

**AGENDA**  
**COVENTRY TOWN COUNCIL MEETING**  
**Tuesday, February 16, 2016**  
**Town Hall Annex**  
**7:30 PM**

1. Call To Order, Roll Call
2. Pledge Of Allegiance
3. Audience Of Citizens:  
(30 minutes - 5 minutes maximum per citizen)
4. Acceptance Of Minutes:
  - 4.A. February 1, 2016 (E)  
Documents:

[FEBRUARY 1, 2016 WITH ATTACHMENTS.PDF](#)

5. Consent Agenda:  
All items listed with an asterisk (\*) will be acted on by one motion. There will be no separate discussion on these items unless a Council member so requests, in which case, the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

6. Reports:

6.A. Council Chairwoman: Julie Blanchard

6.A.1. Budget Meeting Planning

6.B. Council Members:

6.C. Finance Committee - Matthew O'Brien:

6.C.1. Response To Board Of Education Request For Details On Inaccurate Or Misleading Information (E)

Documents:

[FINANCE CHAIR RESPONSE TO BOARD OF EDUCATION.PDF](#)

6.C.2. \* Monthly Financial Reports (E)

Documents:

[COUNCILOBJ.PDF](#)  
[SHORTCUMS.PDF](#)  
[FINANCE DIRECTOR REPORT.PDF](#)

6.D. \* Steering Committee - Thomas Pope

6.E. COVRRRA - John A. Elsesser:

6.E.1. Discussion Of Transfer Station Plans And Options

6.E.2. Annual Tipper Barrel Swap

6.F. Town Manager - John A. Elsesser:

6.F.1. Projects Update (E):

Documents:

[2-16-16 PROJECT MEMO.PDF](#)

6.F.2. Moody's Bond Rating, 2016 Issue (E)

Documents:

[MOODY'S RATING 2016 ISSUE.PDF](#)

6.F.3. Capital Improvement Plan Presentation

6.F.4. Grand List, 10/1/2015 (E)

Documents:

[2015 GRAND LIST.PDF](#)

6.F.5. Legal Notice: Public Hearing, 2/25/2016: FY 2016 CDBG Program (E)

Documents:

[PUBLIC HEARING NOTICE.PDF](#)

6.F.6. Hydrilla Management Plan, Coventry Lake (E)

Documents:

[HYDRILLA MANAGEMENT PLAN.PDF](#)

6.F.7. \* COST: Municipal Aid Reduction Impacts By Town (E)

Documents:

[PROPOSED BUDGET HOW DOES YOUR TOWN FARE.PDF](#)  
[MUNICIPAL AID.PDF](#)

6.F.8. \* Quarterly Report, October-December 2015 (Link Provided)

[QUARTERLY REPORT](#)

6.F.9. \* Staff Meeting Notes, 2/3/15 (E)

Documents:

[FEBRUARY 2, 2016.PDF](#)

6.F.10. \* Garden Talk Event 2/25/16 (E)

Documents:

[GARDEN TALK FLYER.PDF](#)

6.F.11. \* New Date: Father-Daughter Dance 3/11/16 (E)

Documents:

[16.FLYER.RESCHEDULED.PDF](#)

7. Unfinished Business:

- 7.A. 15/16-60: Consideration Of Temporary Staffing Agency For Ambulance Response During Daytime Hours (E)

Documents:

[BUSINESS ASSOCIATE AGREEMENT \(REV. 02.03.16\) \(2\).PDF](#)  
[MANAGEMENT SERVICES AGREEMENT \(REV. 02.04.16\) \(2\).PDF](#)

8. New Business:

- 8.A. 15/16-66: Consideration, Proposal For Audit Services (E)

Documents:

[PROPOSAL AUDIT SERVICES.PDF](#)  
[AUDIT COST COMPARISON.PDF](#)

- 8.B. 15/16-67: Consideration/Acceptance: Open Space Conveyances, Grant Hill Estates (E)

Documents:

[GRANT HILL CONVEYANCES.PDF](#)

9. Miscellaneous/Correspondence:

- 9.A. \* Response To R. Brand: Lake Levels (E)

Documents:

[BRAND - LAKE LEVELS.PDF](#)

- 9.B. \* CT Coalition To End Homelessness: Zero 2016 Campaign (E)

Documents:

[CT COALITION END HOMELESSNESS.PDF](#)

- 9.C. \* Board Of Education:

1. Minutes: 1/28/2016
2. Agenda: 2/11/2016

Documents:

[01-28-16 BOE UNAPPROVED MINUTES.PDF](#)  
[02-11-16 BOE AGENDA.PDF](#)

- 9.D. \* Aquarion Awards 2016 (E)

Documents:

[AQUARION AWARDS.PDF](#)

10. Executive Session:

1. Real Estate
2. Pending Litigation

Documents:

11. Adjournment

(E) *Denotes Enclosure*

**Open Participation in Public Meetings:** The Town of Coventry will provide reasonable accommodations to assist those with special needs to attend & participate in public meetings. Contact the Town Manager's Office at 742-6324 or e-mail [Lstone@Coventryct.org](mailto:Lstone@Coventryct.org) at least 48 hours in advance to discuss special needs.

**Minutes  
Coventry Town Council Meeting  
Town Hall Annex**

**7:00 PM: Public Hearing – Consideration of proposed ordinance prohibiting simultaneous service  
on Land Use Boards**

1. The Public Hearing was called to order at 7:00 PM.

**Present:** Julie Blanchard, Richard Williams, Andy Brodersen, Thomas Pope, Lisa Thomas, Hannah Pietrantonio, Matthew O'Brien

**Also present:** John Elsesser, Town Manager

The legal notice for the proposed resolution was read aloud by Hannah Pietrantonio. The notice is attached to these minutes.

Council Chairwoman Julie Blanchard opened the hearing to public comment.

Kathryn Smith, 347 Root Road, said she agrees with and supports the proposed change. She said she is not the first to point out that land use commissions have significant power rivaling the Town Council, but citizens do not vote for them except Zoning Board of Appeals. She doesn't think the proposed change goes far enough. She thinks there should be term limits. She understands the initial term is three years, and members can reapply with incumbents given the first opportunity to reapply, leaving limited opportunities for others. She looked through past minutes and some members have served for decades. She feels this should not be the case and perhaps more people would be motivated to serve if they don't have to wait years in limbo to do so. There are many people willing to serve and we don't need to keep the same people on for decades. She also feels that when commission members are determined to be in violation of regulations they should be suspended from serving until the matter is resolved. When such people act in violation and continue to serve it casts a shadow that harms and degrades our community.

Thomas Pope said as Chair of the Steering Committee he would like to address Ms. Smith's concerns. He indicated her statement that existing members are given consideration to reapply before new members are considered is not true. An existing member has no guarantee of a replacement spot. The biggest problem is finding people to serve. Inland Wetlands has one if not two vacancies. Also, if a committee member has an issue with the Town it doesn't remove their rights as a citizen, which include having their case fully adjudicated. Depriving them of their right to volunteer because they have an issue, which might be found in their favor, diminishes their rights. Ms. Smith replied that she spoke with the Town Clerk who indicated people currently serving are generally considered first. Thomas said that is not a policy. He thinks there should be a term limit on the Town Council too. Regarding continuing to serve with an issue pending, Ms. Smith indicated she means when there is a determined violation. Thomas replied that resolving issues is sometimes difficult and can require a lengthy amount of time. Matthew O'Brien suggested speaking to the Town Council when an opening is coming up because they are the ones who determine the appointment. Thomas said if you know of a person interested in an opening we would be happy to hear it. Kathryn said she knows of 3 people who are waiting to serve on Planning & Zoning.

2. Hearing no further requests to speak, Julie Blanchard closed the public hearing at 7:13 PM.

## Regular Town Council Meeting

3. The meeting was called to order at 7:30 PM.

Present: Julie Blanchard, Richard Williams, Andy Brodersen, Thomas Pope, Lisa Thomas, Hannah Pietrantonio, Matthew O'Brien

Also present: John Elsesser, Town Manager; Beth Bauer, Finance Director

4. The Pledge of Allegiance was recited.

5. **Audience of Citizens:**

Louise Napolitano, 246 Pine Lake Drive, is President of the Pine Lake Shores Assoc. She is here tonight with Board members and residents of the Association to request assistance. In the 85 years the association has been active many changes have occurred. Our roads were never designed to meet the standards of today. We have 65 homes accessed by roads and the days of volunteers to maintain them have long passed. Our goal was to release this burden with the Town Council's 2007 guidelines to turn over Association roads to the town. The process seems insurmountable. We began the necessary requirements but as we continued with the process new requirements and expenses have come up that exceed our \$100 annual dues, of which we have a 78% collection rate. After meeting our other requirements little is left to maintain roads. We respectfully stand before you to request an increase in matching funds for 2016 to help us bring our roads up to Town standards so they can be turned over.

Hearing no further requests to speak, Julie Blanchard closed Audience of Citizens.

6. **Acceptance of Minutes – January 19, 2016:**

**Motion #15/16-282: Lisa Thomas moved to accept the minutes of the Coventry Town Council meeting from January 19, 2016. Matthew O'Brien seconded the motion. The following corrections were requested:**

- **Page 7, Item D, first line: Change "Blum Shapiro" to "BlumShapiro."**
- **Page 11, Item D, 6<sup>th</sup> paragraph: Add the following sentence to the end of the paragraph: "This will be a covered expense under this motion."**
- **Page 12, first paragraph, second sentence: Add the word "the" so the sentence reads, "Also some of the information provided..."**

**The motion to accept the minutes as corrected carried on unanimous vote.**

7. **Consent Agenda:**

**Motion #15/16-283: Hannah Pietrantonio moved to accept the Consent Agenda, seconded by Matthew O'Brien.** Lisa Thomas requested to remove item 8.F.3, Staff Meeting Minutes. **The motion to approve the Consent Agenda with the removal of item 8.F.3 carried on unanimous vote.**

8. **Reports:**

**A. Council Chairwoman – Julie Blanchard:** The Board of Education Chairman sent an email asking what our Finance Chairman was referring to when he said the Board provided inaccurate and misleading information. Julie would like Matthew O'Brien to craft a response. He will do so. Also, Julie would like the Council to let her know via email what town departments they would like to hear from during budget season. We need to schedule those meetings during March.

**B. Council members:**

Lisa Thomas noticed in meeting minutes that Town Assessor Mike D'Amicol is back from military

deployment and she knows he sacrificed a lot for our benefit while he was away. It is nice to have him back.

Hannah Pietrantonio said because of the warm weather the Department of Public Works is really out doing things. The work at the transfer station really looks good – it is all cleaned up. She has received a few communications from constituents – if the Council Chair could reiterate that if citizens want to write about budget issues they could write to her and we could all get copies. Julie Blanchard replied yes. Citizens can email [councilchair@coventryct.org](mailto:councilchair@coventryct.org) or [jblanchard@coventryct.org](mailto:jblanchard@coventryct.org). Hannah also said it has come to her attention that two families in town are dealing with the issue of crumbling foundations. They have had their foundations bored and are facing huge expenses. She asked if there are any avenues for them. John Elsesser replied that the State Consumer Protection Agency is leading the investigation. He knows there is skepticism about self-reporting but if the State doesn't know how bad it is they won't take it seriously. Several other class action suits are going on - one is against insurance agencies. The Town is in an awkward position because some people are seeking a reduction in assessment. It is not fair that people because of no fault of their own are facing this with no help. Canada set up a fund. The government needs to treat this like a disaster just like a hurricane or flood. It is a naturally occurring condition no one was aware of and it is a growing problem. He heard of a condo complex in another town where all the units have it. None of those units will sell. Matthew O'Brien asked if we should we draft a letter to the government. Hannah said she thinks of the "UnWillington" grass roots efforts to prevent a gun range. She wishes these people could get organized like that. John noted that Rep. Ackert & Sen. Guglielmo are actively involved. Hannah said the first step is to write your congressman.

### **C. Steering Committee – Thomas Pope:**

We spent the majority of our meeting interviewing three law firms with a goal to bring a recommendation for a firm to be retained to represent the Town of Coventry in labor matters. Our recommendation shall be discussed as item 10C on tonight's agenda.

We also reviewed, corrected and updated the form used to express interest in serving on a commission or board. This will provide the Steering Committee and applicant with a better understanding of the form and more reliability on the information requested.

The committee continues to refine and move forward on some method to provide tax considerations for senior citizens. This issue has much to consider not only in drafting but also consideration for implementation and will be a continued item going forward.

Richard Brand during a previous audience of citizens asked this Council to review our policy for regulation of the water level on Coventry Lake. The Steering Committee shared the concerns expressed by Mr. Brand and wants to maximize public use of the lake while also addressing the appropriate needs that require the lake to be lowered at times. This will be an unusual year for regulating the lake due to the work that is required on the mechanism used to regulate the lake. We anticipate the work to be done this fall and we will make every attempt to keep the public informed and ask for some patience as the new system is refined and adjusted. There will be some learning curve time as the impact of adjustments is made over a period of time.

We also addressed the need for the establishment of a Building Committee related to structural issues at CNH/CHS complex. We will discuss this tonight under item 10A.

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#### **1. Reappointments:**

- a. **Motion #15/16-284: Thomas Pope moved to reappoint Leroy Lowe to the Veterans' Memorial Commission, term to expire 1/1/2018. The motion was seconded by Lisa Thomas and carried on unanimous vote.**
- b. **Motion #15/16-285: Thomas Pope moved to reappoint Leroy Lowe to the Conservation Commission, term to expire 1/1/2020. The motion was seconded by Richard Williams and carried on unanimous vote.**
- c. **Motion #15/16-286: Thomas Pope moved to reappoint Jillian Miner to the Parks and Recreation Commission, term to expire 1/1/2018. The motion was seconded by Hannah Pietrantonio and carried on unanimous vote.**
- d. **Motion #15/16-287: Thomas Pope moved to reappoint Jennifer Rodgers as an alternate to the Parks and Recreation Commission, term to expire 1/1/2018. The motion was seconded by Hannah Pietrantonio and carried on unanimous vote.**
- e. **Motion #15/16-288: Thomas Pope moved to reappoint Barbara Riordan to the Personnel Appeals Board, term to expire 1/1/2019. The motion was seconded by Lisa Thomas and carried on unanimous vote.**

Lisa Thomas has some concerns regarding the Steering Committee's recent decision not to reappoint a member of the Economic Development Committee. She feels the decision was politically motivated. Her written notes are attached to these minutes.

Thomas Pope said it is interesting that Lisa brings up party affiliation. Had she been at the meeting she would have known party affiliation was not discussed. Lisa said she had asked for additional information at the last Council meeting and the only response given was that they were looking for fresh ideas. It is unclear to her why one person was reappointed and one person wasn't. She would surmise neither one was giving fresh ideas. There was no other distinction between the candidates. Commissions have been functioning in a nonpartisan way and she hopes that would continue. Volunteers are difficult to find and any sense of partisanship will make recruitment even more difficult.

**D. COVRRRA – John Elsesser:**

We talk about a lot of things with staff when we begin to discuss budget. Mark Kiefer and I talked about COVRRRA and the future of the transfer station. Some people were able to go on a tour. The transfer station has some deficiencies that need to be taken care of to be in compliance with our permit. We looked at the opportunity to go to a regional station built by Willimantic Waste four miles away with the towns of Mansfield and Columbia. They would have accepted municipal solid waste. Columbia withdrew so Willimantic Waste withdrew their proposal. We also looked at various realignments of the baseball fields and one option was to put a field where the transfer station is. We moved on to fix the fields we have while deliberating. We have issues because the dumpsters are supposed to be covered. We need to build a structure over them. We added several containers as the State's program has expanded to accept batteries, fluorescent lights, tires etc. We need to know what our options are. The State is now recycling mattresses. We should be getting into more cardboard, municipal solid waste overflow containers, swap areas, etc. to comply with the State's goal of 60% recycling. The only way to meet that is to get into food recycling. There are issues with the scale also. We would like to call upon the engineer who originally designed the transfer station to evaluate costs for services, staffing and location. We want to run it by the Council first. COVRRRA has the money for the study. Matthew O'Brien asked what the cost would be. John said we anticipate \$25,000. Matthew replied that sounds high. John said there would be hours. It requires a preliminary discussion with CT DEEP. Mark Kiefer said the goal would be to limit spending at the site if we are going to move. John said a lot of people contact us saying their regular tipping barrel is full and what to do with their trash. Matthew asked if

they have the biggest barrel. John said yes. They can go to Public Works now and pay for a bag. But Saturdays we are not open. We get lots of cardboard and the container fills up - should we go to a bailer? Julie asked if we have any idea what percentage we are at. John replied 39.3%. Mark Kiefer said that is about as good as we can get without going to food. John said there are some recycling grants available but we have not applied for them because we don't know what direction we are going. It doesn't have to all be onsite. Our percentage could be much higher if we do leaf collection but we don't recommend that. Thomas Pope said the State is notorious for putting out goals that are pie in the sky. He asked how we stand compared to other communities our size. John replied we are much better. We get \$25/ton for recycling and avoid a \$63/ton charge for disposing of it. There is a big swing there. There are larger urban areas that are virtually not doing any recycling. The State average is probably 25%. Lisa Thomas asked what the calculation is if we take our tons of recycling vs. the tons we throw out. John replied we don't calculate leaves. It is what is weighed. Lisa asked if there is a consequence for not meeting the goal. John said not yet. MIRA will likely close within 2-3 years - that's why the State has a goal. He doesn't believe trash to energy is the way they want to go - they will probably ship everything to Ohio. Lisa asked if we add mattresses whether it would increase our percentage. John said right now they go into bulky waste. Mark said people are not charged for them. John said there is a State mattress program where we would get credit for recycling but they would have to be brought to the transfer station and we would have to deal with them there. Lisa said we used to be able to put electronics at curbside but now we can't. People adjust. John said we also don't do paint. Right now people have to go out of town to a hardware store. Matthew said he would like an estimate before we go forward. John said the engineer is Tim Wentzell. He works with 10 other towns. Richard Williams asked what the consequence would be of not doing anything. John replied we have to get covers at a minimum. We have had problems with mice and rats eating the wiring of the scale. That could be repaired. Mark said enclosures are the biggest thing. John said a tarp is not realistic for one person to handle. We need a mechanical awning or structure. Mark said a structure can be done but will be expensive. He thinks a retractable cover would be the best approach. There are several different models and some are better than others. Richard noted the expense to move the transfer station would be really costly - we could buy a lot of covers for that. John said there is not a lot involved to move the transfer station. We will get some prices and come back.

#### 10. New Business:

**Motion #15/16/289: Richard Williams made a motion to move up item 10B, 5/16-64: Summer Roads/Hardscape Bonding Work Update. The motion was seconded by Thomas Pope and carried on unanimous vote.**

**B. 5/16-64: Summer Roads/Hardscape Bonding Work Update:** Mark Kiefer, Director of Public Works, and Todd Penney, Town Engineer, joined the meeting. John Elsesser said Mark would go through what we have done under the road bond so far and where we are going to go. Todd may add comments if needed. There are two documents in the Council package. The first is a report of what we completed in 2015, which includes a couple items partially completed. The second includes plans for 2016. The documents are attached to these minutes.

Mark Kiefer said he is pleased with the results of cold in place recycling vs. complete reclamation. We did it on Talcott Hill and it has held up well for nearly 20 years. It is a good value for taxpayers. Our goal is to use different treatment methods to achieve a 20-year road at a lower cost than full depth reclamation. He outlined which roads we were able to address with lower-cost methods and those which required full depth reclamation and the cost spent during

2015. He noted that road work is costly. When we add drainage improvements on a large scale it can drive the cost up to \$500,000-\$600,000 per mile easily.

Work will be picked up again in April. We extended the bid for the last phase and it is on track and scheduled. When the town bids a project we don't necessarily have to bid like State does as a big package deal. We ask contractors for labor and equipment and we buy materials directly off the State bid. It puts a burden on him and Todd to manage the schedule, order the appropriate amount of materials, etc. We don't want to hold up a good contractor waiting for materials. Drainage repairs were made to prepare for the next phase of the bond. We are trying to create a program where drainage preparation is done before we build on top of it. We try to do drainage a year before we do finish work.

We have not done a very good job with crack sealing over the years. It is the first line of defense. It is the easiest form of road maintenance and it is critical. We need to save roads by crack sealing to prevent penetration of water from above. The freeze and thaw cycle destroys roads. We spent \$105,382 for crack sealing and need to spend that amount for the next couple of years to catch up. We are trying to extend tax dollars to do a proper treatment in the most cost-effective manner, including bituminous shimming, etc. John said there are some roads where we will dig up sections but not the whole road.

Thomas Pope asked if this was our total road work for the year or is there was other road work that was not covered by the bond. John replied we had summer roads on top of that, plus the work in the Village that was grant funded. Our annual budget for summer roads is \$555,000. Thomas asked if that includes the announcement made today by the Governor. John replied that is not new money. It was a reassurance that we are getting money that was budgeted.

Hardscape work at Coventry High School, Town Hall, etc. was also discussed. Matthew O'Brien asked if the preschool work was part of the bond. John replied that the parking lot was. We paved it under the State contract to save money. Richard asked if the preschool project was a Board of Education project. John replied yes, but this portion was in the bond referendum that went to the public for \$100,000. Richard asked if the Board of Education has money left over. John said the parking lot pavement was the only aspect we were responsible for. Richard said the preschool was done through a grant. John replied it was part of the whole budget. They got a grant. It was paid in pieces. This was in addition to the grant. Matthew asked if they are paying the Town back for the parking lot expenses. John said no. Richard asked why not. If they have money left they should pay. John said he thinks it is operation vs. capital but he can't speak to the finances of that. We were only involved in capital. Construction was a shared expense. Our pledge was \$100,000. Lisa Thomas said the preschool is a public private partnership, so some of the funds that are part of that are not Board of Education funds. Richard said he might be getting a little confused about what he heard at a Board of Education meeting about expenses being paid for. John noted we still have the tennis court to do and some of the basketball court under the hardscape portion of the bond.

Mark Kiefer said he included an overview of work done in the Village although it is not part of the road bond. Phase one is complete which includes drainage and bituminous overlay. We are getting ready to go out to bid for the second phase in March to get a contractor in place as soon as possible. It was a good summer for road work. It didn't rain much. We are hoping for another season of good weather as we have an aggressive schedule.

For the second phase of the bond, once drainage is complete on Mt. Ridge we will reclaim Mt. Ridge and Timber Trail and stabilize with calcium chloride. The road grade will be elevated with

4 inches of asphalt on top. We will have to match in driveways. Most rise up from road so it will be easy. The big cost is asphalt. Any time you can do something other than reclaiming it is more cost effective. Costs have gone down due to oil costs. The bond was done at the right time and contractors are bidding low. Most of the drainage pipes were in good condition. We will replace the tops to better hold up to road chemicals.

Richard Williams asked how many miles of road we have. John Elsesser replied 120. Matthew O'Brien noted if we do 3 miles a year it would take 50 years. Mark Kiefer replied that is why we have to find innovative ways to do preventive maintenance so they don't get bad before their time. Richard asked how long a road lasts. Mark replied with good maintenance 25 years. Richard said then we have real problems. John said back in '92 when asphalt was \$45 ton our Public Works Director was saying we needed to spend \$1 million per year on roads. That was for grade C roads. To get to grade B we would have to spend \$1.8 million now. Mark said the road bond has elevated our roads – it has given us a 2-3 year jump. It is important to maintain that commitment and not slide back. You will see that when he comes to discuss budget. This is a great start - most small towns are in the same position. John said existing staff couldn't handle much more while running through the bond. Mark said the key is we have a plan – we are looking 3-5 years out beyond the bond. Timber Trail will be another candidate for reclamation. Crack sealing is simple but we need to spend \$80,000-\$100,000 per year on it. Matthew O'Brien asked how many miles that represents. Mark said it depends but we did 10 miles for \$108,000 this year. Thomas Pope noted if we had a continuous amount of money we would catch up eventually.

Mark Kiefer outlined other roads we want to address in 2016 off of South Street. We have to be conscious of the cost of mobilizing large equipment and address all the roads in given area so we don't pay separate charges. Maple Drive is probably the worst road in town. It needs to be reclaimed and stabilized. It is a smaller road so the costs are less. Homestead Drive in Actors Colony has a drainage problem due to a vernal pool. We need to equalize the water and let it pass. We are going to use a different product there. It is made at the location, probably at the gravel pit off South St. Ext. The advantage to this material is it is pliable and can move with the road. It cracks a little in winter and rejuvenates in summer. It is a good product for this road and something to look at for other roads around the lake. It is cheaper. It is not for every road for but for small association roads without a high traffic volume it should work very well. Bellevue will also be addressed with cold bituminous. It is almost as bad as Maple. Our goal is to stretch tax dollars, fix roads that are priority roads in those associations. Those roads will probably not be 25-30 year roads but should last 10-15 years with maintenance and crack sealing.

We will also do some cold bituminous work in Waterfront Heights. These are gravel association roads that the Town took over. We did some millings and grading. The road profiles need some work but we will do that with town forces. John noted this will save some operational time by not having to grade them twice a year.

Cold in place recycling is also planned for areas of South Street. It is a very long road. Patches will be reclaimed, overlaid, chip sealed, etc. A section from Silver to South River is a good candidate. There are few drainage structures. Minor drainage improvements will be done; some of which were started last year. A tack coat will be done. This is important. On Root Rd. at Cooper Lane where it was cut and patched the overlay pushed out and exposed big sections. A tack coat prevents that. Case Road from Wrights Mill to South River is another candidate for double chip seal. Traffic volumes are not that great. This will give us a good quality road for 20 years at minimal cost.

Thomas Pope said there is a lot of drain repair. Were they done improperly before? Mark Kiefer replied they are just old. With a lot of them the mortar goes bad and it falls in. A lot of these roads did not have drainage requirements. The Town didn't have road specifications until Jacobsen Engineering wrote them in the early 90s. We had dirt road subdivisions in Twin Hills and Mark Drive. Eventually we put chip seal over dirt. Pavement wasn't required until the 1970s. If you can sheet water off where there is no impact that is the best method. Nothing is wrong with a well maintained ditch. We are looking to make improvements to existing foundations. John Elsesser noted that in a lot of cases underdrains weren't installed.

Crack sealing will be done on Brewster, Richmond and North River. We are going to reevaluate some of those roads for priority shimming. Town forces will prep and make minor drainage repairs. Alligator cracking must be cut out. There will be a higher cost to address these roads because of mobilization fees. We still have a little bit of prep work to do on some of these roads. We will do it as soon as the weather breaks. John noted the huge price difference between chip seal and asphalt. Chip seal has 5-7 year life but stops the road from rotting from underneath. In some cases it is all you can do cost effectively. We can do it several times but in the long term it is not reconstruction. It improves rideability.

Thomas Pope asked if we do have some savings what would be the first priority. Mark replied that the end of document has a list of other roads to address in 2017. Crack sealing would be a good candidate.

Mark noted the 2016 schedule is very aggressive. We will need another dry summer like last summer. We can't do asphalt work if it is wet. If don't we complete the work in 2016 we will roll the funding over into 2017. John said we are trying to do lots of things in many places and it takes time. Mark said we spent a good amount of time to address issues and spread the wealth around town to address priority areas.

Todd Penney discussed the Lake/Cross Street improvement project. We plan to put it out to bid this spring and finish in November. We are nearly 95% done with the design process. He has to finish the bid documents – including special conditions, wage rates, etc. There are a lot of commitments on his end to meet that goal. We hope to award the project in May and start at GH Robertson when school is done so that area is completed first. This allows us to better phase in with the activity near the boat launch later in the fall and Lake/Main with the contractor who is doing the Main Street project. John said the integration of all those projects is very complicated. Todd said we are not sure how we are going to get it to work seamlessly. We are working hard on the documents to protect the Town. We hope we are lucky and the State's contractor is the low bidder. John noted this project gets us past Robertson School but not all the way to South Street. We would like to get that completed so the major loop around the lake is complete. Then the following year we will do rubberized chip seal on Daly Road.

The second phase of the Village work will also be done this summer. Paving will be complete in July. Woods Lane off Rt. 31 will be reclaimed as part of that work. This is not part of the road bond. It is funded through Town Aid and Summer Roads.

John said in the meantime we have the sidewalk project up to Ripley Hill, the soccer field opportunity, School Street drainage – there are a lot of projects. Plus we need to do the paperwork for Safe Route to School. We don't know how involved we will be in the State project but probably will be to some extent because residents will come to us. Todd noted there is also a cost for inspection done by Mike Ruef and him. We have to administrate that, as well as the LOTCIP project and interface with the Lake/Main project. It will require us to be there, and weekly

meetings. Todd also noted that Mark Kiefer has done a phenomenal amount of work in the year he has been here. The Town chose the right person to bring the bond in. Help with seasonal staffing would be good. John said we have a full plate and will work hard to get it done. Mark said we are hoping we get a good contractor for the last 1.2 miles Lake/Cross and don't have to use town funds. As for other work, priority roads are to be determined subject to budget approval. He is going to ask for additional funds at budget time to get us where we need to be. He feels fortunate he came back at the right time. He loves road work and the public spoke with their approval of the bond. We will keep our foot on the gas.

Richard Williams asked whether crack sealing will be done by our crew. Mark replied no, it will be off the CRCOG bid. We might put together a crack seal program that includes a bid – where contractors come in, see the roads and bid accordingly. We paid about \$11/gallon for that material. We are talking with other towns about combining our work to get the costs for cold in place recycling down. John said vendors love the long jobs. They are calling us because they know we have money. The key is to lock in contractors early. This year because we have money we are able to do that.

The Council thanked Mr. Kiefer and Mr. Penney for their presentations.

## 8. Reports:

### E. Town Manager – John A. Elsesser:

#### 1. Projects Update:

- We hired a new Town Accountant, Debbie Kratochvil, who will start February 16th. She served as Town Treasurer in Union for 8 years and then moved to the private sector.
  - The Chinese school visitors are here. John and Julie went to a welcoming reception.
  - The Grand List was signed on time. We will share it at Finance. There is some concern about the Department of Motor Vehicles and vehicles that don't belong on our list. Also the age of vehicles is off in some cases.
  - We have our bond rating interview with Moody's tomorrow. We have been preparing with the bond advisor.
2. The Coventry Lake Advisory & Monitoring Committee has submitted their lake management plan. This will be shared with other groups. It is timely with all the other issues we have to think about now.
  3. Staff Meeting Minutes: Lisa Thomas had a question about the updates on Laidlaw soccer fields. It was mentioned that John Twerdy has offered to spearhead fundraising efforts. Is this for fencing? John replied for anything he can get: topsoil, fencing materials, etc. There are things he is good at requesting that the Town can't ask for. He will be working with the soccer association so donations will go there and they are a 501(c)3. Lisa said a lot of timber is stacking up. John replied it was built into the vendor's price. They are taking it.

## 9. Unfinished Business:

**A. 15/16-58: Consideration of possible ordinance to prohibit simultaneous membership on land use commissions: Motion #15/16/290: Thomas Pope moved to adopt the ordinance prohibiting simultaneous membership on land use commissions as attached to these minutes. The motion was seconded by Matthew O'Brien and carried on unanimous vote.**

**B. 15/16-60: Consideration of temporary staffing agency for ambulance response during**

**daytime hours:** Not ready for action. **Motion #15/16/291:** Lisa Thomas moved to continue item 9B. The motion was seconded by Richard Williams and carried on unanimous vote.

**10. New Business:**

**A. 15/16-63: Establishment of Building Committee Related to Structural Issues at CNH/CHS Complex:** **Motion #15/16/292:** Lisa Thomas moved to establish and adopt a charge to a Building Committee related to structural issues at CNH/CHS as attached to these minutes. The motion was seconded by Hannah Pietrantonio. John Elsesser noted some minor edits were made per Steering Committee input. **The motion to adopt the charge carried on unanimous vote.**

**C. 16/16-65: Retention of Firm to Represent Town of Coventry in Labor Matters:** Thomas Pope said the Steering Committee interviewed 3 firms. All members had opportunity to talk with the candidates and ask questions. The Committee's recommendation was unanimous. The firm we are recommending - Metzger, Lazarek & Plumb, has a wealth of experience and is highly rated in the field. They offer a considerable savings to taxpayers. **Motion #15/16/293: Richard Williams moved to appoint Metzger, Lazarek & Plumb as labor attorney for the Town of Coventry. The motion was seconded by Thomas Pope and carried on unanimous vote.**

**11. Adjournment:**

**Motion #15/16/294:** Richard Williams moved to adjourn the meeting at 9:52 PM. The motion was seconded by Matthew O'Brien and carried on unanimous vote.

Respectfully submitted,

Laura Stone  
Town Council Clerk

**LEGAL NOTICE  
PUBLIC HEARING  
TOWN OF COVENTRY**

Notice is hereby given that the Coventry Town Council will hold a public hearing on Monday, February 1, 2016 at 7:00 P.M. at the Coventry Town Hall Annex, 1712 Main Street, Coventry, Connecticut to consider the enactment of an Ordinance prohibiting any person from simultaneously serving on the Planning & Zoning Commission, Inland Wetlands Commission and/or Zoning Board of Appeals and granting the Town Council the authority to remove any person who attempts to simultaneously serve on two such agencies.

The foregoing summary has been provided in lieu of publishing the proposed Ordinance in full. This document is prepared for the benefit of the public, solely for the purposes of information, summarization and explanation. This document does not represent the intent of the Town Council of the Town of Coventry for any purpose. A copy of the complete proposed Ordinance is available for inspection at the office of the Town Clerk, 1712 Main Street, Coventry during normal business hours, and also on the Town's website, [www.coventryct.org](http://www.coventryct.org).

Dated at Coventry, Connecticut, this 7<sup>th</sup> day of January, 2016.

Lori Tollmann, Coventry Town Clerk

LISA THOMAS REMARKS  
2/1/16

At our Steering Committee meeting last Monday, I requested that we make sure our policy of writing a thank you letter to volunteers who resign from commissions or who choose not to be re-appointed be extended to those volunteers who the Town Council chooses not to re-appoint when the volunteer has stated they wish to continue serving the town on a board or commission. Because there was hesitation on the part of some Steering Committee members to extend this courtesy to our volunteers, I feel it is important for me to speak further tonight.

My concern arose from the decision by a majority of the Steering Committee not to recommend a member of the Economic Development Commission, Mr. Mark Lavitt, for re-appointment. You might recall me describing the cavalier dismissal of this volunteer as a slap in his face. First, let me say that I firmly believe that the citizen volunteer in question should receive a formal apology from this Council.

The good news is that after the Council meeting I looked further into Mr. Lavitt's reappointment and discovered that his term does not expire until 2018. There was miscommunication between several people that resulted in his name being placed on the re-appointment list for Steering. Mr. Lavitt will graciously continue to serve the town of Coventry. This should have laid the issue to rest.

At the last town council meeting, though, I called a point of order when I felt that one of our members was engaged in a personal attack on me. The councilman's response was to further bully and call into question my integrity by asking if I felt guilty. This was in reference to my comments on how the Councilman, as Steering sub-Committee chairman, handled the reappointment request from Mr. Lavitt. I am not sure what he thought I might feel guilty about unless it was my stand in support of treating our citizen volunteers with respect. Second, since my fellow councilor has called into question my integrity and suggested I might be "guilty" of something I would like to state for the record that while refusing to consider the re-appointment of Mark Lavitt due to a desire for fresh ideas, the Steering chair had no reservations at that same meeting about re-appointing another long serving member of EDC. The real difference between these two volunteers is their political affiliation. The re-appointed commissioner is a Republican. The commissioner he wanted to boot is a Democrat. This is ironic given that the EDC prides itself on its non-partisan and collaborative efforts. Thus my concern that this Council give volunteers the courtesy of a letter of non-reappointment. This will serve two purposes: one, it will put that citizen volunteer on notice and spare them the embarrassment of showing up for a meeting of a commission to which they have not been re-appointed; and, two, I hope that it will provide the volunteer with an appropriate thank you for service and a reason for non-reappointment. A reason *other* than his or her political affiliation. Given the general distaste many of us have for the partisan politics and gridlock in national government, let's make sure we honor the non-partisan spirit with which our volunteer boards and commissions function and try to do what is best for our community.

## Road/Hardscape Bond Report 2015

### Cold in Place Recycling with surface treatment:

1.) Cedar Swamp Road (Rt. 44 to Bolton Branch Rd.) Bituminous Overlay:

Cold in Place Recycling with Bituminous Overlay.....\$196,571/mile

**Cedar Swamp Road (.7 miles) Cost = \$137,600**

2.) Bolton Branch Road Bituminous Overlay:

Cold in Place Recycling with Bituminous Overlay.....\$196,571/mile

**Bolton Branch Road (.4 miles) Cost = \$78,628**

3.) North River Road (Broadway to the T/L) Double Chip Seal:

Cold in Place Recycling with a Double Chip Seal.....\$136,193/mile

**North River Road (1 mile) Cost = \$136,193**

4.) Vernon Branch Road Double Chip Seal:

Cold in Place Recycling with a Double Chip Seal.....\$136,193/mile

**Vernon Branch Road (.35 miles) Cost = \$47,668**

### Full Depth Reclamation:

750 feet of Ripley Hill Road was reclaimed with underdrain installed on the east side of the road to eliminate ground water that was damaging the road.

**Ripley Hill Road (.15 miles) Cost = \$48,310**

Driveway aprons to match new road grade after reconstruction..... **Cost = \$23,981**

Tree work required for reconstructed roads..... **Cost = \$5,410**

Epoxy Double Yellow striping for 2.6 miles of reconstructed roads..... **Cost = \$3,420**

**Major reconstruction to 2.6 miles of roadway was completed in 2015 at a cost of \$185,081 per mile.**

**Total cost of Road Bond Reconstruction completed in 2015..... \$481,210**

**Drainage Improvements and Full Depth Reclamation:**

**Mountain Ridge Subdivision:** Inspection of existing drainage in the Subdivision and core samples of the sub-base were evaluated and it was determined that several existing drainage pipes had failed and that additional underdrains were needed to collect water under the road to eliminate winter frost heaves. Drainage repairs will be evaluated through the winter and a determination will be made concerning additional drainage and final surface treatment.

**Drainage Repairs Cost to Date = \$75,512**

**Drainage Repairs:**

Drainage improvements were made to South Street, Cedar Swamp Road, Northfield Road, Alice Drive, Old Tavern Lane and Shore Drive to repair failed drainage and to prepare roads for future road repairs.

**Drainage repairs 2015 Cost = \$57,184**

**Crack Seal:**

9.8 miles of roadway and three town parking lots were crack sealed in preparation for Chip Seal in 2016. 15 miles of road were to be crack sealed as part of the Road Bond. Approximately 5 miles of roadway will be crack sealed in spring 2016 as part of the Road Bond.

**Crack seal 2015 Cost = \$105,382**

**Bituminous Shimming:**

Phase I of Road Shimming is complete with a chip seal to follow in summer 2016.

- 1.) Grant Hill Road
- 2.) North River Road (Rt. 31 to Rt. 44)
- 3.) Flanders Road and Flanders River Road
- 4.) Springdale Avenue
- 5.) Babcock Hill Road

**Shimming in 2015 Cost = \$183,225**

**Total cost of Road Bond Prep. Work completed in 2015..... \$421,303**

**Total Road Bond expenditures completed in 2015..... \$902,513**

**CHS and Town Hall Parking lots:**

Reclamation, drainage improvements paving completed..... **Cost = \$302,106**

**Pre School parking lot:**

Pre School parking lot construction completed..... **Cost = \$100,000**

**CVFA Parking Lot Improvements:**

Crack sealing completed..... **Cost = \$3,000**

**Total cost of Hardscape Bond Work completed in 2015.....\$405,106**

**Total Road/Hardscape Bond expenditures in 2015.....\$1,307,619**

**Village Improvements: \***

**Phase I - Mason Street (from box culvert), Prospect Street and Wall Street:**

Drainage and curbing are complete with a binder course of asphalt in place. Phase II Drainage, paving and curbing will be completed in 2016. Phase II will also include the final overlay that will complete phase I.

This project is funded from \$137,000 received from the Connecticut Water Company for paving restoration and the Town Aid Approved Roads Program.

**Village Improvements (.63 mi. completed) cost to date..... \$274,087**

\* This work is not part of the Road Bond.

**Total cost of Road/Hardscape work completed in 2015 = \$1,581,706**

## Summer Roads Program 2016

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### **Full Depth Reclamation with Bituminous Overlay:**

Phase II Drainage improvements to Mountain Ridge Subdivision..... \$40,000

### **Mountain Ridge Drive:**

Reclamation with Stabilizer - 8,850 X \$3/square yard..... \$26,550

Fine grading (\$5k) and 4 inch Bituminous Asphalt Overlay (1,970 ton X \$69.24/ton) and Bituminous Curbing (5,800 linear feet X \$6/ft.).....\$176,203

### **Timber Trail:**

Reclamation with Stabilizer - 7,250 X \$3/square yard..... \$21,750

Fine grading (\$5k) and 4 inch Bituminous Asphalt Overlay (1,610 ton X \$69.24/ton) and Bituminous Curbing (5400 linear feet X \$6/ft.).....\$148,876

### **Tall Oak Drive and Wildwood Drive:**

Crack Seal (\$10k) and 2 inch Bituminous Overlay (550 ton X \$69.24/ton) = \$48,082

**Total cost for Mountain Ridge reconstruction project 2016 (1.25 mi.) = \$461,461**

### **Maple Drive - Lakeview Terrace:**

Drainage repairs..... \$10,000

Reclamation with Stabilizer - 3500 X \$3/square yard..... \$10,500

4 inch Bituminous Asphalt Overlay (850 ton X \$69.24/ton).....\$58,854

### **Homestead Drive – Actors Colony:**

Drainage improvements to Vernal Pool..... \$15,000

Reclamation with Stabilizer - 2350 X \$3/square yard..... \$7,050

3 inch Cold Bituminous Asphalt Overlay (410 ton X \$45.57/ton).....\$18,684

### **Bellevue Drive – Bellevue Estates:**

Drainage repairs..... \$10,000

Reclamation with Stabilizer - 1525 X \$3/square yard.....\$4,575

3 inch Cold Bituminous Asphalt Overlay (265 ton X \$45.57/ton).....\$12,076

**Total cost for Town Association road reconstruction in 2016 (.6 mi.) = \$146,739**

**Bituminous Overlay:**

**South Street (Rotary to Judd Road):**

Drainage structure upgrades/repair.....\$25,000  
Asphalt milling of gutter line (\$17k) with tack coat (\$5k) and 2 inch Bituminous  
Asphalt Overlay (1500 ton X \$69.24/ton).....\$125,860

**Total cost for South Street Overlay Project for 2016 (.3 mi.)..... \$150,860**

**Waterfront Heights:**

Edgemere Road, Beverly Trail, Lynnbrook Trail, Sycamore Trail, Kingswood Trail,  
Maplewood Trail, Knollwood Trail.

Roads will be graded and minor drainage improvements completed by Town DPW.

3 inch Cold Bituminous Asphalt Overlay (2000 ton X \$45.57/ton).....\$91,140

**Total cost for Waterfront Heights Overlay Project for 2016 (1 mi.)..... \$91,140**

**Cold in Place Recycling:**

**South Street (Silver Street to South River Road):**

Drainage improvements.....\$30,000  
Cold in Place (20,000 square yards X \$5.75/square yard)..... \$115,000  
2 inch Bituminous Overlay (1300 ton X \$69.24/ton) with tack coat (\$5k).....\$95,012

**Case Road:**

Cold in Place Recycling (9,044 square yards X \$5.75/ square yard).....\$52,003  
Double Chip Seal finish course (9,044 square yards X 4.10/square yard).....\$37,080

**South River Road (Stonecroft Lane to South Street):**

Drainage improvements.....\$10,000  
Cold in Place Recycling (4,278 square yards X \$5.75/ square yard).....\$24,599  
Double Chip Seal finish course (4,278 square yards X 4.10/square yard).....17,540

**Total cost for Cold in Place Recycling in 2016 (2.3 mi.)..... \$381,234**

**Bituminous Shimming:**

Portions of the following roads will be full width (both lanes) shimmed 1.5 inches compacted in preparation for a Chip Seal finish course in 2017:

- 1.) Brewster Street
- 2.) Richmond Road (Sam Green Road to eastern intersection Rt. 44)
- 3.) North River Road (Rt. 31 to Rt. 44)
- 4.) Eastview Drive (Lewis Hill Road to Fredrick Drive)
- 5.) Upton Drive and Nathan Hale Drive
- 6.) Zeya Drive, Satari Drive, Noor Drive, Heather lane
- 7.) Sean Circle, Oak Leaf Drive
- 8.) Gerald Park (Roads to be re-evaluated for priority)
- 9.) Waterfront Manor (Roads to be re-evaluated for priority)

Town forces will prepare roads, make drainage repairs and cut keyways for all full width shimming to be done by State Bid Contractor. A total of 2000 ton of Class 2 bituminous asphalt will be put in place by State Contract @ \$80/ton.

**Total Bituminous Shimming = \$160,000**

**Roads to be Chip sealed:**

- 1.) Grant Hill Road (Broadway to Town Line)
- 2.) Flanders Road
- 3.) Flanders River Road
- 4.) Springdale Avenue
- 5) Olde Tavern Lane
- 6.) Cornwall Acres
- 7.) CVFA Parking lot

Town forces will prep, make drainage repairs to prepare for the State Bid Chip Seal @ \$1.75 sq. yd. (57,200 sq. yd. = approximately 5 miles)

**Total Chip Seal to be completed in 2016 (5mi.) = \$100,100**

**Crack Seal:**

Selected roads to be determined for spring 2016 Crack Sealing in preparation for roads to be overlaid or chip sealed in 2017. Total of 5 miles of crack seal..... **\$50,000**

**Total Road Bond funding required for 2016 = \$1,541,534**

**Village Improvements:\***

**Phase II – Mason Street (box culvert to Main Street) and Bradbury Lane:**

Drainage improvements and final paving will complete Phase I and Phase II of the Village Project. Final design is being completed to go out to bid in March 2016 with completing of the project in July 2016.

Estimate to complete paving of Phase I and reconstruction of Phase II.....**\$274,231**

**Woods Lane:\***

Reclamation with Stabilizer - 1600 square yards X \$3/square yard..... \$4,800

3 inch Cold Bituminous Asphalt Overlay (277 ton X \$45.57ton).....**\$12,623**

**Total Cost Woods Lane reconstruction (.13 mi.).....\$17,423**

**Total cost for Village Improvements 2016 (1.13mi.)..... \$291,654**

\* This work is not part of the Road Bond.

**Total Cost of Road Work to be completed in 2016.....\$1,833,188**

**Lake Street and Cross Street LOTCIP Project:**

This project is a LOTCIP Grant to reconstruct Lake Street and Cross Street from Main Street to G.H. Robertson School. The LOTCIP Project is scheduled to go out to bid in March 2016 with a completion date of December 2016.

A short section of Cross Street (G.H. Robertson School to South Street) will not be included in this Grant Project. Reconstruction of this section of Cross Street will be funded from the 2017 Summer Roads Budget.

**Cross Street Reconstruction from G.H. Robertson to South Street (.2 miles):**

Work will include Full Depth Reclamation with reconstruction of five catch basins, a 4 inch Bituminous Overlay and curbing (estimate)..... **\$100,000**

**Road Work in 2017 to complete the Summer Roads Program 2015 – 2017:**

**Daly Road:** Rubber Chip Seal 24,000 square yards X \$4.50/sq. yard.....**\$108,000**

**Chip Seal:** Roads to be evaluated from the 2016 Shimming List.....**\$150,000**

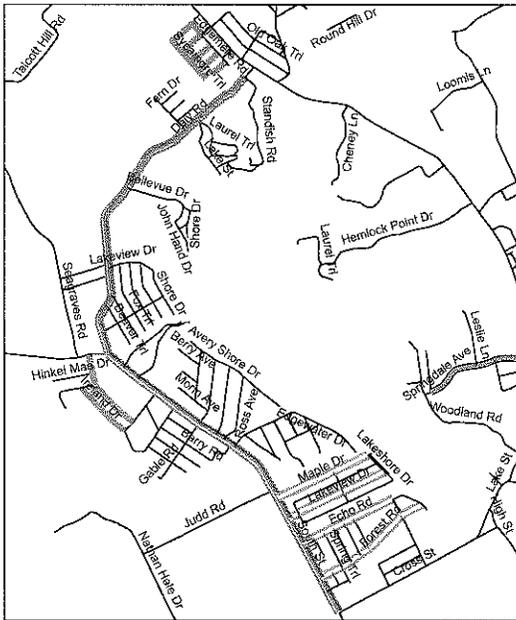
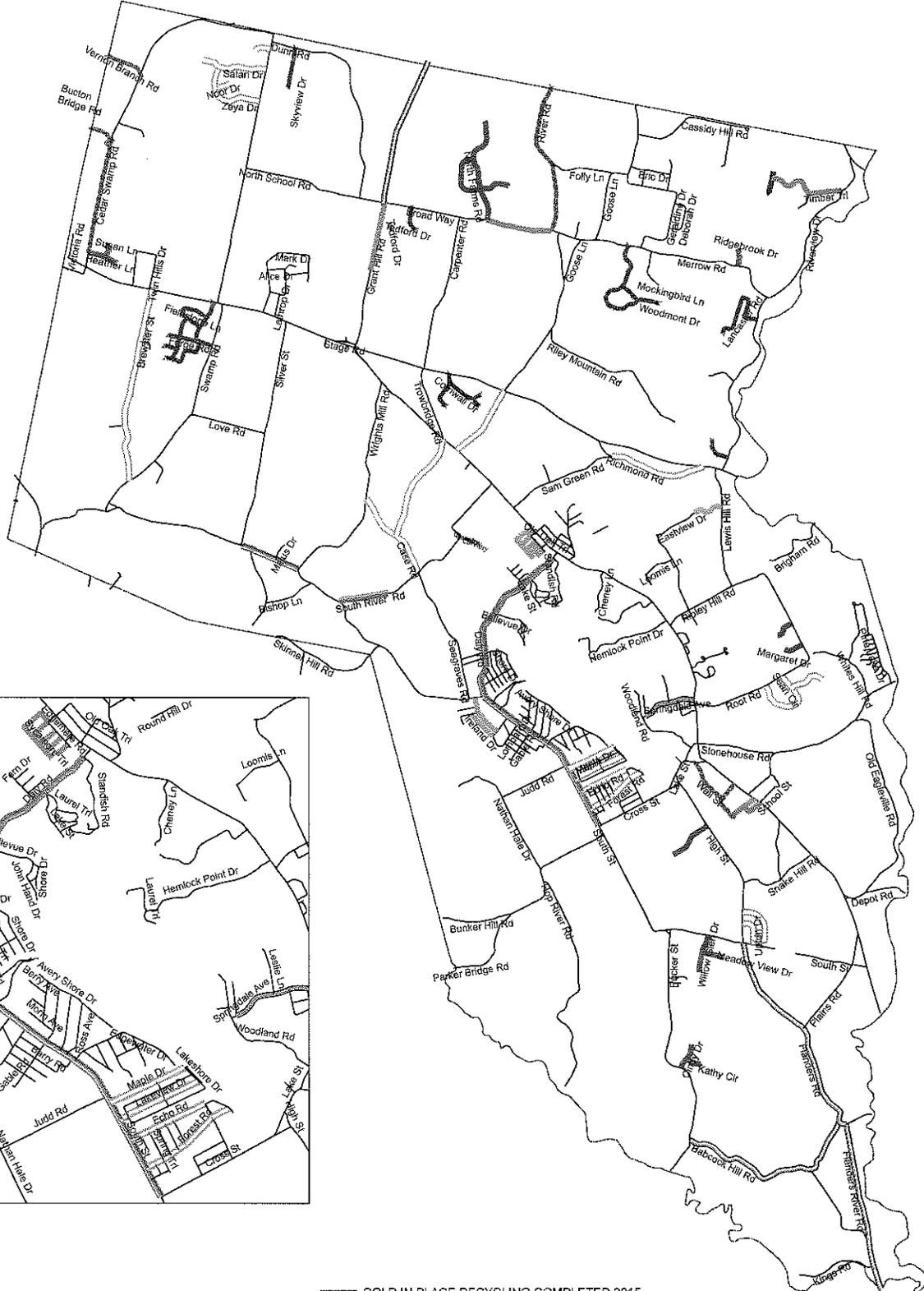
**Cold Bituminous Overlay:** Priority town roads in Waterfront Manor..... **\$100,000**

**Crack Sealing:** Priority Roads to be determined..... **\$100,000**

**Total Cost of Road Work to be completed in 2017 (Subject to Budget Approval).....\$ 558,000**



# 2015-2017 SUMMER ROADS PROGRAM



## Road Repair

- |   |  |
|---|--|
| — Roads   | ===== COLD IN PLACE RECYCLING COMPLETED 2015   |
| ===== BITUMINOUS OVERLAY & DRAINAGE & SIGHTLINE IMPROVEMENTS  | ===== CRACK SEAL                               |
| ===== BITUMINOUS SHIMMING & DRAINAGE & SIGHTLINE IMPROVEMENTS | ===== CRACK SEAL COMPLETED 2015                |
| ===== BITUMINOUS SHIMMING & CHIP SEAL                         | ===== DRAINAGE AND SIGHTLINE IMPROVEMENTS      |
| ===== BITUMINOUS OVERLAY - 2.75 MILES                         | ===== DRAINAGE AND SIGHTLINE IMPROVEMENTS 2015 |
| ===== BITUMINOUS SHIMMING - 11 MILES                          | ===== FULL DEPTH RECLAMATION - 1.25 MILES      |
| CHIP SEAL - 11 MILES  | ===== SHIMMING COMPLETED 2015                  |
| ===== COLD IN PLACE RECYCLING - 2 MILES                       | ===== SHIMMING COMPLETED CHIP SEAL 2016        |

Existing Ordinance

✓ **DUAL CHAIRMANSHIP ORDINANCE**

*No person shall be elected or appointed to the chairmanship of more than one standing municipal office, board, committee, agency, authority or commission. Should an individual be elected to chair a second municipal office, board, committee, agency, authority or commission, such individual must resign one chairmanship prior to the next meeting of said body. The Town Council may remove any individual from a chairmanship for failure to comply with this requirement.*

*Notwithstanding, this Ordinance shall not apply to the Chair of the Town Council who may also chair any municipal office, board, committee, agency, authority or commission which authority vests in the Town Council.*

Proposed new section

**SIMULTANEOUS MEMBERSHIP ORDINANCE**

No person shall be elected or appointed to serve simultaneously on the Planning and Zoning Commission, Inland Wetlands (Agency) Commission and/or the Zoning Board of Appeals. Should an individual be elected to serve a second position, such individual must resign from one position prior to the next meeting of said body. If any individual shall fail to comply with this requirement, the Town Council shall remove such individual from the position to which said individual was most recently appointed or elected.

