141 Public Expenditure Summary [ED001]) that summarizes the public elementary and secondary expenditure data for your pupils. **Be sure to complete all aspects of the ED141, including the X001 line, if applicable, before running this report.**

NOTE: If you change the ED141 data, please review that change for its potential impact on the ED001. The summary report data should be posted to ED001 Lines 814, 815 and 819.

Line 814: Total Miscellaneous Revenue from ED141 Summary Report, Column 3: Line 814 is for summarizing expenditure data from the State Department of Education Prepayment Grant system's ED141 reports **X001 line**. These expenditures are for programs which the Department manages through the Prepayment Grant system which are not considered state or federal grants for state or federal reporting purposes.

Line 815: Total from ED141 Summary Report, Column 3: Line 815 is for summarizing expenditure data from the State Department of Education Prepayment Grant system's ED141 reports **X001 line**. These expenditures are for state grants which the Department manages through the Prepayment Grant system.

Line 816: Your portion of services/expenditures from state grants from a consortium grant payment arrangement. The State Department of Education's Prepayment Grant system is designed to consider consortium programs. These are grant programs where it has been determined that it would be more beneficial for two or more districts to cooperate in providing educational services rather than have each operate on their own. As part of that agreement, one district assumes the "fiscal" responsibility for grant budgeting and reporting. This district files a budget and receives all financial correspondence from the State Department of Education.

The school district identified as the fiscal agent completes a section of the Prepayment Grant system that defines which school districts were part of the cooperative grant program and how much support each district received.

For example: Bethel, Danbury and Brookfield agree to cooperate in a $15,000 grant program. They decide that Danbury will be the fiscal agent. Danbury files a budget via the Prepayment Grant system. Danbury receives the grant check from the state for $15,000. Pupils from all three towns participate in the program. At the end of the year, it is determined that costs for Bethel students were $4,000, Brookfield's costs were $5,000 and Danbury's costs were $6,000.

Danbury would report only $6,000 on the Prepayment Grant system's ED141 in Line X001. That would then become part of Line 815. Danbury would complete the Consortium Member Report on the Prepayment Grant system listing Bethel with an amount of $4,000 and Brookfield with an amount of $5,000.

Danbury would notify Bethel and Brookfield of their respective amounts. Then Bethel would report $4,000 which would then be included on Line 816 of their ED001 and Brookfield would report $5,000 on Line 816 of their ED001. Bethel and Brookfield are not required to file an ED141 under this arrangement.

Line 817: State grants managed by a nonpublic/quasi-public organization serving public education. Report here expenditures **by a nonpublic/quasi-public agency or municipal agency** for educational services provided to **students enrolled in the public school system** from the State Department of Education's Prepayment Grant system. For most of the grants managed through the Prepayment Grant system, the local board of education is required to be the manager of the grant. However, some grant programs do not require that the local board of education, and therefore the superintendent, be the manager of the grant. The enabling grant legislation allows local discretion regarding what municipal agency, quasi-public agency or nonpublic organization should manage the grant. Among the grant programs which allow this discretion are the Family Resource Center Grant, Youth Services Bureau Grant and the School Readiness Grant. **Note: If the organization designated to manage the grant is not the local board of education, then the State Department of Education sends the ED141 reports and all correspondence to that designee.** Some, or all, of the services provided by these grants may be for 1) children who are not enrolled in the public school system or 2) noneducational purposes. The expenditures for those children or services **must not be reported** in the ED001. For example, a recreational program for children enrolled in a private school would not be reported on the ED001. In order to be included on this line, the students serviced **must be** enrolled in the public school system and the program **must have** an educational component.

Line 819: Total from ED141 Summary Report, Column 3: Line 819 is for summarizing expenditure data from the State Department of Education Prepayment Grant system's ED141 reports **X001 line**. These expenditures are for federal grants which the Department manages through the Prepayment Grant system.

Line 820: Your portion of services/expenditures from federal grants from a consortium grant payment arrangement. The State Department of Education's Prepayment Grant system is designed to consider consortium programs. These are grant programs where it has been determined that it would be more beneficial for two or more districts to cooperate in providing educational services rather than have each operate on their own. As part of that agreement, one district assumes the "fiscal" responsibility for grant budgeting and reporting. This district files a budget and receives all financial correspondence from the State Department of Education.

The school district identified as the fiscal agent completes a section of the Prepayment Grant system that defines which school districts were part of the cooperative grant program and how much support each district received.

For example: Bethel, Danbury and Brookfield agree to cooperate in a $15,000 grant program. They decide that Danbury will be the fiscal agent. Danbury files a budget via the Prepayment Grant system. Danbury receives the grant check from the state for $15,000. Pupils from all three towns participate in the program. At the end of the year, it is determined that costs for Bethel students were $4,000, Brookfield's costs were $5,000 and Danbury's costs were $6,000.

Danbury would report only $6,000 on the Prepayment Grant system's ED141 in Line X001. That would then become part of Line 819. Danbury would complete the Consortium Member Report on the Prepayment Grant system listing Bethel with an amount of $4,000 and Brookfield with an amount of $5,000.

Danbury would notify Bethel and Brookfield of their respective amounts. Then Bethel would report $4,000 which would then be included on Line 820 of their ED001 and Brookfield would report $5,000 on Line 820 of their ED001. Bethel and Brookfield are not required to file an ED141 under this arrangement.

Line 821: Federal grants managed by a nonpublic/quasi-public organization serving public education. Report here expenditures **by a nonpublic/quasi-public agency or municipal agency** for educational services provided to **students enrolled in the public school system** from the State Department of Education's Prepayment Grant system. For most of the grants managed through the Prepayment Grant system, the local board of education is required to be the manager of the grant. However, some grant programs do not require that the local board of education, and therefore the superintendent, be the manager of the grant. The enabling grant legislation allows local discretion regarding what municipal agency, quasi-public agency or nonpublic organization should manage the grant. **Note: If the organization designated to manage the grant is not the local board of education, then the State Department of Education sends the ED141 reports and all correspondence to that designee.** Some, or all, of the services provided by these grants may be for 1) children who are not enrolled in the public school system or 2) noneducational purposes. The expenditures for those children or services **must not be reported** in the ED001. For example, a recreational program for children enrolled in a private school would not be reported on the ED001. In order to be included on this line, the students serviced **must be** enrolled in the public school system and the program **must have** an educational component.

The total on Line 899 is part of the reconciliation process of the ED001, i.e., the sum of Schedule 9, lines 928, 929 and 931 and Schedule 8, line 899 must equal Schedule 12, line 1213, column 1.

SCHEDULE 9: REGULAR PROGRAM EXPENDITURES

A reminder to member towns of secondary regional school districts. Do not report any assessment data in schedule 9.

NOTE: **The upper portion of Schedule 9 (lines 901 through 927) emphasizes that it is important to segregate from your board of education budgeted expenditures those items that are either not reportable on other schedules of the ED001 or are not reportable on Schedule 9, line 928 (Adjusted Board Budgeted Expenditures). Certain items within Lines 901 through 927 such as Nonpublic Health Services will not appear on the ED001 in any schedule. Others such as Nonpublic Transportation are restricted to a particular schedule (Schedule 6). Note that food service*** expenditures are backed out here (Line 906) and form the basis for completing Schedule 3 to determine if any credit for these expenditures can ultimately be taken in the computation of Regular Program Expenditures (RPE).**

Line 901: Total Expenditures From Appropriated Board of Education Budget: Report here the total amount expended, including encumbrances, from the appropriated board of education budget. Do not include expenditures from rental income account, endowment funds (Woodstock and Winchester refer to page 17), contributions, federal grants (except impact aid), or state prepayment grants. If the board of education budget includes expenditures for direct reimbursement grants such as Board of Education Services for the Blind (BESB), Job Training and Partnership Act (JTPA) and Jobs for Connecticut Youth (JCY) include them in Line 901. You will then back them out via Lines 918.01 through 918.99, other adjustments.

DEDUCTIONS (Expenditures only, including encumbrances as at June 30)

List below the amounts included in the budget (Line 901 above) for the following categories of expenditures. These expenditures do not count as Regular Program Expenditures (RPE). They need to be subtracted from Line 901.

Line 902: Adult Education: Report all board expenditures for adult education programs. (Note: For Lines 902 through 919, report only the amounts which were included as part of Line 901.) Example: A federal grant for adult education would not have been included in Line 901. Expenditures from that grant should likewise not be included here.

***Defined term: Appendix 1

Line 903: Nonpublic Health Services: Report all board of education expenditures for nonpublic health services whether or not such services are eligible for reimbursement under C.G.S. Section 10-217a. All such services must be excluded from the ED001.

Line 904: Nonpublic School Transportation: Report here amounts expended from the board budget for the transportation of nonpublic school students whether or not such services are eligible for reimbursement under C.G.S. Section 10-277 or 10-281. (See Schedule 6 instructions to determine if such expenditures are reportable for reimbursement on this schedule.)

Line 905: Continuing Education Programs: Report all expenditures from the board budget for programs of continuing education. Continuing Education does not include costs by the school district for school district staff who are taking courses to increase or maintain their certification.

Line 906: Food Services: Report all expenditures from the board of education budget supporting the food service program. This should equal the amount reported on line 302 of Schedule 3.

Line 907: Prior Year Food Services: Report all expenditures from the current board of education budget for prior year's food service program deficits.

Line 908: Community Services: Report expended amounts for community services such as recreational programs.

Line 909: Tuition Summer School: If you expended funds from the board budget for summer school programs for which students included in your average daily membership (ADM) had to pay tuition, report those expenditures here. If your summer school program was tuition free to your ADM, make no entry here. Tuition charged to nonresident pupils has no bearing on this item.

Line 910: Debt Services*** Including Interest: Report the total amount of all debt service payments (principal and interest) made by the board of education from its appropriated budget. (See Schedule 5 or Schedule 6 instructions to determine if any principal or interest is reportable for reimbursement on those schedules.)

Line 911: Land or Buildings: Unless already reported on Line 910, report any expenditures for the acquisition of land or buildings.

Line 912: Major Remodeling***: Unless already reported on Line 910, report any expenditures for building or site improvements which constitute major remodeling projects rather than minor repairs. See SDE policy (Appendix 3 of this instruction manual).

***Defined term: Appendix 1

Line 913: Salaries of Uncertified Staff in Certified Positions: Report here the salaries or portions of salaries of staff (paid from the appropriated board budget) who were not certified during all or part of the 2014-15 school year.

Line 914: Fringe Benefits of Uncertified Staff Occupying Certified Positions: Report any board expenditures from the appropriated budget for fringe benefits for the employees whose salaries were reported on Line 913. Lines 913 and 914 should match, in total, the amounts excluded from Schedules 4 and 12 in accordance with instructions for Schedule 4, lines 401 and 403 and Schedule 12.

Line 915: Vo-Ag Adult and Out-of-School Youth: This line is for LEAs which operate vocational agriculture centers only. Report here any expenditures which support programs for adults or out-of-school youths.

Line 916: Noneducational Expenditures: Report here any noneducational expenditures made from the appropriated board budget. (Example: Work performed by maintenance personnel paid by the board for maintenance of nonschool buildings, property or equipment.)

Line 917: Secondary Region's Assessment to the Member Town: This item is only applicable to a member town of a secondary region. A member town of a secondary region does not report the assessment charged to it by the secondary region on its ED001.

Lines 918.01 - 918.99: Other: Use these lines to report other deductions of expenditures included in the original appropriation for which the town retained the revenue received from reimbursement. Certain grants are made available to LEAs on a direct reimbursement basis. Grants from the Board of Education Services for the Blind (BESB) fall into this category. The Jobs for Connecticut Youth (JCY) Grant paid by the State Department of Education also fits this pattern. The LEA expends funds from its appropriated budget and files periodic reimbursement claims based on those expenditures. Report here the total amount of such expenditures. Each will then be matched against the actual source grant (BESB, etc.) listed in Schedule 8. They do not belong in Schedule 9.

The Department of Social Services provides a grant to the local or regional board of education based on the federal portion of Medicaid claims processed for Medicaid eligible services provided to Medicaid eligible students (see C.G.S. 10-76d(a)(6)). The statute does not require the district to manage this grant through a specific fund. If the expenditures from the Department of Social Services' Medicaid grant are included in the expenditures reported in Line 901, then also report those expenditures in Line 918 as a separate item and label them "Medicaid". Expenditures from Medicaid source funds should not be included in Line 928 Adjusted Board of Education Expenditures. The expenditures from Medicaid source funds that are labeled "Medicaid" in line 918 should be reported in Schedule 8 in Lines 807 or 808.

Lines 918.01 through 918.99 is the area to begin to recognize the treatment of any Universal Service Fund (USF) supported expenditures that are included in Line 901 or refunds that impact Line 901 over time. Below are some examples where the district's Line 901 may be impacted and adjustments need to be made in order to determine the proper amount to be reported in Line 928 Adjusted Board of Education Expenditures. By way of a simplified example, if District A received the benefit of the Universal Service Fund (USF) and a

District B did not, yet both provided the same level of service, collectively between the Adjusted Board of Education Expenditures (Line 928) and the Data Item Sheet for Universal Service Fund, that same level of service should be recognized. Assume both districts provide $100,000 of services. District A applies for USF funding and its provider receives $40,000. After assessing the situation and Lines 901, 918.01 and 924.01, Line 928 should include $60,000 and the Data Item Sheet for Universal Service Fund should include $40,000. Collectively, District A reported $100,000; District B should report $100,000 in Line 928. They both have reported $100,000 of services.

For most districts, Line 901 would not contain any expenditures that were freed up by an unanticipated lower bill for eligible Universal Service Fund services. However, this may occur for some districts. For example, at the beginning of the year the budget contained $100,000 for telecommunication services. During the year, as a result of Universal Service Fund support, unexpectedly, your provider billed the district for only $60,000, rather than the $100,000. The district's level of services did not drop. [The provider receives the $40,000 directly from the Universal Service Fund.] Rather than return the $40,000 to the town General Fund at the end of the year, the $40,000 is expended on library books. Line 901 contains $100,000, of which $40,000 was freed up by an unanticipated lower bill for eligible Universal Service Fund services. Report the $40,000 on Lines 918.01 through 918.99. On Lines 924.01 and 924.99 you would report the $40,000 to recognize the library book expenditure as a result of funds freed up by the Universal Service Fund benefit. The net effect is zero on Line 928 Adjusted Board of Education Expenditures. Assuming nothing else occurred in the district, Line 901 Budgeted Board of Education Expenditures would be $100,000 and Line 928 Adjusted Board Budgeted Expenditures would be $100,000. [On the Data Item Sheet for Universal Service Fund the $40,000 would be recorded.] Collectively, between the Adjusted Board of Education Expenditures (Line 928) and the Data Item Sheet for Universal Service Fund, $140,000 is reported. Note: If the $40,000 was returned to the town General Fund rather than expended on library books, then Line 901 would be $60,000 and on the Data Item Sheet for Universal Service Fund the $40,000 would be recorded. Collectively, between the Adjusted Board of Education Expenditures (Line 928) and the Data Item Sheet for Universal Service Fund, $100,000 is reported.

A Universal Service Fund refund of a prior year's expenditure may impact the current year's ED001. For example, a prior year's ED001 has $101,000 of telecommunication services reported in Adjusted Board of Education Expenditures. No adjustment was made to that year's ED001 because the refund was not received. However, subsequent to the filing of the ED001, it is determined, and the district receives a refund of $30,000 based on the eligible Universal Service Fund services contained in the $101,000. Because of many issues surrounding the Universal Service Fund program, the Department determined that districts would not be required to revise prior year ED001 reports. In order to not over report telecommunication services over a period of years, the refund is recognized in the current year as a deduction to the district's Budgeted Board of Education Expenditures. Assume that the current year telecommunication services are $100,000 and none are eligible Universal Service Fund services. The current year Line 901 would be $100,000. In Lines 918.01 through 918.99 the district would record the $30,000 refund. Line 928 Adjusted Board Budgeted Expenditures would be $70,000. [On the Data Item Sheet for Universal Service Fund the $30,000 would be recorded.] Over a two-year period, among the Adjusted Board Budgeted Expenditures amounts ($101,000 and

$70,000) and the Data Item Sheet for Universal Service Fund amount ($30,000), telecommunication services of $201,000 are recognized.

If you have questions regarding how to report Universal Service Fund program credits or refunds, contact Mark Stange at 860-713-6462.
Lines 918.01 through 918.99 should also be used for any other deduction adjustments not specifically covered in Lines 902 through 917.

Line 919: Total of Lines 902 through 918.99.

ADDITIONS (Expenditures only, including encumbrances as at June 30)

List below the amounts not included in the budget (Line 901 above) for the following categories of expenditures. As additions, these items become part of Line 928 below, your Adjusted Board Budgeted Expenditures. Lines 920, 921 and 922 expenditures will be reported with other special education and transportation expenditures in the lower portion of Schedule 9 (lines 932 and 933) and will be deducted from Line 928 to arrive at your RPE.

Line 920: Excess Cost and/or State Agency Placement Grants: If you received Excess Cost and/or State Agency Placement Grants this year and the entire amount(s) was appropriated, then no adjustment needs to be reported on Line 920. If, however, the LEA did not appropriate the entire amount(s), then use Line 920 to include the amount(s) it did not appropriate.

Line 921: Additional Special Education Tuition: If you received any additional special education tuition this year and the entire amount was appropriated, then no adjustment needs to be reported on Line 921. If, however, the LEA did not appropriate the entire amount, then use Line 921 to include the amount it did not appropriate.

Line 922: Magnet School Transportation Grant: If you received a Magnet School Transportation Grant this year and the entire amount was appropriated, then no adjustment needs to be reported on Line 922. If, however, the LEA did not appropriate the entire amount, then use Line 922 to include the amount it did not appropriate.

Line 923: Expenditures made from School Construction Progress Payment Grant for Minor Remodeling***: If you received a School Construction Progress Payment Grant this year for minor remodeling*** and 1) the entire amount was appropriated or 2) is reported as an in-kind service on ED001 Schedule 1, then no adjustment needs to be reported on Line 923. If, however, the LEA managed the project and did not appropriate the entire amount (i.e., is not included in Line 901 above), and is not reported as an in-kind service on ED001 Schedule 1, then use Line 923 to include the amount it did not appropriate.

Caution should be followed in the use of Line 923. Before completing Line 923, contact Mark Stange at 860-713-6462. How school construction projects are managed varies among towns. This line was included to account for a certain unique management arrangement. This line should be applicable to only a small percentage of projects.

***Defined term: Appendix 1

Lines 924.01 -
924.99: Other: These lines are for other additions.

If you received up to 2% of your Education Cost Sharing (ECS) Grant under the set-aside provisions of C.G.S. 10-262k for compensatory education programs this year, and the entire amount for the grant is appropriated, then no adjustment to Line 901 is needed via Lines 924.01 through 924.99. If, however, the LEA did not appropriate this grant, then use Lines 924.01 through 924.99 to include the set-aside component of your ECS Grant.

If **Universal Service Fund** dollars and credits are received and the freed up budgeted monies are spent on additional items, such as computers, books, paper, etc..., then that expenditure amount needs to be reported here. See instructions for Lines 918.01 through 918.99. If you have questions regarding how to report Universal Service Fund program credits or refunds, contact Mark Stange at 860-713-6462.

Line 927: Unliquidated Encumbrances from Prior Year: Report here the unliquidated amount of encumbrances from 2013-14 which were committed against funds from the appropriated board budget. The amount reported here should equal the adjustments made to Schedule 12 (lines 1214 and 1215) or Schedule 4 in accordance with instructions on pages 68 and 95.

Line 928: Adjusted Board Budgeted Expenditures: The Internet application will automatically compute this amount. This amount measures expenditures for public elementary and secondary education from what are considered local tax sources.

The portion which provided special education services should be reported in Schedule 4 and the portion (balance) which supported regular programs (nonspecial education) should be reported in Schedule 12, line 1214 or 1215.

Line 929: In-Kind Services: The Internet application will automatically compute this amount from Schedule 1, line 112, column 1.

Line 930: This line is not applicable for the 2014-15 school year. It has been intentionally left blank.

Line 931: Food Service Adjustment: The Internet application will automatically compute this amount from Schedule 3, line 314.

***Defined term: Appendix 1

Line 932: Special Education: The Internet application will automatically compute this amount from Schedule 4, line 412, column 2.

Line 933: Public Pupil Transportation: The Internet application will automatically compute this amount from Schedule 5, column 3, the result of subtracting Line 515 from Line 505.

Line 934: Vo-Ag Operating Grant: The Internet application will automatically compute this amount from State Department of Education payment records.

Line 935: Tuition Received for Nonresident Students in Regular Programs: The Internet application will automatically compute this amount from Schedule 7, column 3, line 729.

SCHEDULE 10: CLAIM FOR EXCEEDING STATUTORY SCHOOL YEAR

Line 1001: Click on the box labeled "Current Year's Response" if **any** of your district's public schools did not exceed the statutory school year of 180 days and 900 hours of school work. Do not complete the balance of the schedule.

Complete Line 1002 and the applicable Lines 1003 through 1008 only if **all** of your district's public schools exceeded the statutory school year of 180 days and 900 hours of school work (450 hours for kindergarten) and you wish to receive appropriate credit toward your Average Daily Membership (ADM) or resident student count for school year 2014-15. [Note: The hours of school work excludes lunch, recess and the pupil's time between classes.] Data reported on this schedule must apply to **all** schools.

Line 1002: Enter the date on which **all** of your district's public schools completed **both** 180 days and 900 hours of school work. If these two mandates were met on different dates, enter the later date.

Lines 1003 - 1008: Enter the number of hours of schoolwork for each day subsequent to the date entered on Line 1002. Schoolwork performed for less than one whole hour should be reported as a fraction. For example, ½ hour should be reported as 0.5 hours.

SCHEDULE 11: REGIONAL HIGH SCHOOL TUITION ASSESSMENT (Do not include costs for Transportation and Debt Service) AND DETAIL OF PUPILS SENT OUT OF THE DISTRICT (Do not include costs for Transportation)

Report in this schedule the details of the pupils sent out of the district. These are pupils that are the responsibility of the board of education, but for various reasons were sent out of the district to receive their education. These pupils were sent to another public school outside of the district or to a private school, in or out of town.

These expenditures must equal the sum of the tuition expenditures reported in Schedule 12 lines 1214 and 1215, columns 5 and 6. **Do not include transportation expenditures in this schedule.**

The pupil data is grouped into six categories.

Column 1: Report an annual per pupil tuition rate. Report this rate for regular education pupils sent to a designated high school, regular and special education pupils sent to a regional high school, or regular education pupils sent to an interdistrict cooperative high school.

Column 2: Report tuition expenditures for all groups of pupils except the group of regular and special education pupils sent to a regional high school.

Column 3: Report a full time equivalent (FTE) pupil amount for all groups except for three groups (regular and special education pupils sent to a regional high school, regular education pupils sent to a designated high school, or regular education pupils sent to an interdistrict cooperative high school).

Group 1: Regional High School Tuition Assessment

Only regional high school districts are to complete this line.

Line 1101: For regular education and special education pupils, report an annual per pupil assessment rate and the assessment amount for educational services for pupils sent from your member towns of the regional high school district. [Note: If it is the responsibility of the regional district to transport pupils from home to school, then do not include the expense for that service in the per pupil assessment rate. If the regional high school district is assessing the member towns for school construction services or debt service, then do not include the expense for that service in the per pupil assessment rate.]

Group 2: Details on Pupils Sent to a Designated High School

Only districts not maintaining their own high school are to complete Line 1101. Report data on the pupils tuitioned out to your designated high school(s). If your pupils are enrolled in the Vocational Agriculture Center of your designated high school, include these pupils here. Do not report these pupils in Line 1106.

Line 1102: For regular education pupils, report an annual per pupil tuition rate and the total tuition expense. If pupils are sent to more than one designed high school, report an average annual per pupil tuition rate.

Group 3: Details on Pupils Sent to a Private or Residential Facility

Report here data on pupils sent to a private facility or residential facility whether in Connecticut or out of state. (For purposes of this report, American School for the Deaf is considered a private facility.)

Line 1103: For regular education pupils, report the total tuition expense and a full time equivalent (FTE) pupil amount.

Group 4: Details on Pupils Sent to an Approved Interdistrict Magnet School

Report here pupils sent to a *full-time* magnet school not operated by your district. Only schools approved by the Connecticut State Department of Education (CSDE) can be considered magnets for purposes of reporting here. The approved magnet schools are presented in Appendix 5. If a school district sends a pupil to a magnet school that is owned and operated by a Regional Educational Service Center (RESC) and that magnet school is located in the district, report the pupil and tuition here.

Pupils enrolled in CSDE approved *part-time* magnet schools **must not be included here.**

Line 1104: For regular education pupils, report the total tuition expense and a full time equivalent (FTE) pupil amount.

Group 5: Details on Pupils Sent to an Interdistrict Cooperative High School (C.G.S. 10-158a)

Report data here if your town is a member of an interdistrict cooperative arrangement pursuant to C.G.S. Section 10-158a and you send your pupils to a school geographically located in another member town.

Note: For 2014-15, this line should apply to Salem and the Salem/East Lyme interdistrict cooperative arrangement and Sterling and the Sterling/Plainfield interdistrict cooperative arrangement. Please call Mark Stange at 860-713-6462 if you believe that this group applies to you.

Line 1105: For regular education pupils, report an annual per pupil tuition rate and the total tuition expense.

Group 6: Details on Pupils Sent Out of the District to Any Location Not Reported Above

Report here any pupils sent out of the district not reported in groups 1 through 5. Include pupils sent to vocational agriculture centers on this line (unless the vo-ag center is located at your Designated High School. In such cases, report the pupils on Line 1102). Include pupils enrolled in CSDE approved *part-time* magnet schools, if there is a tuition expense. Do not report here data on *full-time* pupils sent to an CSDE Approved Interdistrict Magnet School, that data is reported on Line 1104. Students sent to vocational technical schools are not to be reported here or anywhere else on this schedule.

Line 1106: For regular education pupils, report the total tuition expense and a full time equivalent (FTE) pupil amount.

Line 1107: Provide a short description of where Group 6 pupils were sent.

Line 1199: Total Regular Education Tuition Expenditures: This is the sum of Line 1102 through 1106, column 2. This should agree with Schedule 12, sum of Lines 1214 and 1215, columns 5 and 6.

SCHEDULE 12: TOTAL CURRENT EXPENDITURES FROM ALL SOURCES BY FUNCTION AND OBJECT

A reminder to member towns of secondary regional school districts. Do not report any assessment data in Schedule 12.

Report on Lines 1201 through 1212, all expenditures for programs and services provided for the elementary and secondary public school pupils of the district. This includes in-kind services*** provided to the school district and funded from local municipal tax resources and those in-kind services provided to the school district that are supported by other than local tax revenues, as shown in Schedule 1.

NOTE: REMEMBER THAT ALL NONEDUCATIONAL EXPENDITURES, NONPUBLIC EXPENDITURES*, ADULT AND CONTINUING EDUCATION EXPENDITURES, COMMUNITY SERVICES, VOLUNTEER SERVICES, EXPENDITURES FOR TUITION SUMMER SCHOOL, EXPENDITURES FROM STUDENT ACTIVITY FUNDS, AND SALARIES AND FRINGES FOR UNCERTIFIED STAFF OCCUPYING CERTIFIED POSITIONS (INCLUDING SCHOOL BUSINESS OFFICIALS) MUST BE EXCLUDED.**

Section 10-261 of the Connecticut General Statutes provides that current expenditures from the endowment funds of Woodstock Academy may be claimed by the town of Woodstock as current expenditures, and that current expenditures from the endowment funds of Gilbert School may be claimed by the town of Winchester. **SEE SCHEDULE 1 FOR TREATMENT OF THESE EXPENDITURES.**

Unliquidated Encumbrances from Prior Year - Expenditures in the ED001 should be reduced to reflect any encumbrances claimed as expenditures on your 2013-14 ED001 that were not liquidated in part or in total. In making this adjustment, be sure to adjust only for those encumbrances funded from the appropriated board of education budget for items that are reportable in this schedule. If you are unable to identify the specific object code(s) to credit, or if you have insufficient expenditures in 2014-15 under a particular object against which to credit an unliquidated encumbrance, refer to the procedural letter included in Appendix 3.

The State Department of Education does not require the level of auditing for Schedule 12 as it does for schedules which drive grants. The audit is limited to the relationship of the total to other schedules within the ED001 and the edits in the PREPARER'S CHECKLIST.

Do not make an entry on Line 1201 without first reading the instructions for that line.

Line 1201: Total Employee Benefits: **Complete this line only if** you wish the Internet application to automatically allocate your employee benefits throughout Lines 1202 to 1211 based on the percentage relationship between salaries reported in Column 2. If you believe you have a more accurate method of allocation and can document and justify the method used, **do not make an entry on this line** and complete Column 3 as appropriate for Lines 1202 through 1211.

***Defined term: Appendix 1

Reporting of Expenditures by Line for Lines 1202 through 1211

In addition to the instructions below, please refer to the U.S. Department of Education's publication Financial Accounting for Local and State School SYSTEMS 2009 **http://nces.ed.gov/pubs2009/2009325.pdf** for guidance to classify expenditures/services by the function code dimension.

Line 1202: Program Expenditures:

Code 1000 Regular Programs - Report expenses for instruction of regular school year programs. Include Vo-Ag programs here. The salaries and fringe benefits for personnel without certification occupying certified positions are excluded from reporting on the ED001.

Code 1000 Special Education Instruction Only - Report expenses for special education instruction. IDEA Part B expenditures should be reported here.

Code 1000 Culturally Disadvantaged Pupils - Report expenses for instruction of pupils whose backgrounds necessitate additional educational programs. Expenditures for programs for culturally disadvantaged pupils funded by the state under Section 10-262k (Compensatory Education) and federal funds from Title I, (ECIA), and Children in Low Income Families and Migratory Workers are included here.

Code 1000 Free Summer School Programs - Report expenses for instruction during summer school programs*** provided at no cost to resident pupils. Summer school programs for which resident pupils are charged are not to be reported on the ED001.

Line 1203: Support Services - Students:

Code 2100 Support Services - Students

Line 1204: Improvement of Instructional Services:

Code 2200 Support Services – Instruction
Code 2210 Improvement of Instruction Services
Code 2220 Library/Media Services

Line 1205: Support Services - General Administration:

Code 2300 Support Services - General Administration - Report expenditures for activities of the board, including, but not restricted to, such items as secretarial, financial, electoral, legal, tax and audit services. Superintendent's office services - report expenditures for activities associated with the overall general administrative or executive responsibility for the entire school district, including, but not restricted to, negotiation services and state and federal relations services. Severance pay is reported in this function.

Line 1206: School Based Administration:

Code 2400 Support Services - School Administration – Report expenditures for activities associated with a school accreditation process should be reported here.

***Defined term: Appendix 1

Line 1207: Operation and Maintenance of Plant Services:

Code 2600 Operation and Maintenance of Plant Services - Minor remodeling expenditures are included here. The cost of providing a crossing guard's services required to get a pupil to and from the public school safely is reported in Line 1208. Other crossing guard services are reported in Line 1207. **However, do not report expenditures funded from a grant included in the State Department of Education's Prepayment Grant system that were used for any minor school construction remodeling activities. Those expenditures are reported in Line 1212.**

Line 1208: Student Transportation Services:

Code 2700 Student Transportation Services - Report all expenditures for pupil transportation including vehicles, supplies, salaries, fringe benefits, etc. The cost of providing a crossing guard's services required to get a pupil to and from the public school safely is reported in Line 1208. Other crossing guard services are reported in Line 1207. Do not include nonpublic transportation expenditures here or anywhere in this schedule. Make sure that the amount reported in Column 1 equals or exceeds the sum of the amounts on Schedule 5, line 501, column 3 and line 517, column 3.

Line 1209: Support Services:

Code 2500 Support Services - Business - Exclude salaries and fringe benefits of uncertified school business officials.

Code 2500 Support Services - Central - Activities, other than general administration, which support each of the other instructional and supporting services programs. These activities include: planning, research, development, evaluation, information, staff and data processing services.

Code 2900 Support Services - Other - Report expenditures for any supporting services not classified in Lines 1205 through 1210

Line 1210: Food Services:

Code 3100 Food Services*** Operations - Report expenditures funded by local tax appropriation for providing food to pupils and staff. This must equal or be greater than the amount reported on Schedule 9, line 931.

Line 1211: Enterprise Operations:

Code 3200 Enterprise Operations - Report only those expenditures that are **made from local appropriations** including capital expenditures. Examples:

a. That portion of the salary of coaches, directors, supervisors, etc., of athletics, bands, dramatics and advisors of any school activity paid by local appropriations.
b. The salaries of custodians, police, firemen, ticket takers and others paid from local appropriations.
c. Equipment such as band uniforms and/or instruments provided by local appropriations.
d. If the town paid for police, firemen, building supervisors, etc., from tax resources, the expenditure is reportable.
e. Rental of facilities for student activities when paid from local appropriations. Nonprogrammed charges - Payments to other school districts and nonpublic schools for services provided to local resident pupils.

Do not include expenditures from student activity funds here or anywhere in this report.

***Defined term: Appendix 1

Line 1212: Prepayment Grant Capital Expenditures: Report expenditures from a grant included in the State Department of Education's Prepayment Grant system for any minor capital construction activities. Grants managed through the State Department of Education's Prepayment Grant system may contain capital construction activities that are considered "minor" construction. Note: These types of construction expenditures would be eligible under Connecticut's definition of Net Current Expenditures (NCE) and Regular Program Expenditures (RPE) if they were from local tax appropriations rather than from a prepayment grant-funding source.

Line 1212 provides the bridge between the federal reporting requirements when reporting expenditures by function and the requirements for reporting expenditures in the Prepayment Grant system's ED141 report. For federal reporting purposes, those **construction activities** that are considered **minor** under State legislation and policy in determining Net Current Expenditures (NCE) and Regular Program Expenditures (RPE) should not be reported in the functions listed in Schedule 12. However, the total expenditures reported on the ED141 X001 line must reconcile to total expenditures reported in the upper portion (lines 1202 through 1212) of Schedule 12.

The reporting of these ED141 and ED001 expenditures follows this route. The expenditures are first reported on the applicable ED141 report on the X001 line. Next, they would be reported in Schedule 8 of the ED001. They would then be reported in Schedule 12, line 1212. Lastly, the expenditures are reported in Schedule 2, Part 1, Section B. The expenditures are **not reported** in Schedule 2, Part 2.

The expenditures are not reported in Schedule 2, Part 2 due to the "minor" status under Connecticut's RPE policy. They are reported in Schedule 2, Part 1 because that part of Schedule 2 ignores Connecticut's RPE legislation when reporting school construction activities.

For example: A school district receives a grant which allows the district to upgrade its computer services for classroom instruction. The district receives the ABC Grant of $100,000 through the State Department of Education's Prepayment Grant system. The school district chooses to use part of the grant to purchase personal computers for some classrooms and part of the grant to wire the school building to allow the personal computers access to the Internet. The personal computers cost $20,000 and a contractor is hired to wire the building at a cost of $80,000. The wiring ($80,000) of the school building is considered a minor capital expenditure under Connecticut's RPE policy regarding construction activities. The reporting among the ED141 and ED001 schedules would follow this model.

- The ED141 report would be completed with the $100,000 expense reported on the X001 line.

- The $100,000 would be reported on Schedule 8 of the ED001.

- For the upper portion (lines 1202 through 1212) of Schedule 12 of the ED001 which lists the function groupings, of the $100,000, $20,000 would be reported on Line 1202 for the personal computers used for instruction, and ED001 Line 1212 would include the $80,000 for the wiring of the school building.

- For the lower portion of Schedule 12 which lists the grade level groupings, of the $100,000, the $20,000 for classroom computers would be reported among Lines 1214 and 1215 as appropriate.

- **For Schedule 2, Part 2, none of the $80,000 is reported here.** Only expenditures for major school construction activities are reported in Schedule 2, Part 2.
- For Schedule 2, Part 1, Section B, the $80,000 is reported here. Schedule 2, Part 1 ignores Connecticut's RPE policy regarding school construction type activities. All school construction expenditures, whether the construction activity is major or minor, are reported in Schedule 2, Part 1.

Reporting of Expenditures by Column

Below is an overview of what object code data applies to Columns 2 through 9. Please refer to the U.S. Department of Education's publication Financial Accounting for Local and State School SYSTEMS 2009 **http://nces.ed.gov/pubs2009/2009325.pdf** for guidance to classify expenditures/services by the object code dimension.

TOTAL (COLUMN 1)

For Lines 1202 through 1211, this is the sum of Columns 2 through 9.

For Line 1213, this is the sum of Lines 1202 through 1212 or the sum of Columns 2 through 9 plus Line 1212.

SALARIES (COLUMN 2)

CODE	DESCRIPTION
100	Personal Services-Salaries
110	Salaries of Regular Employees
120	Salaries of Temporary Employees
130	Salaries for Overtime
140	Salaries for Sabbatical Leave - Amounts paid by the LEA to employees on sabbatical leave.
150	Additional Compensation such as Bonuses, or Incentives

EMPLOYEE BENEFITS (COLUMN 3)
(DO NOT make an entry on Line 1201 if you are manually entering benefits to the related functions in Lines 1202 through 1211.)

200	Personal Services-Employee Benefits
210	Group Insurance

220 Social Security Contributions

230 Retirement Contributions (Note: This does not include expenditures from funds provided to the LEA from the State Teachers' Retirement Board. The retirement contribution expenditures may be managed from a budgeted line item that is included in the board of education general appropriation, or from some other municipal account. If the funding source of the expenditure can not be specifically identified as from a local tax source, then the gross expenditure for the line item must be reduced by the revenue received, e.g., State Teacher Retirement revenue, to determine a net expenditure, or the amount of the expenditure supported by local tax source funds.)

250 Tuition Reimbursement

260 Unemployment Compensation

270 Workers' Compensation

280 Health Benefits (Note: This does not include the co-pay that an employee provides to the LEA for Health Benefits. In addition, this does not include the expenditures from funds provided to the LEA from the State Teachers' Retirement Board for Health Benefits. The expenditures may be managed from a budgeted line item that is included in the board of education general appropriation, or from some other municipal account. If the funding source of the expenditure can not be specifically identified as from a local tax source, then the gross expenditure for the line item must be reduced by the revenue received, e.g., employee co-payments or State Teacher Retirement revenue, to determine a net expenditure, or the amount of the expenditure supported by local tax source funds.)

290 Other Employee Benefits

PURCHASED SERVICES (COLUMN 4)

300 Purchased Professional and Technical Services

310 Official/Administrative Services

320 Professional-Educational Services

330 Professional Employee Training and Development Services

340 Other Professional Services

350 Technical Services

400 Purchased Property Services

410 Utility Services, e.g., Water/Sewage

420 Cleaning Services, e.g., Disposal Services, Snow Plowing Services, Custodial Services, or Lawn Care

430 Repairs and Maintenance Services

440 Rentals

441 Renting Land and Buildings

442 Rental of Equipment and Vehicles

450 Construction Services

490 Other Purchased Property Services

500 Other Purchased Services

510 Student Transportation Services

511 Student Transportation Purchased from Another LEA Within the State

512 Student Transportation Purchased from Another LEA Outside the State

519 Student Transportation Purchased from Other Sources

520 Insurance (Other Than Employee Benefits)

530 Communications

540 Advertising

550 Printing and Binding

570 Food Service Management

580 Travel

590 Intereducational, Interagency Purchased Services

591 Services Purchased from Another LEA Within the State

592 Services Purchased from Another LEA Outside the State

TUITION PUBLIC IN-STATE (COLUMN 5)

561 Tuition to Other LEAs Within the State

564 Tuition to Educational Service Agencies within the State

566 Tuition to Charter Schools

567 Tuition to School Districts for Voucher Payments

TUITION OTHER (COLUMN 6)

562 Tuition to Other LEAs Outside the State

563 Tuition to Private Sources

565 Tuition to Educational Service Agencies Outside the State

569 Tuition Other

SUPPLIES (COLUMN 7)

600 Supplies

610 General Supplies

620 Energy

621 Natural Gas

622 Electricity

623 Bottled Gas

624 Oil

625 Coal

626 Gasoline

629 Other

630 Food

640 Books and Periodicals

650 Supplies – Technology Related

PROPERTY (COLUMN 8)

700 Property

710 Land and Improvements

720 Buildings

730 Equipment

731 Machinery

732 Vehicles

733 Furniture and Fixtures

734 Technology – Related Hardware

735 Technology – Software

739 Other Equipment

OTHER (COLUMN 9)

900 Other Objects

810 Dues and Fees

820 Judgments Against the LEA

832 Interest

890 Miscellaneous Expenditures

Reporting of Expenditures by Line and Column for Lines 1214 and 1215

Line 1214: In Columns 2 through 9, report expenditures from the respective columns on Line 1213 (less special education expenditures from Schedule 4), which apply to your elementary, middle and junior high school grade range.

Line 1215 "starting grade": Report the beginning grade for which you are reporting expenditures in Line 1215.

