

**AGENDA**  
**Local Emergency Coordinating Committee Meeting**  
**February 4, 2016**  
**5:00 PM**  
**Town Hall Conference Room B**

1. Call To Order & Introductions
2. Acceptance Of Minutes: January 7, 2016 (E)  
Documents: [MINUTES 1-7-2016.PDF](#)
3. Audience Of Citizens
4. Agency Updates
5. Connecticut 2016 Emergency Management Symposium (E)  
Documents: [2016 EMERGENCY MANAGEMENT SYMPOSIUM.PDF](#)
6. Other Business
7. Adjournment

**Minutes**  
**Local Emergency Coordinating Committee Meeting**  
**January 7, 2016**  
**Town Hall Conference Room B**

1. The meeting was called to order at 5:00 PM by Julie Blanchard.  
**Present:** Noel Waite, Fire/EMS Administrator; Dennis Dittrich, CVFA; Ray Eldridge, NCVFD; Bud Meyers, NCVFD; Mark Palmer, Police Department; Geoff Firth, CVFA; Julie Blanchard, Town Council; Andy Brodersen, Town Council; John Elsesser, Town Manager  
**Also present:** Lisa Thomas, Sean Brierly, Chuck Beecher  
**Absent:** Mark Kiefer, Public Works; William Trudelle, Coventry Public Schools
2. **Audience of Citizens:** none
3. **Acceptance of Minutes:** A motion was made by Bud Meyers to approve the minutes of 12/3/15 as submitted, seconded by Noel Waite and unanimously approved.
4. **Agency Updates:**

Police Department – Mark Palmer:

- Thanks to NCFD for cooperating on a successful toy drive which gathered over 200 toys for Human Services distribution.
- Kelsey Carpenter was sworn in and started the academy in late December for June graduation.
- Continue working with schools on security planning follow-up and staff safety training; a 4/27 meeting is scheduled to go over CIRMA's security review.
- Body cameras have been in the press. Our experience has to date been positive and not like the experience reported.
- The new animal control vehicle is complete. It has a lift gate and can tow the traffic trailer or boat.
- NARCAN has been used twice successfully.
- Over 300 lbs. of drugs have been collected in the drop box.
- Dispatch studies continue: waiting for a Tolland Country Dispatch proposal. Hunt Software is meeting with them.

NCVFD – Ray Eldridge/Bud Meyers:

- Getting pricing for standardized AED units.
- Several members completed Fire Fighting II and Fire Fighting I classes.
- They participated in Tolland's Santa Run in December.
- Joan Lewis was named an honorary lifetime member for her service to the Town.
- The new sign is up. Posting will be available.

CVFA – Geoff Firth/Dennis Dittrich:

- 78 emergency calls in December – 80% medical.
- One member passed FF I and one FF II.
- One house fire: good regional response.

Fire/EMS – Noel Waite:

- Fire reports systems: reduced from three systems to one. Web-based which allows input from anywhere and added CAD mapping components. TN can now input data from calls to reduce paperwork.
- Paramedic contract signed and delivered to Windham Hospital. Reduces loss on Medicaid calls.
- Members are covered for workers' comp if responding to calls whether toned out or not.
- Sections of hose being repaired.
- Presentation made to Finance Committee with proposal for two trucks at \$650,000 – a tanker and used Quint. Forwarded to Council.
- Working on budget. Will be consolidated with a larger joint account.
- Reminder that staff vehicles are available for training. Contact Laura Stone.
- Vintech proposal for staffing 3 days a week will go to Council with 5 days proposed in July.

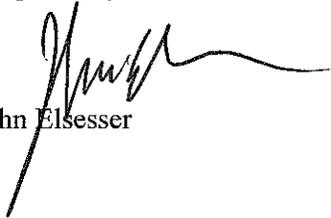
Town Manager – John Elsesser:

- Updated several construction projects.
- Discussed the budget process.
- Confirmed that NCFD solar building permits were approved and waiting a start date.

5. **Adjournment:**

The meeting was adjourned at 5:45 PM on a motion by Geoff Firth, seconded by Ray Eldridge and unanimously approved.

Respectfully submitted,



John Elsesser

**Laura Stone**

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**Subject:** FW: 2016 Emergency Management Symposium Registration Is Now Open

**From:** CCM Events [<mailto:ccmevents@ccm-ct.org>]

**Sent:** Wednesday, January 27, 2016 2:30 PM

**To:** Laura Stone

**Subject:** 2016 Emergency Management Symposium Registration Is Now Open



**FREE to Municipal, Local, and State Officials**

**Attendance is limited to the first 400 registrants and registration is required to attend.**

**The 2016 Emergency Management Symposium is a can't miss event!**

The 11th Annual Connecticut Emergency Management Symposium (EMS) is taking place on Thursday, April 28, 2016 at the Radisson Hotel (formerly the Crowne Plaza) in Cromwell.

Co-sponsored by CCM, the Connecticut Division of Emergency Management and Homeland Security (DEMHS), and the Connecticut Department of Public Health (DPH), the event grows larger each year. It attracts hundreds of local public safety officials and others responsible for responding to mass emergencies.

EMS 2016 is the premier program in Connecticut that will bring together a cross-section of federal, state, and local government officials, public health providers, and municipal decision-makers who oversee or are directly responsible for disaster-response and emergency management issues.

**FREE REGISTRATION IS NOW AVAILABLE**

Check [CCM's webpage](#) for details of the day's program which will be added as they become available.

**April 28, 2016  
Cromwell Radisson  
8:00 am to 4:00 pm**

[Click here](#) to complete the online registration form.

You may also [click here](#) to download the registration form and then:

1. E-mail [ccmevents@ccm-ct.org](mailto:ccmevents@ccm-ct.org)
2. Fax (203) 498-5837
3. Call the EMS Registrar (Barb Ryan) at (203) 498-3015

Cancellation Policy: All cancellations must be in writing and submitted to CCM by April 21, 2016. We understand that people's schedules may change, but we need your cancellation notice on time so that we are properly prepared for the number of people attending. Substitutions are welcome. Thank you.

### Emergency Management Symposium Sponsors:



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