DRAFT  
CHARGE TO THE CHS WALLS CODE COMPLIANCE BUILDING  
COMMITTEE

**WHEREAS:** the Coventry Board of Education has raised issues regarding the code compliance for several walls at Coventry High School with wind and seismic code.

**NOW, THEREFORE,** the Coventry Town Council hereby establishes the CHS WALLS CODE COMPLIANCE BUILDING COMMITTEE and requests it conduct its business as follows:

1. The Committee shall have five (5) members and one (1) alternate, each one being a resident elector of Coventry. There shall be one member representing the interests of the Town Council, one member representing the interests of the Board of Education, and four citizens at large, one of which shall be the alternate. Three (3) members shall constitute a quorum. With the exception of the Board's representative, the members shall be recommended by the Steering/Liaison Committee. The Board of Education shall forward their recommended candidate to the Town Council directly. The Council shall hear the recommendations of the Steering/Liaison Committee and Board of Education and after consideration shall appoint the committee membership of their choosing.
2. The Committee shall conduct its business with due regard to all laws and regulations governing the actions of municipal agencies, including those requirements of the Freedom of Information Act and procedures established by the State Department of Education for school facilities projects.
3. The Committee shall choose its officers annually, including a Chairman, Vice Chairman and Secretary and establish a calendar of regular meeting dates.
4. The Committee shall implement the "educational specifications" adopted by the Coventry Board of Education for necessary code compliance work at Coventry High School including the testing, preparation of the necessary schematic drawings, cost estimates, and building specifications. The Committee shall review the work of Silva Engineering, Christopher Lau and DiBlasi Associates P.C. in preparing a solicitation for services. The project should accomplish bringing the structures into compliance with wind and earthquake loading requirements and any other pertinent code deficiency. The project should be broken into two phases – an Investigation & Design Phase and if needed a Construction Administration Phase. The Committee shall follow State guidelines for School Construction project and evaluate the potential State grant reimbursements for repair options, including timing and phasing options. The Committee shall present their recommendations to the Board of Education and the Town Council.

5. The Committee shall be able to utilize funds appropriated by the Town Council for the project to assist in the testing, development of concept plans and cost estimates. These funds may be utilized for uses such as, but not limited to, architect/engineer fees, committee clerk, testing, printing and advertising.
6. The Committee shall procure the services of an architectural/engineering firm utilizing the required process established by the State Department of Education to assure qualification for grant in aid.
7. Upon acceptance of the Committee's recommendation, with or without modifications by the Board of Education and the Town Council, and after the Town Council calls a Town Meeting on a proposed project, the Committee shall present its report to public forums, including a Special Town Meeting, to educate the public prior to the referendum (if required).
8. If the proposal receives a favorable vote by the Town Meeting/Referendum, the Committee shall enter the construction phase. In this phase, the Committee shall be responsible for: a) the expenditure of any funds provided by the Town; b) for putting out to bid and monitoring any construction plan that may be approved by the voters; c) assuring timely submittal of requests for grant reimbursements/ payments from the State of Connecticut; d) hiring a Clerk of the Works and Special Inspector, if required, to assure quality construction practices and to keep a log of construction.

Adopted: \_\_\_\_\_

February 8, 2016

Ms. Julie Blanchard  
Chairwoman  
Coventry Town Council

Dear Julie,

At the February 1, 2016 Town Council meeting you discussed the request that you had received from the Board of Education Chair, William Oros, asking that the Council send the Board of Education the data that the Council has that led me, Councilman O'Brien to state that "Information provided (by the Board of Education) was inaccurate and misleading.."

You requested that I prepare a response to the Board's request.

I have detailed the information that we have been given by the Board that has been inaccurate and misleading below.

Please let me know if you, or the Board, have any additional questions or would like additional information.

Sincerely,

A handwritten signature in cursive script that reads "Matthew O'Brien".

Matthew O'Brien  
Chairman  
Coventry Town Council Finance Committee

**Town Council Response to the Board of Education's Request for additional information detailed in the request of the Board of Education's Chairman received on January 29, 2016**

**1) Board of Education Request for additional appropriation of up to \$85,000 to be received from Tuition**

**October 29, 2015 the Town Council received the Board of Education's Request for an additional appropriation of up to \$85,000 not to exceed the amount to be received by the Town as Tuition payments was discussed at the Town Council Finance Committee meeting on November 9, 2015.**

We submitted a number of questions asking for information about the arrangement that the District had with any students who were anticipated to pay tuition including the number of students and the amount of tuition payments expected.

We also asked for details of how services for those students would be provided – would the district be required to hire additional staff, purchase additional equipment, etc. beyond what is already included in the Board's final approved budget or would you be able to provide the necessary services using existing staff and resources.

We received several responses to our questions that did not answer these very specific requests.

**We went back and forth for almost 6 weeks before the Board let us know on December 21<sup>st</sup> that in fact the district did not have any tuition paying students in the system and they were not anticipating having any.**

**It seems obvious that this information should have been given to the Council as soon as our first request for detailed information was made.**

**The information that the Board provided to the Council about their request for an additional appropriation of up to \$85,000, prior to the information we received on December 21, 2015, was in my opinion misleading and inaccurate.**

.....

**2) Request for additional appropriation of \$150,000 for unanticipated special education costs**

December 14, 2015 the Finance Committee received the Board of Education's Modified Request for an additional appropriation of up to \$150,000 for unanticipated special education costs resulting from the state placing two additional students in the district.

The Board reported that the State had placed 2 additional DCF placements into a foster home in Coventry and that this triggered this modified request. The additional appropriation would be up to and would not exceed funds that the town would receive from the Nexus town(s) responsible for the care of these two students. The Nexus towns would reimburse Coventry for the services provided to these students and those funds would be received by the town.

From my time that I spent serving on the Board of Education I know that when a student enters the district and is in need of special education services an IEP (individual education plan) is created and put in place that details the services to be provided and the setting in which that student will be receiving them, and how those services will be provided.

In addition, the Board of Education is required to provide detailed reports detailing all of the costs incurred by the district in the provision of these services to said student(s) in order to receive payment/reimbursement from the Nexus Town (the town responsible for the student placed within our district by the State).

We asked for the Board to provide us with details of the anticipated costs of providing the services to the 2 DCF placed students that would require the board to expend funds beyond those that they have available within their final approved budget. We asked if the district would need to hire additional staff, purchase additional specialized equipment, or additional resources or if the needed services could be provided by existing staff and with the resources already available in the district, etc.

In response we received generalized information that described what unanticipated special education expenses might be.

We did not receive any details or direct response to this request.

**I found this response to be misleading and inaccurate in that it did not provide the information requested.**

.....

### **3) Identifying Surplus Funds in the 2014-2015 B of Ed's budget**

**We asked the Board to identify all of the surplus funds they identified in their 2014 - 2015 budget and to provide details of where these funds came from, where they were transferred to and how they were spent.**

I provided the Board with copies of passed motions in their minutes, transfers of funds and information that was previously provided to me about how some of these funds were used and asked them to provide details of the total amount of surplus funds they had in last year's budget and how they were spent.

**The Board responded that they had a total surplus of \$83,409.**

**This information is demonstrably false and I found it to be inaccurate and misleading.**

Surplus funds are funds that become available within the Board's final approved budget to fund items/programs/initiatives that are not in the final approved Board budget that they established after the budget referendum was passed and the Board was allotted a specific amount of funding for the year.

**On April 20, 2015 at their regular meeting, the Board unanimously passed a motion to "use \$75,000 of the current fiscal year surplus funds to enter into a contract to begin the next phase of the preschool project...." It is obvious that the Board understands and recognizes what current year fiscal year surplus funds are and how to identify them.**

The Board did in fact provide \$75,000 for the preschool project but there is no notation in their management reports to identify what line item these funds were expended out of.

The Board requested in May 2015 that the Town Council transfer an additional \$80,000 of surplus funds into their non-lapsing account (for future capital expenses) and the Council did transfer those funds.

The Board returned \$3,409 of surplus funds back to the Town's General Fund after June 30, 2015.

**The Board of Education made 3 transfers during the 2014-2015 school year. It seems clear that some or all of these funds were surplus funds that were identified within your budget and they were transferred to accounts where the funds could be used to fund items not found in the Board's final approved budget.**

On 5/8/15 \$85,000 from salaries (acct 100) and \$50,000 from employee benefits (acct 200) were transferred (\$134,900) to supplies (acct 600) and (\$100) to other (acct 800).

I specifically discussed this transfer with Bob Carroll and he stated in an email that "A significant amount of the transfer was used to purchase iPads for the incoming 9<sup>th</sup> and 10<sup>th</sup> graders." These items were not included in the Board of Education's final approved budget.

On 6/3/2015 \$30,000 from employee benefits (acct #600) was transferred to supplies (acct 600).

On 7/9/15 \$99,000 from Tuition (acct 400) was transferred (\$36,000) to supplies (acct 600) and (\$63,000) to equipment (acct 700).

**There is no information in the management reports that identifies where the \$75,000 for the pre-school or the \$80,000 for the non-lapsing account, or the \$3,409 that was returned to the general fund came out of.**

Clearly the Board itself specifically identified \$158,409 in surplus funds in their own minutes. They did indeed transfer \$264,000 in excess funds from salary, employee benefits and Tuition into supplies, equipment and other.

**We asked the Board to provide all of the details of the surplus funds they identified and provide details of what resulted in those surplus funds being generated and providing specific detailed information about what the identified transfers and surplus funds were used to fund. As part of that request we had included the Board of Educations minutes, motions, transfers, emails and comments that we had available to assist the Board in responding to our requests.**

It is quite apparent from the Board's reporting that they do not reconcile their line item accounts during the school year and they do not provide any transfer information at year end to reconcile their line items.

**Every month and in their June 30 reports at the end of the year there remain more than a dozen accounts that reflect deficits in those line items (some very large amounts) and more than a dozen accounts that reflect surpluses. The Town reconciles their line items regularly and reconciles all of their accounts at year end.**

**The Board of Education's (end of the year) June 30, 2015 Expenditure Report All Activity that was provided to us by the Board reports that the final available balance (after all expenditures) was \$153,231.45. This balance is what is still available at the end of the year and would not reflect any surplus funds that were already expended during the school year.**

I found the Board's response that they had a total surplus of \$83,409 to be non-responsive and purposefully inaccurate and that it was intended to be misleading.

We have requested the correct answer to these questions as part of our request for information related to our upcoming budget discussions.

.....

**4) We asked the Board to increase the transparency to provide the Council and Coventry taxpayers with more detailed information about the Board's activities finances.**

**Under current practice the Town Council Finance Committee receives the Board of Education's reports at our monthly meeting and these reports are one or two months old.**

On the town side the documents and reports that we will be discussing at our meetings are imbedded in our agendas and can be viewed by all of Coventry taxpayers prior to our meetings and then remain available on our website to be viewed at any point in the future.

A search of the Board of Education and the Board's Finance Committee meeting agendas showed that Board was not imbedding any of the documents or reports to be discussed at their meetings in their agendas. That meant that they were not available to the public before their meetings and were not available in the future for viewing either.

The minutes of their meetings only reflect that they discussed the reports that they mention on their agenda but do not provide any discussion of the details of these reports or any important matters that were came up during those discussions.

**The Town Council asked the Board to imbed links into all of their agendas that are posted to the board of education website so documents and reports that are distributed to the Board can be viewed by the Council and all Coventry citizens.** Imbedding these links into their agendas will enable taxpayers to determine if they would like to attend the Board's meeting(s) and to make any comments about them under audience of citizens and make them available to the Council and the public in a more timely manner. They would also be available and searchable (as the Town's are) in the future.

The Board reported that they have in fact started to imbed their reports into their agendas as of December 10, 2015.

**As of today, February 8, 2016 the December 10, 2015 Board of Education agenda and the Fiscal Committee agenda on the Board's web site do not have any reports imbedded in it and none of their subsequent agendas have any documents or reports imbedded in them.**

I found the Board's statement that they have begun imbedding links to the documents and reports being discussed at their meetings as of December 10, 2015 to be misleading and inaccurate.

The Council asked the Board to expand their minutes of their Fiscal Committee meetings to provide the taxpayers with the details of their discussions and provide more transparency about their financial reports and status throughout the year.

**The Board responded that "In actuality all that is needed in the minutes is the fact that a report was presented. We encourage the public to attend public meetings to gather further information.**

**In addition, now that all documents are available to the public, as noted above, we hope this will keep the public informed."**

This would certainly represent a major improvement in the availability of information to the public and a major increase in the transparency of the Board's activities – if it were actually occurring – which it is not.

**I found this statement to be misleading and inaccurate.**

.....

KEEP AS NEW

REPLY

REPLY ALL

FORWARD

ACTION

DELETE

SPAM

500+ Results for "oros"

**BOE FW: Information request****Julie Blanchard** [show details](#)

Jan 29

Dear Matt:

Would you care to craft a response/request that I can send to the Board of Education Chair?

Julie Blanchard

---

**From:** William Oros [[oroswm@snet.net](mailto:oroswm@snet.net)]**Sent:** Friday, January 29, 2016 8:46 AM**To:** Julie Blanchard**Cc:** Jennifer Beausoleil; Gene Marchand; mgriswoldoutside; Mike Sobol; Frank Infante; David Petrone**Subject:** Information request

Council chair Blanchard,

At your council meeting of 1/15/16 , Councilman O'Brien stated that "Information provided (by the Board of Education) was inaccurate and misleading".....please send to us the data that Councilman O'Brien used to make this statement .

Thank You,

Wm M. Oros , Chairman of Board of Education

Sent from my iPad

This e-mail and any accompanying attachments are confidential. The information is intended solely for the use of the individual to whom it is addressed. Any review, disclosure, copying, distribution, or use of this e-mail communication by others is strictly prohibited. If you are not the intended recipient, please notify me immediately by returning this message to the sender and delete all copies. Thank you for your cooperation.

From the minutes of the January 19, 2016  
Town Council meeting

happens. In the case of the one we resolved, smoke was coming out from underneath the structure and the fire department responded. Sometimes items spill out into the yard and neighbors notice. Sometimes a family member reaches out for help. Thomas said there is a lot of good information in John's notations.

**7. Unfinished Business:**

**A. 15/16-24: Consideration – Planning & Zoning Commission's Recommendation to Approve a Land Swap of Town-owned Property on Dorothy Drive, Lot 17, with Property at 77 Reynolds Drive.** John Elsesser said this started off with a neighbor asking to buy a piece of Town land. It was sent to P&Z as part of their standard process. They recommended against the sale and the recommendation went back to the last Council. Questions were raised whether there might be a different way to look at it. It was sent to Conservation and Inland Wetlands for consideration and some suggestions were made to trade the land as indicated. It would give them a squared-off lot and the ability to construct a shed. It also gives us a square lot. The piece goes all the way down to South Street and he was concerned about drainage and mosquito issues if it was sold. He is very happy with this solution and P&Z is also on board. We would need the town attorney to review and advise on how best to proceed. It could be a Council resolution but that might require a town meeting. Consensus was given to proceed with attorney review. John said it was great to see the creativity of our Boards and Commissions in resolving issues.

**C. 15/16-47: Board of Education Request for Increase to FY 2015/2016 Appropriation for Special Education Budget:**

**Motion #15/16-276: Matthew O'Brien moved that the Town Council increase the Board of Education's appropriation to meet unanticipated special education expenses which may be incurred as a result of providing special education services to either or both of the students placed by the State of Connecticut with the district in November 2015 as detailed below:**

- 1. Amount of the increased appropriation shall not exceed the amount of actual funds received by the Town from the State of Connecticut or other entity to reimburse the specific costs incurred by the District to provide such services that have not been reimbursed in any other matter.**
- 2. The total amount of the increase in appropriation will not exceed \$150,000.**
- 3. The increase in appropriation is intended to and will be equal to specific costs incurred by the District to provide special education services to one or both of these students to the extent which the new costs cause the Board to incur costs above and beyond the amounts in the special education line items of their final appropriated budget as per Board of Education policy 3120/3160.**
- 4. Requests and documentation for reimbursement shall be submitted to the Director of Finance for the Town of Coventry for review and consideration of an appropriation per this resolution.**

For example, if in response to the specific need of one of these students the district hires additional teaching staff, counselors, therapists, etc. or purchases equipment and supplies not already available within the current budget and they provide specific justification of these expenses.

If instead the need of the student(s) is met through use of existing staff with no additional salary expense (utilizing existing and already paid for by Coventry taxpayers within their budget appropriation) that cost would not trigger an increase in the appropriation for the District.

Richard Williams seconded the motion.

Matthew said this motion is complex and detailed but it is a response to the lack of information from the Board of Education. Also some of information provided was inaccurate and misleading. This addresses what we would like to do, which is ensure we protect taxpayers while covering students. Lisa Thomas said she would want us to consider if the school uses existing staff or materials to provide services to these students, whether they have done it at the expense of Coventry students who might have been bumped down the ladder. She wants to make sure that what is crafted in this motion protects that situation. If they use a teacher already on staff to do testing, what that might mean is there are students who did not receive services in a timely manner because they got pushed down the line. Thomas Pope replied that would be addressed by the Board of Education in how they allocate their resources. All they are asking us to do is reimburse them for the cost of the allocation of the resources. How they distribute is up to them and we have no control over that. Lisa said if they had to pull staff to administer testing to students with more severe needs that takes time out of that provider's day. She would want staff to be able to rely on that revenue coming back if they need to contract for additional services. Matthew said when they first made their request they asked for tuition for students and after weeks of research we found there was no tuition. Then we received a request for an additional appropriation several months later. In lieu of getting appropriate information he is trying to fashion a motion that will protect both taxpayers and students. If they need more they can come back. That is all he is comfortable doing since we never get answers to questions. He thinks this is a good step that gives an appropriate vehicle to them and protects the taxpayers.

**Motion #15/16-276 carried on unanimous vote.**

#### **8. New Business:**

##### **A. 15/16-59: Acceptance, FY 2014/2015 Audit:**

**Motion #15/16-277: Hannah Pietrantonio moved to accept the FY 2014/2015 Audit as presented. Matthew O'Brien seconded the motion. Julie Blanchard said a great job was done by the Finance Department. The motion carried on unanimous vote.**

Richard Williams had a question on the audit. On page 43 it shows expected net pension liability and inflows over the next 5 years. His concern is on page 48 it shows that our OPEB obligation is growing. John Elsesser replied that OPEB, "Other Post Employment Benefits", is not directly related to our pension plan. Most of that is pay-as-you-go. Town employees do not generally get insurance when they retire. They are allowed to buy insurance through the Town when they retire. It has an implicit subsidy - meaning that older people get sick more often. There is some self-correction. Under State law, schoolteachers are allowed to buy insurance from us and we are required to offer the same level of coverage. They can't be in a separate plan. Beth Bauer noted that the retired employee covers 100% of the premium cost but there is an assumption that the older employee raises our experience cost. There is no cash outlay but it is more of a theoretical liability. We do not have a trust where we put funds aside for this liability. It is growing. John said over time we find most Town employees leave our plan because they can find other coverage. Beth said once a Town employee is eligible for Medicare they have to go off. Richard asked how you bring the obligation down. John replied the only way would be to set up a trust and fund it. We do the pay-as-you-go approach.

Thomas Pope said on page 28 the report says, "All compensated absences are accrued in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured." He asked for an explanation. Beth Bauer

# COVENTRY BOARD OF EDUCATION

## EXPENDITURE REPORT ALL ACTIVITY

From Date: 6/1/2015 To Date: 6/30/2015

Fiscal Year: 2014-2015  Include pre encumbrance  Print accounts with zero balance  Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
1000.00.111.0000	CERTIFIED SALARIES	\$12,394,572.00	(\$73,716.48)	\$12,320,855.52	\$1,951,314.70	\$12,094,372.50	\$226,483.02	\$0.00	\$226,483.02	1.84%
1000.00.112.0000	NON CERTIFIED SALARIES	\$2,802,727.00	\$0.00	\$2,802,727.00	\$260,594.25	\$2,811,712.67	(\$8,985.67)	\$0.00	(\$8,985.67)	-0.32%
1000.00.113.0000	EXTRA CURRICULAR SALARIES	\$61,452.00	\$0.00	\$61,452.00	\$8,539.89	\$45,832.00	\$15,620.00	\$0.00	\$15,620.00	25.42%
1000.00.114.0000	ATHLETIC SALARIES	\$157,334.00	\$0.00	\$157,334.00	\$29,591.67	\$182,180.88	(\$4,846.88)	\$0.00	(\$4,846.88)	-3.08%
1000.00.120.0000	CERTIFIED TEMP SALARIES	\$226,654.00	\$0.00	\$226,654.00	\$36,527.33	\$353,559.42	(\$126,905.42)	\$0.00	(\$126,905.42)	-55.99%
1000.00.121.0000	NON-CERTIFIED TEMP SALARIES	\$40,900.00	\$0.00	\$40,900.00	\$8,752.10	\$53,047.28	(\$12,147.28)	\$0.00	(\$12,147.28)	-29.70%
1000.00.210.0000	HEALTH INSURANCE	\$3,747,720.00	(\$80,000.00)	\$3,667,720.00	\$263,567.44	\$3,640,183.97	\$27,536.03	\$0.00	\$27,536.03	0.75%
1000.00.220.0000	SOCIAL SECURITY	\$216,648.00	\$0.00	\$216,648.00	\$22,056.43	\$229,675.68	(\$13,027.68)	\$0.00	(\$13,027.68)	-6.01%
1000.00.221.0000	MEDICARE	\$219,442.00	\$0.00	\$219,442.00	\$31,259.13	\$213,398.05	\$6,043.95	\$0.00	\$6,043.95	2.75%
1000.00.230.0000	PENSION	\$246,136.00	\$0.00	\$246,136.00	\$0.00	\$250,767.34	(\$4,631.34)	\$0.00	(\$4,631.34)	-1.88%
1000.00.250.0000	UNEMPLOYMENT COMP.	\$25,000.00	\$0.00	\$25,000.00	\$1,069.00	\$8,011.00	\$16,989.00	\$1,000.00	\$15,989.00	63.98%
1000.00.260.0000	WORKERS' COMPENSATION	\$169,137.00	\$0.00	\$169,137.00	\$0.00	\$175,612.00	(\$6,475.00)	\$0.00	(\$6,475.00)	-3.83%
1000.00.330.0000	LEGAL & AUDIT	\$115,640.00	\$0.00	\$115,640.00	\$15,238.50	\$107,116.68	\$8,523.32	\$4,818.00	\$3,705.32	3.20%
1000.00.332.0000	PUPIL SERVICES	\$352,827.00	\$50,666.55	\$403,493.55	\$70,724.45	\$372,350.50	\$31,143.05	\$24,988.98	\$6,154.07	1.53%
1000.00.333.0000	INSTRUCTIONAL IMPROVEMENT	\$30,291.00	\$0.00	\$30,291.00	\$638.40	\$9,781.10	\$20,509.90	\$5,145.00	\$15,364.90	50.72%
1000.00.410.0000	UTILITIES	\$375,000.00	\$0.00	\$375,000.00	\$39,133.93	\$359,205.68	\$15,794.32	\$744.37	\$15,049.95	4.01%
1000.00.411.0000	SEWER SERVICES	\$33,241.00	\$0.00	\$33,241.00	\$0.00	\$33,550.00	(\$309.00)	\$0.00	(\$309.00)	-0.93%
1000.00.420.0000	DISPOSAL SERVICES	\$29,500.00	\$0.00	\$29,500.00	\$4,016.18	\$19,914.06	\$9,585.94	\$0.00	\$9,585.94	32.49%
1000.00.430.0000	CONTRACTED SERVICES	\$488,371.00	\$0.00	\$488,371.00	\$63,816.29	\$605,240.84	(\$116,869.64)	\$139,481.35	(\$256,350.99)	-52.49%
1000.00.440.0000	RENTALS	\$20,001.00	\$0.00	\$20,001.00	\$0.00	\$21,955.04	(\$1,954.04)	\$0.00	(\$1,954.04)	-9.77%
1000.00.510.0000	STUDENT TRANSPORTATION	\$1,762,631.00	\$0.00	\$1,762,631.00	\$224,275.16	\$1,546,870.96	\$215,760.04	\$44,497.50	\$171,262.54	9.72%
1000.00.513.0000	ATHLETIC & FIELD TRIPS	\$52,400.00	\$1,549.26	\$53,949.26	\$31,038.03	\$65,633.14	(\$11,683.88)	\$450.00	(\$12,133.88)	-22.49%
1000.00.520.0000	PROPERTY & LIAB. INS.	\$186,200.00	\$0.00	\$186,200.00	\$0.00	\$182,159.00	\$4,041.00	\$0.00	\$4,041.00	2.17%
1000.00.530.0000	TELEPHONE	\$21,960.00	\$0.00	\$21,960.00	\$973.36	\$15,955.75	\$6,004.25	\$290.01	\$5,714.24	26.02%
1000.00.531.0000	POSTAGE	\$18,500.00	\$0.00	\$18,500.00	\$3,500.00	\$24,630.02	(\$6,130.02)	\$0.00	(\$6,130.02)	-33.14%
1000.00.540.0000	ADVERTISING	\$2,610.00	\$0.00	\$2,610.00	\$0.00	\$8,100.00	(\$5,490.00)	\$0.00	(\$5,490.00)	-210.34%
1000.00.550.0000	PRINTING	\$25,708.00	\$0.00	\$25,708.00	\$406.00	\$12,626.27	\$13,081.73	\$0.00	\$13,081.73	50.89%
1000.00.560.0000	TUITION	\$1,088,763.00	\$0.00	\$1,088,763.00	\$65,748.72	\$728,405.80	\$360,357.20	\$63,571.99	\$296,785.21	27.26%
1000.00.561.0000	TUITION NON-PUBLIC	\$110,447.00	\$0.00	\$110,447.00	\$84,975.09	\$256,421.38	(\$145,974.38)	\$0.00	(\$145,974.38)	-132.17%
1000.00.580.0000	TRAVEL	\$27,719.00	\$0.00	\$27,719.00	\$3,540.95	\$23,222.33	\$4,496.67	\$386.98	\$4,109.69	14.83%
1000.00.611.0000	INSTRUCTIONAL SUPPLIES	\$411,584.00	\$134,900.00	\$546,484.00	\$169,990.69	\$486,845.29	\$59,638.71	\$72,393.95	(\$12,755.24)	-2.33%
1000.00.612.0000	CUSTODIAL SUPPLIES	\$54,000.00	\$0.00	\$54,000.00	\$2,572.78	\$57,506.91	(\$3,506.91)	\$23,282.24	(\$26,789.15)	-49.61%
1000.00.613.0000	MAINTENANCE SUPPLIES	\$75,000.00	\$30,000.00	\$105,000.00	\$15,453.77	\$102,131.73	\$2,868.27	\$988.43	\$1,869.84	1.78%
1000.00.620.0000	HEAT ENERGY	\$318,250.00	\$0.00	\$318,250.00	\$8,491.78	\$322,912.66	(\$4,662.66)	\$0.00	(\$4,662.66)	-1.47%
1000.00.626.0000	GASOLINE & DIESEL	\$173,500.00	\$0.00	\$173,500.00	(\$6,536.21)	\$149,655.75	\$23,844.25	\$0.00	\$23,844.25	13.74%

**COVENTRY BOARD OF EDUCATION**

**EXPENDITURE REPORT ALL ACTIVITY**

Fiscal Year: 2014-2015

From Date: 6/1/2015 To Date: 6/30/2015

Include pre encumbrance  Print accounts with zero balance  Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
1000.00.640.0000	TEXTBOOKS	\$74,457.00	\$0.00	\$74,457.00	\$7,419.06	\$51,656.58	\$22,800.42	\$9,571.81	\$13,228.61	17.77%
1000.00.641.0000	WORKBOOKS	\$47,121.00	\$0.00	\$47,121.00	\$7,929.25	\$36,324.84	\$10,796.16	\$13,016.81	(\$2,220.65)	-4.71%
1000.00.642.0000	LIBRARY BOOKS & PERIODICALS	\$29,976.00	\$0.00	\$29,976.00	\$4,814.39	\$24,747.13	\$5,228.87	\$1,291.92	\$3,936.95	13.13%
1000.00.690.0000	OTHER SUPPLIES	\$43,347.00	\$0.00	\$43,347.00	\$14,461.10	\$62,895.42	(\$19,348.42)	\$12,624.54	(\$31,972.96)	-73.76%
1000.00.736.0000	OTHER EQUIPMENT	\$71,151.00	\$0.00	\$71,151.00	\$7,342.62	\$66,505.01	\$4,645.99	\$66,736.24	(\$62,080.25)	-87.27%
1000.00.810.0000	DUES & FEES	\$105,642.00	\$100.00	\$105,742.00	\$12,957.58	\$82,851.17	\$23,080.83	\$1,842.00	\$21,248.83	20.09%
1000.00.891.0000	ATHLETIC SUBSIDY	\$39,535.00	\$0.00	\$39,535.00	\$806.00	\$40,426.00	(\$891.00)	\$0.00	(\$891.00)	-2.25%
1000.00.892.0000	ASSEMBLIES & GRADUATION	\$14,970.00	\$0.00	\$14,970.00	\$5,151.09	\$11,646.14	\$3,323.86	\$4,003.99	(\$680.13)	-4.54%
<b>Grand Total:</b>		<b>\$26,508,064.00</b>	<b>\$63,499.33</b>	<b>\$26,571,563.33</b>	<b>\$3,470,148.90</b>	<b>\$25,927,195.77</b>	<b>\$644,367.56</b>	<b>\$491,136.11</b>	<b>\$153,231.45</b>	<b>0.58%</b>

End of Report

Town of Coventry  
 Monthly Expenditure Summary - (COUNCILOBJ.REP)

Fiscal Year: 2016 to 2016 for Dates from 01-Jul-2015 to 31-Jan-2016

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	% Used
51000 SALARY AND WAGES	273,134.00	.00	.00	149,524.30	123,609.70	54.74
51010 REGULAR FULL TIME	4,019,898.00	(10,694.00)	.00	2,275,421.80	1,733,782.20	56.76
51020 PART TIME	95,101.00	18,000.00	.00	54,660.18	58,440.82	48.33
51030 OVERTIME	229,056.00	(1,280.25)	.00	105,716.07	122,059.68	46.41
51040 TEMPORARY	30,310.00	8,444.25	.00	20,032.23	18,722.02	51.69
51059 PAYROLL TAXES & INSURANCE	26,309.00	.00	.00	12,605.19	13,703.81	47.91
51063 FICA - GA	77,237.00	.00	.00	42,977.39	34,259.61	55.64
51064 FICA - PS	147,460.00	.00	.00	84,696.69	62,763.31	57.44
51065 FICA - PW	116,250.00	.00	.00	68,905.07	47,344.93	59.27
51066 FICA - HUMAN SVCS	16,740.00	.00	.00	10,438.94	6,301.06	62.36
51067 FICA - CIVIC/CULTURAL	5,016.00	.00	.00	3,074.29	1,941.71	61.29
51070 PENSION	32,800.00	.00	.00	.00	32,800.00	.00
51071 PENSION - GA	122,210.00	.00	153.73	110,838.21	11,218.06	90.82
51072 PENSION - PS	216,963.00	.00	.00	194,033.65	22,929.35	89.43
51073 PENSION - PW	144,000.00	.00	.00	100,711.18	43,288.82	69.94
51074 PENSION - HS	27,860.00	.00	.00	26,690.68	1,169.32	95.80
51075 PENSION - CC	14,266.00	.00	.00	13,281.48	984.52	93.10
51090 OTHER	69,785.00	2,000.00	.00	45,355.56	26,429.44	63.18
51100 LONGEVITY	48,700.00	(15.00)	.00	47,700.00	985.00	97.98
51110 DIFFERENTIAL	4,199.00	1,423.00	.00	3,397.02	2,224.98	60.42
51121 FRINGE BENEFITS	23,270.00	.00	.00	13,362.48	9,907.52	57.42
51711 HEALTH INS GENERAL ADMIN	239,855.00	.00	851.18	116,520.22	122,483.60	48.93
51712 HEALTH INS PUBLIC SAFETY	417,230.00	.00	1,837.85	173,245.05	242,147.10	41.96
51713 HEALTH INS PUBLIC WORKS	393,015.00	.00	1,421.61	203,602.13	187,991.26	52.17
51714 HEALTH INS HUMAN SERVICES	34,880.00	.00	83.78	13,398.47	21,397.75	38.65
51715 HEALTH INS CIVIC & CULTURAL	9,225.00	.00	82.83	4,854.93	4,287.24	53.53
51720 LIFE INSURANCE	6,500.00	.00	4,123.79	172.47	172.47	97.35
51999 REVENUE OFFSET	(14,800.00)	.00	2,203.74	(5,447.56)	(9,352.44)	36.81
52010 ARCHITECTS AND ENGINEERING	8,240.00	7,660.00	5,003.33	10,892.21	4.46	99.97
52020 FINANCE AND ACCOUNTING	8,930.00	.00	.00	4,230.00	4,700.00	47.37
52030 LEGAL	93,000.00	.00	.00	83,599.47	9,400.53	89.89
52040 LICENSES/SUPPORT-DATA PROCESSING	113,987.00	.00	4,826.00	99,013.76	10,147.24	91.10
52050 INSURANCE	138,750.00	.00	32,869.00	103,070.78	2,810.22	97.98
52060 INDEXING RECORDING	26,650.00	.00	360.00	8,388.13	17,901.87	32.83
52070 OTHER PROFESSIONAL SERVICES	104,835.00	2,820.00	29,391.35	48,286.03	29,977.62	72.15
52080 PROFESSIONAL AFFILIATION	31,293.00	13.00	410.00	27,419.00	3,477.00	88.89
52090 TRAVEL MEETINGS MILEAGE	75,790.00	1,338.48	169.52	6,614.29	70,344.67	8.80
52100 TRAINING	35,030.00	(186.00)	2,610.00	12,045.00	20,189.00	42.06
52110 POSTAGE	37,200.00	.00	.00	2,929.12	34,270.88	7.87
52130 SERVICE CONTRACTS	217,171.00	20.00	34,139.67	107,658.99	75,392.34	65.29
52140 EQUIPMENT REPAIRS	61,919.00	(190.00)	3,911.49	21,928.37	35,889.14	41.86
52150 RADIO AND ALARM REPAIRS	16,150.00	(45.00)	1,383.18	7,978.57	6,743.25	58.13
52160 BUILDING REPAIRS/MAINTENANCE	55,070.00	3,425.39	6,897.74	34,079.26	17,518.39	70.05
52170 ADVERTISING	18,180.00	87.00	6,227.36	7,092.00	4,947.64	72.92
52180 PRINTING	27,415.00	(3.00)	248.30	7,841.90	19,321.80	29.51
52190 COPIERS	4,950.00	.00	200.26	1,583.82	3,165.92	36.04
52200 EQUIPMENT RENTAL	2,400.00	.00	774.65	225.35	774.65	77.47
52220 MEALS	5,030.00	.00	500.00	1,218.32	3,311.68	34.16
52240 MISCELLANEOUS	3,800.00	.00	3,569.90	230.10	230.10	93.95
52250 GRANTS AND CONTRIBUTIONS	99,954.00	3,033.87	125,549.03	176,832.82	(199,393.98)	293.61
52260 NEGOTIATED UNION CONTRACT	6,000.00	.00	4,274.60	1,725.40	1,725.40	71.24

Town of Coventry  
Monthly Expenditure Summary - (COUNCILOBJ.REP)

Fiscal Year: 2016 to 2016 for Dates from 01-Jul-2015 to 31-Jan-2016

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	% Used
52270 OTHER SERVICES	300.00	.00	.00	.00	300.00	.00
52280 AUDIT	30,845.00	.00	10,950.00	17,226.60	2,668.40	91.35
52291 WORKER COMP - GA	23,340.00	.00	5,172.00	15,516.00	2,652.00	88.64
52292 WORKER COMP - PS	128,280.00	.00	28,888.25	86,058.75	13,533.00	89.45
52293 WORKER COMP - PW	101,800.00	.00	22,794.04	68,377.96	10,628.00	89.56
52294 WORKER COMP - HS	2,810.00	.00	601.74	1,804.26	404.00	85.62
52295 WORKER COMP - CC	12,545.00	.00	2,885.91	8,659.57	999.52	92.03
52840 VETERANS' PROGRAMS	1,000.00	.00	.00	543.40	456.60	54.34
52869 FEES	3,500.00	.00	.00	3,470.00	30.00	99.14
53010 OFFICE SUPPLIES	23,080.00	(3.12)	2,343.69	7,157.48	13,575.71	41.17
53020 OFFICE EQUIPMENT	650.00	.00	.00	.00	650.00	.00
53030 MICROFILM PHOTO SUPPLIES	1,300.00	.00	.00	463.28	836.72	35.64
53040 GASOLINE	62,625.00	.00	21,508.35	21,706.42	19,410.23	69.01
53050 DIESEL FUEL	54,500.00	.00	13,158.21	17,310.27	24,031.52	55.91
53060 MOTOR OIL LUBRICANTS	7,700.00	(100.00)	1,161.36	5,839.61	599.03	92.12
53070 CUSTODIAL SUPPLIES	6,350.00	(277.00)	1,144.81	1,938.97	2,989.22	50.78
53080 PAPER GOODS	6,900.00	.00	452.00	3,941.20	2,506.80	63.67
53090 CLOTHING SAFETY EQUIPMENT	44,950.00	(290.32)	8,845.00	18,176.84	17,637.84	60.51
53091 OSHA REQMTS	4,350.00	.00	.00	.00	4,350.00	.00
53092 NFPA REQMTS	10,010.00	.00	.00	7,085.45	2,924.55	70.78
53100 AUTO PARTS	22,950.00	(30.00)	4,168.62	8,990.68	9,760.70	57.41
53110 TRUCK PARTS	61,500.00	.00	7,521.49	39,775.27	14,203.24	76.91
53120 EQUIPMENT PARTS	64,600.00	(1,150.00)	15,479.09	27,788.39	20,182.52	68.19
53130 WELDING SUPPLIES	2,375.00	.00	.00	.00	2,375.00	.00
53140 HAND TOOLS	6,200.00	(1,001.00)	1,350.00	3,748.94	100.06	98.08
53150 BUILDING SUPPLIES	1,350.00	.00	.00	261.28	1,088.72	19.35
53160 CEMENT SAND SALT GRAVEL	198,200.00	(1,300.00)	66,977.42	103,589.83	26,332.75	86.63
53170 GROUND SUPPLIES	27,100.00	.00	5,534.92	18,794.08	2,771.00	89.78
53180 STREET CLEANING SUPPLIES	2,500.00	.00	.00	2,349.18	150.82	93.97
53190 POLICE EQUIPMENT SUPPLIES	9,250.00	.00	666.15	4,170.85	4,413.00	52.29
53200 TRAFFIC CONTROL SIGNS	6,000.00	.00	1,638.00	362.00	4,000.00	33.33
53210 OTHER PURCHASES	16,800.00	1,000.00	6,510.48	8,067.07	3,122.45	82.46
53220 SUBSCRIPTIONS BOOKS	41,680.00	(74.43)	765.25	19,310.68	21,529.64	48.25
53225 PROGRAM COSTS	17,050.00	.00	209.97	5,258.84	11,581.19	32.08
53230 TRANSFERS	86,350.00	.00	1,250.00	80,198.96	4,901.04	94.32
53240 TIRES	25,850.00	(150.00)	1,602.01	19,702.26	4,395.73	82.90
53280 ASPHALT/HOT & COLD PATCH	25,000.00	.00	7,863.36	6,960.05	10,176.59	59.29
53290 KENNEL SERVICES	3,000.00	.00	.00	.00	3,000.00	.00
53300 PUBLIC RELATIONS	5,385.00	155.56	.00	4,000.45	1,540.11	72.20
53610 VAN EXPENSES	1,350.00	(237.88)	400.48	259.26	452.38	59.32
53640 LAUNDRY	580.00	.00	.00	12.11	567.89	2.09
54010 IMPROVEMENTS NOT BUILDING	1,300.00	.00	.00	.00	1,300.00	.00
54020 OFFICE FURNITURE & EQUIPMENT	3,500.00	(164.00)	.00	1,282.53	2,053.47	38.45
54050 OTHER EQUIPMENT	17,169.00	3,843.00	1,688.00	12,419.72	6,904.28	67.14
54540 COMPUTER REPLACEMENT AND UPGRADES	3,000.00	.00	.00	1,387.46	1,612.54	46.25
54960 EQUIPMENT PURCHASES	3,200.00	.00	624.95	1,130.00	1,445.05	54.84
55010 TELEPHONE	23,132.00	164.00	964.51	14,110.96	8,220.43	64.71
55020 ELECTRIC	174,200.00	(2,980.13)	40,425.69	77,390.62	53,403.56	68.81
55030 HEATING FUEL	73,169.00	.00	29,407.71	21,266.83	22,494.46	69.26
55040 WATER	1,040.00	.00	305.31	428.98	305.71	70.61
55050 SEWER	3,920.00	72.45	.00	3,992.45	.00	100.00

Town of Coventry  
Monthly Expenditure Summary - (COUNCILOBJ.REP)

Fiscal Year: 2016 to 2016 for Dates from 01-Jul-2015 to 31-Jan-2016

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	% Used
55130 DISPOSAL FEES	3,165.00	.00	.00	1,387.23	1,777.77	43.83
57040 DOG TAGS	200.00	.00	.00	.00	200.00	.00
57050 VETERINARY FEES	1,250.00	300.00	.00	1,273.00	277.00	82.13
57060 ST CT LICENSE FEES	4,100.00	.00	.00	.00	4,100.00	.00
57064 PET ADOPTION FEES DEP	250.00	.00	.00	180.00	70.00	72.00
58190 ANNIVERSARY CELEBRATIONS	500.00	.00	.00	.00	500.00	.00
*** Grand Total ***	9,483,213.00	32,228.87	576,489.82	5,450,166.45	3,488,785.60	63.34

==== Selection Legend =====

Account Type: E  
FY: 2016 to 2016  
Trx. Date: 01-Jul-2015 to 31-Jan-2016  
Department: 0000 to 8900  
From Fund: 110 to 110  
Account Sub Type: CP

Town of Coventry  
Monthly Expenditure Summary - (SHORTCUMS.REP)

Fiscal Year: 2016 to 2016 for Dates from 01-Jul-2015 to 31-Jan-2016

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	% Used
OPERATING BUDGET						
1101 TOWN COUNCIL	33,418.00	.00	241.30	26,124.43	7,052.27	78.90
1201 TOWN MANAGER	208,462.00	.00	606.81	125,308.17	82,547.02	60.40
1300 FINANCE ADMINISTRATION	114,289.00	.00	11,390.00	65,125.59	37,773.41	66.95
1301 ACCOUNTING	110,300.00	3,426.00	.00	63,215.84	50,510.16	55.59
1302 COLLECTOR OF REVENUE	114,209.00	.00	.00	59,956.24	54,252.76	52.50
1303 ASSESSOR	137,699.00	.00	.00	55,553.90	82,145.10	40.34
1304 ASSESSMENT APPEALS	800.00	.00	.00	102.62	697.38	12.83
1305 TREASURER	24,956.00	.00	2,470.00	13,909.11	8,576.89	65.63
1306 INFORMATION TECHNOLOGY	150,367.00	.00	23,945.60	114,218.31	12,203.09	91.88
1401 PLANNING	143,983.00	.00	10.00	83,715.61	60,257.39	58.15
1402 ZONING BOARD/APPEALS	23,872.00	(55.56)	632.84	7,003.61	16,179.99	32.06
1403 CONSERVATION	2,135.00	.00	.00	82.50	2,052.50	3.86
1404 ECONOMIC DEVELOPMENT	14,093.00	20,055.56	50.30	10,824.67	23,273.59	31.85
1406 INLAND WETLANDS	47,274.00	.00	1,494.34	23,740.65	22,039.01	53.38
1407 P&Z COMMISSION	4,200.00	.00	2,504.46	1,047.48	648.06	84.57
1501 LEGAL COUNSEL	90,000.00	.00	.00	83,599.47	6,400.53	92.89
1502 PROBATE COURT	7,055.00	.00	.00	7,053.06	1.94	99.97
1601 RECORDING/LICENSEING	144,461.00	.00	639.01	77,088.00	66,733.99	53.81
1701 ELECTIONS	43,560.00	.00	620.35	21,273.34	21,666.31	50.26
1801 TOWN OFFICE BLDG.	80,808.00	.00	3,202.90	40,229.59	37,375.51	53.75
1802 CENTRAL SERS./SUPPLY	59,001.00	.00	1,450.55	12,267.71	45,282.74	23.25
2101 POLICE ADMINISTRATION	185,551.00	.00	150.00	110,865.89	74,535.11	59.83
2102 POLICE OPERATIONS	1,247,711.00	.00	1,319.52	720,756.82	525,634.66	57.87
2103 POLICE SUPPORTIVE SERVICES	319,630.00	.00	6,966.68	172,994.36	139,668.96	56.30
2104 POLICE MARINE PATROL	7,850.00	.00	.00	5,084.08	2,765.92	64.77
2105 POLICE STATION	59,480.00	.00	15,492.94	21,613.24	22,373.82	62.38
2201 FIRE MARSHAL	26,446.00	.00	.00	15,583.68	10,862.32	58.93
2202 COVENTRY VOL FIRE ASSN	112,466.00	.00	29,149.16	40,212.25	43,104.59	61.67
2203 NORTH COV. VOL. FIRE DEPT	111,441.00	.00	19,508.99	43,823.44	48,108.57	56.83
2206 NO. COV. SUB-STATION	9,600.00	.00	2,025.23	774.77	6,800.00	29.17
2207 JOINT FIRE BUDGET	218,466.00	.00	.00	88,945.56	115,551.69	47.11
2208 CVFA SOUTH ST. SUBSTATION	18,410.00	.00	13,968.75	4,300.94	8,562.01	53.49
2301 EMERGENCY MANAGEMENT	26,711.00	.00	.00	14,208.50	12,502.50	53.19
2401 ANIMAL CONTROL	70,891.00	.00	309.64	37,540.49	33,040.87	53.39
3100 ROADS & DRAINAGE	549,362.00	(1,983.32)	15,120.07	283,334.70	248,923.91	54.52
3101 PUBLIC WORKS BUILDING	276,000.00	47.32	25,372.01	24,117.31	248,923.91	85.86
3102 SNOW REMOVAL	292,991.00	.00	69,638.42	137,546.55	68,815.03	75.07
3103 FACILITY MAINTENANCE	248,867.00	436.00	2,460.41	190,944.82	100,021.77	65.91
3104 PUBLIC WORKS ADMINISTRATION	461,599.00	2,000.00	8,510.00	139,773.57	102,583.43	59.11
3105 FLEET MAINTENANCE	1,500.00	(500.00)	69,527.57	241,111.32	150,460.11	67.37
3107 MATCHING FUNDS	46,050.00	.00	.00	1,500.00	.00	100.00
3108 STREET LIGHTS	25,772.00	.00	.00	20,611.35	25,438.65	44.76
3109 CEMETERY COMM.	23,000.00	.00	294.95	9,811.85	15,665.20	39.22
3110 TREE WARDEN	77,093.00	.00	6,162.50	16,687.50	150.00	99.35
3201 ENGINEERING	146,150.00	6,000.00	5,248.33	42,039.40	35,811.27	56.91
3301 BLDG. INSPECTION	45.00	.00	.00	78,648.27	67,501.73	53.81
3302 BUILDING CODE BD. OF APPEALS	62,180.00	.00	15,544.78	45.00	.00	100.00
4102 VISITING NURSE & COMM. CARE	3,000.00	.00	1,876.00	624.00	500.00	83.33

Town of Coventry  
Monthly Expenditure Summary - (SHORTCUMS.REP)

Fiscal Year: 2016 to 2016 for Dates from 01-Jul-2015 to 31-Jan-2016

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	% Used
4200 HUMAN SERVICES/GA	190,736.00	.00	99.10	111,532.23	79,104.67	58.53
4205 ELDERLY SERVICES	94,982.00	2,802.87	8,838.60	55,467.53	33,478.74	65.76
5101 BOOTH DIMOCK/PORTER LIBRARIES	432,513.00	.00	108,298.25	324,554.75	(340.00)	100.08
5201 PARKS & REC SURV/OPERATIONS	100,419.00	.00	.00	73,381.44	27,037.56	73.08
5301 MEMORIAL DAY	3,175.00	.00	.00	543.40	2,631.60	17.12
8101 MUNICIPAL INSURANCE	386,775.00	.00	87,917.69	267,872.07	30,985.24	91.99
8102 PENSION/SOCIAL SECURITY	883,106.00	.00	153.73	655,647.58	227,304.69	74.26
8103 HEALTH INSURANCE	1,100,705.00	.00	6,480.99	515,744.59	578,479.42	47.45
8301 CONTINGENCY	10,000.00	.00	.00	434.90	9,565.10	4.35
8303 CLAIMS AND LOSSES	40,000.00	.00	1,250.00	43,414.06	(4,664.06)	111.66

Total OPERATING BUDGET 9,483,213.00 32,228.87 576,489.82 5,450,166.45 3,488,785.60 63.34

DEBT SERVICE / CAPITAL EXPENDITURES  
 9101 DEBT SERVICE 2,638,900.00 .00 .00 1,656,777.36 982,122.64 62.78  
 9201 CAPITAL EXPENDITURES 794,620.00 40,000.00 45,575.55 157,370.25 631,674.20 24.32  
 9301 ADDITIONAL APPROPRIATIONS .00 (72,228.87) .00 (72,228.87) .00

Total DEBT SERVICE / CAPITAL EXPENDITURES 3,433,520.00 (32,228.87) 45,575.55 1,814,147.61 1,541,567.97 54.68

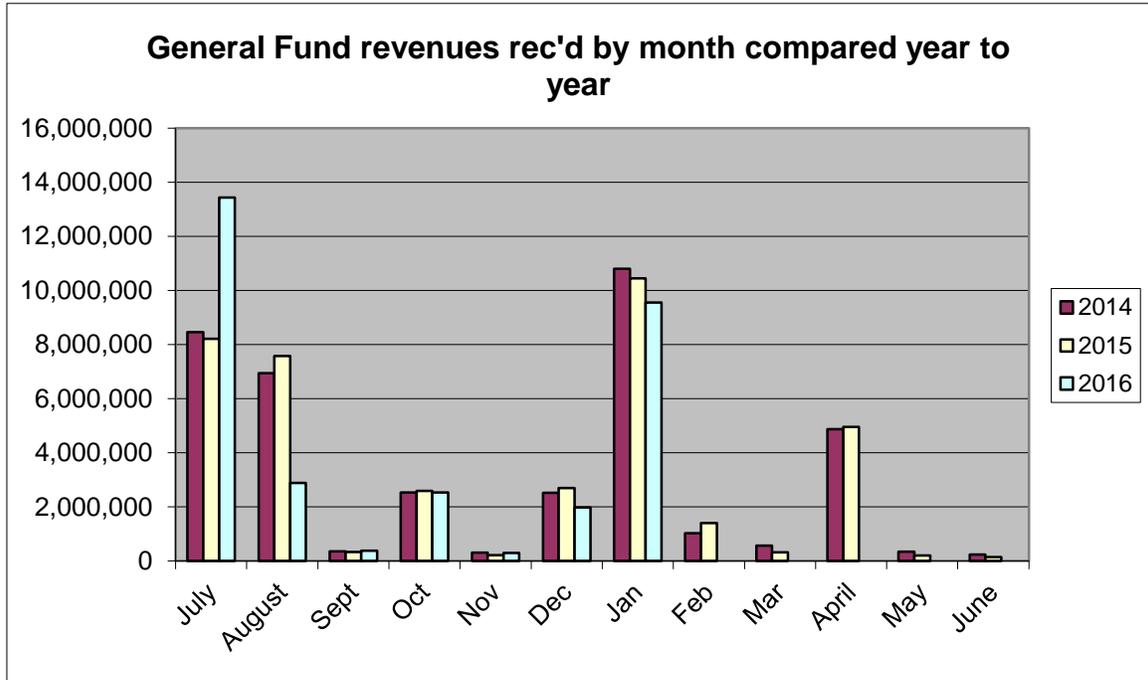
\*\*\* Grand Total \*\*\* 12,916,733.00 .00 622,065.37 7,264,314.06 5,030,353.57 61.06

==== Selection Legend =====

Account Type: E  
 FY: 2016 to 2016  
 Trx. Date: 01-Jul-2015 to 31-Jan-2016  
 From Fund: 110 to 110  
 Account Sub Type: CP  
 Department :

Date: February 3, 2016  
 To: Finance Committee  
 From: Elizabeth Bauer, Director of Finance  
 Re: Monthly Update

**Revenues**

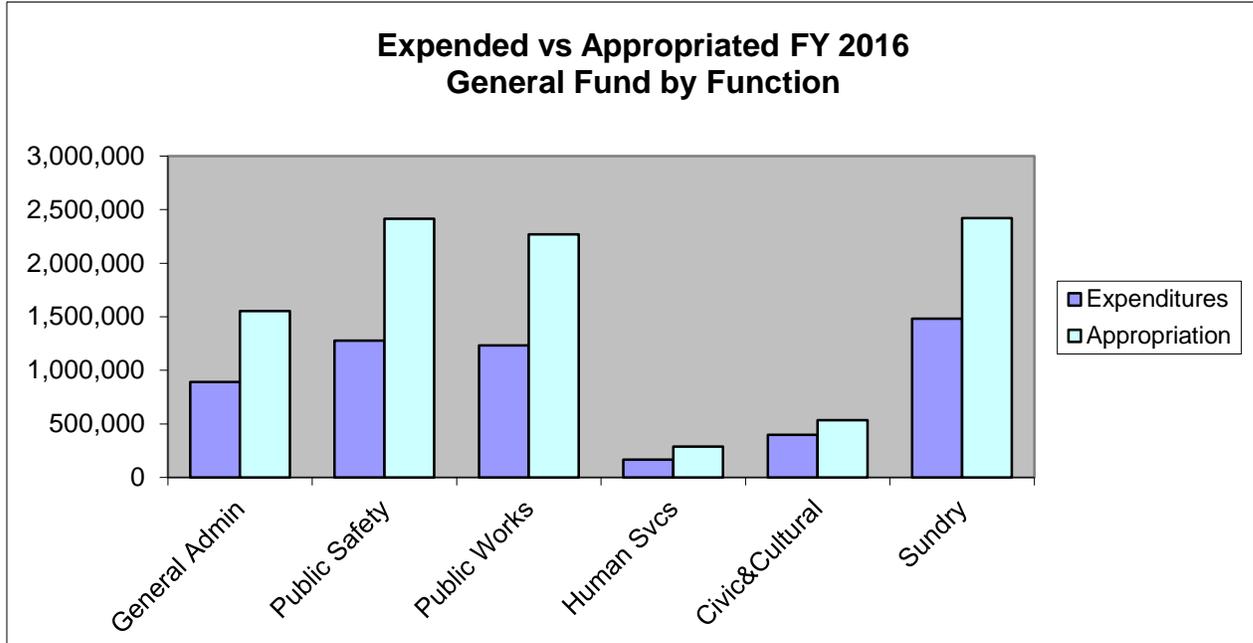


As of January 31, 2016, the Town of Coventry has collected \$28,022,500 or 95.62% of \$29,305,320 (anticipated) property tax revenue. The same period last year saw property tax revenue at 93.76% of anticipated revenue.