Line 1215: In Columns 2 through 9, report expenditures from the respective columns on Line 1213 (less special education expenditures from Schedule 4), which apply to your high school grade range.

REPORTING HIGH COST SPECIAL EDUCATION STUDENT RECORDS
ED001 SEDAC-G (Special Education Data Application and Collection) STATE AGENCY PLACED/EXCESS COST SPECIAL EDUCATION PUPILS
FINAL COSTS

Please read all the information below before proceeding.

Contact Mark Stange at 860-713-6462 or (mark.stange@ct.gov) if you have any questions.

1) INTRODUCTION AND GENERAL INSTRUCTIONS

An ED001 SEDAC-G database will be available to users around the beginning of August.

The Finance and Internal Operations Office, Bureau of Grants Management has not changed the process of prefilling the database with the district's estimate of the cost for each student. These estimated costs are provided by the district to the Bureau of Grants Management through the Special Education Data Application and Collection (SEDAC) process. This data is as of March 1, 2015 per C.G.S. 10-76d. This data was used by the Department of Education to calculate the school district's Excess Cost and/or State Agency Placement Grants.

To maintain student confidentiality, the access to a student's name and birthday are limited under the Internet application. The superintendent manages who has access to a student's name and birthday via the reports on the website. Two reports can be produced through the website. The first report is called the ED001 SPECIAL EDUCATION DATA APPLICATION AND COLLECTION – GRANTS MASTER LIST REPORT (SEDAC-G MLR). The superintendent manages who has access to this report. This report lists all of the information for each student, including their name and birthday. The second report is called the ED001 SPECIAL EDUCATION DATA APPLICATION AND COLLECTION – GRANTS DATA ADJUSTMENT FORM (SEDAC-G ADJ). This report lists all the MLR student data with the exception of the student's name and birthday. Any person logged on to the website may run a copy of that report.

The ED001 SEDAC-G Internet application is the method for reporting the final costs for the school district's excess cost and state agency placed special education students.

2) RUN WEBSITE REPORTS TO REVIEW SCHOOL DISTRICT DATA.

Through the website, run the ED001 SPECIAL EDUCATION DATA APPLICATION AND COLLECTION – GRANTS MASTER LIST REPORT (SEDAC-G MLR) and the ED001 SPECIAL EDUCATION DATA APPLICATION AND COLLECTION – GRANTS DATA ADJUSTMENT FORM (SEDAC-G ADJ).

3) REVIEW YOUR DATA TO DETERMINE IF DATA CHANGES ARE REQUIRED AND MAKE THE CHANGES.

Determine if any of the expenditure estimates or any other data items which are preprinted on the reports have changed since the March 1, 2015 data submitted to the Bureau of Grants Management. Actual expenditures for instruction services are reported in the Tuition Cost field, actual expenditures for transportation services are reported in the Transportation Cost field and actual expenditures for room and board services are reported in the Room and Board field.

NOTE: The final cost data changes for excess cost and state agency placed special education students may require related adjustments to your ED001 data.

Through the data entry component of the ED001 SEDAC-G Internet application, access student records with the assistance of the ED001 SEDAC-G DATA MASTER LIST REPORT (MLR) and the ED001 SEDAC-G DATA ADJUSTMENT FORM to make the appropriate changes. Remember to run the ED001 SEDAC-G DATA ADJUSTMENT FORM report to assist in proofing your data entry changes. The running of this report will also ensure that the changes you make were accepted into the database.

4) SUPERINTENDENT ENTERS HIS/HER UNIQUE CODE NUMBER.

The data entry component of the ED001 SEDAC-G Internet application has a button to bring up the data certification component for the superintendent. The superintendent must enter in his/her unique (5) digit code into this component of the Internet application after the final cost for all students have been entered and proofed.

PREPARER'S CHECKLIST

Have you compared this report to last year's ED001 to identify possible errors?

Have you excluded the salary and fringe benefits for each improperly certified teacher as determined by the Bureau of Educator Standards and Certification? Have you retained the required schedule (format illustrated in Appendix 6) detailing the exclusion?

Have you reported expenditures for principal and interest payments for school construction activities in Schedule 2, Part 2 rather than the expenditures paid to the contractor for those school construction activities?

Have you reported expenditures for major remodeling in Schedule 2, Part 2 and expenditures for minor remodeling in Schedule 9, and, if applicable, in Schedule 1?

If the school district or town received progress payment grants for school construction activities, have you included the expenditures from those payments along with local source expenditures?

On Schedule 4, have you completed EITHER Line 413 OR Line 414?

If you have completed Line 405, have you entered data in columns 5 and 6 of Schedule 12 and, if applicable, to the ED001 SEDAC-G Final Cost database?

Have the special education transportation expenditures reported in Schedule 5, line 514 also been included in Schedule 4, column 2?

If your district does not maintain a high school, have you completed Schedule 5, lines 512 and 513 and also Schedule 11, line 1102? (These lines are **not** to be completed by districts maintaining their own high schools.)

If you have completed Line 511, have you also entered data in Schedule 11, line 1104 and vice-versa?

Have all tuition and transportation revenues been reported and properly classified in Schedule 7?

Does Schedule 8, lines 814, 815 and 819 reflect the related X001 lines as they appear on the ED141 Public Expenditure Summary (ED001) report?

Does Schedule 9, line 928 reflect expenditures net of Universal Service Fund credits or refunds if included in the budget figure, Line 901?

For Schedule 12, column 3, have you completed EITHER Line 1201 OR Lines 1202 through 1211?

Have you reviewed all pupil information in the ED001 SEDAC-G Final Cost database? If the service provider provided services beyond instruction, for example, transportation or room and board, and the expenditures for those services were not specifically identified as transportation or room and board on the billing documentation, have you correctly reported just actual expenditures for instruction services in the Tuition Cost field, actual expenditures for transportation services in the Transportation Cost field and actual expenditures for room and board services in the Room and Board field?

Have you made any changes in the ED001 SEDAC-G Final Cost database? If any changes were necessary, has the superintendent entered his/her unique code number into the Internet application?

Have you checked to determine if your school district participated in the Universal Service Fund Program? Did you complete the Universal Service Fund Data Item on the website and maintain the supporting documentation?

Have you maintained a complete and final copy of your ED001 submission with all worksheets and full documentation (including in-kind services***) for your audit records?

***Defined term: Appendix 1

APPENDIX 1

GLOSSARY OF TERMS
2014-15 ED001 END OF YEAR SCHOOL REPORT

The definitions included here are for purposes of completing the ED001. They are not intended to supersede any statutory or regulatory definitions of similar or like terms. Defined terms are highlighted in the text of the manual by three asterisks ***. Questions about interpretation of these definitions or any perceived conflicts with definitions contained elsewhere should be referred to the Finance and Internal Operations Office, Bureau of Grants Management for resolution at 860-713-6460.

Certified Personnel means the gross salary for all certified personnel occupying positions requiring certification by the State Department of Education. PERSONNEL WITHOUT CERTIFICATION OCCUPYING CERTIFIED POSITIONS ARE EXCLUDED FROM REPORTING ON THE ED001. A schedule detailing these uncertified salaries by funding source MUST be attached to the completed ED001 report upon completion. The uncertified personnel will be identified by the Teacher Certification Unit of the State Department of Education. Questions regarding the status of an individual reported on the uncertified list must be referred to the Bureau of Educator Standards and Certification at 860-713-6770.

Debt Service means expenditures of the board of education or the town on behalf of the board of education to retire debt. Payments to retire loans or notes in the same fiscal year in which the borrowing occurred are treated as current expenditures. This definition applies to all debt, regardless of the nature of the purchase for which the borrowing occurred.

Direct State and Federal Grants mean grants for which payment flows directly to the school district (or town) from any agency of the federal government or any state agency other than the Department of Education.

Equipment means an item excluding vehicles used for pupil transportation which has an expected useful life of greater than one year and an initial purchase price of over $1,000.00; retains its original shape and appearance with use; is non-expendable; and, does not lose its identity through transformation or incorporation into a different or more complex item. Further clarification may be found in the FINANCIAL ACCOUNTING FOR LOCAL AND STATE SCHOOL SYSTEMS 2009 publication (see Appendix E). Note: This publication can be found on the Internet under the address **http://nces.ed.gov/pubs2009/2009325.pdf**

Expenditures mean all charges incurred (modified accrual basis) for the period July 1 - June 30 including the value of in-kind services.

Food Service Expenditures mean all expenditures, including the value of in-kind services, which support the school cafeteria program.

Free Summer School means expenses for instruction during summer school programs that are provided at no cost to resident pupils. Any summer school programs for which there is a charge are not reported on the ED001.

In-Kind Services mean those expenditures for services provided by other municipal agencies which DIRECTLY SUPPORT the public elementary and secondary educational programs of the school district. (See instructions for Schedule 1 for detailed examples of allowable in-kind services.)

Major vs. Minor Remodeling: See State Department of Education policy memorandum in Appendix 3. Note that no credit toward current expenditures may be claimed under this policy unless they are funded from the current operating budget of the board of education or the town.

Nonmembership Expenditures mean expenditures for public school pupils who are not included in the average daily membership of the school district (Example: Full-time vocational technical school students).

Nonreimbursable Public School Pupil Transportation Expenditures include: 1) PUBLIC SCHOOL PUPIL TRANSPORTATION EXPENDITURES--other than SPECIAL EDUCATION PUPIL TRANSPORTATION EXPENDITURES--which do not provide the service of transporting pupils to and from school; or 2) PUBLIC SCHOOL PUPIL TRANSPORTATION EXPENDITURES which are funded from any source other than local tax funds. An item #1 type expenditure is considered nonreimbursable because it is not incurred in the transportation of a pupil to and from school. An example of an item #1 type expenditure would be a field trip. A field trip is a pupil transportation service which does not provide for transporting a pupil to and from school. An item #2 type expenditure is considered nonreimbursable because of the source of funds which support the service. An example of an item #2 type expenditure would be a grant (e.g., IDEA Part B) which was the source fund used to support a pupil transportation service.

Nonpublic Expenditures mean all expenditures for nonpublic health services, transportation of nonpublic school children and any other expenditures from any source for the education of nonpublic school children. Except as provided in Schedule 6, no nonpublic expenditures are to be reported anywhere in this form.

Public Expenditures mean all expenditures made by the local board of education and the value of in-kind services provided by other municipal agencies for the education of the PK-12 public school children of the school district.

Pupil School Transportation Expenditures include expenditures incurred to provide pupil transportation services. Examples of the types of expenditures incurred are the cost of vehicles (purchased, leased or leased-purchased), transportation supplies, contract transportation, and personal services and fringe benefits of bus drivers, school crossing guards, etc.

Public School Pupil Transportation Expenditures include PUPIL SCHOOL TRANSPORTATION EXPENDITURES incurred which relate to public school students and students in the state vocational school system.

Regional Vocational Agriculture Center means a center approved by the State Board of Education for operation under 10-65 C.G.S.

Reimbursable Public School Pupil Transportation Expenditures include locally funded PUBLIC SCHOOL PUPIL TRANSPORTATION EXPENDITURES incurred to: 1) provide the service of transporting pupils to and from school, i.e., from home-school-home; and 2) SPECIAL EDUCATION PUPIL TRANSPORTATION EXPENDITURES. Item #1 type expenditures are reimbursed through C.G.S. 10-266 or 10-266m and related statutes. Item #2 type expenditures were previously reimbursed through C.G.S. 10-76g. For pupil transportation vehicles, the expenditures reported must be the NET COSTS ONLY. Net costs are defined as the total purchase price less any trade-in allowance or the actual cash expenditure for the purchase or the annual lease of such vehicle, WHICHEVER IS THE LESSER.

Special Education Pupil Transportation Expenditures include PUPIL SCHOOL TRANSPORTATION EXPENDITURES which are paid by a town or regional board of education for transporting any child to and from any clinic, physician's office, agency or institution to which the board requests the child to go for the purposes of determining the need for special education, and amounts paid for transporting such child to and from any school, agency or institution for the purposes of special education unless such transportation is simultaneously provided on a district established bus route operated for children in the district's standard educational program. For example, expenditures for transporting one special education pupil or expenditures for commingling other special education pupils are considered SPECIAL EDUCATION PUPIL TRANSPORTATION EXPENDITURES. However, if special education transportation services are commingled with nonspecial education transportation services, then those special education transportation services are not considered SPECIAL EDUCATION PUPIL TRANSPORTATION EXPENDITURES.

Tuition Expenditures mean tuition payments to Connecticut school districts and Regional Service Centers - Report tuition payments made to other school districts and Regional Service Centers. Amounts paid by regional school district member towns for transportation or debt service expenditures of the region are not reported as tuition. This line should include payments made for state agency placed pupils for whom you had responsibility when such payments were made to other school districts and Regional Service Centers.

Tuition Revenue means revenue or services received from pupils, parents, welfare agencies and other school districts, both within and outside the state, for the education of pupils not residents of the school district.

Vehicles for Pupil Transportation - Net Cost means the total purchase price less any trade-in allowance or the actual cash expenditure for the purchase or annual lease of such vehicle, WHICHEVER IS THE LESSER.

Vehicles for Pupil Transportation means conveyances used to provide pupil transportation excluding vehicles used to provide transportation under Section 10-76g of the Connecticut General Statutes as amended.

APPENDIX 2

TABLE OF NONPUBLIC SCHOOL DATA TO ASSIST IN ENTERING DATA
ON 2014-15 SCHEDULE 6
(THIS DATA IS SORTED BY TOWN)

TOWN	SCHOOL NAME	SCHOOL CODE (COL. 1)	SCHOOL LOCATION CODE (COL. 2)
Ansonia	Assumption	2101	002
Berlin	Mooreland Hill	2151	007
	St. Paul	2152	007
Bethel	St. Mary	2101	009
Branford	St. Mary	2101	014
Bridgeport	St. Ambrose School	2106	015
	St. Ann	2107	015
	St. Augustine School	2112	015
	St. Peter	2115	015
	St. Raphael	2117	015
	Bridgeport Hope School	2119	015
	Fairfield County SDA School	2121	015
	St. Andrew	2151	015
	Kolbe-Cathedral High	2161	015
Bristol	Immanuel Lutheran	2101	017
	St. Anthony	2103	017
	St. Joseph	2104	017
	St. Matthew	2105	017
	St. Paul Catholic High School	2161	017
Brookfield	St. Joseph	2101	018
	Christian Life Academy	2103	018
Cheshire	St. Bridget	2101	025
	Cheshire Academy	2161	025

TOWN	SCHOOL NAME	SCHOOL CODE (COL. 1)	SCHOOL LOCATION CODE (COL. 2)
Danbury	Immanuel Lutheran	2101	034
	Sacred Heart	2102	034
	St. Gregory the Great	2103	034
	St. Joseph	2104	034
	St. Peter	2105	034
	Maimonides Academy	2106	034
	Hudson Country Montessori	2110	034
	Immaculate High	2161	034
	Wooster	2162	034
Derby	St. Mary/St. Michael	2101	037
East Hartford	St. Christopher	2151	043
East Haven	St. Vincent de Paul	2151	044
Enfield	St. Bernard	2102	049
	St. Martha	2104	049
	Enfield Montessori	2105	049
Fairfield	Our Lady of Assumption	2102	051
	Fairfield Country Day	2103	051
	St. Thomas Aquinas	2108	051
	Unquowa	2109	051
	Fairfield Preparatory	2161	051
	Notre Dame	2162	051
	Eagle Hill School	2151	051
Greenwich	Greenwich Country Day	2101	057
	The Whitby School	2104	057
	Stanwich School	2106	057
	Brunswick	2161	057
	Convent Sacred Heart	2162	057
	Greenwich Academy	2164	057

TOWN	SCHOOL NAME	SCHOOL CODE (COL. 1)	SCHOOL LOCATION CODE (COL. 2)
Groton	Sacred Heart	2102	059
Hamden	St. Rita	2101	062
	St. Stephen	2102	062
	Sacred Heart Academy	2162	062
Hartford	St. Augustine	2102	064
	SS. Cyril and Methodius	2103	064
	SDA Faith	2106	064
Killingly	St. James	2101	069
Litchfield	Litchfield Montessori School	2102	074
Madison	Country School	2101	076
	Our Lady of Mercy Day	2102	076
Manchester	St. James	2101	077
	Cornerstone Christian	2105	077
	Assumption	2151	077
	St. Bridget	2152	077
	East Catholic High	2161	077
Meriden	Our Lady of Mt. Carmel	2101	080
	St. Joseph	2102	080
	St. Stanislaus	2106	080
	Midstate Christian Academy	2111	080
Middletown	St. John	2102	083
	St. Mary of Czestochowa	2103	083
	Fellowship Christian	2105	083
	Mercy High	2161	083
	Xavier High	2162	083
Milford	St. Gabriel	2103	084
	St. Mary	2104	084
	Academy of Our Lady of Mercy	2161	084

TOWN	SCHOOL NAME	SCHOOL CODE (COL. 1)	SCHOOL LOCATION CODE (COL. 2)
Monroe	St. Jude	2102	085
Montville	St. Bernard High	2162	086
Naugatuck	St. Francis - St. Hedwig	2103	088
New Britain	Pope John Paul II	2101	089
	St. Matthew's Lutheran	2103	089
	Sacred Heart	2104	089
New Canaan	St. Aloysius	2102	090
New Haven	Foote	2101	093
	St. Aedan – St. Brandon	2104	093
	St. Bernadette	2105	093
	St. Francis	2107	093
	St. Thomas Day	2114	093
	Cold Spring School	2116	093
	Hopkins School	2161	093
Newington	Emmanuel Academy	2102	094
	St. Mary	2151	094
New London	St. Joseph	2102	095
	The Williams School	2161	095
New Milford	Faith Academy	2109	096
Newtown	Fraser Woods School	2101	097
	Housatonic Valley	2102	097
	St. Rose	2151	097
Norwalk	All Saints	2161	103

TOWN	SCHOOL NAME	SCHOOL CODE (COL. 1)	SCHOOL LOCATION CODE (COL. 2)
Norwich	St. Patrick Cathedral	2102	104
	Sacred Heart	2103	104
	Wildwood Christian School	2106	104
Old Saybrook	Saint John	2101	106
Orange	New Haven Hebrew Day	2162	107
Putnam	Tri – State Christian Academy	2102	116
Ridgefield	St. Mary Regional	2101	118
	Ridgefield Academy	2102	118
Shelton	St. Joseph	2101	126
	St. Lawrence	2102	126
Simsbury	St. Mary	2101	128
	Cobb School Montessori	2102	128
	The Ethel Walker School	2161	128
	Westminster	2163	128
	Master's School	2164	128
Southington	St. Dominic	2103	131
	Central Christian	2104	131
	St. Thomas Jr. High	2151	131
Sprague	St. Joseph	2101	133
	Academy of the Holy Family	2161	133
Stafford	St. Edward	2101	134
Stamford	Holy Spirit	2103	135
	Long Ridge	2104	135
	Our Lady Star of the Sea	2106	135
	St. Cecilia	2110	135
	Bi-Cultural Day	2114	135
	Mead School	2118	135
	Grace Christian Academy	2119	135
	Trinity Catholic Middle	2151	135
	King/Low-Heywood Thomas	2161	135

TOWN	SCHOOL NAME	SCHOOL CODE (COL. 1)	SCHOOL LOCATION CODE (COL. 2)
Stamford (cont'd)	Trinity Catholic High	2165	135
Stonington	Pine Point	2101	137
	St. Michael	2102	137
Stratford	St. James Regional School	2103	138
	Saint Mark School	2105	138
Thompson	St. Joseph	2101	141
Torrington	St. Francis of Assisi	2102	143
	Torrington Christian Academy	2105	143
Trumbull	St. Catherine of Sienna	2102	144
	St. Teresa	2103	144
	Christian Heritage	2104	144
Vernon	St. Bernard	2101	146
Wallingford	Holy Trinity	2101	148
Washington	Washington Montessori	2101	150
	Rumsey Hall	2102	150
	The Gunnery	2161	150
Waterbury	Blessed Sacrament	2101	151
	Our Lady of Mt. Carmel	2102	151
	St. Mary	2108	151
	SS. Peter & Paul	2110	151
	Children's Community School	2111	151
	Holy Cross High	2161	151
	Chase Collegiate	2163	151
	Sacred Heart High	2164	151
Watertown	St. John the Evangelist	2101	153
	St. Mary Magdalen	2151	153

TOWN	SCHOOL NAME	SCHOOL CODE (COL. 1)	SCHOOL LOCATION CODE (COL. 2)
West Hartford	Renbrook	2102	155
	St. Brigid	2103	155
	St. Thomas the Apostle	2104	155
	St. Timothy	2105	155
	Solomon Schechter	2106	155
	Montessori School of Greater Hartford	2108	155
	Kingswood-Oxford	2163	155
	Northwest Catholic High	2165	155
	Hartford Christian Academy	2166	155
	Hebrew H.S. of New England	2167	155
	Intensive Education	6102	155
West Haven	Our Lady of Victory JH	2151	156
	St. Lawrence	2152	156
	Notre Dame High	2161	156
Westport	Green Farms Academy	2161	158
Wethersfield	Corpus Christi	2101	159
Wilton	Our Lady of Fatima	2101	161
Winchester	St. Anthony	2101	162
Windham	St. Mary-St. Joseph	2101	163
Windsor	St. Gabriel	2101	164
	Praise, Power, Prayer	2102	164
	Trinity United Methodist Christian School	2103	164
Woodbridge	Ezra Academy	2101	167

APPENDIX 3

POLICY FOR SCHOOL EXPENDITURES IN REMODELING, EXTENSION OF SERVICE SYSTEMS AND IMPROVEMENTS TO SITES

Capital expenditures for land, buildings, and equipment otherwise supported by a state grant pursuant to Chapter 173 of the General Statutes and debt service are excluded from the calculation of Net Current Expenditures (NCE). These expenditures were defined in regulations of the State Board of Education under Section 10-261(c) -1 through 10-261(c) - 4 prior to their repeal.

This policy is adopted to further clarify specific expenditures found in the above referenced regulation.

"Remodeling" means a major permanent structural improvement. Major means 20% or more of the gross square footage of a building; or, in the case of exterior walls, 20% or more of the exterior surface of the building. Remodeling does not include expenditures for keeping the building in its original condition of completeness or efficiency, either through repairs or by replacement of property. It does not include the restoration of a given building to the original condition of completeness or efficiency from a worn, damaged, or deteriorated condition. Nor does it include expenditures for the repair or replacement of roofs.

Examples:

a) Moving a permanent partition within a room is not a major permanent structural improvement if the affected area involves less than 20% of the gross square footage of the building.

b) Removing three windows and resurfacing with brick is not a major permanent structural improvement if the affected area involves less than 20% of the total exterior wall surface.

c) Replacing a gym floor is not a major permanent structural improvement if the original floor was in a worn, damaged, or deteriorated condition. However, if it was not in a worn, damaged, or deteriorated condition and involves more than 20% of the gross square footage of the building, it is a major permanent structural improvement.

"Extension of service systems" means the enlargement or expansion of an existing service system. It does not include replacement of a service system with a more efficient, more powerful, or better quality system. Service systems include heating, cooling, water, disposal, mechanical, electrical, communications, and safety and security.

Examples:

a) Replacing a heating system with a heating/cooling system is an extension of the service system.

b) Replacing the entire plumbing system of a building with higher quality tubing is not an extension of the service system.

c) Replacing the electrical system in four rooms and extending the wiring into a new fifth room is an extension of the service system with respect to the fifth room only. The cost of replacing the wiring in the original four rooms is not an extension of the service system.

"Improvements to sites" are permanent and structural alterations to the surface of the land, or any additional item permanently affixed to the land.

Examples:

a) Initial grading, landscaping, seeding, and planting of shrubs and trees, constructing new sidewalks, roadways, overpasses, retaining walls, sewers and storm drains are improvement to sites.

b) Installing water mains, field hydrants and sprinkling systems, and outdoor drinking fountains are improvements to sites.

c) Original surfacing and soil treatment of athletic fields and tennis courts are improvements to sites.

d) Furnishing and installing, for the first time, playground or playing-field apparatus built into the grounds, flagpoles, gateways, fences and underground storage tanks that are not part of building service systems are improvements to sites.

e) Off site improvements necessitated by improvements made on the site, such as installing sewer lines and building roads, are improvements to sites.

CONNECTICUT STATE DEPARTMENT OF EDUCATION
POLICY ON REPORTING LEASE-PURCHASES ON
THE END OF YEAR SCHOOL REPORT (ED001)
APRIL 1987

Purpose: To provide a guideline for consistent treatment of lease-purchase expenditures for ED001 reporting purposes.

Statement of Issue: Numerous school districts continue to use the lease-purchase method of acquiring capital equipment items. This allows them to budget for these costs over a period of years and avoid long-term borrowing. Questions have been raised by auditors as to whether all or part of the annual costs of a lease-purchase should be allowed as current expenditures, and whether adjustments should be made for hidden interest costs. An item acquired through a five-year lease-purchase will cost more than if purchased outright. Some auditors maintain that these extra costs are actually interest and should be treated as such. Our position has been that the added costs can be treated as maintenance service which is also allowable.

Policy: The entire annual costs of a lease should be allowed for ED001 reporting purposes. This is consistent with current and past practice within the department. It gives school districts an additional option for acquiring and maintaining up-to-date educational equipment and support systems.

The exception to this policy is the lease-purchase of land or buildings. While rental costs are an allowable expenditure, the lease-purchase of land or buildings, including portables, should be treated as an outright acquisition, which would be prohibited under 10-261a C.G.S. and supporting regulations for inclusion on the ED001 as a current expenditure.

POLICY STATEMENT

SUBJECT

End of Year School Report ED001 – Adjustment of Expenditures

ISSUE

Auditors may discover that expenditures have been included in the ED001 Schedule 1A (local effort) which either do not belong in the report at all, or belong in Schedule 2A (expenditures from nonlocal sources).

In most cases, they will be able to identify the proper object lines and columns for adjustment purposes. In some isolated cases, particularly if miscellaneous town revenue from endowments, rentals, etc., is pooled with tax revenues in the appropriated budget, the district will not be able to identify specific objects of expenditures. In such cases, the auditors will know the amount to exclude, however, they may not be able to identify the lines of the schedule which should be adjusted.

PROPOSAL

1. If the total amount to be excluded represents less than or equal to 1% of the schedule total (or $10,000, whichever is less), exclude it from the line with the highest dollar value (Column 1 or Column 2, whichever is greater). If the expenditures excluded should have been properly reported on Schedule 2A, make the corresponding entry in the appropriate line of Schedule 2A to offset the exclusion from 1A.

2. If the total amount to be excluded represents more than 1% of the schedule total (or exceeds $10,000), prorate the exclusion among the 3 lines on Schedule 1A with the greatest dollar values, using Columns 1 and 2. Corresponding adjustments to Schedule 2A should be proposed as necessary.

3. If it can be determined that the exclusions impact reimbursable special education but the objects cannot be identified, follow the same procedure, using Column 4 amounts only. If less than or equal to 1% of the Column 4 total, adjust the single highest amount. If greater than 1%, adjust the 3 highest Column 4 objects.

IMPACT

Use of this procedure will provide for an accurate expenditure figure from local efforts for grant purposes. If the expenditures excluded from 1A are to be reported in 2A, the value of a particular object will not be affected. (Example: Certified personnel, object code 111, is the sum of Schedule 1A, line 1 and Schedule 2A, line 47.)

If the excluded amount does not belong on the report at all and no specific object code(s) can be identified, using this procedure may delete the validity of the adjusted line(s) for statistical (not grant) purposes. This impact should be marginal in all cases.

Note: Although this policy references a previous year's ED001 format, the policy remains in effect for this year's ED001.

CONNECTICUT STATE DEPARTMENT OF EDUCATION
POLICY ON PAYMENTS TO RESERVE FUNDS
JUNE 2004

Purpose: To establish a guideline for consistent treatment of payments to reserve funds and reporting such payments as expenditures on the End of Year School Report (ED001).

Statement of Issue: Increasing numbers of municipalities are creating reserve funds for insurance contingencies, capital construction and other purposes. Local boards of education cannot establish such funds, although municipalities may do so at the town level. Regional School Districts can establish reserve funds, however, under Section 10-51(d) of the Connecticut General Statutes those reserve funds are limited to financing a specific capital improvement or the acquisition of a specific piece of equipment. Audits of several districts have revealed inconsistent treatment in reporting payments to such funds.

In some cases, such as a self-insurance reserve fund, current payments to the fund appear to be valid expenditures, since the board of education or municipality would otherwise be paying premiums directly to an insurance carrier. The condition of being insured is what is being purchased. The expenditures are valid in either case. However, when a claim is made, proceeds from the reserve fund should be treated as insurance proceeds would be. Payments to a pension reserve fund is a similar example.

In other cases, however, the purpose of the fund may be unspecified. It may also be for land acquisition or capital building improvements which are excluded by statute from Net Current Expenditures (NCE). In such cases, no credit for payments into such funds would appear to be appropriate until the reserve fund is used and the determination can be made that the expenditure is allowable for ED001 reporting purposes.

The question to be resolved is: Under what conditions and to what extent can payments to reserve funds be claimed by school districts as current expenditures? This applies equally to direct board of education contributions and payments made by a municipality as an in-kind service.

Policy: Payments to reserve funds shall be excluded from current expenditures reported by school districts on their End of Year School Reports unless the district can demonstrate to the Department of Education that the purpose of the reserve fund is self-insurance, employee pensions or a similar purpose, and that the amount of the payment is reasonable. [Note: Regional School Districts must adhere to the provision of Section 10-51(d) C.G.S. which restricts the amount of their contribution to no more than 1% of their annual budget, and that the reserve fund is for a specific capital improvement or the acquisition of a specific piece of equipment.] In all other cases, expenditure credit on the ED001 shall be allowed only when expenditures are incurred from the reserve fund itself. At such times, expenditures will be reported on the appropriate ED001 schedule.

APPENDIX 4

Approved Private Special Education Residential Facilities With
Education Rates Set by the State Department of Education

Rates from July 1, 2014 to June 30, 2015
As of May 4, 2015

2014-15 Facility Code	Rate for one enrolled day of education	2014-15 Special Education Facility/Town Name
0100161	$287.43	Arch Bridge School – Wellspring – Bethlehem
0190161	$309.63	The Learning Clinic, Inc. – Brooklyn
0330161	$432.70	Adelbrook, Inc. – Children's Home of Cromwell – Cromwell
0380261	$330.42	Rushford Academy – Durham
0620361	$353.26	Whitney Hall School – Children's Center – Hamden
0740461	$482.07	Touchstone – Litchfield
0780361	$358.60	Natchaug Hospital Journey School – Mansfield
0840161	$523.59	Charles F. Hayden School at Boys & Girls Village -- Milford
1410161	$326.34	Susan Wayne Center of Excellence --Thompson
1520161	$307.48	Waterford Country School, Inc. – Waterford
1550861	$832.60	PACES – American School for Deaf – West Hartford

APPENDIX 5

2014-15 CSDE APPROVED MAGNET SCHOOLS

FULL-TIME MAGNET SCHOOLS

		School Code
Bloomfield	Wintonbury Early Childhood	011-08
	Global Experience Magnet School	011-63
Bridgeport	Zoological Science, Research & Biotech HS	015-06
	Phys Sciences, Eng & Aero/Hydrospace HS	015-08
	Information Tech & Software Eng HS	015-15
	Discovery Interdistrict Magnet School	015-37
Danbury	Western CT Academy of International Studies	034-19
East Hartford	Connecticut International Baccalaureate Academy	043-63
Hartford	Montessori Magnet at Moylan School	064-05
	Mary Hooker Environmental Studies Magnet School	064-09
	Kinsella Arts Magnet School	064-11
	Hartford PreKindergarten Magnet School	064-13
	Noah Webster Micro Society	064-20
	STEM Magnet School at Annie-Fisher School	064-25
	Dr. Ramon E. Betances Early Reading Lab School	064-28
	Breakthrough Magnet School	064-33
	Breakthrough II	064-35
	Annie-Fisher Multiple Intelligence Magnet School	064-37
	Dr. Ramon E. Betances STEM Magnet School	064-38
	Capitol Community College Magnet Academy	064-39
	Hartford Magnet Middle School	064-54
	Greater Hartford Classical Magnet	064-64
	Sport and Medical Sciences Academy	064-65
	Pathways to Technology Magnet (Located in Windsor)	064-66
	University High School for Science and Engineering	064-67
	Capital Preparatory Magnet School	064-69
	High School, Inc.	064-76
	Journalism & Media Academy Magnet School	064-77
	Great Path Academy at MCC (Located in Manchester)	064-79
New Haven	Barnard Environmental	093-02
	Beecher School	093-03
	Davis 21st Century Magnet Elementary School	093-09
	Ross/Woodward School	093-10
	John C. Daniels (Located in Hamden)	093-13
	Benjamin Jepson Magnet School	093-18
	Mauro-Sheridan Magnet School	093-19

FULL-TIME MAGNET SCHOOLS

New Haven	King/Jackie Robinson	093-30
	MicroSociety Magnet (Located in Hamden)	093-49
	Betsy Ross Arts Middle Magnet	093-55
	Metropolitan Business High School	093-60
	Hill Regional Career High School	093-63
	Cooperative Arts & Humanities High School	093-64
	High School in the Community	093-66
	Hyde Leadership High School (Located in North Haven)	093-68
	New Haven Academy	093-70
New London	Winthrop Magnet Elementary School STEM	095-08
	Nathan Hale Magnet Elementary School	095-09
	Science and Technology Magnet H.S./ S.E. CT	095-61
Norwalk	Center for Global Studies at McMahon	103-62
Stamford	Rogers International School	135-08
	Academy of Information Technology	135-64
Waterbury	Maloney Interdistrict Magnet	151-31
	Rotella Interdistrict Magnet	151-33
	Waterbury Arts Magnet School (Middle)	151-50
	Waterbury Arts Magnet School (High)	151-60
Windham	Charles H. Barrows STEM Academy	163-04
CREC	East Hartford/Glastonbury Elem Magnet	241-01
	University of Hartford Multiple Intelligences Magnet School	241-02
	Reggio Magnet School of the Arts	241-03
	International Magnet School for Global Citizenship	241-04
	Museum Academy	241-05
	Greater Hartford Academy of Arts Elementary	241-06
	Academy of Aero & Eng Elementary (Prek-K)	241-07
	Montessori Magnet	241-31
	Two Rivers Magnet Middle School	241-50
	Academy of Aerospace and Engineering (Located in Hartford, Grade 9-12)	241-51
	Public Safety Academy Interdistrict Magnet School	241-52
	Greater Hartford Academy of the Arts Middle	241-53
	Metropolitan Learning Center	241-61
	Greater Hartford Academy of the Arts	241-64
	Medical Professions and Teacher Preparation Academy	241-65

FULL-TIME MAGNET SCHOOLS

CREC	Academy of Aerospace & Engineering (Located in Bloomfield, Grade 6-8)	241-66
	Two Rivers Magnet High School	241-67
	Discovery Academy	241-81
CES	Six to Six Interdistrict Magnet	243-01
ACES	Wintergeen Interdistrict Magnet School	244-03
	Thomas Edison Magnet Middle School	244-51
LEARN	Regional Multicultural Magnet School	245-01
	Friendship School	245-02
	Goodwin College Early Childhood	245-03
	Dual Language Arts Academy	245-50
	Connecticut River Academy	245-60
	Marine Science Magnet High School of SE CT	245-61
	Three Rivers Middle College Magnet School	245-62
EASTCONN	Arts at the Capitol Theatre	253-60
	Quinebaug Valley Middle College High School	253-61

PART-TIME MAGNET SCHOOLS

CREC	Greater Hartford Academy of Math and Science	241-98*
	Greater Hartford Academy of the Arts	241-99*
CES	Regional Center for the Arts (Located in Trumbull)	243-99*
ACES	Educational Center for the Arts	244-99*
GOODWIN COLLEGE	Senior Academy at Goodwin College	542-02

* The district and school codes for these programs were *created by the Finance and Internal Operations Office, Bureau of Grants Management for purposes of the PSIS data collection only*; they are not to be used for other data collections which may be done by the State Department of Education.

APPENDIX 6

Sample format for teacher(s) expenditure data excluded from ED001.

Teacher Name	Salary	Fringe Benefits	Funding Source

APPENDIX 7

Examples illustrating the reporting of Minor School Construction In-kind Services on Schedule 1, line 109.

Included in this appendix are eight (8) situations/examples regarding a minor school construction project. These examples are included to illustrate how to report the expenditures for that project in Schedule 1, line 109. The examples also provide direction on how to report those project expenditures in Schedule 2, Part 1 and Part 2 of the ED001. The examples are presented from those that are relatively simple situations to the more complex. Towns and school districts, together, have a broad range of options on how to best manage sometimes very complex school construction projects. The examples in this appendix have been kept simple for illustrative purposes and are not an attempt to include all the possible variations available to the town and/or school district.

Below is a summary of the examples in the appendix. Examples 1-1 through 1-4 are examples where the town is not receiving a school construction state grant to support a project. Examples 2-1 through 2-4 include those where a school construction state grant is supporting a project. Within these two groups are examples of projects where the town did not have to finance a project (town used general fund source funds) and those that required the need to borrow funds to support a project (town used the proceeds from a bond issue). Also, within these two groups are examples of projects where all the town's expenditures for the contractor are incurred within just one fiscal year or where all the town's expenditures for the contractor are incurred over two fiscal years.

Examples 1-1 through 1-4: The town **is not receiving a school construction state grant** to support the project.

- Example 1-1: Project not financed, contractor is paid in full within 1 fiscal year.
- Example 1-2: Project not financed, contractor is paid in full over 2 fiscal years.
- Example 1-3: Project required financing, contractor is paid in full within 1 fiscal year.
- Example 1-4: Project required financing, contractor is paid in full over 2 fiscal years.

Examples 2-1 through 2-4: The town **is receiving a school construction state grant** to support a project.

- Example 2-1: Project not financed, contractor paid in full within 1 fiscal year.
- Example 2-2: Project not financed, contractor paid in full over 2 fiscal years.
- Example 2-3: Project required financing, contractor paid in full within 1 fiscal year.
- Example 2-4: Project required financing, contractor paid in full over 2 fiscal years.

Example 1-1

--The town is not receiving a school construction state grant;
--The town does not need to finance the project (use of only general fund source funds); and
--The project is completed in one fiscal year.

Facts:

--East Salem is replacing the roof of the Webster school.

--A contractor is hired and the cost is $300,000.

--The project is scheduled to be completed in one year.

--The town determines that based on the needs of the town and its financial situation it can cover the cost of the project without financing the project. [It uses general fund source funds.]

--The town chooses to not apply to the State Department of Education for a school construction grant.

--The town chooses to manage the $300,000 project cost through its capital projects fund.

--The project is completed and the expenditures are incurred (the contractor is paid in August 2014).

Reporting on ED001:

Reporting on Schedule 1

--For the 2014-15 ED001, on Schedule 1, line 109, column 1, report $300,000.

Reporting on Schedule 2, Part 1

--For the 2014-15 ED001, $300,000 would be reported in Schedule 2, Part 1.

Reporting on Schedule 2, Part 2

--For the 2014-15 ED001, $0 reported in Schedule 2, Part 2.

Example 1-2

--The town is not receiving a school construction state grant;
--The town does not need to finance the project (use of only general fund source funds); and
--The project cannot be completed in one year; it takes **two fiscal years** before it is completed.

[Note: Same situation as Example 1-1 except the project takes two years to complete.]

Facts:

--East Salem is replacing the roof of the Webster school.

--A contractor is hired and the cost is $300,000.

--The project is scheduled to be completed in phases over two years during the summer months. It will start in 2014-15.

--The town determines that based on needs of the town and its financial situation it can cover the cost of the project without financing the project. [It uses general fund source funds.]

--The town chooses to not apply to the State Department of Education for a school construction grant.

--The town chooses to manage the $300,000 project cost through its capital projects fund.

--Sixty percent of the roof is replaced in the summer of 2014 (Fiscal Year 2014-15). $180,000 (or 60% of $300,000) of expenditures is incurred (the contractor is paid $180,000 in August 2014).

--The remaining portion of the building's roof (40%) is replaced in the summer of 2015 (Fiscal Year 2015-16). $120,000 (or 40% of $300,000) of expenditures is incurred (the contractor is paid $120,000 in August 2015).

Reporting on ED001:

Reporting on Schedule 1

-- For the 2014-15 ED001, on Schedule 1, line 109, column 1, report $180,000.
-- For the 2015-16 ED001, on Schedule 1, line 109, column 1, report $120,000.

Reporting on Schedule 2 Part 1

-- For the 2014-15 ED001, $180,000 would be reported in Schedule 2, Part 1.
-- For the 2015-16 ED001, $120,000 would be reported in Schedule 2, Part 1.

Reporting on Schedule 2, Part 2

-- For the 2014-15 ED001, $0 reported in Schedule 2, Part 2.
-- For the 2015-16 ED001, $0 reported in Schedule 2, Part 2.

Example 1-3

--The town is not receiving a school construction state grant;
--The town **does need to finance the project** (no use of general fund source funds); and
--The project is completed in one fiscal year.

[Note: Same situation as Example 1-1 except the project requires financing.]

