

**AGENDA**  
**School Building and Energy Efficiency Building Committee Meeting**  
**January 20, 2016**  
**6:30 PM**  
**Town Hall Conference Room B**

1. Call To Order, Roll Call

2. Acceptance Of Minutes

A. Minutes 12/16/15

Documents: [MINUTES 20151216.PDF](#)

3. Presentation From BL Companies @ 6:30

4. Presentation From Weston&Sampson @ 7:30

5. Other Business

6. Adjournment

**Minutes**  
**School Building and Energy Efficiency Building Committee Meeting**  
**Special Meeting December 16, 2015 - 7:00 PM – Conference Room B**

1. Call to Order — Meeting called to order at 7:20 by Chairman Tom Kolodziej. In attendance were Committee members Mary Kortmann, and Matthew Mullen. Also in attendance were Beth Bauer, Town Finance Director and William Trudelle, BOE Director of Facilities.
2. Acceptance Of Past Meeting Minutes – The item was continued, the minutes of the October 21, 2015 were not available.
3. Review of RFP's. – RFP's were received on December 11, 2015 and have been posted to the intranet section of the website. Five firms submitted; BL Companies – \$48,900, Giuffrida Engineering – \$62,700 plus additional, Weston & Sampson – \$69,749, Salamone&Assoc – \$75,000, Silver Petrucelli&Assoc - \$109,391.21. The committee reviewed the full proposals and decided to as BL Companies and Weston & Sampson into the next committee meeting on 1/20/16 to be interviewed. We will start the meeting at 6:30.
4. The Matt Mullen moved to meet the 3<sup>rd</sup> Wednesday of the month at 7:00pm on the following dates. The meeting in January will start at 6:30pm. Mary Kortman 2<sup>nd</sup>. All voted in favor.

January 20
February 17
March 16
April 20
May 18
June 15
July 20
August 17
September 21
October 19
November 16
December 21

5. The next meeting will be January 20, 2016 at 7 pm in conference room B.
6. Adjournment at 9:20 pm.

Respectfully submitted,

Beth Bauer  
Recording Secretary