General fund revenue collections are \$31,069,090 or 78.21% of \$39,727,778 anticipated. Anticipated revenues from the State of Connecticut have been reduced by the \$48,673 PILOT payment, \$8,339 in ECS payments and 5,646 of public school transportation money for a total reduction of \$62,647. A positive note: if Conveyance tax and Building department revenues continue at the same pace through fiscal year end, we will exceed those revenues by \$113,000.

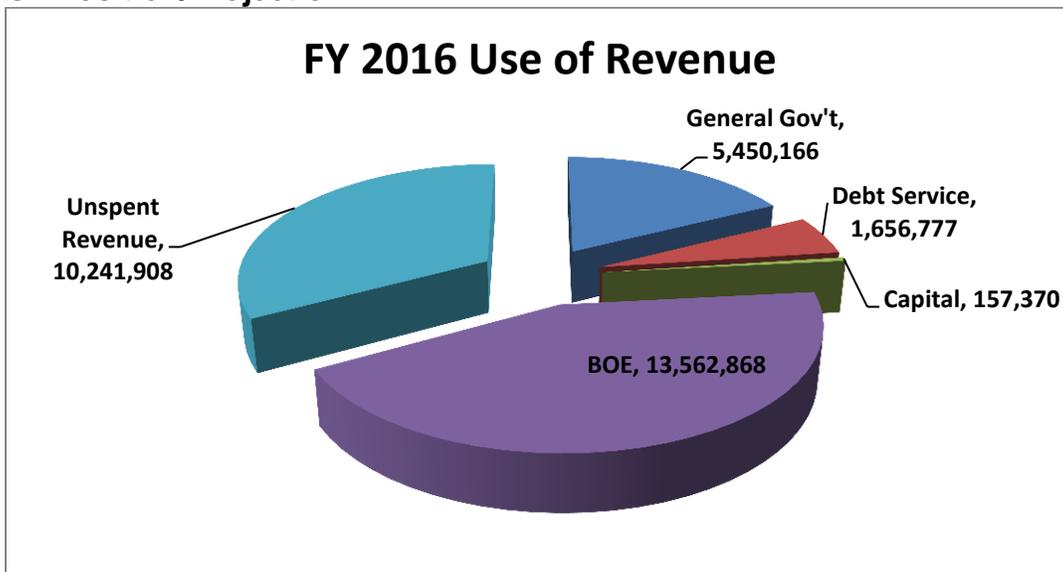
COVRRRA collections are \$956,187 or 98% of \$976,183 anticipated. The same period last year saw COVRRRA collections at 97.3% of anticipated.

## Expenditures



Current Fiscal year General Fund expenditures and encumbrances are at 63.34% of the adjusted budget appropriation, compared with 63.96% for the same period last year. Projected over expenditures include the advertising line item in the Town Managers budget (110-1201-52170), Town Hall building repairs/maintenance (110-1801-52160) due to emergency repairs to the boiler/HVAC systems, and Claims and losses (110-8303-53230).

## Cash Position/Projection



The chart above shows what has been spent from the revenues received this current fiscal year. As of January 31st, we have an unspent cash balance of \$10,241,908 and unspent appropriation of \$18,368,930. Available funds are currently invested at rates from .15% to .6%.

## **Tax Collector**

January is the collection month for the 2<sup>nd</sup> half of real estate and the supplemental motor vehicle billings. Collections were smooth without significant lines. The lock box payments were processed without problems, and we saw an uptick in the use of the town's website by taxpayers looking to find their payment history for income tax purposes. The problems with DMV's new computer system persist, with many out of town taxpayers being told in error that they cannot register because they owe taxes to the Town of Coventry. We assist when we can to clear the delinquency flag.

## **Tax Assessor**

The grand list was signed before the deadline of January 31, 2016. The 2015 list has an increase over the 2014 list of 2%. This increase is being reviewed, the motor vehicle information from the DMV is not reliable, we received notice very late in the month that many changes in the data were coming.

For the 2014 grand list, the office has processed 762 Motor Vehicle corrections, 117 Supplemental MV corrections, 29 Personal Property corrections and 129 Real Estate certificates of correction. The Real Estate corrections include 36 newly constructed prorates.

The year to date corrections against 10/1/2014 and 10/1/2015 grand lists are as follows:

	2014	2014
Original Grand List	930,973,231	949,163,141
BAA Reductions March	(407,900)	-
Corrections	(2,335,043)	-
BAA Reductions September	(16,370)	-
Prorates New Construction*	2,123,246	-
Supplemental MV GL	11,190,476	-
Total Net Grand List	941,527,640	949,163,141

## **Accounting**

Yearend payroll reporting to the employees has been completed; electronic reporting will be postponed until later as per the IRS deadlines. The budget work with the departments has started.

## **IT**

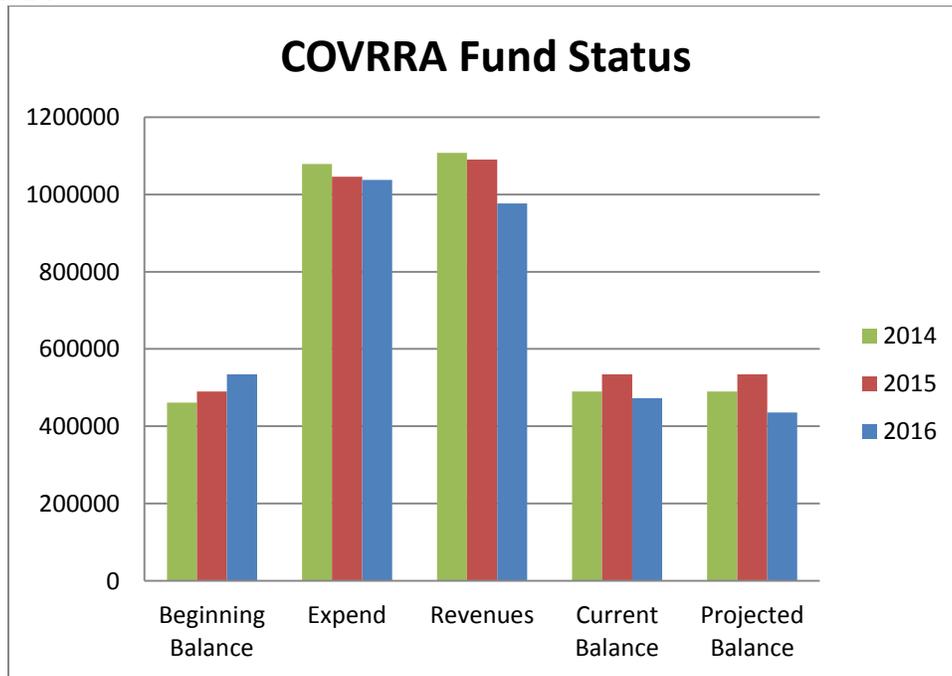
Work continues on transitioning data from older servers to newly purchased servers so that the older machines can be decommissioned.

**BOE status**

	BOE Expenditures to date
	FY 2016
Budget appropriation	26,811,045
Adjustments to approp	18,171
Encumbrances	
Expended to date	<u>13,562,868</u>
Balance remaining	13,266,348

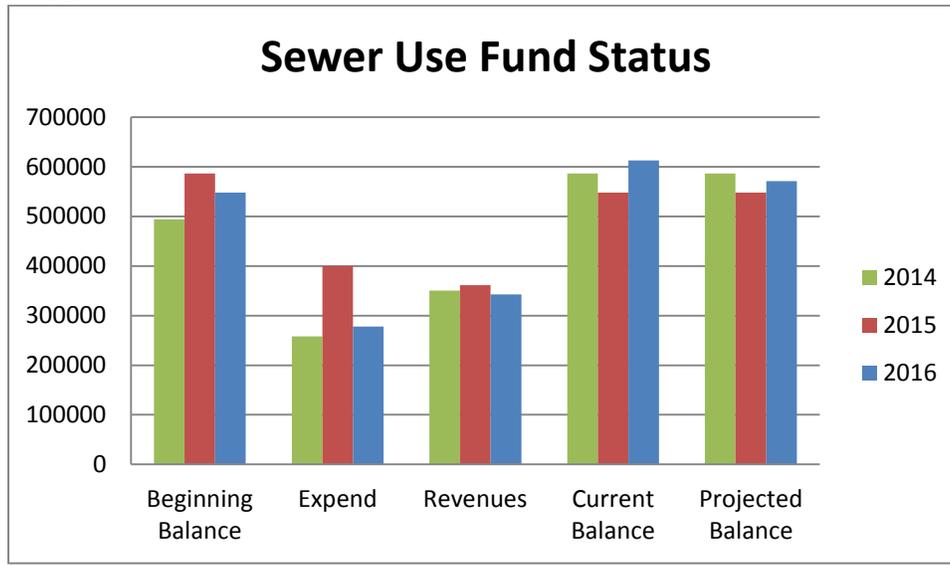
**Special Revenue Funds**

**COVRRRA**



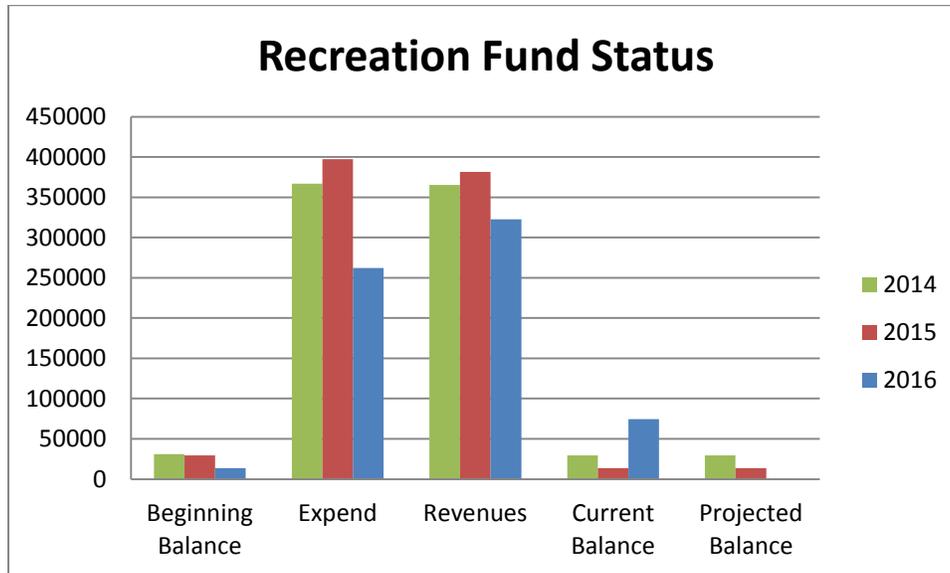
	Beginning Balance	Expend	Revenues	Current Balance	Projected Balance
2016	534282	1037831	976605	473056	436028
2015	489808	1045363	1089836	534282	534282
2014	461074	1078893	1107627	489808	489808

## SEWER USE



	Beginning Balance	Expend	Revenues	Current Balance	Projected Balance
2016	548115	277775	342493	612833	571115
2015	586372	399792	361535	548115	548115
2014	494117	257880	350135	586372	586372

## RECREATION



	Beginning Balance	Expend	Revenues	Current Balance	Projected Balance
2016	13567	261981	322764	74351	195
2015	29304	397283	381546	13567	13567
2014	30951	366927	365280	29304	29304

## Manager's project update: February 16, 2016 meeting

Below please find a brief summary and update of on-going projects:

### Public Works/Engineering

1.) Survey and design complete for additional tennis court to get out to bid this winter for early spring construction. Expect to bid this in March. Conferring with schools on whether they would prefer waiting until school is out. Optional pricing for recoating existing tennis courts will be included.

### Other Construction\projects

- 1) Plans to improve Miller Richardson parking lots this spring. Rafferty to mill road up that section of Plains Road to facilitate parking lot. Remainder of pine trees near entrance to transfer station to be removed this winter. We met with Youth Baseball and are supporting their fundraising for a new backstop and storage shed.
- 2) Lake/Cross Street project moving - looking at winter bid and spring construction. Will now be affected by required 25% MBE/SBE set-aside...Governor has proposed putting this on hold which creates a limbo. Plans complete, CRCOG peer review now complete and modest spec tweaks underway. Need one sidewalk easement before bidding. Owner agreeable in concept. Still working on some related sewer impacts to project.
- 3) Work on Laidlaw soccer field started. Tree removal complete and grading underway- now on hold until thaw. The Laidlaw Playscape phase one is slated for installation after the regrading. Using the gravel removed from Mt. Ridge to expand parking lots. Fundraising also started. Fencing estimate for new field is \$24,000 (will submit in Locip budget) and \$15,000 more for the current upper field. We could reuse some of the old material to save \$2,500.
- 4) HVAC service bid and also propane bid which has been assigned to a two-day-a-week intern who started this week. Propane specs drafted and being reviewed by school staff. The duct work project has been installed and is in final tweaking. Our insurance company and theirs will discuss the damage issue which appears to be related to the Trane unit. Clean up is mostly complete and onto the repair stage. Most is straightforward with the exception of one section of flooring in the downstairs hallway which I will discuss with you.
- 5) Have started applying gravel (state purchased) to Hop River trail. State looking at re-decking the old rail bridge which would eliminate the Kings Road detour. State bonding for design approved. Columbia to be lead town.
- 6) Main street project is gearing up to start on April 1. Some blasting and tree removal may start earlier. Met the inspection firm (Techtonics) on Wednesday and emphasized our concern for our businesses. A special meeting will be scheduled to fine-tune sewer impacts and we are looking to rework a few sewer laterals while the

road is open. This will be a long drawn-out project. We are still negotiating with BSC for design work for sidewalk extension from Church to Library, which would be a change order to the State project and start in fall.

### Grants

Aquatic invasive grant: We are getting funds though slightly reduced. Match will be budgeted for next year.

Main Street Investment grant: Funds are inadequate to allow a Certificate of Occupancy at end of work but building will be closed in and almost finished. Need funds for ADA lift, utilities (in conjunction with Main street project) and completion of bathrooms and kitchen and connecting vestibule. Asked contractor for price to complete and they are still fine-tuning scope of work. Some funds from the pocket park may be able to be redirected. Wetlands permit filed for consideration of the Commission: outside grading (by town crew) when permit received. Gazebos priced, clock and sidewalks in conjunction with State Main Street project as change orders in spring 2016. We delayed concrete work to save in temporary heating cost. Planned for March start up. Main Street contractor will extend the sewer in exchange for using Town Land on Rt. 275. The schedule is not critical for this project.

STEAP: CTDOT wants full bid package review, encroachment permit and review of bid results which means it is likely this is now a spring project. Will talk to school to see if they want this deferred until school is out. Lake Gate STEAP grant underway with preliminary plans complete and permit application submitted. Permit to take 4 to 6 months. Construction deferred until fall 2016 to avoid low water issues during summer.

Small community water systems: Received formal grant notice and have delayed this grant at least one year while we work through some issues with CT Water. Discussed with Housing Authority - they have some concerns and we have asked for formal questions we can respond to. This is a very complicated Private Public partnership which has never been tried before so the various State agencies normally not involved will be involved. It appears the State will want a lot of engineering at our risk before a final go ahead. We are working with CT Water (who would be paying for that expense) and they may shrink the project back to the water tower and line up the hill with CT Water doing the well to the Village on their own outside the grant to avoid burdensome regulations (and expenses) which will assist getting the water tower project moving.

ICE: Catchbasin cleaner delivered, looking into selling old one to other small towns. Computer purchase authorized by Town Council and submitted.

Catalyst Arts grant: Phase 1 completed into next phase and created an Arts Guild. They are looking at the Caretakers house as a potential home base and met with the Rec. Commission to discuss costs associated with this concept.

DEEP open space: Williams property survey work found minor issue which will require some probate work. Should be easy to resolve, but time consuming. CT DEEP ok with progress.

Farmland development rights: Reynolds survey is also underway.

Still putting finishing work on grant reimbursement of \$12,500 from Greenbank from Clean Communities program. Other outdoor LED lighting has been ordered from electrician and we are awaiting final installation and billing. Also was awarded another Greenbank grant for \$4,500 which will be put toward re-lamping the Town Hall in conjunction with Eversource lighting rebate program. Sent out invitations for proposals to three electrical firms; one firm walked through Town Hall, waiting for proposal but salesman left firm and need to start over. Have solicited another firm too.

Submitted Trail grant for the DeCew parcel on Depot road to tie to Willimantic River and make a small pocket park. Waiting on outcome of application which is likely several months away.

Eversource has changed some high pressure sodium street lights to LED as a Pilot project (I think first in state with them) on Rte. 31 and Rte. 44. No cost to us. Will save over \$2,500 annually. Have met again with Eversource and they will fill in the missed lights that are controlled by the Town. About 4 lights are controlled by the State and they will ask the State if they are also willing to convert.

Staff submitted another America the Beautiful grant for a little over \$10,000 to plant trees along the next phase of sidewalks, replace the next phase of pine trees removed at Miller Richardson and some legacy trees in the center area at Laidlaw.

Library Building Committee continues to address the Council questions.

### Public Safety

Continuing review of dispatch options with other police departments due to the pending upgrade of the Next Gen 911 system. Awaiting a proposal from Tolland County Dispatch to have them add in some level of Police dispatch to their current service. Also continue discussion with two Police clusters 1) Manchester, South Windsor, Vernon and 2) Glastonbury, East Hampton and Marlborough. It appears the status quo will not be a viable option since the State will not allow the new equipment required for us to become

a full Public Safety Answering Point and the current call transfer method will not include text messages or video. Work proceeding slowly.

New in-car computers (in this year's budget) being evaluated.

Fire EMS/Administrator; Continue to work with the State Department of Public Health to assist in the transfer of the ambulance license. Vintek contract in final review stages for outside staffing agency to provide coverage for 3 days a week since volunteers do not seem to be available.

### Finance

Michael D'Amicol is back in the US and away on a two-week vacation. Have put the temporary staff on notice that their service will no longer be needed. Imperial Development tax appeal on PA 490 denial set for trial in late February. Grand List is complete but DMV records are screwed up causing statewide issues for taxes. Our new accountant starts on Feb 16<sup>th</sup>.

Moody's reaffirmed our bond rating and bond sale work is underway for February 18<sup>th</sup>, the planned sale date. Rates look very attractive. Budget is the primary focus.

### Development group

PZC has geared up enforcement issues. Resolved one issue of a person living in an RV in a driveway. Continue to work with attorney on stubborn cases. Court action expected in several cases.

2016 Farmers Market proceeding. Now accepting vendor applications and notching up marketing for sponsors. Two major sponsors have indicated strong interest. Bought a state surplus golf cart for \$50 which needs considerable repair but it will be a project for our Mechanics.

Pushing ahead to seek authorization to allow sewer connection on RT. 44 for very limited extension from Bolton system into Coventry, Bolton/Vernon system complete enough to analyze flow and capacity. Good news that under a private developer's agreement it could be approved quickly by the State. Had a positive meeting with Bolton and will have a formal request in place for their March meeting.

### HR issues

Starting to think about negotiations with the Public Works Union which will start this winter. Finalized arrangements with our new Labor Counsel.

### Other projects:

Working on sale of town acquired property. Assigned to intern.

New software for board lists underway. Training session for staff on 2/10 and data is being entered.

NCFD solar building permit approved and awaiting an installation schedule.

Working with neighboring towns we had a positive meeting with the State and they are more engaged with the “crumbling foundations” issue than we knew. Brochures distributed. State to start a more aggressive push.

CRCOG-funded video streaming attempt of 2/1 Council meeting failed due to a vendor software upgrade. Trouble-shooting successful and should be ready for 2/16.

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**CREDIT OPINION**

3 February 2016


 New Issue

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## Coventry (Town of) CT

New Issue – Moody's Assigns Aa2 to Coventry (CT's) GO Bonds, Issue of 2016

**Summary Rating Rationale**

Moody's Investors Service has assigned Aa2 to the Town of Coventry's (CT) \$3.4 million General Obligation Bonds, Issue of 2016. Moody's maintains a Aa2 on approximately \$11 million of outstanding general obligation (GO) bonds.

The Aa2 reflects the town's moderately-sized tax base with above-average wealth levels, satisfactory financial position with healthy reserves and liquidity, and manageable debt burden and pension liabilities.

**Credit Strengths**

- » Healthy reserve levels and liquidity due to conservative budgeting and formal policies
- » Manageable debt burden and pension liability
- » Experienced management
- » Favorable location near Hartford and Storrs

**Credit Challenges**

- » Material tax base growth will be limited due to lack to town-wide sewer system

**Rating Outlook**

Outlooks are usually not assigned to local government credits with this amount of debt outstanding.

**Factors that Could Lead to an Upgrade**

- » Substantial improvement in liquidity and reserves
- » Significant tax base expansion and diversification

**Factors that Could Lead to a Downgrade**

- » Trend of operating deficits resulting in reserve declines
- » Significant declines in the tax base or deterioration of the demographic profile
- » Material growth in debt burden

## Key Indicators

Exhibit 1

Coventry (Town of) CT	2011	2012	2013	2014	2015
Economy/Tax Base					
Total Full Value (\$000)	\$ 1,366,220	\$ 1,331,531	\$ 1,323,176	\$ 1,353,206	\$ 1,377,874
Full Value Per Capita	\$ 109,429	\$ 105,912	\$ 106,553	\$ 109,112	\$ 110,717
Median Family Income (% of US Median)	N/A	147.9%	147.9%	147.9%	147.9%
Finances					
Operating Revenue (\$000)	\$ 37,525	\$ 40,086	\$ 41,006	\$ 42,324	\$ 41,622
Fund Balance as a % of Revenues	8.1%	9.5%	10.5%	12.0%	11.9%
Cash Balance as a % of Revenues	8.0%	9.5%	10.8%	12.6%	12.3%
Debt/Pensions					
Net Direct Debt (\$000)	\$ 24,119	\$ 23,985	\$ 21,988	\$ 20,613	\$ 18,622
Net Direct Debt / Operating Revenues (x)	0.6x	0.6x	0.5x	0.5x	0.4x
Net Direct Debt / Full Value (%)	1.8%	1.8%	1.7%	1.5%	1.4%
Moody's - adjusted Net Pension Liability (3-yr average) to Revenues (x)	N/A	0.2x	0.2x	0.2x	N/A
Moody's - adjusted Net Pension Liability (3-yr average) to Full Value (%)	N/A	0.6%	0.6%	0.6%	N/A

Source: Moody's Investors Service

### Detailed Rating Considerations

#### Economy and Tax Base: Moderate-Sized Tax Base with Above Average Socioeconomic Profile

Coventry's moderately-sized \$1.4 billion Equalized Net Grand List (ENGL) will remain healthy due to a stable residential sector with relatively, resilient property values. Located in Tolland County, the town is a rural community that benefits from easy access to employment centers in Hartford (A3 negative) and Storrs, home to the main campus of the University of Connecticut (UConn, Aa3 stable).

Following a revaluation in 2014 (effective fiscal year 2016) which fully captured the housing market downturn, the town's Net Taxable Grand List (assessed value) decreased 6.9% to \$931 million. Prior to this most recent valuation, the grand list increased at a healthy average annual rate of 3.1% from fiscal 2010 to 2015. The Equalized Net Grand List (ENGL), reflective of market values, declined at a modest compound annual rate of -0.2% from fiscal 2010 to 2015, which included increases of 2.3% increase and 1.8% in 2014 and 2015, respectively. Favorably, in the current fiscal year, building permit activity is very strong with \$8.2 million in building permits year to date compared to \$12.6M in the prior fiscal year. Management reports a number of developments under way including some condo developments and an age restricted village.

Wealth and income levels are above average, with per capita and median family incomes representing 149% and 138% of the nation, respectively. Housing values in the town are strong as evidenced by an equalized value per capita of \$110,717 (128% of the US median). Due to its favorable location and easy access to employment centers, the unemployment rate (3.8% November 2015) continues to compare favorably with the state and nation (both at 4.8%).

#### Financial Operations and Reserves: Conservative Budgeting; Stable Financial Position

Management's history of conservative budgeting and prudent expenditure management has resulted in nine surpluses in the last ten years, and we expect reserve levels to remain stable as management is guided by a formal fund balance policy. The surpluses have increased available General Fund balance (unassigned, assigned, and committed) to \$4.9 million (11.7% of revenues) in 2015 from \$3 million (8.1%) in fiscal 2011. Guided by a formal policy, the unassigned fund balance has increased for 10 consecutive years and was \$4.3 million, or 10.2% of revenues, in fiscal 2015. The town's fund balance policy was recently revised to maintain the unassigned fund balance at a minimum of 15%, up from 10% last year.

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In fiscal 2015, actual results closely tracked the budget, with general fund reserves declining by approximately \$119,000 on a GAAP basis. However, on a budgetary basis, the town achieved a small \$106,000 surplus. The town passed supplemental appropriation increases during the fiscal year of \$346,000 for various expenditures including snow removal costs, demolition of a blighted property, road improvements, and emergency repairs to a generator. While the town does not appropriate reserves to balance budgets, it can use up to 1.5% of the taxable levy for supplemental appropriations without a full town meeting.

The fiscal 2016 budget increased a manageable 1.64% from fiscal 2015 because of increases in capital, public safety, and general administration expenditures. The budget is balanced with a 0.99% increase in the mill rate and currently no appropriation of reserves. More than halfway through the fiscal year, management reports that the town is generally tracking close to budget and does not anticipate any significant supplemental appropriations.

Property taxes represent the largest component of Coventry's annual revenues (67.8% of 2015 revenues), and collections remain very strong at over 98% annually. State aid, including aid for education, has consistently accounted for approximately 30% of annual revenues over the past several years. The largest expenditure is education (69.7% of 2015 operating expenditures), followed by debt service, public works, insurance and sundry, and public safety, which each comprise 5% to 7% of expenditures.

#### **LIQUIDITY**

The town's net cash position at the close of fiscal 2015 was \$5.1 million or 12.3% of General Fund revenues.

#### **Debt and Pensions**

We expect the town's debt levels to remain manageable and affordable given strong principal amortization and a formal policy that limits debt service to a maximum of 10% of annual expenditures. In fiscal 2015, debt service comprised 6.6% of general fund expenditures. The town's debt burden, including this issuance, is an average 1.4% of equalized value, and positively, the town has no outstanding overlapping debt. The proposed \$27.2 million capital improvement plan will fund town and school capital needs through 2021, which the town will finance with a combination of sources including pay-as-you-go General Fund revenues, state and federal grants or loans, and \$12.2 million in bonds.

In addition to the approximately \$14 million in Moody's-rated GO bonds outstanding (post-sale), the town has \$5.6 million in unrated loans through the state's Clean Water Fund.

Total fixed costs for fiscal 2015, including pension required contribution, OPEB contribution and debt service, represented \$3.6 million, or a manageable 8.5% of expenditures.

#### **DEBT STRUCTURE**

All of the town's debt is fixed rate and amortization of principal is above-average with 86.3% of principal repaid within ten years.

#### **DEBT-RELATED DERIVATIVES**

The town is not party to any debt related derivative transactions.

#### **PENSIONS AND OPEB**

Coventry maintains a single-employer defined benefit pension plan for substantially all town employees, with the exception of teachers and certain school administrators who are covered under the state plan. In order to improve the plan's funded ratio, for several years the town contributed an amount in excess of 100% of its annual required contribution (ARC). The additional contributions, along with increasing the retirement age for most plans, significantly improved the actuarial funded ratio to 84% (July 2015) from 55.8% (July 2010). In fiscal 2014 and 2015, the town contributed 151% and 100% of its ARC, respectively, and budgeted to fund 100% of the ARC in the current fiscal year. The fiscal 2015 ARC payment represented a modest 1.6% of expenditures.

The town's adjusted net pension liability (ANPL), under Moody's methodology for adjusting reported pension data, is \$8.6 million, or a below-average and manageable 0.2 times General Fund revenues. Moody's uses the adjusted net pension liability to improve comparability of reported pension liabilities. The adjustments are not intended to replace the town's reported liability information, but to improve comparability with other rated entities.

The OPEB liability of \$5.1 million (July 2014) reflects an implicit rate subsidy. The town does not pay for retirees' health benefits, but the subsidy reflects the fact that retirees are offered the same benefits as town employees and at the town's group rates, which the retirees pay in full.

#### Management and Governance

Connecticut towns have an institutional framework score of "Aa," or strong. Revenues are highly predictable and stable, due to a large reliance on property taxes. Towns additionally benefit from high revenue-raising ability due to the absence of a state-wide property tax cap. Expenditures primarily consist of personnel costs as well as education costs for those cities that manage school operations, and are highly predictable due to state-mandated school spending guidelines and employee contracts that dictate costs. Expenditure reduction ability is moderate as it is somewhat constrained by union presence.

The rating favorably incorporates the town's experienced management team as well the formal fiscal policies and long-term capital planning.

#### Legal Security

The bonds are secured by a General Obligation unlimited tax pledge.

#### Use of Proceeds

The proceeds of the bonds will be used to finance various capital projects.

#### Obligor Profile

Coventry is located approximately 18 miles east of Hartford. The town's population is 12,445.

#### Methodology

The principal methodology used in this rating was US Local Government General Obligation Debt published in January 2014. Please see the Ratings Methodologies page on [www.moody.com](http://www.moody.com) for a copy of this methodology.

#### Ratings

Exhibit 2

##### COVENTRY (TOWN OF) CT

Issue	Rating
General Obligation Bonds, Issue of 2016	Aa2
Rating Type	Underlying LT
Sale Amount	\$3,400,000
Expected Sale Date	02/18/2016
Rating Description	General Obligation

Source: Moody's Investors Service

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REPORT NUMBER 1015312

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EMEA 44-20-7772-5454

# Memo

**To:** John Elsesser, Town Manager  
**From:** Beth Bauer, Finance Director  
**Date:** February 9, 2016  
**Re:** 2015 Grand List

Below are the final totals for the 2015 Grand List as it compares to the 2014 Grand List.

	2014 Grand List	2015 Grand List	% change
Real Property	815,032,050	820,782,150	0.71%
Motor Vehicle	89,541,693	99,675,478	11.32%
Personal Property	<u>26,399,488</u>	<u>29,316,513</u>	11.05%
	930,973,231	949,774,141	2.02%

This is an increase of 18,800,910 and will generate an additional \$586,588 in taxes at last year's mil rate. The Assessor has warned that due to problems with DMV there will be significant reductions to the MV values. Once the corrections are complete, a more realistic increase is \$468,000. Using the value of one mil from the 2015-16 budget, this increase in grand list equates to  $468,000/913,750 = .5$  mil.

The 2015 Top Ten Taxpayers are as follows:

Name	2015 Assessment	% Total Grand List
CT Light & Power Co	16,349,360	1.721%
Chester Investment Trust LLC (Walgreens)	2,886,100	0.304%
Connecticut Water Co	2,835,940	0.299%
White Mountain- Coventry LLC (CVS/DD)	2,795,000	0.294%
Nadeau, Ronald R. & Jeannine G. Trustees	2,345,500	0.247%
Coventry Meadowbrook Center LLC (Highland Plaza)	1,904,100	0.200%
Algonquin Gas Transmission LLC	1,825,680	0.192%
Pelletier, Richard C	1,722,620	0.181%
Coventry Self Storage	1,545,700	0.163%
Von Hirschber, Richard	1,365,300	0.144%

## NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Town of Coventry will conduct a public hearing by the Town Council on Thursday, February, 25, 2016 at 7:00 pm in Conference Room B at 1712 Main Street, Coventry, CT 06238, to discuss the Fiscal Year 2016 Community Development Block Grant program and to solicit citizen input.

Maximum award limits:

- \$700,000 for Public Facilities;
- \$700,000 for Public Housing Modernization of 25 units or less, or \$800,000 for 26 units and over;
- \$500,000 for Infrastructure;
- \$400,000 for Housing Rehabilitation Program for single towns,
- \$500,000 for two-town consortium, and \$600,000 for three or more Towns;
- \$25,000 for Planning Only Grants;
- \$500,000 for Economic Development Activities, and
- \$500,000 for Urgent Need.

Major activity categories are: Acquisition, Housing Rehabilitation, Public Housing Modernization, Community Facilities, Public Services, and Economic Development. Projects funded with CDBG allocations must carry out at least one of three National Objectives: benefit to low- and moderate-income persons, elimination of slums and blight, or meeting urgent community development needs.

The purpose of the public hearing is to obtain citizen's views on the Town's community development and housing needs and review and discuss specific project activities in the areas of housing, economic development or community facilities which could be part of the Town's Application for funding.

Also, the public hearing will be to give citizens an opportunity to make their comments known on the program and for approval of the Program Income Reuse Plan. If you are unable to attend the public hearing, you may direct written comments to the Town of Coventry, Town Manager's Office, 1712 Main Street, Coventry, CT 06238 or you may telephone 860-742-6324. In addition, information may be obtained at the above address Monday – Wednesday 8:30am – 4:30pm, Thursday 8:30am – 6:30pm and Friday 8:30am – 1:30pm.

The Town Manager's Office on behalf of the Town of Coventry anticipates applying for the maximum grant amount of \$800,000 under the activity of Public Housing Modernization for 26 units and over.

The Town of Coventry promotes fair housing and makes all programs available to low- and moderate-income households regardless of age, race, color, religion, sex, national origin, familial status, disability, sexual orientation, marital status, lawful source of income, or gender identity or expression.

If you are unable to attend the public hearing, you may direct written comments to Town of Coventry, Town Manager's Office, 1712 Main Street, Coventry, CT 06238 or you may telephone the Town Manager's Office at 860-742-6324. In addition, information may be obtained at the above address Monday – Wednesday 8:30am – 4:30pm, Thursday 8:30am – 6:30pm and Friday 8:30am – 1:30pm. The hearing will also review and discuss the Town's prior Small Cities projects including any currently open or underway.

All are encouraged to attend. The hearing is accessible to the handicapped. Any disabled persons requiring special assistance or non-English speaking persons should contact John A. Elsesser, ADA Coordinator at 860-742-6324 at least five days prior to the hearing. The Town of Coventry is an Equal Opportunity/Affirmative Action employer.

Dated this 9<sup>th</sup> day of February 2016  
John A. Elsesser, Town Manager



AQUATIC CONTROL TECHNOLOGY



NORTHEAST AQUATIC RESEARCH



2015 *Hydrilla* Survey and Management Plan for  
**Coventry Lake**  
*Coventry, Connecticut*



**Hydrilla**  
*Hydrilla verticillata*  
Photo by Vic Ramey  
© 1999 University of Florida



Final Draft Submitted:  
January 21, 2016

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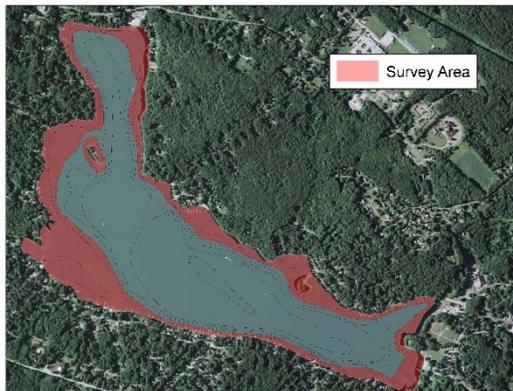
## 1.0 Background

Aquatic Control Technology (ACT) and Northeast Aquatic Research (NEAR) were contracted by the Connecticut Department of Energy and Environmental Protection (CT DEEP) to conduct a survey of Coventry Lake in Coventry, CT for invasive *Hydrilla* (*Hydrilla verticillata*) and develop a plan for its management.

The first indication of *Hydrilla* in Coventry Lake was the discovery of about half a dozen floating fragments by a University of Connecticut biology class in September of 2015. Following this report, a day long littoral survey using underwater camera, grapple and visual techniques was conducted in early October by the Connecticut Agricultural Experiment Station's Invasive Aquatic Plant Program (CAES-IAPP). Only two additional plant fragments were observed during this survey. We understand that inspections of the lake were also performed by divers from Ecosystem Consulting Service but no additional observations of *Hydrilla* were made. All plant fragments were found in the vicinity of the boat ramp area indicating that *Hydrilla* growth in the lake was already subject to fragmentation and underscoring the potential for fragments to be transported from the lake to other waterbodies.

Recognizing the threat that *Hydrilla* poses to Coventry Lake and surrounding water resources, this project was funded by CT DEEP to perform a plant survey with the level of effort needed to locate the areas of *Hydrilla* growth in the lake. Originally proposed to include up to three days of survey with two crews, the entire littoral area of Coventry Lake was surveyed in detail over the course of two days (October 30<sup>th</sup> & November 2<sup>nd</sup>) by two survey crews. The following report documents the methodology, results and management recommendations for Coventry Lake.

## 2.0 Methodology



**Figure 1 - Project Survey Area**

Coventry Lake has a surface area of approximately 374-acres with an average depth of 21 feet and a maximum depth of 38 feet. Two crews surveyed the littoral zone (water less than about twelve feet deep – See Figure to left) encompassing about 132 acres using a combination of underwater camera, viewscope, rake/grapple and visual observations. Aquatic plants were rarely found in deeper water at this lake, most likely limited by light penetration. The extensive span of shallow littoral area required numerous grid-like transects, spaced approximately 50-150 feet apart. In areas where the lake bathymetry was very steep a single transect, perpendicular to shore was made. In the coves where *Hydrilla* was eventually located, intensive transects were spaced less than 20 feet apart.

Waypoints were taken for invasive *Hydrilla* and the two native species of *Elodea* (*canadensis* and *nuttallii*). The *Elodea* locations and densities were recorded as a precautionary measure because they are visually very similar to *Hydrilla* and are a good reference for future surveys.

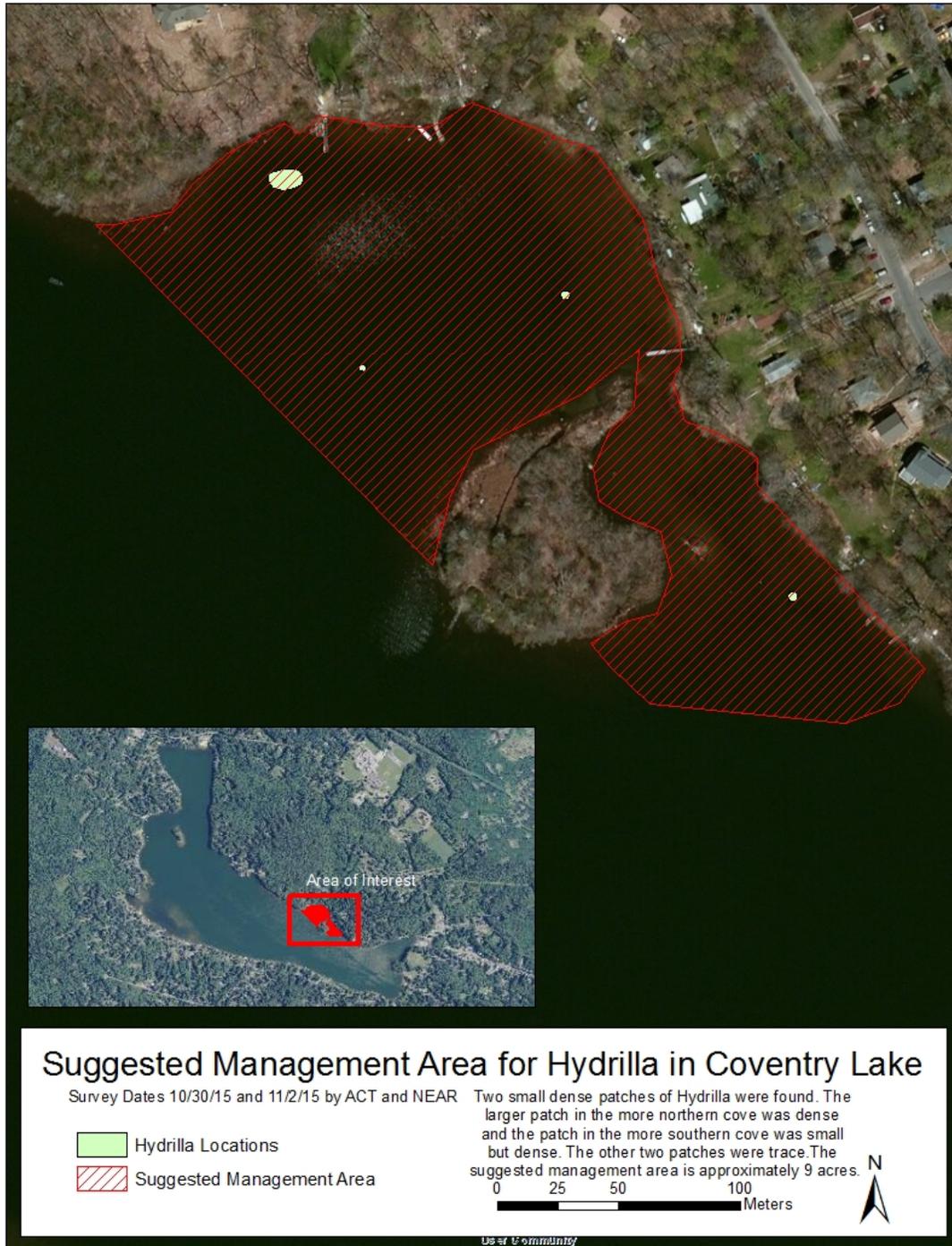
The Coventry Lake littoral zone is highly variable and characterized by steep rocky ledges with very little plant growth, expansive shallow muddy bottoms with nearly one-hundred percent cover of aquatic vegetation, as well as very shallow sandy sediment bars with sparse plant cover.

## 3.0 Survey Results

Throughout the two-day survey, only one area of the lake exhibited growth of *Hydrilla*. As shown in the next figure, the infested area of the lake is a shallow cove located along the northeast shoreline. Within the cove area, only two moderate sized patches of *Hydrilla* were identified along with two small areas of trace growth. The northernmost, largest patch of *Hydrilla* was approximately 10 ft x 20 ft and the total

aggregate area of growth (which includes some buffer around the observed plant beds) was approximately 1,300 ft<sup>2</sup>. Plant growth in the northernmost patch was near the surface in 3-4 feet of water while the southernmost patch was lower growing and about a foot below the surface in relatively shallow water (~2-feet). It should be noted that the lake was down 1-2 feet at the time of the survey. As expected, based on other regional infestations, the *Hydrilla* found in Coventry Lake is the monoecious biotype as determined by Dr. Don Les at the University of Connecticut via DNA analysis.

**Figure 2 - *Hydrilla* Locations and Management Zone**



The entire cove area of approximately 9-acres is designated as the “active management” area for 2016. Additional and frequent surveys of the lake will be an important part of the ongoing program, both to evaluate management actions and to monitor the lake for additional areas of growth.

#### 4.0 **Recommended Management Program**

The presence of *Hydrilla* in Coventry Lake is of great concern not only due to potential adverse effects on the lake itself, but also as a source of spread to other state waterbodies. Coventry Lake is a high-use recreational waterbody, with significant boat traffic so the potential to spread *Hydrilla* into other public and private waterbodies is very high. The following sections discuss some basic information on the biology of *Hydrilla*, the potential vectors for its spread and the recommended management actions.

#### 4.1 ***Hydrilla* Ecology**

*Hydrilla* is believed to be native to parts of Asia and Africa. *Hydrilla* is most often found growing in freshwater lakes, ponds, impoundments, and slow moving rivers. Although it usually grows in shallow water of less than 15 ft., it has been documented growing to depths of 15m (~49 ft.) in clear water situations (Langeland 1996). *Hydrilla* can tolerate a wide range of habitat types from oligotrophic to eutrophic, acidic to alkaline, and even salinities of up to 33‰ seawater (Mahler 1979). These adaptive growth characteristics may allow *Hydrilla* to out-compete many native New England aquatic plant species, which may result in the loss of species diversity and richness.

#### Species Taxonomy

*Hydrilla* is a rooted submersed aquatic perennial monocot. The plant produces many above ground stems called stolons from subterranean stems or rhizomes. The pointed leaves (6-20mm long) are arranged in whorls of 3-8. The margins of the leaves are distinctly saw-toothed. *Hydrilla* is often confused with native elodea and/or Naiad species; however, *Hydrilla* can be positively identified by the presence of subterranean turions/tubers, as *Hydrilla* is the only one of these species to have those reproductive structures.

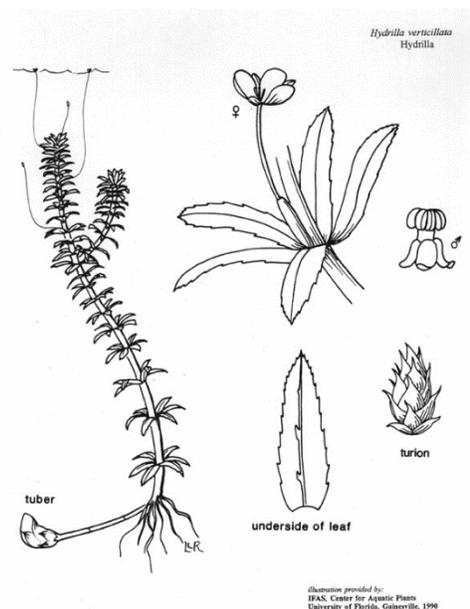
According to Crow and Hellquist (2000) the following characteristics can be used to identify *Hydrilla* to species:

- Plants submersed, rooted, or fragments free-floating beneath the water surface, leaves basal or cauline, sessile.
- Leaves cauline, short, opposite or whorled, lacking lacunae band.
- Leaves 0.6-1.7 cm long, flowers lacking nectarines.
- Leaves in whorls of (2) 4-6, leaf margins conspicuously toothed, midvein of lower surface often with spine-like teeth (fresh specimens rough to the touch), spathe or staminate flowers spiny.