Facts:

--East Salem is replacing the roof of the Webster school.

--A contractor is hired and the cost is $300,000.

--The project is scheduled to be completed in one year.

--The town determines that based on the needs of the town and its financial situation it needs to cover the cost of the project with some form of borrowing (e.g., a bond issue).

--The town chooses to not apply to the State Department of Education for a school construction grant.

--The town chooses to manage the $300,000 project cost through its capital projects fund.

--The town sells the bond and includes the $300,000 proceeds in the capital projects fund.

--The bond requires ten annual principal payments of $30,000 each. The first payment is due in the 2014-15 fiscal year. Interest payments amount to $1,000 annually for ten years. The first payment is due in the 2014-15 fiscal year. Collectively, over ten years the principal payments will equal $300,000 and the interest payments will equal $10,000.

--The project is completed and the expenditures are incurred (the contractor is paid $300,000 in August 2014).

Reporting on ED001:

Reporting on Schedule 1

--For the 2014-15 ED001, on Schedule 1, line 109, column 1, report $0.

Why is $0 reported? The expenditures for the project required financing (they were not from local tax source funds or School Construction Progress Payment grant source funds), and Schedule 1 does not include expenditures for in-kind services supported through borrowed funds.

Example 1-3 continues on the following page.

Reporting on Schedule 2, Part 1

--For the 2014-15 ED001, the $300,000 would be reported in Schedule 2, Part 1.

Why is $300,000 reported? Unlike Schedule 1 and Schedule 2, Part 2, which must consider both the funding source of the expenditures and whether the school construction project/activity is considered "minor school construction" (i.e., eligible to be included in the district's Net Current Expenditures (NCE) and Regular Program Expenditures (RPE) effort) or "major school construction," Schedule 2, Part 1 is not subject to those conditions. Schedule 2, Part 1 compiles any and all expenditures for school construction activity for the applicable fiscal year. It consists of the expenditures for work performed by the town or board of education staff or the expenditures to have the work performed by a contractor. The expenditures do not need to be evaluated to determine the source of funding (general fund, state grant, bond issue, federal grant, private donation, insurance proceeds, ...) or if the work is considered "minor school construction" or "major school construction."

Reporting on Schedule 2, Part 2

--For the 2014-15 ED001, the first principal payment of $30,000 is reported on Line 209. For the following nine years, each $30,000 principal payment will be reported.

--For the 2014-15 ED001, the interest payments totaling $1,000 is reported on Line 210. For the following nine years, each $1,000 of annual interest payments will be reported.

Why is the $30,000 principal payment reported and the $1,000 interest payment reported? Among the various types of expenditures reported in Schedule 2, Part 2, it compiles any debt service which supports public elementary or secondary public school services.

Example 1- 4

--The town is not receiving a school construction state grant;
--The town **does need to finance the project** (no use of general fund source funds); and
--The project cannot be completed in one year; it takes **two fiscal years** before it is completed.

[Note: Same situation as Example 1-3 except the project takes two years to complete.]

Facts:

--East Salem is replacing the roof of the Webster school.

--A contractor is hired and the cost is $300,000.

--The project is scheduled to be completed in phases over two years during the summer months. It will start in 2014-15.

--The town determines that based on the needs of the town and its financial situation it needs to cover the cost of the project with some form of borrowing (e.g., a bond issue).

--The town chooses to not apply to the State Department of Education for a school construction grant.

--The town chooses to manage the $300,000 project cost through its capital projects fund.

--The town sells the bond and includes the $300,000 proceeds in the capital projects fund.

--The bond requires ten annual principal payments of $30,000 each. The first payment is due in the 2014-15 fiscal year. Interest payments amount to $1,000 annually for ten years. The first payment is due in the 2014-15 fiscal year. Collectively, over ten years the principal payments will equal $300,000 and the interest payments will equal $10,000.

--Sixty percent of the roof is replaced in the summer of 2014 (Fiscal Year 2014-15). $180,000 (or 60% of $300,000) of expenditures is incurred (the contractor is paid $180,000 in August 2014).

--The remaining portion of the building's roof (40%) is replaced in the summer of 2015 (Fiscal Year 2015-16). $120,000 (or 40% of $300,000) of expenditures is incurred (the contractor is paid $120,000 in August 2015).

Example 1-4 continues on the following page.

Reporting on ED001:

Reporting on Schedule 1

-- For the 2014-15 ED001, on Schedule 1, line 109, column 1, report $0.
-- For the 2015-16 ED001, on Schedule 1, line 109, column 1, report $0.

Why is $0 reported? The expenditures for the project required financing (they were not from local tax source funds or School Construction Progress Payment grant source funds), and Schedule 1 does not include expenditures for in-kind services supported through borrowed funds.

Reporting on Schedule 2, Part 1

-- For the 2014-15 ED001, the $180,000 would be reported in Schedule 2, Part 1.
-- For the 2015-16 ED001, the $120,000 would be reported in Schedule 2, Part 1.

Why is $180,000 reported in 2014-15 and then $120,000 reported in 2015-16? Unlike Schedule 1 and Schedule 2, Part 2, which must consider both the funding source of the expenditures and whether the school construction project/activity is considered "minor school construction" (i.e., eligible to be included in the district's Net Current Expenditures (NCE) and Regular Program Expenditures (RPE) effort) or "major school construction," Schedule 2, Part 1 is not subject to those conditions. Schedule 2, Part 1 compiles any and all expenditures for school construction activity for the applicable fiscal year. It consists of expenditures for work performed by the town or board of education staff or the expenditures to have the work performed by a contractor. The expenditures do not need to be evaluated to determine the source of funding (i.e., general fund, state grant, bond issue, federal grant, private donation, insurance proceeds, ...) or if the work is considered "minor school construction" or "major school construction."

Reporting on Schedule 2, Part 2

-- For the 2014-15 ED001, the first principal payment of $30,000 is reported on Line 209. For the following nine years, each $30,000 principal payment will be reported.

-- For the 2014-15 ED001, the interest payments totaling $1,000 is reported on Line 210. For the following nine years, each $1,000 of annual interest payments will be reported.

Why is the $30,000 principal payment reported and the $1,000 interest payment reported? Among the various types of expenditures reported in Schedule 2, Part 2, it compiles any debt service which supports public elementary or secondary public school services.

Example 2-1

--The town is receiving a school construction state grant;
--The town does not need to finance the project (use of only general fund source funds); and
--The project is completed in one fiscal year.

[Note: Same situation as Example 1-1 except the town is receiving a school construction grant to support the project.]

Facts:

--East Salem is replacing the roof of the Webster school.

--A contractor is hired and the cost is $300,000.

--The project is scheduled to be completed in one year.

--The town determines that based on the needs of the town and its financial situation it can cover the cost of the project without financing the project. [It uses general fund source funds.]

--The town applies to the State Department of Education for a school construction grant to determine what the state could provide. The state commits $225,000 (75%) to support the project. East Salem will support $75,000 (25%) with general fund source funds.

--In July 2014, the town requests $225,000 through the School Construction Progress Payment system. The check is received in August.

--The project is completed and the expenditures are incurred (the contractor is paid in August 2014 using the $225,000 School Construction Progress Payment grant funds and the $75,000 general fund source funds).

Reporting on ED001:

Reporting on Schedule 1

--For the 2014-15 ED001, on Schedule 1, line 109, column 1, report $300,000.

Why is $300,000 reported in column 1 of Line 109? The expenditures supported by the School Construction Progress Payment grant (for minor school construction activities) are considered eligible in determining a school district's Net Current Expenditures (NCE) and Regular Program Expenditures (RPE) effort just as, for example, the expenditures from the State Education Cost Sharing (ECS) Grant are considered eligible in determining a school district's Net Current Expenditures (NCE) and Regular Program Expenditures (RPE) effort. Unlike other grants, the state does not require the town to maintain a separate account to manage the grant funds. In many cases, these grants are included in a general fund or a fund containing multiple source revenue.

Example 2-1 continues on the following page.

Reporting on Schedule 2, Part 1

--For the 2014-15 ED001, $300,000 would be reported in Schedule 2, Part 1.

Reporting on Schedule 2, Part 2

--For the 2014-15 ED001, $0 reported in Schedule 2, Part 2.

Example 2-2

--The town is receiving a school construction state grant;
--The town does not need to finance the project (use of only general fund source funds); and
--The project cannot be completed in one year; it takes **two fiscal years** before it is completed.

[Note: Same situation as Example 2-1 except the project takes two years to complete.]

Facts:

--East Salem is replacing the roof of the Webster school.

--A contractor is hired and the cost is $300,000.

--The project is scheduled to be completed in phases over two years during the summer months. It will start in 2014-15.

--The town determines that based on the needs of the town and its financial situation it can cover the cost of the project without financing the project. [It uses general fund source funds.]

--The town applies to the State Department of Education for a school construction grant to determine what the state could provide. The state commits $225,000 (75%) to support the project. East Salem will support $75,000 (25%) with general fund source funds.

--Sixty percent of the roof is replaced in the summer of 2014 (Fiscal Year 2014-15). $180,000 (or 60% of $300,000) of expenditures is incurred. Knowing that sixty percent of the project will be completed, in July 2014 the town requests $135,000 (or 60% of the $225,000 state grant) through the School Construction Progress Payment system. The check is received in August (the contractor is paid $180,000 in August 2014 using the $135,000 School Construction Progress Payment grant funds and the $45,000 general fund source funds).

--The remaining portion of the building's roof (40%) is replaced in the summer of 2015 (Fiscal Year 2015-16). Knowing that forty percent of the project will be completed, in July 2015 the town requests $90,000 (or 40% of the $225,000 state grant) through the School Construction Progress Payment system. The check is received in August (the contractor is paid $120,000 in August 2015 using the $90,000 School Construction Progress Payment grant funds and the $30,000 general fund source funds).

Reporting on ED001:

Reporting on Schedule 1

--For the 2014-15 ED001, on Schedule 1, line 109, column 1, report $180,000.
--For the 2015-16 ED001, on Schedule 1, line 109, column 1, report $120,000.

Example 2-2 continues on the following page.

Reporting on Schedule 2, Part 1

--For the 2014-15 ED001, $180,000 would be reported in Schedule 2, Part 1.
--For the 2015-16 ED001, $120,000 would be reported in Schedule 2, Part 1.

Reporting on Schedule 2, Part 2

--For the 2014-15 ED001, $0 reported in Schedule 2, Part 2.
--For the 2015-16 ED001, $0 reported in Schedule 2, Part 2.

Example 2-3

--The town is receiving a school construction state grant;
--The town **does need to finance the project** (no use of general fund source funds); and
--The project is completed in one fiscal year.

[Note: Same situation as Example 2-1 except the town does finance the project.]

Facts:

--East Salem is replacing the roof of the Webster school.

--A contractor is hired and the cost is $300,000.

--The project is scheduled to be completed in one year.

--The town determines that based on the needs of the town and its financial situation it needs to cover the cost of the project with some form of borrowing (e.g., a bond issue).

--The town applies to the State Department of Education for a school construction grant to determine what the state could provide. The state commits $225,000 (or 75% of $300,000) to support the project. East Salem will support $75,000 (or 25% of $300,000) with the proceeds of a bond issue.

--The town chooses to manage the $300,000 project cost through its capital projects fund.

--The town sells the bond and includes the $75,000 proceeds in the capital projects fund.

--The bond requires ten annual principal payments of $7,500 each. The first payment is due in the 2014-15 fiscal year. Interest payments amount to $100 annually for ten years. The first payment is due in the 2014-15 fiscal year. Collectively, over ten years the principal payments will equal $75,000 and the interest payments will equal $1,000.

--In July 2014, the town requests $225,000 through the School Construction Progress Payment system. The check is received in August.

--The project is completed and the expenditures are incurred (the contractor is paid in August 2014 using the $225,000 School Construction Progress Payment grant funds and the $75,000 proceeds from the bond issue).

Reporting on ED001:

Reporting on Schedule 1

-- For the 2014-15 ED001, on Schedule 1, line 109, column 1, report $225,000.

Why is $225,000 reported in column 1 of Line 109? The expenditures supported by the School Construction Progress Payment grant (for minor school construction activities) are considered eligible in determining a school district's Net Current

Example 2-3 continues on the following page.

Expenditures (NCE) and Regular Program Expenditures (RPE) effort just as, for example, the expenditures from the State Education Cost Sharing (ECS) Grant are considered eligible in determining a school district's Net Current Expenditures (NCE) and Regular Program Expenditures (RPE) effort. Unlike other grants, the state does not require the town to maintain a separate account to manage the grant funds. In many cases, these grants are included in a general fund or a fund containing multiple source revenue.

Reporting on Schedule 2, Part 1

-- For the 2014-15 ED001, $300,000 would be reported in Schedule 2, Part 1.

Why is $300,000 reported? Unlike Schedule 1 and Schedule 2, Part 2, which must consider both the funding source of the expenditures and whether the school construction project/activity is considered "minor school construction" (i.e., eligible to be included in the district's Net Current Expenditures (NCE) and Regular Program Expenditures (RPE) effort) or "major school construction," Schedule 2, Part 1 is not subject to those conditions. Schedule 2, Part 1 compiles any and all expenditures for school construction activity for the applicable fiscal year. It consists of expenditures for work performed by the town or board of education staff or the expenditures to have the work performed by a contractor. The expenditures do not need to be evaluated to determine the source of funding (general fund, state grant, bond issue, federal grant, private donation, insurance proceeds, ...) or if the work is considered "minor school construction" or "major school construction."

Reporting on Schedule 2, Part 2

-- For the 2014-15 ED001, the first principal payment of $7,500 is reported on Line 209. For the following nine years, each $7,500 principal payment will be reported.

-- For the 2014-15 ED001, the interest payments totaling $100 are reported on Line 210. For the following nine years, each $100 of annual interest payments will be reported.

Why is the $7,500 principal payment reported and the $100 interest payment reported? Because among the types of expenditures reported in Schedule 2, Part 2, it compiles any debt service which supports public elementary or secondary public school services.

Example 2-4

--The town is receiving a school construction state grant;
--The town **does need to finance the project** (no use of general fund source funds); and
--The project cannot be completed in one year; it takes **two fiscal years** before it is completed.

[Note: Same situation as Example 2-3 except the project takes two years to complete.]

Facts:

--East Salem is replacing the roof of the Webster school.

--A contractor is hired and the cost is $300,000.

--The project is scheduled to be completed in phases over two years during the summer months. It will start in 2014-15.

--The town determines that based on the needs of the town and its financial situation it needs to cover the cost of the project with some form of borrowing (e.g., a bond issue).

--The town applies to the State Department of Education for a school construction grant to determine what the state could provide. The state commits $225,000 (or 75% of $300,000) to support the project. East Salem will support $75,000 (or 25% of $300,000) with the proceeds of a bond issue.

--The town chooses to manage the $300,000 project cost through its capital projects fund.

--The town sells the bond and includes the $75,000 proceeds in the capital projects fund.

--The bond requires ten annual principal payments of $7,500 each. The first payment is due in the 2014-15 fiscal year. Interest payments amount to $100 annually for ten years. The first payment is due in the 2014-15 fiscal year. Collectively, over ten years the principal payments will equal $75,000 and the interest payments will equal $1,000.

--Sixty percent of the roof is replaced in the summer of 2014 (Fiscal Year 2014-15). $180,000 (or 60% of $300,000) of expenditures is incurred. Knowing that sixty percent of the project will be completed, in July 2014 the town requests $135,000 (or 60% of the $225,000 state grant) through the School Construction Progress Payment system. The check is received in August (the contractor is paid $180,000 in August 2014 using the $135,000 School Construction Progress Payment grant funds and the $45,000 from the proceeds from the bond issue).

--The remaining portion of the building's roof (40%) is replaced in the summer of 2015 (Fiscal Year 2015-16). Knowing that forty percent of the project will be completed, in July 2015 the town requests $90,000 (or 40% of the $225,000 state grant) through the School Construction Progress Payment system. The check is received in August (the contractor is paid $120,000 in August 2015 using the $90,000 School Construction Progress Payment grant funds and the $30,000 from the proceeds of the bond issue).

Example 2-4 continues on the following page.

Reporting on ED001:

Reporting on Schedule 1

--For the 2014-15 ED001, on Schedule 1, line 109, column 1, report $135,000.
--For the 2015-16 ED001, on Schedule 1, line 109, column 1, report $90,000.

Why is $135,000 reported in 2014-15 and then $90,000 reported in 2015-16 (or collectively $225,000) reported in column 1 of Line 109? The expenditures supported by the School Construction Progress Payment grant (for minor school construction activities) are considered eligible in determining a school district's Net Current Expenditures or Regular Program Expenditures just as, for example, the expenditures from the State Education Cost Sharing (ECS) Grant are considered eligible in determining a school district's Net Current Expenditures or Regular Program Expenditures. Unlike other grants, the state does not require the town to maintain a separate account to manage the grant funds. In many cases, these grants are included in a general fund or a fund containing multiple source revenue.

Reporting on Schedule 2, Part 1

--For the 2014-15 ED001, $180,000 would be reported in Schedule 2, Part 1.
--For the 2015-16 ED001, $120,000 would be reported in Schedule 2, Part 1.

Why is $180,000 reported in 2014-15 and then $120,000 reported in 2015-16 (or collectively $300,000) reported? Unlike Schedule 1 and Schedule 2, Part 2, which must consider both the funding source of the expenditures and whether the school construction project/activity is considered "minor school construction" (i.e., eligible to be included in the district's Net Current Expenditures (NCE) and Regular Program Expenditures (RPE) effort) or "major school construction", Schedule 2, Part1 is not subject to those conditions. Schedule 2, Part 1 compiles any and all expenditures for school construction activity for the applicable fiscal year. It consists of the expenditures for work performed by the town or board of education staff or the expenditures to have the work performed by a contractor. The expenditures do not need to be evaluated to determine the source of funding (general fund, state grant, bond issue, federal grant, private donation, insurance proceeds, ...) or if the work is considered "minor school construction" or "major school construction.

Reporting on Schedule 2, Part 2

--For the 2014-15 ED001, the first principal payment of $7,500 is reported on Line 209. For the following nine years, each $7,500 principal payment will be reported.

--For the 2014-15 ED001, the interest payments totaling $100 are reported on Line 210. For the following nine years, each $100 of annual interest payments will be reported.

Why is the $7,500 principal payment reported and the $100 interest payment reported? Because among the types of expenditures reported in Schedule 2, Part 2, it compiles any debt service which supports public elementary or secondary public school services.

APPENDIX 8

Appendix 3 includes the Department's policy on payments to reserve funds. The illustration below provides additional guidance regarding these payments and the reporting of expenditures supporting public elementary and secondary education on the End of Year School Report (ED001). The example below is tended to illustrate one particular situation. It is not the intent here to promote or discourage this particular arrangement. There are many variations from this example that may exist regarding the establishment of reserve funds.

In this example the town has established a reserve fund to support an employee's health benefits program. The reserve fund is managed through a municipal account rather than through the Board of Education Budget. The town has chosen the option of claiming the payments into the reserve fund for the program on the ED001. Employee health benefits are funded from three sources: local municipal tax resources, employees' co-pay contribution, and Connecticut Teacher Retirement System resources. The funds received from employees and the Connecticut Teacher Retirement System are managed through the town's general fund.

The town's required annual payment into the reserve fund was made from the general fund in the amount of $2,250,000. The town received employee co-payments for health benefits totaling $750,000 and received funds from the Connecticut Teacher Retirement System for employee health benefits of $500,000. To determine the amount of payments into the fund supported by local municipal tax resources ($1,000,000), the other two funding sources must be subtracted from the total payments into the fund, or $2,250,000 minus the $750,000 and the $500,000.

Reporting on ED001:

The $1,000,000 from local municipal tax resources may be fully or partially reported as an in-kind expenditure.

If the program covers only employees providing direct services supporting public elementary and secondary education, then the $1,000,000 would be reported.

If the program covers employees who don't provide direct services supporting public elementary and secondary education as well as those that do, then only the allocated portion for those that are providing direct services would be reported.

The $750,000 employees' co-payments are not reported since the revenue was netted against the related expenditures.

If a town negotiates a co-pay arrangement with an employee for a health benefits program, the employee co-payment is not reported on the ED001. Employee co-payments are not reported on the ED001 for health insurance purchased from a private company or if part of a reserve fund for employee benefits.

The $500,000 from the Connecticut Teacher Retirement System is not reported.

If the town receives funds from the Connecticut Teacher Retirement System, these funds are not for current employees. Expenditures supported by Connecticut Teacher Retirement System funds are not reported on the ED001.

APPENDIX 9

A Listing of the State Department of Administrative Service's Division of Construction Services (DCS) Project Type Abbreviations

Below is a crosswalk between the possible abbreviations that appear in the ED001 Schedule 2 Part 1 Section A under Major Type (column 3) and the State Department of Construction Services' project designation. These abbreviations can be used to complete the Major Type field if a district needs to add a project to Schedule 2 Part 1 Section B.

Project Types Authorized by the General Assembly

Abbreviation	Project Designation
A	Alteration
A/TCH	Technology Infrastructure
BE	Board of Education/Central Administration Facility
D	Diversity School
E	Extension
EA	Extension/Alteration
EC	Energy Conservation
MAG	Interdistrict Magnet Facility
IC	Interdistrict Co-operative
N	New Construction
PF	Purchase of Facility
PS	Purchase of Site
RNV	Approved Renovation
SP	Regional Special Education
VA	Regional Vocational Agriculture Construction
VE	Regional Vocational Agriculture Equipment
VT	Vocational Technical School Facility

Project Types Authorized by the Commissioner

Abbreviation	Project Designation
CV	Code Violation
HV	Health Violation (includes Asbestos)
IAQ	Certified Indoor Air Quality
OT	Oil Tank Replacement
RE	Relocatable Classrooms
RR	Roof Replacement

Note: SDE staff may have used a combination of abbreviations to categorize a project's Major Type.

Examples:

SP/N	Special Education project for New Construction
EA/RR	Extension/Alteration project with a Roof Replacement
A/CV	Alteration project with a Code Violation

Source: Office of School Facilities (OSF) December 15, 2004 Project Numbers & Abbreviations document and April 11, 2008 OSF e-mail and April 12, 2013 DCS e-mail.

APPENDIX 10

Appendix 10 Worksheet Overview

Appendix 10 contains a worksheet that can be used as a tool to assist staff in reporting expenditures on the End of Year School Report (ED001) regarding public elementary and secondary school facility acquisition and construction.

Connecticut General Statute 10-220(a), among others, describes the range of duties of a local board of education. Many, if not most, of those duties are performed by staff of the board of education. However, in the case of school facility acquisition and construction many duties are shared among both board of education staff and other town agency staff. The local board of education and town, together, have a broad range of options on how to best manage the school facility acquisition and construction process. This worksheet can be used by staff as tool whether the process involves board of education staff, other town agency staff, or both.

The worksheet process is presented in a question and answer format. Where data is eventually reported on the ED001 depends on the answers to a series of questions. No two situations may be the same among districts. No two situations may be the same among projects in the same district regarding who manages a school construction project and how it is managed. In most cases, in order to answer a question, the worksheet suggests that multiple staff may need to communicate or meet. A hypothetical school construction project (the ABC School in East Salem) has been inserted into the worksheet with a particular set of facts (out of the multitude of possible choices) to further illustrate the process.

The worksheet is designed to address one school construction project at a time. The worksheet is designed to address expenditures for just one fiscal year. There may be multiple school construction projects going on at the same time, or it may take multiple years to expend all the funds authorized for a project. Staff do not have to complete a worksheet for each project. The worksheet format is just a tool. The steps are there to assist in identifying information. The intent of the worksheet is to be a supplement to the ED001 instructions for Schedule 1, 2, and 9 where school construction project expenditures may appear.

There are limits using the worksheet as a tool for reporting school construction activities on the ED001.

- **Do not use this worksheet if the Board of Education or town has school construction activities that are funded through the State Department of Education's Prepayment Grant System process, rather than funded through the School Construction Progress Payment Grant process.**

- **Do not use this worksheet if the school construction project involves 1) supplying only equipment for a facility that offers a Regional Vocational Agriculture Program and 2) that the school district has applied for/or will apply to the State Department of Education for a school construction grant.**

- **The worksheet can not be used as a tool to identify where expenditures for school construction activities are reported in the ED001 on Schedule 12.**

Comments are welcome in an effort to improve the worksheet. Comments can be directed to Mark Stange at 860-713-6462 or Mark.Stange@ct.gov.

Appendix 10

Worksheet for reporting expenditures for school facilities acquisition and construction activities on End of Year School Report (ED001).

Questions regarding the worksheet can be directed to Mark Stange at 860-713-6462

School construction project name: _____

School construction project number: _____

What are school facilities acquisition and construction activities?

School facilities acquisition and construction involves activities concerned with acquiring land and buildings; constructing buildings and additions to buildings; remodeling buildings, initially installing or extending service systems and other and other built-in equipment; and improving sites.

A school construction project does not involve activities associated with keeping buildings at an acceptable level of efficiency through repairs and preventative maintenance. **(See page 11 of 14 at the end of the worksheet titled "A listing highlighting the differences between remodeling/renovations and repair/maintenance activities" for additional guidance)**

The service provider of those activities in many cases is a private contractor. However, the amount expended may include the cost for materials and town/board of education employee services if their services were utilized in lieu of hiring a private contractor.

While the format for this worksheet will work for most school construction activities, do not use the worksheet for these two situations.

A) Do not use this worksheet if the Board of Education or town has school construction activities that are funded through the State Department of Education's Prepayment Grant System process, rather than funded through the School Construction Progress Payment Grant process.

B) Do not use this worksheet if the school construction project involves 1) supplying only equipment for a facility that offers a Regional Vocational Agriculture Program and 2) that the school districts has applied for/or will apply to the State Department of Education for a school construction grant.

Overview of Steps 1, 2 and 3. Completing these steps will determine what is reported in Schedule 2 Part 1 of the ED001. This process is determining how much was expending for school facilities acquisition and construction activities on a project by project basis for the fiscal year.

Staff do not need to know where the funds came from that supported the expenditures. Nor do staff do not need to know if the expenditures are for "major" school construction activities "minor", i.e., other than "major", school construction activities.

Step 1) Who is the staff person responsible for managing/implementing the specifications for the school construction project and authorizes expenditures for the project based on what phases of the project have been completed?

Name: _____
Telephone Number: _____
Fax Number: _____
E-mail address: _____

Step 2) Who is the staff person responsible for managing the recording of the expenditures for the school construction project in the town (or board of education) accounting system?

Name: _____
Telephone Number: _____
Fax Number: _____
E-mail address: _____

Step 3) How much was expended during the fiscal year (July 1, 2014 through June 30, 2015) to the service provider regarding facilities acquisition and construction activities?

In order to complete Step 3 you will need the expertise of the staff person identified in Step 1 and Step 2.

Enter the amount for Step 3 here: _____

Next, where should the amount for Step 3 be reported in the ED001. It depends on the answer to the following question. Has the school construction project been assigned a project number by the State Department of Education? If your answer is yes, then report the amount from Step 3 on Schedule 2 Part 1 Section A. Then go to Step 4. If your answer is no, then report the amount from Step 3 on Schedule 2 Part 1 Section B. Then go to Step 4.

Below is a hypothetical school construction project. This illustrates how this particular project would be reported on the ED001 as you progress through the steps in the worksheet. This can be used as a tool as you work through the worksheet process. The facts for this project are only one example out of many that may occur for a school construction project. Your project's facts may differ.

Here are facts for a hypothetical school construction project for the ABC School in East Salem:

- East Salem added an addition to the school.

- The cost of the addition is $5,000,000.

- The town determines that based on the needs of the town and its financial situation it needs to cover the cost of the project with some form of borrowing (e.g., a bond issue).

- The town applies to the State Department of Education for a school construction grant to determine what the state may be able to provide. The state assigns the school construction project a project number.

- The state commits $3,000,000 (or 60% of $5,000,000) to support the project. East Salem will support $2,000,000 (or 40% of $5,000,000) with the proceeds of a bond issue.

- The town's bank sells bonds on behalf of the town. The proceeds of the bond are given to the town. The town places the proceeds from the sale of bonds in an account. The town agrees to the following the bond repayment schedule:

Fiscal Year	Principal payment	Interest payment
2014-15	$1,500,000	$50,000
2015-16	$500,000	$5,000

- The town asks for and receives $600,000 in Progress Payment Grant funds from the State Department of Education during 2014-15. The town places the funds in an account.

- Over the 2014-15 fiscal year the contractor is paid $1,000,000. The school district/town has an expense for the payment to the contractor of $1,000,000. $400,000 of the $1,000,000 came from bond proceed source funds. The balance (or $600,000) from the Progress Payment Grant funds from the State Department of Education. In addition, the school district/town has an expense of $1,500,000 for the principal component of the bond that was sold and an expense of $50,000 for the interest component of the bond that was sold.

- Using the facts from the hypothetical ABC School school construction project above, here is what East Salem would report on its ED001. Because the school district/town has an expense for the payment to the contractor of $1,000,000 for the 2014-15 fiscal year and the State Department of Education has assigned a project number to the school construction project, then the $1,000,000 is reported in Schedule 2 Part 1 Section A.

Overview of Steps 4 through 14. Completing these steps will determine what is reported in Schedule 2 Part 2. They also determine what is reported in Schedule 1 and/or Schedule 9. This process is requires staff to know where the funds came from that supported the expenditures. Staff need to know if the expenditures are are for "major" school construction activities or "minor", i.e., other than "major", school construction activities.

Step 4) Who is the staff person responsible for managing the funding of the school construction project?

Name: _____
Telephone Number: _____
Fax Number: _____
E-mail address: _____

Step 5) Who is the staff person responsible for requesting from the State Department of Education the Progress Payment Grant for the school construction project?

Name: _____
Telephone Number: _____
Fax Number: _____
E-mail address: _____

Step 6) Who is the staff person responsible for understanding if the expenditures are for "major" school construction activities or "minor" school construction activities, i.e., other than "major", school construction activities?

Name: _____
Telephone Number: _____
Fax Number: _____
E-mail address: _____

Step 7) Of the amount of expenditures reported in Step 3, what amount is funded with the proceeds of a debt instrument?

In order to complete Step 7 you will need the expertise of the staff person identified in Step 1, Step 2 and Step 4.

Enter the amount for Step 7 here: _____

The amount reported in Step 7 is not reported in the ED001 in Schedule 2 Part 2. The amount identified for Step 7 is to be used later in the worksheet for data management purposes.

In lieu of reporting the expense to the service provider for the school construction project funded by the proceeds of the debt instrument that is reported in Step 7, report the expense for the 2014-15 fiscal year to retire the principal component of the debt instrument here _____ and in Schedule 2 Part 2 Line 209. Also report the interest expense for the 2014-15 fiscal year for the interest component of the debt instrument here _____ and on Schedule 2 Part 2 Line 210. Then go to Step 8.

Continuing with the example above for the ABC School.

The town has sold bonds to finance a portion of the ABC School addition. The amount that is reported for Step 7 on the worksheet is $400,000. Next, rather than report in Schedule 2 Part 2 the $400,000 that was paid to the contractor in 2014-15 that was from bond proceeds, the town will report the $1,500,000 2014-15 expenditure to retire the principal component of the bond in Schedule 2 Part 2 Line 209 and the town will report the $50,000 interest expense for the interest component of the bond in Schedule 2 Part 2 Line 210.

Step 8) Of the amount of expenditure reported in Step 3, how much of that expenditure is not from the proceeds of a debt instrument? Among the examples of expenditures that are not from the proceeds of a debt instrument are expenditures from local government property taxes, State Department of Education Progress Payment Grant funds, federal grant funds, insurance proceeds, private citizen donation, etc...

Enter the amount for Step 8 here: _____

In order to complete Step 8 you will need the expertise of the staff person identified in Step 1, Step 2, Step 4 and Step 5.

Note: Check your information at this point.
Post the amount from Step 3 here: _____
Post the amount from Step 7 here: _____
Post the amount from Step 8 here: _____
Post the sum of Step 7 and Step 8 amounts here: _____
The sum of Step 7 and 8 amounts must equal Step 3 amount.

Then go to Step 9.

Continuing with the example above for the ABC School.

The town asked for $600,000 in Progress Payment Grant funds from the State Department of Education during 2014-15. The $600,000 was used in part to pay the contractor in 2014-15 for the building's foundation. The town had an expenditure of $600,000. The $600,000 would be reported in Step 8.

Continuing with the example above for the ABC School.

Note: Check your information at this point.
Post the amount from Step 7 here: $400,000
Post the amount from Step 8 here: $600,000
Add Step 7 and Step 8 amount here: $1,000,000
Post the amount from Step 3 here: $1,000,000
Step 3 amount must equal the sum of Step 7 and 8 amounts.

Step 9) Is the expenditure reported in Step 8 for a "major" school construction activity?

In order to complete Step 9 you will need the expertise of the staff person identified in Step 6.

"Major" school construction activities are:

- the acquisition of land;
- the acquisition of a building;
- the construction of a building;
- the addition to a building;
- major remodeling to a building **(see page 12 of 14 at the end of the worksheet "What is major remodeling" for additional guidance);**
- the initial installation or extension of a service system and other built-in equipment **(see page 13 or 14 at the end of the worksheet "What is an extension of a service system" for additional guidance);**
- improvements to sites **(see page 14 of 14 at the end of the worksheet "What is an improvement to a site." for additional guidance);** and

Enter the amount for Step 9 here: _____

Does the project fall into one of the seven "major" school construction activities listed above? If your answer is yes, then report the amount in Step 9 in Schedule 2 Part 2 Line 211. Then go to Step 10.

Continuing with the example above for the ABC School.

Is the school construction project a "major" school construction project? Yes, the ABC School project is an addition to the school. It is the forth activity type listed above. As a result, the amount from Step 8, the $600,000, is entered on Step 9. Next, does that project fall into one of the first seven (of the eight) "major" school construction activities listed above. Yes it does. So the $600,000 is listed on Schedule 2 Part 2 Line 211.

Step 10) Is the expenditure reported in Step 8 for a school construction project that is for "minor" school construction activities? School construction projects that are not for "major" school construction activities are considered "minor" school construction activities.

In order to complete Step 10 you will need the expertise of the staff person identified in Step 6.

"Minor" school construction activities are those that **are not** :

- the acquisition of land;
- the acquisition of a building;
- the construction of a building;
- the addition to a building;
- major remodeling to a building **(see page 12 of 14 at the end of the worksheet "What is major remodeling" for additional guidance);**
- the initial installation or extension of a service system and other built-in equipment **(see page 13 of 14 at the end of the worksheet "What is an extension of a service system" for additional guidance);**
- improvements to sites **(see page 14 of 14 at the end of the worksheet "What is an improvement to a site." for additional guidance);** and

Enter the amount for Step 10 here: _____

Go to Step 11.

Step 11) Of the amount of expenditures reported in Step 10, what amount is funded with the proceeds of local government taxes, e.g., property tax, State Department of Education Progress Payment Grant funds?

In order to complete Step 11 you will need the expertise of the staff person identified in Step 2, Step 4 and Step 5.

Enter the amount for Step 11 here: _____

Go to Step 12.

Step 12) Of the amount of expenditures reported in Step 11, what amount is recorded in a town managed account rather than a board of education managed account?

In order to complete Step 12 you will need the expertise of the staff person identified in Step 2, Step 4 and Step 5.

Enter the amount for Step 12 here: _____

Report the amount in Step 12 in Schedule 1, Line 109 column 1.

Then go to Step 13.

Step 13) Of the amount of expenditures reported in Step 10, what amount is funded with the proceeds of federal grant funds, insurance proceeds, private citizen donation or other non-local tax funding sources. [Note: Other non-local tax funding sources would not include State Department of Education Progress Payment Grant funds.]

In order to complete Step 13 you will need the expertise of the staff person identified in Step 2, Step 4 and Step 5.

Enter the amount for Step 13 here: _____

Report the amount in Step 13 in Schedule 1, Line 109 column 2.

Then go to Step 14.

Step 14) Of the amount of expenditures reported in Step 11, what amount is recorded in a board of education managed account rather than a town managed account?

In order to complete Step 14 you will need the expertise of the staff person identified in Step 2, Step 4 and Step 5.

Enter the amount for Step 14 here: _____

Note: Check your information at this point.

Post the amount from Step 12 here: _____
Post the amount from Step 13 here: _____
Post the amount from Step 14 here: _____
Post the sum of Step 12, 13 and Step 14 amounts here: _____
Post the amount from Step 10 here: _____
Step 10 amount must equal the sum of Step 12, 13 and 14 amounts.

Report the amount in Step 14 in the upper portion of Schedule 9. The specific line(s) in Schedule 9 depend on internal record keeping procedures. For the most the expenditure would be reported in Line 901, 923 or 924.

A LISTING
HIGHLIGHTING THE DIFFERENCES BETWEEN REMODELING/RENOVATIONS AND REPAIR/MAINTENANCE ACTIVITIES

Remodeling/Renovation Report on Lines 204.01 through 205.99	Repair/Maintenance Do Not Report on Lines 204.01 through 205.99
- replacing a roof	- patching a roof
- oil tank replacement	- patch leak in oil tank
- rewire building	- replace a section of wiring in building
- install playing surface	- resurface playing surface
- replace playing surface with current high tech material	- replace playing surface with similar material
- remodel a section of a building	- paint existing walls/ceiling and repair floor of existing rooms
- replace "substantial" numbers of windows to improve energy efficiency of building	- replace "limited" number of windows as part of maintenance program
- install a "substantial" number of lockers in a building	- replace a "row or section" of lockers in a building

What is Major Remodeling.

"Remodeling" means a major permanent structural improvement to a building. Major remodeling means major permanent structural improvements that involve 20% or more of the gross square footage of a building; or, in the case of exterior walls, 20% or more of the exterior surface of the building.

Major Remodeling does not include expenditures for keeping the building in its original condition of completeness or efficiency, either through repairs or by replacement of property.

Major Remodeling does not include the restoration of a given building to the original condition of completeness or efficiency from a worn, damaged, or deteriorated condition.

Major Remodeling does not include expenditures for the repair or replacement of roofs.

Examples:

a. Moving a permanent partition within a room is not a major permanent structural improvement if the affected area involves less than 20% of the gross square footage of the building.

c. Removing three windows and resurfacing with brick is not a major permanent structural improvement if the affected area involves less than 20% of the total exterior wall surface.

c. Replacing a gym floor is not a major permanent structural improvement if the original floor was in a worn, damaged, or deteriorated condition. (However, if it was not in a worn, damaged, or deteriorated condition and involves more than 20% of the gross square footage of the building, it is a major permanent structural improvement and is a Major Remodeling activity.)

d. Replacement of a building's fuel tank.

What is an Extension of a Service System.

"Extension of service systems" means the enlargement or expansion of an existing service system.

Examples:

a. Replacing a heating system with a heating/cooling system is an extension of the service system.

b. Replacing the electrical system in four rooms and extending the wiring into a new fifth room is an extension of the service system with respect to the fifth room only. The cost of replacing the wiring in the original four rooms is not an extension of the service system.

Extension of Service Systems **does not include** replacement of a service system with a more efficient, more powerful, or better quality system. Service systems include heating, cooling, water, disposal, mechanical, electrical, communications, safety and security.

Examples:

a. Replacing the entire plumbing system of a building with higher quality tubing is not an extension of the service system.

b. Replacing the electrical system in four rooms and extending the wiring into a new fifth room is an extension of the service system with respect to the fifth room only. The cost of replacing the wiring in the original four rooms is not an extension of the service system.

c. Replacing the electrical system in four rooms. The cost of replacing the wiring in the four rooms is not an extension of the service system.

What is an Improvement to a Site.

"Improvement to a site" is the permanent and structural alteration to the surface of the land, or any additional item permanently affixed to the land.

Examples:

a. Initial grading, landscaping, seeding, and planting of shrubs and trees; constructing new sidewalks, roadways, overpasses, retaining walls, sewers and storm drains are improvements to sites.

b. Installing water mains, field hydrants and sprinkling systems, and outdoor drinking fountains are improvements to sites.

c. Original surfacing and soil treatment of athletic fields and tennis courts are improvements to sites.

d. Furnishing and installing, for the first time, playground or playing-field apparatus built into the grounds, flagpoles, gateways, fences and underground storage tanks that are not part of building service systems are improvements to sites.

e. Off site improvements necessitated by improvements made on the site, such as installing sewer lines and building roads, are improvements to sites.

f. A school district's purchase or lease/purchase of a portable classroom.

