

AGENDA
School Building and Energy Efficiency Building Committee Meeting
Regular Meeting
February 15, 2017
7:00PM

Town Hall Conference Room B

1. Call To Order, Roll Call

2. Approval Of Minutes January 18, 2017

Documents:

[20170118 MEETING MINUTES.PDF](#)

3. Project Priorities And Timing

Discussion and possible action - recommendation to Town Council

4. Approval Of Invoice

Documents:

[BL INVOICE.PDF](#)

5. Other Business

6. Adjournment

Town of Coventry
School Energy and Building Efficiency Committee Meeting
Minutes of the meeting January 18, 2017

1. Meeting called to order at 7:02 by Chairman Tom Kolodziej. In attendance were Committee members Mary Kortmann, Cheri Trudon, and Danielle Kloster. Also in attendance were Beth Bauer; Town Finance Director, Robert Carroll; BOE Fiscal Services Director, and Greg Longo; BLCompanies
2. **Approval of Oct 19, 2016 meeting minutes: – Cheri Trudon moved to approve the minutes, seconded by Danielle Kloster. All voted in favor.**
3. **Review of Project Plans and Costs:** – Greg Longo presented pricing and reviewed the schematics for the security doors. A question was asked about the timing of the construction and the impact on costs. Greg Longo says that you should assume an increase in prices of 3% per year. Greg Longo added the preschool to the pricing at the request of Bill Trudelle, we will review that addition, no sketch was provided. Mary Kortmann said she understands that Dave Petrone and Bill Trudelle want to see changes to the High School design. They need to review the redesign.

The deadline for the boiler install is April 1st.

The committee discussed the next step which will be a presentation to the Town Council. The committee will discuss the project priorities and timing at their February meeting. The school staff will review the security designs. Greg Longo will add the energy savings for the project. Bob Carroll noted that the current reimbursement rate is 58.93%.
4. **Cheri Trudon moved to adjourn at 8:46pm, Danielle Kloster 2nd. All voted in favor.**

Respectfully submitted,

Beth Bauer
Recording Secretary



John Elsesser
 Town of Coventry
 1712 Main Street
 Coventry, CT 06238-3615

January 16, 2017
 Invoice No: 16D3011 - 9

Project 16D3011 Coventry CT - Energy Improvements
Professional Services from November 26, 2016 to December 30, 2016

Billing Phase	Total Fee	Percent Comp.	Fee Earned	Previous Billing	Current Billing
Phase I Document Review	7,910.00	100.00	7,910.00	7,910.00	0.00
Phase I Meetings	3,150.00	100.00	3,150.00	3,150.00	0.00
Phase I Conceptual Design	30,440.00	100.00	30,440.00	30,440.00	0.00
Phase II Cost Estimating	6,350.00	100.00	6,350.00	6,032.50	317.50
Phase II Meetings	1,050.00	100.00	1,050.00	1,050.00	0.00
ASA #1 Life Cycle Analysis & Meeting	1,800.00	100.00	1,800.00	1,800.00	0.00
ASA #1 Construction Documents	8,500.00	100.00	8,500.00	8,500.00	0.00
ASA #1 Bid Support	1,500.00	100.00	1,500.00	1,500.00	0.00
ASA #1 Construction Administration	2,400.00	0.00	0.00	0.00	0.00
Total Fee	63,100.00		60,700.00	60,382.50	317.50
		Total Fee			317.50
			Total this Invoice		317.50

Billing inquiries to Skip Martin @ (800) 301-3077

Remittance Address:
 BL Companies, Inc.
 P.O. Box 845920
 Boston, MA 02284-5920

BL Companies, Inc.
 355 Research Parkway
 Meriden, CT 06450

Tel. (203) 630-1406
 Toll Free (800) 301-3077
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