#### U.S. *Hydrilla* Colonization & Spread

*Hydrilla verticillata* is the only species in the genus *Hydrilla* to occur in its native range, however, monoecious (both male and female flowers on the same plant) and dioecious (male and female flowers on separate plants) biotypes do exist (Haller 2009). Currently both the monoecious and dioecious biotypes occur in the United States. It is believed that the dioecious strain was first introduced into Florida sometime in the late 1950's as a result of the aquarium trade. The monoecious strain is thought to have

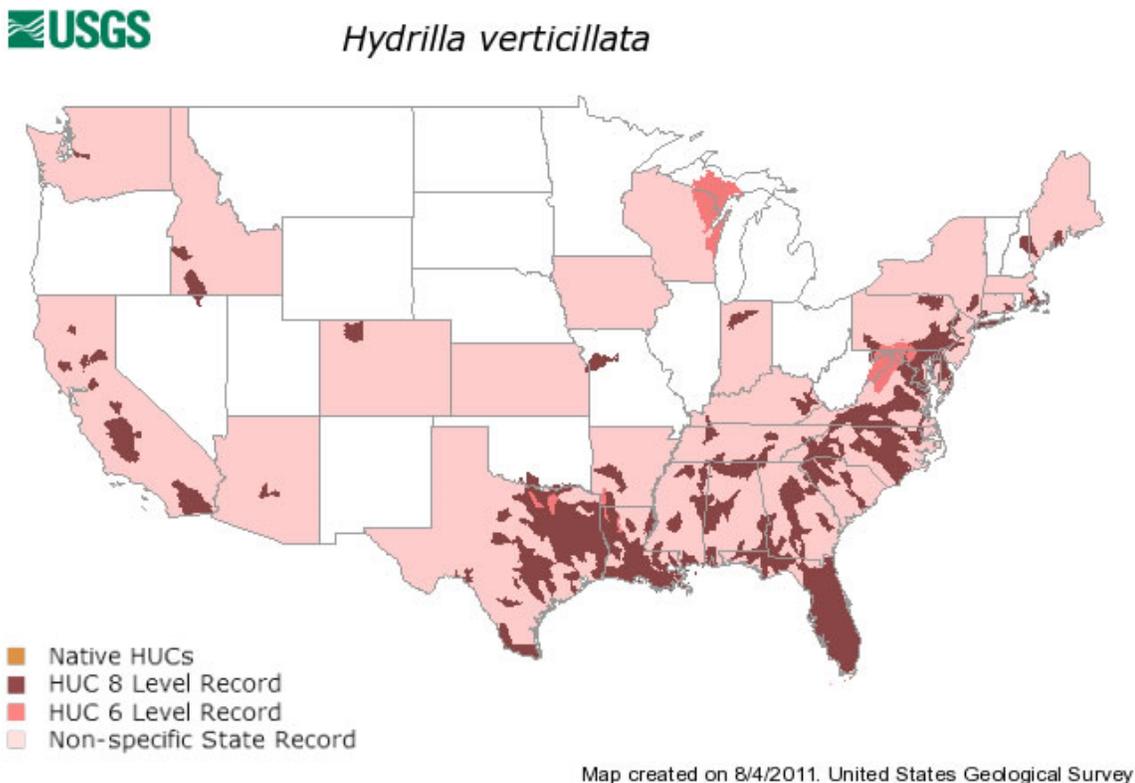
**Figure 3 - *Hydrilla* Line Drawings**



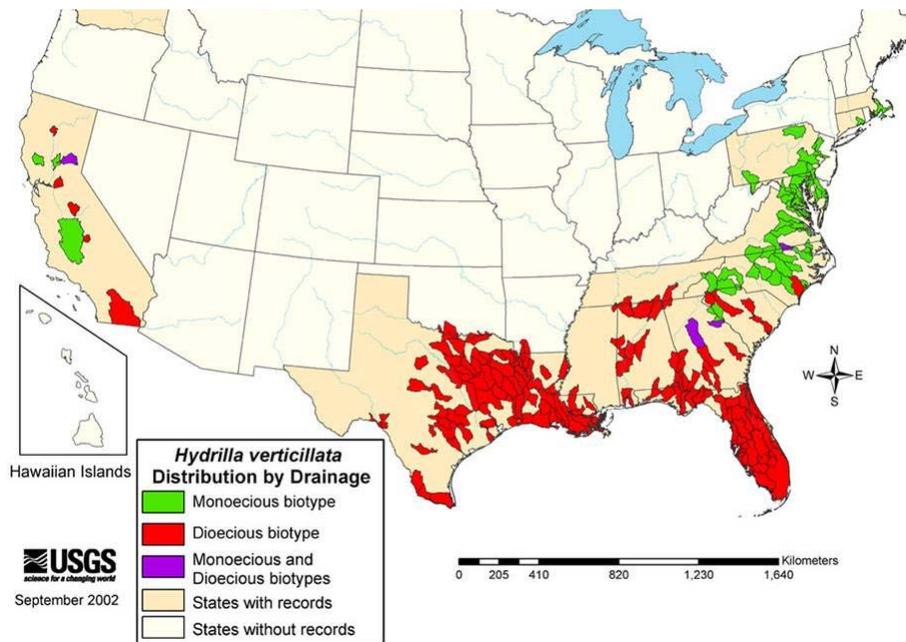
been introduced on a separate occasion more recently. The monoecious biotype was first discovered in the Potomac River in the late 1970's. These two separate introductions of *Hydrilla* likely account for the segregated distribution of the monoecious and dioecious biotypes in the United States. Monoecious *Hydrilla*, which has proven to be cold weather tolerant, is found almost exclusively in areas north of North Carolina.

*Hydrilla* was not discovered in New England until the mid-1980s, when it was identified in a small pond at Mystic Seaport in Connecticut. The first Massachusetts *Hydrilla* infestation was confirmed in 2001 at Long Pond (~50 acres) in Barnstable, MA. Since the discovery of that infestation, *Hydrilla* has been documented at several more sites in Connecticut, three locations in the state of Maine, and in almost a dozen other waterbodies in Massachusetts. Based on the continued spread of the monoecious biotype within New England we can be certain that the plant has the ability to successfully over-winter and propagate in northern climates.

**Figure 4 - United States *Hydrilla* Distribution (8/4/2011)**



**Figure 5 - United States Monoecious and Dioecious *Hydrilla* Distribution (Sept. 2002)**



### Species Reproduction

One of the primary reasons *Hydrilla* can out-compete many of our native aquatic plant species is that it is very efficient at propagating. *Hydrilla* is capable of reproducing, and thereby spreading itself in four different ways; axillary turions, subterranean turions (tubers), fragmentation, and seed production.

#### *Axillary Turions*

Axillary turions are small dark vegetative buds that form in the leaf axils of the plant. These vegetative propagules break off from the parent plant and settle to the bottom to form a new plant. Turion production is particularly important when dealing with the monoecious biotype, as the monoecious form produces turions more rapidly and of a greater quantity under short day conditions than the dioecious biotype (Steward and Van 1987). These turion production characteristics make the monoecious biotype better adapted for New England's shorter growing seasons.



#### *Subterranean Turions (Tubers)*

Subterranean turions or tubers are yellowish potato-like structures that form at the tip of the underground rhizome several inches below the surface of the sediment. Monoecious *Hydrilla* puts more energy into tuber and turion production than the dioecious biotype (Spencer and Anderson 1986). Tubers can remain dormant in the sediment for many years and can also remain viable for several days out of water (Basiouny et al 1978). Like turions, tubers are of significant management importance, as they are produced prolifically by mature *Hydrilla* plants. In fact, studies have shown that a single sprouting tuber can produce over 200 tubers per square foot each year.



## *Fragmentation*

*Hydrilla* fragments consisting of a single whorl of leaves can generate roots and create a new plant. These means of *Hydrilla* reproduction likely represent the greatest threat to accidental human dispersal of the plant. Greater than 50% of *Hydrilla* fragments consisting of at least three whorls of leaves can generate new plants (Langeland and Sutton 1980).

## *Seed Production*

Sexual reproduction and viable seed production have been documented in monoecious *Hydrilla* under experimental conditions. The ecological significance of viable seed production, however, is not fully known, as *Hydrilla* seeds are very small and difficult to study in natural systems. Viable seed production may likely act as a means of long distance dispersal for *Hydrilla* (i.e. seed ingestion by birds). The dioecious biotype found in the southern states produce only female flowers and therefore lack the male flowers necessary for pollination and seed formation. Hence seed dispersal and/or reproduction are exclusive to the monoecious biotype.

## **4.2 Vectors of Spread**

*Hydrilla* is a very hearty plant that has the ability to colonize a variety of habitats; therefore, the plant can spread throughout a region quickly and threaten aquatic ecology. This ability to spread is further enhanced by *Hydrilla*'s prolific reproduction habits which enable the plant to effectively move from one aquatic site via both means of natural dispersal and inadvertent transport. In the following section we will discuss the known vectors of *Hydrilla* spread and how they affect the risk of *Hydrilla* introduction into other waterbodies in the region.

### Boat Trailers & Outboard Motors

Trailer boat traffic from one waterbody to another represents the most common means of *Hydrilla* transport. Plant fragments of at least one whorl of leaves attached to a trailer can remain viable for several days depending upon the moisture content of the trailer location they are attached to.

### Fishing Gear

The transport of plant fragments, turions, or even tubers on fishing equipment is possible. Fishermen often fish multiple waterbodies during the course of the season and may even fish more than one waterbody during a single day of fishing. *Hydrilla* fragments or some vegetative propagules could become attached to fishing gear through general fishing practices and be unintentionally transported to other waterbodies. The best way to prevent spread from this vector is through aggressive signage and education of the public and fishermen alike.

### Live Bait Pails

Although similar to fishing gear, live bait containers pose an even greater risk of *Hydrilla* transport. Anglers often transport live bait from one fishing spot to another and frequently exchange the water in their bait pails to sustain the bait fish. These practices could certainly result in the introduction of *Hydrilla* fragments and/or other vegetative propagules. Education of local bait suppliers and fishermen is an important step in lessening the threat of this possible vector of spread.

### Aquarium/Horticulture Industry

The aquarium and water garden trade have long been a vector of spread for invasive aquatic plants. Aquatic plants that look similar to native plant species, like hydrilla, are often misidentified for commercial sale or included as a "hitchhiker" on mail order plant specimens. Hence the illegal dumping of private, potentially infected aquaria represents a threat to possible introduction. As with many of the human influenced modes of transport public education is the best way to mitigate their threat in this case.

### Waterfowl/Birds

The transport of *Hydrilla* fragments, tubers, or turions from Coventry Lake can occur by waterfowl and/or other semi-aquatic birds. Although there is no direct means of preventing this natural dispersal mechanism, efforts can be made to lessen the potential. The most effective and likely the only way to reduce the possibility of this occurring would be to effectively control the *Hydrilla* infestation. Effective elimination of biomass will prevent the *Hydrilla* from reaching the lake surface, where it is more easily fragmented and more likely to come in contact with waterfowl or wading birds.

The fact that monoecious *Hydrilla* potentially produces viable seeds, suggests that *Hydrilla* transport could possibly occur by birds ingesting seeds. Preventing the formation of mature, sexually reproducing *Hydrilla* plants within the area is the only way to prevent possible *Hydrilla* spread by seed.

### Wildlife

Aquatic mammals could possibly transport *Hydrilla* fragments over short distances. Albeit a less likely method of dispersal, wildlife could transport *Hydrilla* to nearby waterbodies, which along with waterfowl transfer, make local lakes and ponds more susceptible.

### Water-flow

Aquatic plants generally have propagules that are readily dispersed by natural water flow. The outflow of Coventry Lake forms Mill Brook, which travels southeast through a series of small ponds into the Willimantic River. If possible, these small ponds should be checked regularly for signs of *Hydrilla*.

## **4.3 Recommended Management Plan**

The management of *Hydrilla* in Coventry Lake will require a combination of public education, active management and monitoring. The goal of these techniques will be to eliminate *Hydrilla* biomass to the extent possible throughout the growing season, reduce the risk of spread within and outside of Coventry Lake and monitor for any new areas of growth in the lake and possibly other regional waterbodies.

### Monitoring

As pioneering infestations of *Hydrilla* can be very elusive, especially in waterbodies with widespread growth of Elodea, it is important to monitor the entire littoral zone of Coventry Lake periodically through the growing season so that any additional areas of growth can be addressed. Intensive surveys of the known infested areas will also be needed to evaluate the efficacy of the proposed management options.

We suggest that thorough littoral surveys of the lake be conducted at least three times during the growing season, *Hydrilla* growth in the northeast typically emerges later in the spring and early summer, so the first survey should initially be targeted for late May, but may be adjusted based on weather conditions and as the specific characteristics of the population in Coventry Lake are determined. Additional surveys would be conducted later in the summer on a schedule to be determined, but likely sometime in July and again in September.

Surveys should be conducted using a variety of techniques including SCUBA/snorkel, underwater camera, viewscope and visual observations. Given the size of the littoral area, it is likely that each survey will require at least two field days for one crew.

The CT DEEP may want to consider monitoring regional waterbodies as they are particularly susceptible to the spread of *Hydrilla*. Within close proximity to Coventry Lake are the Bolton Lakes, Eagleville Lake, Columbia Lake and Andover Lake as well as numerous smaller waterbodies. Many of these waterbodies are being managed to some degree for other reasons and already have consultants working on them regularly. Existing monitoring on these lakes should be modified to monitor for *Hydrilla* and those waterbodies that are not being surveyed regularly should initiated such action right away. The outflow watercourse from Coventry Lake to the Willimantic River should also be monitored. As there is considerable boat traffic at Coventry Lake that may end up at lakes and ponds throughout the state,

everyone should be made aware of the discovery and be on the lookout for *Hydrilla*. This also underscores the importance of public education for boaters at Coventry Lake.

#### Public Education

There are a number of human induced vectors of *Hydrilla* spread that are best combated through diligent education of the public. Educating and making the public aware of the threat of *Hydrilla* and their potential role in its spread is an important component of the management plan. Educational efforts need to encompass the public at large, but particular focus should be placed on those groups (boaters, anglers, bait and tackle proprietors, etc.) that have the greatest potential to serve as conduits for *Hydrilla* transport and dispersal. The following steps are recommended to facilitate public awareness and education.

##### *Signage*

Posting signs at conspicuous public access points at Coventry Lake will be important to get the message out to users. These signs should be specific to Coventry Lake and include information on the identification of *Hydrilla*, its ecological threat, how it can be spread, and who to contact if the plant is observed.

##### *Educational Pamphlets*

A pamphlet or flyer can be developed to include information about the biology of *Hydrilla*, the threat of it spreading to nearby waterbodies and specific information on steps the public can take to prevent the plant from being inadvertently transported to area waterbodies. This pamphlet could also provide periodic updates on the ongoing program and the status of *Hydrilla* spread in the lake, in order to keep the concern fresh in the public's mind. The pamphlet could be distributed to local bait and tackle shops, at sportsman's shows/events, it could accompany local fishing license sales, and even be mailed to area watershed residents.

##### *Increased Inspection of Boats, Equipment and Gear*

As part of the educational campaign CT DEEP staff can make an increased effort to inspect boats at Coventry Lake and other regional waterbodies. These face to face public interactions and cursory inspections of equipment will further guard against the spread of *Hydrilla* through this vector, and will also create a higher level of awareness within the user group about the *Hydrilla* situation and their role in protecting other lakes from this invasive plant.

##### *Information to Local Media Outlets (Newspaper, Cable, etc.)*

Public address information should be prepared for dissemination to the local media. Newspaper articles and local cable access television can be an effective means of alerting the public to the threat of *Hydrilla* in Coventry Lake and other waterbodies. This information should include details about the ongoing management and monitoring efforts as well as more general concerns about the public's possible role in the spread of the plant.

#### Active Management of *Hydrilla*

To manage the existing biomass of *Hydrilla* in Coventry Lake, we recommend a multi-faceted approach initially utilizing herbicide treatment and benthic barriers, but potentially expanding to diver handpulling/diver assisted suction harvesting and other techniques as needed. Herbicide treatment is recommended as the initial approach due to its proven record to effectively control *Hydrilla* foliage/biomass, especially in areas where unidentified, trace or sparse growth likely exists. Herbicides provide this without any adverse effects to fish/wildlife and typically at lower unit costs than other techniques.

For 2016, treatment with Aquathol-K (endothall) is recommended to eliminate *Hydrilla* biomass. Recent treatments, including our work with the US Army Corp of Engineers (USACE) on the Erie Canal, suggests that Aquathol-K (Endothall) is the preferred contact herbicide for control of *Hydrilla*. Moreover, a staggered series of two 1.5 parts per million (ppm) treatments spaced about 16-24 hours apart is providing

a longer effective exposure time and increased efficacy over a single treatment or treatment with Reward (diquat) and Cutrine Plus. In terms of timing, recent experience suggests waiting until most of the plants have begun active growth, which may occur as late as mid-late July.

Based on the growth characteristics of *Hydrilla*, specifically its reproduction from tubers, recent experience has shown that systemic herbicides (like fluridone) generally do not provide any better or longer duration of control than contact herbicides like endothall, especially when conducting partial lake treatments. If growth is more diffuse or if the entire waterbody needs to be treated, systemic herbicides may be a better option.

Based on the observations of growth in 2015, the initial treatment will be conducted in the ~9-acre management zone shown in Figure 2. In order to proceed with treatment, a permit must be obtained from the CT DEEP. If needed later in the summer to manage any observed re-growth, spot treatment with either Aquathol-K or a Reward (diquat) and copper combination treatment would be performed. Multiple treatments with several products can be applied for on the CT DEEP permit application.

Depending on the efficacy of the initial treatment and based on any interim observations of additional areas of growth, it may be appropriate to also utilize benthic barriers to manage *Hydrilla* biomass. In general, we would not recommend covering known areas where plants may germinate because the control effort is actually better served by allowing the plants to sprout and then controlling the foliage as this will help deplete the tuber bank. If areas of growth are covered during the growing season it will only delay the eventual sprouting of *Hydrilla* as has been demonstrated at several other New England sites such as Mystic Lake in Barnstable, MA. Should some areas of growth be observed between treatment efforts or if treatment activities are limited for some reason, benthic barriers as well as diver hand-pulling and DASH are appropriate alternatives. Black PVC barrier or Tyvek-like material is recommended for this project as past experience with materials like Aquascreen (which has small window screen like apertures) has shown that the *Hydrilla* can grow under and through such barriers. For ease of handling, the barriers can be attached to frames which are placed over the areas of *Hydrilla* growth.

The following is a summary of the recommended management plan for 2016.

**Table 1 - Recommended 2016 Management Plan**

Project Phase	Task	Cost
<b>Permitting</b>	Prepare & File CT DEEP Permit	<b>\$300</b>
	Filing Fees	<b>\$200</b>
<b>Monitoring</b>	Periodic Littoral Surveys for <i>Hydrilla</i> (3x/year)	<b>\$8,000-\$10,000</b>
<b>Herbicide Treatment</b>	Initial treatment with two 1.5 ppm sequential applications of endothall	<b>\$10,200</b>
	Follow-Up Treatment with Reward for late season re-growth	<b>\$1,800 plus \$145/acre</b>
<b>Benthic Barrier</b>	Material Cost for barrier and framing material	<b>\$1.00/ft<sup>2</sup></b>
	Construction & Installation	<b>~\$1,000-\$1,500</b>
<b>Public Education</b>	Signage, Education Pamphlets, Increased boat monitoring	<b>TBD</b>

In subsequent years, the management program must remain flexible to properly address re-growth as well as any new areas of growth that may be observed through monitoring. The overall goals of management are to minimize the presence of hydrilla biomass in Coventry Lake and decrease the overall extent of the infestation over time or at least prevent its further expansion. Eradication is most often difficult to achieve, but is possible especially as it would appear that the infestation has been caught in the early stages.

Another topic of management that will require additional discussion with CT DEEP and regional parties is possibly quarantine, either of the infested areas of the lake or the entire lake. All things being equal, the safest method would be to restrict boat traffic in the lake, however the lake is a valuable resource to residents and the general public. Given the limited distribution of the *Hydrilla*, it may make more sense at least initially, to quarantine the management area to prevent boat traffic.

We trust this report provides the CT DEEP with the information necessary to begin planning management actions for 2016. We welcome the opportunity to be involved with the process as needed. Please contact us anytime with questions or if further assistance is needed.

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**Laura Stone**

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**Subject:** FW: Gov's Proposed Budget - How Does Your Town Fare?

**From:** Connecticut Council of Small Towns [<mailto:bgara@ctcost.org>]

**Sent:** Thursday, February 04, 2016 10:33 AM

**To:** John Elsesser

**Subject:** Gov's Proposed Budget - How Does Your Town Fare?



## **Governor's Proposed Budget How Does Your Town Fare?**

Alloy's proposed budget cuts non-ECS municipal aid by 5.75% across the board from the amounts included in the budget adopted in May. This amounts to a reduction of approximately \$50 million. However, overall municipal aid is maintained through additional funding generated from the Municipal Revenue Sharing Account (MRSA). MRSA is funded by a percentage of tax receipts. **Town by town runs are available to view [here](#)** (beginning on p 16).

### **Items included in the Governor's budget:**

- Exempts personal property with a total assessed value of \$10,000 owned or leased by a business from property tax; eliminates the Small Business/Minority Set Aside requirements applicable to municipalities and quasi-public entities effective July 1, 2019 ([HB-5049](#));
- Eliminates the hold harmless clause for State Property PILOT and Colleges & Hospitals PILOT reimbursement; eliminates municipalities from receiving less funding than they received for FY15;
- Eliminates payments to municipalities under the elderly real property tax relief program in the event that the total amount available to all municipalities for this program exceeds the amount appropriated;
- Eliminates more control over line-item spending from the legislature to the governor's budget office by providing municipalities with a lump sum rather than funding specific programs;
- Eliminates the Office of State Broadband which was created last session.

### **Changes in Spending**

- Maintains ECS funding at its current \$2.1 billion funding level but eliminates a promised \$7.3 million increase in the second year of the two-year budget cycle;
- Eliminates \$757,725 in general funding to Regional Education Service centers around the state;

8 million from the excess cost grant which offsets special education costs incurred by towns;  
18.6 million from interdistrict magnet school programs.

## Structure

maintains funding for Town Aid Road at \$60 million per year;  
maintains STEAP at \$20 million per year;  
maintains current funding levels for LOCIP and Local Bridge Program;  
maintains Clean Water funding.

## **2016 CONNECTICUT TOWN MEETING Tuesday, February 16, 2016, 8:00 a.m. to 2:00 p.m. Sheraton Hartford South in Rocky Hill**

major event for chief elected and appointed leaders from towns across the state. MAKE YOUR VOICE COUNT  
MUNICIPAL ISSUES

[For registration information](#)

discuss and vote on COST's Legislative Platform for the 2016 session of the Connecticut General Assembly

listen to speakers, express your views, and ask questions about key issues affecting small towns

communicate with legislative leaders about how the legislative session will affect funding for essential municipal services and  
will push for relief from unfunded mandates on towns and cities

## **2016-17 TOWN DUES ADVISORY**

review your town budgets for the next fiscal year, I am happy to let you know that COST membership dues  
amount as they are this year.

[Priority Notice](#)

Therefore, COST is still the only statewide advocacy organization dedicated exclusively to serving the interests of  
municipalities with populations of less than 30,000. We are a truly grassroots organization. The power  
marshals the collective talent, experience and vision of municipal leaders; provides a forum for discussing  
and solutions; and mobilizes members to action in the public-policy arena. We hope that you will be a  
part of COST in your budget for the next fiscal year.

**Connecticut Council of Small Towns**  
1245 Farmington Ave, 101  
West Hartford, CT 06107  
Tel. 860-676-0770; Fax 860-676-2662  
[www.ctcost.org](http://www.ctcost.org)

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## PAYMENTS TO OR ON BEHALF OF LOCAL GOVERNMENTS - APPROPRIATED FUNDS

	FY 2015 Actual	FY 2016 Estimated	FY 2017 Appropriation	FY 2017 Revised Recommended
<b>GENERAL GOVERNMENT</b>				
Office of Policy and Management				
Loss of Taxes on State Property	\$ 83,641,646	\$ 83,641,646	\$ 83,641,646	\$ 67,253,486
Grants To Towns	61,698,907	61,779,907	61,779,907	58,227,562
Loss Taxes Private Tax-Exempt Property	125,431,737	125,431,737	125,431,737	115,851,775
Reimb Property Tax-Disability Exempt	400,000	400,000	400,000	377,000
Distressed Municipalities	5,800,000	5,800,000	5,800,000	5,466,500
Property Tax Relief Elderly Circuit Breaker	20,505,900	20,505,900	20,505,900	19,326,811
Property Tax Relief Elderly Freeze Program	120,871	120,000	120,000	113,100
Property Tax Relief for Veterans	2,970,098	2,970,098	2,970,098	2,799,317
Property Tax Relief	1,126,814	0	0	0
Focus Deterrence	790,046	0	0	0
Municipal Aid Adjustment	3,608,728	0	0	0
<b>TOTAL - Office of Policy and Management</b>	<b>\$ 306,094,747</b>	<b>\$ 300,649,288</b>	<b>\$ 300,649,288</b>	<b>\$ 269,415,551</b>
<b>TOTAL - GENERAL GOVERNMENT</b>	<b>\$ 306,094,747</b>	<b>\$ 300,649,288</b>	<b>\$ 300,649,288</b>	<b>\$ 269,415,551</b>
<b>CONSERVATION AND DEVELOPMENT</b>				
Dept of Economic and Community Development				
Greater Hartford Arts Council	\$ 85,446	\$ 88,982	\$ 91,174	\$ 0
Stepping Stones Museum for Children	39,976	36,951	37,977	0
Maritime Center Authority	527,202	487,315	500,842	0
Tourism Districts	1,363,984	1,260,788	1,295,785	0
Amistad Committee for the Freedom Trail	42,750	39,514	40,612	0
Amistad Vessel	326,788	315,929	324,698	0
New Haven Festival of Arts and Ideas	719,552	665,111	683,574	0
New Haven Arts Council	85,446	78,982	81,174	0
Beardsley Zoo	353,913	327,136	336,217	0
Mystic Aquarium	559,651	517,308	531,668	0
Quinebaug Tourism	37,485	34,649	35,611	0
Northwestern Tourism	37,485	34,649	35,611	0
Eastern Tourism	37,485	34,649	35,611	0
Central Tourism	37,485	34,649	35,611	0
Twain/Stowe Homes	86,346	98,864	100,000	0
Cultural Alliance of Fairfield	85,446	78,982	81,174	0
<b>TOTAL - Dept of Economic and Community Development</b>	<b>\$ 4,426,440</b>	<b>\$ 4,134,458</b>	<b>\$ 4,247,339</b>	<b>\$ 0</b>
Department of Housing				
Tax Abatement	\$ 1,372,414	\$ 1,118,580	\$ 1,153,793	\$ 0
Payment in Lieu of Taxes	1,779,730	0	0	0
Housing/Homeless Services - Municipality	640,398	640,398	640,398	0
<b>TOTAL - Department of Housing</b>	<b>\$ 3,792,542</b>	<b>\$ 1,758,978</b>	<b>\$ 1,794,191</b>	<b>\$ 0</b>
<b>TOTAL - CONSERVATION AND DEVELOPMENT</b>	<b>\$ 8,218,982</b>	<b>\$ 5,893,436</b>	<b>\$ 6,041,530</b>	<b>\$ 0</b>

## PAYMENTS TO OR ON BEHALF OF LOCAL GOVERNMENTS - APPROPRIATED FUNDS

	FY 2015 Actual	FY 2016 Estimated	FY 2017 Appropriation	FY 2017 Revised Recommended
<b>HEALTH AND HOSPITALS</b>				
Department of Public Health				
Local and District Departments of Health	\$ 4,685,778	\$ 4,458,648	\$ 4,692,648	\$ 4,115,926
Venereal Disease Control	187,313	197,171	197,171	0
School Based Health Clinics	11,446,280	11,747,498	11,898,107	10,653,268
TOTAL - Department of Public Health	\$ 16,319,371	\$ 16,403,317	\$ 16,787,926	\$ 14,769,194
TOTAL - HEALTH AND HOSPITALS	\$ 16,319,371	\$ 16,403,317	\$ 16,787,926	\$ 14,769,194
<b>HUMAN SERVICES</b>				
Department of Social Services				
Human Resource Dev-Hispanic Pgms	\$ 5,364	\$ 5,029	\$ 5,096	\$ 0
Teen Pregnancy Prevention - Municipality	130,935	120,598	124,044	0
Community Services - Municipality	79,573	78,526	79,573	0
TOTAL - Department of Social Services	\$ 215,872	\$ 204,153	\$ 208,713	\$ 0
TOTAL - HUMAN SERVICES	\$ 215,872	\$ 204,153	\$ 208,713	\$ 0
<b>EDUCATION</b>				
Department of Education				
Vocational Agriculture	\$ 11,017,600	\$ 11,017,600	\$ 11,017,600	\$ 0
Transportation of School Children	24,884,748	23,329,451	23,329,451	21,988,008
Adult Education	20,003,812	21,035,200	21,037,392	19,450,742
Health and Welfare Services Pupils Private Schools	4,297,500	3,867,750	3,867,750	0
Education Equalization Grants	2,122,676,702	2,155,833,601	2,172,454,969	2,160,981,539
Bilingual Education	1,882,794	2,991,130	3,491,130	0
Priority School Districts	46,947,022	43,747,208	44,837,171	42,259,034
Young Parents Program	229,330	229,330	229,330	0
Interdistrict Cooperation	9,112,199	7,164,885	7,164,966	0
School Breakfast Program	2,376,884	2,379,962	2,379,962	0
Excess Cost - Student Based	139,830,460	139,805,731	139,805,731	131,766,901
Non-Public School Transportation	3,595,500	3,451,500	3,451,500	3,253,039
School to Work Opportunities	213,750	0	0	0
Youth Service Bureaus	2,929,483	2,839,805	2,839,805	2,676,516
Open Choice Program	32,989,873	38,296,250	43,214,700	40,258,605
Magnet Schools	310,660,393	328,419,980	324,950,485	306,265,832
After School Program	6,180,086	5,363,286	5,363,286	0
TOTAL - Department of Education	\$ 2,739,828,136	\$ 2,789,772,669	\$ 2,809,435,228	\$ 2,728,900,216
Office of Early Childhood				
School Readiness Quality Enhancement	\$ 4,733,178	\$ 4,111,135	\$ 4,676,081	\$ 0
School Readiness	77,958,418	83,399,834	83,399,834	0
TOTAL - Office of Early Childhood	\$ 82,691,596	\$ 87,510,969	\$ 88,075,915	\$ 0

## PAYMENTS TO OR ON BEHALF OF LOCAL GOVERNMENTS - APPROPRIATED FUNDS

	FY 2015 Actual	FY 2016 Estimated	FY 2017 Appropriation	FY 2017 Revised Recommended
EDUCATION				
State Library				
Grants To Public Libraries	\$ 193,391	\$ 190,846	\$ 193,391	0
Connecticard Payments	965,217	900,000	900,000	0
Connecticut Humanities Council	1,947,265	1,921,643	1,947,265	0
TOTAL - State Library	\$ 3,105,873	\$ 3,012,489	\$ 3,040,656	0
 TOTAL - EDUCATION	 \$ 2,825,625,605	 \$ 2,880,296,127	 \$ 2,900,551,799	 \$ 2,728,900,216
 TOTAL - APPROPRIATED FUNDS	 \$ 3,156,474,577	 \$ 3,203,446,321	 \$ 3,224,239,256	 \$ 3,013,084,961
 Summary of Appropriated Funds				
General Fund	\$ 3,094,775,670	\$ 3,141,469,243	\$ 3,162,262,178	\$ 2,954,857,399
Insurance Fund	\$ 0	\$ 197,171	\$ 197,171	0
Mashantucket Pequot and Mohegan Fund	\$ 61,698,907	\$ 61,779,907	\$ 61,779,907	\$ 58,227,562

## BONDS AUTHORIZED FOR PAYMENT TO OR ON BEHALF OF LOCAL GOVERNMENTS

	FY 2017 Authorized
<b>GENERAL GOVERNMENT</b>	
Grants-in-aid for urban development projects	30,000,000
Local Capital Improvement Program	30,000,000
Grants-in-aid to municipalities for municipal purposes and projects	60,000,000
Responsible Growth Incentive Fund	5,000,000
Transit-oriented development and predevelopment activities	8,000,000
Grants-in-aid to Alliance districts to assist in paying for general improvements to school buildings	50,000,000
Grants-in-aid to municipalities, regional school districts, and regional Education Services Centers for Local School Construction, rehabilitation and improvement projects - Principal and current payments only	560,000,000
Regional dog pound grant program to provide grants-in-aid to any city or town that participates in a regional dog pound established in accordance with section 7-148cc of the general statutes	20,000,000
Grants-in-aid to municipalities, regional school districts, and regional Education Services Centers for Local School Construction, rehabilitation and improvement projects - Interest payments	<u>2,100,000</u>
<b>TOTAL - General Government</b>	<b>\$ 765,100,000</b>
<b>CONSERVATION AND DEVELOPMENT</b>	
Grants-in-aid and low interest revolving loans under the Clean Water Fund, including Long Island Sound clean-up and Safe Drinking Water Program	272,500,000
Grants-in-aid for identification, investigation, containment, removal or mitigation of contaminated industrial sites in urban areas	5,000,000
Flood control improvements, erosion repairs and municipal dam repairs	5,000,000
Grants-in-aid for establishment of energy microgrids	15,000,000
Connecticut bikeway, pedestrian walkway, recreational trail and greenway grant program	5,000,000
Grants-in-aid to municipalities for acquisition of open space for conservation or recreation purposes	8,000,000
Dam repairs, including state-owned dams	8,075,000
Recreation and Natural Heritage Trust Program	10,000,000
Brownfield Remediation and Revitalization program	20,000,000
Main Street Investment Fund	5,000,000
Grants-in-aid and loans for various housing projects and programs	<u>175,000,000</u>
<b>TOTAL - Conservation and Development</b>	<b>\$ 528,575,000</b>
<b>TRANSPORTATION</b>	
Grants-in-aid for improvements to deep water ports, including dredging	17,500,000
Local Transportation Capital Program	74,000,000
Grants-in-aid for the town aid road program	60,000,000
Grants-in-aid for the local bridge program	10,000,000
Development and Improvement of General Aviation Airport Facilities including grants-in-aid to municipal airports (excluding Bradley International Airport)	<u>2,000,000</u>
<b>TOTAL - Transportation</b>	<b>\$ 163,500,000</b>
<b>EDUCATION</b>	
Grants-in-aid to assist targeted local and regional school districts for alterations, repairs, improvements, technology and equipment in low performing schools	10,000,000
School Security Infrastructure Competitive Grant Program	
Grants-in-aid for the purpose of capital start-up costs related to the development of new interdistrict magnet school programs to assist the state in meeting the goals of the current stipulation and order for Milo Sheff, et. al. v. William A. O'Neill, et. al	5,750,000
Grants-in-aid for alterations, repairs, improvements, technology, equipment and capital start-up costs, including acquisition costs, to expand the availability of high-quality school models and assist in the implementation of common core state standards and assessments, in accordance with procedures established by the Commissioner of Education	5,000,000
Grants-in-aid for public library construction	<u>7,000,000</u>
<b>TOTAL - Education</b>	<b>\$ 27,750,000</b>
<b>GRAND TOTAL</b>	<b><u>\$ 1,484,925,000</u></b>

Note: Expenditures from bond authorizations may occur in years other than the year of authorization.

## STATUTORY FORMULA GRANTS

### INTRODUCTION

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This publication provides recommended grant estimates for FY 2017, estimated payments for FY 2016 as well as actual payments for FY 2015, for certain ongoing grant programs under which the State of Connecticut's payments to municipalities are determined by statutory formulas.

Grantees include cities, towns, boroughs and regional school districts that receive education program funding directly from the state. Due to rounding and the exclusion of data for certain lesser taxing districts, the sum of the amounts in some columns does not reflect the total of the approved funding. Grantee-specific estimates are not available for programs listed under *Additional Grants*. For each of these programs, the total actual expenditure for FY 2015, and the estimated payments for FY 2016 and recommended funding for FY 2017 appear in the following section.

In the Grant Program Summaries section, **lower-case boldfaced text indicates proposed legislation that could, if enacted, make significant change(s) to the program referenced.** *Throughout this publication, lower-case italicized type reflects text with added emphasis.*

*Please direct questions concerning grant programs to the appropriate agency.* Staff from the Department of Education's Finance and Internal Operations division (860-713-6455) answers questions concerning all education and early education programs and grants and provides periodic updates of data for education grants under the Grants Management directory on the agency's web site ([www.sde.ct.gov](http://www.sde.ct.gov)). Department of Transportation staff (860-594-2675) answer questions concerning the Town Aid Road Grant. The Department of Public Health (860-509-7703) is the contact for questions concerning the School-based Health Clinic grant program. For questions regarding any other program in this publication, contact the Office of Policy and Management's Intergovernmental Policy Unit (860-418-6428).

*Note* – CGS §12-62 governs real property revaluation requirements for Connecticut towns. A town's failure to implement a revaluation in accordance with statutory requirements could result in the imposition of a penalty equal to the forfeiture of 50% of its Mashantucket Pequot and Mohegan Grant and the loss of the amount otherwise allocable under the Local Capital Improvement Program (LoCIP). The Secretary of the Office of Policy and Management may waive the penalty for a reason set forth in CGS §12-62(d).

### GRANT PROGRAM SUMMARIES

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The grant estimates that follow are for the programs described below.

*Audit adjustments or the receipt of more current data can significantly impact actual payments.*

#### 1. STATE-OWNED REAL PROPERTY PAYMENT-IN-LIEU OF TAXES (PILOT)

The Office of Policy and Management administers this PILOT program pursuant to CGS §12-19a, §12-19b, §12-19c, §4b-39, §32-666, and PA 15-244 §183. This program provides payments for real property tax losses due to exemptions applicable to state-owned real property, certain real property that is the subject of a state lease or long-term financing contract, municipally-owned airports and certain land held in trust by the federal government.

Payments in FY 2015 relate to exemptions on the 2012 Grand List; FY 2016 and FY 2017 payments are for exemptions on the 2013 and 2014 Grand Lists.

A property's use and the amount of state-owned real property in a town determine PILOT percentages, which are:

- (1) 100% for state prison facilities used for purposes of incarceration in the prior fiscal year, that portion of the John Dempsey Hospital used as a permanent medical ward for prisoners, the Connecticut Juvenile Training School, land designated under the 1983 settlement boundary and taken into trust by the federal government for the Mashantucket Pequot Tribal Nation on

or after June 8, 1999, and all state-owned property in a town in which the State of Connecticut owns more than 50% of the property within the town's boundaries;

- (2) 65% for the Connecticut Valley Hospital; and
- (3) 45% for all other state-owned real property, certain real property leased by the state as described in §4b-39, municipally-owned airports and certain other real property owned or controlled by the federal government.

A grantee's payment in any year may reflect a modification due to an audit of an amount previously paid. Since FY 2015, the four towns of Windsor Locks, Suffield, East Granby and Windsor receive a total of \$4,678,571.79 directly from the Connecticut Airport Authority, for the Bradley International Airport property, regardless of actual property tax loss. This payment will not be part of the State Owned PILOT payment.

There is also a proportionate reduction of PILOT totals to the amount of the appropriation in any year in which funding is insufficient.

PA 15-244 §183, requires the Secretary of the Office of Policy and Management to recommend \$20 million in municipal aid lapse savings for both FY 2016 and FY 2017. For FY 2016, The Office of Policy and Management achieved \$18,881,419 of the required savings by developing a formula which uses the 2012 Equalized Net Grand List Per Capita (ENGLPC) as a proxy for community wealth and financial capacity. ENGLPC across the state ranges from a low of \$47,259 (Windham) to a high of \$731,382 (Greenwich). These comparative ENGLPC rankings were then scaled between \$3.04 per capita (Windham) and \$20.25 per capita (Greenwich) for all 169 municipalities. Finally, a "circuit breaker" was applied to ensure that no distressed municipality would lose more than 2% of its total state aid. Using this formula, grant awards to municipalities under the State Owned PILOT were reduced by \$12,285,162, the Private College and Hospital PILOT payments were reduced by \$2,512,082, and ECS payments were reduced by \$4,084,175, for a combined FY 2016 savings of \$18,881,419.

**Notwithstanding the provisions of PA 15-244 §183, for FY 2017, a town-by-town payment list is included in the Governor's budget bill. The individual town grants are based on the FY 2015 actual payments less an across the board reduction and implementation of the budgeted MORE lapse.**

Grantees receive PILOT payments on or before September 30th.

## 2. PRIVATE COLLEGES AND GENERAL AND FREE STANDING CHRONIC DISEASE HOSPITALS PILOT

The Office of Policy and Management administers this PILOT program pursuant to CGS §12-19b(b), §12-20a and §12-20b. This program provides payments for real property tax losses due to exemptions applicable to eligible private colleges and general and free standing chronic disease hospitals. Payments in FY 2015 relate to exemptions on the 2012 Grand List; FY 2016 and FY 2017 payments are for exemptions on the 2013 and 2014 Grand Lists.

The calculation of the PILOT for towns and certain fire districts reflects 77% of their tax losses for the appropriate grand list. Exceptions to this calculation include the campuses of the Connecticut Healthcare Systems located in Newington and West Haven and owned by the United States Department of Veterans' Affairs. Additionally, CGS §12-20b and §12-19b specify the following payments: \$100,000 for the Connecticut Hospice in Branford; \$1,000,000 for the United States Coast Guard Academy in New London; and \$60,000 for the state-owned forest in Voluntown.

A grantee's payment in any year may reflect a modification due an audit of an amount previously paid. There is also a proportionate reduction of PILOT totals to the amount of the appropriation in any year in which funding is insufficient.

PA 15-244, requires the Secretary of the Office of Policy and Management to recommend \$20 million in municipal aid lapse savings for both FY 2016 and FY 2017. For FY 2016, The Office of Policy and Management achieved \$18,881,419 of the required savings by developing a formula which uses the 2012 Equalized Net Grand List Per Capita (ENGLPC) as a proxy for community wealth and financial capacity. ENGLPC across the state ranges from a low of \$47,259 (Windham) to a high of \$731,382 (Greenwich). These comparative

ENGLPC rankings were then scaled between \$3.04 per capita (Windham) and \$20.25 per capita (Greenwich) for all 169 municipalities. Finally, a “circuit breaker” was applied to ensure that no distressed municipality would lose more than 2% of its total state aid. Using this formula, grant awards to municipalities under the State Owned PILOT were reduced by \$12,285,162, the Private College and Hospital PILOT payments were reduced by \$2,512,082, and ECS payments were reduced by \$4,084,175, for a combined FY 2016 savings of \$18,881,419.

**Notwithstanding the provisions of PA 15-244 §183, for FY 2017, a town-by-town payment list is included in the Governor’s budget bill. The individual town grants are based on the FY 2015 actual payments less an across the board reduction and implementation of the budgeted MORE lapse.**

Grantees receive PILOT payments on or before September 30th.

### 3. MASHANTUCKET PEQUOT AND MOHEGAN FUND GRANT

The Office of Policy and Management administers this program under which payments from the proceeds of the Mashantucket Pequot and Mohegan Fund are determined pursuant to CGS §3-55i, §3-55j, and §3-55k, Section 192 of PA 15-244, Section 96 of Public Act 06-187, which is not codified but remains in effect, and PA 15-244 §192 .

There is an allocation to the statutory amount cited for each formula, calculations for which are:

- (1) \$20 million on the basis of the PILOT for State-owned Real Property – the amount for each town is calculated at one-third of the difference between what the town receives as a PILOT (excluding prior year adjustments), and what it would have received if the PILOT program had been funded at \$85,205,085. After required minimum payments are reflected, town-specific amounts are prorated to \$20 million. In accordance with Public Act 15-244 §192(a), beginning in FY 2016, the amount provided through this portion of the formula is equal to the amount provided in FY 2015;
- (2) \$20.1 million on the basis of the PILOT for Private Colleges and General and Free Standing Chronic Disease Hospitals – the percent of each town’s PILOT (excluding prior year adjustments) to the total PILOT for all towns is calculated and the result is multiplied by the \$20,123,916 allocated for this portion of the formula. In accordance with Public Act 15-244 §192 (c), beginning in FY 2016, the amount provided through this portion of the formula is equal to the amount provided in FY 2015;
- (3) \$35 million on the basis of CGS §3-55j(e) – a modification of the Property Tax Relief Fund formula in CGS §7-528;
- (4) \$5.475 million allocated to certain designated municipalities on the basis of said Property Tax Relief Fund formula; and
- (5) An additional \$47.5 million for all towns, distributed pro rata on the basis of each town’s grant determined under (1) through (4) above, to the total of all such grants, pursuant to CGS §3-55j(j).

Regardless of the formulas described in (1) through (4) above, the amounts allocated to 28 towns are specifically set forth in CGS §3-55j(g). In addition, Ledyard, Montville, North Stonington, Norwich and Preston each receive an additional \$750,000, annually.

Towns received a proportionate share of an additional \$1.6 million. These towns are members of the Southeastern Connecticut Council of Governments, or Distressed Municipalities that are members of either the Northeastern Connecticut Council of Governments or the Windham Region Council of Governments.

A town’s grant is its total formula-derived amount reduced proportionately to the program’s annual appropriation, although the additional amounts payable to the towns described in the preceding paragraph are not subject to this provision. Pursuant to CGS §22a-27j, a town’s first grant payment in any year may reflect a deduction of up to \$4,000 if the town has failed to make required payments to the Environmental Quality Fund. The estimates shown in this publication *do not* reflect these deductions, nor do they

separately reflect that portion of the grant based on the PILOT formulas described above in (1) and (2) that certain towns must share with an eligible special services district located within their boundaries.

Grantees receive payments in three installments on or before January 1, April 1 and June 30th.

#### 4. TOWN AID ROAD FUND GRANT

The Department of Transportation administers the Town Aid Road Fund grant pursuant to CGS §13a-175a through §13a-175e, inclusive, §13a-175i, and PA 13-247 §96. Towns and boroughs use these grants for various purposes, including the construction and maintenance of public highways, roads and bridges. Beginning in FY 2014, the Secretary of the Office of Policy and Management may approve the use of funds for other purposes. Grant calculations depend upon factors that include population data and the number of a municipality's improved and unimproved road miles. There is an allocation to the amounts the statutes specify for each formula calculation. Additionally, there is a proportionate adjustment of grant totals, as calculated, to the amount of funding available.

Municipalities receive 50% of this grant in July and the balance in January.

#### 5. LOCAL CAPITAL IMPROVEMENT PROGRAM (LoCIP)

LoCIP grants are administered pursuant to CGS §7-535 through §7-538, PA 13-184 §93-94, and PA 13-247 §93. The Office of Policy and Management must approve LoCIP projects; eligibility parameters are described in CGS §7-536, and expanded uses and time frames.

Towns and boroughs must request reimbursement for an approved project within seven years of its approval date, although there may be a waiver of this provision under appropriate terms and conditions. Reimbursement cannot exceed the total of a grantee's unused entitlement. This includes the formula-generated amount for the current fiscal year (which is available on March 1) and the unused portion of all previous entitlements.

Grantees receive payments after they certify the completion of an approved project (or a portion of an approved project) and following the allotment of funds from state bond proceeds.

#### 6. PUBLIC SCHOOL TRANSPORTATION

The Department of Education administers the Public School Transportation grant pursuant to CGS §10-54, §10-66ee, §10-97, §10-158a, §10-266m, §10-273a and §10-277. Percentages used to reimburse local districts for public school transportation expenditures depend on local wealth, based on the ranking of each district's Adjusted Equalized Net Grand List Per Capita (AENGLC).

The wealthiest 17 towns are assigned a reimbursement percentage of zero; the remaining districts are each assigned a reimbursement percentage that is more than zero and equal to or less than 60. Secondary and K-12 regional districts receive a 10 percentage point bonus. No local or regional board of education may receive an entitlement of less than \$1,000. There is a proportionate reduction of grant totals, as calculated, to the amount of the appropriation.

*Since projected local expenditure estimates form the basis of the grant calculations for FY 2016 and FY 2017, actual revenue may vary significantly from the estimates shown based on the results of final expenditures as audited.*

Grantees receive payments in April.

## 7. NON-PUBLIC SCHOOL TRANSPORTATION

The Department of Education administers the Non-public School Transportation grant pursuant to CGS §10-266m, §10-277 and §10-281. Percentages used to reimburse local districts for non-public school transportation expenditures are determined in the same manner as are the reimbursement percentages for the Public School Transportation Grant. Allowable transportation costs for non-public school children are capped at twice the per pupil public school transportation expenditure for the year prior to the expenditure year. There is a proportionate reduction of grant totals, as calculated, to the amount of the appropriation.

*Since projected local expenditure estimates form the basis of the grant calculations for FY 2016 and FY 2017, actual revenue may vary significantly from the estimates shown based on the results of final expenditures as audited.*

## 8. ADULT EDUCATION

The Adult Education grant is administered by the Department of Education pursuant to CGS §10-71 and §10-71a. Grants to reimburse adult education expenditures are determined on a sliding scale similar to that used in determining public and non-public school transportation grants, except that the percentage range is 0% to 65%. Districts identified under CGS §10-266p(a) as Priority School Districts (i.e., those with the largest numbers or highest percentages of poor and remedial students) cannot receive a reimbursement percentage of less than 20. There is a proportionate reduction of grant totals, as calculated, to the amount of the appropriation.

Ninety-five percent of the annual appropriation is available for grants; 5% is set aside for administrative purposes. *Grant amounts reflect deductions for the Department of Education's administrative costs. The total grant amounts do not match the total appropriation because \$420,000 of the total appropriation was set aside for a pilot program for four programs in FY 2015 and \$400,000 is set aside in FY 2016. The grant totals reflect the funding that is being distributed by the statutory formula only.*

*Since projected local expenditure estimates form the basis of the grant calculations for FY 2016 and FY 2017, actual revenue may vary significantly from the estimates shown based on the results of final expenditures as audited.*

Grantees receive 66% of this grant in August and the balance in May.

## 9. EDUCATION COST SHARING (ECS)

The Department of Education administers the Education Equalization Grants pursuant to CGS §10-262f, §10-262g, §10-262h, §10-262i and §10-262j. The total ECS grant amount does not match the total Education Equalization appropriation because funding for Charter Schools is included in the Education Equalization appropriation. In addition, the total grant amount for FY 2016 and FY 2017 does not match the total appropriation because \$10 million of the amount is allocated to the towns from the Municipal Revenue Sharing Account pursuant to section 494 of PA 15-5 of the June Special Session.

There is no Minimum Budget Requirement (MBR) for school districts that have accountability index scores in the top 10% of all districts in the state; allowing those districts to reduce their education budget with no restrictions.

The MBR for Non-Alliance Districts is the prior year's budgeted appropriation plus any aid increase pursuant to CGS §10-262i(d), except for:

- Any district with 20% or more of its student population eligible for free or reduced price lunches (FRPL) and a student population as of the October 1 count two years prior that is less than the count for October 1 three years prior, may reduce its budgeted appropriation for education by an amount equal to the difference in the number of resident students for such years multiplied by 50% of the net current expenditures per resident student (NCEP) up to a one and one-half percent (1.5%) reduction in the district's budgeted appropriation for education.
- Any district with less than 20% of its student population eligible for FRPL and a student population as of the October 1 count two years prior that is less than the count for October 1 three years prior, may reduce its budgeted appropriation for education

by an amount equal to the difference in the number of resident students for such years multiplied by 50% of the NCEP up to a three percent (3%) reduction in the district's budgeted appropriation for education.

- Any district that does not maintain a high school and pays tuition to another school district and a student population attending high school as of the October 1 count two years prior that is less than the count for October 1 three years prior, may reduce its budgeted appropriation by such difference multiplied by the amount of tuition paid per student.
- Any district that demonstrates new savings through increase district efficiencies or through regional collaboration may reduce its budgeted appropriation for education up to a one-half percent (.5%).

The MBR for Alliance Districts (the 30 lowest performing districts) or formerly designated alliance districts equals the prior year's budgeted appropriation. Any increases in ECS aid will be conditional, subject to the Department of Education approval for the purpose of improving district-wide academic improvement and reduction of any achievement gaps.

PA 15-244, requires the Secretary of the Office of Policy and Management to recommend \$20 million in municipal aid lapse savings for both FY 2016 and FY 2017. For FY 2016, The Office of Policy and Management achieved \$18,881,419 of the required savings by developing a formula which uses the 2012 Equalized Net Grand List Per Capita (ENGLPC) as a proxy for community wealth and financial capacity. ENGLPC across the state ranges from a low of \$47,259 (Windham) to a high of \$731,382 (Greenwich). These comparative ENGLPC rankings were then scaled between \$3.04 per capita (Windham) and \$20.25 per capita (Greenwich) for all 169 municipalities. Finally, a "circuit breaker" was applied to ensure that no distressed municipality would lose more than 2% of its total state aid. Using this formula, grant awards to municipalities under the State Owned PILOT were reduced by \$12,285,162, the Private College and Hospital PILOT payments were reduced by \$2,512,082, and ECS payments were reduced by \$4,084,175, for a combined FY 2016 savings of \$18,881,419. **The FY 2017 recommended budget annualizes these same MORE LAPSE reductions to the State Owned PILOT, Private College and Hospital PILOT and ECS grant.**

*Any town that fails to meet its MBR is subject to a penalty equal to twice the amount of the funding shortfall.* Pursuant to statute the penalty is applied two years after the year of noncompliance.