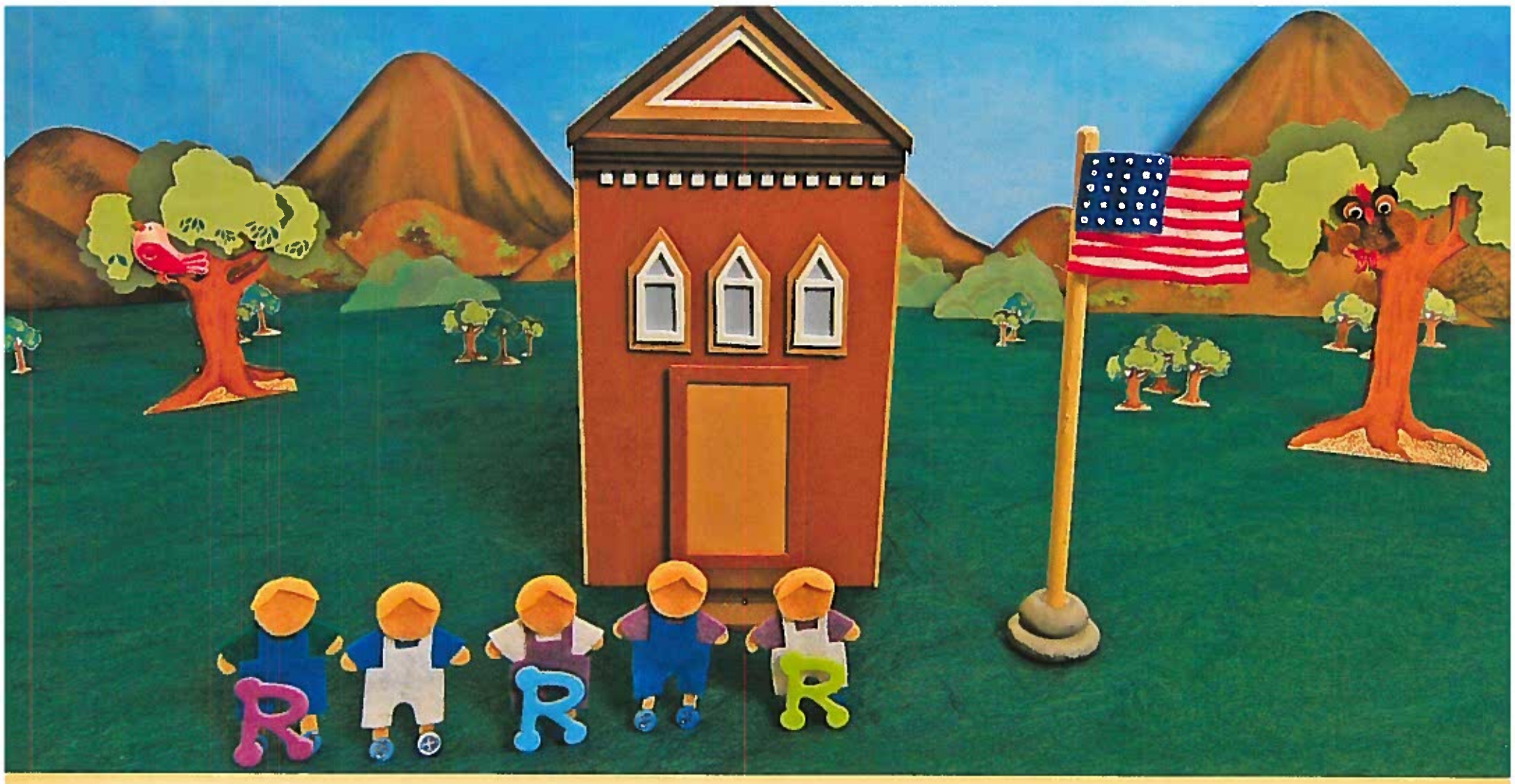
Improvement to a site **does not include** maintenance activities.

Examples:

a. Maintaining the existing landscaping, shrubs and trees, sidewalks and roadways of school grounds are not an improvement to a site.

b. Maintaining playing fields and related grounds are not improvements to sites.

c. A school district's lease of a portable classroom.



The Ever Increasing Burden on America's Public Schools

This is a story about America and America's public schools. Specifically, it's about how we, as a society, have changed what we ask our public schools to do. How we respond to this story will affect everyone's future whether or not we have children in school.

America's first schools appeared in the early 1640s. They were designed to teach young people—originally, white boys—basic reading, writing, and arithmetic while cultivating values that served a new democratic society. The founders of these schools assumed that families and churches bore the major responsibility for raising a child. During the 1700s, some civics, history, science, and geography were introduced, but the curriculum was limited and remained focused for 150 years.

By the beginning of the twentieth century, however, America's leaders saw public schools as the logical place to select and sort young people into two groups—thinkers and doers—according to the needs of the industrial age. It was at this time that we began to shift non-academic duties to the schools. The trend has accelerated ever since.

1900–1910

From 1900 to 1910, the new responsibilities were mainly related to student health. We added:

- Lessons in Basic Hygiene
- Courses on Nutrition
- Immunizations, and
- Screening for Vision, Hearing, and Dental problems.

1910–1940

From 1910 to 1940, child labor laws swept the nation. We began tracking students, and to this end we added:

- Vocational education, including the Industrial Arts and Agricultural education
- Domestic Science/Home Economics, including sewing and cooking
- Phys Ed was expanded, including a growing roster of team sports, and
- School transportation was mandated. (For decades kids got to school on their own. Now we had to fetch them.)

1940s

In the 1940s, a decade overshadowed by a horrific war and a remarkable recovery, we added:

- Business education, including typing, shorthand, and bookkeeping
- Music and Art classes were expanded
- Speech, including drama, became a separate academic subject
- Half-day kindergartens were introduced, and
- School lunch programs first appeared. (We take this for granted today, but it was a huge step to shift to the schools the job of feeding America's children one third of their daily meals.)

1950s

In the 1950s, the student population exploded as the Baby Boomers poured into the schools. The Soviets launched Sputnik, and in response:

- Science and Math education were greatly expanded
- Foreign language requirements were strengthened
- Fire, tornado, and "duck and cover" drills became compulsory
- Driver's education was offered, and
- Sex education was introduced. (Sometimes I wonder how we made it as a species prior to the fifties.)

1960s

In the 1960s, the pace of change accelerated. Congress made its first major push into public education with Title I of the Elementary and Secondary Education Act, and we added:

- Head Start
- Bilingual education
- Advanced Placement programs
- Adult education
- Consumer education, including purchasing rights and responsibilities
- Career education, including occupational options and skill level requirements

Original email:

From: Julie Blanchard
Sent: Wednesday, January 20, 2016 7:44 AM
To: William Oros; worosoutside
Cc: John Elsesser; Matthew OBrien; Thomas Pope; Andy Brodersen; rwilliams@coventryct.org; Lisa thomas; Hannah Pietrantonio; Laura Stone
Subject: Request to Board of Education Regarding Budget 2016/2017

Dear Bill:

Below is a request approved by the Town Council last evening for the Board of Education and staff to provide the Town Council with the items in order that we may make informed decisions during the budget season ahead. Since this is the first time these two boards are working together we should make our expectations known.

Thank you all for your anticipated cooperation.

Request For Information Related to the 2016 – 2017 Board of Education Budget Appropriation
1) Form ED001/C/R End of Year School Report (2 years) 2015 and 2014
2) Form ED001/C/R Audit End of Year School Report (2 years) 2015 and 2014
3) Up-to-date management reports
4) Student census as of June 30 (3 years) June 2015, June 2014, and June 2013
5) Student census as of October 1 (3 years) October 2015, October 2014, and October 2013
6) Projected census for 2016-2017
7) Class size data for grades K – 8 (4 years) 2015-2016, 2014-2015, 2013-2014 and projected 2016-2017)
8) Number of Students in grades 9, 10, 11 and 12 (4 years) 2015-2016, 2014-2015, 2013-2014 and projected 2016-2017)
9) Break out of all special education expenditures (current school year and projected 2016-2017)
10) Break out of all general education expenditures (current school year and projected 2016-2017)
11) Breakdown of staff by all categories (current school year and projected 2016-2017) – administrators, support staff, teachers, para-professionals, maintenance, finance, etc.
12) Separate breakdown of staff for special education and staff for general education (for example: # of teachers for special education and # teachers for general education; # para-professionals for special education and # of para-professionals for general education; etc. This portion does not need to include administrators that serve all students.
13) Details of retirements and changes in personnel since June 30, 2015 and projected impacts on your budget in 2015-2016 and in 2016-2017. For example if a position was/will be replaced with a candidate at a higher salary than the person who previously held that position then that would result in an increase in that line item and associated line items such as benefits, social security, etc. (with no regard to contractual increases) in the budget, If the position was/will be replaced at a lower salary then that would result in a decrease in that line item and related line items going forward. If the position has not/will not be filled going forward that would result in a decrease in the related line items.
14) Details of any proposed new programs/projects that will impact the 2016-2017 budget
15) Details of any programs/projects that will be/ or have been ended as of June 30, 2016 or that are ongoing and will realize a significant change in costs in the 2016-2017 budget
16) Details of any substantial one – time expenditures or any multi-year purchasing plans that are in the 2015-2016 budget and that are not planned to be included in the 2016-2017 budget
17) Breakout of maintenance and contracted services – for 2014-2015, actual and planned for 2015-2016 and projected for 2016-2017
18) Cost of all utilities (electricity, oil, propane, gasoline, phones, network services,, etc.) for 2015-2016 and projected for 2016-2017

19) Postage costs/delivery costs for 2015-2016 and projected for 2016-2017
20) Please detail any substantial changes in revenues anticipated in 2016-2017 (other than from the Coventry budget appropriation). Have governmental revenue sources formulas been changed? Have any such sources been eliminated by for example changes in the Connecticut State budget going forward, etc? Please provide a description of grants (current year and projected for 2016-2017)
21) Details of IT/Information Systems costs and plans (for 2014-2015, 2015-2016 and projected for 2016-2017) – to include hardware and software expenses, ongoing or planned maintenance agreements, training, licensing, etc.
22) Projected impacts of contractual agreements that will impact your 2016-2017 budget request – including salaries, health insurance, pensions, other benefits, staffing levels, etc.
23) Health insurance costs for the district for 2015-2016 and projected for 2016-2017
24) Pension costs for the district for 2015-2016 and projected for 2016-2017
25) Social security costs for the district for 2015-2016
26) All other benefits cost for the district for 2015-2016
27) Details of any ongoing or proposed cost saving initiatives – impact on the 2015-2016 budget and projected impact on the 2016-2017 budget
28) Details of ongoing or proposed capital projects – impact on the 2015-2016 budget and projected impact on the 2016-2017 budget
29) The final appropriated budget adopted by the Board of Education following the annual appropriation for 2015-2016 as per Board of Education policy 3120/3160 (original as passed and current version of the 2015-2016 budget with projected final expenses with any changes approved during the 2015-2016 school year)
30) Management Report for 6/30/15

Respectfully Submitted,

Julie Blanchard
Chairwoman, Town Council

To: Julie Blanchard, Town Council Chairwoman
From: William Oros, Board of Education Chairman
Date: February 17, 2016
Re: Answers to 1/2016 Request to Board of Education Regarding Budget 2016/2017

Please see **answers** noted below each request and related enclosed documents.

1) Form ED001/C/R End of Year School Report (2 years) 2015 and 2014
Enclosed

2) Form ED001/C/R Audit End of Year School Report (2 years) 2015 and 2014
Enclosed

3) Up-to-date management reports
The January 2016 report has already been submitted to the Town Hall. The February 2016 report will be submitted on Friday, March 11.

4) Student census as of June 30 (3 years) June 2015, June 2014, and June 2013
Enclosed

5) Student census as of October 1 (3 years) October 2015, October 2014, and October 2013

Enclosed

6) Projected census for 2016-2017

Enclosed

7) Class size data for grades K – 8 (4 years) 2015-2016, 2014-2015, 2013-2014 and projected 2016-2017)

See #6

8) Number of Students in grades 9, 10, 11 and 12 (4 years) 2015-2016, 2014-2015, 2013-2014 and projected 2016-2017)

See #6

9) Break out of all special education expenditures (current school year and projected 2016-2017)

Refer to the Board of Education's current and proposed FY17 budget.

10) Break out of all general education expenditures (current school year and projected 2016-2017)

Refer to the Board of Education's current and proposed FY17 budget.

11) Breakdown of staff by all categories (current school year and projected 2016-2017) – administrators, support staff, teachers, para-professionals, maintenance, finance, etc.

Enclosed

12) Separate breakdown of staff for special education and staff for general education (for example: # of teachers for special education and # teachers for general education; # para-professionals for special education and # of para-professionals for general education; etc. This portion does not need to include administrators that serve all students.

See #11

13) Details of retirements and changes in personnel since June 30, 2015 and projected impacts on your budget in 2015-2016 and in 2016-2017. For example if a position was/will be replaced with a candidate at a higher salary than the person who previously held that position then that would result in an increase in that line item and associated line items such as benefits, social security, etc. (with no regard to contractual increases) in the budget, If the position was/will be replaced at a lower salary then that would result in a decrease in that line item and related line items going forward. If the position has not/will not be filled going forward that would result in a decrease in the related line items.

Information is too speculative. Please refer to the enclosed "Teachers Years of Service" chart for reference related to forecasting.

14) Details of any proposed new programs/projects that will impact the 2016-2017 budget

Enclosed

15) Details of any programs/projects that will be/ or have been ended as of June 30, 2016 or that are ongoing and will realize a significant change in costs in the 2016-2017 budget

The list below is not comprehensive. The following are highlights:

- **NEASC**
- **Special Education Rent**
- **OPEB Revaluation**
- **Refer to the current and proposed FY17 budget for smaller items**

16) Details of any substantial one – time expenditures or any multi-year purchasing plans that are in the 2015-2016 budget and that are not planned to be included in the 2016-2017 budget

The list below is not comprehensive, as it could change.

- **NEASC**

17) Breakout of maintenance and contracted services – for 2014-2015, actual and planned for 2015-2016 and projected for 2016-2017

Refer to "warehouse" budget in the proposed FY17 budget

18) Cost of all utilities (electricity, oil, propane, gasoline, phones, network services,, etc.) for 2015-2016 and projected for 2016-2017

Refer to proposed FY17 budget

19) Postage costs/delivery costs for 2015-2016 and projected for 2016-2017

Refer to proposed FY17 budget

20) Please detail any substantial changes in revenues anticipated in 2016-2017 (other than from the Coventry budget appropriation). Have governmental revenue sources formulas been changed? Have any such sources been eliminated by for example changes in the Connecticut State budget going forward, etc? Please provide a description of grants (current year and projected for 2016-2017)

Enclosed – "Municipal Aid" document from legislative agenda/governor's budget

21) Details of IT/Information Systems costs and plans (for 2014-2015, 2015-2016 and projected for 2016-2017) – to include hardware and software expenses, ongoing or planned maintenance agreements, training, licensing, etc.

2014-15 – refer to #1 and ED001 information

2015-16 and 2016-17 – refer to current and proposed FY17 budget

22) Projected impacts of contractual agreements that will impact your 2016-2017 budget request – including salaries, health insurance, pensions, other benefits, staffing levels, etc.

Refer to proposed FY17 budget

23) Health insurance costs for the district for 2015-2016 and projected for 2016-2017

Refer to proposed FY17 budget

24) Pension costs for the district for 2015-2016 and projected for 2016-2017

Refer to proposed FY17 budget

25) Social security costs for the district for 2015-2016

Refer to proposed FY17 budget

26) All other benefits cost for the district for 2015-2016

Refer to proposed FY17 budget

27) Details of any ongoing or proposed cost saving initiatives – impact on the 2015-2016 budget and projected impact on the 2016-2017 budget

As a school district we continually search out and implement cost saving initiatives. The list below is not comprehensive, as it is constantly changing and evolving. Please note the following highlights:

- **Competitive Grants (refer to budget slides 16-17 - attached)**
- **HEEC**
- **Coventry Academy**
- **Autism Program**
- **Expanding Reading Program**
- **LED Lighting – parking lots**
- **ECHIP Collaborative**
- **New Energy Efficient Refrigeration at CGS and CHS**

28) Details of ongoing or proposed capital projects – impact on the 2015-2016 budget and projected impact on the 2016-2017 budget

Refer to the Capital Improvement Plan

29) The final appropriated budget adopted by the Board of Education following the annual appropriation for 2015-2016 as per Board of Education policy 3120/3160 (original as passed and current version of the 2015-2016 budget with projected final expenses with any changes approved during the 2015-2016 school year)

Attached and see previously submitted January 2016 Management Report

30) Management Report for 6/30/15

Enclosed

END OF YEAR SCHOOL REPORT
ED001, REVISED 7/2014
DATA YEAR: 2013-2014
STATUTORY REF: C.G.S.10-227

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1

STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION
FINANCE AND INTERNAL OPERATIONS OFFICE
165 CAPITOL AVENUE
HARTFORD, CT 06106-1630

LEA NAME		LEA CODE
Coventry		032
CONTACT PERSON	**TELEPHONE NUMBER**	**FAX NUMBER**
Robert Carroll	860-742-7317	860-7424598
EMAIL ADDRESS		
rcarroll@coventryct.org		

PUBLIC SCHOOL FINANCIAL REPORT AND GRANT APPLICATIONS
FOR THE SCHOOL YEAR ENDING JUNE 30, 2014

SECTION 10-227 OF THE CONNECTICUT GENERAL STATUTES
MANDATES THE SUBMISSION OF THIS REPORT ON OR BEFORE
SEPTEMBER 1, 2014

CERTIFICATION #1:
I, the Superintendent of Schools, do hereby swear or affirm that I am aware of the requirements of state law concerning education, and to the best of my knowledge and belief, the board of education maintained schools according to law, with such exceptions as may have been noted, or with such exemptions as may have been granted, during the school year which ended on June 30, 2014.

● **Yes** ○ **No**

CERTIFICATION #2:
I, the Superintendent of Schools, do hereby certify that all data contained herein are correct to the best of my knowledge and in accordance with the statutes governing the various state grants and reporting requirements (Statutory Ref.: Section 10-66ee, as amended by P.A. 14-217, Sections 95 and 112; 10-76d as amended by P.A. 14-39 Section 3 and P.A. 14-231 Section 64; 10-76g as amended by P.A. 14-231 Section 65; 10-97, 10-158a, 10-227, 10-253, 10-262f as amended by P.A. 14-217 Sections 110 and 111; 10-262g, 10-262h as amended as amended P.A. 14-47 Section 18; 10-262i as amended and P.A. 14-217 Sections 113 and 250; 10-262j, 10-264i as amended by P.A. 14-65 Section 5 and P.A. 14-217 Section 92; 10-277 and 10-281).

Superintendent's electronic certification entered : *YES*
Date: 11/20/2014 Time: 11:36:22 AM

Note: The Superintendent's unique certification code number is not displayed. However, a **YES** is printed after the above statement to indicate that the Superintendent has entered his/her code number certifying that the data in this report are correct to the best of his/her knowledge. If a **NO** is printed, then caution should be exercised as there may be math or content issues that remain unresolved.

District: Coventry Code :032 Printed on: 1/21/2016 2:58:02 PM

SCHEDULE 1: In-Kind Services Detail of Expenditures

Report the dollar value of in-kind services provided to the LEA and funded from local municipal tax revenues in Column 1 and the value of in-kind services supported by other than local tax revenues in Column 2.
DO NOT report in-kind for food services in this Schedule. (See Schedule 3 for food service instructions.)

LINE	DESCRIPTION OF SERVICE	2013-2014 IN-KIND SERVICES	
		FROM LOCAL TAX REVENUES (Col. 1)	OTHER THAN LOCAL TAX REVENUES (Col. 2)
101	Personal Services-Salaries	62355	0
102	Personal Services-Employee Benefits	0	0
103	Purchased Professional & Technical Services	63779	0
104	Public Utilities	0	0
105	Property & Liability Insurance	0	0
106	Repairs & Maintenance	9651	0
107	Rental of Land, Buildings &/or Equipment	0	0
108	Equipment	0	0
109	Minor School Construction	0	0
110	Other In-Kind Services (Provide brief description below)	0	0
111	In-Kind Services provided to Secondary Region by member town	0	0
112	Total	135785	0

****Details of Line 113:**

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SCHEDULE 2: Expenditures for Land, Buildings, Capital Construction and Debt Service

If the town provided all or some of the information to the superintendent/board of education in order to complete this schedule, provide the town agency contact person, telephone number and e-mail address.

LINE		
201	Contact Person	Beth Bauer
202	The contact person's telephone number is	860-742-3528
203	If available, the contact person's e-mail address	bbauer@coventryct.org

Part 1: Board of Education and/or Town Expenditures from Local, State, Federal and Other Funding Sources for Public Elementary and Secondary Education for Current School Year Facility Acquisition and Construction Expenditures (function code 4000) and Interest on Current Loans.

Section A: School Construction Where SDE Has Issued a Project Number

LINE	SDE PROJECT NUMBER (Col. 1)	PROJECT NAME (Col. 2)	MAJOR TYPE (Col. 3)	AMOUNT (Col. 4)

Section B : School Construction Where SDE Has Not Issued a Project Number

LINE	LOCAL REFERENCE NUMBER (Col. 1)	PROJECT NAME (Col. 2)	MAJOR TYPE (Col. 3)	AMOUNT (Col. 4)
205.01				$0

LINE	DESCRIPTION	AMOUNT (Col. 4)
206	**Total of Part 1 Sections A and B**	**$0**

Section C: Interest on current loans

LINE	DESCRIPTION	AMOUNT (Col. 1)
207	Interest on Current Loans (repayable within one year of receiving the obligation)	$0
208	**Part 1 Total - Sum of Lines 206 and 207**	**$0**

Note: For most school districts, the total expenditures in Part 2 will not reconcile to the total expenditures in Part 1.

Part 2: Board of Education and/or Town Expenditures from Local, State, Federal and Other Funding Sources for Public Elementary and Secondary Education Debt Service and Selected Non-Debt Service Capital Construction.

LINE	CODE	DESCRIPTION	AMOUNT (Col. 1)
209	831	Redemption of Principal	$1,080,093
210	832	Interest	$307,703
211	xxx	Purchase of Land, Improvements to Land, Acquisition of Buildings, Improvements to Buildings that are not financed	$0
212	730	Equipment Subject to Reimbursement Under School Construction (C.G.S. 173) that are not financed	$0
299		**Part 2 Total - Sum of Lines 209 through 212**	**$1,387,796**

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SCHEDULE 3: Food Services

This schedule is solely for the purpose of determining what amount, if any, you may include in Schedule 9, Line 931 as local contributions.

LINE	DESCRIPTION	AMOUNT (Col. 1)	AMOUNT (Col. 2)
301	Local Contributions for Prior Year's Food Service Program Deficit (DO NOT include this amount in Line 302)		$0
302	Expenditures from Board of Education Budget (Local Sources Only)	$30,670	
303	Locally Supported In-Kind Services	$0	
304	**Total (Lines 302 + 303)**		**$30,670**
305	Sales to Students and Adults	$357,891	
306	Other Sales	$41,648	
307	Interest Income	$354	
308	Federal and State Grants (Excluding USDA Commodities)	$223,461	
309	Revenues from Other Than Local Tax Sources	$3,316	
310	**Total Revenues (Sum of Lines 305 through 309)**		**$626,670**
311	Total Expenditures for Food Service Program**		$679,931
312	**Net Profit or Loss (Line 310 minus Line 311)**		**-$53,261**
313	If Line 312 is less than zero, then enter the lesser of the absolute value of Line 304 or the absolute value of Line 312 here		$30,670
314	**The sum of Lines 301 and 313**		**$30,670**

**Exclude USDA commodities except for shipping and handling.
Include amounts reported on Lines 302 and 303.

District: Coventry Code :032

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SCHEDULE 4: Special Education Expenditure Data

LINE	CODE	DESCRIPTION	SPECIAL ED. OTHER (Col. 1)	SPECIAL ED. per C.G.S. 10-76f (Col. 2)	TOTAL (Col. 3)
401	100	Certified Personnel	$269,084	$1,972,572	$2,241,656
402	100	Noncertified Personnel	$135,369	$698,293	$833,662
403	200	Employee Benefits	$0	$616,792	$616,792
404	300, 590	Purchased Services	$2,275	$379,744	$382,019
405	560	Special Education Tuition	$0	$1,486,328	$1,486,328
406	600	Instructional Supplies	$0	$27,192	$27,192
407	600	Other Supplies and Materials	$0	$10,458	$10,458
408	400	Property Services	$0	$0	$0
409	510	Special Education Transportation	$0	$561,727	$561,727
410	730, 739	Equipment	$0	$0	$0
411	890	All Other Expenditures	$0	$1,882	$1,882
412		**Total - Sum of Lines 401 through 411**	**$406,728**	**$5,754,988**	**$6,161,716**

Complete EITHER line 413 or 414 below; NOT BOTH.		Col. 1
413	Expenditures which support in-district high school level services reported above (do not include tuition expenditures reported in Line 405 (col. 1 + col. 2))	$0
414	The percentage of expenditures which support in-district high school level services reported above (do not include tuition expenditures reported in Line 405 (col. 1 + col. 2))	30.00%

District: Coventry Code :032 Printed on: 1/21/2016 2:58:02 PM

SCHEDULE 5:Form ED001. Schedule 5: Public School Pupil Transportation

LINE	DESCRIPTION	VOCATIONAL SCHOOL DATA (Col. 1)	PUPILS TRANSPORTED (Col. 2)	CURRENT EXPENDITURES (Col. 3)	DEBT SERVICE (Col. 4)
501	Total Current Transportation Expenditures from Local Sources			$1,833,924	$0
502	Nonreimbursable Current Transportation Expenditures included in Line 501 above			$55,544	$0
503	Excess Vo-Ag Transportation Costs Beyond the Nearest Center			$0	$0
504	Adjusted Transportation Expenditures (Line 501 minus Lines 502 and 503)			$1,778,380	$0
505	Local Schools (Exclude Special Ed. Pupils Riding on Special Ed. Vehicles)		1,545.00	$1,052,590	$0
506	In-Town Vo-Tech Schools (Nonmembership)		0.00	$0	$0
507	Out-of-Town Vocational Schools and Centers		90.00	$164,063	$0
508	Number of Pupils in Lines 506 & 507 with Transportation Costs Over $800	90.00			
509	Total Transportation Costs for Pupils in Line 508	$164,063			
510	Transportation Revenue for Pupils in Line 508	$0			
511	Out-of-Town Magnet Schools		0.00	$0	
512	Out-of-Town Public High Schools		0.00	$0	$0
513	**Names of Receiving Towns Included in Line 512:**				
514	Special Education Pupils on Special Ed. Vehicles		52.00	$561,727	$0
515	Out-of-Town Charter School Transportation		0.00	$0	$0
516	Totals (Cols. 3 and 4 must equal Line 504, Cols. 3 and 4)		1,687.00	$1,778,380	$0
517	Transportation Expenditures from Other Than Local Sources			$0	
518	Expenditures by Member Town of a Secondary Region for High School Level Transportation			$0	$0
519	Are you filing for a public transportation grant under a cooperative arrangement : ***NO***				

District: Coventry Code :032

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SCHEDULE 6: Nonpublic School Transportation Expenditures & Reimbursement Claim

Report of in-town transportation for eligible nonpublic elementary and secondary school pupils and out-of-town nonpublic schools.

LINE	SCHOOL CODE (Col. 1)	SCHOOL LOCATION (Col. 2)	SCHOOL LEVEL (Col. 3)	NONPUBLIC REIMBURSABLE TRANSPORTATION NAME OF SCHOOL (Col. 4)	NUMBER OF STUDENTS (Col. 5)	ELIGIBLE EXPENDITURES (Col. 6)
601	0000	000	0		0	$0
699	Total Pupils Transported (Sum of Lines 601 through 698)				0	$0

District: Coventry Code :032 Printed on: 1/21/2016 2:58:03 PM

SCHEDULE 7: Tuition and Transportation Revenues for Public Education

Note: Expenditures Supported By These Revenues Are Included in Schedule 9, Lines 928/1 & 929/1.

Section A: Tuition Revenues for Regular Education Services

LINE	CODE	DESCRIPTION	BOARD OF EDUCATION (Col. 1)	TOWN (Col. 2)	TOTAL (Col. 3)
701	1311	Tuition from Individuals Excluding Summer School for Regular Education	$0	$0	$0
702	1312	Tuition from Individuals for Summer School for Regular Education	$0	$0	$0
703	1321	Tuition from Connecticut School Districts for Regular Education	$0	$0	$0
704	1322	Tuition from Other Connecticut Government Sources Excluding School Districts for Regular Education	$0	$0	$0
705	1330	Tuition from Other Government Sources Outside the State for Regular Education	$0	$0	$0
706	1331	Tuition from School Districts Outside the State for Regular Education	$0	$0	$0
707	1340	Tuition from Other Private Sources (Other than Individuals) for Regular Education	$0	$0	$0
708	1350	Tuition from the State or Other School Districts for Voucher Program Students for Regular Education			
729		**Totals - Sum of Lines 701 through 708**	**$0**	**$0**	**$0**

Section B: Transportation Revenues for Regular Education Services

731	1410	Transportation from Individuals for Regular Education	$0	$0	$0
732	1421	Transportation from Connecticut School Districts for Regular Education	$0	$0	$0
733	1422	Transportation from Other Connecticut Government Sources Excluding School Districts for Regular Education	$0	$0	$0
734	1430	Transportation from Other Government Sources Outside the State for Regular Education	$0	$0	$0
735	1431	Transportation from School Districts Outside the State for Regular Education	$0	$0	$0
736	1440	Transportation from Other Private Sources (Other than Individuals) for Regular Education	$0	$0	$0
749		**Totals - Sum of Lines 731 through 736**	**$0**	**$0**	**$0**

Section C: Tuition Revenues for Special Education Services

751	1311	Tuition from Individuals Excluding Summer School for Special Education	$0	$0	$0
752	1312	Tuition from Individuals for Summer School for Special Education	$0	$0	$0
753	1321	Tuition from Connecticut School Districts for Special Education	$0	$0	$0
754	1322	Tuition from Other Connecticut Government Sources Excluding School Districts forSpecial Education	$0	$0	$0
755	1330	Tuition from Other Government Sources Outside the State forSpecial Education	$0	$0	$0

756	1331	Tuition from School Districts Outside the State for Special Education	$0	$0	$0
757	1340	Tuition from Other Private Sources (Other than Individuals) for Special Education	$0	$0	$0
758	1350	Tuition from the State/Other School Districts for Voucher Program Students for Special Education			
779		**Totals - Sum of Lines 751 through 758**	**$0**	**$0**	**$0**
		Section D: Transportation Revenues for Special Education Services			
781	1410	Transportation from Individuals for Special Education	$0	$0	$0
782	1421	Transportation from Connecticut School Districts for Special Education	$0	$0	$0
783	1422	Transportation from Other Connecticut Government Sources Excluding School Districts for Special Education	$0	$0	$0
784	1430	Transportation from Other Government Sources Outside the State for Special Education	$0	$0	$0
785	1431	Transportation from School Districts Outside the State for Special Education	$0	$0	$0
786	1440	Transportation from Other Private Sources (Other than Individuals) for Special Education	$0	$0	$0
798		**Totals - Sum of Lines 781 through 786**	**$0**	**$0**	**$0**
799		**Totals - Sum of Lines 729, 749, 779, and 798**	**$0**	**$0**	**$0**

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SCHEDULE 8: Expenditures Which Support Public Elementary & Secondary Education From Other than Local Tax Sources

DO NOT include these expenditures in Schedule 9 Line 928 or Line 929.

LINE	CODE	DESCRIPTION	AMOUNT (Col. 1)
801	1200	In-Kind Service (Schedule 1 Line 112/2 Total)	$0
		DIRECT STATE AND FEDERAL GRANTS	
802	3000	Board of Education Services for the Blind	$0
803	4300	Bilingual Education (Federal)	$0
804	4300	Headstart	$0
805	xxxx	Other Direct Federal Grants**	$0
806	xxxx	Other Direct State Grants**	$0
		MISCELLANEOUS REVENUE SOURCES	
807	1343	Medicaid Revenue Expended on Special Education Services	$75,000
808	1343	Medicaid Revenue Expended on Regular Education Services	$0
809	1343	Third Party Billing / Other Insurance	$0
810	1920	Contributions	$0
811	1910	Rentals	$0
812	1990	Endowment Funds	$0
813	xxxx	Other Miscellaneous Revenue**	$0
814	xxxx	Total Miscellaneous Revenue from ED141 Summary Report, Column 3	$0
		STATE GRANTS VIA SDE	
815	xxxx	Total from ED141 Summary Report, Column 3	$328,231
816	xxxx	Your portion of services/expenditures from consortium grant payment arrangement	$0
817	xxxx	State grants managed by a nonpublic/quasi-public organization serving public education	$0
818		**Total (Sum of Lines 815, 816 and 817)**	**$328,231**
		FEDERAL GRANTS VIA SDE	
819	xxxx	Total from ED141 Summary Report, Column 3	$464,065
820	xxxx	Your portion of services/expenditures from consortium grant payment arrangement	$12,991
821	xxxx	Federal grants managed by a nonpublic/quasi-public organization serving public education	$0
822		**Total (Sum of Lines 819 through 820 and 821)**	**$477,056**
899		**Total (Sum of Lines 801 through 814, 818 and 822)**	**$880,287**

**Report listing of grant(s) and grant amount(s) in subschedules.

Details for Line 805 Other Direct Federal Grants

Line	Grant Description	Amount
1501		$0

Details for Line 806 Other Direct State Grants

Line	Grant Description	Amount
1601		$0

Details for Line 813 Other Miscellaneous Revenue

Line	Grant Description	Amount
1701		$0

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SCHEDULE 9: Regular Program Expenditure Summary

LINE	DESCRIPTION	AMOUNT (Col. 1)
901	Total Expenditures from Appropriated Budget (Include encumbrances as at June 30)	$26,083,664
	DEDUCTIONS List below the amounts included in the budget (Line 901 above) for the following categories of expenditures. These expenditures do not count as Regular Program Expenditures (RPE) for credit towards the Minimum Expenditure Requirement (MER).	
902	Adult Education	$27,621
903	Nonpublic Health Services	$0
904	Nonpublic School Transportation	$0
905	Continuing Education Programs	$0
906	Food Services	$30,670
907	Prior Year Food Services	$0
908	Community Services	$0
909	Tuition Summer School	$0
910	Debt Service (Including Interest)	$0
911	Land or Buildings	$0
912	Major Remodeling	$0
913	Salaries of Uncertified Staff in Certified Positions	$0
914	Fringe Benefits of Uncertified Staff in Certified Positions	$0
915	Vo-Ag Adult and Out-of-School Youth	$0
916	Noneducational Expenditures	$0
917	Secondary Region's Assessment to the Member Town	$0
918.01	Other (describe)	$0
919	**Total Deductions (Sum of Lines 902 through 918.99)**	**$58,291**
	ADDITIONS List below the amounts **NOT** included in the budget (Line 901 above) for the following categories of expenditures. As additions, these items become part of your Adjusted Board Budgeted Expenditures included in Line 928.	
920	Excess Cost Special Education Grant and/or State Agency Placement Grant	$842,669
921	Additional Special Education Tuition	$0
922	Magnet School Transportation Grant	$0
923	Expenditures made from School Construction Progress Payment Grant for Minor Remodeling	$0
924.01	Other (describe)	$0
925	**Total Additions (Sum of Lines 920 through 924.99)**	**$842,669**
926	**Subtotal (Line 901 minus Line 919 plus Line 925)**	**$26,868,042**
927	Unliquidated Encumbrances from Prior Year	$0
928	**Adjusted Board Budgeted Expenditures (Line 926 minus Line 927)**	**$26,868,042**
929	**In-Kind Services (local) (from Schedule 1 Line 112/1)**	**$135,785**

931	Adjustment for Food Service (from Schedule 3 Line 314/2)	$30,670
932	Special Education (from Schedule 4 Line 412/2)	$5,754,988
933	Public Pupil Transportation (from Schedule 5 Line 504/3 minus Line 514/3)	$1,216,653
934	Vo-Ag Operating Grant	$0
935	Tuition Received for Nonresident Students in Regular Education Programs (from Schedule 7 Line 729/3)	$0
936	Regular Program Expenditures (sum of Lines 928 through 931) minus (sum of Lines 932 through 935)	$20,062,856

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SCHEDULE 10: Claim For Exceeding Statutory School Year		
LINE		
1001	Click on the box labeled "Current Year's Response" immediately to the right of this sentence and do not complete the balance of this schedule if the district did not exceed 180 days and 900 hours (450 for kindergarten) statutory requirements for the school year.	☐
LINE	**DESCRIPTION**	**DATE (Col. 1)**
1002	Date on which your district satisfied both the 180 days and 900 hours (450 for kindergarten) statutory requirements for the school year.	06/17/2014
On the lines below, list the hours of school work for each school day ALL your public schools were in operation subsequent to the date on line 1002.		**HOURS (Col. 1)**
1003	1st Additional Day	7.00
1004	2nd Additional Day	4.00
1005	3rd Additional Day	0.00
1006	4th Additional Day	0.00
1007	5th Additional Day	0.00
1008	6th Additional Day	0.00

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SCHEDULE 11: Regional High School Tuition Assessment (Do not include costs for Transportation and Debt Service) and Detail of Pupils Sent Out of the District (Do not include costs for Transportation)

LINE	DESCRIPTION	TUITION/ ASSESSMENT RATE (Col. 1)	TUITION EXPENDITURES (Col. 2)	FTE PUPILS TUITIONED (Col. 3)
	MEMBER TOWNS' REGIONAL HIGH SCHOOL ASSESSMENT			
1101	Regular Education and Special Education Non-Vo-Ag	$0		
	DESIGNATED HIGH SCHOOL			
1102	Regular Education	$0	$0	
	PRIVATE OR RESIDENTIAL FACILITIES (INCLUDING OUT-OF-STATE)			
1103	Regular Education		$0	0.00
	APPROVED INTERDISTRICT MAGNET SCHOOLS			
1104	Regular Education		$250,560	51.00
	INTERDISTRICT COOPERATIVE HIGH SCHOOLS (C.G.S. 10-158a)			
1105	Regular Education	$0	$0	
	ALL OTHER**			
1106	Regular Education		$158,554	23.00
** DETAILS FOR ALL OTHER TUITION (LINE 1106) Students attending E.O. Smith School				
1199	Total Regular Education Tuition Expenditures(Sum of Lines 1102/2, 1103/2, 1104/2, 1105/2, and 1106/2)		$409,114	

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SCHEDULE 12: Total Current Expenditures From All Sources By Function & Object

Report All Cash Expenditures and Encumbrances as at June 30, 2014 from All Sources Regular and Special Education.

			OBJECT				
LINE	CODE	FUNCTION (Program Area)	Total (Col. 1)	Salaries (Col. 2)	Employee Benefits ** (Col. 3)	Purchased Services (Col. 4)	Tuition Pub. In-State (Col. 5)
1201		Total Employee Benefits			$4,442,957		
1202	1000	Program Expenditures	$18,772,398	$11,711,202	$3,370,054	$772,053	$1,311,747
1203	2100	Support Services - Students	$1,616,537	$1,222,817	$351,882	$12,781	
1204	2200	Improvement of Instructional Services	$409,529	$55,968	$16,106	$58,207	
1205	2300	Support Services - General Administration	$575,114	$257,812	$74,189	$182,949	
1206	2400	School Based Administration	$1,480,538	$1,085,925	$312,489	$52,332	
1207	2600	Operation and Maintenance of Plant Services	$2,605,090	$857,544	$246,770	$891,582	
1208	2700	Student Transportation Services	$1,833,924	$0	$0	$1,677,587	
1209	2500, 2900	Support Services - Business, Central and Other	$590,984	$248,355	$71,467	$105,748	
1210	3100	Food Services	$30,670	$0	$0	$30,670	
1211	3200	Enterprise Operations	$0	$0	$0	$0	
1212		Payment Grant Capital Expenditures	$0				
1213		**TOTAL**	**$27,914,784**	**$15,439,623**	**$4,442,957**	**$3,783,909**	**$1,311,747**
1214		Regular Ed.-Elem, Mid, Jr. High	$15,227,148	$8,655,014	$2,678,316	$1,988,114	$286,380
1215		Regular Ed. -High School (starting grade) 9	$6,525,920	$3,709,291	$1,147,850	$852,049	$122,734
1216		Special Education Included in Schedule 4	$6,161,716				
1217		Total (Sum of Lines 1214, 1215 and 1216)	$27,914,784				

LINE	CODE	FUNCTION (Program Area)	Tuition All Other (Col. 6)	Supplies (Col. 7)	Property (Col. 8)	Other (Col. 9)
1201		Total Employee Benefits				
1202	1000	Program Expenditures	$583,695	$654,564	$188,609	$180,474
1203	2100	Support Services - Students		$26,245	$0	$2,812
1204	2200	Improvement of Instructional Services		$264,799	$1,193	$13,256
1205	2300	Support Services - General Administration		$29,008	$0	$31,156
1206	2400	School Based Administration		$13,350	$0	$16,442
1207	2600	Operation and Maintenance of Plant Services		$565,186	$43,708	$300
1208	2700	Student Transportation Services		$156,337	$0	$0
1209	2500, 2900	Support Services - Business, Central and Other		$5,938	$158,287	$1,189
1210	3100	Food Services		$0	$0	$0
1211	3200	Enterprise Operations		$0	$0	$0
1212		Payment Grant Capital Expenditures				
1213		**TOTAL**	**$583,695**	**$1,715,427**	**$391,797**	**$245,629**
1214		Regular Ed.-Elem, Mid, Jr. High	$0	$1,174,444	$274,258	$170,622
1215		Regular Ed. -High School (starting grade) 9	$0	$503,333	$117,539	$73,124
1216		Special Education Included in Schedule 4				
1217		Total (Sum of Lines 1214, 1215 and 1216)				

END OF YEAR SCHOOL REPORT
ED001, REVISED 7/2015
DATA YEAR: 2014-2015
STATUTORY REF: C.G.S.10-227

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1

STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION
FINANCE AND INTERNAL OPERATIONS OFFICE
165 CAPITOL AVENUE
HARTFORD, CT 06106-1630

LEA NAME		LEA CODE
Coventry		032
CONTACT PERSON	**TELEPHONE NUMBER**	**FAX NUMBER**
Robert Carroll	860-742-7317	
EMAIL ADDRESS		
rcarroll@coventryct.org		

PUBLIC SCHOOL FINANCIAL REPORT AND GRANT APPLICATIONS
FOR THE SCHOOL YEAR ENDING JUNE 30, 2015

SECTION 10-227 OF THE CONNECTICUT GENERAL STATUTES
MANDATES THE SUBMISSION OF THIS REPORT ON OR BEFORE
SEPTEMBER 1, 2015

CERTIFICATION #1:
I, the Superintendent of Schools, do hereby swear or affirm that I am aware of the requirements of state law concerning education, and to the best of my knowledge and belief, the board of education maintained schools according to law, with such exceptions as may have been noted, or with such exemptions as may have been granted, during the school year which ended on June 30, 2015.