Grantees receive 25% of their Non-Conditional payments in October, 25% in January and the balance in April.

#### 10. GRANTS FOR MUNICIPAL PROJECTS

The Office of Policy and Management administers this program pursuant to PA 13-239 §55, PA 13-247 §128, and PA 15-1 (JSS) §55 for the construction and maintenance of public highways, roads and bridges.

No payment date is specified.

#### 11. MUNICIPAL REVENUE SHARING: SELECT PAYMENT IN LIEU OF TAXES

Beginning in FY 2017, the Office of Policy and Management administers this program pursuant to PA 15-244§183(d), 184, 207(b)(2), and PA 15-1(DSS) §31.

#### 12. MUNICIPAL REVENUE SHARING: ADDITIONAL SALES TAX FUNDS

Beginning in FY 2017, the Office of Policy and Management administers this program pursuant to PA 15-244 §207(b)(4), and PA 15-4 §494(b)(4) and PA 15-1 (DSS) §31.

Payments shall be made no later than October 31<sup>st</sup> annually.

13. MUNICIPAL REVENUE SHARING:MOTOR VEHICLE PROPERTY TAX GRANT

Beginning in FY 2017, the Office of Policy and Management administers this program pursuant to PA 15-244 §206-208, and PA 15-1 (DSS) §31.

The motor vehicle mill rate will be capped at 32.0 mills for the October 1, 2015 assessment year and at 29.36 mills for the October 1, 2016 assessment year and thereafter. To mitigate the revenue loss, effective FY 2017, a motor vehicle property tax grant will be provided to those municipalities whose FY 2015 mill rate for motor vehicles was greater than 32.0 mills. The grant will be based on the difference between the amount of property taxes levied for motor vehicles for FY 2015 and what the levy would have been if the mill rate had been 32 mills. The motor vehicle property tax grant for fiscal years ending June 30, 2018 and for subsequent fiscal years, will be provided to those municipalities whose FY 2015 mill rate was greater than 29.36 mills. The grant will equal the difference between the amount of property taxes levied with a mill rate greater than 29.36 and 29.36 mills.

Payments shall be made no later than August 1<sup>st</sup> annually.

**ADDITIONAL GRANTS**GRANT PROGRAM SUMMARIES

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*Grantee-specific estimates are not available for these programs.*

MUNICIPAL REVENUE SHARING: REGIONAL SPENDING GRANTS

Beginning in FY 2017, the Office of Policy and Management administers this program pursuant to PA 15-244 §207(b)(5), and PA 15-4 §494(b)(4) and PA 15-1 (DSS) §31.

Grant payments are made by December 31<sup>st</sup>.

MUNICIPAL AID ADJUSTMENT

The Office of Policy and Management administered this program pursuant to PA 13-247 §127 for grants to specified municipalities for fiscal year 2015.

Grant payments are made by December 31<sup>st</sup>.

EARLY CARE EDUCATION: CHILD CARE SERVICES

The Office of Early Childhood issues Child Care Services grants pursuant to CGS §8-210 in order to fund a portion of the costs needed to develop and operate licensed day care centers for children disadvantaged by reasons of economic, social or environmental conditions.

Grantees receive payments at various times, in accordance with contracts entered into with the Office of Early Childhood.

SCHOOL-BASED HEALTH CLINICS

The Department of Public Health distributes grants for school based health centers pursuant to its powers under CGS §19a-2a. Funding supported the operation of 85 school based health centers, 11 enhanced sites, and 1 school-linked site in FY 2015. School-based health centers provide comprehensive primary health care (including medical, mental and oral health care) to enrolled students in communities that have large numbers of low income, high risk children and adolescents.

The Commissioner of Public Health certifies payments at various times.

SPECIAL EDUCATION: EXCESS COSTS-STUDENT BASED

The Department of Education administers the Excess Costs-Student Based grant pursuant to CGS §10-76d, §10-76g and §10-253. Costs in excess of four and one-half times a town's average cost per pupil for the prior year are paid for students placed in a special education program by a school district, pursuant to CGS §10-76g(b).

For placements initiated by a state agency, a Superior Court or a federally recognized Native American tribe (rather than by a local school district), this program provides 100% reimbursement of costs in excess of the district's prior year Net Current Expenditure Per Pupil (NCEP), pursuant to CGS §10-76d(e)(3) and §10-76g(a)(1). For certain no-nexus students and special education students who reside on state property, 100% of the current year cost is covered, pursuant to CGS §10-76g(a)(1) and §10-76d(e)(3).

There is a proportionate reduction of grant totals, as calculated, to the amount of the appropriation.

Grantees receive 75% of their payments in February and the balance in May.

OPEN CHOICE GRANT

The Department of Education administers the OPEN Choice grant, pursuant to CGS §10-266aa to encourage inter-district attendance between the cities and suburbs. Both the sending and receiving districts equally share the credit for these students for those state grants that use resident students or average daily membership data. The department shall provide, within available appropriations, an annual grant to the local or regional board of education for each receiving district in an amount equal to:

- (A) three thousand dollars for each out-of-district student who attends school in the receiving district under the program if the number of such out-of district students is less than two per cent of the total student population of such receiving district,
- (B) four thousand dollars for each out-of-district student who attends school in the receiving district under the program if the number of such out-of-district students is greater than or equal to two per cent but less than three per cent of the total student population of such receiving district,
- (C) six thousand dollars for each out-of-district student who attends school in the receiving district under the program if the number of such out-of district students is greater than or equal to three per cent but less than four percent of the total student population of such receiving district,
- (D) six thousand dollars for each out-of-district student who attends school in a receiving district under the program if the Commissioner of Education determines that the receiving district has an enrollment of greater than four thousand students and has increased the number of students in the program by at least fifty percent from the previous fiscal year, or
- (E) eight thousand dollars for each out-of-district student who attends school in the receiving district under the program if the number of such out-of district students is greater than or equal to four per cent of the total student population of such receiving district.

OPEN Choice inter-district school attendance between Hartford and other districts may include preschool programs in addition to all-day kindergarten. Grants are available for before- and after-school care and remedial services for preschool students, as well as, for subsidies to receiving districts.

Grantees receive a portion of their grant in November and the balance in April.

#### MAGNET SCHOOLS

The Department of Education provides grants for the operation of inter-district magnet schools pursuant to CGS §10-264f.

The determination of grant amounts depend upon factors such as a magnet school's resident and non-resident student counts and whether it is run by a Regional Educational Service Center (RESC), the town in which the school is located, or another entity.

Greater per pupil grant amounts are available for inter-district magnet schools that assist Connecticut in meeting the goals of the 2008 stipulation and order for *Milo Sheff, et al. v. William A. O'Neill, et al*; supplemental operating grants may be available to entities that operate such a school.

The Department of Education's certification of payments varies, depending on the grant's purpose.

\$500,000 is set aside for administrative purposes. *Grant amounts reflect deductions for the Department of Education's administrative costs.*

Operation portion – majority of grantees receive 70% by September 1st and the balance by May 1st.

Transportation portion – grantees receive 50% in October and the balance in May.

#### YOUTH SERVICE BUREAUS

The Youth Service Bureau program that the Department of Education administers pursuant to CGS §10-19m through §10-19p, assists in the provision of comprehensive services to delinquent and troubled youth, including prevention and intervention programs, treatment and follow-up services.

Ninety-eight percent of the annual appropriation is available for grants; 2% is set aside for administrative purposes. *Grant amounts reflect deductions for the Department of Education's administrative costs.*

#### SCHOOL-BASED CHILD HEALTH

Pursuant to CGS §10-76d (a), the Department of Social Services remits grants to those local and regional boards of education that voluntarily determine the Medicaid eligibility of their special education students and furnish the information the agency needs to obtain federal reimbursement for certain services that eligible students receive (e.g., physical, occupational and speech therapies, mental health services, nursing and the provision of medical supplies and specialized transportation).

Eligible boards of education receive 50% of the amount of the federal reimbursement that the state obtains, based on the federal financial participation plan in effect on January 1, 2003.

Estimates are preliminary projections that may change, depending on the actual number of claims processed. Grantees must reimburse the state if they receive an amount in excess of that to which they are entitled.

Grantees receive payments at least quarterly.

#### LOCAL AND DISTRICT DEPARTMENTS OF HEALTH

A statutory per capita grant is paid by the Department of Public Health to eligible local health authorities, pursuant to CGS §19a-202 §19a-245, and PA 15-244 §50. Upon application:

- Each health district that has a population of at least 50,000 or serves at least three municipalities receives \$1.85 per capita for each town, city and borough of such district, provided (1) the commissioner approves the district's public health program and budget, and (2) the towns, cities and boroughs of such district appropriate from annual tax receipts for the maintenance of the health district not less than one dollar per capita; and
- Each municipal health department receives \$1.18 per capita, provided the municipality (1) employs a full-time director of health, (2) submits a public health program and budget which is approved by the commissioner, (3) appropriates not less than one dollar per capita from annual tax receipts for health department services, and (4) has a population of at least 50,000. By law, every city or town having a population over 40,000 for a period of five consecutive years must hire a full-time local director of health.

#### PRIORITY SCHOOL DISTRICT PROGRAM

The Department of Education administers the three grants that comprise the Priority School District Program: those for Priority School Districts, Extended School Hours and School Year Accountability (or Summer School).

The table shown below reflects appropriations for the components of the Priority School District Program. Descriptions of each grant follow.

Priority School District Program Grants	FY 2015 In Millions	FY 2016 In Millions	FY 2017 In Millions
Priority School Districts	\$ 40.5	\$ 37.3	\$ 36.1
Extended School Hours	3.0	3.0	2.8
School Year Accountability (Summer School)	3.5	3.5	3.3
Total	\$ 47.0	\$43.8	\$42.2

#### PRIORITY SCHOOL DISTRICTS

Payments for Priority School Districts are determined pursuant to CGS §10-266p. Among the factors used to determine grant amounts are population, mastery test scores and the number of students receiving Temporary Family Assistance. Each Priority School District must receive a grant of at least \$150 per student. The town with the 6<sup>th</sup> highest population in the state also receives an additional \$2,020,000 per year effective FY 2014.

There is a proportionate reduction of grant totals, as calculated, to the amount of the appropriation.

Grantees receive payments monthly.

EARLY CARE EDUCATION: SCHOOL READINESS

The purpose of the Early Childhood (School Readiness) grant is to initiate and expand pre-kindergarten programs. This grant is administered by the Office of Early Childhood in accordance with CGS §10-16o through §10-16r, inclusive.

The grant distribution formula is based on each district's School Readiness program capacity multiplied by its per child cost (which cannot exceed \$8,927 per child).

Certain school districts that serve at least 40% of lunches free or at a reduced price are eligible for a separate grant. Non-priority school districts that are ranked between one and fifty, in descending order according to wealth are eligible to compete for this grant. *Because of its competitive nature, funding for this grant is not reflected in this publication.*

Grantees receive payments monthly for the non-competitive grants described above.

EXTENDED SCHOOL HOURS

The Extended School Hours grant, administered pursuant to CGS §10-266p, §10-266t and §10-266u, allows an expansion of the number of schools in Priority School Districts that can be kept open for academic enrichment and recreational programs after school hours, on Saturdays and during school vacations. Multiplying the appropriation by the ratio of each Priority School District's average daily membership to the total average daily membership of all such districts determines payment amounts.

Grantees receive payments monthly.

SCHOOL YEAR ACCOUNTABILITY (SUMMER SCHOOL)

The School Year Accountability (Summer School) grant, administered in accordance with CGS §10-265m and §10-266m, assists children in Priority School Districts by allowing the provision of additional instruction to those students whose mastery test scores indicate it is needed.

Grantees receive payments monthly.

## Municipal Aid

Grantee	PILOT: State-Owned Real Property			PILOT: Colleges & Hospitals			Mashantucket Pequot And Mohegan Fund Grant		
	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017
Andover	20,165	3,767	4,244	-	-	-	15,990	16,302	15,014
Ansonia	116,975	40,005	44,606	-	-	-	171,557	178,864	161,227
Ashford	6,171	0	44	-	-	-	24,198	25,506	24,029
Avon	95,895	0	-	-	-	-	16,844	20,504	19,245
Barkhamsted	20,534	0	1,695	-	-	-	16,417	17,958	17,014
Beacon Falls	50,469	20,698	20,935	-	-	-	29,604	30,187	28,985
Berlin	26,032	0	450	-	-	-	52,750	47,285	43,538
Bethany	38,215	7,850	5,911	16,126	15,799	15,214	19,171	16,609	15,970
Bethel	36,007	0	150	16,551	-	6	51,561	53,032	48,969
Bethlehem	1,199	0	159	-	-	-	15,431	14,293	13,652
Bloomfield	128,055	11,324	14,178	203,625	188,271	192,108	157,761	159,786	150,935
Bolton	42,491	9,017	16,038	-	-	-	20,238	17,277	16,404
Bozrah	5,304	0	-	-	-	-	18,044	16,815	16,348
Branford	58,565	0	-	113,861	-	-	57,869	56,504	53,920
Bridgeport	3,012,598	2,353,126	2,385,650	7,962,794	7,499,641	7,512,451	6,196,581	6,276,110	5,928,463
Bridgewater	1,421	0	51	-	-	-	8,688	8,724	8,272
Bristol	95,901	0	-	581,447	403,627	395,259	592,174	599,774	566,551
Brookfield	30,459	0	340	-	-	-	24,761	22,995	21,751
Brooklyn	153,425	112,140	112,249	-	-	-	225,240	228,534	213,490
Burlington	55,498	0	5,480	-	-	-	21,866	23,690	22,480
Canaan	108,377	98,160	94,636	2,093	2,048	1,975	9,493	10,062	9,684
Canterbury	10,752	0	330	-	-	-	37,279	32,095	29,595
Canton	31,365	0	-	-	-	-	24,270	21,455	20,134
Chaplin	63,647	43,232	50,794	-	-	-	83,587	84,660	79,971
Cheshire	2,139,715	1,973,568	1,879,755	129,632	130,139	122,301	2,154,316	2,186,494	2,066,914
Chester	14,716	0	418	-	-	-	14,917	15,064	14,681
Clinton	36,598	0	-	-	-	-	38,993	32,440	31,051
Colchester	58,291	47,757	-	-	-	-	71,476	68,600	65,590
Colebrook	7,370	0	1,215	-	-	-	10,461	10,461	9,864
Columbia	7,577	0	168	-	-	-	21,149	21,482	19,813
Cornwall	19,318	3,241	3,174	-	-	-	8,442	8,680	8,199
Coventry	51,559	0	286	-	-	-	48,216	47,641	44,477
Cromwell	19,754	0	181	57,827	4,498	2,655	45,990	40,080	35,402
Danbury	2,413,997	1,909,997	1,896,601	1,344,343	1,384,386	1,268,313	951,066	963,273	909,915
Darien	108,594	0	-	-	-	-	9,582	9,708	9,265
Deep River	11,165	0	-	-	-	-	15,373	18,288	17,391
Derby	45,385	0	668	894,901	832,632	839,893	254,883	258,154	243,854
Durham	19,798	0	124	-	-	-	23,579	22,264	21,050
Eastford	7,021	0	-	-	-	-	14,309	12,291	11,942
East Granby	28,828	0	-	-	-	-	17,361	16,505	15,474
East Haddam	44,042	0	8,489	-	-	-	29,779	28,875	27,085
East Hampton	117,636	49,128	49,453	-	-	-	61,488	45,261	41,992
East Hartford	790,945	566,261	559,597	520,320	989,051	490,893	308,116	312,071	294,784
East Haven	379,020	253,502	242,589	-	-	-	161,177	174,289	170,491
East Lyme	1,028,645	874,190	869,119	42,921	40,854	40,494	333,126	338,385	321,012
Easton	63,586	270	413	-	-	-	10,636	11,278	10,573
East Windsor	118,146	57,397	58,269	-	-	-	48,442	49,781	45,711
Ellington	7,900	0	97	-	-	-	54,191	49,491	44,970
Enfield	1,301,831	1,018,630	1,052,802	27,107	24,959	25,574	1,449,946	1,442,775	1,363,383
Essex	10,949	0	79	15,085	-	-	13,555	13,224	12,553
Fairfield	35,231	0	138	2,641,401	2,024,123	2,013,016	292,353	294,950	278,417
Farmington	3,507,095	3,147,460	3,159,385	31,718	29,785	29,924	31,383	32,572	29,874
Franklin	17,426	6,581	5,991	-	-	-	15,254	16,105	15,419
Glastonbury	50,469	0	-	1,728	-	7	40,105	46,072	41,737
Goshen	18,576	0	411	-	-	-	10,588	11,153	10,548
Granby	13,381	0	50	-	-	-	28,113	25,939	24,034

## Municipal Aid

Grantee	PILOT: State-Owned Real Property			PILOT: Colleges & Hospitals			Mashantucket Pequot And Mohegan Fund Grant		
	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017
Greenwich	25,772	0	-	897,965	-	-	98,189	99,288	93,555
Griswold	66,244	15,894	17,242	-	-	-	103,449	94,046	87,063
Groton (Town of)	1,104,583	804,171	839,789	40,203	36,123	37,929	1,390,133	1,412,077	1,339,581
Guilford	20,785	0	-	19,423	-	-	31,929	27,392	26,144
Haddam	69,812	22,196	21,263	-	-	-	23,384	25,437	23,906
Hamden	1,015,382	715,955	714,501	3,026,411	2,870,139	2,855,249	939,097	951,150	898,464
Hampton	30,686	16,831	21,038	-	-	-	14,750	14,446	13,999
Hartford	14,816,241	13,887,253	13,666,641	25,279,198	23,443,507	23,849,510	6,652,860	6,631,346	6,279,594
Hartland	104,841	86,156	88,476	-	-	-	13,886	12,851	12,223
Harwinton	7,749	0	-	-	-	-	17,719	19,927	18,677
Hebron	15,564	0	-	-	-	-	30,564	30,744	28,512
Kent	61,484	29,220	35,564	-	-	-	10,105	9,953	9,101
Killingly	265,435	169,887	180,836	-	-	-	158,610	151,533	145,825
Killingworth	103,880	60,358	62,657	-	-	-	18,280	16,778	15,229
Lebanon	33,143	0	3,458	-	-	-	36,533	35,167	33,161
Ledyard	693,548	944,979	594,078	-	-	-	949,184	936,306	880,962
Lisbon	7,577	0	131	-	-	-	29,329	24,388	23,718
Litchfield	79,188	28,313	24,641	-	-	-	21,685	19,724	18,317
Lyme	16,461	0	-	195	-	-	9,113	8,874	8,364
Madison	540,719	456,004	371,803	-	-	-	20,366	19,844	19,516
Manchester	844,806	566,228	559,667	866,237	826,527	817,246	598,186	605,863	572,303
Mansfield	7,656,351	7,192,804	7,187,599	-	-	-	207,662	242,157	205,528
Marlborough	16,534	0	-	-	-	-	18,229	20,104	18,590
Meriden	432,065	194,200	193,862	1,256,048	1,198,941	1,185,011	907,031	918,672	867,785
Middlebury	20,089	0	-	-	-	-	18,094	16,877	15,762
Middlefield	10,411	0	33	-	-	-	21,025	19,111	17,381
Middletown	2,573,487	3,252,694	2,242,261	4,087,232	6,809,015	3,856,075	1,253,270	1,269,355	1,199,043
Milford	556,477	202,342	196,625	448,475	429,614	423,111	399,010	404,131	381,746
Monroe	11,952	0	46	-	-	-	35,497	34,506	33,408
Montville	1,979,859	2,192,340	1,799,468	-	-	-	1,068,665	1,019,799	954,946
Morris	17,550	5,794	826	-	-	-	11,262	11,694	11,083
Naugatuck	91,305	0	3,022	-	-	-	218,529	245,012	230,955
New Britain	3,710,093	3,718,207	3,302,143	2,692,730	2,866,022	2,540,440	2,298,649	2,328,150	2,199,189
New Canaan	47,151	0	7,388	-	-	-	9,293	9,510	8,977
New Fairfield	20,607	0	128	-	-	-	26,468	31,812	29,199
New Hartford	19,654	0	-	-	-	-	21,796	20,083	19,119
New Haven	6,879,419	6,993,359	6,060,707	43,465,332	41,901,803	41,007,110	6,537,304	6,224,317	5,809,483
Newington	749,383	571,476	564,544	1,633,915	1,893,314	1,541,508	254,786	267,867	248,823
New London	414,949	337,618	297,982	5,032,102	4,998,983	4,747,507	1,807,956	1,836,497	1,742,211
New Milford	32,756	0	196	221,957	82,855	90,021	84,077	82,307	76,918
Newtown	946,060	717,794	738,994	-	-	-	952,649	969,137	913,492
Norfolk	90,248	63,282	73,196	47,767	42,230	45,066	14,208	14,285	13,352
North Branford	5,680	0	-	2,434	-	-	45,449	44,596	42,146
North Canaan	25,017	8,147	6,881	-	-	-	25,740	21,910	21,982
North Haven	119,369	0	2,642	647,579	580,506	583,149	158,406	160,439	151,552
North Stonington	23,626	0	221	-	-	-	893,855	893,244	844,077
Norwalk	404,528	158,245	32,233	1,571,461	2,596,542	1,482,586	855,995	866,981	818,957
Norwich	804,821	910,659	617,436	810,449	1,087,553	764,613	2,002,692	2,023,985	1,917,276
Old Lyme	30,352	0	147	35,059	-	2,022	15,319	15,371	14,525
Old Saybrook	60,807	0	-	-	-	-	18,009	15,765	14,639
Orange	11,829	0	196	248,668	204,705	152,963	49,247	46,926	43,603
Oxford	252,505	160,573	165,026	-	-	-	34,509	27,040	25,454
Plainfield	57,395	0	1,270	41,283	36,348	34,680	182,340	168,094	122,847
Plainville	17,664	0	391	-	-	-	86,023	80,726	72,680
Plymouth	12,212	0	462	-	-	-	71,534	72,640	69,966
Pomfret	48,075	27,007	27,434	-	-	-	22,648	23,025	19,519
Portland	27,556	0	201	-	-	-	33,088	29,628	27,787

Municipal Aid

Grantee	PILOT: State-Owned Real Property			PILOT: Colleges & Hospitals			Mashantucket Pequot And Mohegan Fund Grant		
	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017
Preston	16,402	0	722	-	-	-	1,183,656	1,192,160	1,128,043
Prospect	2,055	0	-	-	-	-	37,247	28,238	27,025
Putnam	33,309	0	-	232,405	219,527	214,334	119,285	113,730	103,824
Redding	179,434	93,294	95,600	-	-	-	11,694	11,645	10,940
Ridgefield	148,889	0	2,103	-	-	-	16,612	15,718	14,180
Rocky Hill	933,775	845,180	780,934	-	-	-	281,888	285,506	269,691
Roxbury	4,281	0	65	-	-	-	8,370	8,538	8,077
Salem	71,139	48,212	47,708	-	-	-	21,968	19,852	18,266
Salisbury	8,251	0	109	-	-	-	9,433	9,655	9,090
Scotland	25,202	19,534	17,012	-	-	-	17,604	17,093	15,755
Seymour	22,331	0	-	-	-	-	78,393	73,475	68,021
Sharon	18,730	0	-	-	-	-	8,891	9,736	9,135
Shelton	15,668	0	347	-	-	-	80,088	81,312	75,044
Sherman	14	0	-	-	-	-	10,408	10,481	9,951
Simsbury	123,399	0	2,575	-	-	-	33,613	32,798	28,552
Somers	1,499,575	1,342,227	1,375,397	-	-	-	1,700,850	1,711,137	1,613,720
Southbury	298,743	178,782	172,813	-	-	-	42,711	42,073	37,794
Southington	26,815	0	-	141,493	-	-	151,250	136,778	126,441
South Windsor	13,221	0	79	-	-	-	60,215	59,843	54,493
Sprague	12,257	476	369	-	-	-	31,144	28,508	26,313
Stafford	55,003	3,176	4,439	228,369	211,019	215,454	98,483	101,965	93,402
Stamford	1,510,039	1,084,271	1,073,390	1,963,214	1,827,676	1,852,182	926,415	938,305	886,330
Sterling	5,952	0	132	-	-	-	35,406	36,354	33,497
Stonington	21,561	0	-	-	-	-	40,283	35,302	33,143
Stratford	400,622	124,993	123,243	-	-	-	168,339	170,682	161,178
Suffield	2,657,588	2,441,296	2,445,787	-	-	-	2,976,971	3,003,392	2,837,591
Thomaston	40,663	4,638	5,773	-	-	-	41,317	41,237	40,227
Thompson	11,540	0	41	2,482	-	-	70,913	68,444	63,716
Tolland	52,883	0	-	-	-	-	43,715	37,585	34,934
Torrington	249,421	104,211	97,248	254,799	262,832	240,389	257,271	293,101	288,347
Trumbull	96,878	0	-	18,591	-	3,286	53,557	53,005	50,070
Union	32,010	23,968	25,713	-	-	-	22,471	22,760	21,499
Vernon	239,453	113,593	114,386	339,449	320,005	320,251	177,683	174,419	159,327
Voluntown	87,923	69,642	72,039	60,000	60,000	56,607	92,538	93,726	88,534
Wallingford	55,743	0	-	354,183	155,571	153,782	172,355	163,844	156,489
Warren	14,319	0	9,597	-	-	-	8,782	8,784	8,224
Washington	34,664	0	6,165	-	-	-	9,438	9,302	8,764
Waterbury	4,498,583	3,918,729	3,927,492	5,773,418	5,505,887	5,446,897	3,054,884	3,094,091	2,922,703
Waterford	286,127	124,651	123,367	65,721	156,519	62,005	51,184	46,103	42,712
Watertown	35,613	0	16,042	-	-	-	85,337	79,387	75,381
Westbrook	30,313	0	-	18,861	56,101	-	18,947	18,216	16,228
West Hartford	301,092	0	-	1,084,554	978,740	968,971	220,032	210,497	197,988
West Haven	59,579	0	-	5,476,449	5,199,073	5,047,799	985,721	1,017,690	972,453
Weston	6,604	0	-	-	-	-	9,369	9,496	9,083
Westport	828,016	344,544	368,392	184,153	169,091	173,738	27,989	28,452	26,690
Wethersfield	247,201	123,563	108,083	9,178	18,834	8,659	219,181	221,994	209,698
Willington	46,133	21,183	17,270	-	-	-	28,762	34,773	33,336
Wilton	96,400	0	333	-	-	-	11,265	11,944	10,891
Winchester	80,035	30,792	31,435	43,134	40,801	40,695	74,635	81,005	78,651
Windham	3,047,008	3,101,626	2,817,089	668,312	730,378	630,515	892,577	906,667	860,118
Windsor	55,006	0	-	-	-	-	108,632	76,355	72,031
Windsor Locks	94,693	0	25,481	-	-	-	445,189	450,903	425,927
Wolcott	2,136	0	-	-	-	-	71,260	63,773	61,523
Woodbridge	17,555	0	-	98	-	-	13,164	11,740	11,217
Woodbury	571	0	196	-	-	-	19,476	21,861	19,737
Woodstock	9,499	0	1,593	-	-	-	33,642	28,928	26,251

Municipal Aid

Grantee	PILOT: State-Owned Real Property			PILOT: Colleges & Hospitals			Mashantucket Pequot And Mohegan Fund Grant		
	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017
Bantam (Bor.)	-	-	-	-	-	-	-	-	-
Danielson (Bor.)	12,711	13,367	12,067	-	-	-	-	-	-
Fenwick (Bor.)	-	-	-	-	-	-	-	-	-
Groton (City of)	59,676	61,920	56,654	-	-	-	-	-	-
Groton Long Point	-	-	-	-	-	-	-	-	-
Jewett City (Bor.)	574	521	545	-	-	-	-	-	-
Litchfield (Bor.)	812	684	771	-	-	-	-	-	-
Newtown (Bor.)	137	125	130	-	-	-	-	-	-
Stonington (Bor.)	-	-	-	-	-	-	-	-	-
Woodmont (Bor.)	-	-	-	-	-	-	-	-	-
District No. 1	-	-	-	-	-	-	-	-	-
District No. 4	-	-	-	-	-	-	-	-	-
District No. 5	-	-	-	-	-	-	-	-	-
District No. 6	-	-	-	-	-	-	-	-	-
District No. 7	-	-	-	-	-	-	-	-	-
District No. 8	-	-	-	-	-	-	-	-	-
District No. 9	-	-	-	-	-	-	-	-	-
District No. 10	-	-	-	-	-	-	-	-	-
District No. 11	-	-	-	-	-	-	-	-	-
District No. 12	-	-	-	-	-	-	-	-	-
District No. 13	-	-	-	-	-	-	-	-	-
District No. 14	-	-	-	-	-	-	-	-	-
District No. 15	-	-	-	-	-	-	-	-	-
District No. 16	-	-	-	-	-	-	-	-	-
District No. 17	-	-	-	-	-	-	-	-	-
District No. 18	-	-	-	-	-	-	-	-	-
District No. 19	-	-	-	-	-	-	-	-	-
CREC	-	-	-	-	-	-	-	-	-
Education Connection	-	-	-	-	-	-	-	-	-
CES	-	-	-	-	-	-	-	-	-
ACES	-	-	-	-	-	-	-	-	-
LEARN	-	-	-	-	-	-	-	-	-
EASTCONN	-	-	-	-	-	-	-	-	-
SDE Administrative Costs	-	-	-	-	-	-	-	-	-
Bloomfield: Center FD	-	-	-	5,259	4,863	4,961	-	-	-
Cromwell Fire District	-	-	-	-	3,799	-	-	-	-
Enfield: Hazardville Fire #3	-	-	-	1,945	2,056	1,835	-	-	-
Groton: Poq. Bridge FD	-	-	-	10,089	10,588	9,519	-	-	-
Middletown: South FD	-	-	-	8,017	13,502	7,563	-	-	-
New Milford: N. Milford FD	-	-	-	6,128	4,572	5,782	-	-	-
Plainfield - Moosup FD	-	-	-	-	-	-	-	-	-
Plainfield: Plainfield FD	-	-	-	2,111	2,077	1,991	-	-	-
Putnam: W. Putnam District	-	-	-	88	82	83	-	-	-
W. Haven First Center	-	-	-	901,085	921,295	850,123	-	-	-
W. Haven: West Shore FD	-	-	-	239,773	221,757	226,213	-	-	-
W. Haven: Allingtown FD	-	-	-	362,779	348,468	342,262	-	-	-
Various Fire Districts	-	-	-	-	-	-	-	-	-
<b>TOTALS</b>	<b>83,641,646</b>	<b>71,356,484</b>	<b>67,253,483</b>	<b>125,431,737</b>	<b>122,919,655</b>	<b>115,851,775</b>	<b>61,779,907</b>	<b>61,779,907</b>	<b>58,227,562</b>

## Municipal Aid

Grantee	Town Aid Road			Local Capital Improvement			Public School		
	Fund Grant			Program (LoCIP)			Pupil Transportation		
	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017
Andover	190,165	190,310	190,310	28,185	28,323	28,323	15,665	12,716	12,550
Ansonia	318,737	317,316	317,316	176,587	183,253	183,253	119,302	116,107	115,055
Ashford	291,170	292,107	292,107	49,252	50,017	50,017	40,862	31,498	32,911
Avon	311,737	312,344	312,344	108,884	108,947	108,947	15,555	13,258	11,426
Barkhamsted	195,865	195,772	195,772	35,653	35,692	35,692	18,806	17,367	16,959
Beacon Falls	188,588	188,446	188,446	37,461	37,796	37,796		0	0
Berlin	332,340	333,145	333,145	125,683	126,789	126,789	87,417	85,428	88,055
Bethany	211,211	211,130	211,130	46,761	47,062	47,062	11,375	9,251	10,364
Bethel	318,762	319,352	319,352	118,708	119,172	119,172	98,478	95,239	94,489
Bethlehem	214,442	214,612	214,612	34,326	33,093	33,093		0	0
Bloomfield	337,076	335,425	335,425	126,327	124,840	124,840	117,386	128,318	105,257
Bolton	200,448	200,349	200,349	37,644	37,821	37,821	31,652	28,453	25,273
Bozrah	181,856	181,846	181,846	26,545	27,237	27,237	19,872	20,298	21,297
Branford	399,296	398,046	398,046	154,428	155,501	155,501	76,579	61,221	59,785
Bridgeport	1,383,106	1,387,630	1,387,630	2,413,992	2,374,132	2,374,132	1,168,616	1,083,144	1,050,596
Bridgewater	178,861	178,866	178,866	23,655	23,606	23,606		0	0
Bristol	665,128	663,976	663,976	471,380	475,834	475,834	413,344	406,106	390,376
Brookfield	303,840	304,309	304,309	103,800	104,868	104,868	8,106	29,958	33,257
Brooklyn	241,660	242,371	242,371	72,385	71,211	71,211	116,093	97,739	94,377
Burlington	259,536	259,547	259,547	74,005	74,435	74,435		0	0
Canaan	169,401	169,913	169,913	19,394	18,783	18,783	1,989	3,639	2,247
Canterbury	224,492	224,629	224,629	55,431	55,130	55,130	84,731	72,490	68,492
Canton	261,055	261,161	261,161	68,569	68,185	68,185	45,142	39,831	37,005
Chaplin	189,072	189,102	189,102	27,157	27,254	27,254	26,780	24,210	23,435
Cheshire	404,067	402,408	402,408	180,905	180,400	180,400	171,003	133,962	121,445
Chester	190,075	191,241	191,241	28,576	28,680	28,680	3,747	3,755	3,585
Clinton	269,158	268,843	268,843	84,464	84,125	84,125	43,985	41,592	39,758
Colchester	348,769	349,420	349,420	116,846	117,313	117,313	174,928	166,762	156,712
Colebrook	200,862	201,187	201,187	24,968	24,932	24,932	2,919	2,750	3,827
Columbia	205,576	205,510	205,510	39,504	39,693	39,693	43,249	35,993	33,285
Cornwall	223,417	224,174	224,174	32,618	32,569	32,569	287	252	246
Coventry	297,200	295,186	295,186	101,904	101,217	101,217	148,039	123,438	114,543
Cromwell	277,817	277,297	277,297	83,041	84,537	84,537	34,465	38,978	50,531
Danbury	855,534	861,735	861,735	557,492	554,189	554,189	484,825	472,292	452,750
Darien	335,085	336,590	336,590	111,194	112,832	112,832	287	252	246
Deep River	198,719	198,560	198,560	30,364	30,471	30,471	8,284	5,673	5,780
Derby	265,911	265,491	265,491	106,011	109,507	109,507	72,194	65,303	65,197
Durham	222,769	222,641	222,641	52,321	52,432	52,432		0	0
Eastford	174,957	175,010	175,010	22,868	22,303	22,303	24,643	19,446	15,838
East Granby	201,944	202,108	202,108	34,522	35,286	35,286	18,819	16,735	21,750
East Haddam	329,648	331,311	331,311	88,338	87,991	87,991	60,987	48,970	53,290
East Hampton	322,948	320,189	320,189	89,318	88,368	88,368	77,562	60,131	55,788
East Hartford	587,141	585,805	585,805	448,528	446,673	446,673	492,483	458,669	444,741
East Haven	402,897	401,912	401,912	214,564	219,803	219,803	222,073	185,709	184,422
East Lyme	318,395	318,528	318,528	118,828	120,181	120,181	56,623	48,875	51,407
Easton	227,805	227,879	227,879	66,516	66,646	66,646		252	246
East Windsor	267,394	267,564	267,564	78,232	78,338	78,338	110,724	93,491	90,453
Ellington	339,904	336,233	336,233	105,415	106,719	106,719	150,526	126,293	127,592
Enfield	534,951	535,091	535,091	320,305	321,907	321,907	343,059	325,197	312,591
Essex	215,183	214,980	214,980	40,043	40,105	40,105	382	503	821
Fairfield	711,140	712,467	712,467	370,404	373,054	373,054	7,615	6,795	6,636
Farmington	372,988	373,341	373,341	136,925	137,501	137,501	26,185	15,334	16,577
Franklin	129,457	129,398	129,398	17,711	17,774	17,774	19,551	15,655	14,426
Glastonbury	465,108	461,027	461,027	203,659	204,413	204,413	100,040	86,708	84,674
Goshen	276,087	277,151	277,151	42,696	42,651	42,651		0	0
Granby	259,653	259,634	259,634	79,327	80,190	80,190	42,953	31,390	37,411

## Municipal Aid

Grantee	Town Aid Road			Local Capital Improvement			Public School		
	Fund Grant			Program (LoCIP)			Pupil Transportation		
	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017
Greenwich	747,652	747,843	747,843	319,795	319,966	319,966	287	252	246
Griswold	191,998	192,032	192,032	91,869	94,617	94,617	157,311	138,779	138,571
Groton (Town of)	377,392	380,167	380,167	211,921	214,072	214,072	314,677	236,836	256,614
Guilford	360,844	360,832	360,832	137,609	137,903	137,903	32,607	29,220	19,227
Haddam	244,273	246,301	246,301	73,867	73,641	73,641		0	0
Hamden	668,305	673,661	673,661	431,930	433,974	433,974	597,059	550,418	537,508
Hampton	188,095	188,237	188,237	28,035	28,694	28,694	16,608	14,153	15,606
Hartford	1,202,455	1,201,712	1,201,712	1,976,067	1,934,557	1,934,557	1,531,905	1,174,599	1,147,049
Hartland	143,026	142,967	142,967	19,057	19,109	19,109	20,714	17,613	19,227
Harwinton	227,680	227,824	227,824	49,911	50,006	50,006		0	0
Hebron	241,561	241,222	241,222	69,933	70,831	70,831	37,934	30,739	33,309
Kent	281,659	282,751	282,751	41,921	41,879	41,879	1,933	2,696	2,914
Killingly	362,264	362,463	362,463	143,681	141,039	141,039	204,209	227,595	213,888
Killingworth	252,854	253,148	253,148	53,343	53,448	53,448		0	0
Lebanon	317,096	318,154	318,154	72,023	71,696	71,696	91,487	73,991	71,523
Ledyard	296,103	296,177	296,177	111,385	112,383	112,383	153,302	134,528	130,526
Lisbon	176,428	179,879	179,879	28,353	28,884	28,884	53,861	47,150	42,946
Litchfield	382,385	383,844	383,844	81,931	81,971	81,971	27,197	21,923	19,893
Lyme	180,143	180,114	180,114	25,763	25,766	25,766		0	0
Madison	313,685	313,633	313,633	110,451	109,978	109,978	19,591	13,102	10,676
Manchester	646,353	644,881	644,881	422,712	428,332	428,332	370,143	340,211	337,990
Mansfield	415,303	416,521	416,521	184,935	195,109	195,109	119,987	111,831	112,398
Marlborough	212,383	212,279	212,279	50,347	51,348	51,348	18,138	15,896	17,506
Meriden	669,183	666,851	666,851	509,499	525,697	525,697	508,196	451,512	453,573
Middlebury	222,906	222,806	222,806	55,344	55,554	55,554		0	0
Middlefield	197,344	197,382	197,382	31,698	31,880	31,880		0	0
Middletown	597,667	592,846	592,846	313,567	317,269	317,269	536,925	489,130	494,875
Milford	585,695	586,204	586,204	351,019	351,815	351,815	201,354	77,503	75,685
Monroe	351,766	352,168	352,168	134,631	134,510	134,510	53,016	48,853	46,005
Montville	327,476	327,479	327,479	145,652	147,104	147,104	217,881	249,907	240,119
Morris	177,379	177,717	177,717	21,705	21,686	21,686		0	0
Naugatuck	424,180	423,171	423,171	248,445	256,881	256,881	370,594	345,422	339,828
New Britain	770,020	767,195	767,195	991,377	1,003,987	1,003,987	1,224,102	1,209,804	1,181,428
New Canaan	330,869	331,097	331,097	115,715	116,074	116,074	287	252	246
New Fairfield	276,563	276,641	276,641	80,517	80,317	80,317	41,857	48,726	39,712
New Hartford	269,858	270,291	270,291	63,013	63,091	63,091	24,814	35,021	35,230
New Haven	1,251,332	1,248,795	1,248,795	1,648,668	1,603,034	1,603,034	2,269,357	2,035,836	1,988,085
Newington	415,388	416,252	416,252	209,032	209,841	209,841	229,869	279,576	282,408
New London	390,188	388,445	388,445	308,565	313,264	313,264	295,048	245,460	239,808
New Milford	558,293	559,550	559,550	192,049	192,641	192,641	185,092	164,559	182,292
Newtown	469,220	469,996	469,996	207,562	207,668	207,668	79,452	84,295	82,318
Norfolk	251,076	241,630	241,630	31,899	31,884	31,884	1,694	1,836	2,239
North Branford	281,428	281,043	281,043	88,887	88,766	88,766	149,914	146,028	142,602
North Canaan	188,363	188,202	188,202	29,971	29,454	29,454	35,988	32,320	30,439
North Haven	360,171	358,358	358,358	154,749	154,546	154,546	78,435	83,614	74,418
North Stonington	239,744	240,033	240,033	47,925	48,062	48,062	59,030	50,218	52,340
Norwalk	887,652	891,306	891,306	631,512	638,740	638,740	67,282	59,120	64,193
Norwich	501,077	499,260	499,260	320,837	322,978	322,978	590,316	505,813	493,949
Old Lyme	229,908	229,901	229,901	49,195	49,358	49,358		0	0
Old Saybrook	247,093	247,044	247,044	67,011	67,014	67,014	5,896	7,186	4,882
Orange	275,147	275,103	275,103	100,913	98,746	98,746	23,808	21,374	10,427
Oxford	273,845	274,226	274,226	95,377	95,165	95,165	38,743	21,291	29,678
Plainfield	290,104	289,613	289,613	129,537	125,953	125,953	253,019	282,399	265,910
Plainville	307,546	307,431	307,431	124,459	124,497	124,497	161,034	148,070	145,921
Plymouth	262,226	261,739	261,739	94,231	96,614	96,614	176,563	139,196	142,356
Pomfret	242,643	243,039	243,039	46,820	46,950	46,950	39,263	39,621	42,642
Portland	240,103	239,867	239,867	63,149	63,429	63,429	52,337	43,427	42,409

## Municipal Aid

Grantee	Town Aid Road			Local Capital Improvement			Public School		
	Fund Grant			Program (LoCIP)			Pupil Transportation		
	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017
Preston	199,909	199,882	199,882	44,286	44,551	44,551	86,435	75,821	74,987
Prospect	240,207	240,328	240,328	66,103	64,798	64,798		0	0
Putnam	238,506	238,164	238,164	84,782	82,002	82,002	152,895	148,633	139,122
Redding	268,879	269,265	269,265	69,362	69,407	69,407	287	252	246
Ridgefield	378,878	379,236	379,236	153,327	153,548	153,548	600	1,990	1,944
Rocky Hill	341,316	342,814	342,814	113,558	113,500	113,500	68,151	54,211	47,638
Roxbury	329,802	331,615	331,615	35,916	35,839	35,839		0	0
Salem	193,620	193,672	193,672	33,666	34,396	34,396	36,006	40,480	44,237
Salisbury	292,128	284,662	284,662	43,871	43,808	43,808	1,459	1,204	1,175
Scotland	153,925	153,812	153,812	21,198	21,296	21,296	22,974	18,907	18,766
Seymour	297,032	296,883	296,883	115,583	116,598	116,598	121,533	116,307	117,811
Sharon	355,320	357,425	357,425	49,456	48,779	48,779	287	252	246
Shelton	495,552	501,144	501,144	267,034	268,166	268,166	114,941	90,064	90,345
Sherman	204,907	205,240	205,240	26,607	26,023	26,023	3,673	2,718	1,922
Simsbury	361,234	362,351	362,351	154,713	157,504	157,504	42,224	33,298	42,915
Somers	269,120	268,053	268,053	87,482	88,675	88,675	82,121	65,348	67,334
Southbury	379,296	377,898	377,898	132,008	130,193	130,193		0	0
Southington	523,137	523,673	523,673	280,242	283,158	283,158	163,061	152,300	153,955
South Windsor	380,687	380,491	380,491	164,723	163,674	163,674	125,851	110,875	104,867
Sprague	151,371	151,257	151,257	24,806	26,251	26,251	49,818	44,753	48,885
Stafford	392,105	393,050	393,050	109,168	111,207	111,207	207,415	200,772	199,056
Stamford	1,204,261	1,213,719	1,213,719	821,608	842,577	842,577	95,896	89,243	103,104
Sterling	192,124	191,937	191,937	40,587	41,624	41,624	70,421	61,429	60,903
Stonington	298,655	298,367	298,367	109,956	109,735	109,735	22,846	22,532	23,308
Stratford	597,569	597,168	597,168	391,112	392,331	392,331	291,754	273,058	252,949
Suffield	291,302	290,413	290,413	91,360	92,624	92,624	83,028	81,720	80,737
Thomaston	223,708	223,376	223,376	53,187	52,830	52,830	51,440	58,809	57,429
Thompson	253,138	253,163	253,163	89,902	88,496	88,496	94,874	90,824	82,781
Tolland	338,861	339,123	339,123	115,715	116,116	116,116	128,122	109,397	108,467
Torrington	465,796	463,744	463,744	258,790	259,082	259,082	409,244	378,776	367,120
Trumbull	464,109	464,072	464,072	246,276	245,884	245,884	60,949	54,332	48,413
Union	124,709	124,667	124,667	14,950	14,971	14,971	10,543	8,231	8,375
Vernon	402,328	402,246	402,246	208,454	209,533	209,533	129,963	119,168	115,420
Voluntown	172,352	172,454	172,454	24,841	24,337	24,337	42,559	37,847	36,626
Wallingford	542,236	541,354	541,354	288,056	287,092	287,092	309,530	271,684	258,592
Warren	181,621	181,741	181,741	21,782	21,740	21,740		0	0
Washington	329,042	330,184	330,184	52,666	51,918	51,918		0	0
Waterbury	1,078,651	1,075,110	1,075,110	1,305,413	1,302,143	1,302,143	1,131,303	1,040,059	1,022,604
Waterford	321,871	321,363	321,363	118,570	118,101	118,101	33,193	27,168	27,995
Watertown	353,011	352,526	352,526	156,068	154,296	154,296	150,185	135,449	128,233
Westbrook	216,968	216,813	216,813	42,814	42,361	42,361	5,592	5,517	4,149
West Hartford	687,452	687,363	687,363	436,682	432,145	432,145	270,623	165,325	119,418
West Haven	621,676	617,903	617,903	579,476	580,769	580,769	520,809	489,934	481,821
Weston	251,516	251,636	251,636	65,206	65,240	65,240	287	252	246
Westport	384,848	386,468	386,468	145,997	146,394	146,394	287	252	246
Wethersfield	403,048	401,268	401,268	182,902	183,003	183,003	82,254	86,709	85,662
Willington	257,809	258,353	258,353	59,949	58,389	58,389	52,563	45,507	39,464
Wilton	315,846	315,938	315,938	112,762	112,895	112,895	287	252	246
Winchester	301,370	301,361	301,361	89,011	89,048	89,048	89,001	82,120	78,948
Windham	368,387	369,052	369,052	263,899	266,853	266,853	283,675	291,366	296,620
Windsor	404,234	403,865	403,865	180,920	181,757	181,757	233,482	189,783	185,332
Windsor Locks	263,475	263,525	263,525	79,835	77,571	77,571	80,180	78,464	55,776
Wolcott	302,219	302,040	302,040	113,229	114,479	114,479	130,857	132,238	119,659
Woodbridge	241,007	240,893	240,893	64,474	64,481	64,481	1,840	1,643	2,805
Woodbury	295,851	296,185	296,185	78,210	77,611	77,611		0	0
Woodstock	380,393	382,200	382,200	83,243	83,450	83,450	67,546	63,075	63,054

Municipal Aid

Grantee	Town Aid Road			Local Capital Improvement			Public School		
	Fund Grant			Program (LoCIP)			Pupil Transportation		
	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017
Bantam (Bor.)	-	-	-	280	261	261	-	-	-
Danielson (Bor.)	-	-	-	2,920	2,744	2,744	-	-	-
Fenwick (Bor.)	1,042	1,065	1,065	809	826	826	-	-	-
Groton (City of)	115,486	114,492	114,492	15,690	17,049	17,049	-	-	-
Groton Long Point	-	-	-	3,219	3,206	3,206	-	-	-
Jewett City (Bor.)	78,710	78,432	78,432	2,421	2,419	2,419	-	-	-
Litchfield (Bor.)	-	-	-	700	689	689	-	-	-
Newtown (Bor.)	-	-	-	399	392	392	-	-	-
Stonington (Bor.)	15,615	15,524	15,524	1,489	1,445	1,445	-	-	-
Woodmont (Bor.)	16,983	17,040	17,040	292	267	267	-	-	-
District No. 1	-	-	-	-	-	-	4,062	0	561
District No. 4	-	-	-	-	-	-	23,060	29,396	19,935
District No. 5	-	-	-	-	-	-	84,600	72,048	53,569
District No. 6	-	-	-	-	-	-	28,556	38,488	29,180
District No. 7	-	-	-	-	-	-	87,999	88,989	94,823
District No. 8	-	-	-	-	-	-	107,228	72,840	95,194
District No. 9	-	-	-	-	-	-	36,164	0	11,483
District No. 10	-	-	-	-	-	-	198,889	103,049	146,916
District No. 11	-	-	-	-	-	-	36,322	57,349	37,972
District No. 12	-	-	-	-	-	-	34,912	31,573	30,690
District No. 13	-	-	-	-	-	-	98,476	90,675	83,795
District No. 14	-	-	-	-	-	-	74,544	78,697	74,890
District No. 15	-	-	-	-	-	-	146,465	169,364	170,742
District No. 16	-	-	-	-	-	-	167,380	91,235	162,732
District No. 17	-	-	-	-	-	-	199,481	132,303	140,205
District No. 18	-	-	-	-	-	-	11,432	29,287	21,928
District No. 19	-	-	-	-	-	-	129,724	69,146	128,032
CREC	-	-	-	-	-	-	-	-	-
Education Connection	-	-	-	-	-	-	-	-	-
CES	-	-	-	-	-	-	-	-	-
ACES	-	-	-	-	-	-	-	-	-
LEARN	-	-	-	-	-	-	-	-	-
EASTCONN	-	-	-	-	-	-	-	-	-
SDE Administrative Costs	-	-	-	-	-	-	-	-	-
Bloomfield: Center FD	-	-	-	-	-	-	-	-	-
Cromwell Fire District	-	-	-	-	-	-	-	-	-
Enfield: Hazardville Fire #3	-	-	-	-	-	-	-	-	-
Groton: Poq. Bridge FD	-	-	-	-	-	-	-	-	-
Middletown: South FD	-	-	-	-	-	-	-	-	-
New Milford: N. Milford FD	-	-	-	-	-	-	-	-	-
Plainfield - Moosup FD	-	-	-	-	-	-	-	-	-
Plainfield: Plainfield FD	-	-	-	-	-	-	-	-	-
Putnam: W. Putnam District	-	-	-	-	-	-	-	-	-
W. Haven First Center	-	-	-	-	-	-	-	-	-
W. Haven: West Shore FD	-	-	-	-	-	-	-	-	-
W. Haven: Allingtown FD	-	-	-	-	-	-	-	-	-
Various Fire Districts	-	-	-	-	-	-	-	-	-
<b>TOTALS</b>	<b>60,000,000</b>	<b>60,000,000</b>	<b>60,000,000</b>	<b>30,000,000</b>	<b>30,000,000</b>	<b>30,000,000</b>	<b>24,884,748</b>	<b>22,341,114</b>	<b>21,988,008</b>

Municipal Aid

Grantee	Non-Public School Pupil Transportation			Adult Education			Education Cost Sharing Grant		
	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017
Andover	-	0	0	-	0	0	2,384,269	2,380,424	2,380,424
Ansonia	20,091	25,489	24,187	105,318	110,107	102,513	16,628,198	16,640,631	16,640,631
Ashford		0	0		0	0	3,935,453	3,921,094	3,921,094
Avon	300	305	245	2,028	2,131	1,889	1,258,240	1,214,508	1,214,508
Barkhamsted		0	0	1,593	1,642	1,519	1,671,280	1,676,986	1,676,986
Beacon Falls		0	0		0	0	4,128,939	4,155,180	4,155,180
Berlin	8,022	8,680	8,661	13,154	13,994	13,549	6,332,782	6,290,335	6,290,335
Bethany		0	0		0	0	2,053,478	2,062,725	2,062,725
Bethel	17,674	17,364	16,629	12,177	12,903	12,097	8,290,545	8,264,287	8,264,287
Bethlehem		0	0		0	0	1,319,337	1,300,366	1,300,366
Bloomfield	655	1	0	20,757	25,908	20,923	6,186,541	6,318,330	6,318,330
Bolton		0	0	3,931	4,085	3,499	3,061,138	3,052,337	3,052,337
Bozrah		0	0	6,033	6,623	6,518	1,251,785	1,248,503	1,248,503
Branford	3,040	3,040	2,864	22,160	21,257	19,637	1,891,038	2,110,402	2,110,402
Bridgeport	358,448	335,346	313,675	2,178,375	2,251,203	2,069,681	180,061,809	182,260,683	182,260,683
Bridgewater		0	0		0	0	137,292	122,296	122,296
Bristol	74,874	161,410	149,737	279,444	321,932	291,631	45,618,996	45,702,808	45,702,808
Brookfield	3,544	1,982	2,133	3,620	3,469	3,413	1,430,333	1,481,600	1,481,600
Brooklyn		0	0	33,693	35,239	31,535	7,077,461	7,110,065	7,110,065
Burlington		0	0		0	0	4,394,032	4,437,357	4,437,357
Canaan		0	0		0	0	209,258	209,153	209,153
Canterbury		0	0	12,893	13,889	12,485	4,646,983	4,742,761	4,742,761
Canton		0	0	2,610	2,959	2,642	3,385,315	3,461,000	3,461,000
Chaplin		0	0	2,718	2,981	2,739	1,893,763	1,893,640	1,893,640
Cheshire	36,185	36,004	31,398	27,158	27,471	23,968	9,560,226	9,663,023	9,663,023
Chester		0	0		0	0	675,408	680,117	680,117
Clinton		0	0	22,125	25,984	23,713	6,538,203	6,459,513	6,459,513
Colchester		0	0	27,827	29,650	26,517	13,765,334	13,771,666	13,771,666
Colebrook		0	0	271	283	334	508,008	505,155	505,155
Columbia		0	0	2,343	2,410	2,132	2,601,682	2,569,547	2,569,547
Cornwall		0	0		0	0	85,339	85,129	85,129
Coventry		0	0	12,091	11,833	10,454	8,926,913	8,933,895	8,933,895
Cromwell		0	0	10,862	14,014	16,302	4,545,886	4,662,439	4,662,439
Danbury	205,681	195,983	181,181	242,251	262,220	238,933	29,663,098	30,700,645	30,700,645
Darien		0	0	78	81	38	1,469,077	1,372,149	1,372,149
Deep River		0	0		0	0	1,732,856	1,712,644	1,712,644
Derby	7,894	9,061	8,727	122,935	126,665	119,465	7,999,027	8,000,918	8,000,918
Durham		0	0		0	0	3,993,506	3,973,181	3,973,181
Eastford		0	0	2,274	2,167	1,706	1,116,844	1,115,561	1,115,561
East Granby		0	0	1,353	1,270	1,476	1,380,756	1,433,733	1,433,733
East Haddam		0	0	5,330	5,167	5,214	3,765,704	3,777,645	3,777,645
East Hampton		0	0	18,101	18,252	16,157	7,672,767	7,714,555	7,714,555
East Hartford	49,827	47,057	44,002	198,625	219,999	207,440	49,000,950	49,561,048	49,561,048
East Haven	34,033	29,112	27,876	458,406	474,181	445,053	19,946,535	20,002,740	20,002,740
East Lyme		0	0	17,000	16,661	16,346	7,063,959	7,136,795	7,136,795
Easton		0	0	200	217	177	603,313	593,105	593,105
East Windsor		0	0	15,938	16,825	15,439	5,764,571	5,809,857	5,809,857
Ellington		0	0	14,417	14,839	14,124	9,689,494	9,755,384	9,755,384
Enfield	145,914	138,830	128,663	93,742	100,297	91,525	28,892,001	29,193,943	29,193,943
Essex		0	0		0	0	378,225	365,550	365,550
Fairfield		0	0	6,811	6,352	6,260	3,835,128	3,583,484	3,583,484
Farmington		0	0	3,824	3,494	3,355	1,617,748	1,608,846	1,608,846
Franklin		0	0	3,289	3,204	2,825	1,079,977	948,101	948,101
Glastonbury		0	0	6,413	6,261	5,786	6,536,191	6,623,032	6,623,032
Goshen		0	0		0	0	218,188	211,340	211,340
Granby		0	0	2,466	2,228	2,363	5,543,975	5,561,223	5,561,223

## Municipal Aid

Grantee	Non-Public School Pupil Transportation			Adult Education			Education Cost Sharing Grant		
	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017
Greenwich		0	0		0	0	3,647,012	3,037,524	3,037,524
Griswold		0	0	49,672	52,174	49,261	10,923,542	10,977,088	10,977,088
Groton (Town of)	36,623	50,020	52,511	117,502	103,357	109,304	25,532,449	25,622,519	25,622,519
Guilford		0	0	9,345	10,379	8,006	3,083,678	2,945,592	2,945,592
Haddam		0	0		0	0	1,823,044	1,925,038	1,925,038
Hamden	166,160	167,805	158,057	281,244	296,521	274,382	27,166,648	27,127,960	27,127,960
Hampton		0	0	1,435	1,477	1,515	1,339,928	1,339,825	1,339,825
Hartford	84,973	63,733	59,995	2,172,646	1,792,609	1,862,072	201,084,900	201,772,044	201,772,044
Hartland		0	0	1,853	1,759	1,782	1,359,587	1,358,519	1,358,519
Harwinton		0	0		0	0	2,774,080	2,760,315	2,760,315
Hebron		0	0		0	0	7,015,394	6,991,218	6,991,218
Kent		0	0		0	0	170,438	167,052	167,052
Killingly	28,983	31,730	28,765	108,082	113,060	101,109	15,856,600	15,870,348	15,870,348
Killingworth		0	0		0	0	2,245,206	2,244,748	2,244,748
Lebanon		0	0	8,223	8,186	7,501	5,509,273	5,517,804	5,517,804
Ledyard		0	0	22,242	23,306	21,383	12,124,930	12,216,495	12,216,495
Lisbon		0	0	11,474	10,774	9,358	3,921,291	3,911,991	3,911,991
Litchfield	139	84	74	1,435	1,372	1,209	1,502,746	1,524,618	1,524,618
Lyme		0	0		0	0	145,556	139,702	139,702
Madison	4,534	2,705	2,033	7,526	7,366	6,503	1,585,276	1,574,259	1,574,259
Manchester	143,737	152,438	146,098	461,622	526,602	495,422	34,220,411	34,861,662	34,861,662
Mansfield		0	0		0	0	10,181,241	10,186,509	10,186,509
Marlborough		0	0		0	0	3,201,941	3,221,395	3,221,395
Meriden	187,334	179,901	174,348	943,554	889,102	842,279	59,617,374	60,809,702	60,809,702
Middlebury		0	0		0	0	738,899	806,344	806,344
Middlefield		0	0		0	0	2,142,785	2,141,544	2,141,544
Middletown	126,302	101,255	98,766	1,201,234	1,318,229	1,263,922	19,652,896	19,858,991	19,858,991
Milford	64,353	20,783	19,504	74,432	37,299	33,866	11,411,592	11,377,600	11,377,600
Monroe	5,795	4,532	4,099	13,634	13,416	12,100	6,677,020	6,510,618	6,510,618
Montville	13,433	13,287	12,314	31,192	34,067	31,100	12,787,949	12,857,281	12,857,281
Morris		0	0		0	0	657,975	657,773	657,773
Naugatuck	55,778	71,756	68,117	205,952	209,764	195,274	31,042,620	30,799,313	30,799,313
New Britain	191,954	175,634	165,402	619,530	600,147	566,690	84,989,724	86,675,859	86,675,859
New Canaan		0	0	25	29	54	1,542,884	1,209,062	1,209,062
New Fairfield		0	0	3,917	4,607	3,764	4,461,430	4,429,810	4,429,810
New Hartford		0	0	2,112	2,695	2,562	3,186,353	3,180,203	3,180,203
New Haven	204,871	255,870	241,085	2,933,644	2,805,827	2,662,108	151,897,331	155,322,630	155,322,630
Newington	4,978	6,312	6,153	33,945	38,450	36,648	13,062,892	13,224,900	13,224,900
New London	50,527	43,914	41,351	1,001,019	1,148,594	1,064,306	25,330,623	26,057,581	26,057,581
New Milford	6,883	7,550	8,102	28,572	35,011	35,734	12,056,908	12,168,329	12,168,329
Newtown	28,718	15,301	20,255	4,048	4,620	4,281	4,398,056	4,757,982	4,757,982
Norfolk	14,097	0	0	229	250	256	381,819	381,255	381,255
North Branford		0	0	39,535	47,427	43,966	8,204,193	8,206,425	8,206,425
North Canaan		0	0		0	0	2,091,935	2,091,575	2,091,575
North Haven		0	0	4,469	5,838	5,016	3,437,090	3,675,551	3,675,551
North Stonington		0	0	7,477	7,770	7,584	2,906,761	2,899,697	2,899,697
Norwalk		14,071	14,736	66,163	69,634	72,018	11,716,280	11,551,095	11,551,095
Norwich	100,784	73,718	69,390	330,944	332,980	307,869	35,928,205	36,576,102	36,576,102
Old Lyme		0	0		0	0	605,586	594,612	594,612
Old Saybrook	384	675	319	5,234	5,573	4,485	681,702	646,664	646,664
Orange	47	0	0		0	0	1,193,595	1,348,918	1,348,918
Oxford		0	0	1,301	1,252	1,156	4,683,927	4,676,513	4,676,513
Plainfield		0	0	109,629	114,627	102,684	15,573,340	15,642,047	15,642,047
Plainville		0	0	116,792	132,138	123,393	10,463,805	10,443,325	10,443,325
Plymouth		0	0	11,431	11,326	10,924	9,911,661	9,914,956	9,914,956
Pomfret		0	0	5,599	5,711	5,733	3,127,251	3,136,355	3,136,355
Portland		0	0	11,575	11,038	10,196	4,397,414	4,420,530	4,420,530

Municipal Aid

Grantee	Non-Public School Pupil Transportation			Adult Education			Education Cost Sharing Grant		
	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017
Preston		0	0	20,227	21,378	19,783	3,029,202	3,071,731	3,071,731
Prospect		0	0		0	0	5,405,931	5,379,817	5,379,817
Putnam	2,038	4	0	65,910	71,556	63,779	8,456,611	8,497,790	8,497,790
Redding		0	0	493	537	527	695,149	686,781	686,781
Ridgefield		0	0	725	540	557	2,124,506	1,990,475	1,990,475
Rocky Hill		0	0	12,319	11,349	9,627	3,588,811	3,944,732	3,944,732
Roxbury		0	0		0	0	158,114	133,039	133,039
Salem		0	0	3,218	4,142	4,243	3,143,786	3,113,963	3,113,963
Salisbury		0	0		0	0	187,266	148,652	148,652
Scotland		0	0	1,752	1,833	1,720	1,450,663	1,450,575	1,450,575
Seymour		0	0	70,700	75,761	72,376	10,031,763	10,128,311	10,128,311
Sharon		0	0		0	0	145,798	139,261	139,261
Shelton	16,529	8,071	7,795	38,223	37,943	35,728	5,311,560	5,482,804	5,482,804
Sherman		0	0	256	246	168	252,202	213,125	213,125
Simsbury	8,098	7,776	9,884	10,428	11,162	12,280	5,664,940	5,944,949	5,944,949
Somers		0	0	10,717	10,928	10,600	6,034,556	6,068,039	6,068,039
Southbury		0	0		0	0	2,631,384	3,033,041	3,033,041
Southington	47,117	39,169	38,211	10,896	11,098	14,188	20,302,348	20,568,713	20,568,713
South Windsor		0	0	12,720	13,055	11,763	12,487,545	13,035,627	13,035,627
Sprague		0	0	15,613	15,023	15,319	2,604,493	2,661,363	2,661,363
Stafford	27,017	14,765	14,106	25,512	26,691	25,040	9,938,817	9,980,702	9,980,702
Stamford	70,551	60,583	67,489	297,113	315,487	295,527	10,620,437	10,885,284	10,885,284
Sterling		0	0	11,103	11,463	10,744	3,234,152	3,248,157	3,248,157
Stonington	2,592	2,783	2,777	15,465	8,229	7,710	1,961,943	1,972,863	1,972,863
Stratford	102,887	102,611	91,607	111,680	117,764	104,120	21,463,543	21,818,466	21,818,466
Suffield		0	0	7,079	8,213	7,689	6,232,613	6,344,484	6,344,484
Thomaston		0	0	15,562	11,427	10,495	5,740,956	5,740,364	5,740,364
Thompson	4,593	2,392	2,093	50,677	52,307	45,403	7,678,985	7,657,722	7,657,722
Tolland		0	0	9,274	9,141	8,555	10,888,029	10,907,112	10,907,112
Torrington	34,013	52,928	49,509	128,573	131,024	120,366	24,473,175	24,779,195	24,779,195
Trumbull	18,415	18,084	15,541	15,036	16,587	14,331	3,362,433	3,353,943	3,353,943
Union		0	0	1,484	1,795	1,723	241,791	243,820	243,820
Vernon		0	0	233,691	240,482	220,798	19,624,822	19,648,688	19,648,688
Voluntown		0	0	7,562	8,109	7,446	2,550,747	2,550,020	2,550,020
Wallingford	23,406	22,467	20,620	273,987	271,527	245,656	21,803,104	21,863,617	21,863,617
Warren		0	0		0	0	99,777	88,775	88,775
Washington		0	0		0	0	240,147	221,936	221,936
Waterbury	348,811	281,392	266,745	1,969,070	1,950,912	1,814,216	131,125,709	134,524,338	134,524,338
Waterford		0	0	12,338	12,578	11,977	1,446,476	1,483,954	1,483,954
Watertown	33,022	34,005	31,051	4,705	5,053	4,556	11,840,373	11,949,758	11,949,758
Westbrook		0	0	1,744	1,836	1,486	397,619	427,001	427,001
West Hartford	99,928	73,825	50,954	133,942	95,486	70,687	18,364,058	19,867,867	19,867,867
West Haven	138,276	107,239	101,673	211,772	215,528	200,546	45,135,396	45,994,046	45,994,046
Weston		0	0	381	81	70	1,071,022	845,528	845,528
Westport		0	0	1,230	221	214	1,990,079	1,982,936	1,982,936
Wethersfield	27,298	20,191	19,239	30,210	30,340	28,336	8,411,254	9,020,510	9,020,510
Willington		0	0		0	0	3,729,428	3,718,080	3,718,080
Wilton		0	0	1,099	196	199	1,619,832	1,461,523	1,461,523
Winchester	26,743	14,209	13,156	11,259	11,473	10,465	8,191,876	8,187,413	8,187,413
Windham	37,827	42,405	39,948	270,901	288,258	266,779	26,495,170	26,815,061	26,815,061
Windsor	29,591	71,855	67,749	49,848	57,604	53,382	12,598,070	12,374,959	12,374,959
Windsor Locks		0	0	24,086	24,994	17,450	5,262,010	5,269,809	5,269,809
Wolcott		0	0	4,019	4,498	3,890	13,682,019	13,621,228	13,621,228
Woodbridge	343	338	557		0	0	733,597	690,472	690,472
Woodbury		0	0		0	0	942,926	1,051,361	1,051,361
Woodstock		0	0	8,435	9,025	8,520	5,437,489	5,443,228	5,443,228

Municipal Aid

Grantee	Non-Public School Pupil Transportation			Adult Education			Education Cost Sharing Grant		
	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017
Bantam (Bor.)	-	-	-	-	-	-	-	-	-
Danielson (Bor.)	-	-	-	-	-	-	-	-	-
Fenwick (Bor.)	-	-	-	-	-	-	-	-	-
Groton (City of)	-	-	-	-	-	-	-	-	-
Groton Long Point	-	-	-	-	-	-	-	-	-
Jewett City (Bor.)	-	-	-	-	-	-	-	-	-
Litchfield (Bor.)	-	-	-	-	-	-	-	-	-
Newtown (Bor.)	-	-	-	-	-	-	-	-	-
Stonington (Bor.)	-	-	-	-	-	-	-	-	-
Woodmont (Bor.)	-	-	-	-	-	-	-	-	-
District No. 1	-	0	0	3,313	3,539	3,122	-	-	-
District No. 4	-	0	0	9,839	9,811	9,273	-	-	-
District No. 5	876	834	672	3,434	3,413	2,750	-	-	-
District No. 6	-	0	0	402	409	417	-	-	-
District No. 7	-	0	0	4,467	5,160	4,974	-	-	-
District No. 8	-	0	0	22,949	23,072	22,786	-	-	-
District No. 9	-	0	0	-	0	0	-	-	-
District No. 10	-	0	0	2,294	2,303	2,323	-	-	-
District No. 11	-	0	0	-	0	0	-	-	-
District No. 12	7,960	10,836	10,211	78	69	64	-	-	-
District No. 13	-	0	0	10,964	10,124	9,484	-	-	-
District No. 14	-	0	0	5,666	6,645	5,544	-	-	-
District No. 15	-	0	0	863	1,131	932	-	-	-
District No. 16	-	0	0	1,920	2,144	1,915	-	-	-
District No. 17	-	0	0	7,361	7,237	6,442	-	-	-
District No. 18	-	0	0	2,360	2,454	2,552	-	-	-
District No. 19	-	0	0	56,280	58,201	53,837	-	-	-
CREC	-	-	-	-	-	-	-	-	-
Education Connection	-	-	-	139,737	152,206	139,290	-	-	-
CES	-	-	-	-	-	-	-	-	-
ACES	-	-	-	-	-	-	-	-	-
LEARN	-	-	-	-	-	-	-	-	-
EASTCONN	-	-	-	30,728	31,932	29,319	-	-	-
SDE Administrative Costs	-	-	-	1,024,749	1,031,760	972,537	-	-	-
Bloomfield: Center FD	-	-	-	-	-	-	-	-	-
Cromwell Fire District	-	-	-	-	-	-	-	-	-
Enfield: Hazardville Fire #3	-	-	-	-	-	-	-	-	-
Groton: Poq. Bridge FD	-	-	-	-	-	-	-	-	-
Middletown: South FD	-	-	-	-	-	-	-	-	-
New Milford: N. Milford FD	-	-	-	-	-	-	-	-	-
Plainfield - Moosup FD	-	-	-	-	-	-	-	-	-
Plainfield: Plainfield FD	-	-	-	-	-	-	-	-	-
Putnam: W. Putnam District	-	-	-	-	-	-	-	-	-
W. Haven First Center	-	-	-	-	-	-	-	-	-
W. Haven: West Shore FD	-	-	-	-	-	-	-	-	-
W. Haven: Allingtown FD	-	-	-	-	-	-	-	-	-
Various Fire Districts	-	-	-	-	-	-	-	-	-
<b>TOTALS</b>	<b>3,595,500</b>	<b>3,451,500</b>	<b>3,253,039</b>	<b>20,618,561</b>	<b>20,635,200</b>	<b>19,450,742</b>	<b>2,035,130,702</b>	<b>2,058,215,809</b>	<b>2,058,215,809</b>

Municipal Aid

Grantee	Grants for Municipal Projects			Municipal Revenue Sharing: Select Payment in Lieu of Taxes			Municipal Revenue Sharing: Additional Sales Tax Funds		
	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017
Andover	2,464	2,620	2,620	-	-	-	-	-	96,020
Ansonia	80,336	85,419	85,419	-	-	20,543	-	-	643,519
Ashford	3,369	3,582	3,582	-	-	-	-	-	125,591
Avon	245,886	261,442	261,442	-	-	-	-	-	539,387
Barkhamsted	38,995	41,462	41,462	-	-	-	-	-	109,867
Beacon Falls	41,202	43,809	43,809	-	-	-	-	-	177,547
Berlin	739,604	786,396	786,396	-	-	-	-	-	1,213,548
Bethany	63,229	67,229	67,229	-	-	-	-	-	164,574
Bethel	265,841	282,660	282,660	-	-	-	-	-	565,146
Bethlehem	7,472	7,945	7,945	-	-	-	-	-	61,554
Bloomfield	1,600,114	1,701,347	1,701,347	-	-	-	-	-	631,150
Bolton	23,380	24,859	24,859	-	-	-	-	-	153,231
Bozrah	130,279	138,521	138,521	-	-	-	-	-	77,420
Branford	352,546	374,850	374,850	-	-	-	-	-	821,080
Bridgeport	970,184	1,031,564	1,031,564	-	-	3,236,058	-	-	9,758,441
Bridgewater	552	587	587	-	-	-	-	-	22,557
Bristol	2,338,949	2,486,925	2,486,925	-	-	-	-	-	1,836,944
Brookfield	111,243	118,281	118,281	-	-	-	-	-	494,620
Brooklyn	9,761	10,379	10,379	-	-	-	-	-	149,576
Burlington	14,390	15,300	15,300	-	-	-	-	-	278,524
Canaan	19,480	20,712	20,712	-	-	-	-	-	21,294
Canterbury	1,902	2,022	2,022	-	-	-	-	-	84,475
Canton	7,518	7,994	7,994	-	-	-	-	-	303,842
Chaplin	565	601	601	-	-	11,177	-	-	69,906
Cheshire	692,865	736,700	736,700	-	-	-	-	-	855,170
Chester	83,953	89,264	89,264	-	-	-	-	-	83,109
Clinton	180,269	191,674	191,674	-	-	-	-	-	386,660
Colchester	36,688	39,009	39,009	-	-	-	-	-	475,551
Colebrook	517	550	550	-	-	-	-	-	42,744
Columbia	25,171	26,763	26,763	-	-	-	-	-	160,179
Cornwall	-	-	-	-	-	-	-	-	16,221
Coventry	9,906	10,533	10,533	-	-	-	-	-	364,100
Cromwell	29,249	31,099	31,099	-	-	-	-	-	415,938
Danbury	1,624,148	1,726,901	1,726,901	-	-	620,540	-	-	2,993,644
Darien	-	-	-	-	-	-	-	-	246,849
Deep River	97,940	104,136	104,136	-	-	1,961	-	-	134,627
Derby	13,852	14,728	14,728	-	-	138,841	-	-	400,912
Durham	144,740	153,897	153,897	-	-	-	-	-	215,949
Eastford	51,317	54,564	54,564	-	-	-	-	-	33,194
East Granby	505,475	537,454	537,454	-	-	9,904	-	-	152,904
East Haddam	1,595	1,696	1,696	-	-	-	-	-	268,344
East Hampton	17,816	18,943	18,943	-	-	-	-	-	378,798
East Hartford	4,182,901	4,447,536	4,447,536	-	-	214,997	-	-	2,036,894
East Haven	40,912	43,500	43,500	-	-	-	-	-	854,319
East Lyme	21,107	22,442	22,442	-	-	-	-	-	350,852
Easton	2,502	2,660	2,660	-	-	-	-	-	223,430
East Windsor	277,470	295,024	295,024	-	-	-	-	-	334,616
Ellington	210,227	223,527	223,527	-	-	-	-	-	463,112
Enfield	241,591	256,875	256,875	-	-	-	-	-	1,312,766
Essex	70,111	74,547	74,547	-	-	-	-	-	107,345
Fairfield	90,990	96,747	96,747	-	-	-	-	-	1,144,842
Farmington	513,328	545,804	545,804	-	-	-	-	-	482,637
Franklin	21,707	23,080	23,080	-	-	-	-	-	37,871
Glastonbury	226,471	240,799	240,799	-	-	-	-	-	1,086,151
Goshen	2,490	2,648	2,648	-	-	-	-	-	43,596
Granby	33,230	35,332	35,332	-	-	-	-	-	352,440

Municipal Aid

Grantee	Grants for Municipal			Municipal Revenue Sharing:			Municipal Revenue Sharing:		
	Projects			Select Payment in Lieu of Taxes			Additional Sales Tax Funds		
	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017
Greenwich	83,725	89,022	89,022	-	-	-	-	-	527,695
Griswold	29,997	31,895	31,895	-	-	-	-	-	350,840
Groton (Town of)	1,166,988	1,240,819	1,240,819	-	-	-	-	-	623,548
Guilford	60,989	64,848	64,848	-	-	-	-	-	657,644
Haddam	3,343	3,554	3,554	-	-	-	-	-	245,344
Hamden	269,631	286,689	286,689	-	-	620,903	-	-	2,155,661
Hampton	-	-	-	-	-	-	-	-	54,801
Hartford	1,334,719	1,419,161	1,419,161	-	-	12,422,113	-	-	1,498,643
Hartland	898	955	955	-	-	-	-	-	40,254
Harwinton	20,226	21,506	21,506	-	-	-	-	-	164,081
Hebron	2,084	2,216	2,216	-	-	-	-	-	300,369
Kent	-	-	-	-	-	-	-	-	38,590
Killingly	664,666	706,717	706,717	-	-	46,615	-	-	505,562
Killingworth	4,842	5,148	5,148	-	-	-	-	-	122,744
Lebanon	28,617	30,427	30,427	-	-	-	-	-	214,717
Ledyard	396,030	421,085	421,085	-	-	3,012	-	-	442,811
Lisbon	3,464	3,683	3,683	-	-	-	-	-	65,371
Litchfield	3,228	3,432	3,432	-	-	13,907	-	-	244,464
Lyme	-	-	-	-	-	-	-	-	31,470
Madison	6,391	6,795	6,795	-	-	-	-	-	536,777
Manchester	1,008,637	1,072,449	1,072,449	-	-	-	-	-	1,971,540
Mansfield	6,434	6,841	6,841	-	-	2,630,447	-	-	756,128
Marlborough	6,878	7,313	7,313	-	-	-	-	-	188,665
Meriden	840,468	893,641	893,641	-	-	259,564	-	-	1,893,412
Middlebury	79,250	84,264	84,264	-	-	-	-	-	222,109
Middlefield	233,857	248,652	248,652	-	-	-	-	-	131,529
Middletown	1,868,907	1,987,145	1,987,145	-	-	727,324	-	-	1,388,602
Milford	1,264,846	1,344,868	1,344,868	-	-	-	-	-	2,707,412
Monroe	168,449	179,106	179,106	-	-	-	-	-	581,867
Montville	497,189	528,644	528,644	-	-	26,217	-	-	578,318
Morris	3,318	3,528	3,528	-	-	-	-	-	40,463
Naugatuck	321,327	341,656	341,656	-	-	-	-	-	1,251,980
New Britain	1,301,538	1,383,881	1,383,881	-	-	2,085,537	-	-	3,131,893
New Canaan	188	200	200	-	-	-	-	-	241,985
New Fairfield	1,081	1,149	1,149	-	-	-	-	-	414,970
New Hartford	130,893	139,174	139,174	-	-	-	-	-	202,014
New Haven	1,287,658	1,369,123	1,369,123	-	-	15,246,372	-	-	114,863
Newington	863,254	917,869	917,869	-	-	176,884	-	-	937,100
New London	31,195	33,169	33,169	-	-	1,356,780	-	-	917,228
New Milford	634,087	674,203	674,203	-	-	-	-	-	814,597
Newtown	221,366	235,371	235,371	-	-	-	-	-	824,747
Norfolk	6,778	7,207	7,207	-	-	-	-	-	28,993
North Branford	283,160	301,074	301,074	-	-	-	-	-	421,072
North Canaan	338,315	359,719	359,719	-	-	4,393	-	-	95,081
North Haven	1,359,707	1,445,730	1,445,730	-	-	-	-	-	702,295
North Stonington	-	-	-	-	-	-	-	-	155,222
Norwalk	378,941	402,915	402,915	-	-	-	-	-	4,896,511
Norwich	175,997	187,132	187,132	-	-	259,862	-	-	1,362,971
Old Lyme	1,776	1,888	1,888	-	-	-	-	-	115,080
Old Saybrook	43,937	46,717	46,717	-	-	-	-	-	146,146
Orange	98,717	104,962	104,962	-	-	-	-	-	409,337
Oxford	79,296	84,313	84,313	-	-	-	-	-	246,859
Plainfield	136,187	144,803	144,803	-	-	16,116	-	-	446,742
Plainville	509,690	541,936	541,936	-	-	-	-	-	522,783
Plymouth	143,364	152,434	152,434	-	-	-	-	-	367,902
Pomfret	26,165	27,820	27,820	-	-	-	-	-	78,101
Portland	85,435	90,840	90,840	-	-	-	-	-	277,409

Municipal Aid

Grantee	Grants for Municipal Projects			Municipal Revenue Sharing: Select Payment in Lieu of Taxes			Municipal Revenue Sharing: Additional Sales Tax Funds		
	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017
Preston	-	-	-	-	-	-	-	-	84,835
Prospect	66,721	70,942	70,942	-	-	-	-	-	283,717
Putnam	161,578	171,800	171,800	-	-	-	-	-	109,975
Redding	1,250	1,329	1,329	-	-	-	-	-	273,185
Ridgefield	528,547	561,986	561,986	-	-	-	-	-	738,233
Rocky Hill	208,037	221,199	221,199	-	-	-	-	-	584,244
Roxbury	566	602	602	-	-	-	-	-	23,029
Salem	4,419	4,699	4,699	-	-	-	-	-	123,244
Salisbury	78	83	83	-	-	-	-	-	29,897
Scotland	7,224	7,681	7,681	-	-	-	-	-	52,109
Seymour	264,455	281,186	281,186	-	-	-	-	-	494,298
Sharon	-	-	-	-	-	-	-	-	28,022
Shelton	549,365	584,121	584,121	-	-	-	-	-	1,016,326
Sherman	-	-	-	-	-	-	-	-	56,139
Simsbury	73,028	77,648	77,648	-	-	21,671	-	-	775,368
Somers	77,426	82,324	82,324	-	-	-	-	-	203,969
Southbury	19,733	20,981	20,981	-	-	-	-	-	582,601
Southington	771,956	820,795	820,795	-	-	-	-	-	1,280,877
South Windsor	1,258,566	1,338,190	1,338,190	-	-	-	-	-	804,258
Sprague	363,529	386,528	386,528	-	-	-	-	-	128,769
Stafford	411,860	437,917	437,917	-	-	43,057	-	-	349,930
Stamford	391,381	416,142	416,142	-	-	552,292	-	-	3,414,955
Sterling	22,946	24,398	24,398	-	-	-	-	-	110,893
Stonington	94,362	100,332	100,332	-	-	-	-	-	292,053
Stratford	3,298,976	3,507,689	3,507,689	-	-	-	-	-	1,627,064
Suffield	169,913	180,663	180,663	-	-	53,767	-	-	463,170
Thomaston	371,822	395,346	395,346	-	-	-	-	-	228,716
Thompson	72,167	76,733	76,733	-	-	-	-	-	164,939
Tolland	80,003	85,064	85,064	-	-	-	-	-	437,559
Torrington	569,326	605,345	605,345	-	-	-	-	-	1,133,394
Trumbull	178,045	189,309	189,309	-	-	-	-	-	1,072,878
Union	-	-	-	-	-	-	-	-	24,878
Vernon	142,578	151,598	151,598	-	-	-	-	-	922,743
Voluntown	1,883	2,002	2,002	-	-	-	-	-	48,818
Wallingford	1,832,519	1,948,455	1,948,455	-	-	61,586	-	-	1,324,296
Warren	271	288	288	-	-	-	-	-	15,842
Washington	149	158	158	-	-	-	-	-	36,701
Waterbury	2,366,443	2,516,158	2,516,158	-	-	3,284,145	-	-	5,595,448
Waterford	32,217	34,255	34,255	-	-	-	-	-	372,956
Watertown	604,064	642,281	642,281	-	-	-	-	-	652,100
Westbrook	251,494	267,405	267,405	-	-	-	-	-	116,023
West Hartford	757,839	805,784	805,784	-	-	211,483	-	-	2,075,223
West Haven	138,739	147,516	147,516	-	-	339,563	-	-	1,614,877
Weston	426	453	453	-	-	-	-	-	304,282
Westport	-	-	-	-	-	-	-	-	377,722
Wethersfield	20,489	21,785	21,785	-	-	-	-	-	1,353,493
Willington	18,827	20,018	20,018	-	-	-	-	-	174,995
Wilton	288,788	307,058	307,058	-	-	-	-	-	547,338
Winchester	287,984	306,204	306,204	-	-	-	-	-	323,087
Windham	427,527	454,575	454,575	-	-	1,248,096	-	-	739,671
Windsor	1,242,398	1,321,000	1,321,000	-	-	9,660	-	-	854,935
Windsor Locks	1,794,444	1,907,971	1,907,971	-	-	32,533	-	-	368,853
Wolcott	220,938	234,916	234,916	-	-	-	-	-	490,659
Woodbridge	28,140	29,920	29,920	-	-	-	-	-	274,418
Woodbury	53,522	56,908	56,908	-	-	-	-	-	288,147
Woodstock	64,675	68,767	68,767	-	-	-	-	-	140,648
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Municipal Aid

Grantee	Grants for Municipal Projects			Municipal Revenue Sharing: Select Payment in Lieu of Taxes			Municipal Revenue Sharing: Additional Sales Tax Funds		
	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017
Bantam (Bor.)	-	-	-	-	-	-	-	-	-
Danielson (Bor.)	-	-	-	-	-	2,232	-	-	-
Fenwick (Bor.)	-	-	-	-	-	-	-	-	-
Groton (City of)	-	-	-	-	-	-	-	-	-
Groton Long Point	-	-	-	-	-	-	-	-	-
Jewett City (Bor.)	3,945	4,195	4,195	-	-	-	-	-	-
Litchfield (Bor.)	-	-	-	-	-	143	-	-	-
Newtown (Bor.)	-	-	-	-	-	-	-	-	-
Stonington (Bor.)	-	-	-	-	-	-	-	-	-
Woodmont (Bor.)	-	-	-	-	-	-	-	-	-
District No. 1	-	-	-	-	-	-	-	-	-
District No. 4	-	-	-	-	-	-	-	-	-
District No. 5	-	-	-	-	-	-	-	-	-
District No. 6	-	-	-	-	-	-	-	-	-
District No. 7	-	-	-	-	-	-	-	-	-
District No. 8	-	-	-	-	-	-	-	-	-
District No. 9	-	-	-	-	-	-	-	-	-
District No. 10	-	-	-	-	-	-	-	-	-
District No. 11	-	-	-	-	-	-	-	-	-
District No. 12	-	-	-	-	-	-	-	-	-
District No. 13	-	-	-	-	-	-	-	-	-
District No. 14	-	-	-	-	-	-	-	-	-
District No. 15	-	-	-	-	-	-	-	-	-
District No. 16	-	-	-	-	-	-	-	-	-
District No. 17	-	-	-	-	-	-	-	-	-
District No. 18	-	-	-	-	-	-	-	-	-
District No. 19	-	-	-	-	-	-	-	-	-
CREC	-	-	-	-	-	-	-	-	-
Education Connection	-	-	-	-	-	-	-	-	-
CES	-	-	-	-	-	-	-	-	-
ACES	-	-	-	-	-	-	-	-	-
LEARN	-	-	-	-	-	-	-	-	-
EASTCONN	-	-	-	-	-	-	-	-	-
SDE Administrative Costs	-	-	-	-	-	-	-	-	-
Bloomfield: Center FD	-	-	-	-	-	-	-	-	-
Cromwell Fire District	-	-	-	-	-	-	-	-	-
Enfield: Hazardville Fire #3	-	-	-	-	-	-	-	-	-
Groton: Poq. Bridge FD	-	-	-	-	-	-	-	-	-
Middletown: South FD	-	-	-	-	-	1,172	-	-	-
New Milford: N. Milford FD	-	-	-	-	-	-	-	-	-
Plainfield - Moosup FD	-	-	-	-	-	-	-	-	-
Plainfield: Plainfield FD	-	-	-	-	-	309	-	-	-
Putnam: W. Putnam District	-	-	-	-	-	-	-	-	-
W. Haven First Center	-	-	-	-	-	1,187	-	-	-
W. Haven: West Shore FD	-	-	-	-	-	35,065	-	-	-
W. Haven: Allingtown FD	-	-	-	-	-	53,053	-	-	-
Various Fire Districts	794,407	844,666	844,666	-	-	-	-	-	-
<b>TOTALS</b>	<b>56,429,907</b>	<b>60,000,000</b>	<b>60,000,000</b>	-	-	<b>46,101,081</b>	-	-	<b>109,267,688</b>

## Municipal Aid

Grantee	Municipal Revenue Sharing:			TOTAL		
	Motor Vehicle Property Tax Grants			Statutory Formula Grants		
	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017
Andover	-	-	-	2,656,903	2,634,462	2,729,505
Ansonia	-	-	604,424	17,737,101	17,697,191	18,942,693
Ashford	-	-	5,239	4,350,474	4,323,804	4,454,614
Avon	-	-	-	2,055,369	1,933,439	2,469,433
Barkhamsted	-	-	-	1,999,143	1,986,879	2,096,966
Beacon Falls	-	-	23,086	4,476,263	4,476,116	4,675,783
Berlin	-	-	-	7,717,784	7,692,052	8,904,466
Bethany	-	-	98,721	2,459,566	2,437,655	2,698,899
Bethel	-	-	17,484	9,226,304	9,164,008	9,740,440
Bethlehem	-	-	-	1,592,207	1,570,309	1,631,381
Bloomfield	-	-	698,152	8,878,296	8,993,550	10,292,645
Bolton	-	-	144,994	3,420,922	3,374,199	3,674,806
Bozrah	-	-	-	1,639,719	1,639,843	1,717,690
Branford	-	-	-	3,129,382	3,180,821	3,996,084
Bridgeport	-	-	5,222,047	205,706,504	206,852,579	224,531,071
Bridgewater	-	-	-	350,469	334,079	356,235
Bristol	-	-	1,095,291	51,131,638	51,222,392	54,055,332
Brookfield	-	-	-	2,019,706	2,067,462	2,564,572
Brooklyn	-	-	-	7,929,719	7,907,678	8,035,253
Burlington	-	-	-	4,819,327	4,810,329	5,093,124
Canaan	-	-	-	539,485	532,470	548,397
Canterbury	-	-	-	5,074,462	5,143,017	5,219,920
Canton	-	-	-	3,825,845	3,862,584	4,161,962
Chaplin	-	-	55,303	2,287,289	2,265,680	2,403,921
Cheshire	-	-	-	15,496,072	15,470,170	16,083,482
Chester	-	-	-	1,011,391	1,008,122	1,091,096
Clinton	-	-	-	7,213,795	7,104,172	7,485,337
Colchester	-	-	-	14,600,158	14,590,177	15,001,778
Colebrook	-	-	-	755,376	745,318	789,807
Columbia	-	-	-	2,946,251	2,901,399	3,057,090
Cornwall	-	-	-	369,421	354,045	369,712
Coventry	-	-	-	9,595,828	9,523,742	9,874,690
Cromwell	-	-	-	5,104,891	5,152,943	5,576,382
Danbury	-	-	-	38,342,436	39,031,620	42,405,347
Darien	-	-	-	2,033,897	1,831,612	2,077,969
Deep River	-	-	-	2,094,700	2,069,773	2,205,570
Derby	-	-	277,090	9,782,992	9,682,459	10,485,291
Durham	-	-	84,374	4,456,713	4,424,415	4,723,649
Eastford	-	-	-	1,414,233	1,401,342	1,430,117
East Granby	-	-	-	2,189,058	2,243,092	2,410,089
East Haddam	-	-	-	4,325,424	4,281,654.70	4,561,064
East Hampton	-	-	-	8,377,635	8,314,828	8,684,243
East Hartford	-	-	3,927,886	56,579,837	57,634,169	63,262,297
East Haven	-	-	9,156	21,859,617	21,784,748	22,601,861
East Lyme	-	-	-	9,000,604	8,916,911	9,247,177
Easton	-	-	-	974,845	902,307	1,125,129
East Windsor	-	-	-	6,680,917	6,668,277	6,995,272
Ellington	-	-	-	10,572,074	10,612,486	11,071,758
Enfield	-	-	282,424	33,350,448	33,358,504	34,877,545
Essex	-	-	-	743,533	708,908	815,979
Fairfield	-	-	-	7,991,073	7,097,971	8,215,061
Farmington	-	-	-	6,241,194	5,894,138	6,387,244
Franklin	-	-	-	1,304,372	1,159,898	1,194,886
Glastonbury	-	-	1,165,733	7,630,184	7,668,312	9,913,359
Goshen	-	-	-	568,625	544,943	588,345
Granby	-	-	345,234	6,003,097	5,995,937	6,697,911

## Municipal Aid

Grantee	Municipal Revenue Sharing:			TOTAL		
	Motor Vehicle Property Tax Grants			Statutory Formula Grants		
	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017
Greenwich	-	-	-	5,820,397	4,293,895	4,815,852
Griswold	-	-	-	11,614,082	11,596,525	11,938,609
Groton (Town of)	-	-	-	30,292,470	30,100,161	30,716,852
Guilford	-	-	-	3,757,208	3,576,165	4,220,195
Haddam	-	-	-	2,237,722	2,296,167	2,539,048
Hamden	-	-	2,826,269	34,561,867	34,074,272	39,563,277
Hampton	-	-	-	1,619,537	1,603,662	1,663,715
Hartford	-	-	14,592,642	256,135,964	253,320,522	281,705,733
Hartland	-	-	-	1,663,862	1,639,930	1,683,512
Harwinton	-	-	-	3,097,365	3,079,578	3,242,409
Hebron	-	-	299,820	7,413,035	7,366,970	7,967,497
Kent	-	-	-	567,540	533,551	577,851
Killingly	-	-	-	17,792,530	17,774,372	18,303,167
Killingworth	-	-	-	2,678,405	2,633,628	2,757,122
Lebanon	-	-	-	6,096,395	6,055,425	6,268,441
Ledyard	-	-	-	14,746,724	15,085,259	15,118,912
Lisbon	-	-	-	4,231,777	4,206,750	4,265,962
Litchfield	-	-	-	2,099,933	2,065,281	2,316,370
Lyme	-	-	-	377,231	354,456	385,416
Madison	-	-	-	2,608,539	2,503,685	2,951,973
Manchester	-	-	2,816,162	39,582,844	40,025,194	44,723,753
Mansfield	-	-	-	18,771,913	18,351,772	21,697,081
Marlborough	-	-	-	3,524,450	3,528,335	3,717,095
Meriden	-	-	1,245,477	65,870,752	66,728,219	70,011,201
Middlebury	-	-	-	1,134,582	1,185,845	1,406,838
Middlefield	-	-	71,730	2,637,120	2,638,570	2,840,131
Middletown	-	-	1,593,535	32,211,487	35,995,928	35,620,653
Milford	-	-	-	15,357,253	14,832,158	17,498,435
Monroe	-	-	-	7,451,760	7,277,709	7,853,927
Montville	-	-	-	17,069,296	17,369,908	17,502,990
Morris	-	-	-	889,189	878,191	913,075
Naugatuck	-	-	2,379,896	32,978,729	32,692,976	36,290,093
New Britain	-	-	5,108,889	98,789,716	100,728,886	110,112,533
New Canaan	-	-	-	2,046,412	1,666,224	1,915,083
New Fairfield	-	-	-	4,912,440	4,873,062	5,275,690
New Hartford	-	-	-	3,718,493	3,710,559	3,911,684
New Haven	-	-	4,278,601	218,374,916	219,760,594	236,951,996
Newington	-	-	668,057	17,457,442	17,825,857	19,230,987
New London	-	-	678,319	34,662,173	35,403,525	37,877,950
New Milford	-	-	-	14,000,675	13,967,005	14,802,582
Newtown	-	-	335,300	7,307,131	7,462,164	8,590,405
Norfolk	-	-	-	839,815	783,859	825,078
North Branford	-	-	-	9,100,679	9,115,359	9,527,095
North Canaan	-	-	-	2,735,329	2,731,326	2,827,726
North Haven	-	-	-	6,319,975	6,464,582	7,153,257
North Stonington	-	-	-	4,178,419	4,139,024	4,247,236
Norwalk	-	-	-	16,579,815	17,248,649	20,865,290
Norwich	-	-	2,019,740	41,566,122	42,520,179	45,398,578
Old Lyme	-	-	-	967,195	891,131	1,007,534
Old Saybrook	-	-	-	1,130,073	1,036,637	1,177,909
Orange	-	-	-	2,001,971	2,100,734	2,444,255
Oxford	-	-	-	5,459,503	5,340,373	5,598,389
Plainfield	-	-	-	16,772,833	16,803,884	17,192,665
Plainville	-	-	-	11,787,013	11,778,123	12,282,357
Plymouth	-	-	266,550	10,683,222	10,648,905	11,283,903
Pomfret	-	-	-	3,558,464	3,549,528	3,627,593
Portland	-	-	-	4,910,656	4,898,759	5,172,668

Grantee	Municipal Revenue Sharing:			TOTAL		
	Motor Vehicle Property Tax Grants			Statutory Formula Grants		
	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017
Preston	-	-	-	4,580,117	4,605,523	4,624,534
Prospect	-	-	-	5,818,264	5,784,123	6,066,627
Putnam	-	-	-	9,547,318	9,543,206	9,620,791
Redding	-	-	-	1,226,548	1,132,511	1,407,281
Ridgefield	-	-	-	3,352,085	3,103,493	3,842,262
Rocky Hill	-	-	-	5,547,856	5,818,489	6,314,378
Roxbury	-	-	-	537,048	509,633	532,266
Salem	-	-	-	3,507,822	3,459,416	3,584,428
Salisbury	-	-	-	542,486	488,064	517,476
Scotland	-	-	38,005	1,700,541	1,690,730	1,776,731
Seymour	-	-	249,143	11,001,789	11,088,521	11,824,627
Sharon	-	-	-	578,482	555,453	582,868
Shelton	-	-	-	6,888,960	7,053,625	8,061,820
Sherman	-	-	-	498,067	457,834	512,568
Simsbury	-	-	1,302,933	6,471,676	6,627,485	8,738,629
Somers	-	-	-	9,761,848	9,636,731	9,778,112
Southbury	-	-	-	3,503,876	3,782,968	4,355,322
Southington	-	-	-	22,418,314	22,535,683	23,810,010
South Windsor	-	-	830,111	14,503,528	15,101,755	16,723,553
Sprague	-	-	-	3,253,031	3,314,159	3,445,054
Stafford	-	-	128,655	11,493,749	11,481,264	11,996,014
Stamford	-	-	-	17,900,914	17,673,286	21,602,991
Sterling	-	-	-	3,612,691	3,615,362	3,722,285
Stonington	-	-	-	2,567,662	2,550,142	2,840,287
Stratford	-	-	1,325,915	26,826,482	27,104,762	30,001,730
Suffield	-	-	-	12,509,853	12,442,805	12,796,925
Thomaston	-	-	100,617	6,538,655	6,528,026	6,855,172
Thompson	-	-	-	8,329,271	8,290,081	8,435,087
Tolland	-	-	-	11,656,602	11,603,539	12,036,931
Torrington	-	-	1,024,732	27,100,408	27,330,238	29,428,471
Trumbull	-	-	48,361	4,514,290	4,395,216	5,506,088
Union	-	-	-	447,959	440,212	465,646
Vernon	-	-	839,214	21,498,421	21,379,733	23,104,204
Voluntown	-	-	-	3,040,405	3,018,137	3,058,883
Wallingford	-	-	-	25,655,119	25,525,611	26,861,539
Warren	-	-	-	326,552	301,328	326,207
Washington	-	-	-	666,106	613,499	655,826
Waterbury	-	-	11,801,968	152,652,284	155,208,819	175,499,967
Waterford	-	-	-	2,367,698	2,324,692	2,598,685
Watertown	-	-	-	13,262,378	13,352,755	14,006,224
Westbrook	-	-	-	984,352	1,035,250	1,091,467
West Hartford	-	-	2,506,040	22,356,202	23,317,032	27,993,924
West Haven	-	-	2,255,190	53,867,892	54,369,699	58,354,155
Weston	-	-	-	1,404,811	1,172,686	1,476,538
Westport	-	-	-	3,562,600	3,058,358	3,462,800
Wethersfield	-	-	933,484	9,633,016	10,128,197	12,373,219
Willington	-	-	-	4,193,471	4,156,304	4,319,906
Wilton	-	-	-	2,446,278	2,209,807	2,756,421
Winchester	-	-	-	9,195,048	9,144,425	9,460,462
Windham	-	-	630,872	32,755,282	33,266,241	35,435,249
Windsor	-	-	-	14,902,181	14,677,177	15,524,670
Windsor Locks	-	-	-	8,043,912	8,073,237	8,444,896
Wolcott	-	-	-	14,526,676	14,473,172	14,948,394
Woodbridge	-	-	276,815	1,100,218	1,039,487	1,591,578
Woodbury	-	-	-	1,390,556	1,503,926	1,790,145
Woodstock	-	-	-	6,084,922	6,078,673	6,217,711

Municipal Aid

Grantee	Municipal Revenue Sharing:			TOTAL		
	Motor Vehicle Property Tax Grants			Statutory Formula Grants		
	FY 2015	FY 2016	FY 2017	FY 2015	FY 2016	FY 2017
Bantam (Bor.)	-	-	-	280	261	261
Danielson (Bor.)	-	-	-	15,631	16,111	17,043
Fenwick (Bor.)	-	-	-	1,851	1,891	1,891
Groton (City of)	-	-	-	190,852	193,461	188,195
Groton Long Point	-	-	-	3,219	3,206	3,206
Jewett City (Bor.)	-	-	-	85,650	85,567	85,591
Litchfield (Bor.)	-	-	-	1,512	1,373	1,603
Newtown (Bor.)	-	-	-	536	517	522
Stonington (Bor.)	-	-	-	17,104	16,969	16,969
Woodmont (Bor.)	-	-	-	17,275	17,307	17,307
District No. 1	-	-	-	7,375	3,539	3,683
District No. 4	-	-	-	32,899	39,207	29,208
District No. 5	-	-	-	88,910	76,295	56,991
District No. 6	-	-	-	28,958	38,897	29,597
District No. 7	-	-	-	92,466	94,149	99,797
District No. 8	-	-	-	130,177	95,912	117,980
District No. 9	-	-	-	36,164	-	11,483
District No. 10	-	-	-	201,183	105,352	149,239
District No. 11	-	-	-	36,322	57,349	37,972
District No. 12	-	-	-	42,950	42,478	40,965
District No. 13	-	-	-	109,440	100,799	93,279
District No. 14	-	-	-	80,210	85,342	80,434
District No. 15	-	-	-	147,328	170,495	171,674
District No. 16	-	-	-	169,300	93,379	164,647
District No. 17	-	-	-	206,842	139,540	146,647
District No. 18	-	-	-	13,792	31,741	24,480
District No. 19	-	-	-	186,004	127,347	181,869
CREC	-	-	-	-	-	-
Education Connection	-	-	-	139,737	152,206	139,290
CES	-	-	-	-	-	-
ACES	-	-	-	-	-	-
LEARN	-	-	-	-	-	-
EASTCONN	-	-	-	30,728	31,932	29,319
SDE Administrative Costs	-	-	-	1,024,749	1,031,760	972,537
Bloomfield: Center FD	-	-	-	5,259	4,863	4,961
Cromwell Fire District	-	-	-	-	3,799	-
Enfield: Hazardville Fire #3	-	-	-	1,945	2,056	1,835
Groton: Poq. Bridge FD	-	-	-	10,089	10,588	9,519
Middletown: South FD	-	-	-	8,017	13,502	8,735
New Milford: N. Milford FD	-	-	-	6,128	4,572	5,782
Plainfield - Moosup FD	-	-	-	-	-	-
Plainfield: Plainfield FD	-	-	-	2,111	2,077	2,300
Putnam: W. Putnam District	-	-	-	88	82	83
W. Haven First Center	-	-	-	901,085	921,295	851,310
W. Haven: West Shore FD	-	-	-	239,773	221,757	261,278
W. Haven: Allingtown FD	-	-	-	362,779	348,468	395,315
Various Fire Districts	-	-	-	794,407	844,666	844,666
<b>TOTALS</b>	-	-	<b>77,529,675</b>	<b>2,501,512,708</b>	<b>2,510,699,669</b>	<b>2,727,138,863</b>

Non-grantee specific programs:	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>
Municipal Revenue Sharing: Regional Spending Grants	0	0	3,000,000
Municipal Aid Adjustment	3,608,728	0	0
Early Care Education: Child Care Services	17,304,300	18,701,942	19,081,942
School Based Health Clinics	11,446,280	11,747,498	10,653,268
Special Education: Excess Costs-Students E	139,830,460	139,805,731	131,766,901
OPEN Choice	32,989,873	38,296,250	40,258,605
Magnet Schools	310,660,393	327,919,980	305,765,832
Youth Service Bureaus	2,929,483	2,783,009	2,622,986
School-Based Child Health (LEA)	20,888,824	11,340,000	11,250,000
Local and District Departments of Health	4,685,778	4,458,648	4,115,926
Priority School Districts	40,452,571	37,252,757	36,138,014
Early Care Education: School Readiness	77,958,419	83,399,834	83,399,834
Extended School Hours	2,994,752	2,994,752	2,822,554
School Year Accountability	3,499,699	3,499,699	3,298,466
Subtotal non-grantee specific programs:	669,249,560	682,200,100	654,174,328
GRAND TOTAL:	3,170,762,268	3,192,899,769	3,381,313,191

## **Notes from Staff Meeting February 3, 2016**

**Present:** John Elsesser, Noel Waite, Courtney Chan, Mike D'Amicol, Wendy Rubin, Joe Callahan, Eric Trott, Mark Kiefer, Beth Bauer, Lori Tollmann, Linda Greenbacker, Kristi Sadowski, Mike Ruef, Kevin Roberto, Laura Stone

John Elsesser informed staff that there is a water issue on Oakwood Drive today. CT Water is flushing out the system in case you get calls. This is the Northfield subdivision. They say it's clear now. This has been a problem for a week – there was apparently a complaint was on Facebook but it was never directly reported. John heard about it through an email.