● **Yes** ○ **No**

CERTIFICATION #2:
I, the Superintendent of Schools, do hereby certify that all data contained herein are correct to the best of my knowledge and in accordance with the statutes governing the various state grants and reporting requirements (Statutory Ref.: Section 10-66ee, 10-76d, 10-76g, 10-97, 10-158a, 10-227, 10-253, 10-262f, 10-262h, 10-262i, 10-262j, 10-264i, 10-277 and 10-281).

Superintendent's electronic certification entered : *YES*
Date: 12/21/2015 Time: 09:46:03 AM

Note: The Superintendent's unique certification code number is not displayed. However, a **YES** is printed after the above statement to indicate that the Superintendent has entered his/her code number certifying that the data in this report are correct to the best of his/her knowledge. If a **NO** is printed, then caution should be exercised as there may be math or content issues that remain unresolved.

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SCHEDULE 1: In-Kind Services Detail of Expenditures

Report the dollar value of in-kind services provided to the LEA and funded from local municipal tax revenues in Column 1 and the value of in-kind services supported by other than local tax revenues in Column 2.
DO NOT report in-kind for food services in this Schedule. (See Schedule 3 for food service instructions.)

LINE	DESCRIPTION OF SERVICE	2014-2015 IN-KIND SERVICES	
		FROM LOCAL TAX REVENUES (Col. 1)	OTHER THAN LOCAL TAX REVENUES (Col. 2)
101	Personal Services-Salaries	18885	0
102	Personal Services-Employee Benefits	0	0
103	Purchased Professional & Technical Services	0	0
104	Public Utilities	0	0
105	Property & Liability Insurance	0	0
106	Repairs & Maintenance	0	0
107	Rental of Land, Buildings &/or Equipment	0	0
108	Equipment	0	0
109	Minor School Construction	0	0
110	Other In-Kind Services (Provide brief description below)	0	0
111	In-Kind Services provided to Secondary Region by member town	0	0
112	Total	18885	0

****Details of Line 113:**

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SCHEDULE 2: Expenditures for Land, Buildings, Capital Construction and Debt Service

If the town provided all or some of the information to the superintendent/board of education in order to complete this schedule, provide the town agency contact person, telephone number and e-mail address.

LINE		
201	Contact Person	Beth Bauer
202	The contact person's telephone number is	860-742-3528
203	If available, the contact person's e-mail address	bbauer@coventryct.org

Part 1: Board of Education and/or Town Expenditures from Local, State, Federal and Other Funding Sources for Public Elementary and Secondary Education for Current School Year Facility Acquisition and Construction Expenditures (function code 4000) and Interest on Current Loans.

Section A: School Construction Where SDE Has Issued a Project Number

LINE	SDE PROJECT NUMBER (Col. 1)	PROJECT NAME (Col. 2)	MAJOR TYPE (Col. 3)	AMOUNT (Col. 4)

Section B : School Construction Where SDE Has Not Issued a Project Number

LINE	LOCAL REFERENCE NUMBER (Col. 1)	PROJECT NAME (Col. 2)	MAJOR TYPE (Col. 3)	AMOUNT (Col. 4)
205.01				$0

LINE	DESCRIPTION	AMOUNT (Col. 4)
206	**Total of Part 1 Sections A and B**	**$0**

Section C: Interest on current loans

LINE	DESCRIPTION	AMOUNT (Col. 1)
207	Interest on Current Loans (repayable within one year of receiving the obligation)	$0
208	**Part 1 Total - Sum of Lines 206 and 207**	**$0**

Note: For most school districts, the total expenditures in Part 2 will not reconcile to the total expenditures in Part 1.

Part 2: Board of Education and/or Town Expenditures from Local, State, Federal and Other Funding Sources for Public Elementary and Secondary Education Debt Service and Selected Non-Debt Service Capital Construction.

LINE	CODE	DESCRIPTION	AMOUNT (Col. 1)
209	831	Redemption of Principal	$1,064,000
210	832	Interest	$272,581
211	xxx	Purchase of Land, Improvements to Land, Acquisition of Buildings, Improvements to Buildings that are not financed	$0
212	730	Equipment Subject to Reimbursement Under School Construction (C.G.S. 173) that are not financed	$0
299		**Part 2 Total - Sum of Lines 209 through 212**	**$1,336,581**

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SCHEDULE 3: Food Services

This schedule is solely for the purpose of determining what amount, if any, you may include in Schedule 9, Line 931 as local contributions.

LINE	DESCRIPTION	AMOUNT (Col. 1)	AMOUNT (Col. 2)
301	Local Contributions for Prior Year's Food Service Program Deficit (DO NOT include this amount in Line 302)		$0
302	Expenditures from Board of Education Budget (Local Sources Only)	$22,414	
303	Locally Supported In-Kind Services	$0	
304	**Total (Lines 302 + 303)**		**$22,414**
305	Sales to Students and Adults	$331,174	
306	Other Sales	$36,937	
307	Interest Income	$206	
308	Federal and State Grants (Excluding USDA Commodities)	$233,747	
309	Revenues from Other Than Local Tax Sources	$4,945	
310	**Total Revenues (Sum of Lines 305 through 309)**		**$607,009**
311	Total Expenditures for Food Service Program**		$680,297
312	**Net Profit or Loss (Line 310 minus Line 311)**		**-$73,288**
313	If Line 312 is less than zero, then enter the lesser of the absolute value of Line 304 or the absolute value of Line 312 here		$22,414
314	**The sum of Lines 301 and 313**		**$22,414**

**Exclude USDA commodities except for shipping and handling.
Include amounts reported on Lines 302 and 303.

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SCHEDULE 4: Special Education Expenditure Data

LINE	CODE	DESCRIPTION	SPECIAL ED. OTHER (Col. 1)	SPECIAL ED. per C.G.S. 10-76f (Col. 2)	TOTAL (Col. 3)
401	100	Certified Personnel	$198,075	$2,171,891	$2,369,966
402	100	Noncertified Personnel	$184,833	$843,006	$1,027,839
403	200	Employee Benefits	$0	$638,106	$638,106
404	300, 590	Purchased Services	$0	$398,162	$398,162
405	560	Special Education Tuition	$0	$1,243,137	$1,243,137
406	600	Instructional Supplies	$0	$19,070	$19,070
407	600	Other Supplies and Materials	$0	$17,994	$17,994
408	400	Property Services	$0	$55,988	$55,988
409	510	Special Education Transportation	$0	$507,140	$507,140
410	730, 739	Equipment	$0	$0	$0
411	890	All Other Expenditures	$0	$5,816	$5,816
412		**Total - Sum of Lines 401 through 411**	**$382,908**	**$5,900,310**	**$6,283,218**

Complete EITHER line 413 or 414 below; NOT BOTH.		**Col. 1**
413	Expenditures which support in-district high school level services reported above (do not include tuition expenditures reported in Line 405 (col. 1 + col. 2))	$0
414	The percentage of expenditures which support in-district high school level services reported above (do not include tuition expenditures reported in Line 405 (col. 1 + col. 2))	30.00%

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SCHEDULE 5:Form ED001. Schedule 5: Public School Pupil Transportation

LINE	DESCRIPTION	VOCATIONAL SCHOOL DATA (Col. 1)	PUPILS TRANSPORTED (Col. 2)	CURRENT EXPENDITURES (Col. 3)	DEBT SERVICE (Col. 4)
501	Total Current Transportation Expenditures from Local Sources			$1,800,855	$0
502	Nonreimbursable Current Transportation Expenditures included in Line 501 above			$63,408	$0
503	Excess Vo-Ag Transportation Costs Beyond the Nearest Center			$0	$0
504	Adjusted Transportation Expenditures (Line 501 minus Lines 502 and 503)			$1,737,447	$0
505	Local Schools (Exclude Special Ed. Pupils Riding on Special Ed. Vehicles)		1,518.00	$1,088,917	$0
506	In-Town Vo-Tech Schools (Nonmembership)		0.00	$0	$0
507	Out-of-Town Vocational Schools and Centers		81.00	$141,390	$0
508	Number of Pupils in Lines 506 & 507 with Transportation Costs Over $800	81.00			
509	Total Transportation Costs for Pupils in Line 508	$141,390			
510	Transportation Revenue for Pupils in Line 508	$0			
511	Out-of-Town Magnet Schools		0.00	$0	
512	Out-of-Town Public High Schools		0.00	$0	$0
513	**Names of Receiving Towns Included in Line 512:**				
514	Special Education Pupils on Special Ed. Vehicles		48.00	$507,140	$0
515	Out-of-Town Charter School Transportation		0.00	$0	$0
516	Totals (Cols. 3 and 4 must equal Line 504, Cols. 3 and 4)		1,647.00	$1,737,447	$0
517	Transportation Expenditures from Other Than Local Sources			$0	
518	Expenditures by Member Town of a Secondary Region for High School Level Transportation			$0	$0
519	Are you filing for a public transportation grant under a cooperative arrangement : ***NO***				

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SCHEDULE 6: Nonpublic School Transportation Expenditures & Reimbursement Claim

Report of in-town transportation for eligible nonpublic elementary and secondary school pupils and out-of-town nonpublic schools.

LINE	SCHOOL CODE (Col. 1)	SCHOOL LOCATION (Col. 2)	SCHOOL LEVEL (Col. 3)	NONPUBLIC REIMBURSABLE TRANSPORTATION NAME OF SCHOOL (Col. 4)	NUMBER OF STUDENTS (Col. 5)	ELIGIBLE EXPENDITURES (Col. 6)
601	0000	000	0		0	$0
699	Total Pupils Transported (Sum of Lines 601 through 698)				0	$0

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SCHEDULE 7: Tuition and Transportation Revenues for Public Education

Note: Expenditures Supported By These Revenues Are Included in Schedule 9, Lines 928/1 & 929/1.

Section A: Tuition Revenues for Regular Education Services

LINE	CODE	DESCRIPTION	BOARD OF EDUCATION (Col. 1)	TOWN (Col. 2)	TOTAL (Col. 3)
701	1311	Tuition from Individuals Excluding Summer School for Regular Education	$3,000	$0	$3,000
702	1312	Tuition from Individuals for Summer School for Regular Education	$0	$0	$0
703	1321	Tuition from Connecticut School Districts for Regular Education	$0	$0	$0
704	1322	Tuition from Other Connecticut Government Sources Excluding School Districts for Regular Education	$0	$0	$0
705	1330	Tuition from Other Government Sources Outside the State for Regular Education	$0	$0	$0
706	1331	Tuition from School Districts Outside the State for Regular Education	$0	$0	$0
707	1340	Tuition from Other Private Sources (Other than Individuals) for Regular Education	$0	$0	$0
708	1350	Tuition from the State or Other School Districts for Voucher Program Students for Regular Education			
729		**Totals - Sum of Lines 701 through 708**	**$3,000**	**$0**	**$3,000**

Section B: Transportation Revenues for Regular Education Services

731	1410	Transportation from Individuals for Regular Education	$0	$0	$0
732	1421	Transportation from Connecticut School Districts for Regular Education	$0	$0	$0
733	1422	Transportation from Other Connecticut Government Sources Excluding School Districts for Regular Education	$0	$0	$0
734	1430	Transportation from Other Government Sources Outside the State for Regular Education	$0	$0	$0
735	1431	Transportation from School Districts Outside the State for Regular Education	$0	$0	$0
736	1440	Transportation from Other Private Sources (Other than Individuals) for Regular Education	$0	$0	$0
749		**Totals - Sum of Lines 731 through 736**	**$0**	**$0**	**$0**

Section C: Tuition Revenues for Special Education Services

751	1311	Tuition from Individuals Excluding Summer School for Special Education	$0	$0	$0
752	1312	Tuition from Individuals for Summer School for Special Education	$0	$0	$0
753	1321	Tuition from Connecticut School Districts for Special Education	$12,323	$0	$12,323
754	1322	Tuition from Other Connecticut Government Sources Excluding School Districts forSpecial Education	$0	$0	$0
755	1330	Tuition from Other Government Sources Outside the State forSpecial Education	$0	$0	$0

756	1331	Tuition from School Districts Outside the State for Special Education	$0	$0	$0
757	1340	Tuition from Other Private Sources (Other than Individuals) for Special Education	$0	$0	$0
758	1350	Tuition from the State/Other School Districts for Voucher Program Students for Special Education			
779		**Totals - Sum of Lines 751 through 758**	**$12,323**	**$0**	**$12,323**
		Section D: Transportation Revenues for Special Education Services			
781	1410	Transportation from Individuals for Special Education	$0	$0	$0
782	1421	Transportation from Connecticut School Districts for Special Education	$0	$0	$0
783	1422	Transportation from Other Connecticut Government Sources Excluding School Districts for Special Education	$0	$0	$0
784	1430	Transportation from Other Government Sources Outside the State for Special Education	$0	$0	$0
785	1431	Transportation from School Districts Outside the State for Special Education	$0	$0	$0
786	1440	Transportation from Other Private Sources (Other than Individuals) for Special Education	$0	$0	$0
798		**Totals - Sum of Lines 781 through 786**	**$0**	**$0**	**$0**
799		**Totals - Sum of Lines 729, 749, 779, and 798**	**$15,323**	**$0**	**$15,323**

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SCHEDULE 8: Expenditures Which Support Public Elementary & Secondary Education From Other than Local Tax Sources

DO NOT include these expenditures in Schedule 9 Line 928 or Line 929.

LINE	CODE	DESCRIPTION	AMOUNT (Col. 1)
801	1200	In-Kind Service (Schedule 1 Line 112/2 Total)	$0
		DIRECT STATE AND FEDERAL GRANTS	
802	3000	Board of Education Services for the Blind	$0
803	4300	Bilingual Education (Federal)	$0
804	4300	Headstart	$0
805	xxxx	Other Direct Federal Grants**	$0
806	xxxx	Other Direct State Grants**	$0
		MISCELLANEOUS REVENUE SOURCES	
807	1343	Medicaid Revenue Expended on Special Education Services	$50,646
808	1343	Medicaid Revenue Expended on Regular Education Services	$0
809	1343	Third Party Billing / Other Insurance	$0
810	1920	Contributions	$0
811	1910	Rentals	$0
812	1990	Endowment Funds	$0
813	xxxx	Other Miscellaneous Revenue**	$0
814	xxxx	Total Miscellaneous Revenue from ED141 Summary Report, Column 3	$0
		STATE GRANTS VIA SDE	
815	xxxx	Total from ED141 Summary Report, Column 3	$179,557
816	xxxx	Your portion of services/expenditures from consortium grant payment arrangement	$0
817	xxxx	State grants managed by a nonpublic/quasi-public organization serving public education	$0
818		**Total (Sum of Lines 815, 816 and 817)**	**$179,557**
		FEDERAL GRANTS VIA SDE	
819	xxxx	Total from ED141 Summary Report, Column 3	$486,435
820	xxxx	Your portion of services/expenditures from consortium grant payment arrangement	$18,266
821	xxxx	Federal grants managed by a nonpublic/quasi-public organization serving public education	$0
822		**Total (Sum of Lines 819 through 820 and 821)**	**$504,701**
899		**Total (Sum of Lines 801 through 814, 818 and 822)**	**$734,904**

**Report listing of grant(s) and grant amount(s) in subschedules.

Details for Line 805 Other Direct Federal Grants

Line	Grant Description	Amount
1501		$0

Details for Line 806 Other Direct State Grants

Line	Grant Description	Amount
1601		$0

Details for Line 813 Other Miscellaneous Revenue

Line	Grant Description	Amount
1701		$0

District: Coventry Code :032 Printed on: 1/21/2016 1:54:38 PM

SCHEDULE 9: Regular Program Expenditure Summary

LINE	DESCRIPTION	AMOUNT (Col. 1)
901	Total Expenditures from Appropriated Budget (Include encumbrances as at June 30)	$26,498,888
DEDUCTIONS	List below the amounts included in the budget (Line 901 above) for the following categories of expenditures. These expenditures do not count as Regular Program Expenditures (RPE) for credit towards the Minimum Expenditure Requirement (MER).	
902	Adult Education	$28,173
903	Nonpublic Health Services	$0
904	Nonpublic School Transportation	$0
905	Continuing Education Programs	$0
906	Food Services	$22,414
907	Prior Year Food Services	$0
908	Community Services	$0
909	Tuition Summer School	$0
910	Debt Service (Including Interest)	$0
911	Land or Buildings	$0
912	Major Remodeling	$0
913	Salaries of Uncertified Staff in Certified Positions	$0
914	Fringe Benefits of Uncertified Staff in Certified Positions	$0
915	Vo-Ag Adult and Out-of-School Youth	$0
916	Noneducational Expenditures	$0
917	Secondary Region's Assessment to the Member Town	$0
918.01	Other (describe)	$0
919	**Total Deductions (Sum of Lines 902 through 918.99)**	**$50,587**
ADDITIONS	List below the amounts **NOT** included in the budget (Line 901 above) for the following categories of expenditures. As additions, these items become part of your Adjusted Board Budgeted Expenditures included in Line 928.	
920	Excess Cost Special Education Grant and/or State Agency Placement Grant	$575,137
921	Additional Special Education Tuition	$0
922	Magnet School Transportation Grant	$0
923	Expenditures made from School Construction Progress Payment Grant for Minor Remodeling	$0
924.01	Other (describe)	$0
925	**Total Additions (Sum of Lines 920 through 924.99)**	**$575,137**
926	**Subtotal (Line 901 minus Line 919 plus Line 925)**	**$27,023,438**
927	Unliquidated Encumbrances from Prior Year	$0
928	**Adjusted Board Budgeted Expenditures (Line 926 minus Line 927)**	**$27,023,438**
929	**In-Kind Services (local) (from Schedule 1 Line 112/1)**	**$18,885**

931	Adjustment for Food Service (from Schedule 3 Line 314/2)	$22,414
932	Special Education (from Schedule 4 Line 412/2)	$5,900,310
933	Public Pupil Transportation (from Schedule 5 Line 504/3 minus Line 514/3)	$1,230,307
934	Vo-Ag Operating Grant	$0
935	Tuition Received for Nonresident Students in Regular Education Programs (from Schedule 7 Line 729/3)	$3,000
936	Regular Program Expenditures (sum of Lines 928 through 931) minus (sum of Lines 932 through 935)	$19,931,120

District: Coventry Code :032 Printed on: 1/21/2016 1:54:38 PM

SCHEDULE 10: Claim For Exceeding Statutory School Year		
LINE		
1001	Click on the box labeled "Current Year's Response" immediately to the right of this sentence and do not complete the balance of this schedule if the district did not exceed 180 days and 900 hours (450 for kindergarten) statutory requirements for the school year.	☐
LINE	**DESCRIPTION**	**DATE (Col. 1)**
1002	Date on which your district satisfied both the 180 days and 900 hours (450 for kindergarten) statutory requirements for the school year.	06/16/2015
On the lines below, list the hours of school work for each school day ALL your public schools were in operation subsequent to the date on line 1002.		**HOURS (Col. 1)**
1003	1st Additional Day	7.00
1004	2nd Additional Day	4.00
1005	3rd Additional Day	0.00
1006	4th Additional Day	0.00
1007	5th Additional Day	0.00
1008	6th Additional Day	0.00

District: Coventry Code :032 Printed on: 1/21/2016 1:54:38 PM

SCHEDULE 11: Regional High School Tuition Assessment (Do not include costs for Transportation and Debt Service) and Detail of Pupils Sent Out of the District (Do not include costs for Transportation)

LINE	DESCRIPTION	TUITION/ ASSESSMENT RATE (Col. 1)	TUITION EXPENDITURES (Col. 2)	FTE PUPILS TUITIONED (Col. 3)
	MEMBER TOWNS' REGIONAL HIGH SCHOOL ASSESSMENT			
1101	Regular Education and Special Education Non-Vo-Ag	$0	$0	
	DESIGNATED HIGH SCHOOL			
1102	Regular Education	$0	$0	
	PRIVATE OR RESIDENTIAL FACILITIES (INCLUDING OUT-OF-STATE)			
1103	Regular Education		$0	0.00
	APPROVED INTERDISTRICT MAGNET SCHOOLS			
1104	Regular Education		$225,869	50.00
	INTERDISTRICT COOPERATIVE HIGH SCHOOLS (C.G.S. 10-158a)			
1105	Regular Education	$0	$0	
	ALL OTHER**			
1106	Regular Education		$126,354	21.00
** DETAILS FOR ALL OTHER TUITION (LINE 1106) Students attending the E.O. Smith School				
1199	Total Regular Education Tuition Expenditures(Sum of Lines 1102/2, 1103/2, 1104/2, 1105/2, and 1106/2)		$352,223	

District: Coventry Code :032 Printed on: 1/21/2016 1:54:38 PM

SCHEDULE 12: Total Current Expenditures From All Sources By Function & Object

Report All Cash Expenditures and Encumbrances as at June 30, 2015 from All Sources Regular and Special Education.

			OBJECT				
LINE	CODE	FUNCTION (Program Area)	Total (Col. 1)	Salaries (Col. 2)	Employee Benefits ** (Col. 3)	Purchased Services (Col. 4)	Tuition Pub. In-State (Col. 5)
1201		Total Employee Benefits			$4,529,337		
1202	1000	Program Expenditures	$18,665,038	$12,296,088	$3,433,905	$726,858	$778,180
1203	2100	Support Services - Students	$1,564,300	$1,202,256	$335,752	$11,979	
1204	2200	Improvement of Instructional Services	$354,123	$195,360	$54,558	$19,542	
1205	2300	Support Services - General Administration	$584,663	$277,895	$77,607	$177,254	
1206	2400	School Based Administration	$1,376,760	$1,037,202	$289,658	$27,196	
1207	2600	Operation and Maintenance of Plant Services	$2,611,111	$885,997	$247,431	$936,862	
1208	2700	Student Transportation Services	$1,800,855	$0	$0	$1,654,776	
1209	2500, 2900	Support Services - Business, Central and Other	$820,377	$323,796	$90,426	$116,767	
1210	3100	Food Services	$22,414	$0	$0	$22,414	
1211	3200	Enterprise Operations	$0	$0	$0	$0	
1212		Payment Grant Capital Expenditures	$0				
1213		**TOTAL**	**$27,799,641**	**$16,218,594**	**$4,529,337**	**$3,693,648**	**$778,180**
1214		Regular Ed.-Elem, Mid, Jr. High	$15,061,529	$8,974,550	$2,723,862	$1,912,651	$246,556
1215		Regular Ed. -High School (starting grade) 9	$6,454,894	$3,846,237	$1,167,369	$819,708	$105,667
1216		Special Education Included in Schedule 4	$6,283,218				
1217		Total (Sum of Lines 1214, 1215 and 1216)	$27,799,641				

LINE	CODE	FUNCTION (Program Area)	Tuition All Other (Col. 6)	Supplies (Col. 7)	Property (Col. 8)	Other (Col. 9)
1201		Total Employee Benefits				
1202	1000	Program Expenditures	$817,180	$468,228	$55,812	$88,787
1203	2100	Support Services - Students		$12,280	$0	$2,033
1204	2200	Improvement of Instructional Services		$65,786	$1,105	$17,772
1205	2300	Support Services - General Administration		$45,052	$0	$6,855
1206	2400	School Based Administration		$6,462	$0	$16,242
1207	2600	Operation and Maintenance of Plant Services		$520,720	$19,413	$688
1208	2700	Student Transportation Services		$146,079	$0	$0
1209	2500, 2900	Support Services - Business, Central and Other		$229,625	$56,911	$2,852
1210	3100	Food Services		$0	$0	$0
1211	3200	Enterprise Operations		$0	$0	$0
1212		Payment Grant Capital Expenditures				
1213		**TOTAL**	**$817,180**	**$1,494,232**	**$133,241**	**$135,229**
1214		Regular Ed.-Elem, Mid, Jr. High	$0	$1,020,052	$93,269	$90,589
1215		Regular Ed. -High School (starting grade) 9	$0	$437,117	$39,972	$38,824
1216		Special Education Included in Schedule 4				
1217		Total (Sum of Lines 1214, 1215 and 1216)				

2

29 South Main Street
P.O. Box 272000
West Hartford, CT 06127-2000

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DEC 12 2014
Coventry
Superintendent of Schools

December 10, 2014

Mr. David J. Petrone
Superintendent of Schools
Board of Education
Town of Coventry, Connecticut
1700 Main Street
Coventry, CT 06238

Dear Dr. Petrone:

Enclosed is your copy of the Town of Coventry, Connecticut's report on the End of Year School Report Form ED001 for the year ended June 30, 2014. Please forward a copy to your Business Manager.

We have filed the required reports with the State Department of Education.

Sincerely,

Blum, Shapiro & Company, P.C.

Blum, Shapiro & Company, P.C.

Enc.

29 South Main Street
P.O. Box 272000
West Hartford, CT 06127-2000

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Independent Accountant's Report
on Applying Agreed-Upon Procedures

Dr. David J. Petrone
Superintendent of Schools
and Board of Education
Town of Coventry, Connecticut

We have performed the procedures included in the Connecticut State Department of Education's (CSDE) Review Package, which were agreed to by CSDE and the Town of Coventry Board of Education ("LEA"), solely to assist the CSDE in evaluating certain school year grant data as printed on CSDE's Internet application in connection with education reimbursement claims submitted by the LEA for the year ended June 30, 2014. The school year grant data is reported on the following CSDE forms and data systems:

- **2013-2014 Form ED001** *printed October 6, 2014 at 11:38:02 AM*
- **2013-2014 ED001 SEDAC-G Data Adjustment Form** *printed October 6, 2014 at 09:44:13 AM*
- **10/2013 PSIS Summer School FTE Credit Report** *printed October 6, 2014 at 09:18:13 AM*
- **10/2013 PSIS (Racial Survey and Detail of Enrollment for Entire District report)** *printed October 6, 2014 at 09:11:19 PM*

Management is responsible for the LEA's compliance with the CSDE requirements. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the CSDE. Consequently, we make no representation regarding the sufficiency of the procedures described in the CSDE's Review Package either for the purpose for which this report has been requested or for any other purpose.

As a result of performing the procedures included in the CSDE's Review Package, certain matters came to our attention that caused us to believe that adjustments should be recorded to the school year grant data reported on Form ED001 and Form ED001 SEDAC-G Data Adjustment Form. The adjustments are incorporated in the following internet application printouts: Form ED001 *printed November 26, 2014 at 09:01:45 AM* and ED001 SEDAC-G Data Adjustment Form *printed November 26, 2014 at 09:15:47 AM.*

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the CSDE and the LEA and is not intended to be and should not be used by anyone other than these specified parties.

Blum, Shapiro & Company, P.C.

November 26, 2014

2

29 South Main Street
P.O. Box 272000
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JAN 4 2016
Coventry
Superintendent of Schools

December 23, 2015

Mr. David J. Petrone
Superintendent of Schools
Board of Education
Town of Coventry, Connecticut
1700 Main Street
Coventry, CT 06238

Dear Dr. Petrone:

Enclosed is your copy of the Town of Coventry, Connecticut's report on the End of Year School Report Form ED001 for the year ended June 30, 2015. Please forward a copy to your Business Manager.

We have filed the required reports with the State Department of Education.

Sincerely,

Blum, Shapiro & Company, P.C.

Blum, Shapiro & Company, P.C.

Enc.

29 South Main Street
P.O. Box 272000
West Hartford, CT 06127-2000

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Independent Accountant's Report on Applying Agreed-Upon Procedures

Dr. David J. Petrone
Superintendent of Schools
and Board of Education
Town of Coventry, Connecticut

We have performed the procedures included in the Connecticut State Department of Education's (CSDE) Review Package, which were agreed to by CSDE and the Town of Coventry Board of Education ("LEA"), solely to assist the CSDE in evaluating certain school year grant data as printed on CSDE's Internet application in connection with education reimbursement claims submitted by the LEA for the year ended June 30, 2015. The school year grant data is reported on the following CSDE forms and data systems:

- **2014-2015 Form ED001** *printed October 23, 2015 at 09:00:06 AM*
- **2014-2015 ED001 SEDAC-G Data Adjustment Form** *printed October 23, 2015 at 09:04:19 AM*
- **10/2014 PSIS Summer School FTE Credit Report** *printed October 23, 2015 at 08:46:21 AM*
- **10/2014 PSIS (Racial Survey and Detail of Enrollment for Entire District report)** *printed October 23, 2015 at 08:38:42 AM*

Management is responsible for the LEA's compliance with the CSDE requirements. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the CSDE. Consequently, we make no representation regarding the sufficiency of the procedures described in the CSDE's Review Package either for the purpose for which this report has been requested or for any other purpose.

As a result of performing the procedures included in the CSDE's Review Package, certain matters came to our attention that caused us to believe that adjustments should be recorded to the school year grant data reported on Form ED001 and Form ED001 SEDAC-G Data Adjustment Form. The adjustments are incorporated in the following internet application printouts: Form ED001 *printed December 22, 2015 at 09:13:29 AM* and ED001 SEDAC-G Data Adjustment Form *printed December 22, 2015 at 09:16:02 AM.*

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the CSDE and the LEA and is not intended to be and should not be used by anyone other than these specified parties.

Blum, Shapiro & Company, P.C.

December 22, 2015

4

Public School Information System
Summary Report

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State of Connecticut
Department of Education
Bureau of Grants Management
P.O. Box 2219
Hartford, CT 06145-2219

32 Coventry School District

June 2015

RACIAL SURVEY BY DISTRICT*

Line	Grade Level	American Indian or Alaska Native		Asian		Black or African American		White		Hispanic/Latino of any race		Native Hawaiian or Other Pacific Islander		Two or More Races		Totals
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
1	Prekindergarten	0	0	0	0	0	0	20	6	0	1	0	0	0	1	28
4	Kindergarten, Full Day	0	0	3	1	0	0	61	48	1	4	0	0	1	1	120
5	Grade 1	0	0	1	0	0	1	64	54	2	1	0	0	2	3	128
6	Grade 2	0	0	0	0	1	1	58	51	1	6	0	0	1	1	120
7	Grade 3	0	0	0	3	0	2	50	55	1	6	0	0	2	1	120
8	Grade 4	1	0	0	0	0	0	52	60	3	4	0	0	1	0	121
9	Grade 5	0	0	0	2	1	1	60	52	2	3	0	0	4	1	126
10	Grade 6	0	0	0	1	0	1	51	63	4	5	0	0	3	4	132
11	Grade 7	0	1	0	0	1	0	58	62	4	2	0	0	5	4	137
12	Grade 8	0	0	2	1	0	0	53	58	1	2	0	0	1	0	118
13	Grade 9	0	0	1	0	0	0	53	46	3	6	0	0	6	0	115
14	Grade 10	0	0	1	0	1	2	45	69	7	3	0	0	2	1	131
15	Grade 11	0	0	1	0	0	1	63	55	4	2	0	0	3	3	132
16	Grade 12	0	0	0	0	1	0	54	54	1	3	0	0	2	4	119
17	**Total**	1	1	9	8	5	9	742	733	34	48	0	0	33	24	**1,647**
18	OPEN Choice students included above	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Public School Information System
Summary Report

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State of Connecticut
Department of Education
Bureau of Grants Management
P.O. Box 2219
Hartford, CT 06145-2219

32 Coventry School District

June 2015

SCHEDULE 1B/ DETAIL OF SCHOOL ENROLLMENT
DISTRICT-WIDE SUMMARY

Line	Description	PreK	K-12	Totals
22	Resident Students Enrolled at the Expense of the School District	28	1,618	1,646
23	Students Enrolled at No Local Expense	0	1	1
24	Nonresident Students Enrolled	0	0	0
	Totals	28	1,619	1,647

* Includes all students enrolled in district schools, including students coded as homebound or in a detention center.
Excludes students placed out of district or attending Bristol Technical Education Center.

Public School Information System
Summary Report

Printed at: 1/21/2016 3:01:44PM
Last User at: 2/5/2015 10:09:08 A

State of Connecticut
Department of Education
Bureau of Grants Management
P.O. Box 2219
Hartford, CT 06145-2219

32 Coventry School District

June 2014

RACIAL SURVEY BY DISTRICT*

Line	Grade Level	American Indian or Alaska Native		Asian		Black or African American		White		Hispanic/Latino of any race		Native Hawaiian or Other Pacific Islander		Two or More Races		Totals
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
1	Prekindergarten	0	0	0	0	0	0	26	4	1	1	0	0	1	1	34
4	Kindergarten, Full Day	0	0	1	0	0	1	65	50	2	1	0	0	3	1	124
5	Grade 1	0	0	0	0	1	1	60	53	1	6	0	0	1	1	124
6	Grade 2	0	0	0	4	0	2	49	58	1	5	0	0	2	1	122
7	Grade 3	1	0	0	1	0	0	51	62	3	4	0	0	1	0	123
8	Grade 4	0	0	0	2	1	1	60	54	2	3	0	0	5	1	129
9	Grade 5	0	0	0	1	0	1	53	61	4	3	0	0	2	4	129
10	Grade 6	0	1	0	0	1	0	60	59	4	3	0	0	4	6	138
11	Grade 7	0	0	2	1	0	0	51	56	2	2	0	0	1	0	115
12	Grade 8	0	0	1	0	0	0	68	50	3	6	0	0	7	1	136
13	Grade 9	0	0	1	0	1	2	49	69	5	3	0	0	3	1	134
14	Grade 10	0	0	1	0	0	1	61	55	2	2	0	0	3	3	128
15	Grade 11	0	0	0	0	2	0	53	53	1	3	0	0	2	4	118
16	Grade 12	0	0	1	0	1	0	57	71	5	2	0	0	1	2	140
17	**Total**	1	1	7	9	7	9	763	755	36	44	0	0	36	26	**1,694**
18	OPEN Choice students included above	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Public School Information System
Summary Report

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Last User at: 2/5/2015 10:09:08 A

State of Connecticut
Department of Education
Bureau of Grants Management
P.O. Box 2219
Hartford, CT 06145-2219

32 Coventry School District

June 2014

SCHEDULE 1B/ DETAIL OF SCHOOL ENROLLMENT
DISTRICT-WIDE SUMMARY

Line	Description	PreK	K-12	Totals
22	Resident Students Enrolled at the Expense of the School District	34	1,660	1,694
23	Students Enrolled at No Local Expense	0	0	0
24	Nonresident Students Enrolled	0	0	0
	Totals	34	1,660	1,694

* Includes all students enrolled in district schools, including students coded as homebound or in a detention center.
Excludes students placed out of district or attending Bristol Technical Education Center.

Public School Information System
Summary Report

Printed at: 1/21/2016 3:02:05PM
Last User at: 10/14/2014 11:30:45 A

State of Connecticut
Department of Education
Bureau of Grants Management
P.O. Box 2219
Hartford, CT 06145-2219

32 Coventry School District

June 2013

RACIAL SURVEY BY DISTRICT*

Line	Grade Level	American Indian or Alaska Native		Asian		Black or African American		White		Hispanic/Latino of any race		Native Hawaiian or Other Pacific Islander		Two or More Races		Totals
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
1	Prekindergarten	0	0	0	0	0	0	18	6	1	0	0	0	1	0	26
4	Kindergarten, Full Day	0	0	0	0	1	1	60	51	2	7	0	0	1	1	124
5	Grade 1	0	0	0	4	0	2	52	60	1	4	0	0	2	1	126
6	Grade 2	1	0	1	1	0	0	48	65	3	4	0	0	1	1	125
7	Grade 3	0	0	0	2	1	1	59	48	2	5	0	0	4	2	124
8	Grade 4	0	0	0	1	0	1	55	65	4	3	0	0	3	4	136
9	Grade 5	0	1	1	0	1	0	59	60	3	4	0	0	4	6	139
10	Grade 6	0	0	2	1	0	0	49	59	2	2	0	0	1	0	116
11	Grade 7	0	0	1	0	1	0	65	48	3	6	0	0	7	1	132
12	Grade 8	0	0	1	0	1	2	61	80	7	3	0	0	3	1	159
13	Grade 9	0	0	1	0	0	1	58	53	1	1	0	0	3	3	121
14	Grade 10	0	0	0	0	1	0	53	51	2	3	0	0	2	3	115
15	Grade 11	0	0	1	0	1	0	52	69	3	0	0	0	1	2	129
16	Grade 12	0	0	0	0	1	0	66	68	2	2	0	0	1	1	141
17	**Total**	1	1	8	9	8	8	755	783	36	44	0	0	34	26	**1,713**
18	OPEN Choice students included above	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Public School Information System
Summary Report

Printed at: 1/21/2016 3:02:13PM
Last User at: 10/14/2014 11:30:45 A

State of Connecticut
Department of Education
Bureau of Grants Management
P.O. Box 2219
Hartford, CT 06145-2219

32 Coventry School District

June 2013

SCHEDULE 1B/ DETAIL OF SCHOOL ENROLLMENT
DISTRICT-WIDE SUMMARY

Line	Description	PreK	K-12	Totals
22	Resident Students Enrolled at the Expense of the School District	26	1,687	1,713
23	Students Enrolled at No Local Expense	0	0	0
24	Nonresident Students Enrolled	0	0	0
	Totals	26	1,687	1,713

* Includes all students enrolled in district schools, including students coded as homebound or in a detention center.
Excludes students placed out of district or attending Bristol Technical Education Center.

Student Enrollment

October 1	In-District Enrollment	Out-of-District Enrollment	Total Number of Students *
2008	1967	170	2137
2009	1928	153	2081
2010	1854	178	2032
2011	1814	187	2001
2012	1752	193	1945
2013	1685	186	1871
2014	1643	165	1808
2015	1625	143	1768

* Totals include all students for which the district may be fiscally responsible, e.g., home visits, special education outplacements, magnet school students, trade school students, etc.

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Public School Information System
Summary Report

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State of Connecticut
Department of Education
Bureau of Grants Management
P.O. Box 2219
Hartford, CT 06145-2219

32 Coventry School District

October 2015

RACIAL SURVEY BY DISTRICT*

Line	Grade Level	American Indian or Alaska Native		Asian		Black or African American		White		Hispanic/Latino of any race		Native Hawaiian or Other Pacific Islander		Two or More Races		Totals
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
1	Prekindergarten	0	0	0	0	1	1	21	9	3	2	0	0	1	0	38
4	Kindergarten, Full Day	0	0	3	0	0	0	48	41	1	5	0	0	4	1	103
5	Grade 1	0	0	3	1	0	0	56	48	2	3	0	0	1	1	115
6	Grade 2	0	0	1	0	0	1	69	51	1	2	0	0	2	3	130
7	Grade 3	0	0	0	0	1	1	58	51	2	8	0	0	1	1	123
8	Grade 4	0	0	0	3	0	2	51	57	1	7	0	0	2	1	124
9	Grade 5	1	0	0	0	0	0	50	59	2	5	0	0	1	0	118
10	Grade 6	0	0	0	2	1	1	61	51	2	3	0	0	4	1	126
11	Grade 7	0	0	0	1	0	1	54	63	3	5	0	0	3	4	134
12	Grade 8	0	1	0	0	1	0	57	63	4	2	0	0	5	4	137
13	Grade 9	0	0	2	1	0	0	43	47	1	1	0	0	1	0	96
14	Grade 10	0	0	1	0	0	0	53	46	3	6	0	0	6	0	115
15	Grade 11	0	0	1	0	1	2	48	66	5	2	0	0	2	2	129
16	Grade 12	0	0	1	0	0	1	69	57	1	2	0	0	3	3	137
17	**Total**	1	1	12	8	5	10	738	709	31	53	0	0	36	21	**1,625**
18	OPEN Choice students included above	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Public School Information System
Summary Report

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State of Connecticut
Department of Education
Bureau of Grants Management
P.O. Box 2219
Hartford, CT 06145-2219

32 Coventry School District

October 2015

SCHEDULE 1B/ DETAIL OF SCHOOL ENROLLMENT
DISTRICT-WIDE SUMMARY

Line	Description	PreK	K-12	Totals
22	Resident Students Enrolled at the Expense of the School District	23	1,587	1,610
23	Students Enrolled at No Local Expense	15	0	15
24	Nonresident Students Enrolled	0	0	0
	Totals	38	1,587	1,625

* Includes all students enrolled in district schools, including students coded as homebound or in a detention center.
Excludes students placed out of district or attending Bristol Technical Education Center.