John and Courtney have been discussing Uber. It is a ridesharing service, i.e. a modern taxi. Services are provided in Coventry. They will pick up people who need a ride, including those who have had too much to drink. Their base fare is \$1.75 + 16 cents per minute and \$1.10 per mile, with a minimum fee of \$5. It is pre-paid through an app on your phone and there is no tipping. There is a cancellation fee. For a trip from the Senior Center to Windham Hospital the cost would be \$17 vs. \$28 for Dial-a-Ride. They also have handicapped vehicles. More information is available at [www.uber.com](http://www.uber.com). Uber is one of the fastest-growing businesses in the U.S. To become a driver you have to be screened and go through a background check. Drivers are rated and you can pick a driver based on their ratings. This is part of a whole new economy, including Airbnb, script-writing services, etc. We are facing new world for services we don't know how to get revenue from. Kristi noted that Uber also sends a photo of the car and driver so you can confirm the license plate before accepting the ride.

### **Highlights from Town Council meeting, February 1, 2016 (minutes available [here](#)):**

- A Public hearing was held on a proposed ordinance prohibiting simultaneous service on Land Use boards. One person spoke – she wanted to go further that the ordinance with term limits and the ability able to remove a member if there are complaints against them. The Council adopted the ordinance without further discussion later in meeting. This will affect certain members who are currently serving. Inland Wetlands may no longer have a quorum and a wetlands application is pending. The ordinance goes into effect 21 days after advertising. There are good solid reasons for this separation because members are only supposed to make decisions based on facts presented at a given meeting, not something they may have learned as a member of another board. The transition will be awkward but then it will be ok.
- A group of residents from Pine Lake Shores spoke during Audience of Citizens regarding the Council policy for the transfer of Association roads. They have spent a lot of money to prepare their roads for turnover but can't comply with Town standards for turnarounds. They asked for an increase in Town Aid. A lot of the side trails there have one or two houses, are barely 8 feet wide with stumps, etc. Large trucks can't fit.
- The Council will be developing a list of groups they want to see for budget meetings.
- The Board of Education wants specifics about a statement that was made at a Council meeting indicating their reports are inaccurate or misleading so they can provide a specific response. Per the Chair's request Matthew O'Brien will reply.
- Reappointments were made to various boards & commissions.
- COVRA: We started discussion of long-term transfer station issues, including level of service, issues at the station, etc. We will examine whether there might be a better location. We were authorized to get a price for a study.
- We are getting field work done at the soccer field at Laidlaw Park with the mild weather. Trees are down, the field is stripped, and a new parking area is boxed out.
- Our new Town Accountant, Debbie Kratochvil, starts 2/16.

- The Chinese school visitors are here. We welcomed them at a reception Friday. There will be a farewell ceremony Thursday. The photographer who accompanied them brought photobooks from their last visit.
- The Grand List is done. There are some concerns with DMV accuracy. Mike will discuss further.
- Beth and John had a bond rating call with Moody's – we are going to market soon on the road bond. There is a lot of prep work. We will have the bond offering statements soon which have a lot of good information.
- The first project meeting for the Main Street project is 2/10.
- No action on ambulance staffing yet. A draft of contract changes from the attorney will receive further review.
- The Council adopted a charge for a building committee for CHS structural walls. If you know of anyone who can serve let John know.
- Mark Kiefer did a presentation on roads.
- The Council authorized the appointment of a new labor attorney, Metzger, Lazarek & Plumb. They specialize in labor law. We anticipate cost savings. Ken Plumb will be our partner in charge. We interviewed 3 firms. Shipman & Goodwin has served our town well but the Council has asked for us to look at old relationships to see if improvements can be made. Other towns that use MLP are happy. Keep in mind just because we have done something a certain way doesn't mean there might not be a better option.

#### **Department Updates:**

##### **Town Manager – John Elsesser:**

- John is going to the Legislative Office Building and State Capitol today. The Governor's budget is coming out today. He will be interviewed as representative of COST to talk about municipal impacts. We are not being held harmless this year. State agencies are being cut 5.75% and that includes Municipal Aid. There are no planned additional cuts to ECS. We will have local impacts in a day or two. General government is about \$225,000 for non-education aid. If we end up with zero local aid and make that adjustment once, it can't get any worse in the future. We are more concerned about a proposal that State agencies would get a block grant instead of a line item. Then the agency head would decide how to use it. We get a lot of aid through State agencies: transportation, youth services – there are lots of little grants that would come down to competition. State agencies will either need to lay people off or cut small programs. Legislators like to direct where the money goes so they might not like that approach. A huge debate is anticipated. The reality is the State is really broke and has to change. We have done ok so far and will make it work somehow. This year they have adjusted the budget twice but still won't get out without deficits. Huge issues are looming with balloon payments coming, i.e. OPEB. Some things we are hearing: “Towns are inefficient; don't do things together,” etc. Towns are pushing back on mandates like prevailing wage, MBE percentages, etc. We are pretty certain they are coming out with a cancer presumption for firefighters this year. The first year California did it resulted in \$1 billion in claims. As a presumption it might not be insurable under workers comp. We fought it off last year. It is going to be a short session and very hectic. Keep an ear to your professional associations and if you hear something please share.
- EMME Group will be back today to finish up the duct work at Town Hall. We hope to have equalized heat upstairs. They had to get a different circuit board to connect to the air conditioner.

##### **WPCA – Mike Ruef:**

- We are experiencing an average amount of equipment repairs and preventive maintenance.
- We had a preliminary meeting with Red Technologies for the Lake Street project. They plan to start April 1 and will be blasting rather than hammering. When we are doing major sewer

realignment we will have to bypass the main sewer lines for about a month so there will be one-lane alternating traffic. If we can get easements out of the way we might start some work sooner.

- We met with Bolton and Manchester to discuss the Rt. 44 extension. It was a good meeting and we hope to have a proposal to present to Bolton sewer in March. The extension was viewed as positive for business development.

**Administration – Laura Stone:**

- We attempted to launch the first Internet live stream of last night's Town Council meeting but it was unsuccessful. Laura suspects gear issues but the vendor wants to do a training session before the next attempt.

**Booth & Dimock Library – Kristi Sadowski:**

- The spring calendar is almost set and will be going to the printer.
- We have started talking about summer reading.
- We were invited to attend the Literacy Council with the schools.
- Our security system is installed and running.
- Staff did an active assailant training with CPD.
- The Federal government has finally started sending out tax forms. We can help people print them at 20 cents per page if we run out. We don't provide tax assistance.
- We did a 3rd grade publishing party that was very successful.
- "Take Your Children to the Library Day" is Saturday 2/6.

**Tax Collector – Linda Greenbacker:**

- We came through January pretty well. There were some lines at the counter but not too extensive. The lock box worked well. Yesterday was the first day people would be charged interest so we are getting the typical complaints.
- We have a full staff which is nice. We are working on DMV issues today. People are saying Coventry reported them when they never lived in town. We had at least 5 instances last week where people needed to renew their registrations and couldn't. We are doing our best to make it seamless for them. It was more difficult before we had a list of customer IDs. We have a feeling more problems are coming. Beth Bauer said it is important for everyone to have this on their radar - Assessor's lists will not be good this year either. John said also that the Governor is proposing to do an exemption up to \$10,000 for personal property. We will lose that revenue. Plus the year after next there will be a 2 1/2% spending cap. Their rationale is that for \$10,000 worth of revenue there is a cost to collect it.

**Town Clerk – Lori Tollmann:**

- We are doing a training session on the boards & commissions software next week.
- We will be busy with paperwork for the ordinance.
- Brooke & Diana signed up for FOI class next week.

**Finance Office – Beth Bauer:**

- We offered the Town Accountant job to Debbie Kratochvil. She starts 2/16 and we are looking forward to it. In the meantime we are trying to work through everything we have to do.
- A copy of the pension valuation from the actuary will be available on the web - if you interested in a hard copy let her know. The funding level remains 84-85% which is considered a very positive level. A quick calculation indicates employee contributions except for police will remain the same.

**Public Works – Mark Kiefer:**

- The mild weather is saving snow and maintenance budgets. We hope we can keep it going. The weather allowed some brush trimming for the summer roads program and soccer field support work. As much as we can do at the field will be completed this week and then additional drainage and seeding will be done in spring.
- We will begin removing additional trees at Miller Richardson and do parking lot work on Plains Rd.
- Village phase 2 work will begin and it will be fairly congested. We will also be doing some work on South Rd. from the rotary to Judd. The second phase of the road bond will be done this year. We spent \$1.3 million last construction season and addressed 12 miles of road. We are looking to spend \$1.8 million more and address over 30 miles of road when the bond is complete. It is a big step toward getting the roads in better shape.
- The new Vac-All was delivered. This was a partial grant and joint purchase with Mansfield. It will come online this spring for catchbasin cleaning. There is interest from Bolton in purchasing the old one. It is being evaluated today. They have a lot less roads so it may serve.
- We are working on engineering work for COVRRRA plans.
- We are working with Todd on the second phase design of the Village and coordinating all the different contractors who will be in town over the next several months. We ask for patience as we move forward with all this road work.

**Police Department – Kevin Roberto:**

- We have started to work on addressing staffing issues for the pending road work. We may need to hire or involve mutual aid with other towns.
- Kevin has had conversations with Officer Carpenter who is in the academy. He has never seen anyone so enthusiastic. She is going to be a great asset.
- Thursday Chief Palmer and Officer Iger will meet with the Chinese students. Officer Iger is fluent in Chinese.
- The medical drop-off box continues to fill up. We had to empty it yesterday because it was full again. We are seeing things like needles and lotions, which is a problem. We might add a sharps container for needles.
- Because of the DMV registration issue we are pulling over a lot of cars that are coming back as unregistered. We are trying to work with citizens to give them the benefit of the doubt through this problem.

**Land Use/Development – Eric Trott:**

- On 2/19 EDC is doing a small business forum on Search Engine Optimization (SEO). SEO helps people get better visibility on the Internet. We had good turnout at the first forum in December.
- EDC is looking at doing more active projects. They will be reaching out to businesses with a survey to gauge what businesses need. They are developing connectivity with the Farmers' Market vendors too.
- The America the Beautiful grant is filed.
- Work with the Farmers' Market continues. We are wrapping up vendor applications and rules/regs. We hope to get the vendor application out at the end of the week. There is a volunteer meeting in early March and we will begin developing a calendar of events. There is a meeting next week to look at transportation/parking. We are waiting to hear back from the UConn Graphic Design Department on their assistance for marketing materials.
- The Pathways to UConn 18-month study is ramping up. They are seeking town representatives.

**Building Department – Joe Callahan:**

- We are busy with rough-in inspections. There are quite a few houses and we anticipate 3-4 c.o.s over the next couple weeks. It is a great winter for construction.
- We are getting caught up with closing things out - issuing certificates of completion for smaller jobs – and tying up loose ends from the past 6 months.
- We are busy with plan reviews.

**Parks & Recreation – Wendy Rubin:**

- The Rec Commission is getting a presentation from the Arts Guild tonight and will be addressing their role as Arts Commission.
- We have had lots of pre-registration for the father/daughter dance.
- Basketball ends next weekend. A Jamboree is planned.
- We will be doing a community gardens presentation with Carole Miller at the Lodge.
- We are looking at offering Pickleball as there seems to be some interest.

**Assessor – Mike D’Amicol:**

- Thanks to everyone for your help with the office while I was away. I am two days in and going through taxpayer issues, and inspecting houses that were not resolved.
- A court case is coming up and thanks to the departments that helped him get information quickly.
- We haven't delved into the Grand List yet. Looking at other towns ours seems high in comparison. We know there will be DMV issues and will hold off on giving the list to the Tax Collector until we are confident.
- There were a lot of law changes plus some ordinances while he was gone and he hasn't caught up with those yet.

**Human Services – Courtney Chan:**

- Holiday thank-you postcards were distributed.
- Our intern is back and is entering information into the database from the holidays.
- We are going through oil and propane and still doing some Access. Our focus is on electric utilities. The mild weather has helped.
- We are doing a lot of budget worksheets for Eversource with people on hardship to prepare for April shutoff notices.
- Crystal is busy with the mentoring program.
- There were two new juvenile review board referrals past week. We are getting a lot of those lately. Crystal is meeting with school administrators next week to discuss the process.
- The prom program is underway. It is 3/19 at Patriots. We are still seeking dresses.
- We are working on parent education programs with the school to be offered before school ends.
- A Challenge Enrichment class at the middle school has been making prosthetic hands with the 3D printer and they will be given to people in third-world countries. There was an [article](#) about it in the *Courant*.
- Senior Center tax aid appointments are off the charts. We have 28 scheduled and the first day is booked. The weather is working in our favor for attendance at programs. The exercise class is at capacity. We are seeing an increase in fitness room use - 6 new people have completed the mandatory intro session and two more are pending. We are looking at getting some different equipment. We have gotten a lot of new CHOICES appointments - all through word of mouth.

**Fire/EMS – Noel Waite:**

- The fire alarm company did all the alarm testing. Some battery issues are being addressed.

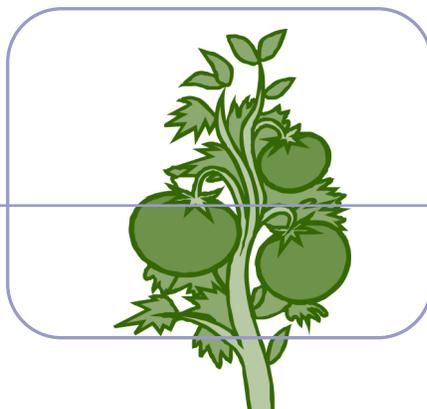
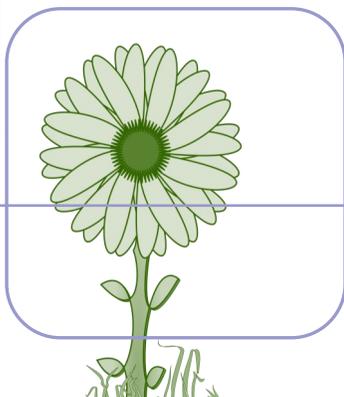
- We spoke with Eversource about the power dump last week. They don't know what happened and can't explain it.
- The paramedic contract has been signed by all parties. Ambulance will begin changing their billing procedures.
- We have started working on a fire marshal mutual aid contract with the Town of Tolland.

# GARDEN TALK:

PRESENTING CAROL MILLER, UCONN MASTER GARDENER



**BROUGHT TO YOU BY:  
COVENTRY AGRICULTURAL COMMITTEE & COMMUNITY  
GARDENS SUB-COMMITTEE & COVENTRY RECREATION**



A presentation for New Gardeners; those contemplating gardening; and anyone interested in learning more on seed starting, planting and maintaining any size garden!

Carole Miller, lifelong resident of Coventry, owns and operates Topmost Herb Farm on North School Road, where she grows and sells culinary and medicinal herbs and 30 varieties of heirloom tomato plants from her greenhouse, beginning the Saturday before Mother's Day. She is a UConn Master Gardener, a member of CT NOFA (Northeast Organic Farming Association), Coventry Garden Club, CT Herb Association, the CT Food & Farm Kitchen Cabinet, and was an organizing member of the original Coventry Regional Farmers' Market. She grows her plants and maintains her display gardens without the use of pesticides or synthetic chemicals. Visit her website [www.topmostherbfarm.com](http://www.topmostherbfarm.com) and check out her Facebook page.

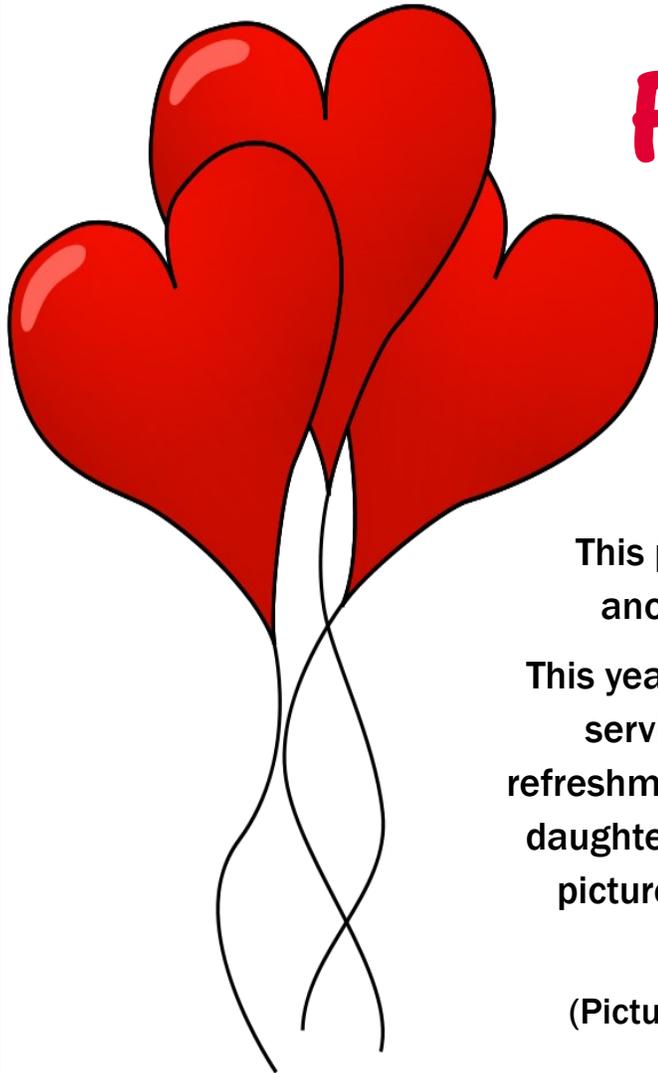


**DATE: 2/25/2016      TIME: 7:30PM**

**Patriots Park Lodge**

**173 Lake Street, Coventry, CT 06238**





# Father Daughter Valentine's Dance!

This popular, *semi-formal* event is back for another year of valentine's fun in 2016!

This year's festivities will include *professional* DJ services providing the music for dancing, refreshments for sale, crafts, and fathers and their daughters will have the opportunity to have their picture taken as a souvenir of the evening by *Capstone Photography!*

(Picture packages available at a nominal cost)

**Date: 3/11/16 ♥ Time: 7pm - 9:30pm**

**Location: CNHS Gym & Cafeteria**

**Fathers \$10 Pre-Reg/\$15 At the Door ♥ Daughters FREE!**

**♥ Pre-Reg online to save & avoid the long lines ♥**



**[www.coventryrec.com](http://www.coventryrec.com)**

## **BUSINESS ASSOCIATE AGREEMENT**

THIS BUSINESS ASSOCIATE AGREEMENT is made and entered into as of February 1, 2016 ("Effective Date"), by and between The Town of Coventry Fire/EMS Department (Covered Entity), and, Vintech Management Services, LLC (Business Associate).

### **R E C I T A L S:**

WHEREAS, the Business Associate and the Covered Entity have entered into this Agreement dated **February 1, 2016** (the Agreement) wherein the Business Associate creates, receives, maintains or transmits Protected Health Information (PHI) on behalf of the Covered Entity and to comply with the requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) as amended by the Health Information Technology for Economic and Clinical Health Act (HITECH), and implementing regulations which are codified at 45 C.F.R. Parts 160 and 164, as amended from time to time (collectively the "HIPAA Standards"), the parties agree to the terms herein.

#### **1. Permitted Uses and Disclosures by Business Associate**

- a) The Business Associate's use and disclosure of PHI shall comply in all respects with the HIPAA Standards.
- b) Except as otherwise limited in this Business Associate Agreement, Business Associate may use or disclose PHI to perform functions, activities, or services for, or on behalf of, Covered Entity as specified in the Agreement, provided that such use or disclosure would not violate the HIPAA Standards if done by Covered Entity. Business Associate shall not use or disclose PHI other than permitted or required by this Business Associate Agreement or as required by law. The Business Associate shall limit the use and disclosure of PHI to the minimum necessary to accomplish the intended purpose of the use or disclosure of the PHI or as required pursuant to the Agreement. All such uses and disclosures shall be consistent with the Covered Entity's minimum necessary policies and procedures.
- c) Except as otherwise limited in this Business Associate Agreement, Business Associate may use and disclose PHI for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate, provided that (i) the disclosure is required by law and timely notice is provided to Covered Entity prior to the disclosure, or (ii) Business Associate obtains reasonable assurances from the recipient that the PHI will remain confidential and used or further disclosed only as required by law for the purposes for which it was disclosed to the recipient, and the recipient promptly notifies Business Associate of any instances of which it is aware in which the confidentiality of the PHI has been breached.
- d) Unless requested in writing by the Covered Entity, Business Associate may not use PHI to provide Data Aggregation services.

- e) Owner of PHI. Under no circumstances shall Business Associate be deemed in any respect to be the owner of any PHI used or disclosed by or to Business Associate by Covered Entity

## **2. Obligations and Activities of Business Associate**

- a) Business Associate shall ensure, through a written agreement, that any subcontractors of Business Associate that create, receive, maintain, or transmit PHI on behalf of the Business Associate agree to the same restrictions, conditions, and requirements that apply to the Business Associate with respect to such PHI, including without limitation, the restrictions, conditions, and requirements of this Business Associate Agreement and the HIPAA Standards.
- b) Business Associate shall immediately report to Covered Entity any use or disclosure of PHI not provided for by this Business Associate Agreement, any Breach, or any Security Incident involving the PHI of which the Business Associate, or a subcontractor of the Business Associate, becomes aware (each, an "Incident"). The Business Associate shall identify each individual whose PHI has been, or is reasonably believed to have been, accessed, acquired, or disclosed during an Incident. Notice shall be made to the Covered Entity no later than five (5) calendar days after discovery of the Incident by Business Associate or a subcontractor of the Business Associate, whichever is earlier, except that in the event urgent notice may be required due to the possible imminent misuse of PHI, Business Associate shall notify Covered Entity in writing without unreasonable delay and in no case later than two (2) calendar days. Business Associate accepts the burden of demonstrating that such notice was timely, proper and in accordance with HIPAA Standards. Business Associate shall, at its expense, take any action necessary or requested by the Covered Entity to mitigate, to the extent practicable, any harmful effect of an Incident. Business Associate shall, at its expense, provide all information and take all action requested by Covered Entity and consistent with the HIPAA Standards to assist Covered Entity in providing notice of an Incident.
- c) Business Associate shall restrict disclosures or communicate confidentially with Individuals as required by the HIPAA Standards and as requested by the Covered Entity.
- d) If the Business Associate maintains PHI in a Designated Record Set, the Business Associate shall:
  - (1) provide access (including inspection, obtaining a copy or both), in the time and manner designated by Covered Entity, and Business Associate shall not charge any fee greater than the lesser of the amount permitted by State

Law or the Business Associate's actual cost of postage, labor and supplies for complying with the request;

- (2) make available PHI for amendment and incorporate any amendment(s) in the time and manner designated by Covered Entity; and
  - (3) provide access to PHI that is in electronic format in the form and format requested by the Individual or Covered Entity, if not readily producible in such form or format, in a readable electronic form and format agreed to by the Covered Entity and the Individual, and transmit such copy directly to an entity or person designated by the Individual or Covered Entity. Business Associate shall not charge any fee greater than the lesser of the amount permitted by State law or the Business Associate's actual cost of postage, labor, and supplies for complying with the request.
- e) Business Associate shall make internal practices, books, and records relating to the use and disclosure of PHI available to the Covered Entity or the Secretary, in a time and manner designated by the Covered Entity or the Secretary, for purposes of the Secretary investigating or determining Covered Entity's or Business associate's compliance with the HIPAA Standards.
  - f) Business Associate shall document such disclosures of PHI and information related to such disclosures as would be required for Covered Entity or Business Associate under the HIPAA Standards to respond to a request by an Individual for an accounting of disclosures of PHI. Business Associate shall provide, in the time and manner designated by Covered Entity, an accounting of disclosures required by the HIPAA Standards made by the Business Associate.
  - g) Business Associate shall prevent use or disclosure of the PHI other than as provided for in this Business Associate Agreement and shall comply, where applicable, with the HIPAA Standards with respect to electronic PHI, including Subpart C of 45 C.F.R. Part 164 ("Security Rule"). The Business Associate shall implement and maintain safeguards as necessary to ensure that all PHI is used or disclosed only as authorized under the HIPAA Standards and this Business Associate Agreement. Without limiting Business Associate's obligations under the HIPAA Standards, the Business Associate agrees to assess potential risks and vulnerabilities to PHI in its possession and develop, implement and maintain appropriate administrative, physical and technical safeguards set forth in the HIPAA Standards to protect the confidentiality, availability and integrity of the PHI that Business Associate creates, receives, maintains or transmits on behalf of the Covered Entity. These measures must be documented and kept current, and must include, at a minimum, those measures that fulfill the requirements outlined in the HIPAA Standards and all guidance issued by the Secretary.
  - h) Business Associate recognizes that violation of any HIPAA Standard by Business Associate may subject Business Associate to civil and criminal penalties,

including those set forth in 42 U.S.C. § 1320d-5 and 1320d-6 and Subparts C-E of 45 C.F.R. Part 160 ("Enforcement Rule").

- i) Business Associate shall not, and shall ensure that its subcontractors do not, directly or indirectly receive any remuneration in exchange for any PHI unless approved in advance in writing by the Covered Entity in accordance with the HIPAA Standards.
- j) Business Associate shall not, and shall ensure that its subcontractors do not, engage in any marketing or fundraising that uses or discloses PHI.
- k) Business Associate shall respond to and shall assist the Covered Entity with responding to an investigation or compliance audit by the Secretary, or an action by an attorney general having jurisdiction involving PHI subject to this Agreement.
- l) To the extent that Business Associate is to carry out one or more of Covered Entity's obligations under Subpart E of 45 C.F.R Part 164 ("Privacy Rule"), Business Associate shall comply with such requirements that apply to Covered Entity in the performance of such obligations.
- m) Business Associate shall not create, receive, maintain, or transmit PHI outside of the United States or its Territories.

### **3. Term and Termination**

- a) Term. The Term of this Business Associate Agreement shall be effective as of February 1, 2016, and shall terminate when all of the PHI maintained by Business Associate on behalf of Covered Entity is properly and completely destroyed or returned to Covered Entity, or, if it is infeasible to return or destroy the PHI, protections are extended to such PHI in accordance with the termination provisions in this section.
- b) Termination for Cause. Upon Covered Entity's knowledge of a material breach of this Business Associate Agreement by Business Associate, Covered Entity shall provide an opportunity for Business Associate to cure the breach or end the violation, and Covered Entity shall terminate the Agreement if Business Associate does not cure the breach or end the violation within the time specified by Covered Entity, or immediately terminate the Agreement if Business Associate has breached a material term of this Business Associate Agreement and cure is not possible, as determined by the Covered Entity in its reasonable discretion.
- c) Effect of Termination.
  - (1) Except as provided in subparagraph (2) of this subsection (c), upon termination of the Agreement or this Business Associate Agreement, for

any reason, Business Associate shall return or if authorized by Covered Entity, destroy all PHI maintained by Business Associate on behalf of Covered Entity. This provision shall apply to PHI that is in the possession of subcontractors of Business Associate. Business Associate shall retain no copies of the PHI.

- (2) In the event that Business Associate determines that returning or destroying the PHI is infeasible, Business Associate shall provide to Covered Entity notification of the conditions that make return or destruction infeasible. The Business Associate shall extend the protections of this Business Associate Agreement to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible. Business Associate shall not use or disclose such PHI and shall maintain its security pursuant to this Business Associate Agreement for so long as Business Associate maintains such PHI.
- (3) The parties hereto understand and agree that the terms of this Business Associate Agreement are reasonable and necessary to protect the interests of the Covered Entity and the Business Associate. The parties further agree that the Covered Entity would suffer irreparable harm if the Business Associate breached this Business Associate Agreement. Thus, in addition to any other rights or remedies, all of which shall be deemed cumulative, the Covered Entity shall be entitled to obtain injunctive relief to enforce the terms of this Business Associate Agreement.

#### **4. Miscellaneous**

- a) Survival. The respective rights and obligations of Business Associate under Section 4(c) of this Business Associate Agreement shall survive the termination of this Business Associate Agreement.
- b) Indemnification. Business Associate agrees to indemnify, defend, and hold harmless the Covered Entity from any and all loss, liability, damage, cost, and expense, including without limitation civil monetary penalties, monetary settlements, fines, damages as a result of attorney general enforcement, and attorneys' fees resulting or arising from use or disclosure of PHI; breach of this Business Associate Agreement, or violation of the HIPAA Standards by Business Associate or its subcontractors, agents or employees, provided that Business Associate shall not indemnify Covered Entity for any act or omission made on advice, request or discretion of Covered Entity. This section 4(b) shall survive termination of this Business Associate Agreement.
- c) Insurance. Business Associate shall maintain insurance on a claims-made basis (with tail coverage for no less than three (3) years) with coverage in an amount

equal to at least one (1) million dollars per claim and three (3) million dollars in the aggregate covering claims subject to indemnification pursuant to Section 4(b) above.

- d) Interpretation. Any ambiguity in this Business Associate Agreement shall be resolved in favor of a meaning that permits Covered Entity to comply with the HIPAA Standards.
- e) No Private Cause of Action. This Business Associate Agreement is not intended to and does not create a private cause of action by any individual, other than the parties to this Business Associate Agreement, as a result of any claim arising out of the breach of this Business Associate Agreement, the HIPAA Standards or other state or federal law or regulation relating to privacy or security.
- f) Amendment. In the event that any law or regulation is enacted or promulgated regarding the protection of health information that is in any way inconsistent with the terms of this Business Associate Agreement or that interferes with Covered Entity's obligations with respect to the protection of health information so as to warrant a modification to this Business Associate Agreement or in the event any HIPAA Standard is amended or modified, the Covered Entity shall have the right to amend this Business Associate Agreement to effectuate such change by providing notice thereof to Business Associate but without having to obtain Business Associate's consent thereto. Except as set forth above in this Section 5(f), this Business Associate Agreement shall only be amended or modified upon written consent of the parties.
- g) Application of State Law. Where any applicable provision of State law relates to the privacy or security of health information and is not preempted by HIPAA, as determined by application of the HIPAA Standards, the parties shall comply with the applicable provisions of State law.
- h) Severability. If any provision of this Business Associate Agreement shall be declared invalid or illegal for any reason whatsoever, then notwithstanding such invalidity or illegality, the remaining terms and provisions of this Business Associate Agreement shall remain in full force and effect.
- i) Governing Law. This Business Associate Agreement shall be interpreted, construed, and governed according to the laws of the State in which the Covered Entity maintains its principal place of business. The parties agree that venue shall lie in Federal and State courts in the State in which the Covered Entity maintains its principal place of business, without regard to its conflicts of law principles, regarding any and all disputes arising from this Business Associate Agreement.
- j) Notices. Any notice or other communication given pursuant to this Business Associate Agreement must be in writing and (a) delivered personally, (b)

delivered by overnight express, or (c) sent by registered or certified mail, postage prepaid, to the address set forth above and shall be considered given upon delivery.

IN WITNESS WHEREOF, the parties hereto have executed this Business Associate Agreement as of the Effective Date.

BUSINESS ASSOCIATE  
VINTECH MANAGEMENT SERVICES

By: \_\_\_\_\_  
Printed Name: Vincent Wheeler  
Title: President, Duly Authorized

COVERED ENTITY  
THE TOWN OF COVENTRY  
FIRE/EMS DEPARTMENT

By: \_\_\_\_\_  
Printed Name: John A. Elsesser  
Title: Town Manager, Duly Authorized

## MANAGEMENT SERVICES AGREEMENT

THIS AGREEMENT made as of this \_\_\_\_first day of February 2016, by and between **VINTECH MANAGEMENT SERVICES, LLC**, a Connecticut limited liability company, whose address is 16 Bird Street, Torrington, Connecticut 06790 (**Vintech**), and **Town of Coventry Fire/EMS Department**, whose mailing address is 1712 Main Street Coventry, CT 06238

### WITNESSETH:

*WHEREAS*, Vintech is a management service organization providing certified Emergency Medical Technicians ("EMTs") to ambulance services in Connecticut; and

*WHEREAS*, Town of Coventry Fire/EMS Department provides emergency medical services for its service area staffed by trained volunteers and Town of Coventry Fire/EMS Department is duly licensed by the State of Connecticut to provide such services; and

*WHEREAS*, Town of Coventry Fire/EMS Department desires to retain Vintech to provide EMT personnel to augment volunteer staffing of Town of Coventry Fire/EMS Department.

*NOW, THEREFORE*, in consideration of the mutual promises and covenants herein contained, Vintech and Town of Coventry Fire/EMS Department agree as follows:

- 1) **Management Service Provider**. Town of Coventry Fire/EMS Department does hereby appoint Vintech as its management service provider to provide paid Vintech EMT personnel for the area it serves during the term of this Agreement. **Except as herein provided in this Agreement**, Vintech has complete discretion and the sole right to decide which of its employees will be assigned Town of Coventry Fire/EMS Department and the area served by Town of Coventry Fire/EMS Department.
- 2) **Services Provided**. Town of Coventry Fire/EMS Department agrees to purchase Vintech's services on the following terms and conditions:
  - a) **Contracted Services**: Town of Coventry Fire/EMS Department agrees to purchase EMT services from Vintech on an as needed basis. ("Contracted Services"). Hours for Contracted Services will be billed at the Contracted Services Rate as defined in Section 6(a) and in Exhibit "A".

- b) Non-Contracted Service: Town of Coventry Fire/EMS Department agrees to purchase EMT services from Vintech for any hours in excess of the Contracted Services ("Non- Contracted Services") shall be billed at the Non-Contracted Services Rate as defined in Section 6(a) and in Exhibit "A".

3) **Vintech's Duties and Responsibilities**. Vintech agrees to:

- a) Provide proof of current State of Connecticut EMT certification of all employees staffed at Town of Coventry Fire/EMS Department. All Vintech personnel who are stationed at Town of Coventry Fire/EMS Department shall have medical control authorization through ECHN—Manchester Memorial Hospital (hereinafter "Sponsor Hospital") and only provide care at the EMT level in accordance to Sponsor Hospital protocols. All personnel shall also possess all other licenses and certifications necessary to perform EMT services for Town of Coventry Fire/EMS Department under this Agreement;
- b) Provide a schedule of employee hours, with detailed billing to Town of Coventry Fire/EMS Department;
- c) Ensure that all Vintech personnel performing services for Town of Coventry Fire/EMS Department use their best efforts to act according to Town of Coventry Fire/EMS Department standard operating procedures manual during assigned shifts, so long as a copy of such manual is provided in advance to Vintech. Town of Coventry Fire/EMS Department will notify Vintech if it has an issue with Vintech personnel not acting in accordance with any policies or procedure set forth in Town of Coventry Fire/EMS Department manual. Town of Coventry Fire/EMS Department will provide a description of the issue and recommendations that would fix the issue. After notification, both parties agree to work in good faith with the other party to resolve any such issues and Vintech will take appropriate action against Vintech personnel, if warranted.
- d) Except as otherwise provided in this Agreement, Vintech has sole discretion to discipline its employees as it sees fit. Notwithstanding, the Coventry Fire/EMS Administrator (hereinafter "Administrator") shall have final determination regarding removal of any Vintech personnel.
- e) Provide a time clock or other time-keeping system for payroll purposes. If Vintech employees are held past their scheduled shift time cards (or e-time cards) will reflect the ambulance case number for verification.

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e)f) If on-duty Vintech employee gets sick or injured while on duty, Vintech will make every effort to provide a qualified replacement within 4 hours of the time Vintech becomes aware of the situation. Further, every effort will be made to provide staff that has current medical control authorization for Sponsor Hospital; however if such person is not available, the staff person assigned will have active medical control and be qualified in accordance with the CT statewide protocol for that level. Replacements for sick/injury related incidents will be billed at appropriate hourly rates as determined by the provisions of 6(a) and 6(b).

f)g) Implement employee policies and have sole responsibility for: (1) hiring, (2) payroll, (3) compensation, (4) overtime, (5) benefits (including but not limited to, worker's compensation), (6) tax consequences, (7) all other costs or other obligations to personnel provided under this Agreement, as well as (8) termination of personnel providing services pursuant to this Agreement.

h) Subject to the removal provisions set forth in this Agreement, Discipline Vintech employees, according to Vintech's policies and procedures and within Vintech's discretion, for any known incidents that Town of Coventry Fire/EMS Department makes Vintech aware, any violations of Vintech's policies and procedures, or other violations of applicable federal, state, or local laws, regulations, rules, or protocols;

g)h) Inform Coventry within 24 hours of all claims, lawsuits, threatened litigation, incidents, accidents or unusual occurrences involving Vintech or its personnel as related to services performed under this Agreement

h)j) Maintain and provide proof of workers' compensation insurance on all personnel in an amount required by state law;

i)k) Maintain and provide proof of general liability and professional liability (malpractice) insurance in an amount no less than two (2) million dollars (\$2,000,000) per occurrence and not less than two (2) million dollars (\$2,000,000) in the aggregate; and excess (umbrella) liability of not less than five (5) million dollars (\$5,000,000). Vintech shall provide Coventry with certificates of insurance naming the Town of Coventry and its agents, representative and employees as additional insureds. Such certificates shall provide that the policy shall not be cancelled or terminated with less than 30 days advance notice to Coventry.

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Provide Vintech uniforms for employees (which consist of a job shirt and a polo shirt).

4) **Duties and Responsibilities.** Town of Coventry Fire/EMS Department agrees to:

- a) Provide all equipment required for pre-hospital care at Town of Coventry Fire/EMS Department current level of certification/licensure, including, but not limited to, radios, ambulance and medical equipment. All ambulance vehicles shall be marked, supplied and equipped as required by the Connecticut Department of Public Health and otherwise complies with all state, federal and local laws and regulations regarding ambulance vehicles. All ambulances and equipment upon which Vintech personnel will be rendering services pursuant to this Agreement shall comply with any applicable safety standards, receive proper and regular maintenance and service, and be kept in good, safe, working order. Town of Coventry Fire/EMS Department shall provide Vintech each ambulance's maintenance records, maintenance Schedule or other such maintenance-related documentation upon request. Vintech shall also have the right to inspect the ambulances, as Vintech reasonably requests, to ensure Town of Coventry Fire/EMS Department compliance with this Paragraph;
- b) Notify its insurance carriers of the provisions of this Agreement and take all steps necessary to ensure that all personnel operating Town of Coventry Fire/EMS Department vehicles under the terms of this Agreement are permissive or authorized users of such vehicles for purposes under Town of Coventry Fire/EMS Department vehicle insurance policies. Copies of such notifications shall be provided to Vintech upon request. Town of Coventry Fire/EMS Department shall maintain liability insurance coverage on any ambulance vehicles on which Vintech employees shall render services hereunder, with policy limits of \$1,000,000 per occurrence and \$1,000,000 in the aggregate. ~~acceptable to Vintech.~~ Town of Coventry Fire/EMS Department shall provide Vintech with motor vehicle Insurance certificate(s) naming Vintech and its employees as an additional insured. Such certificate(s) shall provide that the policy shall not be cancelled or terminated with less than thirty (30) days advance written notice to Vintech;
- c) ~~Make its facilities, excepting any private or business-related offices, available for use by personnel providing services under this Agreement.~~ Town of Coventry Fire/EMS Department will provide Vintech employees with appropriate quarters to stay while not working on emergency responses. Vintech certifies that the current quarters as they exist are appropriate for the

Comment [FDJ1]: Check with CIRMA.

scope of Work outlined in section 2(a) and 2(b). If permanent changes to this scope of work are added Vintech will reevaluate quarters to ensure proper conditions exist (for example: in the event that overnight shifts are permanently added, sleeping quarters for male and female would have to be provided);

Comment [FDJ2]: Is this acceptable?

- d) Provide access to a computer with internet capabilities to access electronic time cards and web scheduling program;
- e) Inform Vintech within 24 hours of all claims, lawsuits, threatened litigation, incidents, accidents or unusual occurrences involving Vintech or its personnel as related to Vintech's performance under this Agreement;
- f) Ensure that personnel assigned by Vintech to Town of Coventry Fire/EMS Department are expressly permitted to operate Town of Coventry Fire/EMS Department vehicles, radios and emergency medical equipment for the purposes of carrying out their duties under this Agreement, and Vintech employees shall be considered authorized users of such vehicles, radios and equipment for purposes of coverage under Town of Coventry Fire/EMS Department applicable insurance policies. Vintech shall be named as an additional insured on Town of Coventry Fire/EMS Department applicable insurance policies;
- g) Be responsible for any and all billing the Town of Coventry Fire/EMS Department may choose to perform for its ambulance services;

~~h) Notify Vintech of all instances where Town of Coventry Fire/EMS Department feels that a Vintech employee needs to be disciplined for any reason. Town of Coventry Fire/EMS Department may suggest appropriate discipline to Vintech and Vintech shall have the right to approve or disapprove of the suggested discipline. Vintech shall have the sole discretion to discipline Vintech employees as Vintech sees fit, except under urgent circumstances.~~

Notwithstanding, Coventry's Administrator shall have the right to require the removal of any Vintech employee from further service to Coventry. Urgent circumstances may include instances where Town of Coventry Fire/EMS Department understands and agreed that Vintech has the sole ability to terminate Vintech employees and that if termination of the Vintech employee is the desired disciplinary measure, then this must come from Vintech and not from Town of Coventry Fire/EMS Department, even under urgent circumstances.

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h) Maintain in full force and effect comprehensive general liability insurance policies for real and personal property and bodily injury with limits of two million dollars (\$2,000,000) per occurrence and not less than two million dollars (\$2,000,000) in the aggregate; and excel (umbrella) liability of not less than five million dollars (\$5,000,000). ~~minimum limits acceptable to Vintech.~~ Such policies shall name Vintech as an additional insured. Town of Coventry Fire/EMS Department shall provide a certificate evidencing such coverage upon the request of Vintech. Such certificate shall provide that the policy shall not be cancelled or terminated with less than thirty (30) days advance written notice to Vintech.

**Comment [FDJ3]:** Check these limits with CIRMA.

5) **Term of Agreement/Termination.** This Agreement shall commence as of February 1, 2016 and shall terminate on January 31, 2018. The Agreement shall renew automatically on January 31, 2018 in order to continue coverage while re-contracting. Notwithstanding the foregoing, either party may cancel this Agreement at any time with or without cause by giving the other party at least sixty (60) days written notice. A non-defaulting party may also declare this Agreement void and of no further force and effect immediately upon the provision of written-notice to the defaulting party:

**Comment [FDJ4]:** Is this sufficient for purposes of the any lack funding?

- a) If a party shall fail to provide or pay for the services required to be performed hereunder or otherwise fail to meet or perform any of its obligations hereunder;
- b) If any party to this Agreement fails to maintain its required licenses, permits or certifications necessary to do business.
- c) If any party to this Agreement is excluded from the Medicare or Medicaid programs or convicted of a criminal offense related to any federal or state health care program;
- d) If any party to this Agreement (i) admits in writing its inability to pay its debts generally as they become due, or (ii) files a petition to be adjudicated a voluntary bankrupt in bankruptcy or a similar petition under any insolvency act, (iii) makes an assignment for the benefit of its creditors, (iv) consents to the appointment of a receiver of itself or of the whole or any substantial part of its property, or (v) has an involuntary bankruptcy petition filed against it; or
- e) If any of the representations and warranties of any party as set forth in this Agreement shall be false or misleading in any material respect.

**6) Costs and Terms of Payment.**

- a) Town of Coventry Fire/EMS Department will pay Vintech an hourly rate for Contracted Services ("Contracted Services Rate") and Non-Contracted Services ("Non-Contracted Services Rate") as follows and shown in Exhibit "A":
- b) Paid Holidays are Easter Sunday, Memorial Day, Independence Day, Labor Day, and Thanksgiving Day. Premium holidays, Christmas Eve and New Year's Eve beginning at 18:00 hours until 00:00 hours, Christmas Day, and New Year's Day will be billed at a rate of shown in Exhibit "A":
- c) Town of Coventry Fire/EMS Department will make monthly payments for the contracted services to Vintech on or before the ~~thirtieth (30<sup>th</sup>) tenth (10<sup>th</sup>)~~ day from the receipt date of invoice. A default interest charge of one and one-half percent (1.5%) per month will accrue on all unpaid balances after the thirtieth (30<sup>th</sup>) tenth (10<sup>th</sup>) day from the receipt date of such invoice.
- d) Vintech will invoice Town of Coventry Fire/EMS Department monthly for employees held over in the prior month due to late calls, "hold overs" or extensions.
- e) Vintech will Invoice Town of Coventry Fire/EMS Department monthly for Non-Contracted Services for the prior month. The late charge and default interest rate set forth in 6(c) hereof shall apply to any amounts not paid by Town of Coventry Fire/EMS Department to Vintech on or before the ~~thirtieth (30<sup>th</sup>) tenth (10<sup>th</sup>)~~ day from the receipt date of the monthly invoice. Failure by Town of Coventry Fire/EMS Department to pay invoices, late charges and default interest in accordance with the foregoing may result in Vintech's immediate termination of this Agreement after fifteen (15) days' notice, in Vintech's discretion.
- f) Except as set forth in Paragraph 5, Town of Coventry Fire/EMS Department may reduce its hours for Contracted Services if more volunteers become available. Notification of such reduction must be given by Town of Coventry Fire/EMS Department and received by Vintech at least 14 days (two weeks) prior to the previously scheduled shift. Vintech will credit the Town of Coventry Fire/EMS Department for any such reductions the next billing period.
- ~~g) Except as set forth in Paragraph 5 Town of Coventry Fire/EMS Department will pay Vintech for all hours it has requested in writing for Non-Contracted Services~~

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~~less than fourteen (14) days, even if Town of Coventry Fire/EMS Department should revoke such request Vintech will bill Town of Coventry Fire/EMS Department at an appropriate hourly rate as determined by the provisions of 6(a) and 6(b).~~

7) **Independent Contractor.** The relationship of Vintech to Town of Coventry Fire/EMS Department in the course of the performance of its duties pursuant hereto is that of an independent contractor and nothing contained in this Agreement shall be construed to constitute Town of Coventry Fire/EMS Department as a partner, joint venture or employee of Vintech. Neither party shall have the powers to bind or obligate the other except as set forth in this Agreement.

8) **Employment Relationship.** It is expressly understood and agreed upon by both parties that all employees under this Agreement are Vintech employees, and are not employees of Town of Coventry Fire/EMS Department respect to personnel providing services hereunder and Town of Coventry Fire/EMS Department shall not exercise control over the employees of Vintech. **Vintech, as an independent contractor, shall be exclusively responsible for: hiring, firing, paying and determining the rate of pay, disciplining and otherwise managing and exercising control over Vintech employees.** ~~Notwithstanding, the Administrator may require removal of any Vintech employee from further service in Coventry as provided for in this Agreement.~~

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9) **Standard Operating Procedures Manual.** All Vintech employees will read and sign an acknowledgment that they have read, understand, and agree to act according to Town of Coventry Fire/EMS Department's Standard Operating Guidelines, subject to the provisions of this Agreement.

10) **Activation Time.** All Vintech employees will maintain activation times equal to or less than two (2) minutes for at least 95% of all EMS calls. Any activation time exceeding three (3) minutes will be documented. "Activation time" is defined as the interval between (1) the end of the dispatch announcement and the acknowledgement of the emergency via whatever appropriate means (i.e., radio, telephone) and (2) the Response. "Response" is defined as notification to the Dispatch Center that the ambulance/fly car is enroute to the call. The time of dispatch is measured from the end of dispatch announcement. ~~Should three (3) activation times greater than three (3) minutes occur in any thirty (30) day period, Coventry shall have the right, in its sole discretion, to immediately terminate this Agreement~~

Comment [FDJ6]: Consequences for habitual response failures?

**11) Medical Control.**

- a) All Vintech employees assigned to work at Town of Coventry Fire/EMS Department must have current medical control as set forth in paragraph 3(a): Vintech hereby agrees to provide Town of Coventry Fire/EMS Department with proof of each assigned employee's medical control authorization and Vintech shall keep Town of Coventry Fire/EMS Department apprised of the status of each Vintech employee's medical control, including, but not limited to, promptly notifying Town of Coventry Fire/EMS Department of any action threatened or taken on a Vintech's employee's medical control authorization, whether resulting from an incident occurring while on assignment at Town of Coventry Fire/EMS Department or otherwise. Loss of medical control authorization shall result in the immediate removal of any Vintech employee from further service to Coventry.
- b) Town of Coventry Fire/EMS Department reserves the right to change its Sponsor Hospital at any time during this Agreement and shall notify Vintech promptly in the event that it elects to do so.

**12) Operating License.**

- a) Each party agrees to immediately notify the other regarding any issues involving their license/certificate to operate, up to and including suspension and/or revocation of its license and/or the failure to renew its license/certificate in a timely fashion.
- b) Loss of the Town of Coventry Fire/EMS Department R-2 (Transport) Primary Service Area Responder (PSAR) assignment due to (1) revocation by the State of Connecticut Department of Public Health, (2) declaration of emergency by the Town of Coventry Fire/EMS Department (as defined in the State of Connecticut EMS Statutes and Regulations), or (3) discontinuation of EMS service by the Town of Coventry Fire/EMS Department shall render this Agreement null and void and no further payments shall be due hereunder.
- ~~c) In the event that Town of Coventry Fire/EMS Department is prohibited from performing EMS duties for any reason, the Town of Coventry Fire/EMS Department will remain liable to Vintech for any and all regularly scheduled hours for fourteen days following notification in which the Association's duties are compromised.~~

13) **Right of Refusal.** Town of Coventry Fire/EMS Department reserves the right to refuse to have a Vintech employee assigned to Town of Coventry Fire/EMS Department. Such refusal must be for operational or business related reasons within Coventry's sole discretion. just cause, lawful and for a non-discriminatory reason. Refusal shall be made in writing by an officer of the Town of Coventry Fire/EMS Department, and shall take effect immediately. If, however, the Vintech employee is on duty Town of Coventry Fire/EMS Department when Town of Coventry Fire/EMS Department exercises this right, the Vintech employee will be allowed to finish out his or her shift unless the problem is so serious as to require removal of employee earlier. Such "emergency" removal shall be made by joint decision between Vintech and Town of Coventry Fire/EMS Department.

14) **Indemnification.**

- a) Vintech agrees to indemnify and hold harmless the Town of Coventry Fire/EMS Department and all their employees, volunteers and agents from any and all claims, causes of action, injuries and damages arising from the negligent or intentional misconduct or failure, of performance of any Vintech employee during the course of their performance of this Agreement, including but not limited to all damages and attorney's fees incurred by Town of Coventry Fire/EMS Department.
- b) Town of Coventry Fire/EMS Department agrees to Indemnify and hold harmless Vintech and all its employees and agents from any and all claims, causes of action, injuries and damages including, but not limited to, personal injury and property damage, to the extent caused by any act or omission on the part of Town of Coventry Fire/EMS Department or its agents, volunteers, members, officers, directors or other personnel, including attorney's fees incurred by Vintech. The Town of Coventry Fire/EMS Department further agrees to indemnify and hold harmless Vintech and all its employees and agents from any and all claims arising as a result of an act or omission of a Vintech employee while such individual is acting in the capacity of a volunteer for the Town of Coventry Fire/EMS Department including but not limited to all damage and attorney's fees incurred by Vintech. Town of Coventry Fire/EMS Department understands and acknowledges that if employees of Vintech are permitted to volunteer for Town of Coventry Fire/EMS Department, there is a substantial risk that both Vintech and Town of Coventry Fire/EMS Department could be liable to compensate the individual for time spent volunteering. Therefore, to the extent that Town of Coventry-Fire/EMS Department has permitted a Vintech employee to volunteer in any capacity for Town of Coventry Fire/EMS Department, Town of

Coventry Fire/EMS Department further agrees to indemnify and hold harmless Vintech and its employees and agents from any and all claims, causes of action, injuries and damages, including claims for back wages, liquidated damages, attorney's fees, civil monetary penalties, criminal penalties, and any court costs arising from any action under the Fair Labor Standards Act or similar State law.

c) **15) Disclaimer.** Vintech shall not be liable to the Town of Coventry Fire/EMS Department or any other entity for any Acts of God or other factors beyond its control which limit or prevent Vintech employees from properly performing their duties, including but not limited to Vintech employees not arriving for work on time.

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**156) Arbitration.** It is the intention of the parties that any dispute arising under this Agreement which is not resolved within the thirty (30) day period commencing upon the issuance of written notice of the dispute by one party to another party, shall be settled by arbitration as the exclusive means of dispute resolution in the City of Hartford, Connecticut. The arbitrator will be selected by agreement of the parties or in the event of a dispute, by superior court order. Either party may seek a judgment upon the award rendered by the arbitrator. The fees of the arbitrator in any such proceeding under this Section shall be shared equally by the parties to the dispute.

**167) Notices.** All notices, requests, claims, demands and other communications hereunder shall be in writing and shall be given by hand delivery or mail (registered or certified mail, postage prepaid, return receipt requested) to the respective parties as follows:

If to  
Vintech Management Services, LLC:

16 Bird Street  
Torrington, CT 06790  
Home: 860-496-8199  
vintech@vintechems.com

If to  
Town of Coventry Fire/EMS  
Department Administrator

1712 Main Street  
Coventry, CT 06238

With a copy to:  
John A. Elsesser  
Town Manager

1712 Main Street  
Coventry, CT 06238

Or such other addresses as either party may have furnished to the other in writing in accordance herewith, except that notices of change of address shall be effective only upon receipt

- | **179) Assignment**. This Agreement shall be binding upon and inure to the benefit of Vintech and Town of Coventry Fire/EMS Department and their respective successors and assigns. Each party may not assign its interest in this Agreement without the other party's written consent.
- | **1820) Severability**. The invalidity or unenforceability of any provision hereof shall in no way affect the validity or enforceability of any other provision.
- | **1924) Applicable Law**. This Agreement shall be governed by the laws of the State of Connecticut, including any laws that direct the application of the laws of another jurisdiction.
- | **202) Entire Agreement**. This Agreement contains the entire understanding of the parties and supersedes and replaces any and all previous understandings, written or oral, regarding the subject matter of this Agreement. It may not be changed orally but only by an agreement in writing signed by the party against whom enforcement of any waiver, change, modification, extension or discharge is sought.
- | **213) Construction**. Section headings herein are for convenience only and shall not affect the construction thereof.
- | **224) Counterparts; Facsimile Signatures**. This Agreement may be executed in two or more counterparts, each of which shall be deemed to be an original, but all of which shall constitute one and the same instrument. Facsimile signatures shall be treated as original signatures.
- | **235) Further Assurances**. The parties agree to execute such other documents as may be required to implement the terms and provisions and fulfill the intent of this Agreement.
- | **246) Construction**. This Agreement is subject to applicable state and federal laws and regulations and shall be construed so as to be consistent with the parties' obligations thereunder. In the event that any provision hereof is adjudged to any extent to be invalid, illegal or unenforceable, such invalidity, illegality or unenforceability shall not affect any other provision hereof.

**257) Regulatory Changes.** The parties recognize that this Agreement is at all times subject to applicable state, local, and federal laws and shall be construed accordingly. The parties further recognize that this Agreement may become subject to or be affected by amendments in such laws and regulations or to new legislation or regulations. Any provisions of law that invalidate, or are otherwise inconsistent with the material terms and conditions of this Agreement, or that would cause one or both of the parties hereto to be in violation of law, shall be deemed to have superseded the terms of this Agreement and, in such event, the parties agree to utilize their best efforts to modify the terms and conditions of this Agreement to be consistent with the requirements of such law(s) in order to effectuate the purposes and intent of this Agreement. In the event that any such laws or regulations affecting this Agreement are enacted, amended or promulgated, either party may propose to the other a written amendment to this Agreement to be consistent with the provisions of such laws or regulations. In the event that the parties do not agree on such written amendments within thirty (30) days of receipt of the proposed written amendments, then either party may terminate this Agreement without further notice, unless this Agreement would expire earlier by its terms.

*IN WITNESS WHEREOF*, the parties hereto have executed these presents on the day and year first above written.

Vintech Management Services, LLC

Town of Coventry Fire/EMS Department

By \_\_\_\_\_  
Name: Vincent Wheeler  
Its: President  
Dated:

By \_\_\_\_\_  
Name: John A. Elsesser  
Its: Town Manager  
Dated:

# BlumShapiro

Accounting | Tax | Business Consulting

January 19, 2016

Mr. Matt O'Brien  
Finance Committee Chair  
Town of Coventry  
1712 Main Street  
Coventry, CT 06238

Dear Mr. O'Brien:

Thank you for the opportunity to present our proposal to continue to provide audit services to the Town of Coventry. We are committed to continuing to provide you with the highest level of service, expertise and partner level involvement throughout the year.

We have an in-depth knowledge of the operations, systems and internal controls of the Town of Coventry resulting from the audit services we have been providing you for the past several years. This knowledge will serve as a great platform from which to build our plan and approach resulting in an efficient and effective audit. We are committed to providing you with the technical expertise you will need to meet the requirements of the standard while still meeting your required filing deadlines.

Our Governmental Services Group, consisting of 64 professional staff members, is dedicated to serving municipalities and other government entities and committed to meeting their specialized needs. We currently provide audits to 55 towns, cities and school districts. We additionally provide specialized consulting services, such as organization and process improvement studies, revenue enhancement projects, school construction financial management, information technology security studies and evaluation and installation of software and construction claims services to numerous local municipalities.

We have extensive experience in providing audit services to government and non-profit clients and other recipients of state and federal financial assistance. Successfully serving these entities requires that we possess significant knowledge of and experience with OMB Circular A-133, the State Single Audit Act and federal, state and local financial assistance programs, including grant compliance auditing. As a result, we are thoroughly familiar with the complexities and concerns that result from the requirements of compliance with financial assistance programs.

Following is our fee proposal for the fiscal years ending June 30, 2016, 2017 and 2018:

<u>Services</u>	<u>2016 Fee</u>	<u>2017 Fee</u>	<u>2018 Fee</u>
Financial statement audit, state single audit, federal single audit, ED001 agreed-upon procedures	<u>\$ 50,950</u>	<u>\$ 51,900</u>	<u>\$ 53,000</u>

The fees are quoted on a not-to-exceed basis, and you will not be billed for charges incurred in excess of our quote without first discussing the cause with you, exploring alternative approaches and receiving your approval. Should any unanticipated problems arise, we will let you know immediately and discuss with you the best course of action. Any out-of-pocket expenses incurred in the course of performing our work, such as travel, are included.

Thank you for considering BlumShapiro for another term. If you have any questions, please contact me at (860) 570-6371 or [gparadis@blumshapiro.com](mailto:gparadis@blumshapiro.com).

I look forward to continuing our business relationship.

Sincerely,



Gerald P. Paradis, CPA, CFE  
Partner

## Laura Stone

---

**From:** Beth Bauer  
**Sent:** Thursday, January 21, 2016 11:16 AM  
**To:** John Elsesser; Laura Stone  
**Subject:** RE: Proposal

The price for the FY 2014-15 audit was \$50,950, so the proposal from Blum Shapiro is a 0% increase for the FY 2015-16 audit.

Beth Bauer  
860-742-3528  
860-742-8911 (fax)

---

**From:** John Elsesser  
**Sent:** Thursday, January 21, 2016 10:24 AM  
**To:** Beth Bauer; Laura Stone  
**Subject:** FW: Proposal

Laura for feb 8<sup>th</sup> Finance...Beth need comparison to current pricing for meeting

**From:** Matt O'Brien [<mailto:confsearch@aol.com>]  
**Sent:** Thursday, January 21, 2016 10:23 AM  
**To:** John Elsesser  
**Subject:** Fwd: Proposal

Here you go.

Matt

-----Original Message-----

From: Gerald Paradis <[GPARADIS@blumshapiro.com](mailto:GPARADIS@blumshapiro.com)>  
To: Matt O'Brien ([mobrien@coventryct.org](mailto:mobrien@coventryct.org)) <[mobrien@coventryct.org](mailto:mobrien@coventryct.org)>  
Sent: Tue, Jan 19, 2016 2:45 pm  
Subject: Proposal

Matt

Attached is the fee proposal you had requested.

I am available anytime to discuss it as well as any other concerns you might have including Partner or Staffing considerations.

We are hopeful that we can be of continued service to the Town of Coventry.

Gerry

Gerald P. Paradis, Partner  
BlumShapiro  
29 South Main Street, West Hartford, CT 06107

Direct 860.570.6371 Fax 860.726.7571  
[gparadis@blumshapiro.com](mailto:gparadis@blumshapiro.com) / [www.blumshapiro.com](http://www.blumshapiro.com)

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**BlumShapiro**

Accounting | Tax | Business Consulting

An Independent Member of Baker Tilly International

Any written tax content, comments, or advice contained in this email (including attachments) is limited to the matters specifically set forth herein and is based on the completeness and accuracy of information furnished to us, the reasonable consideration of all relevant facts and circumstances, and reasonable factual and legal assumptions. Such content, comments, or advice may be based on tax statutes, regulations, and administrative and judicial interpretations thereof and we have no obligation to update any content, comments or advice for retroactive or prospective changes to such authorities. This communication is not intended to address the potential application of penalties and interest, for which the taxpayer is responsible, that may be imposed for non-compliance with tax law. The information in this email (including attachments) is confidential and may be privileged. It is intended solely for the addressee. Access to this email (and attachments) by anyone else is unauthorized. If you are not the intended recipient, any disclosure, copying, distribution or other use of this email (and attachments) is prohibited. Any opinion or advice contained in any email (and attachments) addressed to any client of Blum Shapiro & Company, P.C. is subject to the terms and conditions expressed in the governing engagement letter. If you have received this message in error, or are not the named recipient(s), please immediately notify the sender via reply email and delete this communication.

MEMORANDUM

TO: John Elsesser, Town Manager  
FROM: Eric M. Trott, Director of Planning and Development EMT  
DATE: February 10, 2016  
SUBJECT: Conveyances

Attached, for the Council's acceptance, are conveyances associated with the Grant Hill Estates Subdivision on Grant Hill Road. It has taken a great deal of time and effort to obtain these conveyances due to a lack of cooperation from the developer.

The open space properties were required by the Planning and Zoning Commission in order to protect the wetlands resources on the property.

The Town Attorney and Staff have reviewed the documents and they are acceptable at this time.

Attached, is a copy of the plan that indicates the property location and conveyances.

Please let me know if you have any questions.

Thank you.

# Town of Coventry

Geographic Information System (GIS)

 = OPEN SPACE  
CONVEYANCES



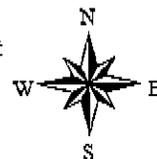
Date Printed: 2/10/2016



**MAP DISCLAIMER - NOTICE OF LIABILITY**

This map is for assessment purposes only. It is not for legal description or conveyances. All information is subject to verification by any user. The Town of Coventry and its mapping contractors assume no legal responsibility for the information contained herein.

Approximate Scale: 1 inch = 800 feet



After Recording Return To:

Dean F. Radke, Esq.  
Diana, Conti and Tunila, LLP  
1091 Main Street  
Manchester, Connecticut 06040

**WARRANTY DEED**  
(Open Space Parcel 1)

TO ALL PEOPLE TO WHOM THESE PRESENTS SHALL COME, GREETING .

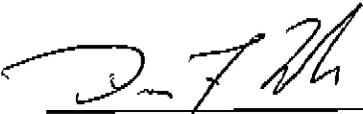
KNOW YE THAT, It, **IMPERIAL DEVELOPMENT, LLC**, a limited liability company organized under the laws of the State of Connecticut (hereinafter referred to as "Grantor"), acting herein by Nathan E. Primus, its Member duly authorized, for divers good causes and consideration thereunto moving, receiving to its full satisfaction of the **TOWN OF COVENTRY**, a municipal corporation having its territorial limits within the County of Tolland and State of Connecticut (hereinafter referred to as the "Grantee"), grants to the Grantee with warranty covenants:

That certain piece or parcel of land located in the Town of Coventry, County of Tolland and State of Connecticut, which is more particularly described in Schedule A, attached hereto (the "Conveyed Real Property") subject to that certain Water Supply Wells, Pump Station, Access and Water Main Easement in favor of The Connecticut Water Company, its successors and assigns, which easement is to be recorded in the Land Records of the Town of Coventry immediately prior to the recording of this Deed.

Executed this 9th day of February, 2016 at Manchester, Connecticut.

Witnessed by:

**IMPERIAL DEVELOPMENT, LLC**

  
\_\_\_\_\_  
Dean F. Radke  
Judith Roman  
Judith Roman

  
\_\_\_\_\_  
By: Nathan E. Primus  
Its Member

STATE OF CONNECTICUT )  
 ) ss. Manchester  
COUNTY OF HARTFORD )

On this 9th day of February, 2016, before me, the undersigned officer, personally appeared, Nathan E. Primus, who acknowledged himself to be the member of Imperial Development, LLC, a member managed limited liability company, and that he, as such member, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the limited liability company by himself as member.



Commissioner of Superior Court  
Notary Public  
My Commission Expires:

SCHEDULE A

LEGAL DESCRIPTION

OPEN SPACE PARCEL 1, GRANT HILL ESTATES, GRANT HILL ROAD,  
COVENTRY, CONNECTICUT

Said parcel is shown on that certain Map #2959 filed in the Coventry Land Records entitled "PLAN PREPARED FOR GRANT HILL ESTATES, SECTION II, NO. GRANT HILL ROAD COVENTRY CT", Scale 1" = 100', Sheet 2 of 11, File No. 9801, Dated June 6, 2001 Revised to Jan 8, 2003 by James Paggioli Land Surveying, Inc.; and is described as follows:

Beginning at an iron rod at the southwesterly corner of said Parcel on the northerly side of Mill Race Drive;

THENCE along Lot 12 N 54 degrees 58 minutes 15 seconds W, for a distance of 289.74 feet to a point;

THENCE N 82 degrees 40 minutes 54 seconds E for a distance of 508.80 feet to a point, Last course along land now or formerly of Peracchio;

THENCE S 29 degrees 24 minutes 45 seconds E for a distance of 169.47 feet to an iron rod on the north side of Mill Race Drive;

THENCE S 81 degrees 17 minutes 04 seconds W for a distance of 213.68 feet to a merestone;

THENCE along a curve to the left with a length of 149.48 feet, and a radius of 375.00 feet to an iron rod and the point and place of beginning. The last two courses along the north side of Mill Race Drive.

Area = 75131.2 sq. ft. – 1.72 acres.

**After Recording Return To:**

Dean F. Radke, Esq.  
Diana, Conti and Tunila, LLP  
1091 Main Street  
Manchester, Connecticut 06040

**WARRANTY DEED**

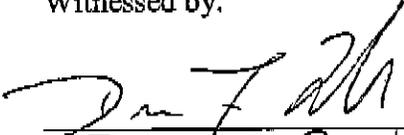
TO ALL PEOPLE TO WHOM THESE PRESENTS SHALL COME, GREETING

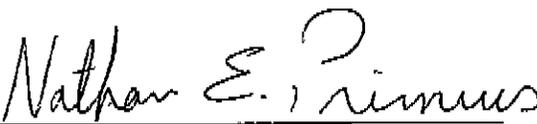
KNOW YE THAT I, **NATHAN PRIMUS**, an individual residing in the Town of Southington, County of Hartford and State of Connecticut (hereinafter referred to as the "Grantor"), for the consideration of One dollar (\$1.00) and other valuable consideration received to my full satisfaction of the Town of Coventry, a municipal corporation located in the County of Tolland and State of Connecticut (hereinafter referred to as the "Grantee"), does hereby give, grant and convey unto the said Town of Coventry, its successors and assigns forever, (hereinafter referred to as the "Grantee"), with warranty covenants:

That certain piece or parcel of land located in the Town of Coventry, County of Tolland and State of Connecticut, which is more particularly described in Schedule A, attached hereto.

Executed this 9<sup>th</sup> day of February, 2016, at Manchester, Connecticut.

Witnessed by:

  
\_\_\_\_\_  
Dean F. Radke  
Judith Roman  
Judith Roman

  
\_\_\_\_\_  
Nathan E. Primus

STATE OF CONNECTICUT    )  
  )    ss. Manchester  
COUNTY OF HARTFORD    )

On this 9<sup>th</sup> day of February, 2016, before me, the undersigned officer, personally appeared, Nathan E. Primus, who acknowledged that he executed the foregoing instrument for the purposes therein contained.

  
\_\_\_\_\_

Commissioner of Superior Court  
~~Notary Public~~  
My ~~Commission~~ Expires:

SCHEDULE A

LEGAL DESCRIPTION

OPEN SPACE PARCEL, GRANT HILL ESTATES, GRANT HILL ROAD,  
COVENTRY, CONNECTICUT

The following parcel is shown on that certain Map entitled "PLAN PREPARED FOR GRANT HILL ESTATES SECTION II GRANT HILL ROAD COVENTRY CT", Scale 1" =100', Sheet 2 of 11, File No. 9801, Dated June 6, 2001 Revised to Jan 8, 2003 by James Paggioli Land Surveying, Inc. as "Land To Be Deeded From Nathan Primus For Open Space 8695 sq. ft.";

Beginning at an iron rod on the easterly side of Maryanne Drive at the southwesterly corner of said Parcel, said iron rod being 83.15 feet southerly of a merestone marking the southerly corner of Appian Way at its intersection with Maryanne Drive and Mark Drive;

THENCE along the southerly side of Maryanne Drive North 20 degrees 14 minutes 07 seconds West for a distance of 30.55 feet to a point;

THENCE along Land now or formerly of Primus North 80 degrees 41 minutes 13 seconds East for a distance of 307.90 to a point;

THENCE along the parcel described on said Map as "Open Space Area = 370,191 SQ.FT. 8.50 Acres" South 35 degrees 59 minutes 43 seconds West for a distance of 42.66 feet to a point;

THENCE along Land now or formerly of Badstuebner South 80 degrees 41 minutes 13 seconds West for a distance of 271.79 to an iron rod and the point and place of beginning.

Area = 8764.9 sq. ft. – 0.20 acres.

After Recording Return To:

Dean F. Radke, Esq.  
Diana, Conti and Tunila, LLP  
1091 Main Street  
Manchester, Connecticut 06040

**WARRANTY DEED**  
(Statutory Form)

TO ALL PEOPLE TO WHOM THESE PRESENTS SHALL COME, GREETING

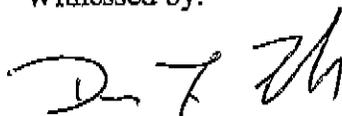
KNOW YE THAT, It, **IMPERIAL DEVELOPMENT, LLC**, a limited liability company organized under the laws of the State of Connecticut (hereinafter referred to as "Grantor"), acting herein by Nathan E. Primus, its Member duly authorized, for divers good causes and consideration thereunto moving, receiving to its full satisfaction of the **TOWN OF COVENTRY**, a municipal corporation having its territorial limits within the County of Tolland and State of Connecticut (hereinafter referred to as the "Grantee"), grants to the Grantee with warranty covenants:

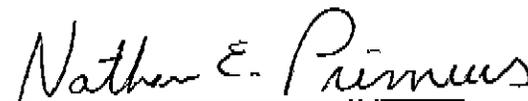
Those certain pieces or parcels of land located in the Town of Coventry, County of Tolland and State of Connecticut, which are more particularly described in Schedule A and Schedule B attached hereto (collectively, the "Conveyed Real Property")

Executed this 9th day of February, 2016, at Manchester, Connecticut.

Witnessed by:

**IMPERIAL DEVELOPMENT, LLC**

  
\_\_\_\_\_  
Dean F. Radke  
Judith Roman  
Judith Roman

  
\_\_\_\_\_  
By: Nathan E. Primus  
Its Member

STATE OF CONNECTICUT )  
 ) ss. Manchester  
COUNTY OF HARTFORD )

On this 9<sup>th</sup> day of February, 2016, before me, the undersigned officer, personally appeared, Nathan E. Primus, who acknowledged himself to be the member of Imperial Development, LLC, a member managed limited liability company, and that he, as such member, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the limited liability company by himself as member.



Commissioner of Superior Court  
~~Notary Public~~  
~~My Commission Expires: ---~~

Grantors' Mailing Address:

102 Farmstead Road  
Southington, Connecticut 06489

SCHEDULE A

LEGAL DESCRIPTION

OPEN SPACE PARCEL, GRANT HILL ESTATES, GRANT HILL ROAD, COVENTRY,  
CONNECTICUT

The following parcel is shown on that certain Map entitled "PLAN PREPARED FOR GRANT HILL ESTATES SECTION II GRANT HILL ROAD COVENTRY CT", Scale 1" =100', Sheet 2 of 11, File No. 9801, Dated June 6, 2001 Revised to Jan 8, 2003 by James Paggioli Land Surveying, Inc. as "Open Space Area = 370,191 SQ.FT. 8.50 Acres";

Beginning at an iron rod on the southerly side of Wolf Hill Road at the northwesterly corner of said Parcel;

THENCE along Lot 35 South 04 degrees 32 minutes 39 seconds West for a distance of 292.93 feet to a point;

THENCE along Land now or formerly of Scranton South 82 degrees 34 minutes 04 seconds West for a distance of 430.65 feet to a point;

THENCE along Land now or formerly of Hill South 80 degrees 45 minutes 59 seconds West for a distance of 384.07 feet to a point;

THENCE along Land now or formerly of Petruzielo, Corona & Holever North 36 degrees 23 minutes 07 seconds West for a distance of 412.20 feet to a point;

THENCE along Land now or formerly of Holever, McKain, Allee, Curtiss & Badstuebner North 08 degrees 41 minutes 47 seconds West for a distance of 670.63 to an iron rod;

THENCE along the parcel described on said Map as "Land To Be Deeded From Nathan Primus For Open Space 8695 sq. ft." North 35 degrees 59 minutes 43 seconds East for a distance of 42.66 feet to a point;

THENCE along Lots 27 & 28 South 08 degrees 41 minutes 47 seconds East for a distance of 230.54 feet to a point;

THENCE along Lot 28 South 43 degrees 12 minutes 06 seconds East for a distance of 197.74 feet to a point;

THENCE along Lot 29, 30 & 31 South 57 degrees 02 minutes 08 seconds East for a distance of 485.00 feet to a point;

THENCE along Lot 32 South 72 degrees 51 minutes 06 seconds East for a distance of 166.07 feet to a point;

THENCE along Lot 33 South 56 degrees 11 minutes 43 seconds East for a distance of 184.92 feet to a point;

THENCE along Lot 34 South 69 degrees 49 minutes 10 seconds East for a distance of 225.00 to a point;

THENCE along Lot 34 North 04 degrees 32 minutes 39 seconds East for a distance of 250.00 feet to an iron rod on the southerly side of Wolf Hill Road;

THENCE by a curve to the left with a length of 29.95 feet, and a radius of 325.00 feet to an iron rod on the southerly side of Wolf Hill Road and the point and place of beginning.

Area = 370309.7 sq. ft. – 8.50 acres.

SCHEDULE B

LEGAL DESCRIPTION

OPEN SPACE PARCEL 2, GRANT HILL ESTATES, GRANT HILL ROAD,  
COVENTRY, CONNECTICUT

The following parcel is shown on that certain Map entitled "PLAN PREPARED FOR GRANT HILL ESTATES, SECTION II, NO. GRANT HILL ROAD COVENTRY CT", Scale 1"=100', Sheet 2 of 11, File No. 9801, Dated 10 Mar. 2001 Revisions: 11-18-2001, 11-30-2001, 12-18-2002, 1-8-2003" by James Paggioli Land Surveying, Inc., 24 Tumblebrook Road, Bolton, Connecticut, which Map is filed in the Coventry Land Records as Map #2959, and is described as follows:

Beginning at an iron rod on the southerly side of Mill Race Drive at the northwesterly corner of Lot 22 and the northeasterly corner of said Parcel;

THENCE S 23 degrees 58 minutes 14 seconds E for a distance of 228.03 feet to an iron rod;

THENCE N 81 degrees 17 minutes 04 seconds E for a distance of 105.00 feet to an iron rod;

THENCE N 69 degrees 23 minutes 45 seconds E for a distance of 97.08 feet to an iron rod, the last three courses being along Lot 22;

THENCE S 08 degrees 42 minutes 56 seconds E for a distance of 220.90 feet to a merestone;

THENCE S 06 degrees 10 minutes 56 seconds E for a distance of 610.00 feet to an iron rod, the last two courses being along the westerly side of Grant Hill Road;

THENCE along Lot 23 S 83 degrees 49 minutes 04 seconds W for a distance of 245.00 feet to an iron rod;

THENCE N 07 degrees 39 minutes 06 seconds W for a distance of 142.27 feet to an iron rod;

THENCE N 21 degrees 55 minutes 50 seconds W for a distance of 197.27 feet to an iron rod;

THENCE N 30 degrees 07 minutes 08 seconds W for a distance of 183.88 to an iron rod;

THENCE N 57 degrees 47 minutes 04 seconds E for a distance of 25.00 feet to an iron rod;

THENCE N 30 degrees 30 minutes 02 seconds W for a distance of 160.43 feet to an iron rod;

THENCE N 33 degrees 38 minutes 47 seconds W for a distance of 179.88 to an iron rod, point; the last six courses being along land now or formerly owned by The Primus Family Trust;

THENCE along Lot 13 N 47 degrees 59 minutes 30 seconds W for a distance of 215.00 to an iron rod on the southerly side of Mill Race Drive;

THENCE along a curve to the right with a length of 129.55 feet, and a radius of 325.00 feet to a merestone on the southerly side of Mill Race Drive;

THENCE N 81 degrees 17 minutes 04 seconds E for a distance of 243.68 to an iron rod on the southerly side of Mill Race Drive and the point and place of beginning.

Area = 342,104 sq. ft. – 7.85 acres.



# *Town of Coventry*

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1712 Main Street • Coventry, CT 06238 • Fax (860) 742-8911

OFFICE OF THE TOWN MANAGER  
February 4, 2016

Richard Brand  
650 Wrights Mill Road  
Coventry, CT 06238

Dear Dick,

The Town Council wanted me to write to thank you for your input on lake levels and to review the possibility of extending the fall season. The issue was discussed at the Town Council Steering Committee. Your request will need to be put on hold since the lake gate replacement project is scheduled for this fall and to assist in construction the lake will need to be lowered early. We will then need to gain experience on how fast the new control system will lower the lake.

The lake is lowered during the winter to assist in nuisance weed control and to keep water out of many lake walls to protect them from the freeze/thaw cycle and damage, so any adjustments to the schedule will need to give priority to these issues. That being said the Council suggests that you keep this issue alive but on hold until the new lake gate is installed and understood. In the meantime we have added our policy to the website to let the public know to avoid dragging boats through the mud.

Once again, thank you for sharing your thoughts.

Sincerely,

John A. Elsesser  
Town Manager

Cc: Town Council

## **Coventry Lake Level Policy**

Lake Wangumbaug is a 375+-acre-lake more commonly known as Coventry Lake. The Town of Coventry has established desirable water elevations of 91.5' as a winter level (November 15<sup>th</sup>) and 93.0' as a summer level (April 15<sup>th</sup>) for the lake. The water elevation is controlled through a sluiceway and dam at the southeast end of the lake. An 1871 court decision requires that a minimum flow of 720 cubic feet per minute (c.f.m.) be kept running through the dam and down Mill Brook for not less than 13 hours a day or as needed. Presently Teleflex, a.k.a. Deknatel Sutures, Inc. (formerly Cullen & Wood Co., one of the original plaintiffs – 1871) uses water from Mill Brook for fire protection and manufacturing.

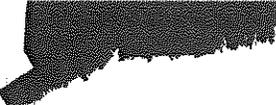
The desirable water elevations of 93.0' for summer and 91.5' for winter have been established by the Town. A summer elevation of 93.0' allows a boat to go over the rock in the center of the lake known as Elephant's Rock. This water level is also approximately 3 feet above the sand bar near Waterfront Park. A winter elevation of 91.5' allows people to clean and maintain beaches as well as prevents ice damage to lakefront properties.

January 27, 2016

The Honorable Julie Blanchard  
Coventry Town Hall  
1712 Main St  
Coventry, CT 06238



**Zero: 2016**



Dear Chairwoman Blanchard,

In Connecticut, we are celebrating ground-breaking success in our efforts to end homelessness! As Commissioner of Housing Evonne Klein noted in her January 12 letter, we made history when the federal government designated Connecticut as the first state in the nation to end the long-term homelessness of veterans with disabilities (or chronic homelessness). Through good work in every area of the state, we are confident that we can keep up our momentum in driving down homelessness – to the good of the people experiencing homelessness as well as the communities where they live.

Our next goal as a state is to end chronic homelessness. Under Governor Malloy's leadership, Connecticut became one of only four states aiming to achieve this ambitious goal by December, 2016, as part of the national Zero: 2016 Campaign. Ending the long-term homelessness of Connecticut residents with disabilities is not only the *right* thing to do – it's the *smart* thing to do. Those who suffer in chronic homelessness often cycle in and out of emergency services, hospitals and jails – while their homelessness persists. **Providing housing and adequate supports can save up to 70% of the costs that our local and state public systems incur when these residents remain homeless.**

Providers of homeless services across the state have come together to create integrated response systems to be more effective in our efforts to end homelessness than ever before, and to maximize the impact of every dollar. I've attached to this letter a map of the Coordinated Access Networks (CANs) regions. This map shows how many chronically homeless people we need to house in each CAN to end chronic homelessness. I would like to second Commissioner Klein's request for your help to support your local providers in their effort to meet this goal in your community.

One important way you can help is by making a contribution to support efforts of your local Coordinated Access Network of providers. Moving someone from the street to housing can have unexpected costs, like procuring identification documents, buying a bed, or paying for moving expenses. For someone who has long lived on the streets, offsetting these costs can make a huge difference.

We've enclosed a form you can complete with your donation to ensure that your funds are used to house the most vulnerable members of your community. Your contribution is critical to achieving your community's goal of ending chronic homelessness. Whether your borough, town, or city can contribute \$1,000 or \$10,000 – please know that every dollar counts.

*Please help your local homeless providers end chronic homelessness!*

Please contact me if you have any comments or questions. We would be glad to hear from you, and to help in any way we can. For more information, please visit: <http://www.cceh.org/provider-resources/zero-2016/>.

Sincerely,

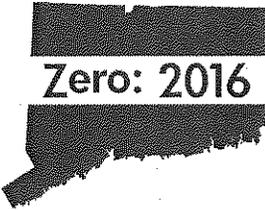


Lisa Tepper Bates, MBA  
Executive Director  
Connecticut Coalition to End Homelessness  
ltbates@cceh.org

Thank you for  
your support!



**CONNECTICUT COALITION to  
END HOMELESSNESS** 257 Lawrence Street, Hartford CT 06106 | P (860) 721-7876 | F (860) 257-1148 | www.cceh.org



## Ending Chronic Homelessness by December 31, 2016

**YES!** Our borough/town/city is pleased to support our local Coordinated Access Network providers in their efforts to reach Governor Malloy's goal of ending chronic homelessness statewide by **December 31, 2016!**

**Borough/Town/City:** \_\_\_\_\_

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Enclosed is our contribution to help our Local Coordinated Access Network providers end chronic homelessness.

Please indicate the amount your Borough / Town / City can contribute:

\$10,000 \_\_\_\_\_

\$7,500 \_\_\_\_\_

\$5,000 \_\_\_\_\_

\$1,000 \_\_\_\_\_

Other \_\_\_\_\_

**THANK YOU!**

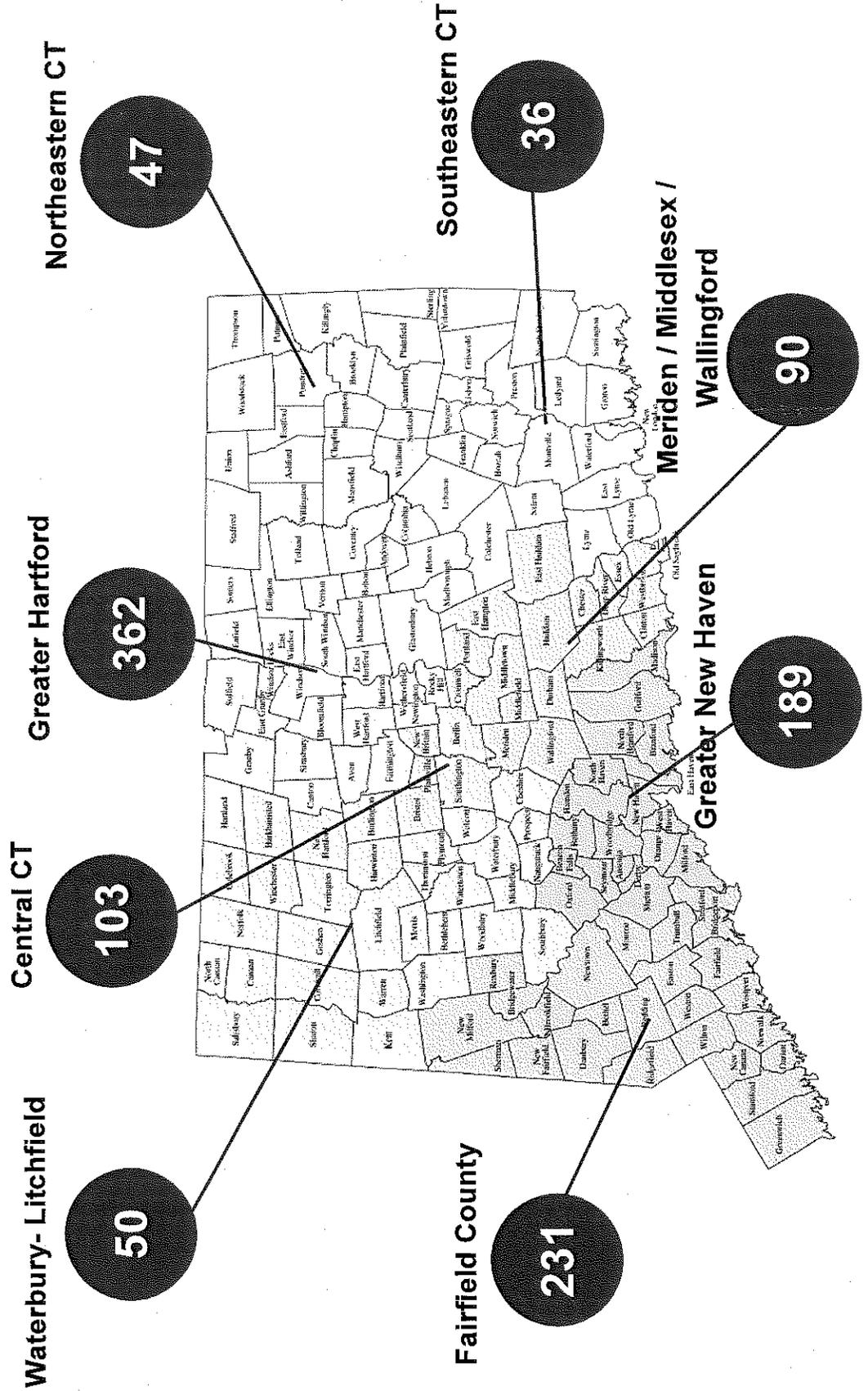
**Please mail contribution to:**

**Connecticut Coalition to End Homelessness  
257 Lawrence Street  
Hartford, CT 06106**



# Connecticut Housing Goals

Connecticut Coordinated Access Networks (CANS) have identified the total number of people they need to house to *end chronic homelessness by December 31, 2016*.



**Coventry Board of Education  
Coventry, Connecticut**

**Regular Board of Education Meeting**  
Unapproved Minutes of Thursday, January 28, 2016  
Administration Building Conference Room

**Attendance Taken at 7:23 PM:**

Board Members Present:

William Oros, Chairman  
Jennifer Beausoleil, Vice Chairman  
Michael Sobol, Secretary  
Michael Griswold  
Frank Infante  
Mary Kortmann  
Eugene Marchand

Also Present: Emily Oliver, Student Board of Education Representative

Administrators Present:

David J. Petrone, Superintendent  
Robert Carroll, Director of Finance and Operations

Audience Members Present: Joseph Blake, CHS Principal; Christine Murphy, Director of Pupil and Staff Support Services; Cathie Drury, Director of Educational Technology; Dena DeJulius, CNH Principal; Michele Mullaly, Director of Educational Technology; William Trudelle, Director of Physical Plant and Facilities; and Beth Giller, GHR Principal.

**I. Call to Order**

W. Oros called the meeting to order at 7:32 p.m.

**II. Salute to the Flag**

W. Oros led the salute to the flag.

**III. Audience of Citizens**

There were none.

**IV. Report of Superintendent**

Mr. Petrone spoke briefly about a variety of topics from the district including the water issue on Monday, January 25, 2016, which was the cause of an 11:00 am dismissal at Coventry High School. He noted that the external cost was about \$1,400 (with an additional in-house labor cost of \$640.00). He also presented data related to PowerSchool usage, Coventry High School's Program of Studies Night, the Fuel up to Play 60 grant money awarded to Coventry, the arrival of Capt. Nathan Hale's Chinese sister-school, this week's early release professional development day, and an URSA/NASA update.

**IV.A. Information: Student Board of Education Representative Report**

Emily Oliver discussed a number of the winter season sporting events, as well as her experience with half days for exams.

#### **IV.B. Information: STEM Staff Development Presentation**

Ms. Moyer shared a slide show on the collaborative work with teacher Sarah Landry on STEAM program at the Coventry Grammar School. Ms. Moyer highlighted statistics on the effectiveness of STEAM implemented with students at the grammar school level. She also shared several examples of how science, technology, engineering, and math are integrated into lessons at the various grade levels. These included the kindergarten tulip project, the first grade butterfly garden, the second grade Journey North butterfly project. Also, how the students are learning how to do an hour of computer coding k-2. She noted the efforts required to move forward with STEAM on a staff level.

E. Marchand remarked about how interesting these learning initiatives are.

#### **V. VOTE: Consent Agenda**

J. Beausoleil requested that the one item be removed from the consent agenda for further discussion.

#### **V.A. Accept the Resignation of Steve Stegman, CHS Teacher**

**Motion: To Accept the resignation of Steve Stegman, CHS teacher**

**By: J. Beausoleil**

**Seconded: M. Kortmann**

Discussion: J. Beausoleil noted that she was reluctant to move to accept the resignation of Mr. Stegman because she didn't want to see such an excellent teacher resign, but she initiated the motion. J. Beausoleil also asked how this position in math at the high school would be resolved. Mr. Petrone noted that a qualified candidate would be found. He noted an option or two, including the assignment of a retired math teacher. The Board then discussed the issue of what to do with the savings for this school year's budget and what could be done with these funds, including hiring a math interventionist at CHS. J. Beausoleil asked for a follow up to this subject.

**Result: Motion passes unanimously**

#### **VI. Report of Chairman**

W. Oros discussed upcoming topics such as the Chinese exchange, the 25 year recognition dinner tentatively scheduled for May 18, and a poster he had distributed to the Board entitled, "The Ever Increasing Burden on America's Public Schools."

W. Oros also reviewed items from an EASTCONN Meeting he attended.

He also highlighted the legislative issues that CABA is raising this year.

#### **VII. VOTE: Approve Minutes of January 14, 2016**

**MOTION: Approve Minutes of January 14, 2016**

**By: E. Marchand**

**Seconded: M. Kortmann**

Discussion: J. Beausoleil asked, regarding page 3, the 4th paragraph under item VIII B.1 Presentation of the FY17 Budget, that the words "once the Board has approved it." be added to the end of that sentence.

M. Griswold asked the question of what kind of access the public has to the Budget and how they may go about raising issues about the Budget before the Board approves it.

Mr. Petrone, J. Beausoleil, and M. Kortmann discussed the opportunities that the community has to comment on the budget including the Board's Budget meetings, the Budget Q&A meetings, and the town meetings.

**Result: Motion passes unanimously**

## **VIII. Old Business**

### **VIII.A. VOTE: Approve New Policies and Policies up for Revision**

**VIII.A.1. 3524.1 Pesticide Application on School Property - DRAFT Revision**

**VIII.A.2. 3541 Transportation - DRAFT Revision**

**VIII.A.3. 4000 Fingerprints and Criminal Record Checks to 4110 Employment Checks - DRAFT Revision**

**VIII.A.4. 4116.35 Reports of Suspected Abuse or Neglect of Children or Sexual Assault of Students by School Employees - DRAFT Revision**

**VIII.A.5. 4118.5 Employee Use of the District's Computer Systems and Electronic Communications - DRAFT Revision**

**VIII.A.6. 5110 Attendance and Truancy - DRAFT Revision**

**VIII.A.7. 5143 Restraint and Seclusion - DRAFT NEW**

**VIII.A.8. 5144 Student Discipline - DRAFT Revision**

**VIII.A.9. 9111.2 Code of Conduct for Board Members - DRAFT NEW**

G. Marchand brought up the topic of transportation and whether or not the district should be providing transportation to East Catholic High School.

W. Oros suggested that this matter be taken up within the transportation committee, and added it was not a policy matter this evening.

**MOTION: Approve New Policies and Policies up for Revision as noted on the agenda**

**By: M. Sobol**

**Seconded: F. Infante**

**Result: Motion passes unanimously**

### **VIII.B. Discussion and Possible VOTE: FY2017 Budget**

Mr. Petrone distributed a document to the Board answering questions that had been raised about the social worker position, included in the FY2017 budget.

M. Griswold gave Mr. Petrone kudos for the responses generated to these questions and how much detail the responses contained.

J. Beausoleil noted how valuable the services of social workers and psychologists are in the public school system today.

Mr. Petrone called the Board's attention to the adjustments that have been made to the latest Budget document including the following accounts: GHR supplies, CGS salaries, out of district placements, technology, and an increase in special education tuition. He noted, as a result of the changes the total budget percentage increase will now be at 1.93%.

J. Beausoleil questioned the magnet school budget, and clarified that these are not out of district placements, rather these students who voluntarily attend school out of district.

M. Kortmann noted that the cost of magnet school students should no longer be placed within the Coventry High School budget, specifically because the students are no longer all high school aged students.

F. Infante questioned how there were savings, yet increases in spending. Mr. Petrone responded that it was due to the increase in spending in special education.

The Board continued to discuss the overall budget, including many specific line items.

Mr. Petrone reiterated items for follow-up are: the CHS phones, changing the BOE travel line item to BOE professional development, potential legal costs to be incurred in FY2017, iPad insurance policies, the financial impact of adding a math support person at CHS.

The Board discussed recent communications to and from the Town Council. There was concern that members of the Town Council may believe the Board is presenting inaccurate information. M. Kortmann noted this was in the Town Council minutes.

J. Beausoleil pointed to the fact that the Board had a flawless audit from last year.

W. Oros suggested that in order to resolve this issue, the Board Chair would ask the Town Council Chair to provide specifics regarding any inaccurate information that has allegedly been provided to them.

## **IX. Adjournment**

**Motion: To adjourn the meeting at 10:23 p.m.**

**By: M. Kortmann**

**Seconded: E. Marchand**

**Result: Motion passes unanimously**

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Respectfully submitted:

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Alison Hollister, Central Office Secretary

Approved: \_\_\_\_\_

**Coventry Board of Education**  
Coventry, Connecticut

**Regular Board of Education Meeting Agenda**

Thursday, February 11, 2016 at 7:30 p.m.

Administration Building Conference Room

- I.** Call to Order
- II.** Salute to the Flag
- III.** Audience of Citizens
- IV.** Report of Superintendent
  - A.** Information: Student Board of Education Representative Report - Emily Oliver
  - B.** Information: District Improvement Plan 2015-16
- V.** VOTE: Consent Agenda
  - A.** Accept the Retirement of Bruce Gale, CGS Teacher
  - B.** Approve the CHS April Field Experience to Boston, MA
  - C.** Approve the GHR/CNH March Field Experience to Ludlow, VT
- VI.** Report of Chairman
- VII.** VOTE: Approval of Minutes
  - A.** Approve Minutes of the Special Meeting of Thursday, January 21, 2016
  - B.** Approve Minutes of Meeting of Thursday, January 28, 2016
- VIII.** Old Business
  - A.** Information and possible VOTE: Approval of FY2017 Budget
- IX.** New Business
  - A.** Information: Cafeteria Negotiations Committee (3 Members Needed)
- X.** Report of Board Members
  - A.** Information: Report of the Fiscal Committee, Meeting of February 11, 2016 - M. Sobol and Mr. Carroll
- XI.** VOTE: Executive Session (Superintendent Evaluation)
- XII.** Open Session
- XIII.** Adjournment



**AQUARION**  
Water Company

*Stewards of the Environment™*

**Charles V. Firlotte**  
President & Chief Executive Officer

203.336.7628 phone  
203.336.5639 fax

cfirlotte@aquarionwater.com

Mr. John A. Elsesser  
Town Manager  
Town Of Coventry  
1712 Main Street  
Coventry, CT 06238

January 19, 2016

Dear Mr. Elsesser:

As New England's largest investor-owned utility and proud *Stewards of the Environment*, Aquarion Water Company has a special appreciation for our state's environmental volunteers. Their passion for their local environment and the planet as a whole translates into cleaner water and air, fertile soils providing fresh, local farm goods, and safe habitat for the plants and wildlife that help keep everything in balance.

To recognize this work, Aquarion is pleased to announce the sixth annual Aquarion Environmental Champion Awards program, an opportunity for adults, high school students, non-profits, and small and large businesses in the Town Of Coventry and across Connecticut to receive statewide honors for their efforts. Winners in the program's adult, non-profit, and small and large business categories have the opportunity to select an environmental non-profit to receive a \$2500 grant given in their name by Aquarion. The winning student (grades 9-12) will receive a \$1000 award.

The awards will be presented during a special celebration at Connecticut's Beardsley Zoo on June 4, 2016. U.S. Senator Richard Blumenthal and other dignitaries will be in attendance to present the awards.

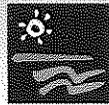
The deadline for nominations is May 4, 2016. We encourage you to help us promote the awards in your community. Enclosed you will find a poster with more information about the program, and an electronic communications kit for your website and social media communications, so you can promote the awards among your constituents.

You'll find complete details about the program, awards and nomination procedure at **[aquarionwater.com](http://aquarionwater.com)** or **[facebook.com/aquarionwater](https://www.facebook.com/aquarionwater)**.

Thank you for your support of the 2016 Aquarion Environmental Champion Awards. If you have any questions, please don't hesitate to contact me.

Sincerely,

Chuck Firlotte  
President and CEO



AQUARION  
Water Company

*Stewards of the Environment™*

# Help Aquarion Water Company Find Connecticut's Environmental Champions

## *The 2016 Aquarion Environmental Champion Awards*

As the largest investor-owned water utility in New England, Aquarion not only provides clean and safe drinking water to more than 625,000 people in Connecticut, but we also manage and protect the natural resources on more than 20,000 acres of land. As a result, we feel a special appreciation for the thousands of volunteers across the state who dedicate their time and energy to protecting and improving the health of our environment.

Now we're inviting you to help honor those efforts by nominating an **adult, student, small or large business, or non-profit organization** for the Aquarion Environmental Champion Award. Awards will again go to outstanding volunteer projects that have improved and protected Connecticut's natural resources – its air, water, soils, or plant and wildlife communities. Winners will be named at a special event on June 4, 2016, at Connecticut's Beardsley Zoo.

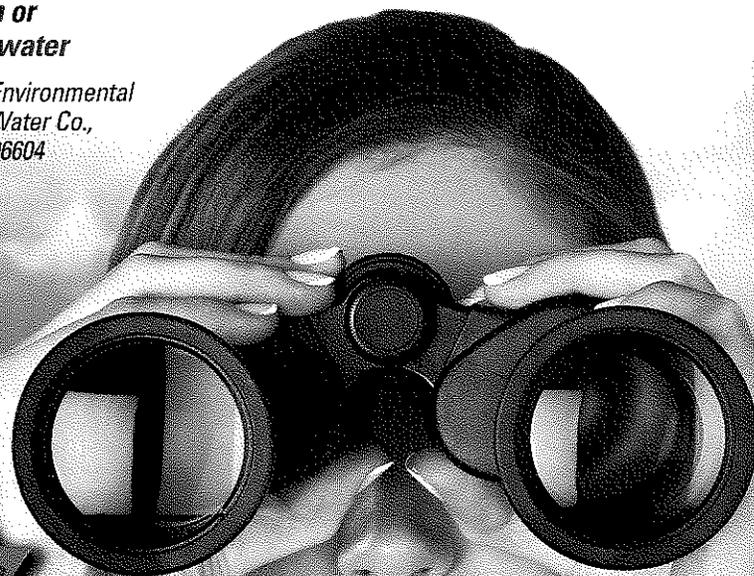
So nominate someone today (self-nominations and renominations are welcome). And help Aquarion put even more green into Connecticut's best environmental efforts. **Nomination deadline: May 4, 2016**

**For Award Details & Nomination Form**  
Visit [aquarionwater.com](http://aquarionwater.com) or  
[facebook.com/aquarionwater](https://www.facebook.com/aquarionwater)

Or write in care of Aquarion Environmental  
Champion Award: Aquarion Water Co.,  
835 Main St., Bridgeport, CT 06604

### AWARDS

- Adult, small and large business, and non-profit: \$2,500 grant to the environmental non-profit of each winner's choice
- Student: \$1,000 award



**SUGGESTED MOTION: EXECUTIVE SESSION 1-200(6)(D)**

I move that the Town Council enter into Executive Session pursuant to Connecticut General Statutes 1-200(6)(D)-discussion of the selection of a site or the lease, sale or purchase of real estate by a political subdivision of the state when publicity regarding such a site, lease, sale, purchase or construction would cause a likelihood of an increased price until such time as all of the property has been acquired or all proceedings or transactions concerning same have been terminated or abandoned with the following people in attendance .....

**SUGGESTED MOTION: EXECUTIVE SESSION 1-200(6)(B)**

I move that the Town Council enter into Executive Session pursuant to Connecticut General Statutes 1-200(6)(B)-discussion of strategy and negotiation with respect to pending claims and litigation to which the public agency or a member thereof, because of his conduct as a member of such agency is a party until such litigation claim has been finally adjudicated or otherwise settled with the following people in attendance.....