Public School Information System
Summary Report

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State of Connecticut
Department of Education
Bureau of Grants Management
P.O. Box 2219
Hartford, CT 06145-2219

32 Coventry School District

October 2014

RACIAL SURVEY BY DISTRICT*

Line	Grade Level	American Indian or Alaska Native		Asian		Black or African American		White		Hispanic/Latino of any race		Native Hawaiian or Other Pacific Islander		Two or More Races		Totals
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
1	Prekindergarten	0	0	0	0	0	0	19	6	0	1	0	0	0	1	27
4	Kindergarten, Full Day	0	0	3	1	0	0	57	47	2	3	0	0	2	1	116
5	Grade 1	0	0	1	0	0	1	63	53	2	0	0	0	3	3	126
6	Grade 2	0	0	0	0	1	1	59	51	0	7	0	0	1	1	121
7	Grade 3	0	0	0	3	0	2	49	56	1	5	0	0	2	1	119
8	Grade 4	1	0	0	0	0	0	50	60	3	4	0	0	1	0	119
9	Grade 5	0	0	0	2	1	1	61	54	3	3	0	0	4	1	130
10	Grade 6	0	0	0	1	0	1	52	63	4	3	0	0	3	4	131
11	Grade 7	0	1	0	0	1	0	58	60	4	2	0	0	3	6	135
12	Grade 8	0	0	2	1	0	0	53	59	1	2	0	0	1	0	119
13	Grade 9	0	0	1	0	0	0	53	45	2	6	0	0	6	1	114
14	Grade 10	0	0	1	0	1	2	46	70	6	3	0	0	2	1	132
15	Grade 11	0	0	1	0	0	1	61	54	4	2	0	0	3	3	129
16	Grade 12	0	0	0	0	1	0	57	55	3	3	0	0	2	4	125
17	**Total**	1	1	9	8	5	9	738	733	35	44	0	0	33	27	**1,643**
18	OPEN Choice students included above	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Public School Information System
Summary Report

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State of Connecticut
Department of Education
Bureau of Grants Management
P.O. Box 2219
Hartford, CT 06145-2219

32 Coventry School District

October 2014

SCHEDULE 1B/ DETAIL OF SCHOOL ENROLLMENT
DISTRICT-WIDE SUMMARY

Line	Description	PreK	K-12	Totals
22	Resident Students Enrolled at the Expense of the School District	27	1,616	1,643
23	Students Enrolled at No Local Expense	0	0	0
24	Nonresident Students Enrolled	0	0	0
	Totals	27	1,616	1,643

* Includes all students enrolled in district schools, including students coded as homebound or in a detention center.
Excludes students placed out of district or attending Bristol Technical Education Center.

Public School Information System
Summary Report

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State of Connecticut
Department of Education
Bureau of Grants Management
P.O. Box 2219
Hartford, CT 06145-2219

32 Coventry School District

October 2013

RACIAL SURVEY BY DISTRICT*

Line	Grade Level	American Indian or Alaska Native		Asian		Black or African American		White		Hispanic/Latino of any race		Native Hawaiian or Other Pacific Islander		Two or More Races		Totals
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
1	Prekindergarten	0	0	0	0	0	0	16	2	1	0	0	0	0	1	20
4	Kindergarten, Full Day	0	0	1	0	0	1	65	55	2	0	0	0	3	1	128
5	Grade 1	0	0	0	0	1	1	61	52	1	9	0	0	1	1	127
6	Grade 2	0	0	0	4	0	2	50	58	1	5	0	0	1	1	122
7	Grade 3	1	0	0	1	0	0	50	62	4	5	0	0	1	0	124
8	Grade 4	0	0	0	2	1	1	60	49	2	3	0	0	4	1	123
9	Grade 5	0	0	0	1	0	1	53	62	4	3	0	0	2	4	130
10	Grade 6	0	1	0	0	1	0	60	60	4	3	0	0	4	6	139
11	Grade 7	0	0	2	1	0	0	51	56	2	2	0	0	1	0	115
12	Grade 8	0	0	1	0	1	0	70	50	3	6	0	0	7	1	139
13	Grade 9	0	0	1	0	1	2	49	69	5	3	0	0	3	1	134
14	Grade 10	0	0	1	0	0	1	61	55	1	1	0	0	3	3	126
15	Grade 11	0	0	0	0	1	0	54	53	1	3	0	0	2	4	118
16	Grade 12	0	0	1	0	1	0	58	72	4	1	0	0	1	2	140
17	**Total**	1	1	7	9	7	9	758	755	35	44	0	0	33	26	**1,685**
18	OPEN Choice students included above	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Public School Information System
Summary Report

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State of Connecticut
Department of Education
Bureau of Grants Management
P.O. Box 2219
Hartford, CT 06145-2219

32 Coventry School District

October 2013

SCHEDULE 1B/ DETAIL OF SCHOOL ENROLLMENT
DISTRICT-WIDE SUMMARY

Line	Description	PreK	K-12	Totals
22	Resident Students Enrolled at the Expense of the School District	20	1,665	1,685
23	Students Enrolled at No Local Expense	0	0	0
24	Nonresident Students Enrolled	0	0	0
	Totals	20	1,665	1,685

* Includes all students enrolled in district schools, including students coded as homebound or in a detention center.
Excludes students placed out of district or attending Bristol Technical Education Center.

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Coventry Public Schools
ENROLLMENT PROJECTIONS

YEAR	BIRTHS 5 YEARS EARLIER	GR PK	GR K	GR 1	GR 2	TOTAL K-2	GR 3	GR 4	GR 5	TOTAL 3-5	GR 6	GR 7	GR 8	TOTAL 6-8	GR 9	GR 10	GR 11	GR 12	TOTAL 9-12	DISTRICT TOTAL
2008	147	14	135	147	128	410	148	158	155	461	158	174	182	514	139	158	126	130	553	1,952
2009	111	11	131	137	146	414	126	154	160	440	152	158	171	481	140	141	154	128	563	1,909
2010	144	13	125	130	136	391	147	118	146	411	162	147	153	462	123	136	137	162	558	1,835
2011	131	23	123	125	132	380	136	145	120	401	140	161	151	452	111	126	135	152	524	1,780
2012	130	16	123	128	129	380	129	138	141	408	117	133	158	408	122	115	127	147	511	1,723
2013	127	20	128	127	122	377	124	123	130	377	139	115	139	393	134	126	118	140	518	1,685
2014	116	27	116	126	121	363	119	119	130	368	131	135	119	385	114	132	129	125	500	1,643
2015	115	38	103	115	130	348	123	124	118	365	126	134	137	397	96	115	129	137	477	1,625
2010-14	648		615	636	640		655	643	667		689	691	720		604	635	646	726		
2011-15	619		593	621	634		631	649	639		653	678	704		577	614	638	701		
COHORT SURVIVAL RATE			0.92	1.01	1.00		0.99	0.99	0.99		0.98	0.98	1.02		0.80	1.02	1.00	1.09		

YEAR	BIRTHS 5 YEARS EARLIER	GR PK	GR K	GR 1	GR 2	TOTAL K-2	GR 3	GR 4	GR 5	TOTAL 3-5	GR 6	GR 7	GR 8	TOTAL 6-8	GR 9	GR 10	GR 11	GR 12	TOTAL 9-12	DISTRICT TOTAL
2016	108	38	99	105	115	319	129	122	124	375	116	124	137	377	110	98	116	140	464	1,573
2017	110	38	101	100	105	306	114	128	122	364	122	115	127	364	110	112	99	126	447	1,519
2018	96	38	88	102	100	290	104	113	128	345	120	121	118	359	102	112	113	108	435	1,467
2019	109	38	100	89	102	291	99	104	113	316	126	119	124	369	95	104	113	123	435	1,449
Est 2020	119	38	109	101	89	299	101	99	104	304	111	124	122	357	100	97	105	123	425	1,423
Est 2021	119	38	109	111	101	321	88	101	99	288	102	110	127	339	98	102	98	114	412	1,398
Est 2022	119	38	109	111	111	331	100	88	101	289	97	101	113	311	102	100	103	107	412	1,381
Est 2023	119	38	109	111	111	331	110	100	88	298	99	96	103	298	91	104	101	112	408	1,373
Est 2024	119	38	109	111	111	331	110	109	100	319	87	98	98	283	83	93	105	110	391	1,362
Est 2024	119	38	109	111	111	331	110	109	109	328	98	86	100	284	79	85	94	114	372	1,353

October 1, 2015

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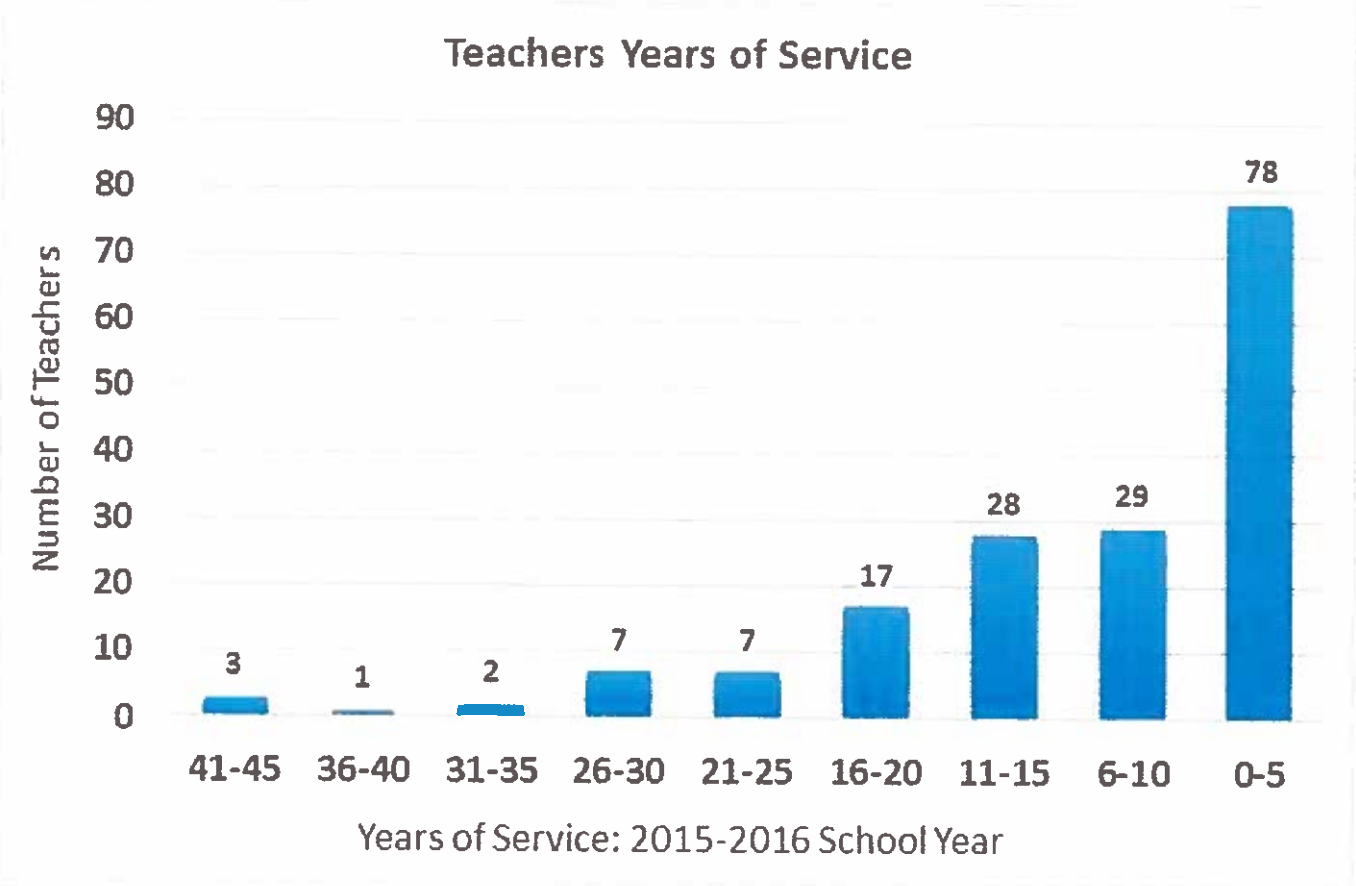
FTE Summary

ACCOUNT #	DESCRIPTION	Current Year FTE	Proposed FTE	Change
General Fund				
1000.XX.111.1100	Certified Salaries, Regular Programs	128.45	129.80	1.35
1000.XX.111.1115	Certified Salaries, Computer Education	5.00	5.00	
1000.XX.111.2210	Certified Salaries, Improvement of Instruction	1.00	1.00	
1000.XX.111.2320	Certified Salaries, Central Office Administration	1.00	1.00	
1000.XX.111.2400	Certified Salaries, Administration	6.00	6.00	
1000.70.111.2510	Certified Salaries, Fiscal & Business Services	1.00	1.00	
1000.70.111.2580	Certified Salaries, Administrative Technology	1.00	1.00	
1000.XX.112,1100	Non-Certified Salaries, Regular Programs	14.28	15.90	1.62
1000.XX,112.2120	Non-Certified Salaries, Guidance Services	2.00	2.00	
1000.XX.112.2130	Non-Certified Salaries, Health Services	4.00	4.00	
1000.XX.112.2220	Non-Certified Salaries, Educational Media	1.73	1.73	
1000.70.112.2320	Non-Certified Salaries, Central Office Administration	2.50	2.50	
1000.XX.112.2400	Non-Certified Salaries, Administration	7.80	7.80	
1000.XX.112.2700	Non-Certified Salaries, Plant Operation and Maintenance Services	22.96	22.96	
	Total, Regular Education	198.72	201.69	2.97
1000.XX.111.1200	Certifed Salaries, Special Education	21.50	24.75	3.25
1000.XX.111.2110	Certified Salaries, Social Workers	3.00	4.00	1.00
1000.XX.111.2120	Certified Salaries, Guidance Services	5.00	5.00	
1000.XX.111.2140	Certified Salaries, Psychological Services	4.00	4.00	
1000.XX.111.2150	Certified Salaries, Speech & Hearing Services	3.80	3.80	
1000.XX.112.1200	Non-Certified Salaries, Special Education	36.70	42.82	6.12
	Total, Special Education	74.00	84.37	10.37
	Total General Fund	272.72	286.06	13.34
Cafeteria Fund				
7000,XX.112.3100	Non-Certified Salaries - Regular Programs	10.75	10.75	0.00
Grants Fund				
7XXX.XX.111.1200	Certified Salaries - Special Education	5.15	5.15	0.00
7XXX.XX.112.1200	Non-Certified Salaries - Special Education	14.55	14.55	0.00
	Total Grants Fund	19.70	19.70	0.00
	Grand Total	303.17	316.51	13.34

Teachers - Years of Service



Coventry Public Schools
Coventry, Connecticut

14

Budget Request Form – New Item/Program

Department: Coventry Grammar School

Date: December 7, 2015

Administrator: Marybeth Moyer

Proposed Program: .5 Math Specialist

Rationale / Justification:

According to research, math interventions at the elementary school level are essential to avoiding ongoing math difficulties at the secondary level. While intervention models vary, due to the limited time at CGS, our current math interventionist focuses primarily on Tier II instruction with Grade 2 students for an hour and a half each afternoon. Based on the present schedule she is only able to support students during the math block due to her dual role in two schools.

A the K-2 level a .5 math specialist will be responsible for working with the district math curriculum specialist, the classroom teachers and the students to support math achievement. The focus of this role will be to develop a student-centered system of instruction and intervention that effectively works to close the achievement gap in mathematics.

The math specialist will be responsible to work with grade level teachers to align the mathematics curriculum, to develop grade level areas of focus and to develop math instructional strategies that will support classroom instruction. With a move to Guided Math, the math specialist will support this initiative through collaborative work with the staff developing modeled classroom lessons.

The math specialist would also support classroom teachers in analyzing math data and would prescribe appropriate individualized intervention plans. This intervention would include small group instruction, monitoring and assessing student progress and following students after they have been exited from intervention services.

Optimally, the math interventionist will provide pull-out Tier II instruction and will assist with Tier III instruction, and finally provide push-in support to those students who struggle with mathematical concepts but have not met the entry criteria for Tier II intervention.

The role of the specialist will be key in reporting student progress to parents, teachers and the school/district administration.

SUPPORTING QUANTITATIVE AND QUALITATIVE DATA:

Sharing staff members between two schools often impacts scheduling of math intervention, parent meetings and PPTs, as well as attendance at team meetings. For PPTs our interventionist will often submit thorough reports of progress in math intervention in lieu of attending meetings, but there are times when her presence is

important; this then affects intervention servicing of students at GHR.

Math intervention at Coventry Grammar School currently services approximately 12 – 15 students (3% of our student enrollment) in our first and second grade through pull-out intervention. While support is provided with fidelity to these students it does not meet the needs of all students who scored in the below grade level range on the MAP assessment in the fall. Our hope is to increase this percentage in an effort to support those students on the cusp on our current intervention criteria.

The focus of this request is to increase service for our K-2 students. This is of particular importance due to our current district focus of math improvement. While we continue to align our instruction, learning tasks, and assessments with the Connecticut Core Standards (CCS), students are struggling with conceptual understanding and rigor of our increased expectations. Our district wide math data reflects the need to support our struggling students in the area of mathematics. Measures of Academic Progress reveal this is an area in need of targeted instruction – Tier I, II and III.

By adding staffing to support mathematics, our students will have a greater chance of making more significant achievement gains.

Proposed/Approximate Financial Impact:
$25,000 – TBD by Teacher's Contract

Other Impacts:

Superintendent's Office Use Only

Superintendent's Proposed Budget Figure:

Other Adjustments

Coventry Public Schools
Coventry, Connecticut

Budget Request Form – New Item/Program

Department: GHR

Date: 11.20.15

Administrator: Beth Giller

Proposed Program: .5 Math Specialist

Rationale / Justification:
According to research, math interventions at the elementary school level are essential to avoiding ongoing math difficulties at the secondary level. While intervention models vary, due to the limited time at GHR, our current math interventionist focuses primarily on Tier II instruction. Tier II provides targeted, supplemental instruction to students whose assessment data (MAP, SBAC, observation & classroom data) suggest they are not making adequate performance in response to Tier I (classroom) instruction. Models of RTI, allow for flexibility and combine both the intensity and quantity of supplemental instruction. Currently, our Tier II intervention services grades 3-4, 5-6 students per group, three times per week. Many students would benefit from smaller groups meeting more than 3 times per week, but this is not manageable due to our math interventionist being part time.

Optimally, math interventionists provide pull-out Tier II instruction, given time could assist with Tier III instruction, and finally provide push-in support to those students who struggle with mathematical concepts but have not met the entry criteria for Tier II intervention.

Our math interventionist currently services 34 students, or 9% of our current population. Additionally, she pushes in to 2 classes in grade 3, 4 classes in grade 5, and one day of push-in opportunity in grade 4.

Sharing staff members often impacts scheduling of math intervention, parent meetings and PPTs, as well as attendance at team meetings. For PPTs our interventionist will often submit

thorough reports of progress in math intervention in lieu of attending meetings, but there are times when her presence is important; this affects intervention servicing of students at CGS.

Supporting Quantitative and Qualitative Data:
The focus of this position is to increase full days of service for our 3-5 students. This is of particular importance due to our current district focus of math improvement. While we continue to align our instruction, learning tasks, and assessments with the Connecticut Core Standards (CCS), students are struggling with conceptual understanding and rigor of our increased expectations. Our district wide math data reflects the need to support our struggling students in the area of mathematics. : Measures of Academic Progress and Smarter Balanced Assessment Consortium reveal this is an area in need of targeted instruction – Tier I, II and III.

Percentage of Students At or Above Grade Level Norm or Above Standard (SBAC)			
	Math MAP Spring of 2015	Math MAP Fall of 2015	SBAC 2015
Grade 3	36	62	61
Grade 4	37	58	41
Grade 5	50	56	44

Data analysis reveals many students below grade level and challenged with conceptual understanding in mathematics. To adequately address and develop students' understanding and thereby increase their achievement appropriate intervention is necessary. An increase in the Math ASSIST FTE would allow for smaller groups with increased time to practice skills and strategies.

Math intervention currently services 9 % of our GHR population in pull-out intervention. With an additional .4 FTE we could increase this percentage to 15% for Tier II, supporting those students on the cusp on our current intervention criteria. Additionally, this increase could provide additional support for Tier III students as well as push-in support to our cusp students.

By adding staffing to support our area of focus, mathematics, our students have a greater chance of making more significant achievement gains.

Proposed/Approximate Financial Impact:
$25,000 – TBD by Teacher's Contract

Other Impacts:

Superintendent's Office Use Only

Superintendent's Proposed Budget Figure:

Other Adjustments

Coventry Public Schools
Coventry, Connecticut

Budget Request Form – New Item/Program

Department: GHR

Date: 11.20.15

Administrator: Beth Giller

Proposed Program: Extra Curricular Activities/GHR Drama

Rationale / Justification:
In support of educating the whole child, we strive to provide many varied extracurricular activities to our elementary students. Opportunities include physical activities, art and science. For example, we offer Multi-Sport throughout the year, Exercise for Life, Ski Club, Walking Club, Chess Club, Art in the Afternoon, and Camp Ventures. For the most part these activities are self-funded using student fees to cover the expense of the program supervisor. These programs run on average for one hour after school.

One area in which we have been lacking in our extracurricular activities is drama/music. When presented with an opportunity to offer our students a Drama Club, I applied for and received a district mini grant ($700.00) to fund a Drama Club/GHR Musical. The time invested by all involved is much more than originally anticipated. This year, drama was opened up to 5th grade students; 30 students have remain involved throughout. Unlike other extra-curricular activities, rehearsals are often scheduled for longer than one hour, and more than one day per week; often several days per week. In addition to rehearsal time, the director spends time on script selection, coordination of actors, backstage crew, volunteers, and production needs. This first year our Director, Assistant Director, Stage Manager and House Manager put in countless hours; the Director and Assistant Director both in excess of 80 hours. While a student fee is charged, fees and tickets sales do not cover the hours.

Our children benefited greatly from participating in our musical this year. They were a support system for one another, learned they couldn't do it alone, and put on a great show for our audience of over 390 people.

Supporting Quantitative and Qualitative Data:
Rehearsal schedule, parent meetings, coordination required over 80 hours by both Director and Assistant Director. House Manager approximately 40 hours. Minimum of 15 parents were actively involved in hair, makeup, programs, tickets, t-shirts, props and costumes showing a strong support for this type of program.
30 5th grade students participated in 2015-2016
391 tickets sold and it appeared they were all at the show

Proposed/Approximate Financial Impact:
$ 2,500 Director & Assistant Director

Other Impacts:

Superintendent's Office Use Only

Superintendent's Proposed Budget Figure:

Other Adjustments

Coventry Public Schools
Coventry, Connecticut

Budget Request Form – New Item/Program

Department: CNH

Date: November 18, 2015

Administrator: Dena DeJulius

Proposed Program: .1 increase for music

Rationale / Justification:
There are several students at CNH that spend extra hours participating in music both in and out of school. Many of them ask for other opportunities to participate in and experience music. Several students ask to work on music activities above and beyond the curriculum that we can offer in our regular music classes. By offering these students another avenue to explore and experience music it will allow their musical learning to be personalized by the provision of an individual work plan or program of study. The program will do its best to ensure that student musical learning is sufficiently challenging but takes account of their well-being. It will also do its best to ensure that social, economic or cultural background is not a barrier to achieving their full potential.

"A musically gifted person is someone who shows, or has the potential for showing, an exceptional level of performance in creating music, performing music, and/or responding to music."

-- Adapted from the National Association for Gifted Children (NAGC) definition of "gifted"

Supporting Quantitative and Qualitative Data:

Supporting Quantitative and Qualitative Data:

- Middle school and high school students who participated in instrumental music have scored significantly higher than their non-band peers on standardized tests. University studies conducted in Georgia and Texas found significant correlations between the number of years of instrumental music instruction and academic achievement in math, science and language arts. *Source: University of Sarasota Study, Jeffrey Lynn Kluball; East Texas State University Study, Daryl Erick Trent*

- Music study can help kids understand advanced music concepts. A grasp of proportional math and fractions is a prerequisite to math at higher levels, and children who do not master these areas cannot understand more advanced math critical to high-tech fields. Music involves ratios, fractions, proportions and thinking in space and time. Source: Neurological Research March, 1999

- Research shows that piano students are better equipped to comprehend mathematical and scientific concepts. A group of preschoolers received private

piano keyboard lessons and singing lessons. A second group received private computer lessons. Those children who received piano/keyboard training performed 34 percent higher on tests measuring spatial-temporal ability than the others – even those who received computer training. "Spatial-temporal" is basically proportional reasoning - ratios, fractions, proportions and thinking in space and time. This concept has long been considered a major obstacle in the teaching of elementary math and science. *Source: Neurological Research February 28, 1997*

- A ten-year study, tracking more than 25,000 students, shows that music-making improves test scores. Regardless of socioeconomic background, music-making students get higher marks in standardized tests than those who had no music involvement. The test scores studied were not only standardized tests, such as the SAT, but also in reading proficiency exams. *Source: Dr. James Catterall, UCLA, 1997*

- Students are more likely to model their behavior on those who have similar capabilities and are coping well in school. Seeing a student at a similar performance level succeed, motivates students because it adds to their own sense of ability.

There are many resources for a music based gifted and talented program. All of which involve allowing for an individual differentiated plan developed for each student so that they can advance in the skill and practice of music as appropriate for their potential. We believe that there are at least 20-30 students at CNH who could benefit from a program such as this.

Proposed/Approximate Financial Impact:
$7,320 (.1 increase)

Other Impacts:

Superintendent's Office Use Only

Superintendent's Proposed Budget Figure:

Other Adjustments

Coventry Public Schools
Coventry, Connecticut

Budget Request Form – New Item/Program

Department: CNH

Date: November 19, 2015

Administrator: Dena DeJulius

Proposed Program: CNH Alternative Education Program (.6 staffing)

Rationale / Justification:

Traditional school environments do not always meet the needs of all students, especially those students who are at-risk, vulnerable, and/or disengaged. It is our responsibility to provide alternatives for these children so that they are able to meet both social and academic standards with success.

"*Our challenge is not to educate the children we used to have or want to have, but to educate the children who come to the schoolhouse door.*" This quote by H. G. Wells, highlights the challenges faced by thousands of schools and communities across the United States.

While the short-term goal of an alternative education is to meet the needs of some students, the long-term goal must be to identify successful alternative education strategies and use these strategies as a basis for improving the learning opportunities for all children.

The primary goals of our program are to increase students' attendance, reduce the number of discipline related offenses, and increase the academic success of these students. Students will work closely with a core group of staff throughout the program.

Supporting Quantitative and Qualitative Data:

On average for the past three years, we have identified approximately 6 percent to 10 percent of our population as needing additional supports emotionally, socially and/or academically. These students do not receive special education services and do not necessarily have a 504 Plan. These students typically have high absenteeism and may or may not have limited family resources.

It is our goal to provide these students with individualized programming to support their success in the school setting. Through a collaborative approach our staff will provide these students with the resources and skills they will need for not only success in middle school, but for success in high school as well. This programming will include, but not be limited to:

a small highly structured environment with a low student/teacher ratio, individualized academic supports, counseling, and a mentorship component.

Proposed/Approximate Financial Impact:
$30,000 TBD by Teacher's Contract (.6 FTE)

Other Impacts:

Superintendent's Office Use Only

Superintendent's Proposed Budget Figure:

Other Adjustments

Coventry Public Schools
Coventry, Connecticut

Budget Request Form – New Item/Program

Department: CNH: World Language

Date: December 1, 2015

Administrator: Dena DeJulius

Proposed Program: World Language Resources

Rationale / Justification: The electronic resources connected to our current textbook are no longer being supported as the company we previously used merged with another. We use these to support on-line learning with an on-line textbook and workbook as well as access to all video and audio used in the classroom.

Supporting Quantitative and Qualitative Data: Students use on-line resources during class time as well as from home.

Proposed/Approximate Financial Impact: $19,645.24 (Approximately $14K covers a 5-year subscription; remainder is for annual renewal of resources)

Other Impacts: The online edition allows students to hear native speakers use the language as well as provides access to audio and video clips used in class for reinforcement. Many of the online homework assignments provide immediate feedback to help students learn from mistakes they may have made.

Superintendent's Office Use Only

Superintendent's Proposed Budget Figure:

Other Adjustments

/kd: form date 08/26/15

Coventry Public Schools
Coventry, Connecticut

Budget Request Form – New Item/Program

Department: CHS

Date: 11/16/2015

Administrator: Joseph Blake

Proposed Program: CPR/First Aid

Rationale / Justification:
The State of Connecticut has mandated instruction in CPR and first aid that includes hands on experience in effective life saving techniques. These skills will be incorporated into the current health curriculum.

Supporting Quantitative and Qualitative Data:
70 percent of Americans may feel helpless to act during a cardiac emergency because they either do not know how to administer CPR or their training has significantly lapsed. This alarming statistic could hit close to home, because home is exactly where 88 percent of cardiac arrests occur. **(American Heart Association)**

Proposed/Approximate Financial Impact:

- 2 Red Cross CPR/First Aid Instructor training: $500.00
- Adult CPR Manikins: $509.25
- Infant Manikins: $456.00

Other Impacts:

Superintendent's Office Use Only

Superintendent's Proposed Budget Figure:

Other Adjustments

/kd: form date 08/26/15

Coventry Public Schools
Coventry, Connecticut

Budget Request Form – New Item/Program

Department: CHS

Date: 11/16/2015

Administrator: Joseph Blake

Proposed Program: AP Capstone

Rationale / Justification:
AP Capstone™ is an innovative diploma program from the College Board that equips students with the independent research, collaborative teamwork, and communication skills that are increasingly valued by colleges. AP Capstone is built on the foundation of two AP courses — **AP Seminar** and **AP Research** — and is designed to complement and enhance the in-depth, discipline-specific study experienced in other AP courses.

Supporting Quantitative and Qualitative Data:
Last year, three school districts in Connecticut piloted AP Capstone courses to support college readiness in investigation, research, and analysis. In the spring of last year, we applied to College Board as a rigorous and open AP environment for students and were accepted as an AP Capstone school. Over the past five years, we have shown a steady increase in AP enrollment which, no doubt, contributed to our acceptance into the AP Capstone Program. We currently have over 350 seats filled in our AP program school wide.

Proposed/Approximate Financial Impact:

- Teacher Training: $2525.00
  - 5 day Summer Training
  - Online Assessment Training Included
- Instructional Materials: EBSCO Database is included for all students. All other supply costs will be covered in existing budget.
- Staffing: All courses will be staffed using existing FTE.

Other Impacts:

Superintendent's Office Use Only
Superintendent's Proposed Budget Figure:

Other Adjustments

/kd: form date 08/26/15

Coventry Public Schools
Coventry, Connecticut

Budget Request Form – New Item/Program

Department: Pupil and Staff Support Services

Date: 11/20/2015

Administrator: Christine Murphy

Proposed Program: Autism Support

Rationale / Justification:

To increase the number of FTE paraprofessional at Coventry Grammar school from 5 to 7. Currently there are 7 students enrolled in the ABA program at CGS that will remain in the school next year, and 5 students enrolled at the ABA program at the preschool that will be transitioning to the grammar school during the 16-17 school year. It is anticipated that a number of these preschool students will require 1:1 support in order to engage in their learning and remain in a least restrictive environment setting. In order to support all the student involved in the ABA program for the 2016-17 school year, it will be necessary to increase paraprofessional support.

Supporting Quantitative and Qualitative Data:

Current number of four year old preschool students transitioning to CGS - 5
Current number of students enrolled in the autism program at CGS - 7
Anticipated referrals from Birth to Three program to the CEIS program.

Proposed/Approximate Financial Impact:
$35,000 (2 FTE)

Other Impacts:

Superintendent's Office Use Only

Superintendent's Proposed Budget Figure:

Other Adjustments

/kd: form date 08/26/15

Coventry Public Schools
Coventry, Connecticut

Budget Request Form – New Item/Program

Department: Pupil & Staff Support Services

Date: 12/14/15

Administrator: Christine Murphy

Proposed Program: 1.0 CGS ABA Special Education Teacher

Rationale / Justification:

Increase in number of ABA students in the ABA program at CGS

Supporting Quantitative and Qualitative Data:

2015-2016 – current number of ABA students = 7
2016-2017 – projected number of ABA students = 12

Proposed/Approximate Financial Impact:
$50,000

Other Impacts:

Superintendent's Office Use Only

Superintendent's Proposed Budget Figure:

Other Adjustments

/kd: form date 08/26/15

Coventry Public Schools
Coventry, Connecticut

Budget Request Form – New Item/Program

Department: Pupil and Staff Support Services

Date: 12/3/2015

Administrator: Christine Murphy

Proposed Program: Social Work Services

Rationale / Justification:
This request is for a 1.0 FTE social worker.
This social worker would allow for the following increase in support:

School	2015-2016 (current FTE per site)	2016-2017 (proposed FTE per site)	Total (proposed increase)
HEEC	.0	.2	.2
CGS	.6	.8	.2
GHR	.6	1.0	.4
CNH	.8	1.0	.2

Social workers are integral members of the mental health team at the schools and provide much needed interventions during crisis situations at the school. With the current year's sharp rise in preschool and elementary schools students exhibiting extreme behaviors due to mental health issues, this position is crucial to ensure the mental well-being of all students.

Continuity of services is greatly compromised with the current split building schedule. Establishing positive relationships is often difficult for these students; the absence of the one person with whom they may have established a relationship during a crisis can often times escalate their behaviors.

GHR currently shares a social worker with CNH and CGS. The shared CNH social worker is at GHR 1 day a week and the shared CGS social worker is at GHR 2 days a week. The Preschool currently does not have an assigned social worker.

Social workers hold student lunch groups, individual and small group counseling, conduct Second Steps lessons for PBIS, facilitate conversations and planning with state agencies, write Social Developmental Histories for students in grades 3 -5, along with a host of additional job responsibilities including supporting students placed out of district. The connections our social workers foster with students are strong, which makes it challenging for students when they are in need and our social workers are elsewhere.

Sharing staff between buildings is challenging for all involved. Recognizing the challenges our parents with special needs face, our special educators and related services staff try to accommodate parents' schedules when arranging for 504s/PPTs. Often times, due to parent and administrator schedules, meetings are scheduled on off-days, taking social workers away from their designated building and disrupting scheduled services. This

results in missed counseling sessions which can result in exacerbation of issues when not routinely addressed. An assigned and designated social worker for these school sites would ensure continuity of services to students and families with special needs and the necessary supports school staff need to implement education plans. This proposed position will ensure consistent and full time coverage, will assist in meeting the mental well-being of our students as well as assist with ensuring a positive supportive school climate. This increase in staffing will allow for a more cohesive plan to service, refer and collaborate with the various state and community-based agencies.

Social and emotional well-being of several of our students has been compromised by challenging situations outside of school. This year we have several students in crisis; these students usurp the time of our social workers and school psychologist, creating challenging work scenarios for our related services staff. This year we have experienced a significant increase in DCF involved students/families, and building administrators have relied heavily on social workers to facilitate contacts to ensure the safety of our students.

Supporting Quantitative and Qualitative Data:
Increasing need to support the following student populations:
*Data represents the workload and responsibilities, actual and projected, currently performed by 2 Social Workers servicing the student population at 3 school sites.

	2014-2015 (actual)	2015-2016 (expected)	2016-2017 (projection includes HEEC)
DCF cases	45	50	60
504 caseload	45	50	60
Meetings(hours)	11,340	12,000	14,400
Counseling (hours)	1,800	2,550	4,080
Social Developmental Histories(hours)	70	90	108
Community Based Referrals	11	15	18

Proposed/Approximate Financial Impact:
$60,000 (TBD by Teacher's Contract)
Other Impacts:

Superintendent's Office Use Only
Superintendent's Proposed Budget Figure:

Other Adjustments

Coventry Public Schools
Coventry, Connecticut

Budget Request Form – New Item/Program

Department: Educational Technology

Date: December 14, 2015

Administrator: Catherine Drury

Proposed Program: Adobe Creative Cloud

Rationale / Justification: The Adobe Creative Suite has been a part of the curriculum for numerous courses at the high school. Until last year, these classes used Adobe Create Suite 3. Adobe has since changed their licensing model to a cloud-based subscription model, which has nullified all redemption codes for software. Adobe Creative Cloud contains all the software used in the different programs and is actually more cost effective than purchasing individual programs under the new model. Adobe programs are used in the following classes:

- Digital Photography
- Video Production
- Broadcast Journalism
- Computer Science
- Advanced Computer Technology
- Computer Multimedia Design/Development
- Challenge and Enrichment Program
- Independent Study Tech Help Desk

Adobe is considered industry standard and has been used by teachers in their programs prior to this point and is therefore embedded in curriculum. In addition, the software is also being to being used by secretaries and special education staff for working with and modifying PDFs.

Supporting Quantitative and Qualitative Data: Software required for curriculum and for modifying PDFs for administrative tasks

Proposed/Approximate Financial Impact: Adobe Creative Cloud has changed its cost structure for students as of 12/14/15 and is now $25/device per year. The new licensing requires purchasing in quantities of 100 so we would look to add the software to 200 devices for a total of $5,000/year.

Other Impacts: Without this software, curriculum/coursework may need to be modified.

Superintendent's Office Use Only

Superintendent's Proposed Budget Figure:

Other Adjustments

Coventry Public Schools
Coventry, Connecticut

Budget Request Form – New Item/Program

Department: Educational Technology

Date: November 20, 2015

Administrator: Catherine Drury

Proposed Program: Mobile Device Management (MDM) Software

Rationale / Justification: Mobile Device Management (MDM) software would allow us greater control, management and administration of district provided iPads. We currently are using a free version and have been grandfathered in for the additional devices. A full version MDM would provide:

- Greater control of the iPads
- Ability to globally push out software to users on-demand (without collecting iPads)
- Enhanced capability to monitor use and track location
- Ability to remove activation lock on iPads on demand (as opposed to contacting Apple, which can be a time consuming process and will become more important as the App Store is now open for students).
- Integration with Apple Volume Purchase Program

In addition, the method in which the applications are pushed out has changed from iOS version 8 to iOS version (the most recent version). Our current version of Meraki will not support this as functionality without upgrading to the paid version. Also, we are waiting on our Volume Purchase Program from Apple, which will allow us to manage and revoke redemption codes for apps to use on different iPads (to prevent having to repurchase). An updated MDM is needed for this.

Supporting Quantitative and Qualitative Data: Allows for greater control of computers and more features than current system.

Proposed/Approximate Financial Impact: On average, the cost is approximately $7/device. The current estimate is approximately $7,800.

Other Impacts: Time saving with regards to deployment and greater security for students and devices.

Superintendent's Office Use Only

Superintendent's Proposed Budget Figure:

Other Adjustments

/kd: form date 08/26/15

PAYMENTS TO OR ON BEHALF OF LOCAL GOVERNMENTS - APPROPRIATED FUNDS

	FY 2015 Actual	FY 2016 Estimated	FY 2017 Appropriation	FY 2017 Revised Recommended
GENERAL GOVERNMENT				
Office of Policy and Management				
Loss of Taxes on State Property	$ 83,641,646	$ 83,641,646	$ 83,641,646	$ 67,253,486
Grants To Towns	61,698,907	61,779,907	61,779,907	58,227,562
Loss Taxes Private Tax-Exempt Property	125,431,737	125,431,737	125,431,737	115,851,775
Reimb Property Tax-Disability Exempt	400,000	400,000	400,000	377,000
Distressed Municipalities	5,800,000	5,800,000	5,800,000	5,466,500
Property Tax Relief Elderly Circuit Breaker	20,505,900	20,505,900	20,505,900	19,326,811
Property Tax Relief Elderly Freeze Program	120,871	120,000	120,000	113,100
Property Tax Relief for Veterans	2,970,098	2,970,098	2,970,098	2,799,317
Property Tax Relief	1,126,814	0	0	0
Focus Deterrence	790,046	0	0	0
Municipal Aid Adjustment	3,608,728	0	0	0
TOTAL - Office of Policy and Management	$ 306,094,747	$ 300,649,288	$ 300,649,288	$ 269,415,551
TOTAL - GENERAL GOVERNMENT	$ 306,094,747	$ 300,649,288	$ 300,649,288	$ 269,415,551
CONSERVATION AND DEVELOPMENT				
Dept of Economic and Community Development				
Greater Hartford Arts Council	$ 85,446	$ 88,982	$ 91,174	$ 0
Stepping Stones Museum for Children	39,976	36,951	37,977	0
Maritime Center Authority	527,202	487,315	500,842	0
Tourism Districts	1,363,984	1,260,788	1,295,785	0
Amistad Committee for the Freedom Trail	42,750	39,514	40,612	0
Amistad Vessel	326,788	315,929	324,698	0
New Haven Festival of Arts and Ideas	719,552	665,111	683,574	0
New Haven Arts Council	85,446	78,982	81,174	0
Beardsley Zoo	353,913	327,136	336,217	0
Mystic Aquarium	559,651	517,308	531,668	0
Quinebaug Tourism	37,485	34,649	35,611	0
Northwestern Tourism	37,485	34,649	35,611	0
Eastern Tourism	37,485	34,649	35,611	0
Central Tourism	37,485	34,649	35,611	0
Twain/Stowe Homes	86,346	98,864	100,000	0
Cultural Alliance of Fairfield	85,446	78,982	81,174	0
TOTAL - Dept of Economic and Community Development	$ 4,426,440	$ 4,134,458	$ 4,247,339	$ 0
Department of Housing				
Tax Abatement	$ 1,372,414	$ 1,118,580	$ 1,153,793	$ 0
Payment in Lieu of Taxes	1,779,730	0	0	0
Housing/Homeless Services - Municipality	640,398	640,398	640,398	0
TOTAL - Department of Housing	$ 3,792,542	$ 1,758,978	$ 1,794,191	$ 0
TOTAL - CONSERVATION AND DEVELOPMENT	$ 8,218,982	$ 5,893,436	$ 6,041,530	$ 0

PAYMENTS TO OR ON BEHALF OF LOCAL GOVERNMENTS - APPROPRIATED FUNDS

	FY 2015 Actual	FY 2016 Estimated	FY 2017 Appropriation	FY 2017 Revised Recommended
HEALTH AND HOSPITALS				
Department of Public Health				
Local and District Departments of Health	$ 4,685,778	$ 4,458,648	$ 4,692,648	$ 4,115,926
Venereal Disease Control	187,313	197,171	197,171	0
School Based Health Clinics	11,446,280	11,747,498	11,898,107	10,653,268
TOTAL - Department of Public Health	$ 16,319,371	$ 16,403,317	$ 16,787,926	$ 14,769,194
TOTAL - HEALTH AND HOSPITALS	$ 16,319,371	$ 16,403,317	$ 16,787,926	$ 14,769,194
HUMAN SERVICES				
Department of Social Services				
Human Resource Dev-Hispanic Pgms	$ 5,364	$ 5,029	$ 5,096	$ 0
Teen Pregnancy Prevention - Municipality	130,935	120,598	124,044	0
Community Services - Municipality	79,573	78,526	79,573	0
TOTAL - Department of Social Services	$ 215,872	$ 204,153	$ 208,713	$ 0
TOTAL - HUMAN SERVICES	$ 215,872	$ 204,153	$ 208,713	$ 0
EDUCATION				
Department of Education				
Vocational Agriculture	$ 11,017,600	$ 11,017,600	$ 11,017,600	$ 0
Transportation of School Children	24,884,748	23,329,451	23,329,451	21,988,008
Adult Education	20,003,812	21,035,200	21,037,392	19,450,742
Health and Welfare Services Pupils Private Schools	4,297,500	3,867,750	3,867,750	0
Education Equalization Grants	2,122,676,702	2,155,833,601	2,172,454,969	2,160,981,539
Bilingual Education	1,882,794	2,991,130	3,491,130	0
Priority School Districts	46,947,022	43,747,208	44,837,171	42,259,034
Young Parents Program	229,330	229,330	229,330	0
Interdistrict Cooperation	9,112,199	7,164,885	7,164,966	0
School Breakfast Program	2,376,884	2,379,962	2,379,962	0
Excess Cost - Student Based	139,830,460	139,805,731	139,805,731	131,766,901
Non-Public School Transportation	3,595,500	3,451,500	3,451,500	3,253,039
School to Work Opportunities	213,750	0	0	0
Youth Service Bureaus	2,929,483	2,839,805	2,839,805	2,676,516
Open Choice Program	32,989,873	38,296,250	43,214,700	40,258,605
Magnet Schools	310,660,393	328,419,980	324,950,485	306,265,832
After School Program	6,180,086	5,363,286	5,363,286	0
TOTAL - Department of Education	$ 2,739,828,136	$ 2,789,772,669	$ 2,809,435,228	$ 2,728,900,216
Office of Early Childhood				
School Readiness Quality Enhancement	$ 4,733,178	$ 4,111,135	$ 4,676,081	$ 0
School Readiness	77,958,418	83,399,834	83,399,834	0
TOTAL - Office of Early Childhood	$ 82,691,596	$ 87,510,969	$ 88,075,915	$ 0

PAYMENTS TO OR ON BEHALF OF LOCAL GOVERNMENTS - APPROPRIATED FUNDS

	FY 2015 Actual	FY 2016 Estimated	FY 2017 Appropriation	FY 2017 Revised Recommended
EDUCATION				
State Library				
Grants To Public Libraries	$ 193,391	$ 190,846	$ 193,391	$ 0
Connecticard Payments	965,217	900,000	900,000	0
Connecticut Humanities Council	1,947,265	1,921,643	1,947,265	0
TOTAL - State Library	$ 3,105,873	$ 3,012,489	$ 3,040,656	$ 0
TOTAL - EDUCATION	$ 2,825,625,605	$ 2,880,296,127	$ 2,900,551,799	$ 2,728,900,216
TOTAL - APPROPRIATED FUNDS	$ 3,156,474,577	$ 3,203,446,321	$ 3,224,239,256	$ 3,013,084,961
Summary of Appropriated Funds				
General Fund	$ 3,094,775,670	$ 3,141,469,243	$ 3,162,262,178	$ 2,954,857,399
Insurance Fund	$ 0	$ 197,171	$ 197,171	$ 0
Mashantucket Pequot and Mohegan Fund	$ 61,698,907	$ 61,779,907	$ 61,779,907	$ 58,227,562

Additional Funding Sources 2014-15 & 2015-16

Intertown Capital Equipment (ICE)	$21,371
Competitive School Readiness	$7,671
College Career Pathways	$6,407
CCS Professional Learning Mini-Grants	$5,800
Arts Grant	$2,759
Smart Start ($1.65 million over 10 years)	$300,000
NASA - Out of this World! Science Day	$562
ALEKS Math Support	$1,100
Reflex Math Grant	$1,050
Todo Math Grant	$200
EASTCONN Coaching Days	$38,400
Assessment Reduction Grant	$10,000
Fuel Up to Play 60	$3,121
Connecticut Master Gardener Association	$300
Educational Technology	$35,210
Total	$433,951

Additional Funding (Pending)

Professional Learning System Plan Redesign	$25,000
American Councils' Teacher of Critical Language	$52,621
Smart Start (over 10 years)	$825,000
CECA Educator Award	$1,000
Total	$ 903,621

COVENTRY BOARD OF EDUCATION

29

EXPENDITURE REPORT FOR ALL ACTIVITY

From Date: 1/1/2016 To Date: 1/31/2016

Fiscal Year: 2015-2016 ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
1000.10.111.1100	SALARIES: REG INSTRUCT-GHR	$1,661,402.00	$0.00	$1,661,402.00	$120,587.63	$723,116.48	$938,285.52	$841,889.68	$96,395.84	5.80%
1000.10.111.1115	SALARIES: COMPUT ED-GHR	$48,337.00	$0.00	$48,337.00	$4,061.65	$25,144.57	$23,192.43	$20,270.00	$2,922.43	6.05%
1000.10.111.1200	SALARIES:SPEC ED - GHR	$296,888.00	$0.00	$296,888.00	$25,525.12	$135,871.52	$161,016.48	$157,197.93	$3,818.55	1.29%
1000.10.111.2400	SALARIES: SCHOOL ADMIN - GHR	$120,652.00	$0.00	$120,652.00	$9,280.94	$69,607.05	$51,044.95	$51,044.95	$0.00	0.00%
1000.10.112.1100	SALARIES: REGULAR INST. GHR	$36,833.00	$0.00	$36,833.00	$2,640.03	$17,474.08	$19,358.92	$13,985.78	$5,373.14	14.59%
1000.10.112.1200	SALARIES: SPEC ED GHR	$110,472.00	$0.00	$110,472.00	$10,772.64	$66,142.09	$44,329.91	$63,522.56	($19,192.65)	-17.37%
1000.10.112.2130	SALARIES: HEALTH SERV GHR	$49,339.00	$0.00	$49,339.00	$3,487.60	$21,831.35	$27,507.65	$24,413.23	$3,094.42	6.27%
1000.10.112.2220	SALARIES: EDUC MEDIA GHR	$22,030.00	$0.00	$22,030.00	$2,043.19	$12,119.16	$9,910.84	$10,573.50	($662.66)	-3.01%
1000.10.112.2400	SALARIES: SCHOOL ADM. GHR	$58,810.00	$0.00	$58,810.00	$5,213.34	$32,031.05	$26,778.95	$27,049.39	($270.44)	-0.46%
1000.10.112.2600	SALARIES: OP & MAINT SERV GHR	$105,517.00	$0.00	$105,517.00	$7,825.60	$57,676.48	$47,840.52	$43,657.04	$4,183.48	3.96%
1000.10.120.1100	SALARIES: REG INSTR GHR	$35,000.00	$0.00	$35,000.00	$1,710.00	$15,070.00	$19,930.00	$512.50	$19,417.50	55.48%
1000.10.120.1200	SALARIES: SP ED INSTR GHR	$6,000.00	$0.00	$6,000.00	$212.50	$1,497.50	$4,502.50	$85.00	$4,417.50	73.63%
1000.10.121.1100	SALARIES: REG INSTR GHR	$8,000.00	$0.00	$8,000.00	$933.94	$3,350.20	$4,649.80	$686.54	$3,963.26	49.54%
1000.10.121.1200	SALARIES: SP ED INSTR GHR	$5,000.00	$0.00	$5,000.00	$160.81	$3,673.92	$1,326.08	$45.40	$1,280.68	25.61%
1000.10.430.1100	CONTRACTED SERVICE GHR	$12,639.00	$0.00	$12,639.00	$1,600.00	$9,962.99	$2,676.01	$14,675.53	($11,999.52)	-94.94%
1000.10.430.1115	CONTR SERV COMP ED GHR	$9,552.00	$0.00	$9,552.00	$0.00	$9,812.56	($260.56)	$0.00	($260.56)	-2.73%
1000.10.430.2130	CONTR SVC-HEALTH SVC GHR	$200.00	$0.00	$200.00	$123.75	$208.75	($8.75)	$0.00	($8.75)	-4.38%
1000.10.430.2220	CONTR SVCS-LIB AV REPAIR GHR	$878.00	$0.00	$878.00	$0.00	$0.00	$878.00	$1,000.00	($122.00)	-13.90%
1000.10.430.2400	CONTR SVCS ADMIN GHR	$75.00	$0.00	$75.00	$0.00	$30.00	$45.00	$45.00	$0.00	0.00%
1000.10.530.2400	TELEPHONE SCHOOL ADM GHR	$2,600.00	$0.00	$2,600.00	$196.71	$1,705.92	$894.08	$250.00	$644.08	24.77%
1000.10.550.2130	PRINTNG HEALTH SVC GHR	$250.00	$0.00	$250.00	$0.00	$28.92	$221.08	$70.49	$150.59	60.24%
1000.10.550.2400	PRINTING SCHOOL ADM GHR	$3,500.00	$0.00	$3,500.00	$0.00	$2,412.00	$1,088.00	$0.00	$1,088.00	31.09%
1000.10.580.2130	TRAVEL NURSE GHR	$60.00	$0.00	$60.00	$14.38	$14.38	$45.62	$0.00	$45.62	76.03%
1000.10.580.2210	TRAVEL PRGRAM IMPRV GHR	$250.00	$0.00	$250.00	$0.00	$79.06	$170.94	$0.00	$170.94	68.38%
1000.10.611.1100	INSTR SUPPLIES GHR	$44,800.00	$0.00	$44,800.00	$5,712.48	$36,404.29	$8,395.71	$586.15	$7,809.56	17.43%
1000.10.611.2130	INSTRUCT SUPP MED GHR	$900.00	$0.00	$900.00	$0.00	$879.94	$20.06	$9.93	$10.13	1.13%
1000.10.611.2220	INSTRUCT SUPPLIES LIB GHR	$1,000.00	$0.00	$1,000.00	$0.00	$486.97	$513.03	$0.00	$513.03	51.30%
1000.10.640.1100	TEXTBOOKS GHR	$3,000.00	$0.00	$3,000.00	$0.00	$810.02	$2,189.98	$466.11	$1,723.87	57.46%
1000.10.641.1100	WORKBOOKS GHR	$10,500.00	$0.00	$10,500.00	$0.00	$0.00	$10,500.00	$10,000.00	$500.00	4.76%
1000.10.642.2130	LIBR BKS/PER-HEALTH SVC GHR	$100.00	$0.00	$100.00	$0.00	$0.00	$100.00	$25.99	$74.01	74.01%
1000.10.642.2220	LIBRARY BOOKS GHR	$3,600.00	$0.00	$3,600.00	$0.00	$2,283.41	$1,316.59	$0.00	$1,316.59	36.57%
1000.10.690.2130	OTHER SUPPLIES-HLTH OFFICE GHR	$485.00	$0.00	$485.00	$177.53	$371.71	$113.29	$53.56	$59.73	12.32%
1000.10.690.2220	OTHER SUPPLIES LIBRARY GHR	$300.00	$0.00	$300.00	$143.53	$257.82	$42.18	$0.00	$42.18	14.06%
1000.10.690.2400	OTHER SUPPLIES SCHOOL ADM GHR	$400.00	$0.00	$400.00	$16.76	$217.80	$182.20	$102.70	$79.50	19.88%
1000.10.810.2130	DUES AND FEES HEALTH SVCS GHR	$140.00	$0.00	$140.00	$0.00	$139.00	$1.00	$0.00	$1.00	0.71%

COVENTRY BOARD OF EDUCATION

EXPENDITURE REPORT FOR ALL ACTIVITY

From Date: 1/1/2016 To Date: 1/31/2016

Fiscal Year: 2015-2016 ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
1000.10.810.2210	DUES AND FEES PRGM IMPROV GHR	$5,000.00	$0.00	$5,000.00	$0.00	$924.95	$4,075.05	$0.00	$4,075.05	81.50%
1000.10.810.2220	DUES AND FEES LIBRARY GHR	$130.00	$0.00	$130.00	$0.00	$0.00	$130.00	$0.00	$130.00	100.00%
1000.10.810.2400	DUES AND FEES SCHOOL ADM GHR	$850.00	$0.00	$850.00	$0.00	$492.00	$358.00	$0.00	$358.00	42.12%
	Facility: GHR-ROBERTSON SCHOOL - 10	$2,665,489.00	$0.00	$2,665,489.00	$202,440.13	$1,252,127.94	$1,413,361.06	$1,282,218.96	$131,142.10	4.92%
1000.20.111.1100	SALARIES: REG INSTRUCT-CGS	$1,861,974.00	$0.00	$1,861,974.00	$142,248.66	$854,334.99	$1,007,639.01	$975,800.56	$31,838.45	1.71%
1000.20.111.1115	SALARIES: COMP ED - CGS	$48,337.00	$0.00	$48,337.00	$4,061.63	$25,144.37	$23,192.63	$20,269.93	$2,922.70	6.05%
1000.20.111.1200	SALARIES: SPEC ED - CGS	$417,290.00	$0.00	$417,290.00	$31,375.76	$194,604.40	$222,685.60	$221,584.16	$1,101.44	0.26%
1000.20.111.2400	SALARIES: SCHOOL ADMIN - CGS	$120,152.00	$0.00	$120,152.00	$9,242.48	$69,318.60	$50,833.40	$50,833.40	$0.00	0.00%
1000.20.112.1100	SALARIES: REG. INSTR. CGS	$234,283.00	$0.00	$234,283.00	$19,084.12	$128,664.63	$105,618.37	$112,685.42	($7,067.05)	-3.02%
1000.20.112.1200	SALARIES: SPEC ED CGS	$288,900.00	$0.00	$288,900.00	$17,391.29	$117,226.71	$171,673.29	$115,040.76	$56,632.53	19.60%
1000.20.112.2130	SALARIES: HEALTH SERV CGS	$53,306.00	$0.00	$53,306.00	$3,816.30	$25,097.91	$28,208.09	$26,221.24	$1,986.85	3.73%
1000.20.112.2220	SALARIES: EDUC MEDIA CGS	$23,443.00	$0.00	$23,443.00	$2,053.30	$12,620.58	$10,822.42	$10,513.06	$309.36	1.32%
1000.20.112.2400	SALARIES: SCHOOL ADM CGS	$55,068.00	$0.00	$55,068.00	$5,266.51	$29,724.02	$25,343.98	$24,205.96	$1,138.02	2.07%
1000.20.112.2600	SALARIES: OP & MAINT SERV CGS	$110,762.00	$0.00	$110,762.00	$5,867.24	$55,541.38	$55,220.62	$44,051.62	$11,169.00	10.08%
1000.20.120.1100	SALARIES: REG INSTR CGS	$22,000.00	$0.00	$22,000.00	$625.00	$8,940.00	$13,060.00	$1,315.00	$11,745.00	53.39%
1000.20.120.1200	SALARIES: SP ED INSTR CGS	$15,000.00	$0.00	$15,000.00	$287.50	$1,252.50	$13,747.50	$380.00	$13,367.50	89.12%
1000.20.121.1100	SALARIES: REG. INSTR CGS	$12,000.00	$0.00	$12,000.00	$2,220.44	$9,100.80	$2,899.20	$903.02	$1,996.18	16.63%
1000.20.121.1200	SALARIES: SP ED INSTR CGS	$8,000.00	$0.00	$8,000.00	$3,274.47	$14,522.82	($6,522.82)	$2,513.72	($9,036.54)	-112.96%
1000.20.430.1100	CONTRACTED SERVICES CGS	$11,361.00	$0.00	$11,361.00	$1,600.00	$9,680.32	$1,680.68	$13,930.32	($12,249.64)	-107.82%
1000.20.430.1115	CONTR SERV COMP ED CGS	$12,792.00	$0.00	$12,792.00	$0.00	$9,650.56	$3,141.44	$0.00	$3,141.44	24.56%
1000.20.430.2130	CONT SVCS-HEALTH CGS	$200.00	$0.00	$200.00	$123.75	$368.75	($168.75)	$0.00	($168.75)	-84.38%
1000.20.430.2220	CONTR SVCS LIB AV REPAIRS CGS	$900.00	$0.00	$900.00	$0.00	$0.00	$900.00	$1,000.00	($100.00)	-11.11%
1000.20.530.2400	TELEPHONE SCHOOL ADM CGS	$2,620.00	$0.00	$2,620.00	$199.40	$1,714.04	$905.96	$250.00	$655.96	25.04%
1000.20.550.2130	PRINTING HEALTH SCVS CGS	$150.00	$0.00	$150.00	$0.00	$28.92	$121.08	$0.00	$121.08	80.72%
1000.20.550.2400	PRINTING SCHOOL ADM CGS	$3,000.00	$0.00	$3,000.00	$0.00	$513.62	$2,486.38	$1,814.56	$671.82	22.39%
1000.20.580.1100	TRAVEL TEACHER CGS	$250.00	$0.00	$250.00	$0.00	$79.07	$170.93	$0.00	$170.93	68.37%
1000.20.580.2130	TRAVEL NURSE CGS	$80.00	$0.00	$80.00	$0.00	$33.35	$46.65	$0.00	$46.65	58.31%
1000.20.580.2210	TRAVEL PROGRAM IMPRV CGS	$200.00	$0.00	$200.00	$0.00	$0.00	$200.00	$0.00	$200.00	100.00%
1000.20.580.2400	TRAVEL SCHOOL ADM CGS	$300.00	$0.00	$300.00	$0.00	$82.58	$217.42	$0.00	$217.42	72.47%
1000.20.611.1100	INSTRUCT SUPPLIES CGS	$40,300.00	$0.00	$40,300.00	$1,726.81	$23,743.96	$16,556.04	$2,368.20	$14,187.84	35.21%
1000.20.611.2130	INSTRUCT SUPPLY MED CGS	$1,000.00	$0.00	$1,000.00	$0.00	$793.25	$206.75	$188.59	$18.16	1.82%
1000.20.611.2220	INSTRUCT SUPP LIB CGS	$1,400.00	$0.00	$1,400.00	$1,034.99	$1,368.37	$31.63	$0.00	$31.63	2.26%
1000.20.641.1100	WORKBOOKS CGS	$8,500.00	$0.00	$8,500.00	$0.00	$9,234.48	($734.48)	$0.00	($734.48)	-8.64%
1000.20.642.2220	LIBRARY BOOKS CGS	$4,000.00	$0.00	$4,000.00	$0.00	$1,709.13	$2,290.87	$0.00	$2,290.87	57.27%
1000.20.690.2130	OTHER SUPPLIES HEALTH OFF CGS	$500.00	$0.00	$500.00	$92.89	$259.81	$240.19	$174.46	$65.73	13.15%

COVENTRY BOARD OF EDUCATION

EXPENDITURE REPORT FOR ALL ACTIVITY

From Date: 1/1/2016 To Date: 1/31/2016

Fiscal Year: 2015-2016 ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
1000.20.690.2220	OTHER SUPPLIES LIBRARY CGS	$190.00	$0.00	$190.00	$0.00	$163.68	$26.32	$0.00	$26.32	13.85%
1000.20.690.2400	OTHER SUPPLIES SCHOOL ADM CGS	$800.00	$0.00	$800.00	$15.00	$816.15	($16.15)	$25.00	($41.15)	-5.14%
1000.20.810.2130	DUES AND FEES HEALTH SCVS CGS	$455.00	$0.00	$455.00	$0.00	$211.00	$244.00	$0.00	$244.00	53.63%
1000.20.810.2210	DUES AND FEES PROG IMPROV CGS	$7,500.00	$0.00	$7,500.00	$0.00	$2,403.00	$5,097.00	$180.00	$4,917.00	65.56%
1000.20.810.2220	DUES AND FEES LIBRARY CGS	$300.00	$0.00	$300.00	$0.00	$165.00	$135.00	$0.00	$135.00	45.00%
1000.20.810.2400	DUES AND FEES SCHOOL ADM CGS	$1,400.00	$0.00	$1,400.00	$0.00	$390.00	$1,010.00	$294.00	$716.00	51.14%
Facility:	CGS-COVENTRY GRAMMAR - 20	$3,368,713.00	$0.00	$3,368,713.00	$251,607.54	$1,609,502.75	$1,759,210.25	$1,626,542.98	$132,667.27	3.94%
1000.30.111.1100	SALARIES: REG INSTRUCT-CNHS	$2,390,531.00	$0.00	$2,390,531.00	$177,265.09	$1,053,380.60	$1,337,150.40	$1,234,982.00	$102,168.40	4.27%
1000.30.111.1115	SALARIES: REG INSTRUCT-CNHS	$48,337.00	$0.00	$48,337.00	$4,061.63	$25,144.13	$23,192.87	$20,269.93	$2,922.94	6.05%
1000.30.111.1200	SALARIES: SPEC ED - CNHS	$326,445.00	$0.00	$326,445.00	$29,629.01	$173,246.72	$153,198.28	$181,414.43	($28,216.15)	-8.64%
1000.30.111.2120	SALARIES: GUIDANCE - CNHS	$147,420.00	$0.00	$147,420.00	$11,251.36	$67,460.16	$79,959.84	$81,989.51	($2,029.67)	-1.38%
1000.30.111.2400	SALARIES: SCHOOL ADMIN CNHS	$133,892.00	$0.00	$133,892.00	$10,145.54	$76,091.55	$57,800.45	$55,800.45	$2,000.00	1.49%
1000.30.112.1100	SALARIES: REG. INST. CNHS	$32,903.00	$0.00	$32,903.00	$3,226.10	$22,917.68	$9,985.32	$22,613.41	($12,628.09)	-38.38%
1000.30.112.1200	SALARIES: SPEC ED CNHS	$103,905.00	$0.00	$103,905.00	$7,521.71	$51,462.80	$52,442.20	$44,467.47	$7,974.73	7.68%
1000.30.112.2120	SALARIES: GUIDANCE SERV CNHS	$37,374.00	$0.00	$37,374.00	$3,254.44	$19,335.24	$18,038.76	$16,740.99	$1,297.77	3.47%
1000.30.112.2130	SALARIES: HEALTH SERV CNHS	$45,823.00	$0.00	$45,823.00	$4,114.84	$24,562.17	$21,260.83	$19,345.88	$1,914.95	4.18%
1000.30.112.2220	SALARIES: EDUC MEDIA CNHS	$13,642.00	$0.00	$13,642.00	$542.60	$3,962.20	$9,679.80	$5,977.36	$3,702.44	27.14%
1000.30.112.2400	SALARIES: SCHOOL ADM CNHS	$64,816.00	$0.00	$64,816.00	$5,311.76	$34,277.31	$30,538.69	$25,546.40	$4,992.29	7.70%
1000.30.112.2600	SALARIES: OP & MAINT SERV CNHS	$173,880.00	$0.00	$173,880.00	$11,310.49	$91,929.25	$81,950.75	$69,994.58	$11,956.17	6.88%
1000.30.113.1100	SALARIES: EXTRA CURR CNHS	$7,532.00	$0.00	$7,532.00	$0.00	$343.07	$7,188.93	$1,187.17	$6,001.76	79.68%
1000.30.114.3200	SALARIES: ATHLETIC CNHS	$40,075.00	$0.00	$40,075.00	$4,161.50	$19,509.00	$20,566.00	$18,746.45	$1,819.55	4.54%
1000.30.120.1100	SALARIES: REG INSTR CNHS	$72,000.00	$0.00	$72,000.00	$2,410.00	$21,639.53	$50,360.47	$1,865.00	$48,495.47	67.35%
1000.30.120.1200	SALARIES: SP ED INSTR CNHS	$26,000.00	$0.00	$26,000.00	$85.00	$930.00	$25,070.00	$80.00	$24,990.00	96.12%
1000.30.121.1100	SALARIES: REG INST CNHS	$1,500.00	$0.00	$1,500.00	$0.00	$202.00	$1,298.00	$0.00	$1,298.00	86.53%
1000.30.121.1200	SALARIES: SP ED INST CNHS	$3,500.00	$0.00	$3,500.00	$80.41	$237.01	$3,262.99	$80.41	$3,182.58	90.93%
1000.30.430.1100	CONTRACTED SERVCES CNHS	$15,995.00	$0.00	$15,995.00	$1,600.00	$11,854.66	$4,140.34	$15,754.66	($11,614.32)	-72.61%
1000.30.430.1115	CONTR SERV COMP ED CNHS	$9,697.00	$0.00	$9,697.00	$0.00	$9,545.56	$151.44	$4,750.00	($4,598.56)	-47.42%
1000.30.430.2130	CONTR SVC-HEALTH SCV CNHS	$255.00	$0.00	$255.00	$123.75	$208.75	$46.25	$0.00	$46.25	18.14%
1000.30.430.2220	CONTR SVCS LIB AV REPAIR CNHS	$900.00	$0.00	$900.00	$0.00	$0.00	$900.00	$0.00	$900.00	100.00%
1000.30.430.2400	CONTR SVCS ADMIN CNHS	$12,052.00	$0.00	$12,052.00	$0.00	$3,621.90	$8,430.10	$0.00	$8,430.10	69.95%
1000.30.513.3200	ATHLETIC TRIPS CNHS	$5,400.00	$0.00	$5,400.00	$0.00	$5,359.81	$40.19	$40.19	$0.00	0.00%
1000.30.530.2400	TELEPHONE SCHOOL ADM CNH	$2,280.00	$0.00	$2,280.00	$206.43	$1,772.10	$507.90	$250.00	$257.90	11.31%
1000.30.550.1100	PRINTING CNHS	$300.00	$0.00	$300.00	$0.00	$0.00	$300.00	$0.00	$300.00	100.00%
1000.30.550.2120	PRINTING GUIDANCE CNHS	$500.00	$0.00	$500.00	$0.00	$278.00	$222.00	$0.00	$222.00	44.40%
1000.30.550.2130	PRINTING HEALTH SCVS CNHS	$330.00	$0.00	$330.00	$0.00	$124.00	$206.00	$164.99	$41.01	12.43%

COVENTRY BOARD OF EDUCATION

EXPENDITURE REPORT FOR ALL ACTIVITY

From Date: 1/1/2016 To Date: 1/31/2016

Fiscal Year: 2015-2016 ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
1000.30.550.2400	PRINTING SCHOOL ADM CNHS	$3,700.00	$0.00	$3,700.00	$0.00	$129.99	$3,570.01	$0.00	$3,570.01	96.49%
1000.30.580.1100	TRAVEL TEACHER CNHS	$200.00	$0.00	$200.00	$0.00	$944.00	($744.00)	$0.00	($744.00)	-372.00%
1000.30.580.2120	TRAVEL GUID CNHS	$80.00	$0.00	$80.00	$0.00	$0.00	$80.00	$0.00	$80.00	100.00%
1000.30.580.2210	TRAVEL PROGRAM IMPRV CNHS	$750.00	$0.00	$750.00	$0.00	$97.29	$652.71	$0.00	$652.71	87.03%
1000.30.580.2400	TRAVEL SHCOOL ADM CNHS	$500.00	$0.00	$500.00	$129.19	$129.19	$370.81	$0.00	$370.81	74.16%
1000.30.611.1100	INSTRUCT SUPPLIES CNHS	$59,315.00	$0.00	$59,315.00	$1,883.73	$35,661.22	$23,653.78	$4,267.24	$19,386.54	32.68%
1000.30.611.2120	INSTRUCT SUPPL GUID CNH	$1,430.00	$0.00	$1,430.00	$0.00	$226.97	$1,203.03	$0.00	$1,203.03	84.13%
1000.30.611.2130	INSTRUCT SUPP MED CNHS	$1,500.00	$0.00	$1,500.00	$0.00	$0.00	$1,500.00	$0.00	$1,500.00	100.00%
1000.30.611.2220	INSTRUCT SUPP LIB CNHS	$510.00	$0.00	$510.00	$0.00	$918.00	($408.00)	$0.00	($408.00)	-80.00%
1000.30.640.1100	TEXTBOOKS CNHS	$18,411.00	$0.00	$18,411.00	$196.58	$2,509.93	$15,901.07	$103.50	$15,797.57	85.81%
1000.30.641.1100	WORKBOOKS CNHS	$9,182.00	$0.00	$9,182.00	$593.34	$4,462.87	$4,719.13	$79.92	$4,639.21	50.53%
1000.30.642.2220	LIBRARY BOOKS CNHS	$5,000.00	$0.00	$5,000.00	$664.59	$1,975.20	$3,024.80	$329.33	$2,695.47	53.91%
1000.30.690.2120	OTHER SUPPLIES GUIDANCE CNHS	$1,155.00	$0.00	$1,155.00	$0.00	$0.00	$1,155.00	$0.00	$1,155.00	100.00%
1000.30.690.2130	OTHER SUPPLIES HEALTH OFF CNHS	$600.00	$0.00	$600.00	$16.79	$577.09	$22.91	$0.00	$22.91	3.82%
1000.30.690.2220	OTHER SUPPLIES LIBRARY CNHS	$2,100.00	$0.00	$2,100.00	$0.00	$476.85	$1,623.15	$0.00	$1,623.15	77.29%
1000.30.690.2400	OTHER SUPPLIES SCHOOL ADM CNHS	$2,500.00	$0.00	$2,500.00	$0.00	$0.00	$2,500.00	$0.00	$2,500.00	100.00%
1000.30.810.2120	DUES AND FEES GUIDANCE CNHS	$180.00	$0.00	$180.00	$0.00	$60.00	$120.00	$0.00	$120.00	66.67%
1000.30.810.2130	DUES AND FEES HEALTH SVCS CNHS	$495.00	$0.00	$495.00	$135.00	$399.00	$96.00	$0.00	$96.00	19.39%
1000.30.810.2210	DUES AND FEES PROG IMP CNHS	$3,125.00	$0.00	$3,125.00	$514.00	$4,658.00	($1,533.00)	$85.00	($1,618.00)	-51.78%
1000.30.810.2220	DUES AND FEES LIBRARY CNHS	$400.00	$0.00	$400.00	$0.00	$498.48	($98.48)	$0.00	($98.48)	-24.62%
1000.30.810.2400	DUES AND FEES SCHOOL ADM CNHS	$3,608.00	$0.00	$3,608.00	$50.00	$1,598.89	$2,009.11	$25.00	$1,984.11	54.99%
1000.30.891.3200	ATHLETIC SUBSIDY CNHS	$8,600.00	$0.00	$8,600.00	$0.00	$5,733.32	$2,866.68	$0.00	$2,866.68	33.33%
1000.30.892.3200	ASSEMBLIES & GRADUATION CNHS	$4,135.00	$0.00	$4,135.00	$288.50	$4,569.62	($434.62)	$0.00	($434.62)	-10.51%
Facility: CNHS-CAPTAIN NATHAN HALE M.S. - 30		$3,844,760.00	$0.00	$3,844,760.00	$280,773.38	$1,785,021.11	$2,059,738.89	$1,826,951.27	$232,787.62	6.05%
1000.40.111.1100	SALARIES: REG INSTRUCT-CHS	$2,703,338.00	$0.00	$2,703,338.00	$194,447.00	$1,190,262.03	$1,513,075.97	$1,359,861.66	$153,214.31	5.67%
1000.40.111.1115	SALARIES: COMP ED - CHS	$141,163.00	$0.00	$141,163.00	$11,978.25	$88,151.26	$53,011.74	$65,355.81	($12,344.07)	-8.74%
1000.40.111.1200	SALARIES: SPEC ED - CHS	$430,695.00	$0.00	$430,695.00	$33,129.41	$192,744.14	$237,950.86	$224,579.51	$13,371.35	3.10%
1000.40.111.2120	SALARIES: GUIDANCE - CHS	$149,962.00	$0.00	$149,962.00	$11,738.21	$70,593.40	$79,368.60	$73,928.40	$5,440.20	3.63%
1000.40.111.2400	SALARIES: SCHOOL ADMIN CHS	$256,983.00	$0.00	$256,983.00	$19,891.38	$148,080.12	$108,902.88	$109,402.88	($500.00)	-0.19%
1000.40.112.1100	SALARIES: REG INSTR CHS	$55,319.00	$0.00	$55,319.00	$4,089.58	$27,322.10	$27,996.90	$24,254.60	$3,742.30	6.76%
1000.40.112.1200	SALARIES: SPEC ED CHS	$195,042.00	$0.00	$195,042.00	$13,622.35	$95,548.82	$99,493.18	$83,363.97	$16,129.21	8.27%
1000.40.112.2120	SALARIES: GUIDANCE SERV CHS	$37,374.00	$0.00	$37,374.00	$1,813.95	$16,613.99	$20,760.01	$16,719.21	$4,040.80	10.81%
1000.40.112.2130	SALARIES: HEALTH SERV CHS	$49,883.00	$0.00	$49,883.00	$3,434.04	$23,142.85	$26,740.15	$23,817.76	$2,922.39	5.86%
1000.40.112.2220	SALARIES: EDUC MEDIA CHS	$450.00	$0.00	$450.00	$35.30	$212.39	$237.61	$194.14	$43.47	9.66%
1000.40.112.2400	SALARIES: SCHOOL ADM CHS	$102,763.00	$0.00	$102,763.00	$8,968.68	$56,024.62	$46,738.38	$48,114.44	($1,376.06)	-1.34%

COVENTRY BOARD OF EDUCATION

EXPENDITURE REPORT FOR ALL ACTIVITY

Fiscal Year: 2015-2016 | From Date: 1/1/2016 | To Date: 1/31/2016

☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
1000.40.112.2600	SALARIES: OP & MAINT SERV CHS	$228,526.00	$0.00	$228,526.00	$17,159.68	$126,001.42	$102,524.58	$91,950.90	$10,573.68	4.63%
1000.40.113.3200	SALARIES: EXTRA CUR ADV CHS	$24,559.00	$0.00	$24,559.00	$2,010.68	$11,565.30	$12,993.70	$14,026.28	($1,032.58)	-4.20%
1000.40.114.3200	SALARIES: ATHLETIC CHS	$128,223.00	$0.00	$128,223.00	$14,543.00	$61,802.50	$66,420.50	$63,797.05	$2,623.45	2.05%
1000.40.120.1100	SALARIES: REG INSTR CHS	$40,000.00	$0.00	$40,000.00	$3,739.82	$39,080.37	$919.63	$3,137.50	($2,217.87)	-5.54%
1000.40.120.1200	SALARIES: SP ED INSTR CHS	$5,000.00	$0.00	$5,000.00	$415.00	$2,492.50	$2,507.50	$127.50	$2,380.00	47.60%
1000.40.121.1100	SALARIES: REG INS CHS	$2,000.00	$0.00	$2,000.00	$1,260.73	$10,573.65	($8,573.65)	$307.62	($8,881.27)	-444.06%
1000.40.121.1200	SALARIES: SP ED INSTR CHS	$6,400.00	$0.00	$6,400.00	$321.63	$3,716.36	$2,683.64	$560.74	$2,122.90	33.17%
1000.40.430.1100	CONTRACTED SERVICES CHS	$28,291.00	$0.00	$28,291.00	$1,974.70	$18,498.38	$9,792.62	$25,428.28	($15,635.66)	-55.27%
1000.40.430.1115	CONTR SERV COMP ED CHS	$43,823.00	$0.00	$43,823.00	$0.00	$26,896.52	$16,926.48	$4,750.00	$12,176.48	27.79%
1000.40.430.2120	CONTR SERV GUIDANCE CHS	$1,745.00	$0.00	$1,745.00	$0.00	$522.41	$1,222.59	$191.00	$1,031.59	59.12%
1000.40.430.2130	CONTR SERV-HEALTH SVC CHS	$115.00	$0.00	$115.00	$123.75	$123.75	($8.75)	$0.00	($8.75)	-7.61%
1000.40.430.2220	CONTR SVCS LIB AV REPAIRS CHS	$3,211.00	$0.00	$3,211.00	$0.00	$0.00	$3,211.00	$0.00	$3,211.00	100.00%
1000.40.430.3200	CONTRACTED SERVICES ATHLETICS	$22,200.00	$0.00	$22,200.00	$10,556.75	$21,264.15	$935.85	$0.00	$935.85	4.22%
1000.40.513.3200	ATHLETIC TRIPS CHS	$45,000.00	$0.00	$45,000.00	$0.00	$17,711.26	$27,288.74	$7,674.86	$19,613.88	43.59%
1000.40.520.3200	PROPERTY & LIAB. INS.	$29,500.00	$0.00	$29,500.00	$0.00	$29,000.00	$500.00	$0.00	$500.00	1.69%
1000.40.530.2400	TELEPHONE SCHOOL ADM CHS	$3,320.00	$0.00	$3,320.00	$256.73	$2,151.09	$1,168.91	$500.00	$668.91	20.15%
1000.40.550.2120	PRINTING GUIDANCE CHS	$2,143.00	$0.00	$2,143.00	$0.00	$227.00	$1,916.00	$1,039.50	$876.50	40.90%
1000.40.550.2130	PRINTNG HEALTH SCVS CHS	$215.00	$0.00	$215.00	$0.00	$89.60	$125.40	$0.00	$125.40	58.33%
1000.40.550.2400	PRINTING SCHOOL ADM CHS	$6,200.00	$0.00	$6,200.00	$0.00	$2,247.40	$3,952.60	$0.00	$3,952.60	63.75%
1000.40.560.6110	TUITION VO AG / CHS	$384,089.00	$0.00	$384,089.00	$0.00	$280,349.00	$103,740.00	$68,320.00	$35,420.00	9.22%
1000.40.580.1100	TRAVEL TEACHER CHS	$4,030.00	$0.00	$4,030.00	$957.23	$1,774.67	$2,255.33	$1,031.37	$1,223.96	30.37%
1000.40.580.2120	TRAVEL GUIDANCE CHS	$300.00	$0.00	$300.00	$47.15	$238.59	$61.41	$0.00	$61.41	20.47%
1000.40.580.2400	TRAVEL SCHOOL ADM CHS	$2,600.00	$0.00	$2,600.00	$0.00	$135.70	$2,464.30	$0.00	$2,464.30	94.78%
1000.40.611.1100	INSTRUCTIONAL SUPPLIES CHS	$78,469.00	$0.00	$78,469.00	$2,544.33	$47,041.33	$31,427.67	$4,803.12	$26,624.55	33.93%
1000.40.611.2120	INSTRUCT SUPP GUIDANCE CHS	$5,339.00	$0.00	$5,339.00	$0.00	$3,671.12	$1,667.88	$66.97	$1,600.91	29.99%
1000.40.611.2130	INSTRUCT SUP MED CHS	$983.00	$0.00	$983.00	$29.74	$609.29	$373.71	$34.37	$339.34	34.52%
1000.40.611.2220	INSRUCT SUPP LIB CHS	$5,149.00	$0.00	$5,149.00	$0.00	$6,679.93	($1,530.93)	$0.00	($1,530.93)	-29.73%
1000.40.611.2400	INSTRUCTIONAL SUPPLIES-CHS OFF	$800.00	$0.00	$800.00	$0.00	$632.11	$167.89	$0.00	$167.89	20.99%
1000.40.611.3200	INSTRUCT SUPP ATHLETICS CHS	$22,050.00	$0.00	$22,050.00	$216.00	$5,556.70	$16,493.30	$2,723.95	$13,769.35	62.45%
1000.40.640.1100	TEXTBOOKS CHS	$56,074.00	$0.00	$56,074.00	$14,890.84	$30,369.73	$25,704.27	$14,577.27	$11,127.00	19.84%
1000.40.641.1100	WORKBOOKS CHS	$8,738.00	$0.00	$8,738.00	$857.51	$3,616.68	$5,121.32	$1,299.77	$3,821.55	43.73%
1000.40.641.2120	WORKBOOKS GUIDNACE CHS	$280.00	$0.00	$280.00	$79.00	$196.56	$83.44	$0.00	$83.44	29.80%
1000.40.642.2130	LIBR BKS/PER-HEALTH SCV CHS	$100.00	$0.00	$100.00	$0.00	$97.88	$2.12	$0.00	$2.12	2.12%
1000.40.642.2220	LIBRARY BOOKS CHS	$14,182.00	$0.00	$14,182.00	$0.00	$967.97	$13,214.03	$4,282.53	$8,931.50	62.98%
1000.40.690.2120	OTHER SUPPLIES GUIDANCE CHS	$2,622.00	$0.00	$2,622.00	$0.00	$591.00	$2,031.00	$0.00	$2,031.00	77.46%

COVENTRY BOARD OF EDUCATION

EXPENDITURE REPORT FOR ALL ACTIVITY

Fiscal Year: 2015-2016 | From Date: 1/1/2016 | To Date: 1/31/2016

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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
1000.40.690.2130	OTHER SUPPLIES HEALTH OFF CHS	$250.00	$0.00	$250.00	$0.00	$227.83	$22.17	$0.00	$22.17	8.87%
1000.40.690.2220	OTHER SUPPLIES LIBRARY CHS	$1,000.00	$0.00	$1,000.00	$0.00	$765.22	$234.78	$0.00	$234.78	23.48%
1000.40.690.2400	OTHER SUPPLIES SCHOOL ADM CHS	$1,750.00	$0.00	$1,750.00	$110.96	$641.99	$1,108.01	$0.00	$1,108.01	63.31%
1000.40.739.1100	OTHER EQUIP REG INSTR CHS	$27,860.00	$0.00	$27,860.00	$0.00	$14,995.54	$12,864.46	$997.90	$11,866.56	42.59%
1000.40.739.2220	OTHER EQUIP LIBRARY CHS	$1,125.00	$0.00	$1,125.00	$367.17	$367.17	$757.83	$0.00	$757.83	67.36%
1000.40.810.1100	DUES AND FEES REG ED. CHS	$22,057.00	$0.00	$22,057.00	$930.00	$10,177.00	$11,880.00	$80.00	$11,800.00	53.50%
1000.40.810.2120	DUES AND FEES GUIDANCE CHS	$1,387.00	$0.00	$1,387.00	$385.00	$1,117.00	$270.00	$0.00	$270.00	19.47%
1000.40.810.2130	DUES AND FEES HEALTH SVC CHS	$350.00	$0.00	$350.00	$109.00	$109.00	$241.00	$135.00	$106.00	30.29%
1000.40.810.2220	DUES AND FEES LIBRARY CHS	$410.00	$0.00	$410.00	$0.00	$165.00	$245.00	$0.00	$245.00	59.76%
1000.40.810.2400	DUES AND FEES SCHOOL ADM CHS	$40,200.00	$0.00	$40,200.00	$650.00	$7,447.94	$32,752.06	$2,220.40	$30,531.66	75.95%
1000.40.810.3200	DUES AND FEES STUDENT ACCT CHS	$8,500.00	$0.00	$8,500.00	$362.25	$3,110.25	$5,389.75	$0.00	$5,389.75	63.41%
1000.40.891.3200	ATHLETIC SUBSIDY CHS	$30,935.00	$0.00	$30,935.00	$0.00	$21,273.04	$9,661.96	$0.00	$9,661.96	31.23%
1000.40.892.3200	ASSEMBLIES & GRADUATION CHS	$10,800.00	$0.00	$10,800.00	$57.00	$1,396.25	$9,403.75	$3,603.75	$5,800.00	53.70%
	Facility: CHS-COVENTRY HIGH - 40	$5,475,872.00	$0.00	$5,475,872.00	$378,103.80	$2,726,980.87	$2,748,891.13	$2,347,260.01	$401,631.12	7.33%
1000.50.111.1200	SALARIES: SPED ED -PSSS	$73,500.00	$0.00	$73,500.00	$3,693.00	$38,378.12	$35,121.88	$4,456.25	$30,665.63	41.72%
1000.50.111.2110	SALARIES: SOCIAL WORKER	$169,181.00	$0.00	$169,181.00	$12,303.08	$73,091.37	$96,089.63	$89,177.52	$6,912.11	4.09%
1000.50.111.2140	SALARIES: PSYCHO. SERV.	$300,317.00	$0.00	$300,317.00	$22,219.77	$134,703.87	$165,613.13	$143,658.63	$21,954.50	7.31%
1000.50.111.2150	SALARIES: SPEECH & HEARING	$248,588.00	$0.00	$248,588.00	$17,582.41	$105,050.58	$143,537.42	$115,656.72	$27,880.70	11.22%
1000.50.111.2400	SALARIES: PSSS ADMIN	$134,680.00	$0.00	$134,680.00	$9,953.22	$74,649.15	$60,030.85	$54,742.85	$5,288.00	3.93%
1000.50.112.1200	SALARIES: SPEC ED PSSS	$135,129.00	$0.00	$135,129.00	$7,985.26	$82,129.17	$52,999.83	$42,209.51	$10,790.32	7.99%
1000.50.112.2130	SALARIES: HEALTH SERV PSSS	$3,242.00	$0.00	$3,242.00	$0.00	$2,855.60	$386.40	$0.00	$386.40	11.92%
1000.50.113.1200	SALARIES: EXTRA CUR PSSS	$17,875.00	$0.00	$17,875.00	$1,173.72	$7,042.32	$10,832.68	$8,216.18	$2,616.50	14.64%
1000.50.332.1200	PUPIL SERV (THERAPIST)	$358,593.00	$18,170.50	$376,763.50	$22,422.97	$153,477.93	$223,285.57	$159,866.43	$63,419.14	16.83%
1000.50.332.2130	PUPIL SERV MEDICAL CONSULT	$6,000.00	$0.00	$6,000.00	$3,000.00	$6,000.00	$0.00	$0.00	$0.00	0.00%
1000.50.430.1115	CONTR SERV COMP ED PSSS	$3,000.00	$0.00	$3,000.00	$0.00	$0.00	$3,000.00	$0.00	$3,000.00	100.00%
1000.50.430.1200	CONTRACTED SERV PSSS	$30,512.00	$0.00	$30,512.00	$50.31	$12,187.26	$18,324.74	$1,922.49	$16,402.25	53.76%
1000.50.430.2130	CONTR SVC HEALTH SCV PSSS	$2,500.00	$0.00	$2,500.00	$0.00	$0.00	$2,500.00	$0.00	$2,500.00	100.00%
1000.50.440.1200	RENTALS - CEED - CHURCH RENTAL	$23,053.00	($23,053.00)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1000.50.510.2700	STUDENT TRANS SPEC ED PSSS	$644,575.00	$0.00	$644,575.00	$39,913.00	$279,187.95	$365,387.05	$253,281.55	$112,105.50	17.39%
1000.50.513.1200	INSTRUCTIONAL FIELD EXPERIENCES SP ED	$4,000.00	$0.00	$4,000.00	$0.00	$935.55	$3,064.45	$0.00	$3,064.45	76.61%
1000.50.530.2400	TELEPHONE PSSS	$2,600.00	$0.00	$2,600.00	$195.85	$1,683.86	$916.14	$250.00	$666.14	25.62%
1000.50.540.1200	ADVERTISING SP ED	$610.00	$0.00	$610.00	$0.00	$0.00	$610.00	$0.00	$610.00	100.00%
1000.50.550.1200	PRINTING PSSS	$155.00	$0.00	$155.00	$0.00	$198.00	($43.00)	$0.00	($43.00)	-27.74%
1000.50.560.6110	TUITION CT SCHOOL DISTRICTS	$643,113.00	$0.00	$643,113.00	$5,004.59	$186,031.92	$457,081.08	$192,433.56	$264,647.52	41.15%
1000.50.560.6150	TUITION OUT OF STATE	$150,998.00	$0.00	$150,998.00	$11,328.96	$64,433.46	$86,564.54	$80,010.78	$6,553.76	4.34%

EXPENDITURE REPORT FOR ALL ACTIVITY

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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
1000.50.560.9999	EXCESS COSTS CREDIT PUB	($323,218.00)	$0.00	($323,218.00)	$0.00	$0.00	($323,218.00)	$0.00	($323,218.00)	100.00%
1000.50.561.6130	TUITION NON PUBLIC	$728,362.00	$0.00	$728,362.00	$34,705.64	$322,674.14	$405,687.86	$349,360.91	$56,326.95	7.73%
1000.50.561.9999	EXCESS COSTS CREDIT PRIVATE	($462,805.00)	$0.00	($462,805.00)	$0.00	$0.00	($462,805.00)	$0.00	($462,805.00)	100.00%
1000.50.580.1200	TRAVEL SP ED	$2,523.00	$0.00	$2,523.00	$290.38	$1,769.49	$753.51	$3,658.17	($2,904.66)	-115.13%
1000.50.580.2110	TRAVEL SOCIAL WORKERS PSSS	$1,320.00	$0.00	$1,320.00	$0.00	$81.77	$1,238.23	$0.00	$1,238.23	93.81%
1000.50.580.2140	TRAVEL PSYCHOLOGISTS	$76.00	$0.00	$76.00	$37.38	$141.34	($65.34)	$0.00	($65.34)	-85.97%
1000.50.580.2150	TRAVEL SP & HRG	$915.00	$0.00	$915.00	$0.00	$0.00	$915.00	$0.00	$915.00	100.00%
1000.50.580.2400	TRAVEL PSSS DIRECTOR	$1,269.00	$0.00	$1,269.00	$236.79	$236.79	$1,032.21	$300.00	$732.21	57.70%
1000.50.611.1115	INSTRUCT SUPPLY COMP ED SP ED	$2,674.00	$0.00	$2,674.00	$0.00	$2,671.92	$2.08	$0.00	$2.08	0.08%
1000.50.611.1200	INSTRUCT SUPPLIES SP ED	$12,578.00	$0.00	$12,578.00	$47.11	$3,413.11	$9,164.89	$0.00	$9,164.89	72.86%
1000.50.611.2110	INSTRUCT SUPPLIES SOC SVC	$1,381.00	$0.00	$1,381.00	$0.00	$0.00	$1,381.00	$0.00	$1,381.00	100.00%
1000.50.611.2140	INSTRUCT SUPPLIES PSYCH	$1,156.00	$0.00	$1,156.00	$0.00	$391.44	$764.56	$0.00	$764.56	66.14%
1000.50.611.2150	INSTRUCT SUPP SP & HRG	$993.00	$0.00	$993.00	$30.00	$445.54	$547.46	$0.00	$547.46	55.13%
1000.50.611.2210	INSTRUCT SUPP PRG IMP	$13,314.00	$0.00	$13,314.00	$1,144.51	$12,496.79	$817.21	$18.00	$799.21	6.00%
1000.50.640.1200	TEXTBOOKS SPEC ED	$1,922.00	$0.00	$1,922.00	$0.00	$0.00	$1,922.00	$0.00	$1,922.00	100.00%
1000.50.640.2110	TEXTBOOKS SOCIAL WORKERS	$153.00	$0.00	$153.00	$0.00	$0.00	$153.00	$0.00	$153.00	100.00%
1000.50.641.1200	WORKBOOKS SPEC ED	$2,042.00	$0.00	$2,042.00	$0.00	$0.00	$2,042.00	$135.00	$1,907.00	93.39%
1000.50.642.1200	LIB. BKS & PERIOD. SP ED	$771.00	$0.00	$771.00	$669.00	$697.75	$73.25	$0.00	$73.25	9.50%
1000.50.642.2110	LIBRARY BOOKS SOC WORKERS	$137.00	$0.00	$137.00	$0.00	$0.00	$137.00	$0.00	$137.00	100.00%
1000.50.642.2140	LIBR BKS/PER PSYCHOLOGICAL	$328.00	$0.00	$328.00	$0.00	$183.15	$144.85	$0.00	$144.85	44.16%
1000.50.642.2400	LIBR BKS/PER PSSS	$465.00	$0.00	$465.00	$462.77	$462.77	$2.23	$0.00	$2.23	0.48%
1000.50.690.1200	OTHER SUPPLIES SP ED	$5,207.00	$0.00	$5,207.00	$1,177.18	$4,794.77	$412.23	$268.00	$144.23	2.77%
1000.50.690.2110	OTHER SUPPLIES SOC WORKERS	$152.00	$0.00	$152.00	$0.00	$0.00	$152.00	$0.00	$152.00	100.00%
1000.50.690.2150	OTHER SUPPLIES SP & HRG TEST	$66.00	$0.00	$66.00	$0.00	$0.00	$66.00	$0.00	$66.00	100.00%
1000.50.690.2400	OTHER SUPPLIES PSSS DIR OFFICE	$2,310.00	$0.00	$2,310.00	$0.00	$179.02	$2,130.98	$330.23	$1,800.75	77.95%
1000.50.810.1200	DUES AND FEES SPEC ED	$3,801.00	$0.00	$3,801.00	$1,114.75	$2,286.51	$1,514.49	$4,230.00	($2,715.51)	-71.44%
1000.50.810.2110	DUES AND FEES SOCIAL WORKERS	$985.00	$0.00	$985.00	$295.00	$295.00	$690.00	$0.00	$690.00	70.05%
1000.50.810.2210	DUES & FEES PROG IMPRV NON CER	$792.00	$0.00	$792.00	$233.25	$233.25	$558.75	$240.00	$318.75	40.25%
1000.50.810.2400	DUES AND FEES PSSS DIRECTOR	$914.00	$0.00	$914.00	$0.00	$0.00	$914.00	$0.00	$914.00	100.00%
Facility: PSSS/HOMEBOUND/SPEECH/PSYCH. - 50		$2,952,804.00	($4,882.50)	$2,947,921.50	$197,269.90	$1,575,490.66	$1,372,430.84	$1,504,422.78	($131,991.94)	-4.48%
1000.60.112.2600	SALARIES: OP & MAINT SERV W/H	$334,433.00	($13,195.00)	$321,238.00	$23,214.04	$155,443.49	$165,794.51	$129,133.56	$36,660.95	11.41%
1000.60.410.2600	UTILITIES (ELEC & PROPANE)	$360,000.00	$0.00	$360,000.00	$30,647.90	$166,023.93	$193,976.07	$193,976.07	$0.00	0.00%
1000.60.411.2600	SEWER SERVICES	$34,557.00	$0.00	$34,557.00	$0.00	$33,550.00	$1,007.00	$0.00	$1,007.00	2.91%
1000.60.420.2600	DISPOSAL SERVICES	$46,500.00	$0.00	$46,500.00	$5,755.40	$17,232.45	$29,267.55	$20,351.41	$8,916.14	19.17%
1000.60.430.2600	CONTR SVCS W/H	$133,732.00	$36,248.00	$169,980.00	$7,754.34	$139,907.69	$30,072.31	$25,138.70	$4,933.61	2.90%

COVENTRY BOARD OF EDUCATION

EXPENDITURE REPORT FOR ALL ACTIVITY

From Date: 1/1/2016 To Date: 1/31/2016

Fiscal Year: 2015-2016 ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
1000.60.520.2600	PROPERTY & LIAB. INS.	$153,168.00	$0.00	$153,168.00	$0.00	$115,065.90	$38,102.10	$38,356.82	($254.72)	-0.17%
1000.60.530.2600	TELEPHONE	$4,000.00	$0.00	$4,000.00	$375.49	$2,900.54	$1,099.46	$0.00	$1,099.46	27.49%
1000.60.580.2600	TRAVEL	$2,100.00	$0.00	$2,100.00	$0.00	$144.11	$1,955.89	$0.00	$1,955.89	93.14%
1000.60.612.2600	CUSTODIAL SUPPLIES	$56,700.00	$0.00	$56,700.00	$128.18	$41,343.20	$15,356.80	$2,575.21	$12,781.59	22.54%
1000.60.613.2600	MAINTENANCE SUPPLIES	$90,000.00	$0.00	$90,000.00	$1,754.71	$29,490.94	$60,509.06	$5,845.31	$54,663.75	60.74%
1000.60.620.2600	HEAT ENERGY	$225,900.00	$0.00	$225,900.00	$48,915.82	$83,024.42	$142,875.58	$142,875.58	$0.00	0.00%
1000.60.626.2600	GASOLINE & DIESEL	$5,000.00	$0.00	$5,000.00	$0.00	$1,220.13	$3,779.87	$0.00	$3,779.87	75.60%
1000.60.690.2600	OTHER SUPPLIES	$10,000.00	$0.00	$10,000.00	$580.70	$2,633.24	$7,366.76	$134.51	$7,232.25	72.32%
1000.60.739.2600	OTHER EQUIPMENT	$12,000.00	$0.00	$12,000.00	$2,875.50	$18,361.36	($6,361.36)	$0.00	($6,361.36)	-53.01%
1000.60.810.2600	DUES & FEES	$650.00	$0.00	$650.00	$0.00	$400.00	$250.00	$500.00	($250.00)	-38.46%
	Facility: WAREHOUSE - 60	$1,468,740.00	$23,053.00	$1,491,793.00	$122,002.08	$806,741.40	$685,051.60	$558,887.17	$126,164.43	8.46%
1000.70.111.2210	SALARIES: INSTRUCT. IMPROVE.	$140,400.00	$0.00	$140,400.00	$10,800.00	$81,000.00	$59,400.00	$59,400.00	$0.00	0.00%
1000.70.111.2320	SALARIES: CENTRAL ADM	$171,000.00	$0.00	$171,000.00	$13,153.84	$98,653.80	$72,346.20	$72,346.20	$0.00	0.00%
1000.70.111.2510	SALARIES: FISCAL & BUSINESS SU	$110,459.00	$0.00	$110,459.00	$8,496.84	$63,726.30	$46,732.70	$46,732.70	$0.00	0.00%
1000.70.111.2580	SALARIES: ADMINISTRATIVE TECHNOLOGY	$111,000.00	$0.00	$111,000.00	$8,538.46	$64,038.45	$46,961.55	$46,961.55	$0.00	0.00%
1000.70.112.2310	SALARIES: BD OF ED SERV C/O	$4,500.00	$0.00	$4,500.00	$346.16	$2,596.20	$1,903.80	$1,903.80	$0.00	0.00%
1000.70.112.2320	SALARIES: CENTRAL ADM SERV	$128,509.00	$0.00	$128,509.00	$6,493.64	$50,910.03	$77,598.97	$52,703.39	$24,895.58	19.37%
1000.70.112.2510	SALARIES: FISCAL & BUSINESS	$137,942.00	$0.00	$137,942.00	$10,275.26	$74,579.11	$63,362.89	$57,496.17	$5,866.72	4.25%
1000.70.121.2320	SALARIES: REG INSTR C/O	$500.00	$0.00	$500.00	$0.00	$1,529.59	($1,029.59)	$0.00	($1,029.59)	-205.92%
1000.70.210.2520	HEALTH INSURANCE	$3,650,060.00	$0.00	$3,650,060.00	$293,710.14	$2,171,907.73	$1,478,152.27	$1,422,314.37	$55,837.90	1.53%
1000.70.220.2520	SOCIAL SECURITY	$216,648.00	$0.00	$216,648.00	$17,765.32	$125,869.24	$90,778.76	$86,582.01	$4,196.75	1.94%
1000.70.221.2520	MEDICARE	$219,442.00	$0.00	$219,442.00	$16,788.94	$108,171.54	$111,270.46	$100,058.63	$11,211.83	5.11%
1000.70.230.2520	PENSION	$227,564.00	$0.00	$227,564.00	$3,290.90	$214,646.30	$12,917.70	$16,454.50	($3,536.80)	-1.55%
1000.70.250.2520	UNEMPLOYMENT COMP.	$25,000.00	$0.00	$25,000.00	$85.00	$3,529.00	$21,471.00	$5,482.00	$15,989.00	63.96%
1000.70.251.2210	TUITION REIMBURSEMENT	$10,000.00	$0.00	$10,000.00	$0.00	$5,250.00	$4,750.00	$0.00	$4,750.00	47.50%
1000.70.260.2520	WORKERS' COMPENSATION	$184,402.00	$0.00	$184,402.00	$0.00	$130,646.46	$53,755.54	$43,551.06	$10,204.48	5.53%
1000.70.330.2310	LEGAL & AUDIT	$104,640.00	$0.00	$104,640.00	$7,405.50	$42,984.50	$61,655.50	$59,031.18	$2,624.32	2.51%
1000.70.333.2210	INSTRUCTIONAL IMPROVEMENT	$30,291.00	$0.00	$30,291.00	$2,000.00	$22,777.49	$7,513.51	$15,628.38	($8,114.87)	-26.79%
1000.70.430.2320	CONTRACTED SERVICES	$13,005.00	$0.00	$13,005.00	$3,932.50	$12,496.54	$508.46	$6,506.90	($5,998.44)	-46.12%
1000.70.430.2510	CONTR SVCS BUSINESS OFF	$5,500.00	$0.00	$5,500.00	$0.00	$1,714.00	$3,786.00	$2,664.16	$1,121.84	20.40%
1000.70.430.2580	CONTR SVCS-ADMIN TECHNOLOGY	$133,867.00	$0.00	$133,867.00	$1,326.03	$115,360.64	$18,506.36	$5,478.07	$13,028.29	9.73%
1000.70.510.2700	STUDENT TRANSPORTATION REG	$1,072,501.00	$0.00	$1,072,501.00	$98,380.18	$473,146.01	$599,354.99	$599,320.55	$34.44	0.00%
1000.70.530.2320	TELEPHONE	$9,500.00	$0.00	$9,500.00	$674.16	$5,545.61	$3,954.39	$1,599.88	$2,354.51	24.78%
1000.70.531.2320	POSTAGE C/O	$19,500.00	$0.00	$19,500.00	$2,000.00	$13,049.00	$6,451.00	$5,000.00	$1,451.00	7.44%
1000.70.540.2320	ADVERTISING C/O	$2,000.00	$0.00	$2,000.00	$318.75	$3,053.75	($1,053.75)	$0.00	($1,053.75)	-52.69%

COVENTRY BOARD OF EDUCATION

EXPENDITURE REPORT FOR ALL ACTIVITY

Fiscal Year: 2015-2016 | From Date: 1/1/2016 | To Date: 1/31/2016

☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
1000.70.550.2210	PRINTING IMPRVMT OF INSTR C/O	$325.00	$0.00	$325.00	$0.00	$400.00	($75.00)	$0.00	($75.00)	-23.08%
1000.70.550.2320	PRINTING	$3,000.00	$0.00	$3,000.00	$0.00	$618.61	$2,381.39	$0.00	$2,381.39	79.38%
1000.70.550.2510	PRINTING - BUSINESS OFFICE	$500.00	$0.00	$500.00	$0.00	$471.00	$29.00	$0.00	$29.00	5.80%
1000.70.560.1300	TUITION - ADULT ED	$28,455.00	$0.00	$28,455.00	$0.00	$28,455.00	$0.00	$0.00	$0.00	0.00%
1000.70.580.2210	TRAVEL PROGRAM IMPRV C/O	$2,000.00	$0.00	$2,000.00	$714.33	$1,353.63	$646.37	$838.71	($192.34)	-9.62%
1000.70.580.2310	TRAVEL BOARD OF EDUCATION	$600.00	$0.00	$600.00	$0.00	$1,420.00	($820.00)	$0.00	($820.00)	-136.67%
1000.70.580.2320	TRAVEL C/O	$6,000.00	$0.00	$6,000.00	$2,185.81	$5,927.73	$72.27	$1,289.74	($1,217.47)	-20.29%
1000.70.580.2510	TRAVEL BUSINESS OFFICE	$1,500.00	$0.00	$1,500.00	$107.81	$674.14	$825.86	$0.00	$825.86	55.06%
1000.70.611.2210	INSTRUCT SUPP PRGM IMPRV	$18,000.00	$0.00	$18,000.00	$1,106.30	$5,794.37	$12,205.63	$494.80	$11,710.83	65.06%
1000.70.611.2580	INSTRUCT SUPP ADMINISTRATIVE TECHNOLOGY	$30,789.00	$0.00	$30,789.00	$272.25	$16,042.86	$14,746.14	$11,390.79	$3,355.35	10.90%
1000.70.626.2700	DIESEL FUEL/BUSES	$121,145.00	$0.00	$121,145.00	$13,073.98	$54,188.92	$66,956.08	$66,956.08	$0.00	0.00%
1000.70.642.2320	LIBRARY BOOKS C/O	$800.00	$0.00	$800.00	$0.00	$476.61	$323.39	$0.00	$323.39	40.42%
1000.70.690.2210	OTHER SUPPLIES PRGM IMPRV C/O	$1,500.00	$0.00	$1,500.00	$0.00	$1,910.58	($410.58)	$916.41	($1,326.99)	-88.47%
1000.70.690.2310	OTHER SUPPLIES BOARD	$3,500.00	$0.00	$3,500.00	$44.95	$732.67	$2,767.33	$1,017.15	$1,750.18	50.01%
1000.70.690.2320	OTHER SUPPLIES C/O	$7,500.00	$0.00	$7,500.00	$539.36	$9,984.43	($2,484.43)	$3,321.17	($5,805.60)	-77.41%
1000.70.690.2510	OTHER SUPPLIES BUSINESS OFFICE	$2,500.00	$0.00	$2,500.00	$32.19	$765.78	$1,734.22	$0.00	$1,734.22	69.37%
1000.70.739.2580	OTHER EQUIPMENT-ADMIN TECH	$42,331.00	$0.00	$42,331.00	$0.00	$33,823.66	$8,507.34	$814.08	$7,693.26	18.17%
1000.70.810.2210	DUES AND FEES PROG IMPRV	$4,300.00	$0.00	$4,300.00	$695.00	$2,006.94	$2,293.06	$2,280.00	$13.06	0.30%
1000.70.810.2310	DUES & FEES BOARD	$10,500.00	$0.00	$10,500.00	($44.25)	$10,518.85	($18.85)	$0.00	($18.85)	-0.18%
1000.70.810.2320	DUES & FEES C/O	$12,617.00	$0.00	$12,617.00	$84.75	$7,752.50	$4,864.50	$0.00	$4,864.50	38.56%
1000.70.810.2510	DUES & FEES BUS OFF	$825.00	$0.00	$825.00	$0.00	$745.00	$80.00	$0.00	$80.00	9.70%
1000.70.810.2580	DUES AND FEES ADMINISTRATIVE TECHNOLOGY	$7,750.00	$0.00	$7,750.00	$123.75	$346.50	$7,403.50	$595.00	$6,808.50	87.85%
Facility: CENTRAL OFFICE/BUSINESS OFFICE - 70		$7,034,667.00	$0.00	$7,034,667.00	$524,717.85	$4,071,591.07	$2,963,075.93	$2,797,129.43	$165,946.50	2.36%
Grand Total:		**$26,811,045.00**	**$18,170.50**	**$26,829,215.50**	**$1,956,914.68**	**$13,827,455.80**	**$13,001,759.70**	**$11,943,412.60**	**$1,058,347.10**	**3.94%**

End of Report

Coventry Board of Education Management Report – June 30, 2015

#30

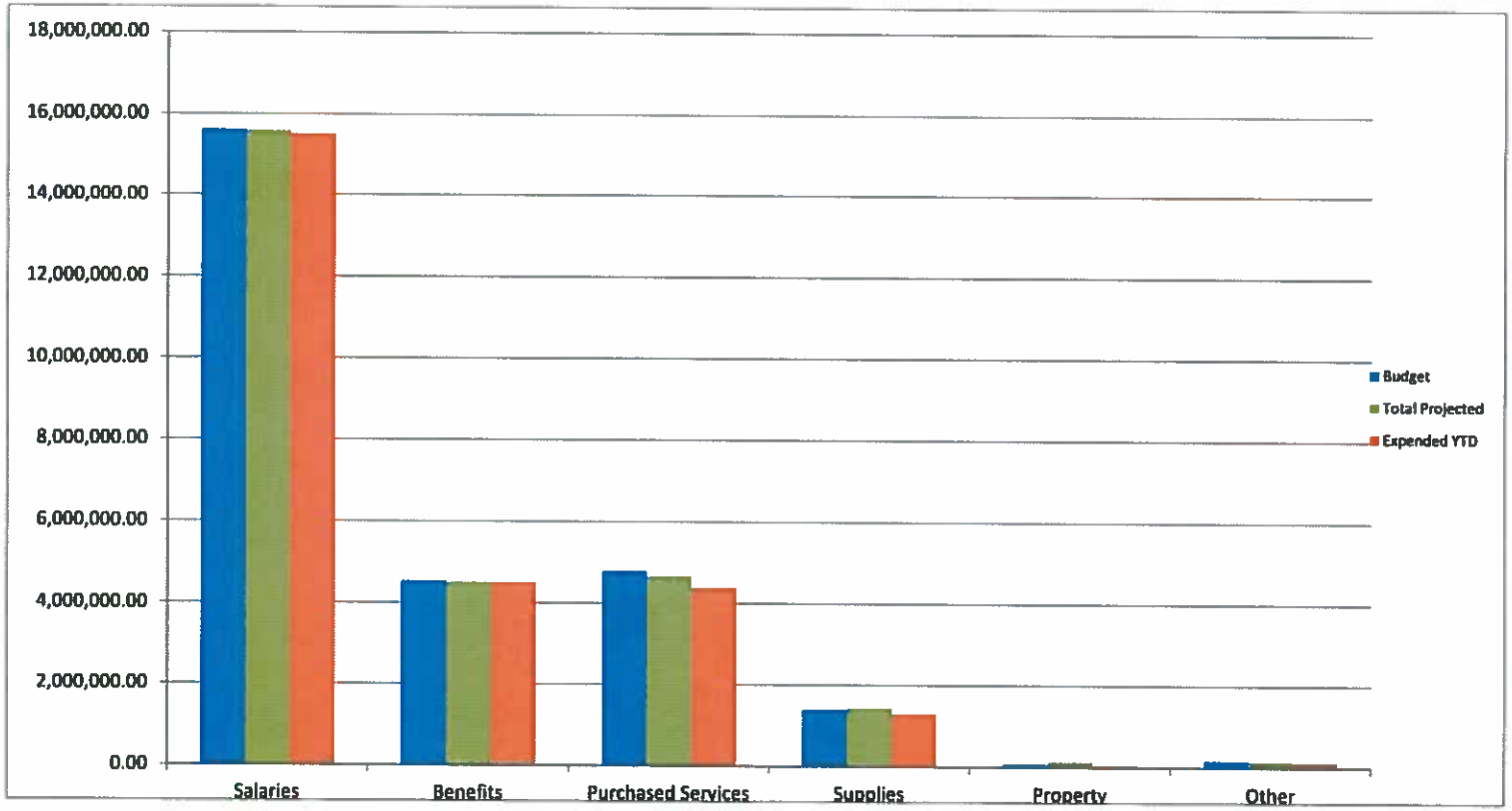
Description	Budget	AccountYTD	Encumbrance	Budget Balance As of 06/30/2015	Estimated to EOY	Balance Available	comment/method
CERTIFIED SALARIES - 111	12,320,855.52	12,094,372.50	0.00	226,483.02	12,975.00	213,508.02	Vacany Savings
NON CERTIFIED SALARIES - 112	2,802,727.00	2,811,712.67	0.00	-8,985.67	41,078.77	-50,064.44	
EXTRA CURRICULAR SALARIES - 113	61,452.00	45,832.00	0.00	15,620.00	0.00	15,620.00	
ATHLETIC SALARIES - 114	157,334.00	162,180.88	0.00	-4,846.88	0.00	-4,846.88	
CERTIFIED TEMP SALARIES - 120	226,654.00	353,559.42	0.00	-126,905.42	0.00	-126,905.42	
NON-CERTIFIED TEMP SALARIES - 121	40,900.00	53,047.28	0.00	-12,147.28	0.00	-12,147.28	
HEALTH INSURANCE - 210	3,667,720.00	3,640,183.97	0.00	27,536.03	0.00	27,536.03	
SOCIAL SECURITY - 220	216,648.00	229,675.68	0.00	-13,027.68	3,142.53	-16,170.21	
MEDICARE - 221	219,442.00	213,398.05	0.00	6,043.95	783.78	5,260.17	
PENSION - 230	246,136.00	250,767.34	0.00	-4,631.34	0.00	-4,631.34	
UNEMPLOYMENT COMP. - 250	25,000.00	8,011.00	1,000.00	15,989.00	1,000.00	15,989.00	
WORKERS' COMPENSATION - 260	169,137.00	175,612.00	0.00	-6,475.00	0.00	-6,475.00	Prior Year Adjustment
SUB-TOTAL SALARIES AND FRINGES	20,154,005.52	20,038,352.79	1,000.00	114,652.73	58,980.07	56,672.66	
LEGAL & AUDIT - 330	115,640.00	107,116.68	4,818.00	3,705.32	4,818.00	3,705.32	
PUPIL SERVICES - 332	403,493.55	372,350.50	24,988.98	6,154.07	24,988.98	6,154.07	
INSTRUCTIONAL IMPROVEMENT - 333	30,291.00	9,781.10	5,145.00	15,364.90	5,145.00	15,364.90	
UTILITIES - 410	375,000.00	359,205.68	744.37	15,049.95	744.37	15,049.95	With Operational Solar Panels
SEWER SERVICES - 411	33,241.00	33,550.00	0.00	-309.00	0.00	-309.00	
DISPOSAL SERVICES - 420	29,500.00	19,914.06	0.00	9,585.94	0.00	9,585.94	
CONTRACTED SERVICES - 430	488,371.00	605,240.64	139,481.35	-256,350.99	139,481.35	-256,350.99	Bldg Repairs & Snow Removal
RENTALS - 440	20,001.00	21,955.04	0.00	-1,954.04	0.00	-1,954.04	Add'l sq footage
STUDENT TRANSPORTATION - 510	1,090,778.00	1,082,728.90	1,500.00	6,549.10	1,500.00	6,549.10	
ATHLETIC & FIELD TRIPS - 513	53,949.26	65,633.14	450.00	-12,133.88	450.00	-12,133.88	
PROPERTY & LIAB. INS. - 520	186,200.00	182,159.00	0.00	4,041.00	0.00	4,041.00	Athletic Insurance Renewal $29K
TELEPHONE - 530	21,960.00	15,955.75	290.01	5,714.24	290.01	5,714.24	
POSTAGE - 531	18,500.00	24,630.02	0.00	-6,130.02	0.00	-6,130.02	
ADVERTISING - 540	2,610.00	8,100.00	0.00	-5,490.00	0.00	-5,490.00	
PRINTING - 550	25,708.00	12,626.27	0.00	13,081.73	0.00	13,081.73	
TUITION - 560	397,888.00	321,580.30	30,642.20	45,665.50	30,642.20	45,665.50	Vo-Ag, Magnet Schools
TRAVEL - 580	27,719.00	23,222.33	303.60	4,193.07	303.60	4,193.07	
INSTRUCTIONAL SUPPLIES - 611	546,484.00	486,845.29	72,393.95	-12,755.24	72,393.95	-12,755.24	
CUSTODIAL SUPPLIES - 612	54,000.00	57,506.91	23,282.24	-26,789.15	23,282.24	-26,789.15	
MAINTENANCE SUPPLIES - 613	105,000.00	102,131.73	998.43	1,869.84	998.43	1,869.84	Bldg Repairs
HEAT ENERGY - 620	318,250.00	322,912.66	0.00	-4,662.66	0.00	-4,662.66	Lower per gallon cost, higher consumption than budgeted
GASOLINE & DIESEL - 626	173,500.00	149,655.75	0.00	23,844.25	0.00	23,844.25	Locked in at lower per gallon cost than budgeted
TEXTBOOKS - 640	74,457.00	51,656.58	9,571.81	13,228.61	9,571.81	13,228.61	
WORKBOOKS - 641	47,121.00	36,324.84	13,016.81	-2,220.65	13,016.81	-2,220.65	
LIBRARY BOOKS & PERIODICALS - 642	29,976.00	24,747.13	1,291.92	3,936.95	1,291.92	3,936.95	
OTHER SUPPLIES - 690	43,347.00	62,695.42	12,624.54	-31,972.96	12,624.54	-31,972.96	
OTHER EQUIPMENT - 739	71,151.00	66,505.01	66,736.24	-62,090.25	66,736.24	-62,090.25	
DUES & FEES - 810	105,742.00	82,651.17	1,842.00	21,248.83	1,842.00	21,248.83	
ATHLETIC SUBSIDY - 891	39,535.00	40,426.00	0.00	-891.00	0.00	-891.00	
ASSEMBLIES & GRADUATION - 892	14,970.00	11,646.14	4,003.99	-680.13	4,003.99	-680.13	
FORECASTED GENERAL FUND SURPLUS/DEFICIT	25,098,388.33	24,799,806.83	415,125.44	-116,543.94	473,105.51	-174,524.01	
SPECIAL ED TUITION/EXCESS COST	1,473,175.00	1,127,388.94	75,927.29	269,858.77	75,927.18	269,858.88	
SUB-TOTAL FORECASTED GENERAL FUND SURPLUS/DEFICIT	26,571,563.33	25,927,195.77	491,052.73	153,314.83	549,032.69	95,334.87	

	Budget	Total Projected	Expended YTD	Projected Surplus/Deficit

rtc 7/6/2015

Coventry Board of Education Management Report – June 30, 2015

Salaries	15,609,922.52	15,574,758.52	15,520,704.75	35,164.00
Benefits	4,544,083.00	4,522,574.35	4,517,648.04	21,508.65
Purchased Services	4,794,024.81	4,677,429.04	4,393,138.35	116,595.77
Supplies	1,392,135.00	1,427,656.01	1,294,476.31	(35,521.01)
Property	71,151.00	133,241.25	66,505.01	(62,090.25)
Other	160,247.00	140,569.30	134,723.31	19,677.70
Total	26,571,563.33	26,476,228.46	25,927,195.77	95,334.87



Salaries and Fringes, holding $58,000 for accrued payroll to be issued on July 9, 2015. $80,000 to be transferred to the Board of Education Reserve Fund for Capital Expenditures. Projected year-end surplus of $15,000

rtc 7/6/2015

My Proposal

At the Council Meeting of March 14 **prior to the BOE presentation** I would like an item on the agenda to recognize National Sunshine Week. I would state what Sunshine week means (see background below) then in recognition of the week I would like to propose adoption of a Proclamation (see below) to accent and affirm the commitment of the Coventry Town Council to transparency in government. The following are my prepared remarks for introduction and the motion I would like to introduce.

Background

Sunshine Week was launched by the American Society of News Editors in March 2005. This non-partisan, non-profit initiative is celebrated in mid-March each year to coincide with James Madison's birthday on March 16.

Though created by journalists, Sunshine Week is about the public's right to know what its' government is doing, and why. The week provides us an opportunity to shine a spotlight on our goal to increase transparency in government.

Sunshine Week seeks to enlighten and empower people to play an active role in their government at all levels, and to give them access to information that makes their lives better and their communities stronger. This year Sunshine Week runs from March 13 to March 19th. In recognition and support for Sunshine Week I move the Coventry Town Council adopt the following proclamation

Sunshine Week Open Government Proclamation

Section 1

WHEREAS, James Madison, the father of our federal Constitution, wrote that "consent of the governed" requires that the people be able to "arm themselves with the power which knowledge gives," and

WHEREAS, every citizen in our participatory democracy has an inherent right to access to government meetings and public records; and

WHEREAS, an open and accessible government is vital to establishing and maintaining the people's trust and confidence in their government and in the government's ability to effectively serve its citizens; and

WHEREAS, the protection of every person's right of access to public records and government meetings is a high priority of the Coventry Town Council, and

WHEREAS, the Coventry Town Council is committed to openness and transparency in all aspects of its operations and seeks to set a high standard in this regard; and

NOW, THEREFORE, the Coventry Town Council commits during this Sunshine Week, commemorating the anniversary of James Madison's birth, and throughout the year to work diligently to enhance the public's access to government records and information, to increase

information provided electronically and online, and to ensure that all meetings of deliberative bodies under its jurisdiction, and their committees, are fully noticed and open to the public.

Section 2

TOWARD THAT END, the Coventry Town Council hereby directs that: The Town Manager to facilitate the activation of on line access to town records for financial transactions through the use of the Opengov software program on April 15th 2016.